

Central Board of Secondary Education

TENDER NOTICE

NOTICE INVITING BIDS FOR PARTICIPATION IN tender for Scanning of Flying Slips and finalization of data for Examination 2018.

Tenders are invited from agencies situated in places where Regional offices of the Board are existing (i.e. Ajmer, Allahabad, Bhubaneshwar, Chennai, Dehradun, Delhi, Guwahati, Panchkula, Patna and Thiruvananthapuram) for Scanning of Flying Slips and finalization of data for Examination 2018.

The successful bidder at the end of the bidding process may be awarded a contract to complete the work.

Interested organizations can download the Tender document from the CBSE website, www.cbse.nic.in (for perusal reference only) and interested agency will fill the complete tender form at CPPP eProcurement site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:-

CRITICAL DATE SHEET

Published Date	16.01.2018 05:45 pm
Bid Document Download / Sale Start Date	16.01.2018 05:45 pm
Clarification Start date & Time	17.01.2018 10:00 a.m.
Clarification Closing date & Time	22.01.2018 02:00 pm
Pre bid meeting	23.01.2018 02:00 pm at CBSE HQ, 2 nd Floor, 2 Community Centre, Shiksha Kendra, Preet Vihar, Delhi -92.
Bid Submission Start Date	28.01.2018 10:00 am
Bid Submission End Date	06.02.2018 3:30 pm
Bid Opening Date	07.02.2018 4:00 pm

- Bids shall be submitted only in online mode at CPPP website: <https://eprocure.gov.in/eprocure/app>.
- The cost of the Bid Document is Rs. 500/- (Rupees Five Hundred only) which is non-refundable and the same is to be deposited IN THE FORM OF Demand draft favouring Secretary, CSBE payable at Delhi or through Electronic Fund Transfer in CBSE A/c No. 91471010000016, IFSC Code SYNB0009147, Syndicate Bank, Preet Vihar Branch, New Delhi Bids shall be submitted online only as per critical date sheet at CPPP eProcurement website: <https://eprocure.gov.in/eprocure/app>.
- EMD of Rs 20000/- for each Regional Office quoting shall in the shape of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Bank favouring "The Secretary CBSE payable at Delhi" or through Electronic Fund Transfer in CBSE A/c No. 91471010000016, IFSC Code SYNB0009147, Syndicate Bank, Preet Vihar Branch, New Delhi
- The relevant documentary evidence in respect of cost of tender document, EMD to reach the Director (IT) at the address indicated below on or before bid opening date/time as mentioned in critical date sheet.
- Tender documents received in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Address:

The Director (IT)
CBSE, 2, Community Centre
Shiksha Kendra, Preet Vihar
Delhi - 110092
Phone No : 011-22044164
Email id: navincbse@gmail.com

**CENTRAL BOARD OF SECONDARY EDUCATION
2 COMMUNITY CENTRE, PREET VIHAR – DELHI 110092**

CBSE/IT & Project/EXAMS/FS/2018

TENDER FORM –S

Form No.

Price -Rs. 500/- Non-refundable

Tenders are invited from agencies situated in places where Regional offices of the Board are existing (i.e. Ajmer, Allahabad, Bhubaneshwar, Chennai, Dehradun, Delhi, Guwahati, Panchkula, Patna and Thiruvananthapuram) for Scanning of Flying Slips and finalization of data for Examination 2018.

Ref No : CBSE/IT & Project/EXAMS/FS/2018

SUBMISSION OF BID

The Proposal should be submitted in two parts (Technical and Financial) as described below:-

- “Part 1: Technical Proposal” which will consist of the proof for meeting eligibility Criteria, receipt of online payment of Tender Fee and EMD.

- “Part 2: Financial Proposal” which will consist of the details of financial matters.
- i. The Proposal submitted in online mode comply with instructions issued by CBSE.
- ii. CBSE reserves the right to reject any proposal which is not substantially responsive.

Any Proposal received after the time stipulated will not be accepted by CBSE.

