

# Central Board of Secondary Education

## TENDER NOTICE

NOTICE INVITING BIDS FOR PARTICIPATION IN tender for Printing of Barcode on Adhesive laser labels in respect of Examination 2018.

Central Board of Secondary Education (CBSE) proposes to undertake Printing of Barcode on Adhesive laser labels in respect of Examination 2018 in accordance with the TENDER document. The successful bidder at the end of the bidding process may be awarded a contract to complete the work.

Interested organizations can download the Tender document from the CBSE website, [www.cbse.nic.in](http://www.cbse.nic.in) (for perusal reference only) and interested agency will fill the complete tender form at CPPP eProcurement site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.

### CRITICAL DATE SHEET

Published Date	16.01.2018 05:00 pm
Bid Document Download / Sale Start Date	16.01.2018 05:00 pm
Clarification Start date & Time	17.01.2018 10:00 a.m.
Clarification Closing date & Time	22.01.2018 02:00 pm
Pre bid meeting	23.01.2018 03:00 pm at CBSE HQ, 2 <sup>nd</sup> Floor, 2 Community Centre, Shiksha Kendra, Preet Vihar, Delhi -92.
Bid Submission Start Date	28.01.2018 10:00 am
Bid Submission End Date	06.02.2018 03:00 pm
Bid Opening Date	07.02.2018 03:00 pm

Bids shall be submitted only in online mode at CPPP website: <https://eprocure.gov.in/eprocure/app>.

The cost of the Bid Document is Rs. 500/- (Rupees Five Hundred only) which is non-refundable and the same is to be deposited IN THE FORM OF Demand draft favouring Secretary, CSBE payable at Delhi or through Electronic Fund Transfer in CBSE A/c No. 91471010000016, IFSC Code SYNB0009147, Syndicate Bank, Preet Vihar Branch, New Delhi Bids shall be submitted online only as per critical date sheet at CPPP eProcurement website: <https://eprocure.gov.in/eprocure/app>.

- The relevant documentary evidence in respect of cost of tender document, EMD to reach the Director (IT) at the address indicated below on or before bid opening date/time as mentioned in critical date sheet.
- Tender documents received in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- Earnest Money Deposit (EMD) of Rs 20000/- in the shape of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Bank favouring "The Secretary CBSE payable at Delhi" or through Electronic Fund Transfer in CBSE A/c No. 91471010000016, IFSC Code SYNB0009147, Syndicate Bank, Preet Vihar Branch, New Delhi Address:

The Director (IT)

CBSE, 2, Community Centre,  
Shiksha Kendra, Preet Vihar  
Delhi – 110092

Phone No : 011-22044164

Email id: [navincbse@gmail.com](mailto:navincbse@gmail.com)

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**2 COMMUNITY CENTRE, PREET VIHAR – DELHI 110092**  
**CBSE/IT & Project/EXAMS/Label/2018      Form No E ... Price -Rs. 500/- Non-refundable**

**TENDER FORM for Printing of Barcode on Adhesive laser labels in respect of Examination 2018.**

**Ref No : CBSE/IT & Project/EXAMS/Label/2018**

**SUBMISSION OF BID**

The Proposal should be submitted in two parts (Technical and Financial) as described below:-

- “Part 1: Technical Proposal” which will consist of the proof for meeting eligibility Criteria, receipt of online payment of Tender Fee and EMD.

“Part 2: Financial Proposal” which will consist of the details of financial matters.

- i. The Proposal submitted in online mode comply with instructions issued by CBSE.
- ii. CBSE reserves the right to reject any proposal which is not substantially responsive.

Any Proposal received after the time stipulated will not be accepted by CBSE.

**Part 1- Technical Proposal**

- i) Scanned copy of Tender fee and EMD.
- ii) Scanned copy of Annexure I
- iii) Scanned copy of all the relevant documents for Pre-qualification bid as mentioned in Eligibility conditions and Terms & Conditions.
- iv) Scanned copy of Tender Acceptance Letter.

**Part 2- Financial Proposal**

- a) Schedule of price bid in the form of BOQ\_XXXX .xls

***Proposal Evaluation***

CBSE will evaluate the technical bid as per the eligibility criteria mentioned in the TENDER and Financial bid of those qualified technically will only be opened online.

