

# **MINUTES OF THE GOVERNING BODY MEETING**

**Held on**

**Tuesday, 01<sup>st</sup> February, 2022**

**(Virtual Mode)**



**CENTRAL BOARD OF SECONDARY EDUCATION**  
Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi – 110092

# CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi - 110092

## MINUTES OF THE MEETING OF THE GOVERNING BODY (VIRTUAL MODE) OF THE BOARD

Day & Date : Tuesday, 01<sup>st</sup> February, 2022  
Time : 10.30 A.M. onwards

ITEM NO.	ITEM
ITEM I	To confirm the Minutes of the meeting of the Governing Body of the Board held on 30 <sup>th</sup> June, 2021
ITEM II	To report on the follow up action taken on the Minutes of the last meeting of the Governing Body held on 30 <sup>th</sup> June, 2021
ITEM III	To consider the recommendations of the Finance Committee made at its meeting held on 19 <sup>th</sup> January, 2022
ITEM IV	To consider the recommendations of the Affiliation Committee made at its meeting held on 10 <sup>th</sup> January, 2022
ITEM V	To consider the recommendations of the Examination Committee made at its meeting held on 20 <sup>th</sup> January, 2022
ITEM VI	To consider the recommendations of the Curriculum Committee made at its meeting held on 07 <sup>th</sup> January, 2022
ITEM VII	To consider the recommendations of the Skill Education Committee made at its meeting held on 07 <sup>th</sup> January, 2022
ITEM VIII	To consider the recommendations of the Training Advisory Committee made at its meeting held on 30 <sup>th</sup> December, 2021
ITEM IX	To consider the recommendations of the 10th Advisory Committee of JNVST held on 30 <sup>th</sup> November, 2021
ITEM X	To consider the change in composition of DPC for Junior Engineer in Recruitment Rules.
ITEM XI	To consider change of Nomenclature of Posts under Hindi Cadre
ITEM XII	To consider co-option of a member for serving on the Governing Body of the Board to be elected by the members of the Governing Body of the board under clause 6(xx) of the Manual of Rules and Regulations of the Board
ITEM XIII	To consider re-nomination of Joint Secretary & Financial Advisor, Ministry of Education, Shastri Bhawan, Delhi and nomination of a new member for serving on the Finance Committee of the board to be elected by the members of the Governing Body of the Board under clause 10 (i)(1)(c), Chapter IV of the manual of rules and regulations of the Board
ITEM XIV	To Report the Successful conduct of Recruitment Test for Tripura State Rifles (IR)-2020 (two battalions): Police Department, Govt. of Tripura
ITEM XV	To Report the successful conduct of Largest Education Survey National Achievement Survey (NAS) 2021 on 12 <sup>th</sup> Nov, 2021 in the Country under the aegis of Ministry of Education, Govt. of India for key grades 3,5,8 and 10
ITEM XVI	To consider the extension of tenure of Smt. Rama Raghuram as consultant beyond three years
ADDL. ITEM I	To consider the abolition of various Cadre posts

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(Anurag Tripathi)  
Secretary

  
(Vineet Joshi)  
Chairman



At the outset, Secretary CBSE welcomed all the members of the Governing Body of the Board. He formally introduced new members of the Board and sought their valuable contribution in smooth functioning of the Board during their tenure. He also thanked the outgoing members for providing their suggestions and assisting CBSE in all its endeavors during their tenure. After that, he invited Chairman, CBSE for his opening remarks.

#### Opening remarks of Chairman

Chairman, CBSE, in his opening remarks, extended a warm welcome to all the members of the Governing Body of the Board. The key highlights of his welcome speech are as under:-

1. CBSE, as a responsible institution, has endeavoured to implement the policy decisions/ suggestions provided the members of the Governing Body and benefitted from the deliberation of the Governing Body. It has also helped CBSE in articulating its vision, outlining its objectives properly and also in taking steps to achieve these objectives.
2. During COVID-19 pandemic, CBSE has lost a numbers of employees and CBSE, as a responsive and caring organization, has taken various steps to ensure that the families of deceased employees, are looked after and their statutory dues are settled on time. CBSE has also made appointments to their dependent family member (s) on compassionate grounds, wherever required.
3. COVID-19 pandemic has made a major impact on Education. Learning of students has been disturbed and interrupted. Therefore, the most important aim of CBSE is to bring back normalcy, once schools are re-opened. Steps are required to be taken by the CBSE and its affiliated schools to minimize the learning gaps occurred due to pandemic. Due to uncertainty arisen because of pandemic, the CBSE was bound to take a decision to conduct Board's Examination twice. With the situation seems coming back to normalcy, the CBSE is considering the proposal to conduct exam as per old pattern.
4. CBSE is continuously working to put all systems in order and with transparency. The entire Personnel Management, Financial Management and internal processes are being automated.
5. CBSE is making consistent efforts towards bringing ease of doing businesses for its stakeholders. Now the payment to schools is being made through Integrated Payment Systems (IPS) without asking for vouchers and bills. CBSE has automated most of the examination process. CBSE is also delegating more and more powers to the schools so that they can carry out their examination related work smoothly. Essentially there are systems, external interfaces with the stakeholders and CBSE is trying to make them simpler, easier and transparent.

  
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Chairman

6. Lots of students intends to carry out some changes in their name, father's name, mother's name etc., so CBSE has made online systems in place to facilitate them. Similarly, the students can apply for duplicate certificates online and the same is being provided online within a short span of time.
7. A policy is being formulated to bring about substantial change from content based learning to more competency based learning so that a child can be an active participant rather than a passive recipient. Pilot testing towards Key Stage Competency in Stages 3, 5 and 8 have been done. CBSE will introduce School standards frame work document in the coming year (s).
8. The National Education Policy talked about the holistic report card. Therefore, for the early stages, we have developed and designed the same. Before rolling it out, pilot study will be introduced and based on the feedback received, the idea will be implemented properly.
9. Examination and assessment plays major role in bringing out the reforms. CBSE is increasing its competency based questions by 10% every year. By 2025, CBSE is planning to increase competency based questions by 50% in the Question Papers. Along with this, CBSE Schools are also laying emphasis more on competency based questions in school based grades which is very much necessary for when we taught learning competency and mastering those competencies.
10. CBSE is introducing various examination reforms for making it less stressful to the students.
11. Skills made a number of impacts in the life of students. With an objective to bring new skill set amongst the students, CBSE is planning to introduce Data Science, Design Thinking and Block Chain as skill subjects for classes VI to VIII. CBSE also feels that we have to plan to put it up in digital frame work where competency of teachers and digital resource material is available.
12. CBSE has successfully conducted National Achievement Survey for the first time on 12 th November, 2021 and more than 36-37 lakh students of more than 1.4 lakh schools participated in the Survey. NCERT would be processing the assessment outcomes within a month, which would be coming out thereafter. It gives very good indication, as it helps to diagnose learning gaps of students and determine interventions required in education policies, teaching practices and learning. It was the largest survey globally which was conducted successfully by the CBSE.
13. CBSE has successfully conducted 15<sup>th</sup> Edition of CTET examination in Computer Based (Online) mode for the first time during 16<sup>th</sup> Dec 2021 to 21<sup>st</sup> January 2022. The questions have been more tuned towards testing the candidates for competency teaching which the future teachers would require for their teaching. It was one of the prime objectives of the CTET Exam and CBSE is linking it up with the component.

  
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14. CBSE has its own internal counseling system both for mental well-being and for ease of students during examination period. The Counseling helpline is dedicated to provide quick and responsible reply to various queries. It worked quite well during the pandemic and CBSE would be further strengthening it.
15. Career guidance portal along with UNICEF for students where they can get information which is available to all CBSE schools. Thereafter, based on the information, they can work on it. CBSE is also working on training programme, where one or two teachers of the School itself, can work as a career counselor and give advice to the students.

In a nutshell, these initiatives are some of the steps which CBSE has taken recently in achieving its objectives. A lot of collaborative efforts have been initiated with patience, hard work and feedback from stakeholders to make the vision which is envisaged in the National Education Policy-2020, a reality.

Thereafter, the Power Point Presentation (PPT) was presented to the members of the Governing Body wherein all important steps being taken by the Board, policies, futuristic planning, infrastructure, major achievements of the Board etc. and brief of important initiatives/ major decisions taken by the sub-committees of the Board, were discussed in detail by the Secretary, CBSE and the respective Directors/ Heads of Departments. After that, the Agenda Items were discussed at length and were placed before the approval of the House as detailed below:-

**ITEM I            TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 30<sup>th</sup> JUNE, 2021**

The members confirmed the minutes of the meeting of the Governing Body of the Board held on 30<sup>th</sup> June, 2021.

**ITEM II           TO REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 30<sup>th</sup> JUNE, 2021**

While the members noted the action taken by CBSE on the minutes of the meeting held on 30<sup>th</sup> June, 2021, the observations of the Joint Secretary & Financial Advisor, Ministry of Education on Item X (**To consider extension of benefit of retirement gratuity and death gratuity to the employees of autonomous bodies/organisations covered under NPS in the Board**) were informed to the House as under:

Ministry of Finance vide OM dated 02.12.2021 has stated that Ministry of Education may consider issuing instructions to their ABs to adopt Payment of Gratuity Act 1972 administered by the Ministry of Labour and Employment as Gratuity under CSS Pension Rules, 1972 may not be extended to the employees of Autonomous Bodies as these are strictly meant for Central Government employees.

  
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The members were also informed that as per Clause 3(viii) of the Memorandum of the Association of the Board 1935, the Board is empowered "to make such grants as the Board may think fit for the benefit of any employee of the Board" and Clause 1.2(ii) of the CBSE Service Rule 1985 provides that "Notwithstanding anything contained in these Rules, the Board may, by agreement with any employee, or a group of employees make such special provisions regarding his/ their conditions of service as it considers necessary and thereupon these Rules shall not apply to such employee to the extent to which these Rules are inconsistent with the special provisions". Accordingly, the Competent Authority of the Board has taken a conscious decision to extend the benefit of retirement gratuity and death gratuity to the employees of the Board as extended to the Central Government employee covered under NPS on the ground that the CBSE is a self-finance Autonomous Body. The decision is also supported with the fact that CBSE does not take any grant/ aid from the Government of India and therefore extension of benefits of retirement gratuity and death gratuity to the employee of the Board does not create extra burden on the exchequer of Government of India.

The members noted the action taken by CBSE on the minutes of the meeting held on 30<sup>th</sup> June, 2021.

**ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 19<sup>TH</sup> JANUARY, 2022**

The following proposals duly approved by the Finance Committee were discussed during the meeting:

**1. ITEM NO. III: TO CONSIDER REVISED ESTIMATES FOR 2021-22 & BUDGET ESTIMATES FOR 2022-23**

The expenditure incurred in previous Financial Year as well as Revised Budget Estimates 2020-21 & Budget Estimates 2022-23 was submitted for the consideration and approval of the Governing Body as under:

Sl. No	Particulars	Budget Estimates 2021-22	Actual 2020-21	Actual upto 30.09.2021	Revised Estimates 2021-22	Budget Estimates 2022-23
	<b>VARIABLE EXPENSES</b>					
1	ESTABLISHMENT EXPENSES	217.6403	138.4612	79.5209	185.8742	227.8851
2	TRANSPORTATION EXPENSES (OTHER THAN EXAMINATION WORK)	2.9696	2.0756	0.6884	2.5850	2.9134
3	REPAIRS AND MAINTENANCE EXPENSES	5.6771	2.7739	1.3063	7.4505	7.2377
4	ADMINISTRATIVE EXPENSES	62.4252	40.8987	19.0578	55.8119	61.0197
5	EXAMINATION EXPENSES	604.6233	378.1220	53.1020	663.6342	957.4926
6	EXPENDITURE ON AFFILIATION OF SCHOOLS	0.0300	0.0000	1.3203	10.0000	11.0000

  
(Anurag Tripathi)  
Secretary

  
(Vineet Joshi)  
Chairman



Sl. No	Particulars	Budget Estimates 2021-22	Actual 2020-21	Actual upto 30.09.2021	Revised Estimates 2021-22	Budget Estimates 2022-23
7	EXPENDITURE ON VOCATIONAL & TRAINING (OTHER THAN STAFF TRAINING))	17.1912	2.7915	0.5942	10.5685	15.4360
8	EXPENDITURE ON SPORTS	8.0825	1.5604	0.0000	0.0400	1.0400
9	CBSE PROJECTS AND PROGRAMMES	1.3815	0.7810	0.5078	6.6493	6.5991
	<b>TOTAL VARIABLE EXPENSES</b>	<b>920.0207</b>	<b>567.4644</b>	<b>156.0977</b>	<b>942.6136</b>	<b>1290.6235</b>
	<b>CAPITAL EXPENSES</b>					
	FIXED ASSETS	320.7703	30.9159	37.4008	158.6141	294.2189
	<b>TOTAL FIXED EXPENSES</b>	<b>320.7703</b>	<b>30.9159</b>	<b>37.4008</b>	<b>158.6141</b>	<b>294.2189</b>
	REVOLVING FUNDS					
	LOANS AND ADVANCES (REVOLVING FUNDS)	0.2010	1.6123	3.9874	0.2400	0.2400
	<b>GRAND TOTAL</b>	<b>1246.77</b>	<b>604.3438</b>	<b>199.5079</b>	<b>1106.84</b>	<b>1590.98</b>

The Governing Body ratified the above recommendation of the Finance Committee.

## 2. ITEM IV: TO CONSIDER AND APPROVE THE INVESTMENT OF NON EARMARKED FUND OF THE BOARD IN GOVT. SECURITIES CATEGORY – I

The members of the Governing Body were informed that CBSE invests its Non Earmarked funds in form of FDRs with Scheduled Public & Private Sector Banks approximately for 01 year in the ratio of 60:40 as per the investment policy of Central Government issued vide DPE guidelines vide OM Dated 08.05.2017 Clause no. 8 (ii). Due to economic conditions from last 02 years, Board is getting average yield of return @ 3-4% on FDRs. Considering the fact, that Earmarked fund of CBSE is being invested with the advice of advisory SBI Funds Management Pvt. Ltd. (Earlier SBI DFHI Ltd.) in compliance of the Gazette Notification No. 11/14/2013-PR dated 02.03.2015 of Ministry of Finance which is providing the average yield of 7-8% on the invested funds in Govt. Securities (i.e. Category-I), the Finance Committee recommended the proposal that some proportion of non-earmarked fund may be invested in Government Securities with the advice of advisory to obtain maximum yield. It will also ensure safety of funds. The above investments will be monitored by the same committees as approved for the monitoring of investment under earmarked fund.

The Governing Body ratified the above recommendation of the Finance Committee.

  
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Chairman

**3. ITEM VI: TO CONSIDER EX-POST FACTO APPROVAL OF EXTENSION OF SERVICES OF PRINTING, SUPPLY AND SCANNING OF OMR SHEETS FOR BOARD'S TERM-I EXAMINATION TO FOUR AGENCIES**

The members of the Governing Body were informed that as per the policy decision taken by the Board, the Term-I Examination was conducted through OMR/OCR sheet and the OMR Sheets will be uploaded by the Board to the schools and schools will download the OMR Sheets from their login and the exam will be conducted. However, of late it was reported by the agencies that the scanning of these OMRs/OCRs was not technically feasible and accuracy of the data may be compromised. Accordingly, the Competent Authority approved that the OMR sheets will be printed and distributed to the schools for conduct of the said examination. The hard copies of OMR sheets will be scanned for result processing, considering the fact that increase in number of centers and relying on the school staff itself can increase the probability of unfair means.

In view of above, the services of four agencies i.e. M/s Datasoft Computer Services (P) Ltd., M/s Datatec Methodex, M/s Nucleus Infotech and M/s Nevitech Data Solutions Pvt. Ltd. were utilized in respect of Printing, Supply and Scanning of OMR sheets of Term-1 Board's Examination at par with PE Unit rates.

The Governing Body ratified the above recommendation of the Finance Committee.

**4. ITEM IX: TO CONSIDER GRANT OF HONORARIUM EQUAL TO ONE MONTH BASIC PAY, GRADE PAY, PLUS APPLICABLE DA TO THE EMPLOYEES OF THE BOARD FOR ARDUOUS DUTIES PERFORMED DURING CONDUCT OF VARIOUS EXAMINATIONS OF THE BOARD**

The members of the Governing Body were informed that as per the approval of the Governing Body, in its meeting held on 28.06.2013, the Board has paid honorarium (equal to one month Basic pay, Grade pay plus applicable DA) to its employees in view of performing arduous and difficult nature of duties performed during conduct of various examinations. The said honorarium has attracted an Audit Para from external audit team from DGACE in 2017. Considering the fact, that this para was not dropped by the DGACE, a full-fledged revised reply as recommended by the Finance Committee in its meeting held on 19.01.2022 is placed before this Governing Body for approval for subsequent forwarding of the reply to DGACE for dropping of the para.

  
(Anurag Tripathi)  
Secretary

  
(Vineet Joshi)  
Chairman



The Finance Committee has also proposed to constitute a High Level Committee consisting of both internal and external experts, for further review of various kinds of honorariums/ remunerations keeping in view that

- (i) The arduous, sensitive and time bound work allotted to the employees of the Board;
- (ii) Financial prudence, transparency and fairness;
- (iii) As per extant rules and regulations

The recommendations of such committee will be applicable prospectively.

In this regard, the house was informed about the comments of the Joint Secretary & Financial Advisor, Ministry of Education, Government of India communicated vide mail dated 01.02.2022 by the Additional Financial Advisor, IFD, Ministry of Education, which states that "*The Agenda Item No. III is to "consider the recommendations of the Finance Committee made at its meeting held on 10.01.2022". It may be recalled that the proposal at **Agenda Item IX** of the **Finance Committee** meeting of CBSE held on 19.01.2022 regarding "grant of Honorarium equal to one month basic pay, grade pay plus DA to the employees of CBSE" was not agreed to by the JS&FA, M/o Education in her capacity as a Member of the FC. Since the matter has again been put up for discussion in General Body meeting, here it would be necessary to point out again that this matter has already been examined in Ministry in consultation with M/o Finance and it has been decided that the package in CBSE cannot be more beneficial than in Central Government. Therefore the stand of JS&FA on these matters is still the same as communicated at the time of FC meeting.*"

Further, in the Governing Body meeting Representative of Ministry of Education has pointed out that CBSE is bound to follow rules and regulations/ guidelines issued by the Government of India. However, CBSE may find other means to compensate its employees within the broad guidelines issued by the Government of India.

During discussion, it has been informed to the members that such facility is also being extended to their employees by some other Government Organisations.

After detailed deliberations, the Governing Body ratified the above recommendation of the Finance Committee considering the arduous and specific nature of duties performed by the CBSE employees.

  
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**5. ITEM X: TO CONSIDER THE REPLIES OF EXTERNAL AUDIT PARAS REQUIRED TO BE FORWARDED TO O/o DGCAE FOR SETTLEMENT OF PARAS AFTER GETTING APPROVAL OF CONTROLLING AUTHORITY VIZ. SECRETARY, M/O EDUCATION**

The Governing Body members were informed that the audit party of O/o DGCAE has raised following audit paras pertaining to CBSE (HQ).

Sl. No.	Paras
1	Loss of Rs. 10,72,970/- incurred on printing of books
2	Irregular payment of Rs 15.50 lakh on account of deputing consultant in the Ministry
3	Irregular implementation of Time Bound Promotion Scheme
4	Unauthorised/irregular grant of Rs. 4.28 crore as "13 month salary" i.e. Pay+GP+DA in lieu of honorarium
5	Loss/missing of books worth Rs 2,01,383/- and library software & Hardware
6	Inadmissible payment of LTC claim amounting to Rs 80,058 /-
7	Irregular payment of Transport Allowance of Rs 1,05,482/-

The Finance Committee has proposed that these matters (except Sl.No. 4) shall be forwarded to O/o DGCAE with a request to settle the para.

The Governing Body ratified the above recommendation of the Finance Committee. In case of Sl No. 4 above, matter has been discussed in a separate agenda.

**6. ITEM NO. XXXIII: TO CONSIDER PROVIDING INTERNSHIP OPPORTUNITIES IN THE BOARD FOR UG, PG AND RESEARCH SCHOLARS AS A MUTUALLY GAINFUL SHORT-TERM ENGAGEMENT**

The members of the Governing Body were informed that the Board proposed to engage scholars pursuing UG/PG/Research of reputed institutions/universities as interns as field attachment in different verticals of the Board in order to promote accessibility to those who could contribute constructively and bring some edge in terms of technology and prospective. Such internship will be of short duration and would be on non-payment basis. The total internship will not exceed 10 in a year. Those who will successfully complete the tenure will be awarded a certificate in their digilocker.

The Governing Body ratified the above recommendation of the Finance Committee.

  
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**7. ITEM NO. XXXIV: TO CONSIDER A CPD SCHEME AS AN HR INTERVENTION FOR ASSISTANT SECRETARY AND ABOVE FOR ENCOURAGING ONLINE TRAINING/ SHORT-TERM COURSES OF LIMITED HOURS WITH PROVISION OF 80% FEE BEING REIMBURSED BY THE BOARD WITH CEILING OF RS.20,000/- IN A YEAR**

The Governing Body members were informed that under the CPD Scheme, the Board proposed to reimburse 80% cost of the fees, subject to a maximum ceiling of Rs.20,000/- per head in a year only after successful completion and certification. The Finance committee has recommended the scheme for officers of Assistant Secretary/equivalent and above officers of the Board.

The Governing Body ratified the above recommendation of the Finance Committee.

**8. ADDITIONAL ITEM I: TO CONSIDER AMENDMENT OF RECRUITMENT RULES OF ACADEMICS, SKILL EDUCATION AND TRAINING CADRE AND ALLOCATION OF SANCTIONED STRENGTH OF IT CADRE AFTER SHIFTING OF POSTS FROM ACADEMICS AND TRAINING CADRE**

The members of the Governing Body were informed that the National Education Policy-2020 necessitated for the Board to bring reforms in the field of Teaching, Learning, Student Assessment and Schools Quality Assessment etc.

In view of above, the Recruitment Rules and allocation of existing strength of Academics, Skill Education and Training Cadre of CBSE are proposed to be revised. Further, in view of increased digitalisation activities in the Board, the allocation of existing strength of IT Cadre is proposed to be re-aligned and the sanctioned strength is proposed to be increased and re-allocated from 45 to 56.

The Governing Body ratified the above recommendation of the Finance Committee.

**9. ADDITIONAL ITEM II: TO CONSIDER ABSORPTION OF SMT. BHARTI VIKAS ZADE ON THE POST OF INTERNAL AUDITOR & FINANCIAL ADVISOR (IAFA)**

The esteemed house was informed that Smt. Bharti Vikas Zade, Director (Accounts & Treasury), Govt. of Maharashtra was appointed to the post of Internal Auditor & Financial Advisor (IAFA) in Central Board of Secondary Education (CBSE) in the Pay Band of Rs. 8,700/- (Level 13 of 7<sup>th</sup> CPC) on deputation basis initially for a period of 01 year. The method of recruitment prescribed in the Recruitment Rules for the post of IAFA

  
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(against which she was appointed in the Board) was on Deputation basis only. The period of deputation is extended finally up to 30.04.2022.

Considering the contributions made by Smt. Bharti Vikas Zade in establishing fair financial practices/systems to ensure better financial management in CBSE, the matter regarding permanent absorption of Smt. Bharti Vikas Zade on the post of Internal Auditor and Financial Advisor has been proposed by the Finance Committee as a special case with the following conditions:-

- The concerned officer is required to submit an unconditional undertaking regarding her consent in attaining superannuation on 30.06.2024 as the retirement age for the services under her parent Department (i.e. Government of Maharashtra) is 58 years.
- The above proposal is subject to consent/approval of the lending authority (Government of Maharashtra).
- This case is one time exemption only and may not be taken as a precedence in future.

*All the above and other recommendations of the Finance Committee were ratified by the Governing Body.*

**ITEM IV**

**TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 10<sup>TH</sup> JANUARY, 2022**

The following proposals approved by the Affiliation Committee, were discussed during the meeting:

**1. ITEM- 06: TO REPORT ON ACTION TAKEN FOR PROCESSING OF APPLICATIONS REGISTERED UNDER SARAS FOR SESSION 2022-23 IN RESPECT OF UPGRADATION TO SECONDARY/ SENIOR SECONDARY LEVEL (REJECTED/ PENDING APPLICATIONS)**

The Governing Body members were informed that though, several awareness programmes were conducted by the Board e.g. Webinars/ virtual meetings etc. however the stakeholders were not fully acquainted with the new affiliation system which results in either uploading of erroneous / invalid documents which led to the rejection of few fresh affiliation applications. In view of the representations received by the Board, an opportunity is given in respect of applications for session 2022-23, to upload the documents at the time of Review Committee meeting in case the same was not available at the time of application.

The Governing Body ratified the above recommendation of the Affiliation Committee.