Part 1- Technical Proposal

- i) Scanned copy of Tender fee and EMD.
- ii) Scanned copy of completely filled Annexure I
- iii) Scanned copy of all the relevant documents for Pre-qualification bid as mentioned in Eligibility conditions and Terms & Conditions.
- iv) Scanned copy of Tender Acceptance Letter.

Part 2- Financial Proposal

- a) Schedule of price bid in the form of BOQ_XXXX .xls

Proposal Evaluation

CBSE will evaluate the technical bid as per the eligibility criteria mentioned in the TENDER and Financial bid of those qualified technically will only be opened online.

Instructions For Online Bids Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person at the address given in NIT, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any

bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (ie after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

Eligibility conditions & Important Points:

1. Bidder should have at least three years experience of image scanning/OCR/ICR/OMR for sensitive & time bound projects like examination.
2. Minimum number of Sheets scanned in a single exam should be five lakh or more during 2015, 2016 and 2017.
3. The agency should have adequate number of hybrid image scanners or OMR scanners of its own with scanning speed of 40-50 pages per minute each. The agency has to install scanners (at least Four in each Regional Office) to scan 50000-60000 sheets per day during working hours at each Regional Office of the Board.
4. The Average Annual Turnover should be 1 crore or more for the last three financial years i.e. during 2014-15, 2015-16 and 2016-17.
5. Earnest Money Deposit of Rs 20000/- for each Regional Office quoting shall be in the form of Demand draft drawn in favour of the Secretary, Central Board of Secondary Education, Delhi.
6. The agency may quote for one Regional Office or for more than one Regional Office depending on infrastructure available with the agency. The Work shall be divided among 4 or more agencies.
7. The work is to be carried out at premises of Regional Offices of the Board i.e. at Ajmer, Allahabad, Bhubaneshwar, Chennai, Dehradun, Delhi, Guwahati, Panchkula, Patna and Thiruvananthapuram.
8. The agencies which are registered with Directorate of Service Taxes/GSTN need only apply.
9. The agencies having adequate infrastructure in terms of hardware of its own, experienced and qualified manpower, and development of software and experience of processing in the relevant field with proven track record & repeat work order for large volume of data only will be considered for allotment of work.
10. The Tender Forms received without earnest money or incomplete in any respect will not be accepted.
11. Scanning is to be carried out through image scanning using ICR/OCR or OMR technology and finalise data.
12. The date and time for opening of financial bids shall be informed later to those who will be found technically suitable.
13. The formats of various input and output reports can be seen on working days in Computer Centre, CBSE, Preet Vihar, Delhi
14. The Board reserves the right to reject any or all the tender without assigning any reasons thereof.

A.VOLUME OF WORK and Period during which the work is to be done:

Description of Job	Period during which the work is to be done
Scanning of Flying Slips and finalization of data (Classes X and XII) 2018	Main Exam : 15th Mar to 15th April , 2018 Comptt.: 20th July to 25th July, 2018

Region wise Approximate No of Flying Slips (Class XII) during Main Examination:

Region	Flying Slips Class XII	Flying Slips Class X
AJMER	744000	942000
ALLAHABAD	763000	1001000
BHUBANESWAR	345000	404000
CHENNAI	371000	1009000
DEHRADUN	622000	719300
DELHI	1302000	1508000
GUWAHATI	264000	328000
PANCHKULA	1059000	1263000
PATNA	485000	966000
THIRUVANANTHAPURAM	206000	376000

B. DETAILS OF THE WORKS TO BE DONE:

B Scanning of Flying Slip and finalization of data (Classes X & XII Examination 2018) :

Input Document:

Flying Slips of size 17 cm x 22 cm having Centre Number, Roll Number, Subject Code, Candidate's Name and Identification Number as Bar Code

Output Reports

1. To scan the flying slips through image scanner (ICR/OCR) or OMR scanner with scanned number printed on each Flying Slip and to create raw score data file. To punch / verify/ check and merge the flying slips which have been rejected in scanning.
2. To carry correction of Centre Number, Roll Number, Subject Code, Candidate's Name and Identification Number which have been scanned wrongly, if any .
3. To print edit list - Invalid/duplicate Roll No., Candidate's Name, Identification Number, Center No and Subject Code. To check and update the list, update the data file with corrections till all errors are removed.
4. To provide a copy of updated database on CD as per requirement of the board.

