

**CENTRAL BOARD OF SECONDARY EDUCATION**  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI – 110092

**TENDER NOTICE**

The Central Board of Secondary Education (CBSE) is a registered society and an autonomous organization under Ministry of Human Resource Development, Government of India and is one of the premier national public examinations Board for the conduct of public examination at Secondary and Senior Secondary level for its affiliated schools in India and abroad. There are more than 17,000 schools including 200 schools in twenty one countries outside India affiliated to the Board. The Board has also been entrusted the responsibility by Govt. of India & other Bodies to conduct Professional Competitive Examinations and Eligibility Tests i.e JEE (Main), NEET, UGC-NET & CTET, JNVST etc.

**The Central Board of Secondary Education (CBSE)** organises Excursion Educational Trip for the employees with the object of promoting get-togetherness among the staff members. Sealed Tenders are invited on behalf of Secretary, CBSE from reputed agencies/companies/transporters for hiring of A.C Buses for Excursion Educational Trip organised by the Board w.e.f 07.10.2016 (Friday Night) to 16.10.2016 (Sunday Night).

The Bids be kept in envelope duly sealed and super scribed in bold **“Tender for Hiring of A.C Buses for Excursion Educational Trip 2016”** and addressed to the Secretary, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092. The Tender Form can be purchased from the Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day from **14-09-2016 to 28-09-2016** on payment of Rs. 1000/- in cash (non-refundable) or can also be downloaded from CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) for which Bank Draft of Rs. 1000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi or cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission. The Terms and Conditions duly signed by the Tenderers and the form complete in all respects along with EMD for **Rs.1,50,000/-** in the form of Bank Draft or Bank Guarantee valid upto 135 days (nationalised bank/scheduled commercial banks) in favour of the Secretary, CBSE, Preet Vihar, Delhi should be submitted by dropping in the drop box kept in the ground floor at the office of the CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi – 110092 or by post/courier addressed to Secretary, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi – 110092 which should reach latest by 2.30 p.m on **28-09-2016**.

Tenders received after expiry of date, time and those without EMD shall be summarily rejected. Technical bids will be opened on **28-09-2016 at 3.00 pm** in the presence of the Tenderers or their authorised representatives, who may like to be present.

The Chairman, CBSE reserves the right to accept or reject in part or full, any or all the tenders without assigning any reason. Canvassing in any form is strictly prohibited and may lead to summary rejection of the tender.

Deputy Secretary (Admn & Legal)

**TENDER DOCUMENT**

<b>Sr. No.</b>	<b>Brief Description of the products</b>	<b>Contact Person</b>
01	Hiring of AC buses for Board's Excursion Educational Trip 2016 organized w.e.f. 07-10-2016 (Friday night) to 16-10-2016 (Sunday night)	<b>ASSISTANT SECRETARY (ADMN.II)</b> Tel.: 011-22517249  <b>Address:- Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre Preet Vihar, Delhi-110092</b>

**IMPORTANT DATE & TIME**

Date of availability of Tender documents at	1. Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110092 between 10.00 A.M. to 1.00 P.M. on any working day from <b>14-09-2016 to 28-09-2016</b> on payment of Rs. 1000/- in cash (non-refundable) 2. The form can also be downloaded from CBSE website <a href="http://www.cbse.nic.in">www.cbse.nic.in</a> for which Bank Draft of Rs. 1000/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi 3. Cash be remitted to the Cashier, CBSE and photocopy of the receipt be enclosed with the Tender Form before its submission.
Last date of collection of Tender documents	<b>28-09-2016 up to 2.30 p.m.</b>
Date of opening of Tender	<b>28-09-2016 at 3.00 p.m.</b>
EMD Amount to be submitted	<b>Rs. 1,50,000/-</b>

## CONTENT

<b>Annexure</b>	<b>Description of Section</b>
I	Terms & Conditions on the basis of which order will be placed
II	Eligibility Criteria (Pre-Qualification Criteria)
III	Tender form
IV	Financial Bid

