



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
क्षेत्रीय कार्यालय / REGIONAL OFFICE
99 कौलागढ़ रोड, देहरादून (उत्तराखण्ड)-248001
99 KAULAGARH ROAD, DEHRADUN (UK) - 248001

Website: www.cbse.nic.in
E-Mail: roddn.cbse@gmail.com
Ph. 0135-2753251, 2753248
Fax: 0135-2757733

F.no.2 / CBSE/Admn-11/ Computer Peripherals

Date: 02.02.2016

Subject: Tender for supply of Computer & Computer Peripherals required at CBSE Regional Office Dehradun

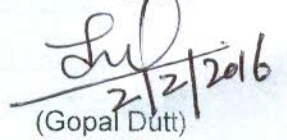
Dear Sir(s),

The Board intends to invite tenders from DGS & D (Directorate General of Supplies & Disposal) listed vendors for supply and installation of Desktop Computers, Equipments and Peripherals as per the specifications enclosed vide **Annexure –II**

The delivery is required to be made within 25 days from the date of supply order. The rates quoted shall be inclusive of all the taxes, delivery, cartage, F.O.R. at Dehradun (Regional office, 99, Rajender Nagar, Kaulagarh Road, Dehradun, Uttarakhand-248001). The Payment shall be made after submission of bill.

The tender should be submitted in two bids in separate envelopes super scribed. "Technical Bid" & "Financial Bid" Both the envelopes should be put in one sealed cover accompanying earnest money of ₹15,000/- (Rupees Fifteen Thousand Only) with Technical Bid in the shape of a Bank Draft Favouring "Secretary CBSE". The envelopes super scribed as "TENDER FOR SUPPLY OF COMPUTER & COMPUTER PERIPHERALS ITEMS (Dehradun)" can be dropped in the Tender Box kept at Ground Floor of this office on or before 15.02.2016 by 2:30p.m. The Technical Bid will be opened on the same day at 3:00 pm. in presence of the tenderers, who may like to be present. Incomplete, conditional, without EMD or tenders after due Date & time will be summarily rejected. The Board reserves the right to cancel any or all tenders without assigning any reason thereof The EMD of unsuccessful tenderers shall be returned without interest.

Yours


(Gopal Dutt)

ASSISTANT SECRETARY

End: - 1. Annexure-1 & II
2. Terms & Conditions



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ANNEXURE-I

CENTRAL BOARD OF SECONDARY EDUCATION
'TECHNICAL BID' PROFORMA FOR SUPPLY OF COMPUTER & COMPUTER PERIPHERALS

1.	About the firm	
	A. Name and address of the Firm	
	B. Telephone NO.	
	C. Type of Firm: Proprietary Private/ Private Ltd./ MNC/ Co-Operation /Govt undertaking	
	D. Registration No. & year of Regn. (with documentary evidence)	
	E. Organisation to whom the Agency has been register with	
	F. Name of the Proprietor / Partners	
	G. Registration No. of DGS&D	

(The firm should either be an original manufacturer or their authorised dealer for the current period
 Proprietary Certificate must be enclosed)

2.	Past Experience (Preferably for Last Three Years)		
Sl. No.	Year	Name of Organisation	Details of work Executed (with proof) with value
1	2013		
2	2014		
3	2015		

**Total period of experience of supply of computer and computer peripherals along with the name of the institution with supporting documents.

2.1 Has the firm ever been debarred / Black listed by any Organisation? If "Yes" the details thereof

2.2 Details of Award / Certificate of Merit etc. received from any Organisation (Please attach copy of certificate(s))

3. CLIENTS OF THE FIRM:

A. Govt. Deptt/ Ministries	YES/NO
B. MNC	YES/NO
C. Public Sector Undertaking	YES/NO
D. Private Sector	YES/NO

Note: Please attach a list of clients as per above categorization, indicating what services were rendered for how long and name of the contact person with telephone nos.

4. INFRASTRUCTURAL DETAILS

a. Physical Capital

b. Financial

I.	Annual Turnover	(During last three Financial year)
	2012-13	Rs.....
	2013-14	Rs.....
	2014-15	Rs.....
II.	Availability of Finance/ Bank Guarantee ₹ 30,000/-	



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c. Personal No. of Employees

Technical

Non technical

5. SALES TAX NO

(The firm should be registered with Sales Tax/ VAT/Excise/ IT Authorities)

6. EARNEST MONEY DETAILS:

Bank Draft No. Date for ₹15, 000/-

Name of the Drawee Bank

7. PAN /TIN NO.

8. Quality Certificate No. (if any)

The terms and conditions of the tender are acceptable to me /us.

Authorised Signatory

(With full name and designation) with Seal:

Mobile No:

Phone No:



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ANNEXURE- II

"Financial Bid" (RATES TO BE QUOTED FOR SUPPLY OF THE FOLLOWING ITEMS)

