

CHAPTER VII

EXAMINATIONS.

SECTION I—General Rules for Examinations.

1. The Board shall conduct the following examinations:
 - (a) Higher Secondary Examinations in Delhi Scheme.
 - (b) Higher Secondary (Technical) Examination in Delhi Scheme.
 - (c) Higher Secondary (Demonstration Multi-purpose) Examination.
 - (d) Higher Secondary (1 year course) Examination.
 - (e) Chandigarh Examinations (Matric/Higher Secondary Parts I & II.)
 - (f) All India Higher Secondary Examination.
 - (g) Such other examinations as the Board may from time to time prescribe.
2. The examinations of the Board shall be held at such centres and on such dates and such times as the Board may from time to time appoint.
3. The tests at the examinations may be partly oral or practical and partly written. Oral and practical tests shall be applied by the examiners appointed by the Board in such manner as the Board may from time to time prescribe. Written tests shall be by means of question papers, and these papers shall be distributed simultaneously at every centre at which the examination is being held.
4. The examinations referred to in para 1 above shall except where otherwise provided, be open to any pupil of an affiliated institution who has his name submitted to the Secretary by the Head of the Institution [and who is certified by the Head of the institution—
 - (i) to have completed an adequate course of study leading to the examination ;

(ii) to be of good character ; and

(iii) to have attained the age of 16 years on or before 30th September of the year of examination.

5. The expression "adequate course of study" means 75% of attendances counted from the opening of class IX upto the first of the month in which names of the candidates for the examination are submitted to the Board, provided that the attendances do not fall below 70% in any one class.

6. Failed candidates shall be required to put in 75 per cent of attendances calculated on the possible attendances from the first of the month following the publication of the result to the first of the month when the names of the candidates for the Examination are sent up.

7. In the case of migration, attendances at any school recognised by the Education Department of the area from which the candidate migrates shall be taken into account in calculating the required percentage of attendances.

8. Candidates taking up one or more subjects involving practical work shall be required to have put in 70 per cent of the total periods of practical work in the Laboratory in each subject.

9. Candidates from an institution recognised by the Board for the Higher Secondary Technical Examination (three-year course) taking up Engineering Drawing, Engineering Workshop Practice, Chemistry and Physics shall be required to have put in at least 20 periods for practical work in the Laboratory and the rule of 70 per cent attendances shall also apply to this case.

10. If a candidate's attendances fall short of the prescribed percentage, the Head of the affiliated institution shall submit his name to the Board provisionally. If the candidate is still short of the required percentage of attendances within three weeks of the first day of examination, the Head of Institution, shall report to the Secretary immediately so that the candidate may be disallowed to appear at the examination. If in the opinion of the head of an institution, a candidate deserves special consideration he shall submit his recommendations to the Secretary not later than three weeks before the commencement of the examination for condonation of shortage of attendances by the Chairman who may issue orders in this behalf.

11. A candidate struck off the rolls of an affiliated school after sending up his application for admission to the examination ceases to be eligible for the examination.

12. Exemptions from the provisions of para 4 (i) above may be granted to the following persons to appear as private candidates by the Scrutinising Committee of the Board :—

- (i) Teachers in educational institutions affiliated with the Board ;
- (ii) Women candidates who are bonafide residents of Delhi Administration ;
- (iii) Candidates who having failed at an examination of the Board want to re-appear at the same ;
- (iv) Candidates who have passed the High School Examination or an equivalent examination of a University/Board established by law (for appearing at the Higher Secondary 3-Year Course Examination only).

13. The forms of application of teachers shall be counter-signed by the Director of Education and those of others either by a member of the Board or by the Head of an Institution affiliated with the Board. Women private candidates shall be required to satisfy the following additional conditions :—

- (a) that they have privately pursued the prescribed course of study under proper guidance ; and
- (b) that they are unable to join a School recognised by the Board or there are such other reasons as entitled them to the grant of this exemption.

Private candidates shall also be required to have attained the age of 16 years on or before 30th September of the year of examination.

14. Private candidates must submit to the Secretary of the Board an application on the form prescribed together with the prescribed fee for the examination and also two passport size photographs duly signed by the candidate and counter-signed by one of the authorities mentioned in the foregoing regulation so as to reach the Secretary not later than 4-00 p.m. on the 16th October of the year preceding the examination or such other date as may be notified.

15. No student shall be eligible to take the examination unless he produces a certificate from the Head of the Institution to the effect that he has put in 60 attendances (preferably 20 in each year) in Physical Education during the three years of Higher Secondary classes. Exemption from the operation of this rule may be granted to a candidate on medical grounds provided the application is supported by a certificate given by a Registered Medical Practitioner of a rank not below that of an Assistant Surgeon, and forwarded by the Head of the Institution. The Chairman is empowered to condone shortage of attendances in Physical Education, whenever necessary.