  
(Anurag Tripathi)  
Secretary

  
(Vineet Joshi)  
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**2. ITEM- ACTION TAKEN BY THE BOARD FOR RELAXATION IN SUBMISSION OF ESSENTIAL DOCUMENTS TO THE EXISTING/ AFFILIATED SCHOOLS (EXCEPT IN UP-GRADATION APPLICATION) DUE TO COVID 19 PANDEMIC SITUATION**

The members of the Governing Body were informed that CBSE has received some representations from the Private School Management Associations that the schools are facing problems in procuring essential safety certificates due to non- functioning of State Government offices with full strength due to COVID-19 pandemic. Considering this fact, one time relaxation were given to the affiliated schools that had applied under SARAS (except up-gradation applications) for session 2022-23, for furnishing relevant safety certificates subject to condition that the schools must update the Mandatory Certificates after procurement under the Mandatory Public Disclosure on the school website.

The Governing Body ratified the above recommendation of the Affiliation Committee.

**3. ITEM- 08: ACTION TAKEN FOR FIXATION OF FIXED REMUNERATION OF REVIEW COMMITTEE**

The Governing Body members were informed that the Review Committee for rejected applications of affiliation is comprising of one Principal of the School and an officer of CBSE not below the rank of Assistant Secretary and the Desk Officer from Affiliation Unit be appointed as coordinating officer for conduct of the Review Committee Virtually. The competent authority has decided for payment of fixed remuneration amounting to Rs. 2500/- (Two Thousand and Five Hundred only) to the Principal who is appointed as Committee Member.

The Governing Body ratified the above recommendation of the Affiliation Committee.

**4. ITEM- 09: ACTION TAKEN FOR WAIVE-OFF ADDITIONAL (LATE) FEE IN RESPECT OF APPLICATIONS FOR EXTENSION OF AFFILIATION, KEEPING IN VIEW OF THE COVID-19 PANDEMIC SITUATION**

The members of the Governing Body were informed that in view of the COVID-19 pandemic situation, number of schools had requested to consider submission of applications for extension, without any late fees as there was delay in obtaining certificates from different authorities.

Considering the same, for this year only, as a special case, late fine was waived-off by the competent authority of the Board.

  
(Anurag Tripathi)  
Secretary

  
(Vineet Joshi)  
Chairman



The Governing Body ratified the above recommendation of the Affiliation Committee.

**5. ITEM- 10: ACTION TAKEN FOR PRE-PONEMENT OF AFFILIATION SESSION FROM 2022-23 TO 2021-22 WITHOUT PRE-PONEMENT FEES (INDEPENDENT SCHOOLS) WAS REPORTED TO THE COMMITTEE**

The members of the Governing Body were informed that processing time of application was reduced under SARAS from earlier system, therefore the Board had received representations from the schools for Pre-ponement of session of Affiliation from 2022-23 to 2021-22. Considering the same to avoid any dichotomy vis-à-vis all schools, for this year only, as a special case, approval was accorded for waving-off pre-ponement fees of amount Rs.5,00,000/- for session from 2022-23 to 2021-22 in respect of application from schools received upto 30<sup>th</sup> November 2021.

The Governing Body ratified the above recommendation of the Affiliation Committee.

**6. ITEM- 13: ACTION TAKEN BY THE BOARD FOR CHANGE OF CATEGORY/ LEVEL OF APPLICATION FROM MIDDLE CLASS SYLLABUS TO SECONDARY LEVEL & SECONDARY LEVEL TO SENIOR SECONDARY LEVEL AND VICE VERSA (FRESH APPLICATION) IN SARAS**

The members of the Governing Body were informed that the Board had received various requests from schools that they had applied in different category other than the category of Affiliation in which they need to apply. In order to avoid hardship to the schools/ students, after due consideration the request for change of category/ level of application was considered subject to fulfilment of certain requirements by the schools.

The Governing Body ratified the above recommendation of the Affiliation Committee.

**7. ITEM- 14: ACTION TAKEN FOR WAIVER OF OASIS PENALTIES OF GOVT. AND INDEPENDENT SCHOOLS**

The members of the Governing Body were informed that considering the financial constraints of the schools in view of COVID 19, the Board decided to waive-off the penalty for non-updating of data in the OASIS portal. Accordingly, the Independent category schools, whose penalty amount is more than Rs. 1 Lakh, are required to pay the amount of Rs. 1 Lakh only penalty. schools, whose penalty amount is less than Rs. 1 Lakh, are required to pay the actual amount of penalty imposed.

  
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Further, the Board waive-off the penalty imposed on 36 Govt./regular category schools.

The Governing Body ratified the above recommendation of the Affiliation Committee.

Agenda items which were regular in nature were ratified by the Affiliation Committee i.e. Disaffiliation/ Downgrade of school, Restoration of Affiliation, Closure of schools, action taken on Show Cause Notices issued earlier, fresh Show Cause Notices issued to the schools, disposal of RTI/ First Appeal and disposal of applications received under different categories for Affiliation.

*The above recommendations of the Affiliation Committee, including all others, were approved by the Governing Body.*

#### ITEM V

#### **TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 20TH JANUARY, 2022**

The following proposals approved by the Examination Committee, were discussed during the meeting:

##### **1. ITEM- 06: EXEMPTION OF EXAMINATION FEES FOR THE STUDENTS WHO HAVE LOST THEIR PARENTS DUE TO COVID FOR SESSION 2021-22.**

The members of the Governing Body were informed that as the COVID-19 Pandemic has impacted the country adversely and keeping in view of its impact on students, CBSE, as a special measure for Academic Session 2021-22, had decided not to charge the examination fees nor the registration fees will be charged by the Board from the student(s) who have lost both parents or surviving parent or legal guardian/adoptive parents due to COVID-19 Pandemic.

The Governing Body ratified the above recommendation of the Examination Committee.

##### **2. ITEM- 11: ACTION TAKEN ON THE REQUIREMENTS OF STUDENTS PARTICIPATING IN INTERNATIONAL/NATIONAL SPORTS EVENTS AND INTERNATIONAL OLYMPIADS ETC. AND DECIDE ON OTHER CASES OF STUDENTS MISSING TERM-I EXAMINATIONS DUE TO CIRCUMSTANCES BEYOND THEIR CONTROL**

The members of the Governing Body were informed that it has come to the notice of the Board that some students have missed their Term-I examinations due to various reasons beyond their control. The details of such categories, decision and proposal are given below:

  
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Secretary

  
(Vineet Joshi)  
Chairman



Sl. No.	Category of Students	Decision/Proposal
1	Students participating in National/ International sports events recognized by Sports Authority of India	Decided by CA that no separate/special examination will be conducted for Term-1 and result shall be declared on the basis of Term-II examinations. A circular has already been issued by the Board in this regard.
2	Students participating in International Olympiads through Homi Bhabha Centre For Science Education,	
3	Students who have tested positive for CORONA during the schedule of conduct of examinations.	
<b>Further instances have come to the notice of the Board:</b>		
4	Students suffering from Serious and critical illness in case they miss their Term-I examinations due to reasons attributable to their treatment or other unavoidable circumstances.	Proposed that no Separate/Special examination will be conducted for Term-1 and result shall be declared on the basis of Term-II examinations.
5	Students, who have missed their examinations due to any restrictions, lock down or containment orders issued by local administration.	
6	Cases arising due to late affiliation of schools	
7	Cases in which the parcels have been lost in transit or parcel is untraceable.	Result will be declared as per existing rules of the Board.
8	Cases of untraceable OMR Sheets if there is any dispute/discrepancy regarding marks uploaded by school.	

The Governing Body ratified the above recommendation of the Examination Committee.

### 3. ITEM- 20: ACTION TAKEN ON CONSTITUTION OF “COMMITTEE ON DISABILITIES” FOR DISCUSSIONS ON TEACHING LEARNING AND EXAMINATION NEEDS OF CWSN CANDIDATES

It was informed to the esteemed house that the Competent Authority of the Board has decided to constitute a “Committee on disabilities” as a standing committee on the same lines as Examination Committee and Result Committee in the Examination department. The details of the Committee will be as follows:

- Nature of the Committee- Committee on disabilities
- Tenure of the Committee- 2 years from the date of constitution
- Terms of reference of Committee- terms of reference/ responsibility of the Committee will to discuss new ways and means to assist the CWSN candidates during the teaching learning process and also in the conduct of examination and other special request received from the candidates and other issues referred by the Chairman.

  
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- d. Frequency of the meeting of the Committee- atleast 2 meetings of this committee will be convened during the calendar year like the meetings conducted of Examination Committee. If required, more meetings may be convened. Meetings with few members may also be convened to discuss and decide minor issues.
- e. Business of the Committee- Minutes of the Meeting of this Committee will be placed before the Examination Committee of the Board

The Governing Body ratified the above recommendation of the Examination Committee.

**4. ITEM- 27: AMENDMENT IN CLAUSE 69.1 IN EXAMINATION BYE LAWS AS PER THE DIRECTION GIVEN BY HON'BLE SUPREME COURT IN THE CASE OF JIGYA YADAV VS CBSE**

The members of the Governing Body were informed that Hon'ble Supreme Court has pronounced its judgement regarding correction and changes in particulars in the documents/ certificates issued by the Board. In the judgement of Hon'ble Supreme Court of India has laid down the broad guidelines on which the rules governing the correction/ change matters shall be amended by the Board. Till amendment, all matters are to be decided in the light of the judgement.

The Governing Body ratified the above recommendation of the Examination Committee.

**5. ITEM- 29: AMENDMENT IN CLAUSE 42(IV) IN EXAMINATION BYE-LAWS**

The following amendment is proposed in the examination Bye-Laws:

Existing Clause 42 (iv)	Amended Clause 42 (iv)
For subjects involving practical work at the senior school certificate Examination, if a candidate has passed in practical at the main examination, he/she appear only in theory part and previous practical marks will be carried forward and accounted for. In case a candidate has failed in practical he/she shall have to appear in theory and practical but irrespective of the fact that she has already cleared the theory examination.	For subjects involving practical work at the Senior School Certificate Examination, if a candidate has passed in practical at the main examination, he/she shall appear only in theory part and previous practical marks will be carried forward and accounted for. In case a candidate has failed in practical he/she shall have to appear in practical examination only and previous theory marks will be carried forward and accounted for.

The Governing Body ratified the above recommendation of the Examination Committee.

  
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**6. ITEM- 37: TO RESTRICT MAXIMUM LATE FEE TO RS. 1 LAKH FOR REGISTRATION OF STUDENTS FOR CLASSES IX AND XI**

The members of the Governing Body were informed that in case the schools failed to register their students of classes IX and XI, CBSE charges late fee for registration of classes IX and XI students from schools on per student basis @ 2000/-. In cases where number of students is very high, huge sums are imposed as penalty due to the inability of a person from the school to pay in time. As a high amount is involved, school approach to CBSE for reducing the amount.

Accordingly, it has been decided by the Competent Authority that as a policy, the maximum late fee to be imposed on a school shall be capped at Rs.1,00,000/- provided that the school finalizes the student data and makes payment within a week from the last date (without late fee) of finalization of data and payment of fee respectively.

The Governing Body ratified the above recommendation of the Examination Committee.

*All the above recommendations of the Examination Committee, including other recommendations were approved by the Governing Body.*

**ITEM VI****TO CONSIDER THE RECOMMENDATIONS OF THE CURRICULUM COMMITTEE MADE AT ITS MEETING HELD ON 07<sup>TH</sup> JANUARY, 2022**

The following proposals approved by the Curriculum Committee, were discussed during the GB meeting in detail:

**1. ITEM NO. 4.01: REINSTATING ANNUAL SCHEME OF EXAMINATION AND FINALIZATION OF CURRICULUM 2022-23**

It was informed to the members of the Governing Body that special scheme of assessment was introduced for the year 2021-22 as an interim measure to have a credible criterion for declaring results in case annual examinations cannot be conducted. It needs to be reviewed in light of feedback received from different stakeholders. If any contingency is foreboded, the scheme of biannual examinations may be continued for the year 2022-23. Any final decision in this regard would be taken after consulting more stakeholders.

It was also informed that the CBSE would take every possible measure to mitigate the social and psychological impact of the pandemic in children to the degree possible before finalizing the examinations scheme for the next academic session would take more feedback and cautiously decide what approach to be used for the examinations in the year 2022-23. If the situation improves CBSE may return to annual examinations in the

  
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interest of credibility and fairness and if the situation remains as grim as was this year in April May, CBSE may continue the biannual scheme.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**2. ITEM NO. 4.02: INTRODUCTION OF LANGUAGE KOKBOROK IN CLASSES IX AND XI FROM THE ACADEMIC SESSION 2022-23**

The members of the Governing Body were informed that 100 schools run by the State Government of Tripura have been recently affiliated to CBSE in a project namely 'Mission 100' to equip 100 selected schools with all facilities to ensure a highly conducive learning environment. As many students in these schools are from the tribal community whose mother tongue is Kokborok, CBSE needs to introduce Kokborok as the third language for the benefit of Kokborok speaking students. Directorate of Education, Government of Tripura has provided expert teachers and professors of Kokborok for the committee of courses which would frame a competency-based curriculum of Kokborok for classes IX to XII on the basis of textbooks published by the State of Tripura from the academic session 2022-2023.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**3. ITEM NO. 4.4: THE CURRICULUM OF PHYSICAL EDUCATION FOR CWSN**

The Governing Body members were informed that as per the curriculum of CBSE, CWSN are not eligible for taking the elective 'Physical Education(048)' in classes XI and XII as its curriculum demands lot of practical activities in the field which are not designed as per the needs of CWSN. In order to make education more inclusive, CBSE plans to offer this elective to CWSN and therefore proposes to prepare a special curriculum of Physical Education for CWSN as per the provisions of 'People with Disability Act 2016'.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**4. ITEM NO. 4.5: 127TH NATIONAL ANNUAL CONFERENCE OF CBSE SAHODAYA SCHOOL COMPLEXES IN VIRTUAL MODE ON JANUARY 17-18, 2022**

The members of the Governing Body were informed that the CBSE is celebrating the year 2021-22 as a special year to mark the 75 years of India's Independence or 'Azadi Ka Amrut Mahotsav'. Therefore, CBSE



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had organized the 27th edition of the National Conference of its Sahodaya School Complexes on the theme 'PUNARNAVA – REDISCOVERY OF INDIA @75' in collaboration with Sahodaya School Complex, Gwalior on 17th and 18th January 2022 in a virtual mode. Sahodaya Conferences provide a forum for exploring, debating, and identifying collaborative solutions to educational challenges and would be especially useful in the backdrop of pandemic.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**5. ITEM NO. 4.11: TO ORGANIZE 'BUDDING AUTHORS' PROJECT UNDER THE CBSE READING MISSION 2021-23**

The Governing Body members were informed that CBSE will organize the Budding Authors' Programme for students of classes 5-10 as a part of the CBSE Reading Mission to promote the writing skill of students by providing them a platform to write effectively and get a chance to see them published. CBSE would organize online master classes on story writing conducted by expert editors and illustrators from partners Pratham Books. Entries would be invited from students and screened. Shortlisted students would be further guided by experts and the Board finally publish a compilation of these stories as e-books with limited print versions. The digital platform of the partner Story Weaver would be used for the writing of the stories.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**6. ITEM NO. 4.13 COMBINATION OF BIOLOGY (044) AND BIOTECHNOLOGY (045) AS REGULAR SEPARATE SUBJECTS FROM SESSION 2022-23**

It was informed to the esteemed house that for the last two sessions, CBSE has discontinued the combination of Biology (044) with Biotechnology (045). CBSE received many representations for a re-consideration of this combination as the curriculum of Biology (044) with Biotechnology (045) are significantly different. Taking cognizance of representations, the combination of Biology and Biotechnology may be allowed from the session 2022-23 for the students of Classes XI and XII.

The Governing Body ratified the above recommendation of the Curriculum Committee.

  
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**7. ITEM NO. 4.14: ORGANIZATION OF 05 CONFERENCES WITH SCHOOL BOARDS OF EDUCATION FOCUSED ON STRENGTHENING ASSESSMENTS**

In the past one-year, various initiatives have been undertaken by the CBSE to implement competency-based education and to reform assessment in the light of NEP 2020 recommendations. With a view to share initiatives undertaken in the area of assessments among Boards of examination, a series of 05 small conferences was proposed with the academic support of Azimpremji University to deliberate on the steps undertaken to implement Competency based education and sharing of work of CBSE on strengthening Board examinations and Central Teacher Eligibility Test.

The Governing Body ratified the above recommendation of the Curriculum Committee.

**8. ADDITIONAL ITEM: ADDITION IN THE SCHEME OF STUDIES IN SECONDARY SCHOOLS WITH REGARD TO SIXTH SUBJECT**

The esteemed house was informed that the present scheme of studies for Secondary classes allows academic and skill intensive subject as 6th additional subject in class IX/X and if a student fails any of the three compulsory subjects i.e., Science or Mathematics or Social Sciences but passes the Skill intensive subject then swapping of one unsuccessful subject (Maths or Science or Social Science) with the successful skill-intensive subject is allowed to declare the result. As all subjects are equal, schools may include the performance in the subject other than compulsory subjects i.e. Maths, Science, Social Science and languages for calculating the aggregate best performance of students for any purpose they may deem fit. However, CBSE will not be in any way responsible for the refusal of admission/scholarship/any prize or award or any other favour to be decided on the basis of aggregate performance to any student by any affiliated school.

The Governing Body ratified the above recommendation of the Curriculum Committee.

*The other recommendations of the Curriculum Committee including above, were also approved by the Governing Body.*

**ITEM VII TO CONSIDER THE RECOMMENDATIONS OF THE SKILL EDUCATION COMMITTEE MADE AT ITS MEETING HELD ON 07<sup>TH</sup> JANUARY, 2022**

The following proposals approved by the Skill Education Committee, were discussed during the GB meeting:

  
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**1. AVAILABILITY OF STUDY MATERIAL FOR THE FOLLOWING SKILL MODULES FOR MIDDLE SCHOOL (CLASSES 6-8)**

The Governing Body members were informed that the study material for the following skill modules is available:

- Design Thinking & Innovation
- Beauty & Wellness
- Tourism
- Marketing
- Mass Media

**2. Design Thinking & Innovation (Class 9 and 11)**

The curriculum for Design Thinking and Innovation (classes 9 and 11) has been drafted by the committee and is being shared with schools for feedback before being launched.

**3. AWS Young Builders Challenge 2021**

The Governing Body members were informed that AWS Young Builders Challenge 2021 was organised by CBSE in collaboration with Amazon Web Services (AWS), Atal Innovation Mission, NITI Aayog and Ministry of Education – Innovation Cell (Govt. of India) and was launched on **28<sup>th</sup> October 2021**. It provided students an opportunity to unleash their creativity, indulge in project-based learning and win big. 2,938 schools across 28 states and 06 union territories across India submitted a total of 5,952 projects.

**4. Compendium of Careers and Education Pathways for CBSE students with Skill subjects**

The house was informed that a compendium of career and education pathways has been prepared for the CBSE students passing class XII with Skill subjects. It covers 39 skill subjects of CBSE and talks about in a nutshell about the skill and industry with stats, about the career pathway and the Educational pathway.

**5. ATL Space Challenge 2021**

It was informed to the members of the Governing Body that the ATL Space Challenge 2021 was launched on 6<sup>th</sup> September 2021 by Atal Innovation Mission, NITI Aayog in collaboration with Indian Space Research Organisation (ISRO) and Central Board of Secondary Education (CBSE) as part of the nation-wide celebration of 'Azadi Ka Amrit Mahotsav', an initiative of the Government of India to celebrate and commemorate 75 years of progressive India and the glorious history of its people, culture and achievements. This challenge was open to school with or without Atal Tinkering Labs. 6500+ students (35% of them being girls) representing 32 States /Uts, with 40% entries from Govt. schools and 60% entries from Private schools, participated in this challenge.

  
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The result of the ATL Space Challenge 2021 was announced on 12<sup>th</sup> Jan. 2022, in an online ceremony. **Top 75 Innovations** from 75 winning teams comprising of 200 students from 75 unique schools were awarded.

#### 6. School to Work Transition: CBSE - World Bank Project

The members of the Governing Body were informed that a Multi-Donor Trust Fund (MDTF), iSTAR grant by World Bank Group is provided to the CBSE to support increased investment in skills and vocational education and to facilitate school-to-work transition for children in the age group 11-18 years. The objective is to support CBSE to develop and provide relevant vocational skills across identified schools in India for generating awareness and advocacy on Vocational skills as an aspirational career, enhancing the classroom environments for skill development across 100 hub schools, creating e-content on identified vocational and 21<sup>st</sup> century skills for grade 6-12 and developing short term modules and e-content for teacher training for delivery of vocational skills education.

#### 7. AI for All

The esteemed house was informed that to add to the cause of National AI readiness, a new program – AI For All was launched by Hon'ble Prime Minister of India, Shri Narendra Modi ji, on July 29<sup>th</sup>, 2021. The program is driven by CBSE in collaboration with Intel India and aims to increase public awareness about AI. 'AI For All' is a 4-hour, self-paced, micro learning program aimed to help demystify AI for general public.

8. Opening Skill Centres/ Skill Hubs in Affiliated Schools as per "Skill Hub Initiative" under PMKVY 3.0 aimed at creating shared infrastructure, aligning with the needs of the local economy, and addressing the needs of all target segments for Vocational Training.
9. Interpreting the scheme of studies in secondary schools in accordance with NEP 2020 (No Hard Separation) for promotion of Skill Education in schools - *If the student studies three compulsory subjects (i.e., Science, Mathematics and Social Science) and also chooses to study a Skill subject (offered as sixth optional subject), then the aggregate of best five including two languages (Subject 1 & 2) and the best three (from subject 3, 4, 5 & 6, including Skill subject) can be considered for calculation of percentage.*
10. To finalize the National Innovation and Start up Policy (NISP) with the Innovation Cell, MOE.
11. Introduction and inclusion of NIELET 'O' Level courses in classes IX to XII as Skill Subject.
12. Partnering with ISRO: Preparing and launching Skill Modules for promoting space education in CBSE schools

  
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13. Collaborate with HDFC Bank for conduct of online 'fraud awareness programmes' for CBSE schools.
14. Conducting of Orientation Programmes for CBSE staff through various agencies / freelancers {on First Aid, Stress Management, Yoga, CPR, Digital Literacy, Coding, Artificial Intelligence, Financial Literacy, Cyber Safety & Security (with CDAC), Cyber Safety & Security (with NASSCOM), Financial Markets Management (with NSE Academy), Augmented Reality and Virtual Reality (with Meta), Internet of things (with NASSCOM), Media Literacy, Online fraud awareness (with HDFC Bank) and Block Chain Technology (with IBM)}
15. Conducting training and awareness programmes on various skill subjects for teachers (& students) in collaboration with respective Sector Skills Council and Industry partners.
16. Signing MoU with various Sector Skill Councils of the respective sectors in which CBSE offers skill courses in classes 9 to 12.
17. Introducing the Skill module on Solar Energy/ Green Energy in classes VI-VIII develop curriculum and related material for Solar Technician or appropriate job roles as listed in NQR by NCVET/SSC for grade IX to XII.
18. Introduction of **new Skill Modules in Middle school (6-8)** – 'Life Cycle of Medicine & Vaccine', 'Things You should know about keeping Medicines at home', 'What to do when Doctor is not around', 'Humanity & Covid-19', 'Blue Pottery', 'Pottery', 'Block Printing', 'Food Production', 'Preservatives and Food', 'Baking', 'Herbal Plants', 'Khadi', 'Mask Making', 'Media Studies', 'Making of a Graphic Novel', 'Kashmiri Embroidery' and 'Art Form of Kashmir'.
19. Introducing **new Skill Subject in classes 9 & 10** - *Foundation Skills for Sciences (Pharmaceutical & Biotechnology)* with Life Sciences Sector Skill Council.
20. Introducing **new Skill Subject in classes 11 & 12** – *Land Transportation Associate* with Logistics Sector Skill Council.
21. Collaboration with NASSCOM for **Skilling (Reskilling and Upskilling) of faculty on Emerging Technologies** using the **Future skills PRIME** platform on *Artificial Intelligence, Big Data, Internet of Things, Cloud Computing, Cyber Security, Block Chain, Robotic Process Automation, 3D Printing and Modelling, Augmented Reality & Virtual Reality and Web Mobile Development & Marketing.*
22. Offer special scheme of studies for promotion of sports and affiliating such schools under the innovative school category and Adopting the sports integrated pedagogy in all affiliated schools

  
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*The Governing Body noted the action taken by the Skill Education All the above recommendations of the Skill Education Committee including others were approved by the Governing Body.*

**ITEM VIII TO CONSIDER THE RECOMMENDATIONS OF THE TRAINING ADVISORY COMMITTEE MADE AT ITS MEETING HELD ON 30<sup>TH</sup> DECEMBER, 2021**

The following proposals approved by the Training Advisory Committee, were discussed during the GB meeting:

**ITEM 4.8: PROPOSAL OF WEBINARS THROUGH COES ON CBSE FLN MISSION**

The Governing Body members were informed that CBSE has launched the Massive Open Online Course (MOOC) on Google Platform and DIKSHA Portal to facilitate CBSE schools in FLN mission vide its circular no.66 dated 11th August, 2021 in line with NIPUN BHARAT Guidelines. Schools can also access various useful resource materials from the FLN Corner on CBSE website. To further strengthen the outreach of this mission, webinars and synchronous support at regional/CoE level need to be organized.

The Governing Body ratified the above recommendation of the Training Advisory Committee.

