

Central Board of Secondary Education

Shiksha Kendra, 2 Community Center, Preet Vihar
Delhi 110092

ACAD/EO(COM)/2006.

23/06/2006

Circular No.13

The Heads
of all CBSE affiliated institutions

Dear Principal,

Your attention is drawn to the office circular no.07/2005 issued on 4th February, 2005 wherein guidelines for Project Work Evaluation in Social Sciences were issued to the schools. It is reiterated that schools should seriously follow the laid down guidelines in evaluating different aspects of internal evaluation i.e. term/unit tests, assignments and project work and maintain proper assessment records.

Project Work is an important aspect of internal evaluation wherein children are helped to do and learn on their own by going through the documents, collecting relevant materials and analysing them to arrive at their own findings and conclusions. The schools should continue to assign the projects to students based on the guidelines and topics specified. They must also ensure that the total length of the Project report should not be more than 12-15 (size A4) foolscap size handwritten pages. Evaluation should be strictly in terms of criteria laid down in the guidelines. Boosting of internal assessment marks should be avoided. Any such thing may lead to downscaling of internal marks or its cancellation and the result will be declared on the basis of external marks alone.

The Board will be very shortly sending you the revised topics/themes for project for classes IX and X to be followed during the current academic session 2006-07.

Yours faithfully,

(Sugandh Sharma)
Education Officer (Com.)

C.C.:-

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Sing Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
9. The Secretary, Central Tibetan School Administration, Sector 5, Rohini, Delhi-110 085.

Education Officer (Com.)