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केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

(क्षेत्रीय कार्यालय) / (Regional Office)
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
(An autonomous Organization under the Union Ministry of HRD, Govt. of India)
टोडरमल मार्ग, अजमेर 305001 (राजस्थान) / Todarmal Marg, Ajmer (Raj.) – 305001

F-26/CBSE/RO(AJM)/ADMN.II /Raddi/2016

TENDER NOTICE

Sealed bids are invited from the reputed paper mills and waste paper contractors for disposal of Raddi like used/unused Answer Books, Obsolete Publications, old List of candidates, various forms & waste materials etc of approx 90 tones (weight may vary). The tender form along-with Terms and Conditions can be obtained from the cashier of the Board's Regional Office, Todarmal Marg, Ajmer, on any working day up to 1:00 P.M. on or before 26/07/2016 against cash payment of Rs.500/- (non-refundable) or can be downloaded within the same period from CBSE website www.cbse.nic.in and form fee may be deposited through DD drawn from a Nationalized bank in favour of Secretary, CBSE payable at Ajmer. Last date of submission of duly filled form with EMD is 26/07/2016 (upto 3:00 P.M.)

REGIONAL DIRECTOR

E-mail : roajmer.cbse@nic.in
: admn.cbseajmer@gmail.com
Website : www.cbse.gov.in
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केन्द्रीय माध्यमिक शिक्षा बोर्ड

CENTRAL BOARD OF SECONDARY EDUCATION

(क्षेत्रीय कार्यालय) / (Regional Office)

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
(An autonomous Organization under the Union Ministry of HRD, Govt. of India)

टोडरमल मार्ग, अजमेर 305001 (राजस्थान) / Todarmal Marg, Ajmer (Raj.) - 305030

Price : Rs : 500/-

F-26/CBSE/RO(AJM)/ADMN.II /Raddi/2016

TENDER FORM

(For Disposal of "Raddi" of Exam-2016)

Tender Date Schedule

| | Date | Time |
|------------------------------------|------------|---------|
| Last date of submitting the tender | 26/07/2016 | 3:00 PM |
| Date of Opening the tender | 26/07/2016 | 4:00 PM |

Earnest Money

Rs. 50,000/- payable in the shape of Bank Draft in favour of the "Secretary, CBSE payable at Ajmer. **No tender form without D.D. of earnest money shall be entertained.**

M/s. _____ is hereby authorized to submit its tender in response to the notice published in news papers for purchase of "Raddi" detailed below.

The approximate quantity of material for sale is as follows. The quantities (In Tonnes) shown are indicative only and actual weight may vary.

| Sl No. | Name of Materials | Quantity (approx.) (In Tonnes) |
|--------|--|-----------------------------------|
| 01 | Used /Un-Used Answer Books | 90 |
| 02 | Records of Evidence of Assessments of CCE/IX/X/XI-ASL, List of candidates & Pvt. Forms, Old Application forms for Duplicate documents, Verification reports, Misc. Papers- Memos/ Discrepancy letters/reminders etc. | 08 |
| 03 | Obsolete Books/Publication | 04 |
| 04 | Miscellaneous Raddi- used cloth line envelopes/without cloth line envelopes, gatta, plastic Bags, waste paper etc. | 03 |

The bids shall be opened by the committee constituted by the Board on 26/07/2016 at 4:00 pm in the presence of those bidders who may wish to be present at the time of opening. However, no separate intimation shall be given. The tenders without earnest money, incomplete or not in prescribed proforma shall be rejected without notice.

Encls: Terms and conditions along-with form.

Regional Director



CENTRAL BOARD OF SECONDARY EDUCATION
(Regional Office)
TODARMAL MARG, AJMER-305 030
Terms and Conditions

1. The whole lot shall have to be lifted within 15 days from the date of work order against cash payment. If the material is not lifted within the stipulated period given in the work order, the earnest money and additional security money will stand automatically forfeited.
2. All arrangements for packing it in Hessian/plastic bags including manpower shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt-with separately and accordingly may be disposed off to different tenderers, if necessary.
4. No tender shall be accepted without earnest money and after due date and time.
5. The quantity of the material mentioned may increase or decrease.
6. No revision of rates shall be permitted during the period of contract.
7. Delivery shall be made ex-stock and lifted by the tenderer at his own cost. Weighing shall be done on "Two to Three Dharam Kantas". Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in the presence of the Committee of the Board deputed for the purpose by the Competent Authority.

