

CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2, COMMUNITY CENTRE,
PREET VIHAR, DELHI – 110301

TENDER NOTICE

The Central Board of Secondary Education (CBSE) is a registered society and an autonomous organization under Ministry of Human Resource Development, Government of India and is one of the premier national public examinations Board for the conduct of public examination at Secondary and Senior Secondary level for its affiliated schools in India and abroad. There are more than 17,000 schools including 200 schools in twenty one countries outside India affiliated to the Board. The Board has also been entrusted the responsibility by Govt. of India & other Bodies to conduct Professional Competitive Examinations and Eligibility Tests i.e JEE (Main), AIPMT, UGC-NET & CTET, JNVST etc.

The Board organises Mini Tour for the employees with the object of promoting get-togetherness among the staff members. Sealed Tenders are invited on behalf of Secretary, CBSE from reputed agencies/companies/transporters for hiring of A.C Buses for Mini Tour organised by the Board w.e.f 01.07.2016 (Night) to 03.07.2016 (Night).

The Bids be kept in envelope duly sealed and superscribed in bold “**Tender for the Hiring of A.C Buses for Mini Tour 2016**” and addressed to the Secretary, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110301. The Tender Form can be purchased from the Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day from **09-05-2016 to 03-06-2016** on payment of Rs. 1000/- in cash (non-refundable) or can also be downloaded from CBSE website www.cbse.nic.in for which Bank Draft of Rs. 1000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi or cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission. The Terms and Conditions duly signed by the Tenderers and the form complete in all respects along with EMD for Rs.50,000/- in the form of Bank Draft or Bank Guarantee valid upto 135 days (nationalised bank/scheduled commercial banks) in favour of the Secretary, CBSE, Preet Vihar, Delhi should be submitted by dropping in the drop box kept in the ground floor at the office of the CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi – 110092 or by post/courier addressed to Secretary, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi – 110092 which should reach latest by 2:30 p.m on **03-06-2016.**

Tenders received after expiry of date, time and those without EMD shall be summarily rejected. Technical bids will be opened on **03-06-2016** at 3.00 pm in the presence of the Tenderers or their authorised representatives, who may like to be present.

The Chairman, CBSE reserves the right to accept or reject in part or full, any or all the tenders without assigning any reason. Canvassing in any form is strictly prohibited and may lead to summary rejection of the tender.

Joint Secretary (Admn & Legal)

TENDER DOCUMENT

Sr. No.	Brief Description of the products	Contact Person
01	Hiring of buses for Board's Mini Tour 2016 organized w.e.f. 01-07-2016 (Friday night) to 03-07-2016 (Sunday night)	DEPUTY SECRETARY (ADMN.II) Tel.: 011-22500029 & 22517249 Address:- Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre Preet Vihar, Delhi-110301

IMPORTANT DATE & TIME

Date of availability of Tender documents at	1. Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110301 between 10.00 A.M. to 1.00 P.M. on any working day from 09-05-2016 to 03-06-2016 on payment of Rs. 1000/- in cash (non-refundable) 2. The form can also be downloaded from CBSE website www.cbse.nic.in for which Bank Draft of Rs. 1000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi 3. Cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission.
Last date of collection of Tender documents	03-06-2016 up to 2.30 p.m.
Date of opening of Tender	03-06-2016 at 3.00 p.m.
EMD Amount to be submitted	Rs. 50,000/-

CONTENT

Annexure	Description of Section
I	Terms & Conditions on the basis of which order will be placed
II	Eligibility Criteria (Pre-Qualification Criteria)
III	Tender form
IV	Financial Bid