**ITEM 4.9: PROPOSAL OF WEBINARS FOR THE SUPPORT OF TEACHERS ON CBSE READING MISSION**

The Governing Body members were informed that with a focus to promote Reading Literacy among the learners, the Central Board of Secondary Education has launched "CBSE Reading Mission" vide its circular no.82 dated 13th September, 2021. The Mission will help build a culture of reading and the wholesome development of students by enhancing their vocabulary, deriving connections between stories and their lives, and exposing them to new ideas. To propagate this reading mission, a webinar has already been conducted as a pilot by CoE Bhubaneswar which has received very encouraging responses. This needs to be done by other CoEs also to promote and disseminate it further.

The Governing Body ratified the above recommendation of the Training Advisory Committee.

**ITEM 4.11: INDUCTION TRAINING PROGRAMME FOR TEACHERS**

It was informed to the Governing Body that a teacher induction program can help new teachers improve practice, learn professional responsibilities and ultimately positively affect student learning. To provide a systematic structure of support for fresh teachers, a two days' comprehensive induction training

  
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program may be developed by CBSE. The main components of this training programme pertain to understanding the roles and responsibilities of a teacher.

The Governing Body ratified the above recommendation of the Training Advisory Committee.

*The other recommendations of the Training Advisory Committee, including above, were also approved by the Governing Body.*

**ITEM IX TO CONSIDER THE RECOMMENDATIONS OF THE 10<sup>TH</sup> ADVISORY COMMITTEE OF JNVST HELD ON 30<sup>TH</sup> NOVEMBER, 2021**

The Governing Body ratified the recommendations made by the 10<sup>th</sup> Advisory Committee of JNVST in its meeting held on 30<sup>th</sup> November, 2021.

**ITEM X TO CONSIDER THE CHANGE THE COMPOSITION OF DPC FOR JUNIOR ENGINEER IN RECRUITMENT RULES**

Considering the fact that the pay scale of Junior Engineer in Engineering Cadre is Level – 7 of 7<sup>th</sup> CPC (Pre-revised PB – 2 of ₹ 9300-34800 + Grade Pay of ₹ 4600/-) which is a Group 'B' level post vide Government of India Notification No.11012/10/2016-Estt.A-III dated 08.12.2017 and as per Rule 1.7.1(iii) of CBSE Service Rules, 1985, "the Secretary shall be the Appointing Authority in respect of post belonging to Group B, C & D of the first schedule", the Governing Body has approved the following composition of DPC for the post of Junior Engineer:

i.	The Secretary, CBSE	In the Chair
ii.	Representative of NVS/KVS/ Directorate of Education	Member
iii.	Representative of SC/ ST	Member
iv.	The Joint Secretary (A&L), CBSE	Member

**ITEM XI TO CONSIDER CHANGE OF NOMENCLATURE OF POSTS UNDER HINDI CADRE**

Keeping in view the direction contained in Office Order No. 16/24/2018/र. भा./सेवा दिनांक 11.02.2019, the proposal to change in nomenclature of officials under Hindi Cadre was ratified by the Governing Body as per following details:

Name of the posts	New Nomenclature of the post	Pay Scale
Senior Hindi Translator	Senior Translation Officer	PB – 2 of ₹ 9300-34800 + Grade Pay of ₹ 4600/-
Junior Hindi Translator	Junior Translation Officer	PB – 2 of ₹ 9300-34800 + Grade Pay of ₹ 4200/-

  
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**ITEM XII TO CONSIDER CO-OPTION OF A MEMBER FOR SERVING ON THE GOVERNING BODY OF THE BOARD TO BE ELECTED BY THE MEMBERS OF THE GOVERNING BODY OF THE BOARD UNDER CLAUSE 6(XX) OF THE MANUAL OF RULES AND REGULATIONS OF THE BOARD**

It was informed to the Governing Body members that under Clause 6(xx) of the Manual of Rules and Regulations of the Board, it is provided that there should be '*not more than three persons co-opted by the Board in consideration of their expert knowledge of subjects of study included in the courses prescribed by the Board*' and tenure of all the three members of the Governing Body under this clause has expired on 24.06.2021.

The Governing Body authorized Chairman, CBSE to nominate three new members for a period of 03 years under clause 6(xx).

**ITEM XIII TO CONSIDER RE-NOMINATION OF JOINT SECRETARY & FINANCIAL ADVISOR, MINISTRY OF EDUCATION, SHASTRI BHAWAN, DELHI AND NOMINATION OF A NEW MEMBER FOR SERVING ON THE FINANCE COMMITTEE OF THE BOARD TO BE ELECTED BY THE MEMBERS OF THE GOVERNING BODY OF THE BOARD UNDER CLAUSE 10 (i)(1)(C), CHAPTER IV OF THE MANUAL OF RULES AND REGULATIONS OF THE BOARD**

The Governing Body re-nominated Joint Secretary & Financial Advisor, Ministry of Education as a nominee of the Board and authorized Chairman, CBSE to nominate a new member for the Finance Committee of the Board for a period of 03 years or till expiry of the term of the member in the Governing Body, whichever is earlier.

**ITEM XIV TO REPORT THE SUCCESSFUL CONDUCT OF RECRUITMENT TEST FOR TRIPURA STATE RIFLES (IR)-2020 (TWO BATTALIONS): POLICE DEPARTMENT, GOVT OF TRIPURA**

The members of the Governing Body were briefed about the successful conduct of Recruitment Test for Tripura State Rifles (IR)- 20 (Two Battalions), Police Department, Government of Tripura. The Governing Body noted the action taken by the Board.

**ITEM XV TO REPORT THE SUCCESSFUL CONDUCT OF LARGEST EDUCATION SURVEY "NATIONAL ACHIEVEMENT SURVEY (NAS) 2021 ON 12TH NOV.2021 IN THE COUNTRY UNDER THE AEGIS OF MINISTRY OF EDUCATION, GOVT. OF INDIA FOR KEY GRADES 3,5,8 AND 10**

The members of the esteemed house were briefed about the successful conduct of largest education survey i.e. National Achievement Survey (NSA) 2021 on 12<sup>th</sup> November, 2021 in the country under the aegis of Ministry of

  
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Education, Government of India for key grades 3,5,8 and 10. The Governing Body noted the action taken by the Board.

**ITEM XVI TO CONSIDER THE EXTENSION OF TENURE OF SMT. RAMA RAGHURAM AS CONSULTANT BEYOND THREE YEARS**

The members of the Governing Body were informed about the extension of tenure of Smt. Rama Raghuram, Consultant beyond 03 years after her superannuation (October 2018) for another one year w.e.f. 23.01.2022 as a special case based on the recommendation of Director (Skill Education and Training) and approval of the Competent Authority.

The Governing Body noted the action taken by the Board.

**ADDL. ITEM I TO CONSIDER THE ABOLITION OF VARIOUS CADRE POSTS**

The Governing Body members were informed that the various activities like e-Affiliation in the form of SARAS, OASIS, e-Office, Scholarship process, SPARROW, e-HRMS, processing of Board's results, CTET examination in online mode, Integrated Payment System (IPS), Public Finance Management System (PFMS) have been introduced in CBSE to obtain the objective of EoDB (Ease of Doing Business) and EoL (Ease of Living). In one hand these steps bring more accountability and transparency in the organisation, on the other hand reduce the dependency on the manual work, thereby promoting efficiency in the work.

In view of above digitization and automation of work processes pertaining to different functional areas of the Board, a need has arisen to rationalize the staff strength based on which, reviewing of existing strength of Secretarial Cadre, Accounts Cadre, Administrative Cadre and different dying cadres like PCO/FMO/Gestetner Operator etc. was required. Therefore, 100 vacant posts (vacant for more than two years) of the existing sanctioned strength of these cadres have been identified and proposed for putting them in the 'Deemed Abolished' category as detailed below:-

Sl. No.	Particulars of Posts	No. of posts proposed
1	Stenographer	35
2	Personal Assistant	5
3	Accountant	16
4	Sr. Assistant	32
6	Gestetner Operator	4
7	PCO/FMO (Sr. Assistant, Copier)	8
<b>Total</b>		<b>100</b>

The matter was approved by the Governing Body.



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After presenting the Agenda Items, Secretary CBSE invited members of the Governing Body for their remarks and open discussion. Various queries were raised by the members of the Governing Body, which were suitably addressed.

**Ms. Jyoti Arora** while conveying her sincere thanks to the CBSE for the learning experience she earned as a member of the Governing Body, requested to introduce Climate Change and Organic Farming as a subject. She also requested to issue Appreciation letter to various school functionaries associated in Examination with a view to encourage them. She laid emphasis on improvement of quality of trainers. She also proposed to introduce 25 awards to exceptional students from CBSE Schools for their exemplary performances on CBSE Foundation day.

While acknowledging the proposal of Ms. Jyoti Arora regarding awards to top 25 exceptional students, **Dr. Vijay Dutta** has requested to introduce separate curriculum of Physical Education for Children with Special Needs (CWSN). He advocated that outstanding student should be acknowledged and mentioned a student who got bronze in High Jump in Paralympics at Tokyo. Further, he has suggested that a little more participation, feedbacks and inputs from the schools may be taken so that the syllabus may be divided more judiciously.

**Dr. Rajesh Hassija** extended his gratitude to Examination Department, IT Unit, Academic and Skill Education Unit of CBSE and requested to reorient ourselves for Holistic Development in terms of climate and environment and how we integrate these in transactional curriculum. He proposed that CBSE may depute officer who can respond to the uncontrolled debate in media about CBSE.

**Ms. Sunitha S. Rao** has requested to submit report on Fit India, Khelo India etc. like activities for encouraging schools to be a part of it and not to allow only a few progressive schools to take it up. She advised to allow schools for self audit to check their weak points and where do they stand in adequacy of NEP.

**Ms. Nishi Mishra** felt privileged and expressed her gratitude for allowing to host 27<sup>th</sup> Annual Sahodya Conference in Gwalior. She further informed that in this conference they had collected case studies on the preservation and propagation of heritage work done all across the country and the collated data is available with them which pertains to Ek Bharat Shreshtha Bharat and Azadi ka Amrut Mahotsav and great relevance to Art Integration Activity initiated in their school. She requested CBSE to add it in the data as souvenir.

**Ms. Annie Koshi** has pointed out that CBSE issues number of circular for various activities to be done which are difficult to comply with and creates hurdles in schools' day to day activities. She highlighted that Examination is core element of CBSE. We started off with the two year examination pattern and came down to six month assessment. She further requested to include comprehensive scheme relating to CWSN in Board Examination. Comprehensive Evaluation of these children by the CBSE is required and their certificate could be different.



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**Dr. Ganpathy Thiruvassagam** has informed that it is actually difficult to implement NEP 2020 in toto as it involves expert teachers, lot of fundings, quality faculty, training etc. He proposed to set up a NEP 2020 implementation committee and get feedbacks from the stakeholders, as was constituted by AIU consisting of expert and renowned people keeping in mind the difficulty come across by the stakeholders.

**Ms. Geeta Trilok Kumar** has appreciated that the CBSE and Schools are doing the huge amount of endeavor towards Sustainable Development. There has to be some documentation, solar panels, water audit or green audit in sync with Sustainable Development Goals. She has suggested that some kind of documentation/ portal to upload documents and other data for e.g. how many schools are water harvesting, how much the school is contributing to the environment, integration of such steps in the curriculum etc. Students may also be involved in discovering things relevant to sustainable development.

While addressing the above suggestions and issues raised by the members of the Governing Body, the Chairman, CBSE in his concluding remarks has informed the following:

- (i) That CBSE is formulating a policy/ guideline where each and every school will target for achieving zero emission. They do so also by linking it up with their curriculum.
- (ii) That Integrated Payment System (IPS) has already been implemented in CBSE and online payments are being made to the examiners/ schools and other stakeholders also.
- (iii) That a committee will be constituted for screening the quality of trainers being engaged by the Training Unit of the Board through the different CoEs.
- (iv) That Term II examination schedule will be announced very soon.
- (v) That CBSE will ensure that the curriculum is properly proportioned and designed with proper Assessment and further feedback from the stakeholders.
- (vi) That CBSE is working on Holistic development of students. The entire Life skill component and values are integral part of it.
- (vii) That report capturing and documentation is very important aspect and CBSE would be having a portal to showcase the good work done in Art, Heritage etc. by the schools.
- (viii) That based on the Sahodhya Conferences, CBSE will make a Portal where school can pick up their best practices and schools can interact and learn from each other.
- (ix) On idea of setting up of a committee on implementation of NEP 2020, he informed that CBSE has a structured way of getting feedbacks.

***The meeting ended with the vote of thanks to the all the esteemed members of the Governing Body of the Board.***

*The minutes have been approved by the competent authority excepting the Addl. Agenda Item No. II of the Finance Committee meeting (Absorption of Smt. Bharti Vikas Zade on the post of IAFA) and Addl. Item No. I of the Governing Body meeting (Abolition of various cadre posts).*

  
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## Annexure - 1

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**CENTRAL BOARD OF SECONDARY EDUCATION**  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092

**Minutes of the virtual meeting of the Finance Committee of the Board held on**  
**19<sup>th</sup> January, 2022 at 03:00 P.M**

The following members were present in the Finance Committee meeting:-

- |    |   |                  |
|----|---|------------------|
| 1. | Sh. Manoj Ahuja,<br>Chairman, CBSE<br>Delhi   | In the Chair     |
| 2. | Ms. Lamchonghoi Sweetly Changsan<br>Joint Secretary (Inst.)<br>Ministry of HRD, Delhi | Member           |
| 3. | Sh. Anurag Tripathi<br>Secretary<br>Secretary, CBSE<br>Delhi                          | Member Secretary |

Comments received from Ms. Darshana M. Dabral, Joint Secretary & Financial Advisor, Ministry of Education through e-mail dated 18.01.2022, have been suitably incorporated in the relevant minutes.

Sh. V. N Shukla, Deputy Secretary, Department of School Education & Literacy, Sh. Sanjib Das, Joint Secretary (A&L) and Ms. Bharti Zade, Internal Auditor and Financial Advisor, CBSE were also present in the meeting.

At the outset, Sh. Anurag Tripathi, Secretary, CBSE extended a warm welcome to the all members of the Finance Committee of the Board.

The agenda items discussed during the meeting alongwith the decisions taken thereupon are as under:

**ITEM I      TO CONFIRM THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 22<sup>nd</sup> JUNE, 2021**

The Committee confirmed the Minutes of the meeting of the Finance Committee held on 22<sup>nd</sup> June, 2021.

  
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**ITEM II TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 22<sup>nd</sup> JUNE, 2021.**

While the members noted the action taken on various agenda items of the previous meeting of the Finance Committee held on 22<sup>nd</sup> June, 2021, the Joint Secretary & Financial Advisor, Ministry of Education has pointed out against sub-point X that the matter of extension of benefit of retirement/death gratuity to the employees of Autonomous Bodies who were covered under NPS, had not been approved by Ministry of Finance and the matter was still under consideration. Ministry of Finance has recently vide OM dated 02.12.2021 stated that Ministry of Education may consider issuing instructions to their Abs to adopt Payment of Gratuity Act 1972 administered by Ministry of Labour and Employment as Gratuity under CSS Pension Rules, 1972 may not be extended to the employees of Autonomous Bodies as these are strictly meant for Central Government employees. The issues relating to implementation of Payment of Gratuity Act in the Autonomous Bodies may be taken up directly with M/o Labour and Employment either by the concerned Autonomous Bodies or through M/o Education.

In this context, the Committee was informed that as per Clause 3(viii) of the Memorandum of the Association of the Board 1935 "to make such grants as the Board as the Board may think fit for the benefit of any employee of the Board." Further, Clause 1.2(ii) of the CBSE Service Rule 1985 provides that "Notwithstanding anything contained in these Rules, the Board may, by agreement with any employee, or a group of employees make such special provisions regarding his/ their conditions of service as it considers necessary and thereupon these Rules shall not apply to such employee to the extent to which these Rules are inconsistent with the special provisions".

In accordance with the above Rules, the Chairman, CBSE has taken a conscious decision to extend the benefit of retirement gratuity and death gratuity to the employees of the Board as extended to the Central Government employee covered under NPS on the ground that the CBSE is a self-finance Autonomous Body. The decision is also supported with the fact that CBSE does not take any grant/ aid from the Government of India and therefore extension of benefits of retirement gratuity and death gratuity to the employee of the Board does not create extra burden on the exchequer of Government of India.

The Committee ratified the decision taken by the Competent Authority of the Board.

  
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**ITEM III TO CONSIDER REVISED ESTIMATES FOR 2021-22 & BUDGET ESTIMATES FOR 2022-23**

The members of the Committee were apprised about the expenditure incurred in previous Financial Year as well as Revised Budget Estimates 2020-21 & Budget Estimates 2022-23 as under:

**A. PAYMENTS Rs. in crores**

Sl. No	Particulars	Budget Estimates 2021-22	Actual 2020-21	Actual upto 30.09.2021	Revised Estimates 2021-22	Budget Estimates 2022-23
	<b>VARIABLE EXPENSES</b>					
1	ESTABLISHMENT EXPENSES	217.6403	138.4612	79.5209	185.8742	227.8851
2	TRANSPORTATION EXPENSES (OTHER THAN EXAMINATION WORK)	2.9696	2.0756	0.6884	2.5850	2.9134
3	REPAIRS AND MAINTENANCE EXPENSES	5.6771	2.7739	1.3063	7.4505	7.2377
4	ADMINISTRATIVE EXPENSES	62.4252	40.8987	19.0578	55.8119	61.0197
5	EXAMINATION EXPENSES	604.6233	378.1220	53.1020	663.6342	957.4926
6	EXPENDITURE ON AFFILIATION OF SCHOOLS	0.0300	0.0000	1.3203	10.0000	11.0000
7	EXPENDITURE ON VOCATIONAL & TRAINING (OTHER THAN STAFF TRAINING))	17.1912	2.7915	0.5942	10.5685	15.4360
8	EXPENDITURE ON SPORTS	8.0825	1.5604	0.0000	0.0400	1.0400
9	CBSE PROJECTS AND PROGRAMMES	1.3815	0.7810	0.5078	6.6493	6.5991
	<b>TOTAL VARIABLE EXPENSES</b>	<b>920.0207</b>	<b>567.4644</b>	<b>156.0977</b>	<b>942.6136</b>	<b>1290.6235</b>
	<b>CAPITAL EXPENSES</b>					
	FIXED ASSETS	320.7703	30.9159	37.4008	158.6141	294.2189
	<b>TOTAL FIXED EXPENSES</b>	<b>320.7703</b>	<b>30.9159</b>	<b>37.4008</b>	<b>158.6141</b>	<b>294.2189</b>
	REVOLVING FUNDS					
	LOANS AND ADVANCES (REVOLVING FUNDS)	0.2010	1.6123	3.9874	0.2400	0.2400
	<b>GRAND TOTAL</b>	<b>1246.77</b>	<b>604.3438</b>	<b>199.5079</b>	<b>1106.84</b>	<b>1590.98</b>

A brief statement of sources of funds was also submitted to the committee for information. After detailed deliberations, Revised Estimates for 2021-22 and Budget Estimates for 2022-23 were approved by the Finance Committee.

  
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**ITEM IV TO CONSIDER AND APPROVE THE INVESTMENT OF NON EARMARKED FUND OF THE BOARD IN GOVT. SECURITIES CATEGORY - I**

It was informed to the Committee that the CBSE invests its Non Earmarked funds in form of FDRs with Scheduled Public & Private Sector Banks approximately for 01 year in the ratio of 60:40 as per the investment policy of Central Government issued vide DPE guidelines vide OM Dated 08.05.2017 Clause no. 8 (ii). Due to economic conditions from last 02 years, Board is getting average yield of return @ 3-4% on FDRs.

Considering the fact that Earmarked fund of CBSE is being invested with the advice of advisory SBI Funds Management Pvt. Ltd. (Earlier SBI DFHI Ltd.) in compliance of the Gazette Notification No. 11/14/2013-PR dated 02.03.2015 of Ministry of Finance which is providing the average yield of 7-8% on the invested funds in Govt. Securities (i.e. Category-I), the Committee approved the proposal that some proportion of non-earmarked fund may be invested in Govt. Securities with the advice of advisory to obtain maximum yield. It will also ensure safety of funds. The above investments will be monitored by the same committees as approved for the monitoring of investment under earmarked fund.

**ITEM V TO REPORT ACTION FOR AWARDED THE WORK FOR PRINTING AND SUPPLY OF MARKS STATEMENTS CUM CERTIFICATES FOR CLASS-X/XII FOR BOARD'S EXAMINATIONS- 2020-21 ON NOMINATION BASIS**

The Committee was informed about the decision taken with the approval of Competent Authority that the Marks Statements and Pass Certificates for Class-XII will be combined in one document i.e. Marks Statements cum Certificate- Class-XII from 2021 Examination onwards. Further, the rate for printing & supply of Marks Statements cum Certificate- Class-XII was approved @ Rs. 6.27 per Sheet with 12% GST extra by the Competent Authority after the concurrence of IAFA and the work order was issued to M/s. India Security Press, Nashik as per GFR-204 i.e. procurement of non-consulting services by nomination basis, on the selling rates conveyed to CBSE on 12.08.2021 as the agency is already empanelled with CBSE vide approval of Finance Committee & Governing Body of the Board. The Finance Committee was also informed that the CBSE has saved approx. one crore from last year.

The Committee noted the action taken by the Board and approved the Agenda.



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Chairman

**ITEM VI TO CONSIDER EX-POST FACTO APPROVAL FOR EXTENTION OF SERVICES OF SUPPLY OF PRINTING, SUPPLY AND SCANNING OF OMR SHEETS FOR BOARD'S TERM-I EXAMINATION TO FOUR AGENCIES**

It was informed to the Committee that as per the policy decision taken, the Board's Term-I Examination was to be conducted through OMR/OCR sheet. Accordingly, it was decided that the OMR Sheet will be uploaded to the schools and schools will download the OMR Sheet from their login and the exam will be conducted. However, of late it was reported by the agencies that the scanning of these OMR/OCR was not technically feasible and accuracy of the data may be compromised. Accordingly, the Competent Authority approved the specific recommendations of Controller of Examinations and Director(IT) that the OMR sheets will be printed and distributed to the schools for conduct of the said examination and the same will be scanned for result processing considering the fact that increase in number of centers and relying on the school staff itself can increase the probability of unfair means in the examination therefore important to have use of technology and data analytics for having additional information on integrity of conduct of examination at schools. In view of above, the services of four agencies i.e. M/s Datasoft Computer Services (P) Ltd., M/s Datatec Methodex, M/s Nucleus Infotech and M/s Nevitech Data Solutions Pvt. Ltd. were utilized in respect of Printing, Supply and Scanning of OMR sheets of Term-1 Board's Examination at par with PE Unit rates.

The Committee noted and approved the action taken by the Board. The advice of Joint Secretary & Financial Advisor regarding minimization of ratification matters in the Finance Committee was noted for compliance.

**ITEM VII TO REPORT 12(TWELVE) APPOINTMENT ON COMPASSIONATE GROUND IN CBSE**

The Committee was informed that the Board has offered twelve (12) appointments on compassionate ground to the surviving family members of the deceased employees as per CBSE Service Rules, 1985.

The Joint Secretary & Financial Advisor impressed upon that the DoPT guidelines for appointment on compassionate grounds wherein the compassionate appointment is restricted to a certain percentage of vacancy, be followed. Also, the eligibility criteria for the post offered cannot be compromised.

  
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In the above context, the Committee was apprised the following:-

- (i) As per Clause 15.5 of the CBSE Service Rules 1985, "Compassionate appointment may be made irrespective of the fact whether a regular vacancy exists. Appointment so made be reported to the Finance Committee and the Board."
- (ii) Further, as per Circular No. Admn.I/3(8)/97/ dated 19.02.1997, basing on the decision taken in Finance Committee meeting held on 23.09.1996 and subsequent ratification by the Governing Body, the rules prevailing in the Govt. are adopted by the Board wherever the rules laid down under the CBSE Service Rules 1985 are either silent or ambiguous.
- (iii) The eligibility criteria were relaxed in accordance with the guidelines issued by the DoPT, Government of India.

The decision was appreciated by the Committee members and the action taken by the Board was noted by the Committee.

#### **ITEM VIII      ENGAGEMENT OF CONSULTANT FROM CBSE AT INSTITUTIONS BUREAU OF D/O SCHOOL EDUCATION & LITERACY**

It was informed to the Committee that Sh. Vinayak T Likhar has been engaged after approval of the Competent Authority of the Board as Consultant and posted in the Institutions Bureau of D/o SE&L, Ministry of Education initially for one year i.e. from 01.12.2021 to 30.11.2022 after approval received from Ministry of Education, Department of School Education & Literacy, Room No. 528C, Shastri Bhawan, New Delhi vide letter No. F. 14-37/2021-Sch.3 dated 23.11.2021.

The Joint Secretary & Financial Advisor observed that it does not appear appropriate for CBSE to appoint consultant for the requirement of the Ministry. If hiring of a consultant is required by the Ministry, it will be engaged and regulated as per the extant rules of DoPT & Ministry of Finance, by Ministry of Education itself.