16. (i) Every candidate from an institution affiliated with the Board shall forward his application on the prescribed form through the head of the Institution to which he belongs so as to reach the Secretary of the Board, at New Delhi, by such date as may be notified, together with the prescribed fee for the examination.

(ii) Whenever the application or admission fee of a candidate is received after the prescribed date, he shall pay an additional fee of Rs. 5-00 provided that such an application is received not later than 15 days after the prescribed date.

(iii) In case the last date fixed for receiving fees and forms of application with or without late fee is notified by the Government as a holiday, the next working day will be considered as the last date for the purpose.

17. A candidate who has failed in an examination may present himself at one or more subsequent examinations, provided that he shall on each and every occasion satisfy the Secretary that he has fulfilled the conditions laid down in the Regulations for the admission of candidates to the examinations of the Board.

18. Heads of affiliated institutions are not entitled to

detain candidates who have fulfilled the conditions for permission to appear at one of the examinations of the Board except for very grave reasons and with the previous sanction of the Chairman of the Board.

19. Notwithstanding anything contained in these regulations, no candidate who has been expelled or is still undergoing rustication, shall be admitted to any examination of the Board.

SECTION II - Scale of fees, issue of Admission cards, Marks statements, duplicate certificates etc

1. The scales of fees prescribed by the Board in respect of examinations, certificates, duplicate of documents, etc. are as follows :—

1. FEES FOR ADMISSION TO EXAMINATIONS.

<i>(i) Higher Secondary (Three Year-Course) Examination,</i>		
<i>Higher Secondary (Technical) Examination/and</i>		
<i>Higher Secondary (One-Year Course) Examination:</i>		
For each school candidate of an affiliated institution	...	Rs. 40-00
For each private candidate	...	Rs. 50-00
Additional fee for subjects involving practical work	...	Rs. 2-00 per subject
For appearing in English only	...	Rs. 10-00
For appearing in Additional subjects.	...	Rs. 20-00 per subject
For appearing in Compartmental Examination.	...	Rs. 15-00 per subject
Late fee for each candidate	...	Rs. 5-00

(ii) **All-India Higher Secondary Examination/Demonstration Multi-purpose) Examination.**

For each school candidate of an affiliated institution in India Rs. 50-00

For each private candidate or the Overseas candidate Rs. 100-00

Additional fee for subjects involving practical work Rs. 5-00 per subject

For offering Additional subject(s) besides taking the usual Examination in five subjects Rs. 10-00 per subject

For compartmental Examination Rs. 30-00 per subject

Late fee for each candidate Rs. 5-00

(iii) Fee for statement of marks @ Rs. 2/- per subject, subject to a maximum of Rs. 6/- will be charged extra alongwith admission fee.

(iv) Fee for elementary Hindi (Compulsory) Examination per candidate (school/private) Rs. 2-00

(v) Fee for Elementary Mathematics (For private candidates) Rs. 2-00

(For school candidates) Nil

(vi) **All-India Higher Secondary Examination (Nov./Dec.)**

From each candidate including fee for subjects involving practical work Rs. 120-00

	Late Fee for each candidate	...	Rs. 5-00
(vii)	Examinations Under Punjab University Scheme.		
(a)	Matriculation Examination		
	For each school candidate	...	Rs. 27-00
	For each private candidate	...	Rs. 40-00
	Internal assessment fee from school candidates only for each candidate	...	Rs. 5-00
(b)	Higher Secondary Part I Examination		
	For each school candidate	...	Rs. 27-00
	For each private candidate	...	Rs. 40-00
	Internal assessment fee from school candidates only for each candidate	...	Rs. 4-00
(c)	Higher Secondary Part II Examination		
	For each school candidate	...	Rs. 35-00
	For each private candidate	...	Rs. 40-00
	Internal assessment fee from school candidates only for each candidate	...	Rs. 3-00
	Late fee from each school candidate	...	Rs. 5-00
	Late fee from each private candidate—		
	(i) Upto a fortnight of the last date	...	Rs. 5-00
	(ii) Upto 30 days from the last date	...	Rs. 30-00
	(iii) Upto 14 days before the commencement of Examination	...	Rs. 105-00

II. OTHER FEES—

(viii)	Fee for scrutiny of marks and rechecking the results per candidate	...	Rs. 15-00
(ix)	Fee for scrutiny for marks and rechecking the results of candidates for compartmental examinations per candidate	...	Rs. 10-00
(x)	Fee for a duplicate copy of admission card.	...	Rs. 2-00
(xi)	Fee for duplicate copy of statement of total marks in each subject obtained by a candidate at an examination.	...	Rs. 2.00 per subject, subject to a maximum of Rs. 6-00
(xii)	Fee for duplicate copy of certificate.	...	Rs. 5-00
(xiii)	Fee for Migration Certificate or a duplicate copy thereof	...	Rs. 5-00
(xiv)	Fee for date of birth certificate	—	Rs. 5-00
(xv)	Fee for duplicate copy of Result Card.	...	Rs. 2-00
(xvi)	Urgent Fee for issue of certificates/documents at S. Nos. (xi) (xii), (xiii) and (xiv) supra in addition to the normal charge :—		
	Within 72 hours (excluding holidays)	...	Rs. 3-00
	Within 48 hours (excluding holidays)	...	Rs. 5-00
(xvii)	Fee for application for correction in date of birth	...	Rs. 25-00