TERMS AND CONDITIONS

1. The transporter will arrange to pick up the participants from different points for leaving Delhi & NCR i.e. Noida, Vaishali, Vasundhara, Brij Vihar, Loni Border, Mundka Palam, Najafgarh, Bawana, Tikri Border, Nangal Thakran, Badarpur Border & other places of Delhi and will drop them at the same points while coming back to Delhi.
2. No tender will be accepted after expiry of the schedule date and time i.e. **03-06-2016 upto 2:30 P.M.** The sealed Tenders will be opened at 3:00 P.M. in the office of the CBSE on the same day in the presence of the transporter/agency who may like to be present.
3. **The rates quoted should be inclusive of all Taxes, Parking Charges, Toll Tax, Driver's award and sightseeing etc., excluding service tax as per Notification No. 06/2014 dated 11-07-2014 as the such institution are exempted from payment of Service Tax.**
4. All taxes as applicable will be deducted at source.
5. Earnest money of **Rs.50,000/- (Rupees Fifty Thousand Only)** is to be deposited in the CBSE along with Tender form B.D. in favour of Secretary, CBSE Delhi.
6. The payment will be released after arrival of the participants in Delhi provided report of performance of journey period is found satisfactory. No advance/Extra payment will be made. The transporter are directed to submit a photocopy of the RC to the party-in-charge of Bus before departure of journey or the same be submitted along with the bill.
7. In case the price of petroleum/diesel products increase or decrease the rate offered will not be effected. No escalation will be considered except Government levies. Govt. Levies will only be considered on production of original receipt along with the bill.
8. The office will impose 15% penalty + forfeiture of entire performance security on the transporter or as deem fit for any of the following reason: -
 - a. Misbehavior of the Bus Driver, non-co-operation during the tour period with the participant.
 - b. Late arrival of buses at the pick up points as per the time schedule given in the list of the participants.
 - c. Providing of buses of model before 2012 or bad condition.
9. The Secretary, CBSE, reserves the right to accept or reject any or all the tender without assigning any reason.
10. The Tenderer shall furnish copy of registration under Service Tax and Income Tax giving its Service Tax & Income Tax registration number.
11. Failure to execute the work after work order is given, shall make the party liable for debarment for a period of 2 (two) years in addition to forfeiture of EMD or Initial Security Deposit (ISD) as the case may be.
12. In case, it is found before/after award of work that the same agency /person is proprietor/proprietress/partner of two or more separate agencies and have quoted for the same work, than punitive action to the extent of debarring /black listing for all future tenders shall be imposed. The work so awarded shall be annulled with all the cost & risk to be recovered from the agency.
13. Withdrawal of offer after the opening of the tender shall make whole offer invalid, attracting forfeiture of the Earnest Money Deposit (EMD).
14. In case of exceptional unsatisfactory service, the Board may debar the agency for all future work in addition to penalty stated at clause No.08 above.

15. The decision of the Board's Chairman will be binding on Transporters in case of any dispute and action with regard to debarment/black list may also be taken against the transporter.
16. The legal jurisdiction will be the courts of Delhi/New Delhi.
- 17. The Performance Security shall be 10% of the total contract value and shall be in the form of D.D. or Bank Guarantee and shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty obligations. The EMD shall be refunded on receipt of Performance Security of successful bidder. EMD of unsuccessful bidders shall be refunded after notification of the work order.**

The above terms & Conditions are accepted by me/us.

Signature
Name & Address with seal

Contact No. (R) _____
(O) _____
Mobile No. _____
Service Tax No. _____

ELIGIBILITY CRITERIA

- I. The Tenderer must have at least 03 years of experience in the field for providing AC buses on hiring basis to the Govt. Organizations/Autonomous Bodies/Educational Institutions. (Self Certificate)
- II. The agency/transporter must have Minimum Average Annual Turn Over of Rs. 20 Lakhs or more during the last three financial years i.e 2012-13, 2013-14 and 2014-15. (Attached Income Tax Return & Balance Sheets). The turnover should not include receipts and expenditure of subsidiary or sister concern.
- III. The agency/transporter registered with the Department of Tourism/Govt. Organisation.
- IV. The agency/transporter would ensure that the drivers employed have valid driving license and carry the necessary registration papers, security check verified and should be educated and properly behaved and well conversant with the traffic rules/regulations and city roads/routes.

TENDER FORM**1. Particulars of Agency:**

1. Name : _____
2. Registration No. and year : _____
3. Name (s) of the Proprietor/Partners : _____

2. Past Experience (Last three Calendar years)- (Self Certificate or Attach photocopy of work orders)

Sl. no.	Year	Number of buses supplied	Value of Contract	Name of organisation
1	2013			
2	2014			
3	2015			

3. Has the firm ever been debarred/Black listed by any organisation:_____**4. Annual Turn over (During last 03 financial year)**

Sl. no.	Financial year	Annual Turnover (in lakhs)
1	2013	
2	2014	
3	2015	

5. Particulars of Earnest Money Deposited

- i. Amount (in Rs.) : _____
- ii. B.D/B.G No. with Date : _____
- iii. Name of the Bank : _____

6. Particulars of Earnest Money Deposited

- iv. Amount (in Rs.) : _____
- v. B.D/B.G No. with Date : _____
- vi. Name of the Bank : _____