In the above context, the Committee was apprised the following:

- (i) Sh. Vinayak T. Likhar was engaged as Consultant in Institutions Bureau of D/o SE&L, Ministry of Education as per directions received vide letter No. 14-37/2021-Sch.3 dated 23.11.2021. The said letter was issued with the approval of Secretary (SE&L), who happens to be the Controlling Authority of the Board.
- (ii) The Committee members were also informed that Sh. Vinayak T Likhar, Consultant has already left the job w.e.f. 31.12.2021.

In view of above, the Committee ratified the action taken by the Board.

  
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**ITEM IX TO CONSIDER THE ISSUE OF GRANT OF HONORARIUM EQUAL TO ONE MONTH BASIC PAY, GRADE PAY, PLUS APPLICABLE DA TO THE EMPLOYEES OF THE BOARD FOR ARDUOUS DUTIES PERFORMED DURING CONDUCT OF VARIOUS EXAMINATIONS OF THE BOARD**

The Committee was informed that honorarium (equal to one month Basic pay, Grade pay plus applicable DA) was approved by the Governing Body vide its meeting held on 28.06.2013. The said honorarium has attracted an audit para from external audit team from DGACE in 2017.

The Committee was further informed that as this para was not dropped by the DGACE, a full-fledged revised reply as appended below is being sent. A list of a number of organisations who provides honorarium for the arduous and difficult nature of work was also appended. This was perused in FC and it was decided to place the reply before the ensuing GB before submitting again to the DGACE for dropping of the para.

Considering facts laid down in Manual of Rules and Regulations of the Board vide Clause 9(xvi) and relevant provisions contained in Chapter 1 and Chapter 13 of CBSE Service Rule 1985 with regard to extending honorarium to the employees of the Board for performing arduous duties, a reply containing para-wise clarifications with regard to observations raised by the DGACE Audit team has been prepared for elaborate discussion in Governing Body which is appended as follows:

**Background:**

The primary mandate of the Board, as per Govt. of India Resolution No. F.115-R 28, dated 01.07.1929 as amended from time to time, is to conduct the Examination of Class X and XII and, to grant affiliation to schools. However, with the passage of time, the work of the Board increased manifold without increase in the existing staff due to non-recruitment of fresh staff/officers. In addition to the primary mandate, the Board has been entrusted to conduct several sensitive examinations besides other recruitment examination conducted on the request of different Government Organizations/Ministries across the country. All these examinations require to be conducted and to be completed in a time bound manner with utmost secrecy, sincerity, punctuality and efficiency.

  
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Therefore, to keep the morale of the staff/officials of the Board high, to cope of with the extra burden and responsibility and to maintain the same enthusiasm and momentum among the staff and officers of the Board, a proposal was placed in a meeting of the Finance Committee consisting of the representatives of Ministry of Human Resource Development at Joint Secretary level as well as Economic Advisor of Ministry of Human Resource Development or their representative, on 26.03.2013 to *grant honorarium equivalent to one-month Basic Pay + GP + DA*, by replacing all other prevalent honorarium in different Units and putting more judicious and transparent scheme. Upon duly approving the same, the Finance Committee placed the same for approval of the Governing Body, who duly ratified in its meeting held on 28.06.2013. The said decision was also forwarded to the Controlling Authority on 10.09.2013 and, accordingly, Notification vide Order dated 21.10.2013 was issued for implementation of the said approval of grant of honorarium to the staff/officials of Board.

It is relevant to note that the staff/officials of the Board have no right to claim the honorarium until they satisfy the following criteria:

- (1) Available only to Regular employees who has rendered regular service in entire financial year. Only pro-rata payment if rendered service between 6 to 12 months in the relevant financial year.
- (2) Recommendations of individual Reporting and Reviewing Officers is also a pre-requisite.
- (3) Mandatory Vigilance Clearance is also a pre-requisite.
- (4) Employees under suspension or against whom major or minor penalty proceedings initiated/imposed during any financial year, are not entitled/eligible for grant of honorarium.
- (5) Employees who availed more than 45 days leave (except on account of hospitalization) during the financial year are also not entitled/ eligible for grant of honorarium.

The said scheme was in operation accordingly. In May, 2017 an Audit Para was made which was duly replied by the Board vide letter dated 16.10.2017. However, the Audit Para is not yet closed and, therefore, the issue was taken up as an agenda in the Finance Committee held on 19.01.2022.

The Joint Secretary (F&A) from the Ministry has conveyed her advance observation vide e-mail dated 18.01.2022 for Agenda Item 9 relating to Honorarium (**Annexure- 1**). The Finance Committee has noted her observations and decided to take up the matter for discussion in the Governing Body for concurrence and for sending an appropriate reply to the DGACE for the Audit Para.

  
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**The Rule Position and the Proposed Reply:**

Since the scheme for grant of honorarium is into operation only after grant of requisite approvals in the year 2013, as already stated above, the issue has been re-examined hereinbelow, so as to forward a structured reply for each of the audit observations:

**Audit Para-1:**

**There is no provision in CBSE Service Rules to grant additional pay as one month Salary.**

**Reply Para-1:**

The Para may be dropped on the strength of the fact that:

1. Audit Para has been issued on erroneous basis. The Board does not "grant additional pay as one month Salary".
2. The Board grant honorarium which is equivalent to one-month Basic Pay+GP+DA to its staff/officials for arduous nature of duties performed by them. The Board is duly empowered to grant honorarium in terms of Chapter 13 of the CBSE Service Rules 1985, which is reproduced hereunder, for ready reference:

**"CHAPTER 13  
RULES RELATING TO GRANT OF  
HONORARIUM/REWARD**

*13.1 Honorarium may be granted to an employee, who has been entrusted, in the interest of the Board, with the task of completing a specified job within a specified time when:*

- (a) the job though regular but does not fall within the sphere of his normal duty;*
- (b) the employee performs duty of another sanctioned post for a reasonable period of time in addition to normal duties of his own post, getting no additional remuneration for that;*
- (c) when the job is occasional and intermittent in character and the completion of which will call for arduous and extraordinary labour beyond normal office hours.*

  
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(Manoj Ahuja)  
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13.2 *No honorarium should be granted to the employee for work relating to meetings, seminars, etc. which form part of their normal duties. However, where the work, though falling under the normal sphere of the duty of the individual is, or such arduous nature, as requires hard and strenuous labour for a time-bound programme like special seminars, conference, function, conduct of examination, declaration of results, etc, the Competent Authority may consider the question of grant of honorarium to employees for their outstanding contribution to the extent he deems fit."*

3. Clause 1.2(ii) of the CBSE Service Rules 1985 is also relevant in this regard which provides that *"Notwithstanding anything contained in these Rules, the Board may, by agreement with any employee, or a group of employees make such special provisions regarding his/their conditions of service as it considers necessary and thereupon these Rules shall not apply to such employees to the extent to which these Rules are inconsistent with the special provisions"*.
4. In fact, as per Govt. of India Resolution No. F.115-R 28, dated 01.07.1929 as amended from time to time, one of the powers entrusted to the Board is *"to do all such or other things as may be necessary in order to further the objects of the Board as a body constituted for regulating and maintaining the standard of secondary education."* [Clause 9(xvi)]
5. Further, as per Clause 3(viii) of the Memorandum of Association, one of the objects for which the Board is established is *"to make such grants as the Board may think fit for the benefit of any employee of the Board"*.
6. The Governing Body has approved the grant of honorarium in the spirit of the provisions referred to in paras 2 to 4 above.
7. The Governing Body, while approving the grant of honorarium, has also appreciated the prevalence of honorarium in different examinations due to arduous nature of duties which had multiplied due to several projects being handled by the Board in addition to Class X and XII Board Examinations.
8. Through its decision dated 28.06.2013, the Governing Body has merely substituted other standalone Honorarium operating in different Units and replaced them with this scheme as a more judicious and transparent system. The scheme of grant of Honorarium has been brought into effect subject to satisfaction of various conditions.

  
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**Audit Para-2**

The approval of the controlling authority has not been obtained though the decision of Governing Body does not fall under preview of Act/Rules and Regulations of CBSE

**Reply Para-2**

The Para may be dropped on the strength of the fact that:

1. **The Board functions as per the Manual of Rule and Regulations created by the Government of India.**
2. **For its business, it has a Finance Committee as per Composition below :**
  - a) The Chairman;
  - b) One Nominee of the Controlling Authority;
  - c) Two Members of the Board elected by the Board;
  - d) Secretary, CBSE as the Member Secretary of the FC
3. **The Finance Committee is vested with to deal with following matter:**
  - a) It acts as an Advisory Body for all matters relating to the finances of the Board and its recommendations are placed in the Governing Body for ratification. Any matters that involve finance and accounts, are placed before the Finance Committee which examines the issue and gives its views on merit for further consideration of the GB.
  - b) FC considered the case and recommended granting of honorarium within the Clause 13.1: Section 13 and Clause 1.2.ii of CBSE Service Rules 1985, which is also supported by the enabling provision of Clause 3 (viii) of the MoA 1935.
  - c) The FC decision was approved in the Governing Body (GB) Meeting held on 28.06.2013. The GB is vested with the powers for such decisions as per Clause 3 (viii) of the MoA 1935 and as per the Powers defined under Section 15, 16, 17 and 18 of Manual of Rules and Regulations.
  - d) As a matter of practice, the GB Minutes have been invariably sent to the Controlling Authority. The Minutes of the GB held on 28.06.2013 was sent to the Controlling Authority vide letter No CBSE/JS(A&L)/F.102-47G/2013 dated 10.09.2013 under the signature of the Chairman, CBSE.

  
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**Audit Para-3:**

The proposal was initiated on the ground that the work of the Board has increased due to conducting several examinations and one month salary (Basic+GP+DA) as honorarium on annual basis may be granted to the regular employees of the Board. However, audit observed that the Board has been constituted with the aim to conduct the examination at the secondary stage of education and such other examination as it may considered fit, subject to the approval of the controlling authority or as it may be called upon to conduct by the Government of India (Rule 1). So it is the prime function of the CBSE to conduct the various examination and thus for it in its Service Rule the CBSE has already made the provision for grant of Honorarium/Rewards (Chapter – 13), Bonus/Remuneration etc. for specified job does not fall within the sphere of normal duty. So grant of one month salary (BP+GP+DA) in a year as honorarium was irregular.

**Reply Para-3:**

The Para may be dropped on the strength of the fact that:

1. The mandate of the Board is clearly mentioned in the CBSE Manual of the Rules and Regulations. It says that the Board shall conduct examinations at the secondary stage of education and such other examinations as it may consider fit subject to the approval of the controlling authority or as it may be called upon to conduct by the Government of India, Ministry of Education and do such acts ancillary to the objects as may be necessary. The regulations also states the Powers and Functions of the Board at Section 9 (i) to (xvi). The sub-clause xvi provides for ***"to do all such or other things as may be necessary in order to further the objects of the Board as a body constituted for regulating and maintaining the standard of the secondary education"***
2. Over the years, the Board has expanded enormously and today, the Board has around approx. 27000 schools in the country including approx. 260 schools abroad. The portfolio of the Board has diversified immensely and it includes wide range of nationally prestigious projects
  - a. Conduct of Class X and XII Board Examinations
  - b. Conduct of CTET Twice in a year
  - c. Conduct of JNVST Class VI
  - d. Conduct of JNVST Class IX (XI is also proposed)



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- e. Conduct of National Achievement Survey (NAS)
  - f. Implementation of NEP recommendations
  - g. Key Stage Assessments (SAFAL),
  - h. School Quality Assessment and Assurance (SQAA)
  - i. Competency Based Education and Assessment (CBE),
  - j. Holistic Progress Card (HPC),
  - k. Capacity Building of Teachers for equipping them with assessment and examination skills,
  - l. Extensive training
  - m. Skill Education in the country
- In order to efficiently undertake all these projects in a time-bound manner, the different verticals of the Board such as Administration, IT, Financial, Legal, Academic and all other sections have to work in an inter-dependent manner.
  - Multiple projects have burdened the Board both at the institutional level as well as the employee level.
  - In order to ensure that the stakeholders (Schools, Students, Teachers, government agencies, courts and the society at large) the Board has been consistently trying to match up with the expectations and aspirations by stretching in every area of its working. The growing credibility of the Board and its expansion in terms of size and outreach indicates that the Board has been discharging its functions to the best satisfactions of all with the help of the motivated staff who are constantly shouldering an arduous duties and responsibilities:
  - CBSE Service Rules 1985 and the **Memorandum of Association of 1935 of the Board**, Clause 3 (viii) had the enabling provisions as a result of which the Governing Body after due deliberations and taking into consideration the diversified portfolio of the Board decided to put in place such a scheme as a long-term motivation for the regular employees. The Scheme was widely welcomed by all level of employees and as a result of which the employees have a feeling of growing together. It is reiterated that the element of honorarium very much exists in the Service Rules of the Board.

  
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**Audit Para-4:**

Scrutiny also revealed that Board has also paid remuneration at Hqrs. amounting to Rs. 41.48 lakh to their employees i.e. during 2013-14 to 594 employees Rs. 401396/-, in 2014-15 to 648 employees Rs. 3096980/- and during 2015-16 to 128 employees Rs. 649700/- and at Academic Unit Rs. 11115981 during 2014-15 & 2015-16 as honorarium which was irregular and in contravention of the condition No. 9 of circular dated 21.10.13 and SL. No 8 of dated 10.09.14 which stipulates that employee will not be eligible for one month salary if he/she avails any kind of honorarium/ incentives/ ex-gratia, though the remuneration is itself an honorarium as defined in the definition of honorarium.

**Reply Para-4:**

The Para may be dropped on the strength of the fact that:

1. The applicability of grant of honorarium (equal to one month Basic Pay + DA) to the employees of the Board is not limiting in itself for payment of LSA/remuneration and conveyance for exam/other official duties to the admissible employees. The Notification issued by the Board vide Order dated 21.10.2013 at Para 10 states that ***"the employees shall be eligible for drawing LSA / Remuneration & conveyance for exams / other official duties and this scheme of honorarium will have no effect on these payments"***
2. On scrutiny of the objections made in the audit para reveals that miscellaneous kinds of remuneration paid to other activities e.g. Hindi pakhwara, Vigilance awareness week, scholarship, inspection of schools, Board's examination duties, National Award functions etc paid to the employees and remuneration/honorarium paid to the external experts were also included in the audit para, which was not correct estimation in the para.
3. As clarified, various Units depending on the operational exigencies of the projects handled by them had to extend remuneration (within the provision read para 10 of the Order) to its few critical staff for the purpose of timely completion of the projects. The remunerations referred to by the Audit Para are remuneration and not honorarium. Academic Unit was handling Udaan Project, CCE, PSA, CBSE-I, Mentor Awards, Accreditation Scheme and various other projects during the FYs mentioned.



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**Audit Para-5:**

CBSE Service Rule provides that honorarium may be granted after considering the fact that the work to be performed is occasional and intermittent in character, the work is so laborious or of such special merit as to justify special reward, the work forms part of the legitimate duty of the employee irrespective of the fact whether it is performed beyond normal office hours or not, the work involves additional duties of an identical character, the work involves additional duties of special nature other than what is normally performed. Whereas while framing the proposal for grant of 13 Month salary in lieu of Honorarium, no such conditions have been considered and proposal was revised thrice and made only on the basis that how to grant the maximum financial benefit from top to bottom employees of the Board.

**Reply Para-5:**

The Para already covered at reply at Point 1, 2 & 3 above. It is reiterated that the honorarium paid is **not to be termed** as 13<sup>th</sup> month salary.

1. As per CBSE Service Rules 1985 Chapter 1 section 1.2(i) Para 2 it is stated that "that the additional financial burden will be borne by the Central Govt. in terms of additional grant-in-aid failing which the additional burden will be met from the finances of the Board.
2. CBSE as an Autonomous and self-financing body, has been meeting its expenditure including the honorarium in question from its own financial resources.
3. The manual of Rules and Regulations of CBSE empowers the Finance Committee and Governing Body of the Board to frame various rules and bylaws applicable to the Board. It is further stated that the Honorarium is released only to those employees who fulfills the following conditions and not paid to all employees of the Board;
  - a) Employees who availed more than 45 days leave during the financial year are not entitled (any kind of leave except on account of hospitalization).
  - b) Mandatory Vigilance Clearance
  - c) Recommendations of individuals' reporting and reviewing officers.
  - d) Regular employees rendered regular service in entire financial year.
  - e) Paid pro-rata for those employees rendered services between 6 to 12 months
  - f) Employees under suspension or against whom major/ minor penalty proceedings initiated/imposed during any financial year, are not entitled.

  
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**Audit Para-6:**

Further, the honorarium has some restrictions of amount, whereas (maximum Rs, 5000/- in the Ministry) the grant of one month salary i.e. Pay+GP+DA to the individual officers/officials from Top to bottom reflects that officers/officials getting heavy Salary will get heavy amount of honorarium without any justification.

**Reply Para-6:**

Reply at Para 1, 2, 3, 4 & 5 covers this. However, it may be added that :

1. Provision exists both in Service Rules 1985 as well as Manual of Rules and Regulation of the Board which has honorarium as an instrument for handling arduous nature of work. Board is a self-financing institution and it manages its affairs through various committees as have been prescribed and defined in the Memorandum of Association and the Manual of CBSE Rules and Regulations. These committees looked into all aspects involved and then decided for the honorarium on the strength of the facts that :
  - a. Board being an autonomous Institution
  - b. Board meeting its expenditure from its own financial resources (Chapter 1 Section 1.2 Para ii)
  - c. Board not getting any grant-in-aid or from the Govt. of India.
  - d. Nature of work in the Board being arduous
  - e. Provision exists for honorarium under Chapter 13 of CBSE Service Rules 1985.
2. The limit of restriction indicated in the audit para is not appropriate given the institutional status of the Board which is an autonomous and Self-Financing Body.

**Proposal:** The Board is granting honorarium to its employees as per the approval of the Governing Board 2013. The issue is again brought to the GB for consideration and approval for sending the revised reply for dropping the para. It is added for information that there are several institutions that have schemes in place for arduous nature of work. A list of such institutions is also enclosed. (Annexure- 4)

The Finance committee also proposed, setting up a high level Committee consisting of both internal and external experts, for review of various kinds of honorariums/ remunerations keeping in view

- a) the arduous, sensitive and time bound work allotted to the employees of the Board;
- b) financial prudence, transparency and fairness;
- c) as per extant rules and regulations

This will be applicable prospectively.

  
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**ITEM X TO CONSIDER THE REPLIES OF EXTERNAL AUDIT PARAS REQUIRED TO BE FORWARDED TO O/o DGCAE FOR SETTLEMENT OF PARAS AFTER GETTING APPROVAL OF CONTROLLING AUTHORITY VIZ. SECRETARY, M/O EDUCATION**

The Committee was informed that the audit party of O/o DGCAE has raised following audit paras pertaining to CBSE (HQ). The gist of replies are as under:

S.No.	Year	Para No	Brief of Para	Remarks
1	2016-18	4	Loss of Rs. 10,72,970/- incurred on printing of books	CBSE used to print books for the students. As per approval dt 16.2.17, the printing of books started. While the printing was in progress, it was found that there were some errors which needed correction. In order to incorporate changes, there was additional expenditure of Rs 10,72,970/-. The concerned has provided the reply which states that the contents in the English Textbooks weren't appropriate as per policy of CBSE and the same were reviewed by the officers of Academic & Affiliation units. Reprint of books was then by reviewed by a committee of experts which resulted in extra expenditure. As for now, CBSE does not print any book. Detailed reply in this regard is enclosed.
2	2018-20	1	Irregular payment of Rs 15.50 lakh on account of deputing consultant in the Ministry	The consultant is deputed as per the requirement of the Ministry. The same needs to be brought to the notice of Controlling Authority and approval may be obtained. The detailed reply in this regard is enclosed.

  
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S. No.	Year	Para No	Brief of Para	Remarks
3	2006-07	Part IIA 1	Irregular implementation of Time Bound Promotion Scheme.	Such time bound promotion scheme was implemented only once in CBSE after obtaining approval in FC & GB. The same needs to be placed before FC & GB and subsequently approval of Controlling Authority may be obtained. As of now, CBSE is following MACP at par with Central Government norms. The detailed reply in this regard is enclosed.
4	2014-16	Part II A 2	Unauthorised/irregular grant of Rs 4.28 crore as "13 months salary" i.e. Pay+GP+DA in lieu of honorarium by the Board	as "13 months salary" i.e. Pay+GP+DA in lieu of honorarium by the Board was implemented only once in CBSE after obtaining approval in FC & GB. The same needs to be placed before FC & GB and subsequently approval of Controlling Authority will be obtained. The detailed reply in this regard is enclosed.
5	2016-18	12	Loss/missing of books worth Rs 2,01,383/- and library software & Hardware	Competent Authority of the Board has accorded approval for writing off the items and place as reporting item in agenda for FC & GB. The detailed reply in this regard is enclosed.
6	2018-20	15	Inadmissible payment of LTC claim amounting to Rs 80,058 /-	Air Tickets in r/o CBSE employees and representatives deputed for official duties were booked by the claimants from unauthorized private travel agents. Being part to TA payment, the recovery in r/o the said claimants may be waived off. The approval needs to be obtained from FC & GB. The approval needs to be obtained from FC & GB.



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S. No.	Year	Para No	Brief of Para	Remarks
7	2009-10	Part IIB No 3	Irregular payment of Transport Allowance of Rs 1,05,482/-	Transport allowance is not admissible for calendar month(s) wholly covered by absence. The recovery as suggested by the Audit has been done except in two retired employees. The total recovery due from retired employees is Rs 9,584/- is recommended for waiving off. The approval needs to be obtained from FC & GB. The detailed reply in this regard is enclosed.

The Finance Committee decided that the replies shall be placed before the Governing Body for ratification after which the same will be forwarded to the Secretary (SE&L), M/o Education being the Controlling Authority of the Board for approval. After getting the approval of Controlling Authority, the replies will be forwarded to the O/o DGCAE for settlement of the above mentioned audit paras.

**ITEM XI TO CONSIDER CONSTRUCTION OF REGIONAL OFFICE (DELHI WEST) BUILDING AT ROHINI, SECTOR – 30, NEW DELHI**

The Proposal for construction of Regional Office (Delhi West) building with tentative expenditure of Rs. 36.82 crore (based on the CPWD Plinth Area Rates 2021) was approved by the Committee subject to the condition that the relevant provisions of GFR-2017 and manual for procurement of Works-2019 are duly complied with. The detailed estimate would be worked out on approval of conceptual plan and detail drawing/ Schedule of work. Further, the work would be executed by PSU's selected through e-tendering.

**ITEM XII TO REPORT ON ACTION TAKEN FOR WAIVER OF OASIS PENALTIES OF INDEPENDENT SCHOOL**

The Committee was informed that many schools could not update the data in the OASIS portal due to Lock Down owing to the COVID-19 pandemic. The schools were not functioning continuously and therefore, there was an inordinate delay in updating the OASIS portal which caused financial penalty on the schools. Considering the financial constraints of the schools, the Board decided to waive-off the penalty imposed on all the independent schools above Rs. 1 Lakh for non-updating of data in the OASIS portal. Further, the school authorities were advised to update the OASIS data within one month.

The Committee ratified the action taken by the Board.

  
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FC Minutes – 19.01.2022**ITEM XIII TO REPORT ON ACTION TAKEN FOR PAYMENT OF FIXED REMUNERATION OF REVIEW COMMITTEE**

The Committee ratified the decision for payment of fixed remuneration amounting to Rs.2,500/- (Rs. Two Thousand and Five Hundred only) to the Principal who is appointed as Committee Member of Review Committee.

**ITEM XIV TO REPORT ON ACTION TAKEN FOR WAIVE-OFF ADDITIONAL (LATE) FEE OF EXTENSION CASES**

Considering the fact that the schools have faced difficulty/delay in obtaining certificates on time from different authorities due to COVID-19 pandemic situation, the committee ratified the decision to waive off the late fees as a special case only for this year.

**ITEM XV TO REPORT ACTION TAKEN FOR PRE-PONEMENT OF SESSION OF AFFILIATION FROM 2022-23 TO 2021-22 WITHOUT PRE-PONEMENT FEES**

The Committee ratified the decision regarding waiving-off the pre-ponement fees amounting to Rs. 5 lakh, as a special case for this year only, from 2022-23 session to 2021-22 session in respect of application received from schools upto 31<sup>st</sup> July, 2021 in view of the COVID- 19 pandemic situation and to avoid any dichotomy vis-à-vis all schools.

**ITEM XVI TO REPORT ON ACTION TAKEN FOR WAIVER OF OASIS PENALTIES**

Considering the financial constraints of the schools due to COVID-19 pandemic situation, the Committee ratified the decision to waive-off the penalty imposed on 36 regular category schools.

**ITEM XVII TO RATIFY THE RATES FOR TYPING AND IMAGE CONVERSION OF QUESTIONS FOR USE IN COMPUTER BASED (ONLINE) EXAMINATION OF CTET**

The Committee was informed that the Board has conducted CTET Exam for the first time in Computer Based (Online) Mode. Earlier this examination was used to be conducted by the Board in offline mode in which the confidential printing agencies used to do typing of handwritten questions and printing of question papers on the rates approved by the Board. There is no requirement of printed question paper in Computer Based (Online) Mode Examination where the handwritten questions are to be typed and converted to images confidentially but neither break up of approved rates was available for for typing nor for image conversion.