All fees shall be paid in the office of the Board in cash or remitted by Money Order or by a Bank Draft on the State Bank of India, Parliament Street, New Delhi or Central Bank of India

Press Area, New Delhi or Bank of India, Ajmeri Gate Extension New Delhi. If the amount of fee is remitted by Money Order it shall not be accepted unless full particulars in regard to the name of the candidate for whom the fee is being sent and the name of the examination for which the fee is being remitted are given. All fees should be deposited or remitted in the name of the candidate only, not in the name of the parent or guardian. All money orders, ordinary or telegraphic should state clearly the name and address of the sender and also the purpose for which it is remitted.

2. A candidate fails to pass or is unable to present himself at the whole or part of the examination shall not be entitled to refund of fee, provided that the Secretary on application from a candidate who absented himself from the whole of the examination, shall hold over the admission fee paid by him for the next examination after satisfying himself that the candidate was prevented from taking the examination on account of his illness or other sufficient cause subject to his producing within 15 days of the commencement of the examination, in the case of illness a medical certificate showing that his absence from the examination was due to his illness, and in other cases a satisfactory documentary evidence proving that his absence was due to circumstances, beyond his control, giving full particulars of the same to the satisfaction of the Chairman whose decision shall be final. Fees once held over under this regulation for the next examination may continue to be held over under similar circumstances for the year following the next, but in no case for more than two continuous years. Fees once held over under the above regulations shall in no case be refunded.

3. The Secretary may refund, on application, the admission fee of a candidate who may be declared ineligible to appear at the examination by the authorities concerned or whose admission is disallowed on account of shortage of the required percentage of attendances provided such an application is received in the office of the Board within three months of the date of the commencement of the examination. The fee of a candidate whose form of application has been rejected on account of the candidate's producing a false certificate or

making a false statement in the application shall in no case be refunded.

4. The fees of a candidate paid in excess through oversight may be refunded by the Secretary to the candidate on application, provided that the application for refund is made by the candidate within three months of the date of payment.

5. (i) The fee of a candidate who has died before the commencement of the examination may be refunded by the Secretary, provided that application for the same is made within three months of the date of the commencement of the examination.

(ii) In the case of a school candidate, the refund will be made to the parent or guardian of the candidate, through the Head of the Institution.

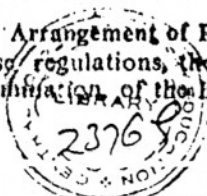
(iii) In the case of a private candidate the refund will be made to the parent or guardian mentioned in the form of application.

6. Fee paid in excess of the fee prescribed for obtaining certificates and for scrutiny of marks, or fees paid inadvertently, may be refunded by the Secretary to the candidates concerned, provided an application for refund is received in the Board's office within three months of the date of payment.

7. Admission Cards—The Secretary after satisfying himself that a candidate has complied with all the requirements for admission to an examination of the Board, shall furnish the candidate with a card of admission on presentation of which to the Superintendent of examination centre the candidate shall be permitted to sit for the examination.

8. The Secretary, if satisfied that a candidate's admission card has been lost or destroyed, may on payment of Rs. 2-00 grant a duplicate admission card.

9. Arrangement of Results—Except when otherwise provided in these regulations, the names of candidates who have passed an examination of the Board shall be placed in three divisions



and further the names of students from recognised institutions shall be grouped according to the institutions in which they have studied. In case of the examination in All-India syllabus they will be declared to have passed with credits/distinctions and the subjects of credits/distinctions will be indicated in the certificates given by the Board.

10. Rules for Scrutiny of marks and rechecking of Results —

- (i) A candidate who has appeared at an examination conducted by the Board, may apply to the Secretary for the scrutiny of his marks and rechecking of his results.
- (ii) The work of scrutiny does not include the re-examination of the answer-books, but is confined to rechecking of marks awarded for each question in the answer-book together with re-totalling of marks. The total is then compared with that given in the Examiner's Award List.
- (iii) Such an application must be made by the candidate within two months from the date of the declaration of results:
- (iv) All such applications must be accompanied by the prescribed fee.
- (v) A candidate shall not be entitled to the refund of the fee unless as a result of the scrutiny he is declared successful in the examination. If on scrutiny and rechecking a failed candidate is found to have passed, his name shall at once be published in the Gazette in a Supplementary List.
- (vi) The scrutiny and rechecking of result will in no case be done in the presence of the candidate or his guardian/representative ; nor will the answer books and awards be shown to him or his guardian/representative.
- (vii) Decision of the Secretary regarding the result of scrutiny and rechecking of results shall be final.
- (viii) The Secretary may destroy or otherwise dispose of the used answer-books including those scrutinised on application, after three months of the date of

declaration of the result of the examination concerned.