7. Details of Infrastructure:

- I. Total A.C Buses : _____
- II. Total Drivers : _____

Signature of the tenderer:_____

with official seal and complete address:_____

Address:_____

Telephone/Mobile no. : _____

Date:_____

Financial Bid**Duration 01.07.2016 (Night) to 03.07.2016 (Night) for 02 Days**

I/We _____ hereby submit
Tender for Hiring of A.C Buses for Mini Tour 2016 as per Terms and Conditions
given in the Tender Form at the rate given below which are inclusive of the cost of all
Taxes and Duty etc.:-

S.No	Name of the places	Seaters	Rate quoted for each Bus
1	Delhi-Haridwar-Rishikesh-Neelkanth-Delhi & Local sight scene	35	Rs.
		27	Rs.
2	Delhi-Dehradun-Shestradhara-Mussoorie- Kempty Fall-Haridwar-Delhi & Local sight scene	27	Rs.
3	Delhi-Shimla, (via Ambala) Pinjore garden, Rock Garden at Chandigarh-Delhi & Local sight scene	35	Rs.
		27	Rs.
4	Delhi-Amritsar, Golden Temple, Attari Border- Delhi & Local sight scene	35	Rs.
		27	Rs.
5	Delhi-Khattoo Shyamji-Mehandipur Bala ji-Delhi & local sight scene	35	Rs.
		27	Rs.
6	Delhi-Chandigarh-PinjoreGarden-Rock Garden-Kausoli-Delhi & local sight scene	35	Rs.
		27	Rs.
7	Delhi-Jawalaji-Kangra-Chamunda & local sight scene	35	Rs.
		27	Rs.
8	Delhi-Mathura-Agra-Vrindavan-Ascon Temple-Giriraj Maharaj-Delhi & local sight scene	35	Rs.
		27	Rs.
9	Delhi-Jaipur-Amer Fort-Delhi & local sight scene	35	Rs.
		27	Rs.
10	Delhi-Paonta Sahib-Haridwar-Rishikesh-Dehradun - Delhi & local sight scene	35	Rs.
		27	Rs.
11	Delhi-Salasar Balaji-Khattoshyamji-Jaipur-Delhi & Local sight scene	35	Rs.
		27	Rs.
12	Delhi-Ranthambore-Sawai Madhopur & Local sight scene	35	Rs.
		27	Rs.
13	Delhi-Nainital-Bhimtal-Delhi & local sight scene	27	Rs.

The Board being educational institution is exempted from paying service tax. The Terms and Conditions for 'Hiring of A.C Buses for Mini Tour 2016' given along with the Tender are acceptable to me/us. Taxes as applicable shall be deducted by the CBSE as per rules.

Signature of the
Tenderer_____

Address/ Rubber
stamp_____

Telephone/Mobile
No._____

Note: The Financial Bid should contain the rates only.

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

TENDER NOTICE

Sealed Tenders are invited from reputed agencies/companies/transporters for providing (2X2) AC deluxe Buses of 2012 and onwards model on hiring basis for Mini Tour to be organized for 02 days from 01.07.2016 (Friday Night) to 03.07.2016 (Sunday Night) for different places. For details interested bidders may see and download the tender documents from CBSE website www.cbse.nic.in or <http://eprocure.gov.in/epublish/app> and can submit their bids accordingly:

The last date for submitting the bids is upto 2.30 pm on or before 03.06.2016 at CBSE HQ Preet Vihar, Delhi.

JOINT SECRETARY (A&L)

केन्द्रीय माध्यमिक शिक्षा बोर्ड

शिक्षा केन्द्र, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली -110301

निविदा सूचना

विभिन्न स्थानों के लिए दिनांक 01.07.2016 (रात्रि) से 03.07.2016 (रात्रि) तक दो दिनों के मिनी टूर हेतु वर्ष 2012 और इससे नए मॉडल की (2×2) एसी डीलक्स बसें उपलब्ध कराने के लिए प्रतिष्ठित ट्रान्सपोर्टर्स से मुहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र सभी नियमों एवं शर्तों सहित www.cbse.nic.in से भी डाउनलोड किए जा सकते हैं।

निविदा निर्धारित प्रपत्र में दिनांक **03.06.2016** तक या पहले अपराह्न 2.30 बजे तक पहुँच जानी चाहिए।

संयुक्त सचिव (प्रशासन एवं विधि)