**TERMS AND CONDITIONS**

1. The transporter will arrange to pick up the participants from different points for leaving Delhi & NCR i.e. Noida, Vaishali, Vasundhara, Brij Vihar, Loni Border, Mundka Palam, Najafgarh, Bawana, Tikri Border, Nangal Thakran, Badarpur Border & other places of Delhi and will drop them at the same points while coming back to Delhi.
2. No tender will be accepted after expiry of the schedule date and time i.e. **28-09-2016 upto 2.30 P.M.** The sealed Tenders will be opened at 3:00 P.M. in the office of the CBSE on the same day in the presence of the transporter/agency who may like to be present.
3. **The rates quoted should be inclusive of all Taxes, Parking Charges, Toll Tax, Driver's award and sightseeing etc., excluding service tax as per Notification No. 06/2014 dated 11-07-2014 as the such institution are exempted from payment of Service Tax.**
4. **The approximately 20-25 AC buses would be required. This can vary depending upon the actual number of participants.**
5. All taxes as applicable will be deducted at source. **Income tax, as applicable shall be deducted from the payment to be made to transporter.**
6. Earnest money of **Rs.1,50,000/- (Rupees One lakh fifty Thousand Only)** is to be deposited in the CBSE along with Tender form B.D. in favour of Secretary, CBSE Delhi.
7. **The payment will be released within 30 days of the receipt of the bill on completion of journey after satisfactory report of the Party Incharges.** No advance/Extra payment will be made. The transporter are directed to submit a photocopy of the RC to the party-in-charge of Bus before departure of journey or the same be submitted along with the bill.
8. In case the price of petroleum/diesel products **increases or decreases** the rate offered will not be effected. No escalation will be considered except Government levies. Govt. Levies will only be considered on production of original receipt along with the bill.
9. The office will impose 15% penalty **besides** forfeiture of entire performance security on the transporter or as deem fit for any of the following reason: -
  - a. Misbehaviour of the Bus Driver, non-co-operation during the tour period with the participant.
  - b. Late arrival of buses at the pick up points as per the time schedule given in the list of the participants.
  - c. Providing of buses of model before 2013 or bad condition.
10. The Chairman, CBSE, reserves the right to accept or reject any or all the tender without assigning any reason.
11. The Tenderer shall furnish copy of registration under Service Tax and Income Tax giving its Service Tax & Income Tax registration number.
12. Failure to execute the work after work order is given, shall make the party liable for debarment for a period of 2 (two) years in addition to forfeiture of EMD as the case may be.
13. In case, **if** it is found before/after award of work that the same agency /person is proprietor/proprietors/partner of two or more separate agencies and have quoted for the same work, **then** punitive action to the **extent** of debarring /black listing for all future tenders shall be imposed. The work so awarded shall be annulled with all the **costs & risks** to be recovered from the agency.
14. Withdrawal of offer after the opening of the tender shall make whole offer invalid, attracting forfeiture of the Earnest Money Deposit (EMD).

15. In case of exceptional unsatisfactory service, the Board may debar the agency for all future work in addition to penalty stated at clause No.08 **on** above.
16. The decision of the Board's Chairman will be binding on Transporters in case of any dispute and action with regard to debarment/black list may also be taken against the transporter.
17. The legal jurisdiction will be the courts of Delhi/New Delhi.
18. The Performance Security shall be 10% of the total contract value and shall be in the form of D.D. or Bank Guarantee and shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty obligations. The EMD shall be refunded on receipt of Performance Security of successful bidder. EMD of unsuccessful bidders shall be refunded after notification of the work order.

The above terms & Conditions are accepted by me/us.

Signature  
Name & Address with seal

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. (R) \_\_\_\_\_  
(O) \_\_\_\_\_  
Mobile No. \_\_\_\_\_  
Service Tax No. \_\_\_\_\_

**ELIGIBILITY CRITERIA**

- I. The Tenderer must have at least 03 years of experience in the field for providing AC buses on hiring basis to the Govt. Organizations/Autonomous Bodies/Educational Institutions. (Self Certificate)
- II. The agency/transporter must have Minimum Average Annual Turn Over of Rs. 50 Lakhs or more during the last three financial years i.e 2013-14, 2014-15 and 2015-16. (Attached Income Tax Return & Balance Sheets). The turnover should not include receipts and expenditure of subsidiary or sister concern.
- III. The agency/transporter registered with the Department of Tourism/Govt. Organisation.
- IV. The agency/transporter would ensure that the drivers employed have valid driving license and carry the necessary registration papers, security check verified and should be educated and properly behaved and well conversant with the traffic rules/regulations and city roads/routes.

**TENDER FORM****1. Particulars of Agency:**

1. Name : \_\_\_\_\_  
 2. Registration No. and year : \_\_\_\_\_  
 3. Name (s) of the Proprietor/Partners : \_\_\_\_\_

**2. Past Experience (Last three Calendar years)- (Self Certificate or Attach photocopy of work orders)**

Sl. no.	Year	Number of buses supplied	Value of Contract	Name of organisation
1	2013-2014			
2	2014-2015			
3	2015-2016			

**3. Has the firm ever been debarred/Black listed by any organisation: \_\_\_\_\_****4. Annual Turn over (During last 03 financial year)**

Sl. no.	Financial year	Annual Turnover (in lakhs)
1	2013-2014	
2	2014-2015	
3	2015-2016	

**5. Particulars of Earnest Money Deposited**

- i. Amount (in Rs.) : \_\_\_\_\_  
 ii. B.D/B.G No. with Date : \_\_\_\_\_  
 iii. Name of the Bank : \_\_\_\_\_

**6. Particulars of Earnest Money Deposited**

- iv. Amount (in Rs.) : \_\_\_\_\_  
 v. B.D/B.G No. with Date : \_\_\_\_\_  
 vi. Name of the Bank : \_\_\_\_\_

**7. Details of Infrastructure:**

- I. Total A.C Buses : \_\_\_\_\_  
 II. Total Drivers : \_\_\_\_\_

Signature of the tenderer: \_\_\_\_\_

with official seal and complete address: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Mobile no. : \_\_\_\_\_