11. Penalties for unfair means :--

- (i) If a candidate is found to have made a wrong statement in his application form for admission to the examination or has attempted to secure admission to any of the examinations of the Board or has secured admission to the examinations by making a false statement or on production of a false document or otherwise shall be deemed to have used unfair means. In case he has not already appeared at the examination, his form of application shall be liable to be rejected and fee paid forfeited. In case he has already appeared and his result has not been declared, his result will be liable to be cancelled. In case his result has already been declared and the certificate has or has not been delivered to the candidate, his result and certificate shall be liable to be cancelled.
- (ii) If at any stage a candidate has tampered with any entry in the certificate or statement of marks or Migration Certificate or any other document that might have been issued to him by the Board, he shall be deemed to have used unfair means. The Board may cancel the document in question and may even cancel his result, if it deems necessary.
- (iii) If a candidate is found guilty of communicating or attempting to communicate with an examiner or any other person connected with the examination with the object of influencing him in any way or using abusive or obscene language in the answer-book, he shall be deemed to have used unfair means and shall be liable to punishment as in paragraph II (v).
- (iv) A candidate shall not be permitted to put his name or signature or any sign which may disclose his identity to the examiner on the answer-book. A candidate infringing this rule shall be deemed to have used unfair means and shall be liable to be punished as in paragraph (v) below.

- (v) As soon as it is brought to the notice of the Superintendent of Examination Centre that any candidate, during the course of examination has been detected in giving or in receiving assistance, is having in possession papers, books or notes or any other likely material connected with the examination in the question paper concerned, or in the use or attempt to use any other unfair means in connection with the examination, the Superintendent shall take possession of the first answer-book of the candidate along-with the papers or other material found with him and provide the candidate with a second answer-book immediately. The candidate is not to be expelled from the Examination Centre in the paper. The Superintendent shall record on the first answer-book the time when the case was brought to his notice and also the time on the second answer-book when the same was issued to the candidate. After the examination in the paper is over, the candidate shall be asked by the Superintendent of the Examination Centre to submit his explanation. The Superintendent shall call for the statement(s) of the invigilator(s) concerned and forward to the Secretary of the Board in a separate sealed cover the two answer-books used by the candidate alongwith the explanation of the candidate the statement(s) of the invigilator/invigilators and his own note on the subject, for further action. Such candidates may be disqualified by the Board from passing the examination in the year or may further be debarred from appearing at any examination of the Board for a period which may extend to five years.
- (vi) If a candidate is found guilty of smuggling in or out of the Examination Hall an answer-book, impersonation, or any other misconduct of a serious nature or of a deliberate previous arrangement to cheat in an examination he shall be declared as not a fit and proper person to be admitted to any future examination of the Board, provided that, on expiry of five years of such declaration, including the examination in connection

with which he was punished, the Board may, in special cases, exempt a candidate from the further operation of this rule.

- (vii) The names of candidates, who are punished under the above regulations, shall be communicated to the Universities and Boards which conduct the Matriculation, the High School, the Higher Secondary, the Intermediate Examination, or equivalent examinations and to State Governments (Chief Secretaries).

12. Duplicate Certificate—Duplicate copies of certificates shall not be granted except in cases in which the Secretary is satisfied by the production of an affidavit through the Head of the Institution from which the applicant passed the examination that the applicant has lost his certificate or that it has been destroyed and that the applicant has real need for a duplicate copy of his certificate. In such cases a duplicate copy of certificate may be granted on payment of appropriate fee and appropriate urgent fee if the duplicate copy is required to be issued within 72 or 48 hours (excluding holidays) of the receipt of the fee, application and the affidavit in the office of the Board.

13. Communicating marks in each subject—Total marks obtained by a candidate in each subject at any examination held by the Board shall be communicated to him in accordance with the following rules on payment of the prescribed fee :—

- (i) Only the total marks obtained by a candidate in each subject will be communicated.
- (ii) A statement of marks will be supplied to each candidate as soon as possible after declaration of the result by the Board. The marks statements of regular students will be sent to the respective schools and those of private candidates to their examination centres or in such manner as the Board may decide from time to time.
- (iii) Any candidate desiring to have another copy of the marks statement shall make an application, on the form prescribed, to the Secretary together with necessary fee.