## **Instructions For Online Bids Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which

the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person at the address given in NIT, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric

encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (ie after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

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**Eligibility conditions & Important Points:**

1. At least three years experience with proven track record of printing of Bar Code Adhesive Laser labels.
2. Minimum number of Bar Code Adhesive Laser labels printed in a single job should be ten lakh or more.
3. The agency should have adequate facility for Printing – laser printers/barcode label printers, Quality Control and Verification of Bar Code Adhesive Laser labels.
4. The Minimum Average Annual Turnover should be 30 lakhs or more for the last three financial years. The bidder should be profitable.
5. Earnest Money Deposit of Rs 20000/- shall be in the shape of Demand draft drawn in favour of the Secretary, Central Board of Secondary Education, Delhi.
6. The delivery is to be made at f.o.r to Board's office at Preet vihar, Delhi.
7. The agencies which are registered with Directorate of Service Taxes/GSTN need only apply.
8. The Tender Forms received without earnest money or incomplete in any respect will not be accepted.
9. The technical bids will be opened online on CPP e-procurement portal as per the date and time mentioned in the Critical Date Sheet. The date and time for opening of financial bids shall be updated on the CPP e-procurement portal after Technical Evaluation of the Bids. Financial Bid of only those bidders who are found technically eligible will be opened.
10. The formats of Barcode to be printed on Adhesive laser labels can be seen on working days in Computer Centre, CBSE, Preet Vihar, Delhi.
11. The Board reserves the right to reject any or all the tender without assigning any reasons thereof.

**A. VOLUME OF WORK and Period during which the work is to be done :**

**Tentative Period during work is to be done: 12<sup>th</sup> Feb., 2018 to 19<sup>th</sup> Feb. however exact time duration will be as per work order of the work, 2018.** Region Wise Approx. Number of Bar Code Adhesive laser labels to be printed are as follows:

Region	No.of Barcode Adhesive Laser labels	No.of A4 Sheets. (Each sheet having 20 laser labels)
AJMER	3373999	168700
ALLAHABAD	3531008	176550
BHUBANESWAR	1498276	74914
CHENNAI	2761803	138090
DEHRADUN	2682836	134142
DELHI	5622739	281137

GUWAHATI	1186151	59308
PANCHKULA	4645295	232265
PATNA	2903118	145156
THIRUVANANTHAPURAM	1167410	58371

## **B. DETAILS OF THE WORKS TO BE DONE:**

**Printing of Barcode on adhesive laser label on A4 sheets, each sheet having 20 adhesive laser labels**

### **Input:**

Database containing Subject Code, Bag No and Identification Number.

### **Output:**

1. Printing of Barcode (Code 39) on Adhesive Laser labels with: Identification Number, Subject Code, Bag No. as numeric on Left hand Side of label and Barcode, Identification Number, Subject Code and Bag No on Right Hand Side of label with page number on each sheet. Each sheet of A4 size will have 20 adhesive laser labels. Order of Printing shall be specified by the Board.
2. Slitting of A4 size sheets into 20 labels. Each label shall be of size 10 cm x 2.9 cm.
3. Testing of each sheet printed for grammage of Paper, Strength, Adhesive power and printing
4. To check each sheet for quality control i.e to ensure adhesiveness, printing matter, size etc.
5. To verify printed Barcode for its accuracy.

### **Notes:**

1. The agency should ensure that the sheets are printed strictly in the order specified by the Board.
2. The agency should ensure that unique bar codes are printed and shall ensure that there are no duplicate barcodes or missing barcodes.
3. The agency should ensure that the printed sheets are arranged and packed in boxes as per requirement of the Board.
4. The agency should ensure that missing/ blank sheets or duplicate sheets are not packed in the boxes.
5. The agency should ensure that the quality of label, printing of barcode (Code 39) and adhesive used is as per industry standard.

### C. Important Instructions to Bidders:

1. Please go through the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of documents – including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
  2. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Tender document/schedule.
  3. The technical details may please be submitted in Annexure-I and rates in the BOQ as per Annexure II.
  4. Both the tender fee and earnest money deposit will be submitted in sealed cover prominently marked as “Tender fee and EMD for tender for **Printing of Barcode on adhesive laser label and the same should be submitted before the last date of submission of bids in office of** The Director (IT)CBSE, 2,Community Centre,Shiksha Kendra , Preet ViharDelhi – 110092.
  5. The bidders should write the name of their organization on the backside of the Demand Drafts
- D. TERMS AND CONDITIONS:

1. Earnest Money Deposit of the successful bidder will be returned after submission of the performance bank guarantee
2. The successful bidders shall submit performance security deposit in the form of an unconditional and irrevocable performance bank guarantee or in shape of Demand draft of Nationalized/scheduled commercial bank in the favour of “Secretary, CBSE, Delhi” or could be paid through Electronic Fund Transfer (A/c No. 91471010000016, IFSC Code SYNB0009147,Syndicate Bank ,Preet Vihar Branch,New Delhi) of an amount equivalent to 10% of contract value valid for 60 days beyond the date of completion of all contractual obligations of supplier including warranty obligations from any scheduled commercial bank located in India at his own expense within 15 working days from the date of issue of Work Order of the Contract or prior to signing of the Contract whichever is earlier, failing which the work order stands cancelled and EMD shall be forfeited
3. The allotment of work will be for 2018 examination only in the first instance which may be extended upto 2021 examination as per decision of the Board and subject to performance to be reviewed after each year.
4. The agency shall have to execute an agreement on non-judicial stamp paper of Rs.100/- if considered for allotment of the work.
5. The time schedule may be required to be adjusted as per requirements of the CBSE and is to be observed strictly as per directions of the CBSE from time to time, as the work is highly time bound. In case of any delay in supplying the material, on the part of the agency, it shall be liable to pay charges @ Rs.10000/- per day to the CBSE. Penalty imposed by the Chairman, CBSE for any default supply of printed adhesive labels in terms of grammage of Paper, Strength, Adhesive power of the labels and printing quality including accuracy will be binding on the agency.
6. In case the agency is not able to execute the job in time or to the entire satisfaction of the CBSE, the Chairman, CBSE may allot the work to any other agency at any time. The difference between the rates agreed to between the Board and the third party, which would undertake such work shall be liable to be payable by the firm alongwith the penalty, if any, imposed by the Chairman of the Board. The EMD submitted by the firm shall be liable to be forfeited in whole or part as per decision of the Chairman of the Board, which shall be final.
7. The agency shall be required to undertake full responsibility of the safe custody and to maintain secrecy of documents/data supplied by the Board. Each document and data given by the Board will

have to be kept strictly confidential and no part of it shall be divulged to any person at any time without written authorisation from the Board. In case of lapse, the agency will be fully responsible for the consequences.

8. Any act on the part of the bidder to influence any person in the Board will be a cause for rejection.
9. Bid must be unconditional.
10. The bids shall remain valid for a period of 45 days.
11. In no case any job or work under this contract and arising here to shall be subcontracted and / or assigned by the agency in the manner to any other agency / firm / person etc.
12. The Board reserves the right to reject any or all the tender without assigning any reasons.
13. The payment will be made after satisfactory completion of work only. The charges will be paid for the number A4 sheets of Barcode Adhesive laser label printed.
14. If the rate quoted by any of the bidders appears to be unreasonable/abnormally low in comparison to prevalent market rate at the relevant point of time, the tender may be rejected.
15. The agency will arrange for collection of input data/document from the Board's office and return the same alongwith the output reports at the Board's office.
16. In case of any dispute, the decision of the Chairman of the Board will be final and binding on the agency.
17. The Hon'ble Courts of Delhi shall have exclusive jurisdiction in case of any dispute on any account arriving between the parties.

18. **Force Majeure:**

Any delay due to Force Majeure will not be attributable to the tenderer. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the tenderer which could not reasonably have been expected to occur, such as exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the tenderer or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents the tenderer to Supply the equipments to CBSE and their Installation, Testing & Commissioning for a continuous period of 7 (seven) consecutive days. In such event, purchaser shall extend the scheduled period of delivery appropriately.

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**CENTRAL BOARD OF SECONDARY EDUCATION**

**ANNEXURE-I**

**Technical Bid for Printing of Barcode laser labels in respect of Examination 2018**

**NOTE :**

**1 TO BE SEALED SEPARATELY WITH BANK DRAFT OF EARNEST MONEY**

**2 Tenderer must read the instructions/terms & conditions carefully before filling up the particulars of the firm.**

**11. ABOUT THE FIRM**

h.	A	Year of establishment	
	B	Type of firm / organization (Proprietary / Private / Public / Govt.)	
	C	Copy of Registration, if applicable	
	D	Total Turnover during : 2014-15	
		2015-16	
		2016-17 (Attach photocopies of Audited Balance Sheet)	
	E	Income Tax No. (PAN No. /TIN No.) Service Tax Registration No./GSTIN (Attach photocopies of both) (Attach photocopies of Income Tax returns)	
	F	Details of premises : Owned / Rented Area in Sq.m	
	G	Quality Certification No, if any Details of Issuing Authority	
		Validity of Certificate	From To
	H	Activities of the organization:	
I	Since when engaged in Printing of Barcode laser lables		

Past experience in Printing of Barcode Adhesive laser labels with the name of the organisation(s), nature of jobs, volume of work in terms of Number of sheets , duration for completion of job (Use separate sheet for details) :

Year	Name of Organization and contact person along with Telephone No.	Nature of work and Technology used	No. of Sheets handled	Duration for completion of job	Value of the Job (copy of work order to be enclosed)
2013-14					
2014-15					

2015-16					
2016-17					

Note:- Attach performance Certificate from the organisation to whom you have rendered services. Please indicate telephone number and name of contact person for whom you have handled the above jobs.