  
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Therefore, the Competent Authority constituted a committee to recommend the rates for typing the handwritten question and conversion to images. Based on the recommendations of the committee, the Competent Authority has approved following rates for these activities:

S. No.	Description	Per Question Rate (in Rs.)
1.	Type Setting of Questions in required PageMaker Format in English, Hindi, any Indian Languages and Proof Reading, Correcting etc. Photo-composing, Proof-reading, Imaging with up to 5 images per question.	
	i. English and Hindi Language	230/-
	ii. Other Languages	340/-
	iii. Foreign Languages	
	iv. QRT and Metadata files in Excel format to be submitted for approval. Converting the Questions in JPG format and further checking and proof reading in candidate console and duly encrypted in soft format to suit the software for uploading, etc.	200/-
2.	Secrecy Charges	@20%
3.	Actual Airfare for collecting manuscripts, proof reading, attending meeting for updating latest software, uploading the generated question papers in the server for online (CBT) examination.	As per actual
4.	Hotel charges for stay for collecting manuscripts, proof reading, meeting for updating latest software, uploading the generated question papers in the server for online (CBT) examination.	As per actual
5.	GST will be extra as applicable	As per actual

Accordingly, the work of typing the handwritten question and conversion to images for upcoming CTET examination has been awarded to confidential agency.

The proposal was ratified by the Committee members.

  
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**ITEM XVIII TO CONSIDER AND APPROVE FINANCIAL IMPLICATION FOR SAFAL PROJECT**

The proposal was discussed in detail and the committee has accorded in-principle approval to the SAFAL Project. Further, the advice of the Joint Secretary & Financial Advisor to prepare complete guidelines/norms for the project, will be complied in due course of time.

**ITEM XIX TO CONSIDER AND APPROVE FINANCIAL IMPLICATION FOR HOLISTIC PROGRESS CARD (HPC) PROJECT**

The proposal for organising the pilot for Holistic Progress Card (HPC) Project in line with the NEP 2020 was discussed and approved by the Committee.

**ITEM XX TO CONSIDER AND APPROVE THE PROPOSED FINANCIAL RECEIPTS AND PAYMENTS RATES AND FINANCIAL IMPLICATION W.R.T. VARIOUS ACTIVITIES UNDERTAKEN UNDER THE SQAA PROJECT**

The Committee discussed the matter regarding financial implications w.r.t. various activities undertaken under School Quality Assessment and Assurance (SQAA) Framework in detail and approved the proposal.

**ITEM XXI TO CONSIDER AND APPROVE THE REVIEW AND MONITORING OF THE DEVELOPMENT OF STUDENT/ TEACHERS RESOURCES FOR DIFFERENT PROGRAMMES**

The Committee was informed that the Board has taken several steps to implement Competency-based education in the last 02 years. The Board is working in collaboration with British Council for the CBSE - British Council Project of Strengthening capacity in designing competency-based assessment in school education (March 2020-22) and Think Tac in the area of Science and Mathematics education.

The proposal for review and running the above programmes with British Council and Think Tac with a financial implication of Rs. 11,00,000/- (Rs. Eleven Lakh only) for promotion of competency based holistic education as envisaged in NEP 2020 was approved by the Committee.

  
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**ITEM XXII TO CONSIDER AND APPROVE THE ORGANIZATION OF 05 SMALL CONFERENCES OF BOARDS OF EDUCATION FOCUSED ON STRENGTHENING ASSESSMENTS**

The Committee considered and approved the proposal to organise five (05) small conferences of Boards of Education having financial implication of Rs. 10 lakh (Rs. Ten Lakh only) focused on strengthening assessments in line with the National Education Policy, 2020 with the academic support of Azim Premji University. These initiatives have the potential of bringing about fundamental changes in the quality of Board examination question papers, processes of test development and the capacity of question paper setters and evaluators.

**ITEM XXIII TO CONSIDER AND APPROVE THE PROJECT OF BUDDING AUTHORS UNDER THE CBSE READING MISSION 2021-23**

The proposal to organize the *Budding Authors' Programme* under the CBSE Reading Mission 2021-23 for students of classes 5-10, with a financial implication of Rs. 4.00 Lakh (Rs. Four Lakh only) was discussed and approved by the Committee. The Board launched the CBSE Reading Mission 2021-23 on 20th September 2021 in partnership with Pratham Books Story Weaver and the Central Square Foundation as a 02-year project where a number of initiatives are being taken to promote a culture of reading in CBSE schools.

**ITEM XXIV TO CONSIDER AND APPROVE THE CBSE SHUNYA PROGRAMME**

The Board's proposal to launch the CBSE Sustainable Habitat Under New Youth Alliance (Shunya) Programme was well appreciated and approved by the Committee with the total financial implication of Rs. 8.00 Lakh (Rs. Eight Lakh only). The CBSE Shunya Programme would be a student led whole school intervention centered around energy and environmental assessment; and adoption of practices towards energy and water efficiency, sustainable and healthy lifestyle, with the goal of creating regenerative environment, thereby going towards Net-Zero or *Shunya*.

**ITEM XXV TO CONSIDER AND APPROVE CYMAKS - EXPERIENTIAL LEARNING PLATFORM FOR CYBER TALENT INCUBATION AMONGST SCHOOL STUDENTS**

The Committee was apprised about the CBSE's advocacy to follow Experiential Learning pedagogy to improve students' ability to relate and apply knowledge to their immediate real-life scenarios, increase opportunities to real-time feedback, promotion of teamwork, and to develop reflective practice habits. This is also in line of with the National Education Policy (NEP).

  
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In the above context, CDAC and Amritha Vidyapeetham propose to develop a novel experiential cyber learning platform and pedagogy for the CBSE to transform cyber and computing education across the country.

The committee approved the proposal for promotion of experiential learning and cyber talents envisaged in NEP 2020 with the total financial implication of Rs. 4.26 crore.

**ITEM XXVI TO CONSIDER AND APPROVE FOR WRITE OFF THE VALUE OF 4222 BOOKS AND LIBRARY SOFTWARE AMOUNTING TO RS.3,81,383/-**

The Committee was informed that the O/o The CAG vide its Audit report 2016-2018 Para No. 12 had observed regarding loss/missing of books/ libraries software and hardware amounting to Rs. 3,81,383/-.

The investigating committee, duly constituted by the competent authority, in its report, had indicated that Missing Books and data base (Software) have become untraceable, the responsibility cannot be fixed on any particular person(s) and there is no scope for any recovery of monetary loss and losses have occurred primarily due to defective system of managing a library and that over a period of five years. In these circumstances there appears to be no alternative except to accept the situation and write off the losses with the approval of the Competent Authority. Accordingly, the Competent Authority, approved the write-off of missing books amounting to Rs.2,01,383/- and Library software worth Rs.1,80,000/- and also delete from the books of accounts from the CBSE Academic Unit.

The Joint Secretary and Financial Advisor, has indicated that GFR- Rule 223(1) (Powers to write) states that all profits and losses due to revaluation, stock taking or other causes shall be duly recorded and adjusted where necessary. Formal Sanction of the competent authority shall be obtained in respect of losses, even though no formal correction or adjustment in government accounts is involved. Powers to write-off losses are available under the Delegation of Financial Powers Rules.

In this context, the Committee was apprised that the Chairman is the competent authority to write-off books as per CBSE Delegation of Financial Powers, 2020. Accordingly, the proposal was approved by the Committee.

  
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**ITEM XXVII TO REPORT ACTION TAKEN ON EXEMPTION/ WAIVE OFF LATE FEE ON SUBMISSION OF REGISTRATION AND LOC OF CANDIDATES FOR SESSION 2020-21**

Considering the fact that the schools have failed to submit the fee within the time limit due to COVID-19 pandemic situation, the committee ratified the decision to waive-off the late fees/fine @ Rs. 2000/- per candidate as a special case for the session 2020-21.

**ITEM XXVIII TO REPORT ACTION TAKEN ON EXEMPTION OF EXAMINATION FEES FOR THE STUDENTS WHO HAVE LOST OF BOTH THEIR PARENTS DUE TO COVID-REG**

The Committee was informed that CBSE as a special measure for Academic Session 2021-22, has decided that neither the examination fees nor the registration fees will be charged by the Board from the student(s) who have lost both parents or surviving parent or legal guardian/adoptive parents due to COVID-19 pandemic. The said decision was informed to all stakeholders vide Circular No.CE/CBSE/2021 dated 21.09.2021.

The decision taken by the Competent Authority for waiving off Examination and registration fee was ratified by the Committee.

**ITEM XXIX TO CONSIDER EXEMPTION OF CHARGES FOR VERIFICATION OF EDUCATIONAL CERTIFICATES**

The proposal regarding exemption of charges (Rs.100/- per candidate) for online verification of educational certificates to the Army Authorities based on the request received from Wing Commander, Commanding Officer, Ministry of Defence, Government of India vide letter No.9ASC/4178/4/RTG dated 15.12.2021 was considered and approved by the Committee as nothing is charged from the candidates by the Army towards verification.

**ITEM XXX FEE EXEMPTION IN RESPECT OF ONLINE SUBMISSION OF LOC IN RESPECT OF REGULAR CANDIDATES OF CLASS X AND XII FOR COMPARTMENT/ IMPROVEMENT EXAMINATION AUGUST-SEPTEMBER, 2021**

Considering the fact that the Main Examination 2021 was not conducted due to COVID-19 pandemic situation prevailing in the country, the Committee ratified the decision not to charge any examination fee from the candidates appearing in Compartment/ Improvement Examination August-September, 2021 as they had already paid the examination fee.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman



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**ITEM XXXI TO CONSIDER EXPENDITURE OF RS. 33,00,000/- FOR DESIGNING, DEVELOPING AND DELIVERING THE SOLUTION FOR ONLINE SYSTEM FOR STANDARDIZATION OF BOARD EXAMINATIONS AND GRADING OF EVALUATORS BY M/S C-DAC.**

The Committee was informed that evaluation of answer scripts is the most important activity of the Board after conduct of examinations. Considering the recent changes in the teaching and assessment patterns, implementation of New Education Policy and the challenges posed by the pandemic situations a strong need has been felt for grading of evaluators for the standardization of Board evaluations. This type of grading cannot be done without the use of a software. The Board is in the process of assigning this responsibility to M/s C-DAC with an expected expenditure of Rs. 33.00 Lakh (Rs. Thirty Three Lakh only).

Accordingly, the proposal for designing, developing and delivering the solution for Online System for Standardization of Board Examinations and Grading of Evaluators was discussed and approved by the Committee.

**ITEM XXXII TO CONSIDER CONTINGENT CHARGES FOR MAKING NECESSARY ARRANGEMENTS TO AVOID SPREAD OF COVID-19 AND SAFE CONDUCT OF EXAMINATIONS AT EXAMINATION CENTRES IN SECONDARY AND SENIOR SECONDARY EXAMINATIONS.**

It was informed to the Committee that during the Compartment Exams 2020, the Examination Centres were allowed to reimburse the following contingent charges for sanitization purpose in view of COVID-19 pandemic, with the approval of Finance Committee and Governing Body, December 2020:

Lumpsum amount per Centre	Rs. 5000/-
Amount per candidate per day	Rs. 5/-

Considering the continuing pandemic situation in 2021-22 and the expenses on making special arrangements for sanitization is a burden on the school resources, the Committee agreed to the proposal that an amount at the same rates as above shall be applicable for Term-I examinations for session 2021-22 which have already been conducted.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman

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**ITEM XXXIII TO CONSIDER PROVIDING INTERNSHIP OPPORTUNITIES IN THE BOARD FOR UG, PG AND RESEARCH SCHOLARS AS A MUTUALLY GAINFUL SHORT-TERM ENGAGEMENT**

The proposal for institutionalizing a mutually gainful scheme of internship in the Board on the broader guidelines was approved by the Committee.

**ITEM XXXIV TO CONSIDER A CPD SCHEME AS AN HR INTERVENTION FOR SECTION OFFICERS AND ABOVE FOR ENCOURAGING ONLINE TRAINING/ SHORT-TERM COURSES OF LIMITED HOURS WITH PROVISION OF 80% FEE BEING REIMBURSED BY THE BOARD WITH CEILING OF RS.20,000/- IN A YEAR**

The proposal for Continuous Professional Development (CPD) for Section Officers and above for encouraging online-training/ short term courses of limited hours was approved by the Committee.

The Board would reimburse 80% cost of the fee subject to a maximum ceiling of Rs.20,000/- per head in a year only after successful completion and certification. The 20% cost of fee will be borne by the applicant officer. In case, the cost exceeds Rs.25,000/- the additional amount beyond the fixed ceiling of Rs.20,000/- will have to be borne by the officer.

The committee has considered the proposal and recommended the scheme for officers of Assistant Secretary/equivalent and above officers of the Board.

**ITEM XXXV OPPORTUNITY FOR TEACHERS TO UNDERTAKE ACTION RESEARCH**

The Committee deliberated on the proposal and approved the same.

**ITEM XXXVI TRAINING FOR TEACHERS BY CBSE IN PARTNERSHIP WITH BRITISH COUNCIL ON COMPETENCY-BASED EDUCATION**

The Committee approved the proposal with a view to bring about systemic change in the school education system and move away from rote learning to competency-based teaching and learning.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman



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**ADDL. ITEM I TO CONSIDER THE AMENDMENT OF RECRUITMENT RULES OF ACADEMICS/SKILL EDUCATION/TRAINING CADRE AND ALLOCATION OF SANCTIONED STRENGTH OF IT CADRE AFTER SHIFTING OF POSTS FROM ACADEMICS AND TRAINING CADRE.**

The Committee was informed that the advent of New National Education Policy-2020 necessitated the Board to bring reforms in the field of Teaching, Learning, Student Assessment and Schools Quality Assessment etc. With the new initiatives, the following new functional areas emerged under Academics Unit:

- (i) Core Academic Activities
- (ii) School Quality Assessment and Assurance (SQAA)
- (iii) Structured Assessment for Analysing Learning (SAFAL)
- (iv) Centre for Excellence in Assessment (CEA)

In view of above, the Recruitment Rules and allocation of existing strength of Academics/Accreditation/ Vocational/Training Cadre of CBSE was examined/reviewed under the directions of the Competent Authority.

The major recommendations of the Committee are summarised as under for approval of Finance Committee:-

1. The posts within Academics and Accreditation Unit will be allocated as under :-

Sl. No.	Name of the Post	Sanctioned post	New Project			Academic Subjects				
			SQAA	SAFAL	Assessment Centre	Science/ Maths / IT	Language	Humanities	Commerce	Sports
1.	Director	01								
2.	Joint Secretary	07	1	1	1 (Preferably Maths)	1	1	1	1	-
3.	Deputy Secretary	09	1	1	1 (Psychometrics)	2	1	1	1	1
4.	Assistant Secretary	15	1+1	2 (Statistics)	2 (Psychometrics)	3	2	3	0	1
5.	Analyst	23	6	3	2 (Statistics)	4	3	3	2	-

Note: Out of 16 sanctioned posts of Assistant Secretary (Academics) and 25 posts of Analyst (Academics), 01 post of Assistant Secretary (Academics) and two posts of Analyst (Academics) are proposed to be surrendered and the money value of the said posts will be utilised for creation of posts in IT Cadre.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Anuja)  
Chairman

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2. Amended Recruitment Rules for Academics Cadre based on the recommendations of the Committee are attached at Annexure- 2
3. The posts within Training and Skill Education Unit will be allocated as under: -.

**Training Unit**

Sl. No.	Post	Sanctioned Post	Headquarters		CoE	IPS	Innovation Cell
			Content Development, R&D	Digital Content Development Studio			
1.	Director	01	-	-	-	-	-
2.	Joint Secretary	02	01	-	01	-	-
3.	Dy. Secretary	09	01	-	07	-	01
4.	Asstt. Secretary	10	01	01	07	01	-
5.	Analyst	06	03	01	01	-	01

Note:- Out of 10 sanctioned posts of Analyst (Training), 02 posts of Analyst (Training) are proposed to be surrendered and the money value of the 02 posts of Analyst (Training) will be utilised for creation of posts in IT Cadre. Further, another 02 posts of Analyst (Training) are proposed to be shifted to Skill Education. Similarly, out of 10 sanctioned posts of DS (Training), 01 post of DS (Training) is proposed to be shifted to Skill Education.

**Skill Education Unit**

Sl. No.	Post	Sanctioned	Curriculum Development and Question Paper Content Development and Training.	Assessment	Industry NCVET and Acad. Coordination
1.	Director	01	-	-	-
2.	Joint Secretary	01	01	-	-
3.	Dy. Secretary	03	01	01	01
4.	Asstt. Secretary	03	02	01	-
5.	Analyst	09	06	02	01

Note:- 02 posts of Analyst (Training) are shifted to Skill Education. Similarly, 01 post of DS (Training) is shifted to Skill Education.

4. Amended Recruitment Rules of Training and Skill Education Cadres are attached at Annexure- 3.
5. It is also proposed that the nomenclature of "Vocational" Cadre may be changed to "Skill Education" based on the notification no. CBSE/Dir (Voc. & Trg.)/2018/11041-11053 dated 24.07.2018.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman



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6. In addition to above, the Finance Committee was informed that based on increase in digitalisation activities in the Board, the revised allocation of IT Cadre is as under:-

Allocated Work Profile/ Unit	Teams / Team Head	Direct or (IT)	JS (IT)	DS (IT)	AS (IT)	Anal yst (IT)	Tot al
IT HQ	HOD	01	-	-	-	-	01
IT HQ New Systems Development, Re- engineering of existing systems, Overall Architecture, and Data Center Management. External paid projects.	TEAM 1	-	01	03	02	02	08
Academic, Training & Skill Education	TEAM 2	-	01	01	02	02	06
Affiliation, Administration, Legal and Finance	TEAM 3	-	01	01	01	01	04
Board Examination & ROs Co-ordination	TEAM 4	-	01	-	01	01	03
PE/NAS Unit	TEAM 5	-	-	01	-	-	01
CTET Unit	TEAM 6	-	-	01	-	-	01
ROs/CoEs	TEAM 7-22	-			10	22	32
<b>TOTAL REQUIREMENT</b>		01	04	07	16	28	56
<b>EXISTING</b>		01	04	04	16	20	45
<b>ADDL REQUIREMENT</b>		0	0	03	0	08	11

Notes:-After creation of above posts, the revised sanctioned strength of IT Cadre will increase from 45 to 56. Further, the IT department will function as Matrix Department with 22 IT Teams as per details given in above table. Except for Team 1, all other teams will have dual reporting i.e., Director (IT) & Concerned HoD/RD/RO/CoEs.

After detailed deliberation, the above matter of amendment in Recruitment Rules of Academics/Skill Education/Training Cadre and re-allocation of sanctioned strength of IT Cadre was approved by the Committee.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman

**ADDL. ITEM II TO CONSIDER THE ABSORPTION OF SMT. BHARTI VIKAS ZADE ON THE POST OF INTERNAL AUDITOR & FINANCIAL ADVISOR (IAFA)**

The Finance Committee was apprised that Smt. Bharti Vikas Zade, Director (Accounts & Treasury), Govt. of Maharashtra was appointed to the post of Internal Auditor & Financial Advisor (IAFA) in Central Board of Secondary Education (CBSE) in the pay band of Rs. 8,700/- (Level 13 of 7<sup>th</sup> CPC) on deputation basis vide Letter No: Rectt.Cell/1(36)/2017/1751-1753 dated: 27.04.2017, initially for a period of 01 year. The method of recruitment prescribed in the Recruitment Rules for the post of IAFA (against which she was appointed in the Board) was on Deputation basis only. The period of deputation was extended finally up to 30.04.2022.

It was further informed that the role of the officer in establishing good financial practice towards better financial management in CBSE had remained remarkable. Further, the officer has played active role in on-going digitalisation projects of accounting systems like PFMS which may take another 1 or 2 years to completely roll out whereas her deputation period is scheduled to be over by 30.04.2022. The Finance Committee was also informed that the said officer is due for superannuation in June, 2024 as the retirement age for the services under the Government of Maharashtra is 58 years.

Considering the contributions made by Smt. Bharti VikasZade in establishing fair financial practices/systems to ensure better financial management in CBSE, the matter regarding permanent absorption of Smt. Bharti VikasZade on the post of Internal Auditor and Financial Advisor was discussed and agreed to by the Finance Committee as a special case with the following conditions:-

- (i) The concerned officer is required to submit an unconditional undertaking regarding her consent in attaining superannuation on 30.06.2024 as the retirement age for the services under her parent Department (i.e. Government of Maharashtra) is 58 years.
- (ii) The above proposal is subject to consent/approval of the lending authority (Government of Maharashtra).
- (iii) This case is one time exemption only and may not be taken as a precedence in future.

  
(Anurag Tripathi)  
Secretary

  
(Manoj Ahuja)  
Chairman



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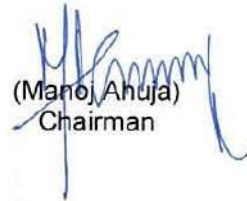
**ADDL. ITEM III TO CONSIDER NECESSARY EXPENDITURE ON CONDUCT OF TERM-I EXAMINATIONS FOR SESSION 2021-22.**

Considering the fact that the existing rates of various functionaries for conduct of examinations and evaluation of answer sheets are not meeting the requirements due to changed nature of duties and responsibilities, nature of work and working hours etc. in view of changed environment (i.e. Term-I examination was conducted as a MCQ type test completely on the OMR/OCR sheets), the proposal for revision of rates of rates was approved by the committee as a special one timemeasure for session 2021-22.

The meeting ended with the vote of thanks to the Chairman and the Committee members.



(Anurag Tripathi)  
Secretary



(Manoj Ahuja)  
Chairman

## **Annexure - 2**

### ***Central Board of Secondary Education***

***Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110092***

#### **MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 10.01.2022 AT 11:00 AM BY VIDEOCONFERENCING.**

The following were present in the meeting:-

1. Sh. Manoj Ahuja  
Chairman, CBSE
2. Smt. L.S Changsan,  
The Joint Secretary (Institution)  
Deptt. Of School Education and Literacy,  
Ministry of Education, Shastri Bhawan,  
New Delhi-110001
3. Prof. Rajendra B Kakade,  
Adviser,  
All India Council of Technical Education,  
Nelson Mandela Marg, Vasant Kunj,  
New Delhi – 110070  
(On behalf of Vice Chairman, AICETE)
4. Sh. Yogesh Pratap,  
Consultant (PSB),  
Directorate of Education, GNCT of Delhi  
(On behalf of Director, Directorate of Education, Govt. of NCT of Delhi)
5. Sh. Anurag Tripathi  
Secretary, CBSE

The Secretary, National Medical Commission, Delhi and Smt. Nishi Misra, Chariperson IPSC & Principal, Scindia Kanya Vidyalaya, Gwarlior, Madhya Pradesh could not attend the meeting on account of their pre-occupation in other official meetings.

Sh. Sanjib Das, Joint Secretary (Affiliation) & Smt. S. Dharini Arun, Joint Secretary (Affiliation) were also present in the meeting.

At the outset, Shri Anurag Tripathi, Secretary, CBSE welcomed all the members present in the meeting. After the introduction of the members, the agenda items were taken up through a Power Point Presentation.



**ITEM-01 TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 18.06.2021.**

The minutes of the meeting of the Affiliation Committee held on **18.06.2021** were confirmed by the committee.

**ITEM-02 ACTION TAKEN REPORT ON THE MINUTES OF LAST AFFILIATION COMMITTEE MEETING HELD ON 18.06.2021.**

The Committee noted the action taken on the Minutes of the last meeting held on 18.06.2021 and confirmed the same.

**ITEM-03 TO REPORT ON ACTION TAKEN WITH REGARD TO REVIEW OF SCHOOL AFFILIATION RE-ENGINEERED AUTOMATION SYSTEM (SARAS) MANUAL.**

The committee deliberated upon the amendment in workability of School Affiliation Re-Engineered Automation System (SARAS) for session 2022-23. The committee resolved and approved the Affiliation (SARAS) Manual amendments about the workability.