- (iv) Each application should furnish information with regard to—
- (a) the name and the year of examination ;
 - (b) the name and roll number of the candidate ;
 - (c) the name of the institution from which he took examination ; and
 - (d) the subjects offered by him
- (v) No refund of fees shall be allowed.

SECTION III.—Rates of remuneration to Paper-Setters, Head-Examiners, etc.

The rates of remuneration to Paper-setters, Head-Examiners, Examiners, Co-ordinators, Scrutineers, Tabulators, Checkers, Collators, Superintendents of Examination Centres, Invigilators, etc. fixed for the Board's examinations are as follows :—

I. REMUNERATION TO PAPER-SETTERS, HEAD-EXAMINERS, EXAMINERS ETC.

(A) ALL-INDIA HIGHER SECONDARY EXAMINATION

	<i>Final</i>	<i>Part I or Internal</i>
(1) For setting a full paper with instructions to examiners, if any.	... Rs. 75-00	Rs. 75 00
(2) (i) For translating a paper	... Rs. 30-00	Rs. 30.00
(ii) For translating part of paper	... Rs. 15-00	Rs. 15-00
(3) For marking answer-books	Rs. 1-10 per answer book sub- ject to a minimum of ... Rs. 20-00	
(4) To the Head-examiner in addition to the fee for marking answer books. (To be paid in respect of each...)		

sub-examiner, if any, working under him). No additional fee shall be paid for re-examining marked answer books received from sub-examiners or for supplying models to them. At least 10 models should be supplied to each sub-examiner.

... Rs. 30-00 Rs. 20-00

- (5) For setting question paper for practical examination including instructions to examiners etc.

... Rs. 60-00 Rs. 20-00

if there is only one paper in the subject.
Where more than one paper is set :
Rs. 40-00 for Ist paper and
Rs. 20-00 for each subsequent paper.

- (6) For translating a question paper for practical examination.

... Rs. 15-00 Rs. 15-00

- (7) Proof reading fee (per paper or passage)

... Rs. 5-00

- (8) For the practical examination in a subject

... Rs. 1-25
per candidate
with a minimum
of
Rs. 20-00
per centre.

- (9) (a) For moderating a theory question paper ... Rs. 20-00
 (b) For moderating a practical question paper ... Rs. 10-00
- (10) For assisting an examiner in a script with which the examiner is not familiar ... Re. 0-75
 per answer-book

(b) (i) DELHI HIGHER SECONDARY (3 YEAR COURSE) EXAMINATION

(ii) HIGHER SECONDARY TECHNICAL EXAMINATION, and

(iii) ONE-YEAR HIGHER SECONDARY EXAMINATION

Written Papers	Rs.
1. Fee for setting a paper	50-00
2. Fee for translating a paper	30 00
Fee for translating a passage	15-00
3. Fee for examining an answer-book	1-10
4. Minimum examining fee	10-00
5. Head Examiner's fee (per sub-examiner)	25-00
6. Proof reading fee (per paper or passage)	5-00
7. (a) Fee for moderating a theory question paper	20-00
(b) Fee for moderating a practical question paper	10-00
8. Fee for assisting an examiner in a script with which the examiner is not familiar	0-75
9. Fee for examining an answer-book in Elem. Hindi.	0-50

10. Examining fee in Elem. Maths./ special papers in M.I.L. for private candidates 0-50
per answer-book
11. Minimum examining fee for items 9 and 10. 10-00

Practical Examinations

1. Fee for setting a paper including instructions etc. for examiners 30-00
2. Fee for setting a second or subsequent paper (per paper) 15-00
3. Fee for translating a paper 15-00
4. Examining fee for a practical of 3 hours duration Rs. 1-25 per candidate subject to a minimum of Rs. 15-00
5. Examining fee for a Practical of 4 hours duration Rs. 1-50 per candidate subject to a minimum of Rs. 20-00
6. Examining fee for a practical of 5/6 hours duration Rs. 2-50 per candidate subject to a minimum of Rs. 20-00
7. Examining fee for Music/Dancing practical Rs. 15-00 per session

(c) Rates of remuneration for the examination under the Punjab University scheme will be the same as prescribed by the Punjab University for its 1960 examinations.

(d) CONTINGENT CHARGES FOR ALL THE EXAMINATIONS

1. Head-examiners—

Actual expenses for : (i) Railway freight and cartage, (ii) Postage used for despatch of packets, results, instructions to the Sub-examiners and correspondence etc., and (iii) Cloth etc. used for packing, if bags are not supplied by the Board.

2. Sub-examiners—

(i) Actual conveyance/cartage charges subject to a maximum of Rs. 4/- if the distance is less than eight kilometers ; if it is more than 8 kilometers upto a maximum of Rs. 6/- (ii) Postage and Railway freight (actual expenses), and (iii) Cloth etc. used for packing of answer-books upto a maximum of Rs. 2/, if a bag is not supplied by the Board.