**2. PROFESSIONAL SUPPORT AVAILABLE:**

a) Manpower: In terms of man power with number of persons available at different level on regular roll and their experience in relevant field

b) In house arrangement for preparation printing of adhesive labels:

- 1) Number of machines for printing
- 2) Shifts being worked upon
- 3) Number of Helping Staff
- 4) Capacity in terms of printing of A4 sheets per day

c) In house hardware for processing (Owned by the firm):-

- 1) Computer system and its configuration
- 2) No. of terminals
- 3) Line printers/ Line Matrix Printers/Laser printers/Barcode Printers:

<b>Line Printers/Laser Printer / Barcode Printers - Make/ specifications</b>	<b>No. Available</b>	<b>Manufacturing year</b>	<b>Speed of each Printer</b>

(d) 1) Software being used for Printing of Barcode (Please attach complete details)

2) No. of licensed software sets available

**3. DETAILS OF BACK-UP FACILITIES AVAILABLE :**

In the event of any emergency / break down in:

- i. Computer system
- ii. Power
- iii. Software Personnels
- iv. Printers

**4. Have you ever been debarred by any Board/University/Organisation/ Govt.**

**Department/Public sector undertaking:**

If Yes, Please mention why and when were you debarred.

**5. Details of Earnest Money deposit:**

(Please attach draft with this annexure)

**6. Whether applying for (Write YES or NO) :**

<b>Region</b>	<b>Activity B - Printing of BARCODE adhesive laser labels on A4 sheets. Each sheet having 20 adhesive laser labels</b>
AJMER	
ALLAHABAD	
BHUBANESWAR	
CHENNAI	
DEHRADUN	
DELHI	
GUWAHATI	
PANCHKULA	
PATNA	
THIRUVANANTHAPURAM	
AJMER	
ALLAHABAD	

7. Pl. Attach sample of Adhesive laser labels

**Certified that all the terms and conditions of this TENDER are accepted by us.**

**Authorised Signatory  
(With full name, designation and stamp)**

**Contact Person : .....**

**Off: Telephone No.: .....**

**Mobile No.: .....**

**CENTRAL BOARD OF SECONDARY EDUCATION**

**Rates for Printing of Barcode on adhesive laser labels in respect of Examination 2018**

**ANNEXURE - II**

**NOTE: TO BE SEALED SEPARATELY**

**RATES FOR THE WORK INDICATED IN TENDER FORM**

**(Rates should be quoted - Inclusive of all taxes and Delivery at Board's office, Preet Vihar, Delhi)**

Recurring charges for Printing of Barcode on adhesive laser labels on A4 size Sheets, each sheet having 20 adhesive laser labels of size 10cm x 2.9 cm each including cost of laser labels, slitting, packing, computer time, cost of toners, cost of cartridge, transportation and inclusive of all taxes

<b>Region</b>	<b>Activity B Rate per sheet of A4 size having 20 adhesive laser labels (including stationary)</b>	<b>(Optional) In case delivery is to be made at Regional Offices. f.o.r to Regional office Rate per 1000 sheets of A4 size having adhesive laser labels (including stationary).</b>
AJMER		
ALLAHABAD		
BHUBANESWAR		
CHENNAI		
DEHRADUN		
DELHI		
GUWAHATI		
PANCHKULA		
PATNA		
THIRUVANANTHAPURAM		

**Certified that all the terms and conditions of this TENDER are accepted by us.**

**Authorised Signatory  
(With full name, designation and stamp)**

**Contact Person : .....**

**Off: Telephone No.: .....**

**Mobile No.: .....**

Note: The above mentioned Financial Proposal/Commercial bid format is provided as BoQ\_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ\_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with CBSE.

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**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

Date:

To,

Director(IT)  
CBSE, 2 Community Centre,  
Shiksha Kendra, Preet Vihar  
Delhi -110092

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No: CBSE/IT & Project/EXAMS/label/2018**

Name of Tender / Work: - Printing of Barcode on Adhesive laser labels in respect of Examination 2018.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: <https://eprocure.gov.in/eprocure/app> as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No 01 to 14 (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/ Board/University/Organisation.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)