**ITEM-04 TO REPORT ON THE ACTION TAKEN ON REVIEW OF REJECTED FRESH CASES UNDER SARAS.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-05 TO REPORT ON ACTION TAKEN FOR GRANT OF APPROVAL/ PERMISSION TO APPLICATIONS OF INDEPENDENT EXISTING SCHOOLS FOR EXTENSION REGISTERED UNDER SARAS FOR SESSION 2022-23 (EXCEPT UPGRADATION APPLICATIONS).**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-06 TO REPORT ON ACTION TAKEN FOR PROCESSING OF APPLICATIONS REGISTERED UNDER SARAS FOR SESSION 2022-23 IN RESPECT OF UP-GRADATION TO SECONDARY/ SENIOR SECONDARY LEVEL (REJECTED/ PENDING APPLICATIONS).**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-07 TO REPORT ON ACTION TAKEN FOR EXTENSION OF TIME LINE FOR PHYSICAL INSPECTION OF SCHOOL IN RESPECT OF 3% TO 5% APPLICATIONS FOR THE SESSION OF 2022-23 UNDER FRESH CATEGORY.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-08 TO REPORT ON ACTION TAKEN FOR PAYMENT OF FIXED REMUNERATION OF REVIEW COMMITTEE.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-09 TO REPORT ON ACTION TAKEN FOR WAIVE-OFF ADDITIONAL (LATE) FEE OF EXTENSION CASES.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-10 TO REPORT ON ACTION TAKEN FOR PRE-PONEMENT OF SESSION OF AFFILIATION FROM 2022-23 TO 2021-22 WITHOUT PRE-PONEMENT FEES (INDEPENDENT SCHOOLS).**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-11 TO REPORT ON ACTION TAKEN FOR PREPONEMENT OF SESSION FROM 2022-2027 TO 2021-2026 IN R/O VARIOUS GOVT. SCHOOLS .**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-12 TO REPORT ON ACTION TAKEN FOR PREPONEMENT OF SESSION FROM 2022-2027 TO 2020-2025 IN RESPECT OF 02 GOVT. SCHOOLS (REGISTRATION NOS. SS-01429-2223 & SS-01819-2223).**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-13 TO REPORT ON ACTION TAKEN FOR CHANGE OF CATEGORY/ LEVEL OF APPLICATION FROM MIDDLE CLASS SYLLABUS TO SECONDARY LEVEL & SECONDARY LEVEL TO SENIOR SECONDARY LEVEL AND VICE VERSA (FRESH APPLICATION) IN SARAS (SCHOOL AFFILIATION RE-ENGINEERED AUTOMATION SYSTEM) ONLY FOR SESSION 2022-23.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-14 TO REPORT ON ACTION TAKEN FOR WAIVER OF OASIS PENALTIES.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-15 RATIFICATION OF VARIOUS CIRCULARS/ NOTIFICATIONS ISSUED BY THE BOARD FROM 01.06.2021 to 30.11.2021.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-16 TO REPORT ON ACTION TAKEN FOR GRANT OF EXTENSION OF AFFILIATION TO “THE LAWRENCE SCHOOL, THE NILGIRIS, TAMILNADU (AFFILIATION NO. 1930001)” AS SPECIAL CASE WITHOUT BOUNDARY WALL BY RELAXATING CLAUSE 3.1.5 OF THE AFFILIATION BYE-LAWS, 2018.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-17 TO REPORT ON ACTION TAKEN FOR PENDING FRESH SCHOOL APPLICATIONS IN SARAS PORTAL IN R/O GOVT. / REGULAR CATEGORY FOR THE SESSION 2022-23.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-18 TO REPORT ON ACTION TAKEN REGARDING GRANT OF AFFILITON WITH CONDITIONS IN R/O 02 REGULAR CATEGORY SCHOOLS REGISTRATION NOS. MS-00115-2223 & MS-00116-2223 RUNNING IN THE SAME CAMPUS RECEIVED THROUGH SARAS PORTAL FOR THE SESSION 2022-23.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-19 TO REPORT ON ACTION TAKEN FOR GRANT OF AFFILIATION TO REGISTRATION NO. SL-01610-2223 UNDER UPGRADTION CATEGORY ALONG WITH PREPONEMENT OF SESSION FROM 2022-2027 TO 2020-2025.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-20 TO REPORT ON ACTION TAKEN REGARDING RESTORATION OF AFFILIATION OF VARIOUS SCHOOLS.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-21 TO REPORT ON ACTION TAKEN REGARDING WITHDRAWAL OF AFFILIATION DUE TO VIOLATION OF AFFILIATION BYE LAWS.**

The committee considered the item and resolved to ratify the action taken by the Board.

- ITEM-22 TO REPORT ON ACTION TAKEN REGARDING DOWNGRADE OF AFFILIATION DUE TO VIOLATION OF AFFILIATION BYE LAWS.**

The committee considered the item and resolved to ratify the action taken by the Board.



**ITEM-23 TO REPORT ON THE ACTION TAKEN BY THE BOARD IN THE MATTER OF SHOW CAUSE NOTICES REPORTED IN THE LAST AFFILIATION COMMITTEE MEETINGS.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-24 TO REPORT ON THE ACTION TAKEN BY THE BOARD IN THE MATTER OF ISSUING SHOW CAUSE NOTICES TO THE SCHOOLS IN VIOLATION OF AFFILIATION BYE-LAWS/ RULES OF THE BOARD.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-25 TO REPORT ON THE ACTION TAKEN BY THE BOARD IN THE MATTER OF REQUEST FOR CLOSURE OF SCHOOLS.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-26 TO REPORT ON ACTION TAKEN BY THE BOARD REGARDING GRANT OF AFFILIATION/ UPGRADATION TO SCHOOLS FROM 19.06.2021 TO 30.11.2021.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-27 TO REPORT ON RECEIPT AND DISPOSAL OF RTI APPLICATIONS.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-28 STANDARD OPERATING PROCEDURE FOR REVIEW COMMITTEE UNDER SARAS.**

The committee considered the item and resolved to ratify the action taken by the Board.

**ITEM-29 ISSUANCE OF SHOW CAUSE NOTICE TO THE SCHOOLS WHICH ARE NOT SPONSORING ELIGIBLE CANDIDATES IN CLASS X & XII BOARD EXAMINATIONS AS PER STATUS OF THE AFFILIATION AND NOT INTIMATED THE REASON IN WRITING.**

The committee was informed about the rule of CBSE Affiliation Bye Laws, 2018 regarding non-sponsoring of candidates in class X & XII Board examinations and the Board shall issue Show Cause Notice to such schools as per CBSE Affiliation Bye Laws, 2018.

The committee considered the item and resolved to ratify the action taken by the Board.

The following additional items were taken up by the Committee after the above agenda items were discussed:-

- i. The Chairman, CBSE informed the esteemed members about the system applicable from session 2023-24, the verification and checking of mandatory certificates only will be done at KYC level which will be taken as valid applications and only the mandatory certificates will be taken into consideration. Once checked and verified, subsequent portion i.e. Part A and Part B will be completed thereafter leading to inspection and thereafter grant or review committee if rejected by Inspection Committee. No further scrutiny to be done by Affiliation Unit.
- ii. The Chairman, CBSE further informed the esteemed members about the initiation of integration of Affiliation process with School Quality Assessment and Assurance (SQAA). In this regard a committee may be formed consisting of one Academic Officer and one IT Officer involved in SQAA implementation for effective integration.
- iii. In the matter of starting 100 Sainik schools on public private mode by Ministry of Defence, Government of India, Joint Secretary (Institution), Department of School Education and Literacy, Ministry of Education, appraised the house about the deliberations held with the senior officers of Ministry of Defence, where the Secretary (SE&L) has informed about convening a meeting between both the Ministries before taking further action in respect of Sainik Schools.
- iv. The Joint Secretary (Institution), Department of School Education and Literacy, Ministry of Education sought clarification on pre-ponement of session. The Committee was informed about the process & timelines of applications under SARAS and its disposal within 2-3 months. The committee further informed that, on request of school that it is ready for operation, can be processed for pre-ponement of session without charging pre-ponement fees from the schools.
- v. The Joint Secretary (Institution), Department of School Education and Literacy, Ministry of Education sought details about creation of new Examination Board by the Govt. of NCT Delhi. Sh. Yogesh Pratap, representative of the Director, Directorate of Education, Govt. of NCT Delhi has assured to provide the updates after discussion with the Director, Department of Education, Govt. of NCT Delhi.
- vi. On the issue of closure of schools by the Board on account of various grounds, Sh. Yogesh Pratap opined that the Directorate of Education, Delhi should also be intimated about the closure of schools pertaining to Delhi Administration. Hence, it is decided that in case of closure of any school by the Board, the NOC issuing authority shall also be intimated.
- vii. Prof. Rajendra B Kakade, Adviser, All India Council of Technical Education, suggested and agreed to share their expertise in virtual inspection as in the recent years they have conducted online inspections only, pursuant to Affidavit submitted by the institutions

seeking Affiliation. However, in case any compliant is received, a team is deputed for physical verification.

- viii. The committee was also appraised about the progress of processing of fresh affiliation applications under SARAS.

All the members present in the meeting unanimously agreed with the above proposal. The meeting ended with vote of thanks to the Chair.

-sd-  
**(Anurag Tripathi)**  
Secretary

-sd-  
**(Manoj Ahuja)**  
Chairman



**Annexure - 3**

**MINUTES**

**EXAMINATION COMMITTEE**

**DATE - 20<sup>th</sup> JANUARY, 2022**

**TIME - 11.00AM**

**VENUE - VIRTUAL MEET**

**CENTRAL BOARD OF SECONDARY EDUCATION**

0/20

**Meeting was attended by the following Members:**

- (1) Sh. Manoj Ahuja, IAS, Chairman, CBSE
- (2) Sh. Ranbir Singh, Dy. Commissioner, Kendriya Vidyalaya Sangathan, New Delhi  
(On behalf of Commissioner, KVS)
- (3) Mrs. Rita Sharma, Additional Director of Education, Dte. of Ed., GNCT of Delhi
- (4) Sh. Sanjay Subhash Kumar, Dy. Director of Education, Dte. of Ed., GNCT of Delhi  
(Sr. Nos 3 & 4 on behalf of Director (Ed.), GNCTD)
- (5) Dr. Jaswinder Singh, Principal, SGTB Khalsa College, New Delhi
- (6) Mrs. Jyoti Gupta, Principal, Delhi Public School, Sahibabad, Uttar Pradesh
- (7) Dr. Sanyam Bhardwaj, Controller of Examinations, CBSE

**The following Officers of the Board also attended the Meeting:**

- (1) Dr. Antriksh Johri, Director (IT),
- (2) Dr. Joseph Emmanuel, Director (Academics)
- (3) Dr. Biswajeet Saha, Director (Skill Education & Training)
- (4) Sh. Manoj Srivastava, Director (Prof. Exams)
- (5) Sh. Karnail Singh, Joint Secretary (Coordination)

Sh. Himanshu Gupta, Director Education, Dte. of Ed., GNCT of Delhi and Prof. (Dr.) Om Vikas could not attend the meeting due to pre-occupation and ill health respectively.

The Controller of Examinations welcomed the Chairman and the Members.

The Chairman in his opening remarks appreciated all the Committee members who attended the meeting. He also appreciated the functioning of CBSE to achieve the target and handling the complexities relating to the examinations in a transparent and professional manner. He also informed under the circumstances, Term-I examination was conducted by the Board in the shortest possible time.

Thereafter, the Agenda was taken by the Controller of Examinations for deliberations and decisions/approval one by one.





**ITEM-01 TO RATIFY THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 25.06.2021**

Minutes of the Meeting of the Examination Committee held on 25.06.2021 were placed before the Hon'ble Members with the request to approve the said Minutes. It was informed that these minutes have already been placed before the Governing Body of the Board in its meeting held on 30.06.2021.

The committee took note of the information and ratified the minutes.

**ITEM-02 TO REPORT ACTION TAKEN ON THE MINUTES OF EXAMINATION COMMITTEE MEETING HELD ON 25.06.2021.**

The following action taken report is placed before the committee for information

III	TO REPORT CANCELLATION OF BOARD'S EXAMINATIONS-2021 FOR CLASS-X & CLASS-XII	As the decision has already been implemented no further action is required to be taken.
IV	TO REPORT CHANGES IN RESULTS OF CLASS XII IN R/O VAIDHEHI GORLE BEARING ROLL NO 15612343/2020 OF G.H. RAISONI VIDYA NIKETAN, NAGPUR (REGIONAL OFFICE: PUNE)	Decision has already been implemented, no further action is required to be taken.
V	TO REPORT REGARDING CHANGES IN MODE OF CONDUCT OF PRACTICAL/PROJECT/ INTL ASSESSMENT COMPONENTS FOR CLASS-XII EXAMINATION 2021 AND EXTENSION OF LAST DATE.	Decision has already been implemented, no further action is required to be taken.
VI	TO REPORT REGARDING PROVISION OF PRINTED TABLES IN THE ANSWER BOOK OF ACCOUNTANCY	Decision has already been implemented, no further action is required to be taken.
VII	TO REPORT ACTION TAKEN BY THE BOARD FOR CANDIDATES ELIGIBLE TO TAKE MATHEMATICS (CODE 041) IN CLASS XI IN THE SESSION 2021-2022	Decision has already been implemented, no further action is required to be taken.

The committee took note of the information and ratified the action taken.





**ITEM-03 TO REPORT ON CONDUCT OF IMPROVEMENT/ COMPARTMENT EXAMINATION-2021, CLASS-XII**

The Board's Examinations for session 2020-21 could not be conducted due to the Covid pandemic in the country. Accordingly, a special policy for tabulation of results was prepared by the board which was approved by the Hon'ble Supreme Court of India. The result of classes X and XII for session 2020-21 was declared on the basis of tabulation policy. Thereafter, compartment examination was conducted by the Board in which students were not satisfied with the marks awarded on the basis of tabulation policy. The exam was conducted from 25.08.2021 to 15.09.2021 in selected 10 subjects for Class-X and 19 subjects for Class-XII.

After the examination result was declared successfully and the facility of verification, obtaining a copy of the answer sheet and re-evaluation was extended to all the students as per regular practice.

The committee took note of the information and appreciated the way examination was conducted by the CBSE.

**ITEM-04 TO REPORT ACTION TAKEN ON CLARIFICATION ABOUT STUDENTS ABSENTING THEMSELVES IN THE OPTIONAL EXAM**

In the policy for tabulation of marks for session 202-21, it was made clear that in case a student is not satisfied with the marks awarded to him/her on the basis of policy for tabulation of marks appears for optional examination for improvement of his/her performance, the marks received in the later examination will be final and binding on the candidate and his result shall be prepared on the basis of his performance in the later examination. Considering the existing circumstances and in the academic interest of the students it was decided subsequently that although the marks received in the later examination will be final and binding on the candidate but

- (1) in case any student fails to achieve minimum passing marks in the later examination, his result/marks computed on the basis of tabulation policy for marks will hold good and his result will be prepared on the basis of marks given as per tabulation policy in these particular subjects.
- (2) Similarly in cases where a student has absented himself from the optional examination, his marks/result computed on the basis of policy for tabulation of marks shall hold good.

The committee was also informed that in the recently decided Writ Petition (Civil) No. 1214/2021 Sukriti & ORS. Petitioner v/s Central Board of Secondary Education & Anr., it has been held by the Hon'ble Supreme Court of India that all students who appeared for Compartment/Improvement Examinations-2021 shall be awarded best marks from the marks awarded to them on the basis of tabulation policy and the marks secured by them in the Compartment/Improvement Examinations-2021.

The committee took note of the information.





**ITEM-05 TO REPORT ACTION TAKEN ON EXTENDING THE FACILITY OF A DISPUTE RESOLUTION MECHANISM IN MATTERS RELATED TO COMPUTATION OF RESULT ON THE BASIS OF TABULATION POLICY THROUGH SCHOOL REQUEST SUBMISSION FOR RESOLUTION (SRSR)**

As per the provisions given in the result tabulation policy, the Board had extended the facility of a dispute resolution mechanism in matters related to computation of result on the basis of tabulation policy through school request submission for resolution (SRSR) to all the schools. The students and the schools were allowed to submit their representations in following matters

- Disputes regarding computation of results
- Disputes regarding wrong computation/uploading of result
- Disputes regarding policy

A total of 555 cases were received under Type-4 (Disputes regarding policy) category which were processed at the level of HQ. Disputes regarding computation of results and Disputes regarding wrong computation/uploading of results were processed at the level of regional offices. The representations received were decided on the basis of policy accordingly. Type-1 cases were directly dealt by the schools, Type-2 and 3 by the Regional Offices and Type-4 by the Head Quarters.

The committee took note of the information and ratified the action taken.

**ITEM-06 TO REPORT EXEMPTION OF EXAMINATION FEES FOR THE STUDENTS WHO HAVE LOST THEIR PARENTS DUE TO COVID FOR SESSION 2021-22.**

As the COVID-19 Pandemic has impacted the country adversely and keeping in view of its impact on students, CBSE, as a special measure for Academic Session 2021-22, had decided not to charge the examination fees nor the registration fees will be charged by the Board from the student(s) who have lost both parents or surviving parent or legal guardian/adoptive parents due to COVID-19 Pandemic.

The committee took note of the information and ratified the action taken. Committee appreciated the way CBSE used to think for the students.





**ITEM-07 TO REPORT ACTION TAKEN ON UPLOADING OF LOC ON THE LINK PROVIDED BY THE BOARD WITH E-SIGNATURE LINKED WITH AADHAAR**

To ensure correctness of data submitted in LOC for session 2021-22 and bring in sense of responsibility in the process it was decided that the LOC for session 2021-22 will be submitted with e-signatures linked with Aadhaar. Considering the existing ground realities and applicable laws in foreign countries, it was decided that the schools situated in foreign countries will not be needing e-signatures for submission of LOC and will be able to submit the LOC directly with e-signatures.

The committee took note of the information and ratified the action taken.

**ITEM-08 TO REPORT ACTION TAKEN ON CONDUCT OF TWO EXAMINATION FOR CALSSES X AND XII i.e. TERM-I AND TERM-II**

Vide circular no. CBSE/DIR(ACAD)/51/2021 dated July 05, 2021, Board had communicated that in 2021-2022 session, two examinations for classes X and XII will be conducted as per following details:

1. Term-1 examination which will be conducted in the month of November-December, 2021. This will be an objective type examination and the duration of this examination would be 90 minutes.
2. Term-II examination will be conducted in the month of March-April, 2022. This will be a subjective/objective type examination as per the condition of the COVID-19 in the country.

Accordingly, CBSE scheduled Term-I examinations in 114 subjects in Class XII and 75 subjects in Class X from 16.11.2021 to 30.12.2021. The examinations were scheduled to start from 11.30 am instead of regular 10.30 am considering the winter season and the reading time before start of the examination was increased to 20 minutes instead of 15 minutes for all categories of candidates.

The committee took note of the information and ratified the action taken.





**ITEM-09 TO REPORT ACTION TAKEN ON CLASSIFICATION OF SUBJECTS IN EXAMINATIONS**

CBSE has declared the date sheet of the classes X and XII for Term-I Examinations. Based on the number of candidates appearing in the subject, the datesheet has been divided in two parts i.e. Major and Minor.

**Major Subject in Class X and XII**

**Class X -09**

**Class XII -19**

**Minor Subject in Class X and XII**

**Class X - 66**

**Class XII - 95**

The classification of minor and major subjects was based purely on administrative grounds and had nothing to do with the importance of the subject. It has no bearing, whatsoever, on the future prospects of conduct of examinations in Term-II. The subjects were included in the separate datesheets on the basis of the number of candidates opting the subjects and pan India distribution of the schools offering these subjects. All concerned were notified about this vide circular dated 23.10.2021.

**The committee took note of the information and ratified the action taken.**

**ITEM-10 TO REPORT ACTION TAKEN ON USE OF OMR SHEETS IN TERM-I EXAMINATIONS FOR SESSIONS 2021-22.**

Considering the fact that Term-I examination is of MCQ/Objective type, the Board had decided to use OMR/ICR sheets for answering questions. Initially it was decided that the OMR/ICR sheets shall be uploaded by the Board in the school accounts and the schools shall download these sheets and after taking printouts shall use these sheets for marking responses on the day of examinations. The information/particulars of the students were to come pre-printed on the OMR/ICR sheets.

Subsequently, considering the format of examination, to ensure more accuracy in the result, sanctity of the process of evaluation and the fact related to the problems that may arise during the scanning of printouts of the OMR/ICR sheets due to quality of paper it was decided to get the OMR/ICR printed on standard paper and supplied to the centers in certain major subjects for class-XII.

The OMR/ICR sheets printed on standard paper using regular industrial techniques are expected to return better results when scanned by the scanning agencies

**The committee took note of the information and ratified the action taken.**





**ITEM-11 TO REPORT ACTION TAKEN ON THE REQUIREMENTS OF STUDENTS PARTICIPATING IN INTERNATIONAL/NATIONAL SPORTS EVENTS AND INTERNATIONAL OLYMPIADS ETC. AND DECIDE ON OTHER CASES OF STUDENTS MISSING TERM-I EXAMINATIONS DUE TO CIRCUMASTANCES BEYOND THEIR CONTROL.**

It has come to the notice of the Board that some students have missed their Term-I examinations due to various reasons beyond their control. The details of such categories, decision and proposal are given below:

SN	Category of Students	Decision/Proposal
1	Students participating in National/ International sports events recognized by Sports Authority of India	Decided by CA that no separate/special examination will be conducted for Term-1 and result shall be declared on the basis of Term-II examinations. A circular has already been issued by the Board in this regard.
2	Students participating in International Olympiads through Homi Bhabha Centre For Science Education,	
3	Students who have tested positive for CORONA during the schedule of conduct of examinations.	
Further instances have come to the notice of the Board:		
4	Students suffering from Serious and critical illness in case they miss their Term-I examinations due to reasons attributable to their treatment or other unavoidable circumstances.	Proposed that no Separate/Special examination will be conducted for Term-1 and result shall be declared on the basis of Term-II examinations.
5	Students, who have missed their examinations due to any restrictions, lock down or containment orders issued by local administration.	
6	Cases arising due to late affiliation of schools	
7	Cases in which the parcels have been lost in transit or parcel is untraceable.	Result will be declared as per existing rules of the Board.
8	Cases of untraceable OMR Sheets if there is any dispute/discrepancy regarding marks uploaded by school.	

It was also proposed that in case of any other eventuality in the future or any specific type of cases arising or reported in the future the Chairman, CBSE may take a decision

The committee took note of the information and approved the actions to be taken in respect of point nos. 1 to 8. THE COMMITTEE ALSO DECIDED THAT THE MATTERS OF MUTILATED OMRS SHALL ALSO BE DEALT IN THE SAME MANNER AS IT IS BEING DONE FOR UNTRACABLE OMRS.





**ITEM-12 TO REPORT ACTION TAKEN ON EXTENDING FACILITY OF CHANGE OF EXAMINATION CITY/COUNTRY FOR TERM I EXAMINATION FOR SESSION 2021-2022**

Considering the prevailing circumstances due to COVID pandemic it was decided that all the students registered for Term-I examinations for session 2021-22 shall be extended facility for change of examination city/country in case the students are residing in a city/country other than and away from the place of their school. This facility was made available for both theory and practical examinations.

The committee took note of the information and ratified the action taken.

**ITEM-13 TO REPORT ACTION TAKEN DUE TO WRONG SUBJECT COMBINATION OF BIOLOGY AND BIOTECHNOLOGY FOR TERM-1 EXAMINATION-2021**

It has come to the notice of the Board that some students of class XI for session 2020-21 offered the wrong subject combination of Biology and Biotechnology which was already discontinued in 2020. This was because the IT platform was not updated after the decision taken by the CBSE. As a result, these students continued their studies in the same subjects in class-XII in session 2021-22 and their names were submitted with the same subject combination in the LOC.

Keeping in mind the academic interests of these children, they were allowed to retain the subject combination of Biology and Biotechnology and allowed to appear in term-I examinations. This combination has been reported by the IT department to be disabled from future Registration and LOC on the online portal.

The committee took note of the information and ratified the action taken. The committee also decided that the latest decision regarding subject combination of biology and biotechnology taken by curriculum committee may also be taken into consideration.

**ITEM-14 TO REPORT ACTION TAKEN ON RESCHEDULING OF DATES FOR SUBMISSION OF REGISTRATION DATA (IX & XI) FOR SCHOOLS SITUATED IN GULF COUNTRIES**

Considering the requests received from the schools situated in Gulf (Middle-East) countries, the schedule for registration of students of classes IX & XI had been revised vide circular dated 10.12.2021. The schools were permitted to submit registration data from 03.01.2022 to 18.01.2021 without late fee and 19.01.2022 to 25.01.2022 with late fee.

The committee took note of the information and ratified the action taken.

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**ITEM-15 TO REPORT ACTION TAKEN ON EXTENDING THE LAST DATES OF REGISTRATION OF CLASSES IX AND XI AND SUBMISSION OF LOC FOR CLASS X/XII FOR SESSION 2021-22.**

The last date for uploading the registration data was 30/12/2021 without late fee and 07/01/2022 with late fee for session 2021-22.

It had come to the notice of the Board that some schools and parents are facing problems in completing the registration process for students of classes IX and XI due to prevailing conditions. Looking into the problems faced by students and parents, CBSE has decided to extend the last date for submission of registration data upto 06/01/2022 without late fee and 14/01/2022 with late fee for session 2021-22.

As per Circular No. CBSE/LOC/2021 dated 16.09.2021, CBSE had decided not to charge late fees on 01.10.2021. Accordingly, the date of payment was 02.10.2021. The last date of submission of LOC with late fee remained the same i.e. 09.10.2021.

The committee took note of the information and ratified the action taken.

**ITEM-16 TO REPORT ON CONDUCT OF EXAMINATION FOR PRIVATE CANDIDATES FOR CLASSES X AND XII ALONGWITH TERM-II EXAMINATIONS ON TERM-II SYLLABUS**

Vide circular no. CBSE/DIR(ACAD)/51/2021 dated July 05, 2021, Board had communicated that examinations for session 2021-2022 for both classes X and XII will be conducted in two terms.

Considering the various practical issues involved in conducting examinations it was decided that the examinations for private candidates will be conducted along with the Term-II examinations on the basis of syllabus for Term-II only. The final result of private candidates will be declared on the basis of their performance in Term-II examinations.