Sl. No	Item Description	Quantity	Unit Price (Inclusive of All taxes, etc.)	Total Amount (Inclusive of All taxes, etc.)
1	HP PRO Desk 406 GI (MT)- <ul style="list-style-type: none">• Processor- intel@core™ i3-4130 with Intel HD Graphics 4600 (3.4 GHZ, 3.4 MB cache, Chipset – Intel Q-8 Series.• Memory – 4GB DDR3 upgradable up to 16 GB• Hard drive disk – 500 GB 7200 RPM SATA.• Optical Drive- DVDROM• Integrated Intel 4600 series graphics• Operating System- Windows 8 Pro Preloaded.• USB keyboard and Optical Mouse• Display – HP 18.5" LED TFT Monitor,• 3 Year Onsite Warranty	10		
2	HP LaserJet Pro M202dw Printer <ul style="list-style-type: none">• Print speed : Up to 26/25 ppm (Letter/A4)1 (ISO)• Duty cycle : up to 15000 pages per month• 750 MHZ with 128 MB RAM : 2 Line LDC (Text)• Up to 600 x 600 x 2 dpi (1200 dpi effective output); Up to 600 x 600 dpi• 1 Hi- speed USB 2.0;1 Ethernet 10/100• Wi-Fi 802.11b/g/n Automatic Two- sided printing• HP Auto-on/Auto- off Technology• 1 Year onsite warranty	6		
3	HP LaserJet P3015dn Printer <ul style="list-style-type: none">• Up to 42/40 ppm (ISO) (Letter/ A4)• Duty Cycle ; 1,00,000 per month• 128 MB RAM expandable to 640 MB• 540 MHZ processor; Hi- speed USB 2.0• Automatic Duplexes• HP Jetdirect 10/100/1000 Ethernet embedded, print server (P3015dn/x)• 600(100+500)-sheets input trays• One year onsite warranty	2		

The rates quoted shall be inclusive of all the taxes, delivery, cartage, F.O.R. at Dehradun (Regional office, 99, Rajender Nagar, Kaulagarh Road, Dehradun. Uttarakhand-248001).

Authorised Signatory

(With full name and designation)with Seal:

Mobile No:.....

Phone No:.....



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TERMS AND CONDITIONS

1. Sealed tender complete in all respect along with a bank draft for ₹15,000/- (Rupees Fifteen Thousand Only) towards earnest money drawn in favour of the Secretary, CBSE. Payable at Delhi, placed in Envelope should be dropped in tile Tender Box kept at Ground Floor (Reception Counter), CBSE office, Preet Vihar, Delhi latest by 2:30p.m. on 15.02.2016 Incomplete/conditional/late tenders or those without earnest money will be rejected. Tender will be opened at 3:00 p.m. in the presence of the representatives of the tenderers, who may like to be present. There should not be over writing or amendment in the rates quoted, the terms and conditions of the contract. All the forms should be duly signed with seal of the firm. The tenders bids submitted by speed post/registered post/ordinary post/courier may be rejected the Board in participation process in tender.
2. NO TENDER WITHOUT EARNEST MONEY DEPOSIT WILL BE ENTERTAINED. The Prices quoted should include all charges like sales tax. Excise duty, insurance technical service, cartage etc. No other charges/taxes/levies will be paid by the CBSE during pendency of the contract/supply.
3. Penalty for late delivery would be levied at the rate of 2 percent per week subject to a maximum of 10 percent of the value of the material not supplied within the stipulated period.
4. The sealed envelope should contain the rates quoted by the firm in the Performa as per Annexure - I & II and shall be superscribed "LIMITED TENDER FOR SUPPLY OF COMPUTER & COMPUTER PERIPHERALS ITEMS (Dehradun)".
5. The Board reserves the right to revise or alter the requirements and /or specifications of the material before acceptance of any tender and call for revised tenders.
6. The Board reserves the right to accept or reject partly/wholly any or all the tender(s) without assigning any reason.
7. While considering the rates the Board will also consider the quality of material and may also consider pre dispatch inspection (PDI).
8. The quantity of Computer & Computer Peripherals may increase or decrease as per requirement.
9. Ambiguous rates or rates not in conformity with specification at Annexure - II or conditional &/or without inclusion of any of taxes/charges as on date shall be rejected.
10. T.D.S. & other taxes will be charged as per rules.
11. Tender should be supported with detailed literature/broacher of Computer & Computer Peripherals etc.
12. The tenders shall be valid for one year from the date of approval of the rates and no increase in rates shall be allowed during the period of contract.
13. There shall be no change in price structure during the currency of contract except of the statutory levies which are made applicable by the Government through notification/regulation change. Hence, the firm who can give valid price for one year need only apply.
14. Price charged for the stores supplied under Rate Contract shall be under no event are higher than the lowest prices at which the party sell the items of identical description to any other organization during the period of contract.
15. The Board reserves the right to enter into parallel Rate Contract for similar item during the period of Rate Contract with one or more parties.
16. The Rate Contract can be terminated at any time by giving one month's notice by either party.
17. If the supplier fails to deliver the material within the delivery period as specified by purchaser, the Board may procure, such items as deems appropriate at cost and risk of the supplier.
18. The Board reserves the right to examine the Computer & Computer Peripherals for their quality if it so desire.



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19. The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
20. The items, so supplied will have to be of high quality and grade and in the inspection/test. If these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the cost shall be recovered from subsequent bill. Delayed supply/non-compliance of complete order may also lead to cancellation of Contract.
21. No Bill for part payment shall normally be entertained; however, the payment shall be released expeditiously after complete supply as per purchase order.
22. Discount, taxes and other levies, if any are to be specified clearly in the bid and should be included in the rates quoted in the bid.
23. ARBITRATION CLAUSE: In the event of any difference or dispute arising out of this purchase, all efforts shall be made by both the Parties to settle the same amicably. Failing an amicable settlement, the dispute shall be finally settled through arbitration conducted under the Arbitration and Conciliation Act 1996 by three arbitrators appointed in accordance with the said Act. The arbitrators shall give reasoned and speaking award.
24. All disputes are subject to Dehradun jurisdictions only.

I accept the above terms and Conditions.

(Signature of the Tenderer along with seal)