3. Examiners for Conducting Practical Examinations—

(i) Conveyance upto a maximum of Rs. 1-50 per session for examiners whose centre of examination is within a radius of 5 kilometers from the place of their duty and upto a maximum of Rs. 2-00 per session for examiners whose centre of examination is beyond 5 kilometers ; and (ii) Postage, if any, (actual expenses).

II. TABULATION, CHECKING AND CROSS-CHECKING OF RESULTS.

Name of Examination	Per 100 candidates		
	Tabulators	Checkers	Cross-Checkers
(a) Higher Secondary, Higher Secondary Technical, Hr. Sec. (one year course) and All-India Hr. Sec. Examinations	Rs. 30-00 each	Rs. 5-00 each	Rs. 12-50 each
(b) Matriculation, Hr. Sec. Part I & Hr. Sec. Part II Examinations (P.U. Scheme)	Rs. 35-00 each	Rs. 5-00 each	Rs. 15-00 each
(c) Elementary Hindi Examination...	Rs. 2-00 each	...	Rs. 2-00 each
(d) Compartmental Examinations ..	Rs. 10-00 each	Rs. 3-00 each	Rs. 5-00 each

Note :—1. Where the number of candidates for a particular examination is small, the minimum sum payable to each Tabulator, Checker and Cross-Checker shall be the sum equal to the remuneration for 50 candidates.

2. Where the results have to be moderated by the Tabulators, each tabulator shall be paid an extra remuneration of Re. 1-00 per 100 candidates if the moderation affects only one subject, Rs. 2-00 if it affects two subjects, and Rs. 3-00 if it affects more than two subjects.

III. CHECKING OF ANSWERBOOKS AND CONVERSION OF ROLL NUMBERS.

1. Supervisors for checking of answerbooks. Rs. 25-00 per 1000 answer-books.
2. Checkers of answer-books. (full checking) Rs. 50-00 per 1000 answer-books.
3. Comparison of marks given on the Answer-books with the award lists. Rs. 10-00 per 1000 answer-books.
4. Daftries assisting in the checking of answerbooks. Rs. 5-00 per 100 candidates.
5. Conversion of Roll numbers. Rs. 6-00 per 100 answerbooks.
A sum of Rs. 200-00 will be paid to the Chief Secrecy Officer over and above the prescribed remuneration and Rs. 100-00 to each Deputy Chief Secrecy Officer.
6. Daftries in the Secrecy Department. Rs. 5-00 per 100 candidates.
7. Co-ordinator of Results. Rs. 100-00 for each annual examination and Rs. 100 for compartmental examinations combined.

Note—Minimum remuneration for item No. 5 will be Rs. 15-00 per person.

IV. SUPERVISION AND INVIGILATION CHARGES ETC.

Centre Superintendent	(a) Rs. 15-00 per day of examination, subject to a maximum of Rs. 200-00 for the examination in case the number of candidates allotted at a centre is 200 or less. For annual examination, extra remuneration at the rate of Re. 0.50 per candidate will be paid for every additional candidate beyond 200.
	(b) Conveyance charges @ of Rs. 3-00 per day of examination, if the centre is beyond 5 km from the residence of the superintendent; in case of specified rural centres, the conveyance charges will be paid @ Rs. 5-00 per day of examination.
Invigilators	(a) Rs. 6-00 for one session and Rs. 10-00 for two sessions on a day.
	(b) Conveyance charges @ Rs. 2-00 per day extra, if the centre is beyond 5 km from the place of duty in case of specified rural centres; conveyance charges @ Rs. 4-00 per day will be paid.
Clerks at the Examination centres	(a) Rs. 3-50 for one session and Rs. 5-00 for both sessions on a day in case the number of candidates allotted at the centres does not exceed 200.

For annual examinations further payment @ Re. 0.25 for every additional candidate beyond 200 to be made for the whole examination, if the maximum number of candidates allotted is more than 200 but upto 250.

- (b) A second clerk on the rates of remuneration, as given in 1st para, of (a) above be appointed on such sessions/days when the number exceeds 250.
 - (c) Conveyance charges (a) Re. 1-00 per day in case the centre of examination is different from the place of duty of the clerk
- 4. Class IV staff at the examination centres Rs. 2-00 for one session on a day and Rs. 2.50 for both the sessions on a day.
 - 5. Contingent expenses on cartage, conveyance, stationery, and postage etc. incurred by the Examination Superintendent. Actual expenses to the satisfaction of Secretary of the Board.
 - 6. Payment to amauensis. Rs. 3-00 per session.
 - 7. Remuneration to Drawing teacher for setting models. Rs. 6-00 per session.

V. EXPENSES FOR PRACTICAL EXAMINATIONS

- 1. Laboratory Asstt. ... Re. 0-30 per candidate subject to a minimum of Rs. 3-00 for one session on a day and Rs. 4-00 for two sessions in a day.