The committee took note of the information and ratified the action taken.





**ITEM-17 TO REPORT ACTION TAKEN ON SPECIAL CHANCE GIVEN TO CANDIDATES WHO APPEARED IN MAIN 2020 UNDER FULL SUBJECT CATEGORY AND WERE PLACED IN COMPARTMENT, TO APPEAR AS PRIVATE CANDIDATES FOR CLEARING COMPARTMENT IN TERM-II EXAMINATIONS 2021-22**

As per existing rule the students of year 2020 and before are not eligible to appear as private candidates for clearing their compartment.

Considering the existing circumstances and the facts of non-conduct of examination in various subjects in various subjects in main/compartment for both sessions 2019-20 and 2020-21 it had been decided that as a one-time measure, the students of year 2020 shall also be extended a special chance to appear in the term-II examination for session 2021-22 as private candidates as no examination was conducted in February/March/April 2021. Circular No. CBSE/CE/2021 dated 08.12.2021 has already been issued in this regard.

The committee took note of the information and ratified the action taken.

**ITEM-18 TO REPORT ACTION TAKEN ON WEEDING OUT OF BLANK ANSWER BOOKS UPTO THE YEAR 2020**

As a practice the Board uses answer books of previous years after getting the title cover page changed for Board's Examinations. Considering the pandemic situation and the fact that quality of paper of old answer books gets deteriorated with time, it has been decided that all answer books lying in the regional offices of year 2020 and before may not be used for future exams and shall be weeded out and sold along with the used/inked answer sheets in the next lot.

The committee took note of the information and ratified the action taken.

**ITEM-19 TO REPORT ON CHANGES IN COVER PAGE OF ANSWER BOOK FOR EXAMINATIONS-2022**

Due to Covid 19 Pandemic, total number of examination centre has been increased to facilitate all the candidates of class X and XII. As a consequence, now the centre number to be allotted to each centre has to be of 06 digits/numerals now instead of the earlier 04 digits/numerals. Accordingly, necessary changes have been effected in the title cover page of answer books of class X and XII. Now the column of examination centre has 06 places and accordingly to adjust the increased length of the centre number column the length of name column has been reduced from 26 to 24.

The committee took note of the information and ratified the action taken.





**ITEM-20 TO REPORT ACTION TAKEN ON CONSTITUTION OF "COMMITTEE ON DISABILITIES" FOR DISCUSSIONS ON TEACHING LEARNING AND EXAMINATION NEEDS OF CWSN CANDIDATES.**

The competent authority of the Board has decided to constitute a "Committee on Disabilities" as a standing committee on the same lines as Examination committee and Result committee in the examination department. This committee will discuss new ways and means to assist the CWSN candidates during the teaching learning process and also in the conduct of examination and other special requests received from the candidates and other issues referred by the Chairman.

The details of the committee will be as follows:

- (A) **Name of the Committee** - Committee on Disabilities
- (B) **Tenure of the Committee** - 2 years from the date of constitution.
- (C) **Terms of reference of the committee** - Term of reference/responsibility of the committee will to discuss new ways and means to assist the CWSN candidates during the teaching learning process and also in the conduct of examination and other special requests received from the candidates and other issues referred by the Chairman.
- (D) **Frequency of the meeting of the Committee** :- At least 2 meetings of this committee will convene during the calendar year like the meetings conducted of Examination Committee. If required more meetings may be convened. Meeting with few members may also be convened to discuss and decide minor issues.
- (E) **Business of the Committee** :- Minutes of the meeting of this committee will be placed before the examination Committee of the Board.

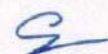
The committee took note of the information and ratified the action taken.

**ITEM-21 TO DECIDE ON SPECIAL CHANCE GIVEN TO CANDIDATES WHO HAD APPLIED FOR ADDITIONAL SUBJECTS IN 2021 WHEN THE PERMISSIBLE TIME WAS 06 YEARS. THE EXAMINATION IN CERTAIN SUBJECTS LIKE PUNJABI WAS NOT CONDUCTED AND THE STUDENTS HAVE BEEN DEPRIVED OF OPPORTUNITY AS THE PERMISSIBLE TIME NOW HAS BEEN REDUCED TO 02 YEARS AND THESE STUDENTS HAVE BEEN DEPRIVED OF ONE LAST CHANCE BEFORE CHANGE OF RULE FOR TERM-II EXAMINATIONS 2021-22**

Particular cases of students had been reported who had applied for appearing in Punjabi as additional subjects in 2021, when the permissible time was 06 years for additional subjects. The examination in certain subjects like Punjabi was not conducted in 2021. Now the permissible time has been reduced to 02 years for appearing in additional subjects. As a result, these students are not allowed to fill up form as private candidates for Term-II examinations 2021-22 and have been deprived of one last chance before change of rule.

Considering the existing circumstances and the facts of non-conduct of examination in various subjects in main/compartments for both sessions 2020-21, it is proposed that as a one-time measure, the students who had applied for additional subjects in 2021 shall also be extended a special chance to appear in the additional subjects in term-II examination for session 2021-22 as private candidates.

The committee took note of the information and approved the agenda



11/20



**ITEM-22 TO CONSIDER CLASSIFICATION IN RESPECT OF FRESH AND IMPROVEMENT CATEGORY OF STUDENTS WHILE SUBMITTING LOC**

As per the existing scheme, the schools are supposed to mention the category of students while submitting the LOC for classes X and XII. The students can either be fresh students promoted from class IX or XI or essential repeat students of previous year or a passed-out students of previous year appearing for improvement.

While submitting LOC the schools make mistake and inadvertently enter their regular fresh students as "Improvement" students. This wrong tagging results in elimination of names of these students from the LOC for uploading of practical/IA marks as the practical/IA marks of the "I" category of students are to be carried forward from their practical/IA marks of previous year. In this situation the schools face lots of problems and it takes lots of filing work and processing to resolve this problem.

To resolve this problem, it is proposed that all students who take admission as regular students in school shall be registered under "Regular" category only and conduct of practical shall be made compulsory for all such candidates.

The committee took note of the information and decided that for the time being the schools shall be trained to properly fill up the category of each students. The system shall be made helpful with the help of its intervention to eliminate any chances of such mistakes.

**ITEM-23 TO CONSIDER CASES OF STUDENTS WHO APPEARED WITH SIX SUBJECTS IN CLASS-XII EXAMINATION, FAILED IN ONE OF THE PRACTICAL SUBJECTS AND WERE DECLARED PASS DUE TO REPLACEMENT OF SIXTH SUBJECTS. THESE STUDENTS NOW WANT TO APPEAR IN THE SUBJECT IN WHICH THEY ORIGINALLY FAILED.**

The board is receiving requests wherein some students who appeared with six subjects in class-XII examination and failed in one of the practical subjects. These students were declared pass due to replacement of sixth subjects. Now some of these students want to appear in the subject in which they originally failed but are not allowed to appear in this subject as additional subject being a practical subject.

The committee considered:

- (a) allowing these students to appear in this subject in the same manner in which they are permitted to appear for this subject in the compartment examination of the same year in which their result was originally declared.
- (b) Only those students will be allowed to appear in the examination who had obtained minimum passing marks in the practical examination.
- (c) The students will be allowed to appear in such subjects with in the period prescribed for additional subjects.
- (d) The practical marks will be carried forward or given on pro-rata basis as per applicable rule and there will be no special exemption for these students.

The committee took note of the information and approved the agenda

 12/20



**ITEM-24 TO DELIBERATE ON CHANGE OF FORMAT OF MARKSHEET CUM CERTIFICATE FOR CLASSES X AND XII FOR SESSION 2021-22**

As per the modified scheme of examinations for Session 2021-22 the following changes in the Marksheet cum Certificate for classes X and XII were placed before the committee to be deliberated upon and decided:

- (a) Provision for the marks of both Term-I and Term-II examinations on the final Marksheet cum Certificate along with the final result.
- (b) Provision of disclaimer to be pre-printed on the backside of the Marksheet cum Certificate to the effect that the Marksheet cum Certificate only indicates the academic performance of the candidate and the c/name, m/name, f/name and date of birth indicated on it has been taken as reported by the candidate through the school and CBSE has not verified the correctness or genuinity of the same at any stage.
- (c) Introduction of new abbreviation RB, in the subjects where the students failed to obtained minimum passing marks in practical and as a result is to re-appear in Practical and Theory both of that subject.
- (d) Addition of the following in list of abbreviations:
  - (i) RT-Repeat in Theory
  - (ii) RB-Repeat in Practical and Theory both

The committee took note of the information and it was decided that chairman is authorised to take final decision as still lots of time is left in the declaration of results.

**ITEM-25 TO CONSIDER PROVISION OF HALF MARKS IN VERIFICATION AND RE-EVALUATION PROCESS**

As per existing practice of the Board an evaluator is allowed to award marks upto  $\frac{1}{2}$  fraction during evaluation. Accordingly, the actual total marks of a student can be in a fraction of  $\frac{1}{2}$  on the evaluated answer sheet. These marks in fraction of  $\frac{1}{2}$  are further revised upwards in actual result of the candidate to make it a natural number.

During the process of Verification and Re-evaluation sometimes the marks of candidates are revised upwards/downwards by  $\frac{1}{2}$  (Half) mark. This creates problem in the computation of the marks of the candidates and sometime results in wrong calculation thereby giving undue advantage to some candidates and undue disadvantage to some. To overcome this problem and to bring in uniformity in the process it was proposed that:

- (a) In all cases where there is a decrease of  $\frac{1}{2}$  (half) mark during the process of Verification and Re-evaluation, the same may be ignored and the marks should remain unchanged.
- (b) In all cases where there is an increase of  $\frac{1}{2}$  (half) mark during the process of Verification and Re-evaluation, the same shall be added to the marks reflected in the result of the candidate (without grace and moderation) and not to the marks with fraction on the answer sheet.

The committee took note of the information and approved the agenda. Committee was of the opinion that with the  $\frac{1}{2}$  marks candidate should not be at a loss and accordingly action could be taken in the concerned notification.



13/20



**ITEM-26 TO CONSIDER CONSTITUTION OF DISTRICT LEVEL EXAMINATION CENTER RECOMMENDATION COMMITTEE (DLECRC) IN ALL REGIONS.**

The effort of the Board had always remained on ease of doing business and uniformity in processes involved in various activities. In 2020 towards this goal, the Board made provision for constitution of standing committee for UFM matters at RO Level. In furtherance of the same goal a standing "District Level Examination Center Recommendation Committee (DLECRC)" had been approved to be constituted in all regional offices with following constitution:

- (1) District/City Coordinator.
- (2) Any KV/JNV/Govt school Principal
- (3) At least one Independent School Principal.
- (4) At least two Principals from farther and opposite directions in the district.
- (5) Total Members shall be at least 5

The members in the committee shall be nominated by the concerned Regional Director/Office

The committee took note of the information and approved the agenda. The committee also resolved that the recommendations of the committee shall be given due weightage and the regional officer shall record in writing where ever he is not agreeing with the recommendations of DLECRC. This may be added to the standard operating procedure for fixing the examination centres.

**ITEM-27 TO CONSIDER AMENDMENT IN CLAUSE 69.1 IN EXAMINATION BYELAWS AS PER THE DIRECTION GIVEN BY HON'BLE SUPREME COURT IN THE CASE OF JIGYA YADAV Vs CBSE**

The Hon'ble Supreme Court of India has pronounced its judgement in the matter of Jigya Yadav Vs CBSE and Ors in the Civil Appeal No. 395 of 2021 and other tagged similar matters on 03.06.2021 regarding correction and changes in particulars in the documents/certificates issued by the Board. In the judgement the Hon'ble Supreme Court of India has laid down the broad guidelines on which the rules governing the correction/change matters shall be amended by the Board. Till amendment, all matters are to be decided in the light of the judgement.

Accordingly, the Board is in the process of examining its Byelaws in the light of the above referred judgement. Till then all matters are to be decided in the light of the judgement.

The committee took note of the information and ratified the action taken.





**ITEM-28 TO CONSIDER CHANGES IN SOPs FOR PROVIDING API LINK TO VARIOUS DEPARTMENTS**

The result of the Board is used by Various School Education Boards/Universities/Deemed Universities/Institutions/Government Departments/ Local Bodies/Autonomous Bodies/Statutory Bodies/PSUs/ Group of Schools (Pvt.) etc. for various purposes including admissions, counselling, felicitation, analysis and scholarship etc.

Considering the developments in the field of Information Technology and the sensitivity of the result data it was decided by the Board that the result data will be provided in the form of an API link. Modalities and SOPs were prepared in this regard.

To bring in uniformity, to make the SOPs more clear and covering the maximum possible cases and requests the following provisions are proposed to be made.

- (a) The complete result data will not be provided to any organization in the form of database, instead API Link of the relevant data will only be provided as far as it fulfils the requirements of the user department.
- (b) The organizations seeking data shall have to remit Rs. 50,000/- as a one-time registration fee and Rs. 50,000/- as subscription fee for 05 years.
- (c) The organizations shall have to again remit Rs. 50,000/- as subscription fee after expiry of every 05 years.
- (d) No data will be provided to the private bodies/organizations for any purpose.
- (e) No fee will be chargeable from the secondary education/examination boards/organizations and school education organizations under Ministry of Education, Government of India.
- (f) No fee will be chargeable from the Central/State Government Departments, Autonomous/Statutory Bodies, Local Bodies and PSUs etc., if the data is to be used for felicitating achievers or awarding scholarships.
- (g) API Link to the group of schools (Pvt.) shall be given of the data of their respective schools only.
- (h) The organizations desirous of obtaining data through API links shall contact CBSE before 31<sup>st</sup> December of the session for obtaining the API links.
- (i) In case data is required for any purpose other than required above, or any organization other than mentioned above Controller of Examinations shall be competent authority to decide.
- (j) Residuary powers in the matter shall be exercised by Chairperson, CBSE.

The committee took note of the information and approved the agenda.

The committee also resolved that in this matter also the IT unit may be requested to develop a system for online management of the whole system of API link sharing mechanism and process to eliminate undue delays and ease of doing business.





**ITEM-29 TO CONSIDER AMENDMENT IN CLAUSE 42(iv) IN EXAMINATION BYELAWS**

The following amendment is proposed in the examinations bye-laws

Existing Clause 42(iv)	Amended Clause 42(iv)
For subjects involving practical work at the Senior School Certificate Examination, if a candidate has passed in practical at the main examination, he/she shall appear only in theory part and previous practical marks will be carried forward and accounted for. <b>In case a candidate has failed in practical he/she shall have to appear in theory and practical both irrespective of the fact that s/he has already cleared the theory examination.</b>	For subjects involving practical work at the Senior School Certificate Examination, if a candidate has passed in practical at the main examination, he/she shall appear only in theory part and previous practical marks will be carried forward and accounted for. <b>In case a candidate has failed in practical he/she shall have to appear in practical examination only and previous theory marks will be carried forward and accounted for.</b>

The committee took note of the information and approved the agenda. The committee also resolved that the cases of absent in practical shall be dealt with in the same manner as the cases of absent in theory are being dealt with.

**ITEM-30 TO CONSIDER THE ISSUE OF EQUIVALENCE TO INDIAN SECONDARY/SENIOR SECONDARY SCHOOL EXAMINATION BOARDS**

This was a long-standing issue and Government of India vide gazette notification dated 26.11.2021 has entrusted the responsibility of granting equivalence to Indian Secondary/Senior Secondary School Examination Boards to Association of Indian Universities.

Although the Board does not grant equivalence to any Board but in the recent past the matters in respect of the following Boards were received by CBSE for granting equivalence.

1. X and XII examinations conducted by Jamia Millia Islamia School being run by Jamia Millia Islamia, a central university. (The board has already communicated that since JMI is a Central University constituted by an Act of Parliament, their examinations are at par with Board's Examinations)
2. The Board of Open Schooling and Skill Education, Sikkim created by an act of state legislature through private sponsoring body.
3. Delhi Board of School Education, an autonomous organization under DoE, GNCTD.
4. Bhartiya Shiksha Board, created by a MSRVVP an autonomous organization under MoE, GOI through private sponsoring body.

CBSE has already issued letter to JMI and DBSE. In the light of above gazette notification, it was proposed that remaining such representations and representation received in future may be forwarded to AIU for further necessary action and the applying institutions shall be informed.

The committee took note of the information and approved the agenda



16/20



**ITEM-31 TO CONSIDER EXAMINATION FOR STUDENTS OF AROUND 1000 SCHOOLS OF ANDHRA PRADESH AND AND GOVERNMENT SCHOOLS OF UNION TERRITORY OF LADAKH**

As per available information around 1000 schools of the state of Andhra Pradesh and Government Schools of Union Territory of Ladakh are to be affiliated to the Board as a special measure/scheme.

Out of these the schools of Ladakh are situated in a hilly terrain are extremely snow bound during the time of conduct of regular examinations. Addition of 1000 schools in the Andhra Pradesh will also pose a special challenge to the Board as the existing field infrastructure of the Board will need special empowerment to handle increase of 1000 schools in a single go for the conduct of Board's Examinations and that too of the schools which will be coming from the State Board.

The committee took note of the information and resolved that best efforts shall be made to conduct the examinations successfully.

**ITEM-32 TO DELIBERATE AND CONSIDER DISCONTINUATION OF SPECIAL SCHEME OF EXAMINATION AS PRIVATE CANDIDATES GIVEN TO WOMEN, SERVING TEACHERS, PWD CANDIDATES OF DELHI, PATRACHAR VIDYALAYA AND UNDER CONSIDERATION CATEGORY SCHOOLS.**

The Government of NCT of Delhi has approved the constitution of Delhi Board of School Education (DBSE) vide Cabinet Decision.

Previously the Board was extending facility to the following type of candidates of Delhi to appear as private candidates:

1. Women of Delhi,
2. Serving teachers of Delhi,
3. PWD candidates of Delhi.

In addition to this the following category of schools of Delhi were also being extended the facility for examinations of the students enrolled in them:

4. Patrachar Vidyalaya,
5. Under consideration category schools.

The light of the fact of establishment of its own Board of School Education the Board may consider stoppage these special schemes particular to the candidates/schools of NCT of Delhi as these Delhi specific facilities can now be extended by the Board created exclusively for NCT of Delhi. This will help the Board in bringing-in an era of uniformity in schemes at national and international level.

The committee took note of the information and resolved that although the proposal seems to be very reasonable but a committee comprising of Controller of Examinations, CBSE, Director (Academics) and Director (Education), GNCT of Delhi can be appointed for deliberations and submit its findings and recommendations on the issue to the Chairman, CBSE.



17/20



**ITEM-33 TO CONSIDER EXEMPTION OF CHARGES FOR VERIFICATION OF EDUCATIONAL CERTIFICATES**

A request has been received from Wing Commander, Commanding Officer vide letter No. 9ASC/4178/4/RTG dated 15.12.2021 wherein it is stated that during the selection procedures, educational certificates of the candidates are required to be verified for their genuinity. At present CBSE is charging Rs.100/- per candidate for online verification of certificates. However, as per ibid GoI MoD letter issued to all educational secretaries to supply gazette notification of board result free of cost to army authorities as nothing is charged to the candidates by the organization towards verification. In this regard it is important that the recruitment agency has only mentioned that they do not charge any fee for verification and has not mentioned any fee etc. with the recruitment applications. It is also worth mentioning that the Board does not receives any grants etc. from any agency and has to generate its funds from various activities.

The committee took note of the information. Dr. Antriksh Johari, Director (IT) informed the committee that in on line system also no fee is being charged from the government departments. However, this case will have to be looked into specifically. Accordingly, the committee resolved that the case may be looked in to and further necessary action in the matter may be decided in the matter on the basis of facts.

**ITEM-34 ONLINE CORRECTION SYSTEM DEVELOPED BY IT UNIT**

As per information provided by Dr. Antriksh Johari, Director-IT, the IT Unit has developed a system of "Parinam Manjusha for Demographic and Post result corrections". It is expected that this system will change the way the matters and cases related to corrections in particulars and marks are handled. A click on the link does not merely open a web portal it actually opens a window to future. The Board has high hopes that this system when tested and implemented fully after incorporating suggestions, will be a true replica of digital India and will go a long way in timely and efficient decision of the requests uploaded by schools.

The Exam department proposes to place on record sincere thanks to Director-IT and his team for their efforts.

The committee took note of the information and appreciated the efforts of the IT unit.

**ITEM-35 TO REPORT ON IMPORTANT LEGAL CASES RELATED TO EXAMINATIONS**

It was informed that till date CBSE has resolved about 676 legal cases pending in various Regional Offices.

The committee took note of the information.



**ITEM-36 TO REPORT ALL THE NOTIFICATIONS AND CIRCULARS**

It was informed by the Controller of Examinations that CBSE has issued 110 Circular and Notification to ensure smooth conduct of examinations.

**THE COMMITTEE TOOK NOTE OF THE INFORMATION.**

**ITEM-37 TO REPORT DECISION TAKEN BY COMPETENT AUTHORITY OF THE BOARD TO RESTRICT MAXIMUM LATE FEE TO RS. 1 LAKH FOR REGISTRATION OF STUDENTS FOR CLASSES IX AND XI.**

In case the schools fail to register their students of classes IX and XI CBSE charges late fee for registration of classes IX and XI students from schools on per student basis @ 2000/-. In cases where number of students is very high, huge sums are imposed as penalty due to the inability of a person from the school to pay in time. As a high amount is involved, school approach to CBSE for reducing the amount.

Accordingly, as per the directions of Competent Authority it has been decided that as a policy the maximum late fee to be imposed on a school shall be capped at Rs. 1,00,000/- provided that the school finalizes the student data and makes payment within a week from the last date (without late fee) of finalization of data and payment of fee respectively.

The committee took note of the information and ratified the action taken. The committee further resolved that the same decision shall be made applicable in the handling of late fee matters of list of candidates also. Further, a schedule and proper rules be framed in this regard.

**ITEM-38 TO DELIBERATE AND DECIDE ON CASE OF STUDENTS JORDAN AGNELO FERNANDES, BEARING ROLL NUMBER 15117979 OF 2021 FOR REVISING HIS RESULT FROM ER TO PASS. (efile-49718, Pune Region)**

The student Jordan Agnelo Fernandes appeared as Regular Candidate in the year 2020 and the exam result was declared in Mathematics Basic as compartment. While applying online in September, 2020, the option of one subject (Mathematics Basic) was not found, then due to technical fault, the student applied in all subjects for the examination to be held in August, 2021 and appeared only in Mathematics Basic (241) . So, the exam result ER (Essential Repeat) was declared.

The committee took note of the information and approved the agenda for declaration of result as pass. The same decision will be applicable to other students similarly placed.





**ITEM-39 TO DELIBERATE AND DECIDE ON CASE OF STUDENTS SYED ARYAN ALI (21171647) STUDENT OF CLASS-X OF 2021 FOR REVISING HIS RESULT. (efile-49783, NOIDA Region)**

The student Syed Aryan Ali (21171647) student of class X/2021 was permitted by CBSE to appear for the Improvement/Compartment Examination held in the month of August-September 2021 on special grounds after a reference from national Commission for Minorities as the student was marked absent in the main result tabulation. The result of the student was shown as XXXX (Appeared for Improvement). The student was registered with 6 subjects including Sanskrit for which the exam was not conducted in August-September 2021. The candidate has cleared 5 subjects in which he appeared for examination in August-September 2021 but his sixth subject was Information Technology (402) which cannot replace Sanskrit.

The committee took note of the information and approved the agenda for declaring result by assigning the average of best three subjects to Sanskrit. The same decision will be applicable to other students similarly placed.

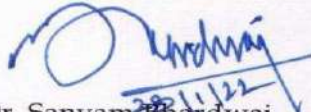
**ITEM-40 TO DELIBERATE AND DECIDE ON ALLOWING STUDENTS OF CLASS-X TO APPEAR FOR IMPROVEMENT IN ANY TWO SUBJECTS ALONG WITH THE COMPARTMENT EXAMINATIONS.**

It was informed that CBSE being the child friendly Board and in compliance of the NEP-2020, decided to permit improvement to the students passed in all subjects in the Compartment examinations conducted immediately after the main examinations instead of next year in one subject in both Class-X and XII. A circular dated 16.03.2021 was issued by the Board.

As class-X students could improve in two subjects instead of one subject because of the nature of the date sheet hence, it is proposed that this scheme may please be extended in two subjects in Class-X.

The committee took note of the information and appreciated the proposal. Proposal was approved for implementation for the next examination.

The meeting ended with a vote of thanks from Dr. Sanyam Bhardwaj, Controller of Examinations.

  
Dr. Sanyam Bhardwaj,  
Controller of Exams

  
Manoj Ahuja, IAS  
Chairman

**Annexure - 4****Minutes of the CBSE Curriculum Committee Meeting held on January 7 2022**

A virtual meeting of the Curriculum Committee of the Board was held on 7<sup>th</sup> January, 2022 at 11.00 a.m. and the members and officers of the Board as per **Annexure-A** attended the meeting.