8. The successful bidders have to deposit the Security Money as given below-

| SI No. | Name of Materials | Security Money |
|--------|--|----------------|
| 01 | Used /Un-Used Answer Books | One Lakh |
| 02 | Records of Evidence of Assessments of CCE/IX/X/XI-ASL, List of candidates & Pvt. Forms, Old Application forms for Duplicate documents, Verification reports, Misc. Papers- Memos/ Discrepancy letters/reminders etc. | 10000/- |
| 03 | Obsolete Books/Publication | 10000/- |
| 04 | Miscellaneous Raddi- used cloth line envelopes/without cloth line envelopes, Gatta, Plastic Bags, Waste paper etc. | 10000/- |

9. The EMD shall be refunded to the successful bidders on receipt of the Security Money. In case he fails to take up the work/fails to deposit the Security Money, the EMD will be forfeited.
10. Sample of different items can be seen at the Regional Office, Ajmer during office hours (9.00 AM to 05.30 P.M.).
11. Decision of the Chairman of the CBSE in all matters concerning the tender will be final and binding to all. The jurisdiction for all kind of disputes will be Ajmer only.
12. Sold Used//Blank Answer books / Obsolete books / Publications etc. of the Board should be Used only for preparation of pulp/lugdi and no paper/book be used for preparing of envelopes etc. An **UNDETAKING** in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance, the firm shall be liable to be blacklisted and pecuniary damages.

13. The validity of the rates will be for one year from the date of issue of work order and can be extended for one or more years, if both parties mutually agree on 5 to 10% higher rates than previous rates.
14. The Competent Authority of the Board has a right to cancel all or part or any tender without assigning any reason thereof.
15. All the material have to be lifted on 'as is & where is' basis including the list of candidate which has to be lifted alongwith hard board binding.

The conditions mentioned at serial no. 01 to 15 are acceptable to me/us.

Signature _____

Name of the agency _____

Stamp

Dated _____



CENTRAL BOARD OF SECONDARY EDUCATION
(Regional Office)
TODARMAL MARG, AJMER-305030

Sr. No.

RATES FOR ITEMS

(For Disposal of "Raddi" of Exam-2016)

I/We/M/s. _____ hereby submit tender/Rate for the purchase of Used/Blank Answer Books/waste papers/obsolete books & Publications/Raddi etc.

I/We quote the rates as under:

| S.No | Name of Item(s) | Rates (Per Kg) |
|------|---|---|
| 01 | Used /Un-Used Answer Books | Rs.(In figure) _____/- per Kg. Rs.(In words) _____/- per Kg. |
| 02 | <u>Waste Papers -</u> Records of Evidence of Assessments of CCE/IX/X/XI-ASL, List of candidates & Pvt. Forms, Old Application forms for Duplicate documents, Verification reports, Misc. Papers- Memos/ Discrepancy letters/reminders etc. | Rs.(In figure) _____/- per Kg. Rs.(In words) _____/- per Kg. |
| 03 | Obsolete Books/Publication | Rs.(In figure) _____/- per Kg. Rs.(In words) _____/- per Kg. |
| 04 | <u>Miscellaneous Raddi-</u> used cloth line envelopes/without cloth line envelopes, Gatta, Plastic Bags, Waste paper etc. | Rs.(In figure) _____/- per Kg. Rs.(In words) _____/- per Kg. |

Authorised Signatory: _____

Name/Stamp of Agency: _____



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CENTRAL BOARD OF SECONDARY EDUCATION
(Regional Office)
TODARMAL MARG, AJMER-305030

All the terms and conditions given overleaf are acceptable to me/us. A Bank Draft of Rs 50,000/- (Rs Fifty Thousand only) in favour of Secretary, CBSE, Ajmer is enclosed bearing Sl. no. _____ dated _____ payable in favour of Secretary CBSE, Ajmer, as earnest money.

I/We undertake to purchase Board's used /old blank answers books old papers/obsolete books and publications against cash payment in case my / our rates are approved.

I/ We also undertake that Board's Used/ Blank answer books/old papers/obsolete books and publications will be used for preparation of pulp/lugdi only and no paper will be used for making envelopes etc. In case of approval of my/our rates, all the terms and conditions mentioned in this tender form will be executed, before lifting the Used /Blank answer books, old records and obsolete books and publications etc., on a non judicial stamp paper of Rs 100/- with two witnesses of both the parties i.e. bidder and the Board, for which I/We also undertake the necessary action.

Signature of Bidder(s)

Address _____

Phone no. _____

Office _____

Resi. _____

Mob. _____

Dated _____

PAN No. _____

Tender form no. _____

Purchased vide _____

Cash receipt no. _____