2. Laboratory bearer/
Sweeper/Waterman. Rs. 2-00 for one session and
Rs. 2-50 for both the
sessions on one day.
3. Charges for consumption of Chemicals etc. and breakage
of apparatus for the conduct of Practical Examinations :—
- | | | |
|------------------------------------|-------------|----------------|
| i. Chemistry | ...Rs. 2-50 | per candidate. |
| ii. Physical Science | ...Rs. 1-50 | —do— |
| iii. Physics | ...Rs. 0-50 | —do— |
| iv. Biology | ...Rs. 2-00 | —do— |
| v. Arithmetic and
Dom. Science | Rs. 1-00 | —do— |
| vi. Dom. Sc. (Separate
subject) | ...Rs. 4-00 | —do— |
| vii. Home Science | ...Rs. 3-25 | —do— |

Remaining subjects—Actual expenses, if any, to the
satisfaction of the Secretary of the Board.

- | | | |
|---|---------------------|--|
| 4. Tabla/Nagma Player | ...Rs. 10-00 | per session. |
| 5. Workshop Superinten-
dent. | Rs. 15-00 per day | In case the
paper is of 6
hours dura-
tion. |
| 6. Workshop Asstt. Su-
perintendent. | Rs. 10-00 per day | |
| 7. Workshop Bearer | ...Rs. 2-50 per day | |

VI. PREPARING AND CHECKING OF CERTIFICATES

- | | |
|------------------|-----------------------------------|
| Preparing/Typing | ...Rs. 8-00 per 100 certificates. |
| Checking | ...Rs. 4-00 per 100 certificates. |

VII. RATES OF REMUNERATION FOR PREPARATION OF MARKS STATEMENTS

- | | |
|---|-------------------|
| (i) Preparation and checking. (To be
divided equally between a pair of
two persons.) | Rs. 8-00 per 100. |
| (ii) Cross Checking | Rs. 2-00 per 100. |
| (iii) Affixing facsimile stamp and sort-
ing of marks statements school-wise,
roll number wise etc. | Rs. 1-00 per 100. |

MAXIMUM LIMIT OF REMUNERATION

No person shall be paid more than Rs. 1,000-00 in a financial year as remuneration for examining answer books, tabulation and other examination work all taken together.

INFORMATION REGARDING EXAMINATION

Detailed information regarding the examinations of the Board shall be given in the prospectus of the examination concerned which will be issued annually by the Secretary of the Board and may be obtained from the Board's office on payment.

SECTION IV.—Supplementary/Compartmental Examinations

The conduct of Supplementary/Compartmental Examinations shall be governed by the Regulations as given in the Prospectus for the examination concerned.

SECTION V.—Private Candidates

1. The following categories of candidates shall be eligible to appear as private candidates at the Delhi •Higher Secondary Examinations (3-year course) of the Board on the conditions laid down in these Regulations :—

- (i) Teachers in educational institutions affiliated with the Board ;
- (ii) Women candidates who are bonafide residents of Delhi Administration ;
- (iii) Candidates who failed at the Delhi Higher Secondary, Higher Secondary Technical, One-year course or All India Higher Secondary Examination of the Board and candidates who have passed the High School Examination of the Board or an equivalent examination ; and
- (iv) Physically handicapped students may on producing reasonable evidence of having difficulty to attend normal institution be permitted to appear as private

*For other examinations please see the relevant year's prospectus for the examination concerned.

candidates for non-technical examinations not involving practical training/examination.

2. The forms of application for teacher candidates shall be countersigned by the Director of Education and those of others either by a member of the Board or by the Head of an Institution affiliated with the Board. Women private candidates shall be required to satisfy the following additional conditions :--

- (a) that they have privately pursued the prescribed course of study under proper guidance ; and
- (b) that they are unable to join a Higher Secondary School affiliated with the Board or there are such other reasons as may entitle them to the grant of this exemption.

A Private Candidate is required to have attained the minimum age of 16 years on 30th September of the year of examination.

3. Private candidates must submit to the Secretary of the Board an application on the form prescribed together with prescribed fee for the Examination and also two pass-port size photographs duly signed by the candidate and counter-signed by one of the authorities mentioned in the foregoing regulation, so as to reach the Secretary not later than the date given in the prospectus for the examination concerned.

Whenever the application of a private candidate is received after the prescribed date, he shall pay an additional fee of Rs. 5.00 provided that such application is received not later than 15 days after the prescribed date.

4. Candidates who have failed to obtain promotion to the highest class of an affiliated institution i.e., who have been detained in class X or have not passed the High School or an equivalent examination of a University constituted by law or a Board of Secondary Education in India shall not be admitted to the Higher Secondary Examination of the Board.

5. Every year in the beginning of the session, the Heads of institutions under the Board shall send to the Secretary a list of students who have been detained in class X containing

student's name, his date of birth, the name of his father or guardian and the place of residence.