Date: \_\_\_\_\_

**Financial Bid****Duration 07.10.2016 (Friday Night) to 16.10.2016 (Sunday Night) for 09 Days**

I/We \_\_\_\_\_ hereby submit Tender for Hiring of A.C Buses for Excursion Educational Trip 2016 as per Terms and Conditions given in the Tender Form at the rate given below which are inclusive of the cost of all **Taxes and Duty etc.**:-

S.No	Name of the Places	Seaters	Rate quoted per bus
1.	Delhi - Dalhousie – Khaziar – Chamba – Shimla – Kufri – Pinjoor Garden – Chandigarh & back to Delhi with locals sight scene at every destination	35	
		27	
2.	Delhi – Manali – Rohtang Pass – Manikaran – Palampur - Dharmshala - Mcdolganj – Amritsar – Bagha Border - and back to Delhi with local sight scene at every destination	35	
		27	
3.	Delhi – Varindavan – Mathura – Agra – Gwalior –Jhansi – Khajuraho - Chitrakoot & back to Delhi with local sight scene at every destination	35	
		27	
4.	Delhi – Haridwar - Rishikesh – Badrinath – Kedarnath - Hemkunt Sahib and back to Delhi with local sight scene at every destination	27	
5.	Delhi – Haridwar - Rishikesh – Gangotri – Gomukh –Yamnotri, Tehri dam & back to Delhi with local sight scene at every destination	27	
6.	Delhi – Ranthambore – Jaipur – Sariska - Mehndipur Balaji – Agra – Mathura - Varindavan- and back to Delhi with local sight scene at every destination	35	
		27	
7.	Delhi – Udaipur – Mount Abu - Jaisalmer – Bikaner & back to Delhi with local sight scene at every destination	35	
		27	
8.	Delhi – Gwalior - Jhansi – Bhopal – Panchmarhi – Agra and back to Delhi with local sight scene at every destination	35	
		27	
9.	Delhi – Nainital - Corbett National Park - Ranikhet-Almora – Kosani – Bageshwar - Pithoragarh & back to Delhi with local sight scene at every destination	27	
10.	Delhi – Jammu - Katra (Vaisno Devi) - Naina Devi – Chintpoorni – Jawalaji - Kangra Devi-Chamunda Devi Baba Balaknath etc. and back to Delhi with local sight scene at every destination	35	
		27	
11.	Delhi – Corbett National Park – Ranikhet – Kausani – Rudra Prayag – Rishikesh – Dehradun – Mussorie and back to Delhi with local sight scene at every destination	27	
12	Delhi – Amritsar - Bagha Border - Jammu - Katra (Vaisno Devi), Shivkhori - Patni top – Udhampur and back to Delhi with local sight scene at every destination	35	
		27	

**The Board being educational institution is exempted from paying service tax.**  
The Terms and Conditions for 'Hiring of A.C Buses for Excursion Educational Trip 2016' given along with the Tender are acceptable to me/us. Taxes as applicable shall be deducted by the CBSE as per rules.

Signature of the  
Tenderer\_\_\_\_\_

Address/ Rubber  
stump\_\_\_\_\_

Telephone/Mobile  
No.\_\_\_\_\_

**Note:** The Financial Bid should contain the rates only.

**Central Board of Secondary Education**  
**Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 092**

**TENDER NOTICE**

Sealed Tenders are invited from reputed agencies/companies/transporters for providing (2X2) AC deluxe Buses of 2013 and onward model on hiring basis for Excursion Educational Trip 2016 to be organized for 09 days from 07.10.2016 (Friday Night) to 16.10.2016 (Sunday Night) for different places. For details interested bidders may see and download the tender documents from CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or <http://eprocure.gov.in/epublish/app> and can submit their bids accordingly:

The last date for submitting the bids is upto 2.30 pm on or before 28-09-2016 at CBSE HQ Preet Vihar, Delhi.

**DEPUTY SECRETARY (A&L)**

**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
**शिक्षा केन्द्र, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली -110092**

**निविदा सूचना**

विभिन्न स्थानों के लिए दिनांक 07.10.2016 (शुक्रवार रात्रि) से 16.10.2016 (रविवार रात्रि) तक नौ दिनों के शैक्षिक भ्रमण यात्रा हेतु वर्ष 2013 और इससे नए मॉडल की (2×2) एसी डीलक्स बसें उपलब्ध कराने के लिए प्रतिष्ठित ट्रान्सपोर्टरों से मुहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र सभी नियमों एवं शर्तों सहित [www.cbse.nic.in](http://www.cbse.nic.in) अथवा <http://eprocure.gov.in/epublish/app> से भी डाउनलोड किए जा सकते हैं।

निविदा निर्धारित प्रपत्र में दिनांक 28.09.2016 तक या पहले अपराहन 2.30 बजे तक पहुँच जानी चाहिए।

उप.सचिव (प्रशासन एवं विधि)