C. Important Instructions to Bidders:

1. Please go through the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of documents – including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
2. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Tender document/schedule.
3. The technical details may please be submitted in Annexure-I and rates in the BOQ as per Annexure II.
4. Bidders should take into account any corrigendum published on the Tender document before submitting their bids.
5. Both the tender fee and earnest money deposit will be submitted in sealed cover prominently marked as "Tender fee and EMD for tender for Scanning of Flying Slips and finalization of data for Examination

2018 and the same should be submitted before the last date of submission of bids in office of The Director (IT) CBSE, 2, Community Centre, Shiksha Kendra, Preet Vihar Delhi – 110092.

6. The bidders should write the name of their organization on the backside of the Demand Drafts

D. TERMS AND CONDITIONS:

1. Earnest Money Deposit of the successful bidder will be returned after submission of the performance bank guarantee
2. The successful bidders shall submit performance security deposit in the form of an unconditional and irrevocable performance bank guarantee or in shape of Demand draft of Nationalized/scheduled commercial bank in the favour of “Secretary, CBSE, Delhi” or could be paid through Electronic Fund Transfer (A/c No. 91471010000016, IFSC Code SYNB0009147, Syndicate Bank, Preet Vihar Branch, New Delhi) of an amount equivalent to 10% of contract value valid for 60 days beyond the date of completion of all contractual obligations of supplier including warranty obligations from any scheduled commercial bank located in India at his own expense within 15 working days from the date of issue of Work Order of the Contract or prior to signing of the Contract whichever is earlier, failing which the work order stands cancelled and EMD shall be forfeited
3. The technical details may please be submitted in Annexure-I and rates in BOQ as per Annexure II
4. The allotment of work will be for 2018 examination only in the first instance which may be extended upto 2021 examination as per decision of the Board and subject to performance to be reviewed after each year.
5. The agency shall have to execute an agreement on non-judicial stamp paper of Rs.100/- if considered for allotment of the work.
6. The time schedule i.e. period during which the work is to be done may be required to be adjusted as per requirements of the CBSE and is to be observed strictly as per directions of the CBSE from time to time, as the work of processing of results is highly time bound. In case of any delay in supplying the desired report, on the part of the agency, it shall be liable to pay charges @ Rs.10,000/- per day to the CBSE.
7. Any variation in the particulars of the candidates in database and in the documents shall be treated as errors and shall be the responsibility of the agency. In case of error in data i.e. variation between document and database, the company shall be liable to pay charges @ Rs 2000 per error.
8. In case the agency is not able to execute the job in time or to the entire satisfaction of the CBSE, the Chairman, CBSE may allot the work to any other agency at any time. The difference between the rates agreed to between the Board and the third party, which would undertake such work shall be liable to be payable by the defaulting firm alongwith the penalty, if any, imposed by the Chairman of the Board. The Bank Guarantee submitted by the firm shall be liable to be forfeited in whole or part as per decision of the Chairman of the Board, which shall be final.
9. The agency shall be required to undertake full responsibility of the safe custody and to maintain secrecy of documents supplied by the Board. Each document and data given by the Board will have to be kept strictly confidential and no part of it shall be divulged to any person at any time without written authorisation from the Board. In case of lapse, the agency will be fully responsible for the consequences.
10. The Board reserves the right to reject any or all the tender without assigning any reasons.
11. The agencies who are bidding for the first time and have not done the job of the Board previously will be required to complete System Test Run free of cost as per requirement and satisfaction of the Board within

stipulated time frame with test data supplied by the Board. The Board will not pay any charges for the same, either for system designing, software development or processing, whatsoever.