6. A student who has left an institution at a stage earlier than class X shall not be permitted to appear at the examination as a private candidate in a year earlier than that in which he would have appeared, if he had continued his studies at an affiliated institution upto Higher Secondary Examination.

7. When a private candidate's application for admission to the examination is rejected, the examination fee paid by him, less Re. 1-00 will be refunded to him by the Secretary provided that in the case of candidates whose applications have been rejected on account of the candidate's producing a false certificate or making a false statement in the application, the fee shall in no case be refunded.

8. Private candidates shall not be allowed to offer such subjects for the examination as involve practical work, even if no practical examination is held in the subject except in the case of failed candidates who have put in a regular course of study at an institution affiliated with the Board and in the case of girl candidates, who offer Domestic Science/Home Science.

9. The following subjects prescribed for the Higher Secondary, Higher Secondary Technical, All-India Higher Secondary and Higher Secondary (one-year course) Examinations shall be deemed subjects which involve practical work for the purpose of these Regulations :

- (1) Physics ;
- (2) Chemistry ;
- (3) Agriculture ;
- (4) Domestic Science ;
- (5) Physiology and Hygiene ;
- (6) Technological subjects ;
- (7) Physical Science ;

*The list of subjects is liable to change from time to time

- (8) Geography ;
- (9) Elements of Home Science ;
- (10) Music (Vocal) ;
- (11) Music (Instrumental) ;
- (12) Dancing ;
- (13) Biology ;
- (14) Agricultural Biology ;
- (15) Farm Management ;
- (16) House-hold Management ;
- (17) Food, Nutrition and Cookery ; and
- (18) Home-Nursing, Child Development and Mother Craft.

10. Private candidates shall not be allowed to offer for their examination any subject, even if the subject is recognised for the examination, which is not being taught in an affiliated institution or in which no institution is affiliated.

11. Examination in English only—Candidates who are bonafide residents of Delhi Administration and who hold a certificate of having passed the High School or its equivalent examination (in English only) may be admitted as private candidates to the Delhi Higher Secondary Examination (3-year course) (in English only), provided they have not passed the Higher Secondary Examination in any previous year. Such candidates, if successful, shall be awarded a certificate of having passed the Higher Secondary Examination (in English only). Their admission to the examination shall be subject to the following conditions :—

- (i) They shall furnish original certificates of having qualified in any of the examinations mentioned above.
- (ii) They shall not be permitted to appear in the same year in which they have passed any of the Examinations given above.

- (iii) They shall pay the same fee as is paid by candidates who appear in one subject under the existing regulations and shall apply on the prescribed form on or before 16th October of the year preceding the Examination.

N.B. Cases of late submission of applications by the above mentioned candidates shall be subject to the same rules as are applicable to similar cases of other private candidates.

12. Examination in additional subjects :—Candidates who have passed the Delhi Higher Secondary (3-year course) or All India Higher Secondary (3-year course) Examination of the Board may offer additional subjects as private candidates provided ;

- (i) Additional subjects are offered within 3 years of passing the examination of the Board. Exemption may be granted by the Chairman in deserving cases.
- (ii) In case of subjects involving practicals, the candidate must produce a certificate from the Head of an institution affiliated with the Board to the effect that he has completed the prescribed course of practicals in an approved laboratory.
- (iii) This facility is also extended to candidates who have qualified at the Higher Secondary Examination in English only.

13. Physically handicapped students may be allowed to typewrite their answers : if they so desire.

14. Blind students may be permitted to take up Music or any Arts subject in place of Mathematics or Science at an examination of the Board.

15. Other matters regarding the examination shall be governed by the rules mentioned in the Prospectus concerned.

SECTION VI—Rules for Improvement of Division

- (i) Candidates who having passed the Higher Secondary examination of the Board wish to improve their division or wish to mark time as they are unable to join any college or institution for higher studies may be permitted to reappear at the next annual Higher Secondary examination of the Board.
- (ii) A candidate taking a subsequent regular examination will have to appear in the syllabus of the year in which he reappears at the examination.
- (iii) This facility will be available to a candidate who has not pursued further studies after passing an examination of the Board.
- (iv) Candidates desirous of improving performance may either appear as regular students of a member—school of the Board or as private candidates.
- (v) In case a candidate appears as a private candidate, his form of application will be countersigned by the Principal of the school last attended by him. He will be required to affix two passport size photograph duly signed by the candidate and countersigned by the attesting authority so as to reach the Secretary not later than the date given in the prospectus for the examination.
- (vi) Change of subject(s) will not be allowed while reappearing at the examination unless permission of the Board has been obtained for the change.
- (vii) If a student happens to attain a performance which is lower than that which he had attained at the earlier Examination of the Board, his previous result may be allowed to stand.