12. Bid must be unconditional.
13. In no case any job or work under this contract and arising here to shall be subcontracted and / or assigned by the agency in the manner to any other agency / firm / person etc.
14. The agency shall have to execute an agreement on non-judicial stamp paper of Rs.100/- if considered for allotment of the work.
15. If the rate quoted by any of the bidders appears to be unreasonable/abnormally low in comparison to prevalent market rate at the relevant point of time, the tender may be rejected.
16. Bids shall be valid for a period of 45 days.
17. The Board reserves the right to reject any or all the tender without assigning any reasons.
18. The payment will be made after satisfactory completion of work only.
19. The agency will have to install scanners and computer system including printers at Regional Offices of the Board. Data recognition, checking and updations can be carried out at its own computer center and in no case shall be subcontracted.
20. The agency will arrange for collection of input documents/ data from the Board's office and return the same alongwith the output reports at the Board's office. \
21. The data stored will be the property of the Board and the agency will have to supply a copy of the updated data file on CD as and when required by the Board. Data will not be erased without written permission of the Board.
22. The agency should have adequate number of hybrid image scanners or OMR of its own with scanning speed of 40-50 pages per minute each. The agency has to install at least four scanners at each Regional Office of the Board to scan 50000-60000 sheets per day during working hours. The agency will have to supply the data on CD to the Board at the end of each day.
23. Errors and Deductions: Any variation in document and the data base supplied, in Roll No, Centre No, Identification No and Subject Code in Flying Slips shall be treated as an error and shall be the responsibility of the agency. For an error, the company shall be liable to pay charges at the rate of Rs.2000/- per error.
24. In case of any dispute, the decision of the Chairman of the Board will be final and binding on the agency.
25. The Hon'ble Courts of Delhi shall have exclusive jurisdiction in case of any dispute on any account arriving between the parties.
26. **Force Majeure:**
Any delay due to Force Majeure will not be attributable to the tenderer. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the tenderer which could not reasonably have been expected to occur, such as exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the tenderer or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents the tenderer to Supply the equipments to CBSE and their Installation, Testing & Commissioning for a continuous period of 7 (seven) consecutive days. In such event, purchaser shall extend the scheduled period of delivery appropriately.

CENTRAL BOARD OF SECONDARY EDUCATION, DELHI

(Technical Bid for Scanning of Flying Slips and finalization of data for Examination 2018 of the Board.)

ANNEXURE-I

NOTE : 1 TO BE SEALED SEPARATELY ALONG WITH BANK DRAFT OF EARNEST MONEY

2 Tenderer must read the instructions/terms & conditions carefully before filling up the particulars of the firm.

1.ABOUT THE FIRM

A	Year of establishment	
B	Type of firm / organization (Proprietary / Private / Public / Govt.)	
C	Copy of Registration, if applicable	
D	Total Turnover during : 2014-15	
	2015-16	
	2016-17	
	(Attach photocopies of Audited Balance Sheet)	
E	Income Tax No. (PAN No. /TIN No.) Service Tax Registration No. GSTIN (Attach photocopies of both) (Attach photocopies of Income Tax returns)	
F	Details of premises : Owned / Rented Area in Sq.m	
G	Quality Certification No, if any	
	Details of Issuing Authority	
	Validity of Certificate	From To
H	Activities of the organization:	
I	Since when engaged in EDP	
	Traditional method	
	Image Processing ICR/OCR	
	OMR Processing	

j) Past experience in handling Examination data processing, OCR/ICR and OMR jobs with the name of the organization(s), nature of jobs, volume of work in terms of application for each job, duration for completion of job and since when: **(Use separate sheet for details)**

Year	Name of Organization and contact person along with Telephone No.	Nature of work and Technology used	No. of Answer Sheets handled	Duration for completion of job	Value of the Job (copy of work order to be enclosed)
2014-15					
2015-16					
2016-17					

2. PROFESSIONAL SUPPORT AVAILABLE:

a) Manpower:- Number of persons available at different level on regular roll and their experience in relevant field i.e. in examination processing of Board/ Universities.

b) In house arrangement for preparation of input data

- 1) Number of data preparation machines online as well as offline
- 2) Number of data feeding operators
- 3) Shifts being worked upon
- 4) Number of Checking Staff
- 5) Capacity in terms of records per day

c) In house hardware for processing (Owned by the firm):-

- 1) Computer system and its configuration
- 2) No. of terminals
- 3) No. of CD Writers / portable hard drive
- 4) Line printers/ Line Matrix Printers/Laser printers:

Line Printers/ Laser Printer-Make/ specifications	No. Available	Manufacturing year	Speed of each Printer

5) ADF hybrid Image Scanners:

ADF hybrid image scanners-make and specifications	No. Available	Dpi	Manufacturing year	Speed of each scanner	Whether scanner has provision for printing of number during scanning

6. OMR Scanners:

OMR scanners-make and specifications	No. Available	Manufacturing year	Speed of each scanner	Whether scanner has provision for printing of number during scanning

d) 1) Software being used for conversion of data (Please attach complete details)

- 2) No. of licensed software sets available

3. **Details of Back-Up facilities Available:** In the event of any emergency / break down in :

- i) Input preparation machines
- ii) Computer system
- iii) Power
- iv) Software Personnels
- v) Printers
- vi) ADF hybrid Image scanners

vii) OMR scanners

4. Have you ever been debarred by any Board/ University/Organization/ Govt. Department/Public sector undertaking for examination related processing: If yes, please mention why and when were you debarred.

Region	Applying for(Yes/No)	Details of EMD attached		
		Amount	DD No.	DD Date
AJMER				
ALLAHABAD				
BHUBANESWAR				
CHENNAI				
DEHRADUN				
DELHI				
GUWAHATI				
PANCHKULA				
PATNA				
THIRUVANANTHAPURAM				

Certified that all the terms and conditions of this TENDER are accepted by us.

Authorized Signatory
(With full name, Designation and stamp)

Contact Person :

Off: Telephone No.:

Mobile No.:

CENTRAL BOARD OF SECONDARY EDUCATION, DELHI

(Financial Bid for Scanning of Flying Slips and finalization of data for Examination 2018 of the Board.)

ANNEXURE - II

NOTE: 1. TO BE SEALED SEPARATELY

1. Processing is to be done in the premises of Regional Offices of the Board.

RATES FOR THE WORK INDICATED IN TENDER FORM

(Rates should be quoted - Inclusive of transportation Cost of Man power and Hardware)

(a) Recurring Charges including data capturing, verification, checking, updation, cost of input media, computer time, development of required software, processing for the following activities:

B Scanning of Flying Slips and finalization of data (Class XII Examination 2018).

Region	Activity B Rate per Flying Slip Scanned (Exclusive of taxes)
AJMER	
ALLAHABAD	
BHUBANESWAR	
CHENNAI	
DEHRADUN	
DELHI	
GUWAHATI	
PANCHKULA	
PATNA	
THIRUVANANTHAPURAM	

(b) Taxes Applicable and Rate of Tax:

Certified that all the terms and conditions of this TENDER are accepted by us.

**Authorized Signatory
(With full name, designation and stamp)**

Contact Person : -----

Telephone No. (Off) : -----

(Mobile) : -----

Note: The above mentioned Financial Proposal/Commercial bid format is provided as BoQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with CBSE.

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

Director(IT)
CBSE, 2 Community Centre,
Shiksha Kendra, Preet Vihar
Delhi -110092

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: CBSE/IT & Project/EXAMS/FS/2018

Name of Tender / Work: - Printing of Barcode on Adhesive laser labels in respect of Examination 2018.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender / Work' from the web site(s) namely: <https://eprocure.gov.in/eprocure/app> as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No 01 to 14 (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department / Public sector undertaking/ Board/ University/Organization.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)