In the beginning, Dr. Joseph Emmanuel, Director (Academics) CBSE greeted and welcomed all the members and invited Chairman CBSE *Shri Manoj Ahuja*, IAS for introductory remarks. Chairman CBSE, in his introductory remarks, greeted the members and conveyed that CBSE looks forward to their in-depth feedback on the agenda items to be placed in this meeting and on any other issues members like to comment upon. Chairman CBSE, shared with the house that there were two major challenges before CBSE, firstly how to deal with the highly uncertain situation to ensure that there are no gaps in the learning of students and what best can be done in the short run to reduce various interruptions. Secondly, there are learnings to make the CBSE system more resilient in responding to challenges posed by such contingencies in the longer run. The agenda items to be discussed in this meeting might cover some of the points related to these challenges. CBSE, however, is open to hearing from members on any of the issues they consider important.

After the introductory remarks by the Chairman, the action-taken report on the minutes of the meeting held on June 23, 2021, and a detailed report on academic activities during the session 2021(July-December) was presented by Director (Academics). Subsequently, new agenda items were discussed as detailed below:

**Item No. 4.01****To consider and approve reinstating annual scheme of Examination and finalization of Curriculum 2022-23.**

Director (Academics) informed the house that the special scheme of assessment was introduced for the year 2021-22 as an interim measure to have a credible criterion for declaring results in case annual examinations cannot be conducted. It needs to be reviewed in light of feedback received from different stakeholders. As the feedback taken so far was majorly in the favour of the annual scheme CBSE may revert to it if the situation improves. However, if any contingency is foreboded, the scheme of biannual examinations may be continued for the year 2022-23. Any final decision in this regard would be taken after consulting more stakeholders.

**Professor Jaswinder Singh** was of the view that CBSE should be authorized to take informed and just decisions with regard to the scheme of examinations and curriculum. He also suggested that schools should enhance the capacity of teachers and take measures to continue and make teaching-learning effective and accessible to all students.

**Professor Krishna Menon** highlighted the need of redefining the benchmarks of normalcy considering the larger view and not only on the basis of the number of cases. She opined that it is true that the virus may retreat but the social impact of the pandemic may not recede that easily. The struggle of families to come to terms with the new reality is deeply impacting the psyche and emotional health of students. She particularly pleaded to consider the mental health issues of students and avoid rushing back to resume pre-pandemic practices.



She stressed the need for extensive consultation with psychologists to assess how most students fare on emotional aspects before deciding the scheme of examinations. She opined that the biannual scheme was a commendable step by CBSE as students were greatly relieved from the examination stress.

**Professor Ramachandran** supported the views of Professor Krishna Menon

It was informed to house that the CBSE had shared detailed guidelines for enhancing students learning in all scenarios and also conducted surveys to assess the learning during the lockdown. Students of government schools with lesser resources and support systems at home particularly face major challenges in this regard. Director (Academics) also shared with the house that for successful conduct of biannual examinations issues related to credibility and fairness of examinations, capacity building of teachers, and development of an online platform that can be used effectively to facilitate examinations.

Considering these observations and views of Professor Menon, CBSE would take every possible measure to mitigate the social and psychological impact of the pandemic in children to the degree possible before finalizing the examinations scheme for the next academic session would take more feedback and cautiously decide what approach to be used for the examinations in the year 2022-23. If the situation improves CBSE may return to annual examinations in the interest of credibility and fairness and if the situation remains as grim as was this year in April May, CBSE may continue the biannual scheme.

**The Curriculum Committee approved the agenda item with the above observations.**

#### **Item No. 4.02**

**To consider and approve the introduction of Language Kokborok in classes IX and XI from the Academic Session 2022-23.**

Director Academics informed the house that 100 schools run by the State Government of Tripura have been recently affiliated to CBSE in a project namely 'Mission 100' to equip 100 selected schools with all facilities to ensure a highly conducive learning environment. As many students in these schools are from the tribal community whose mother tongue is Kokborok, CBSE needs to introduce Kokborok as the third language for the benefit of Kokborok speaking students. Directorate of Education, Government of Tripura has provided expert teachers and professors of Kokborok for the committee of courses which would frame a competency-based curriculum of Kokborok for classes IX to XII on the basis of textbooks published by the State of Tripura from the academic session 2022-2023.

**The Curriculum Committee approved the agenda item with the above observations.**

#### **Item No. 4.03**

**To consider and approve the review of the textual material/books of the foreign languages offered by CBSE in a phased manner.**

Director (Academics) informed the house that the textbooks of Russian and Persian are very old and are not available perhaps due to the discontinuation of printing of new editions. Russian and Iran Embassy's cultural wing approached CBSE and expressed their desire to assist CBSE in developing new textual material. CBSE may collaborate with these organizations for bringing out up-to-date textual material for Russian and Persian.

**The Curriculum Committee approved the agenda item.**

**Item No. 4.4****To consider and approve the curriculum of Physical Education for CWSN.**

Director (Academics) informed the house that as per the curriculum of CBSE CWSN are not eligible for taking the elective 'Physical Education(048)' in classes XI and XII as its curriculum demands lot of practical activities in the field which are not designed as per the needs of CWSN. In order to make education more inclusive, CBSE plans to offer this elective to CWSN and therefore proposes to prepare a special curriculum of Physical Education for CWSN as per the provisions of 'People with Disability Act 2016'.

**The Curriculum Committee approved the agenda item.**

**Item No.4.5****To consider and approve organisation of 27th National Annual Conference of CBSE Sahodaya School Complexes in virtual mode on January 17-18, 2022.**

The CBSE is celebrating the year 2021-22 as a special year to mark the 75 years of India's Independence or 'Azadi Ka Amrut Mahotsav'. It is, therefore, proposed to organize the 27th edition of the National Conference of its Sahodaya School Complexes on the theme '**PUNARNAVA – REDISCOVERY OF INDIA @75**' in collaboration with Sahodaya School Complex, Gwalior on 17th and 18th January 2022 in a virtual mode. Sahodaya Conferences provide a forum for exploring, debating, and identifying collaborative solutions to educational challenges and would be especially useful in the backdrop of pandemic.

**The Curriculum Committee approved the agenda item.**

**Item No.4.6****To consider ex-post facto approval of MoU with Education Initiatives (EI) on pro bono basis.**

Director (Academics) informed the house that in pursuance of NEP-2020 CBSE has signed a non-financial Memorandum of Understanding with Educational Initiatives (EI) to strengthen CBSE assessment systems to improve the examinations. As per the agreement, EI would be providing capacity building services, training, resources and material for assessment.

**Professor Ramachandran** cautioned the Board about possible hidden agenda of NGOs tying up with the CBSE and wanted CBSE to make sure that it is compatible with CBSE's agenda and overall national development.

**Director (Academics)** assured the house that the collaboration is done for very technical reasons in the field of teachers capacity building to adopt to competency based education and assessment and related resources. All the organizations are of international /national repute and collaborate with CBSE to fulfill either their international commitment or corporate social responsibility to contribute to societal goals of a philanthropic nature by engaging in or supporting ethically-oriented practices.

**The Curriculum Committee approved the agenda item.**



**Item No.4.7****To consider and approve signing of MoU with Civic Innovation Foundation.**

Director (Academics) informed the house that CBSE has undertaken several initiatives for implementing Competency Based Education including the development of Learning Frameworks and other resources for teachers. CBSE needs to convey its work to its stakeholders in an effective and professional manner. The Board also conducts several survey to find out the impact of its policies and other measures and needs regular feedback from its stakeholders on different resources produced/being produced and trainings undertaken for further refining these. It was proposed that the Board would collaborate with Civic Innovation Foundation (Civis), a non-profit company under the Indian Companies Act that works to enable effective dialogue between Governments and citizens, on draft laws and policies. Civis would help CBSE in communications with schools, conduct of surveys and in collecting and analyzing feedback on various materials and policies of Board.

**The Curriculum Committee approved the agenda item.**

**Item No.4.8****To consider and approve signing of tripartite MoU with ConveGenius along with UT Chandigarh.**

Director (Academics) informed the house that CBSE is working with the Department of Education, Government of UT of Chandigarh to develop 21st century competencies among learners of schools in UT Chandigarh. Moving further in this direction, CBSE proposes to enter into a tripartite agreement with ConveGenius Edu Solutions Pvt Ltd, and UT Chandigarh for using an assessment-based learning platform designed by ConveGenius to capture the unique learning trajectory of each child to ensure quality school education on a non-financial basis. CBSE would develop and roll out fortnightly assessments in this platform, the administration of UT Chandigarh would ensure the organization of the assessment in schools and ConveGenius would be providing technical assistance for this project.

**The Curriculum Committee approved the agenda item with the above observations.**

**Item No.4.9****To consider and approve collaboration with British Council and signing of Addendum.**

Director (Academics) briefed the house that the Board is working in collaboration with British Council for strengthening capacity in designing competency-based assessment in school education. As an extension to this project, 02 programmes focusing on equipping teachers with strategies for developing core skills of problem solving, communication and collaboration and leadership among learners and adopting inclusive practices are proposed. The programmes would provide support to 03 teachers each (secondary level) in 150 schools (75 KVS + 45 NVS + 30 Private independent schools) for an initial teacher training of 03 days (face to face), and handholding the teachers as they implement the core skills pedagogy, inclusive pedagogies and assessment in schools.

**The Curriculum Committee approved the agenda item with the above observations.**

**Item No.4.10**

**To consider and approve the organization of the CBSE Science Fair 2022-23 in a changed format.**

Director (Academics) informed the house that due to the COVID pandemic, the CBSE Science Fair was not organized by the Board in the academic sessions 2019-20 and 2020-21. The Board thus proposes to reduce multiple regional fairs by replacing them with a technology enabled screening and selection procedure and the selected projects would be given an opportunity of display at Regional and National level events.

**The Curriculum Committee approved the agenda item.**

**Item No.4.11**

**To consider and approve the project 'Budding Authors' under the CBSE Reading Mission 2021-23.**

Director (Academics) shared with the house that CBSE proposes to organize the Budding Authors' Programme for students of classes 5-10 as a part of the CBSE Reading Mission to promote the writing skill of students by providing them a platform to write effectively and get a chance to see them published. CBSE would organize online master classes on story writing conducted by expert editors and illustrators from partners Pratham Books. Entries would be invited from students and screened. Shortlisted students would be further guided by experts and the Board finally publish a compilation of these stories as e-books with limited print versions. The digital platform of the partner Story Weaver would be used for the writing of the stories.

**Professor Meera Saravanan** put forward the idea of creating an e-catalogue or e-exhibition of the selected works of students generated in Budding Author Programme and in other activities conducted under Azadi Ka Amrut Mahotsav such as poster making or post card writing drive for the reference in future.

**Director (Academics)** assured the house that the proposal has been noted down and further action would be taken to organize e-exhibition of works generated under various activities/events.

**The Curriculum Committee approved the agenda item.**

**Item No.4.12**

**To consider and approve The CBSE Disha Shunya Programme.**

Director (Academics) informed the house that to promote sensitization on environmental issues, CBSE proposes to launch the CBSE Sustainable Habitat Under New Youth Alliance (Shunya) Programme that would be a student led whole school intervention centered around energy and environmental assessment; and adoption of practices towards energy and water efficiency, sustainable and healthy lifestyle, with the goal of creating regenerative environment, thereby going towards Net-Zero or Shunya. This would include development of a Shunya/ green school framework and implementation four manuals for students and teachers. Pilot of the Shunya Programme and launch of the CBSE Shunya Programme will be on a voluntary basis for the affiliated schools of CBSE.

**The Curriculum Committee approved the agenda item.**



**Item No.4.13**

**To consider and approve the combination of Biology (044) and Biotechnology (045) as regular separate subjects from session 2022-23.**

Director (Academics) informed the house that CBSE for the last two sessions discontinued the combination of Biology (044) with Biotechnology (045). CBSE received many representations for a re-consideration of this combination as the curriculum of Biology (044) with Biotechnology (045) are significantly different. Taking cognizance of representations, it was proposed that the combination of Biology and Biotechnology may be allowed from the session 2022-23 for the students of Classes XI and XII.

**The Curriculum Committee approved the agenda item.**

**Item No.4.14**

**To consider and approve the organization of 05 conferences with school boards of education focused on strengthening assessments.**

Director Academics shared with the house that in the past one-year, various initiatives have been undertaken by the CBSE to implement competency-based education and to reform assessment in the light of NEP 2020 recommendations. With a view to share initiatives undertaken in the area of assessments among Boards of examination, a series of 05 small conferences was proposed with the academic support of Azimpremji University to deliberate on the steps undertaken to implement Competency based education and sharing of work of CBSE on strengthening Board examinations and Central Teacher Eligibility Test.

**The Curriculum Committee approved the above agenda item.**

**Item No.4.15**

**To consider and approve CYMAKS - experiential learning platform for cyber talent incubation.**

Director Academics informed the house that CBSE has received a proposal from CDAC (Government approved and empaneled) and Amritha Vidyapeetham to develop an experiential cyber learning platform and pedagogy for the CBSE to transform cyber and computing education across the country in line with the recommendations of NEP-2020. The Board proposes to go ahead with this.

**Professor Patrick Dasgupta** enquired whether CDAC plans to train teachers of CBSE in this regard and if they do, how they plan to go about it?

**Director (Academics)** responded by stating that CDAC is a partner with technical expertise and would support by developing portal and other software and hardware support required. Amritha University by using this support would train the teachers and students of CBSE.

**The Curriculum Committee approved the above agenda item.**

**Additional Item**

**To consider and approve addition in the scheme of studies in secondary schools with regard to sixth subject.**

Director (Academics) stated before the house that the present scheme of studies for Secondary classes allows academic and skill intensive subject as 6th additional subject in class IX/X and if a student fails any of the three compulsory subjects i.e., Science or Mathematics or Social Sciences but passes the Skill intensive subject then swapping of one unsuccessful subject (Maths or Science or Social Science) with the successful skill-intensive subject is allowed to declare the result. The following addition may further be added in the scheme of studies:

*As all subjects are equal, schools may include the performance in the subject other than compulsory subjects i.e. Maths, Science, Social Science and languages for calculating the aggregate best performance of students for any purpose they may deem fit. However, CBSE will not be in any way responsible for the refusal of admission/scholarship/any prize or award or any other favour to be decided on the basis of aggregate performance to any student by any affiliated school.*

**Professor Diksha Kapoor** appreciated the promotion of vocational education and opined that schools need to be sensitised about the combinations of subjects that can help students in their future studies and institutes of higher education to be convinced to accept these combinations.

**The curriculum committee approved the above item.**

**Concluding Remarks of Chairman, CBSE**

Chairman thanked the members for their valuable suggestions, in-depth feedback, and views which help Board immensely in planning and executing initiatives discussed in the meeting in the future. Chairman assured that CBSE has noted down all suggestions made by members and work on them. Chairman affirmed that CBSE would organize an e-exhibition of the works of students.

Chairman further highlighted that CBSE would certainly not rush back to adopt pre-pandemic practices and carefully consider the options available for future course of action which depend upon how the pandemic unfolds in the future. He informed the house that CBSE has received feedback about the first term examination conducted in the month of November-December where it has come to light that the syllabus should be more rationally divided for the two terms keeping in view of the different types of questions to be used in midterm and annual examinations and or tests should use a mix of objective and subjective questions. If examinations are required to be conducted biannually, they need to be completed within a short period of time otherwise it affects the teaching-learning in schools disproportionately. Logistics was also a problem as the number of centers was 15000 to ensure compliance to pandemic protocol.

Chairman also assured the house that CBSE will ensure the compatibility of interests with partners and see that no partner organisation take undue advantage of the association with CBSE. Due diligence would be exercised to maintain data integrity and a vetting mechanism would also be evolved to preclude the possibility of misuse.



Chairman also informed the house that CDAC and Amritha University developed a very useful platform Olabs as per the CBSE syllabus that has been very useful for students for conducting practical work online during the lockdown. CDAC and Amritha University would now work on developing a digital mindset by providing activities for teachers and students. The programme would also cover cyber security and experiential learning and train teachers and students which is very important to achieve these goals.

Chairman thanked members once again for their valuable suggestions and assured that CBSE would take all suggestions put forward in the meeting into consideration for planning out future actions.

The meeting ended with a vote of thanks to the Chair and members.

**-sd-**  
**(Dr Joseph Emmanuel)**  
**Director (Academics)**

**-sd-**  
**(Manoj Ahuja, IAS)**  
**Chairman, CBSE**

**Annexure-A****The following members were present in the meeting:**

1. Shri Manoj Ahuja, IAS, Chairman, CBSE, Chair.
2. Dr. Piya Thakur, Joint Commissioner, Representative of KVS.
3. Professor Bharat Bhushan, Business Studies, University of Delhi, Member.
4. Professor Ramesh C Bharadwaj, HoD, Sanskrit, University of Delhi, Member.
5. Professor Radhey Shyam Sharma, Science, Member.
6. Professor K. K. Arora, Chemistry, ZHC, University of Delhi, Member.
7. Professor Jaswinder Singh, Economics, KC, University of Delhi, Member.
8. Professor Rakesh K. Verma, Engineering Graphics, Member.
9. Professor Krishna Menon, Social Science, B R Ambedkar University, Member.
10. Professor Deeksha Kapur, Home Science, IGNOU, Member.
11. Professor Ajit Kumar, Physical Education, Amity University, Noida, Member.
12. Professor Nandita Babu, Psychology, University of Delhi Member.
13. Professor Ramachandran Hariharan, Geography, University of Delhi, Member.
14. Professor R Thakran, History, University of Delhi, Member.
15. Professor Kirti Kapur, English, NCERT, Member.
16. Professor Meera Sarvanan, Fine Arts, University of Delhi, Member.
17. Professor Ashok Dubey, Biotechnology, University of Delhi, Member.
18. Professor Ashok Bhatnagar, Biology, University of Delhi, Member.
19. Professor Kailash Narayan Tiwari, Hindi, University of Delhi, Member.
20. Professor Patrick Dasgupta, Physics, University of Delhi, Member.
21. Professor Vasudha Bhatnagar, Computer Science, University of Delhi, Member.
22. Professor Rajiv Verma, Music, University of Delhi, Member.
23. Dr. Sapna Yadav, Computer Applications, SCERT, Member.
24. Dr. Joseph Emmanuel, Director (Academics), CBSE, Member Secretary.

**The following officers of CBSE were also in attendance:**

Dr. Biswajit Saha, Director (Training & Skill Education)	Shri Manoj Kumar Srivastava, Director (Professional Examinations)
Shri Pushkar Vohra, Joint Secretary, Academics	Dr. Praggya M. Singh, Joint Secretary, Academics
Dr. Sweta Singh, Joint Secretary, Academics	Shri Al Hilal Ahmed, Joint Secretary, Academics
Shri R P Singh, Joint Secretary, Skill Education	Dr. Sandeep KumE Jain, Joint Secretary, Training
Shri Karnail Singh, Joint Secretary, Coordination	Ms. Ramandeep Kaur, Deputy Secretary
Shri Subhash Chand Garg, Deputy Secretary	Dr. Manjit Singh, Deputy Secretary
Ms Archana Thakur, Deputy Secretary	Ms Moshumi Sarkar, Deputy Secretary
Shri Abhishek Bajaj , Assistant Secretary	Ms Sudesh Gulia, Assistant Secretary (IT)

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## Annexure - 5



MINUTES OF THE 12TH

# MEETING OF THE SKILL EDUCATION COMMITTEE

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FRIDAY 07 JANUARY, 2022

DEPARTMENT OF SKILL EDUCATION,  
CENTRAL BOARD OF SECONDARY EDUCATION

## **12<sup>TH</sup> MEETING OF THE SKILL EDUCATION COMMITTEE FRIDAY, 07<sup>TH</sup> JANUARY 2022**

### **Welcoming and Introduction of the members**

At the outset, Director (Skill Education & Training) welcomed *Sh. Manoj Ahuja*, IAS, Chairman CBSE, HODs of CBSE and all the distinguished members to the meeting. He, then, invited Chairman CBSE for his opening remarks.

### **Opening remarks by the Chairman, CBSE**

While conveying his best wishes for a healthy and prosperous New Year, the Chairman, CBSE welcomed all members and officers of the Board to the meeting. He said that with all the challenges due to the ongoing pandemic, we need to ensure that the education system does not suffer and we are able to respond adequately and proactively to all the challenges. Skilling has been given a lot of importance in the National Education Policy 2020 and our efforts since then have been to align with the policy and to further take steps so that we are able to quickly start implementing what is envisaged and properly fulfill the objectives. And also to help other Boards and rest of the states to take example from CBSE in terms of implementing skilling and vocational subjects for the students.

He then asked Director (Skill Education & Training) to present the Agenda before the Skill Committee.

After informing the members about the flow of the meeting, Director (Skill Education & Training) began the presentation.

### **Section I: Approval of the minutes of the 11<sup>th</sup> meeting of the Skill Education Committee held on 18<sup>th</sup> June 2021**

The minutes of the 11<sup>th</sup> meeting of the Skill Education Committee were shared with all the members and the feedback received was incorporated. The minutes were approved by all the Committee Members.

### **Section II: Action Taken Report on the minutes of the 11<sup>th</sup> meeting of the Skill Education Committee held on 18<sup>th</sup> June 2021**

Director (Skill Education & Training) informed the house about the action taken on the decisions taken during the 11<sup>th</sup> meeting of the Skill Education Committee.



### Section III: Reporting the major achievements since the 11<sup>th</sup> meeting of the Skill Education Committee

- Data of the number of schools and candidates who appeared in the Term 1 examinations in the year 2021 with Skill subjects was presented:-

	No. of schools	No. of candidates
<b>Class 10</b>	12,178	9,14,383
<b>Class 12</b>	4,058	1,22,167

- The details of total teacher training programmes conducted were presented. Total number of programmes were 81 and total number of participants were 44,209.

### Section IV: Reporting items for the 12<sup>th</sup> meeting of the Skill Education Committee

Reporting about the various activities done the Department of Skill Education CBSE during the period under review, Director (Skill Education & Training) informed the house about the following:

- The conduct of AWS Young Builders Challenge 2021
- The conduct of ATL Space Challenge 2021
- The preparation of the study material for the following skill modules
- The preparation of study material for Design Thinking & Innovation (class 9 and 11)
- School to Work Transition: CBSE - World Bank Project

Director (Skill Education & Training) then invited the August House for feedback and opinion of the members on the items discussed.

Dr. Vinay Swarup Mehrotra from PSSCIVE suggested offering a skill module/course on Organic Agriculture in the CBSE affiliated schools which has been developed by SCERT, Sikkim for classes 6 to 8 in collaboration with PSSCIVE. There is a need to also look at the state perspective, the opportunities/occupations where there is potential for employment. Looking at this, he requested that more modules may be added in the existing list of modules of CBSE so that the students have more choice.

After the suggestion of Dr. Vinay Swarup Mehrotra, Director (Skill Education & Training) with the permission of the chair started presenting the fresh agenda items.

**Section V: New agenda items for the 12<sup>th</sup> meeting of the Skill Education Committee**

<b>S. No.</b>	<b>Agenda</b>	<b>Details</b>	<b>Decision Taken</b>
1.	Opening Skill Centres/ Skill Hubs in Affiliated Schools as per “Skill Hub Initiative” under Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0	<p>Skill Training shall be targeted at drop-outs and out-of-education candidates. Skill Hubs are nodal skill centres identified to provide skill development and vocational training opportunities to target population segments from class 6-8th (introduction to world-of-work through orientation, industry visits, bag-less days), Class 9 to 12 (aimed at exposing students to skill development avenues), school dropouts and out-of education (aimed for academic credit, mainstreaming back to education ).</p> <p>Over a period of time, these Skill Hubs will associate with adjoining education and skilling institutions (spokes) over a district, or a cluster of adjacent districts, to provide access to skill development training at hub location or at spoke location. Such adjoining institutions in the vicinity of the Skill Hub may leverage the infrastructure and resources available at the associated Hub for their In-school, drop-outs and out-of- education candidates.</p> <p>It was discussed and agreed that the clause 14.10 of Affiliation Bye-Laws 2018 may be modified as mentioned below to allow the opening of Skill Hubs/Skill Centres in CBSE affiliated schools:</p> <p><i>“Multiple use of school building is allowed for the limited purposes of Promotion of Education and Skill Development including Vocational Education <u>and Skill Centres under the Skill Hubs Initiative on self-sustainable/ Fee based mode</u>, but the school shall not use its building and infrastructure for any <u>other</u> commercial activity”.</i></p>	SEC agreed with the proposal.



S. No.	Agenda	Details	Decision Taken
2.	Interpreting the scheme of studies in secondary schools in accordance with NEP 2020 (No Hard Separation) for promotion of Skill Education in schools	<p>The present scheme of studies for CBSE affiliated schools at Secondary level is as follows:</p> <ul style="list-style-type: none"> <li>• Skill Courses can be offered as 6th Additional subject in class IX/X.</li> <li>• If a student fails in any of the three subjects i.e., Science, Math, Social Science but passes in Skill subject then marks of failed subject will be replaced by the marks of Skill subject and result of class X will be computed accordingly.</li> </ul> <p>The additional interpretation of the scheme of studies for CBSE affiliated schools at Secondary level is as follows:</p> <ul style="list-style-type: none"> <li>• If the student studies three compulsory subjects (i.e., Science, Mathematics and Social Science) and also chooses to study a Skill subject (offered as sixth optional subject), then the aggregate of best five including two languages (Subject 1 &amp; 2) and the best three (from subject 3, 4, 5 &amp; 6, including Skill subject) can be considered for calculation of percentage.</li> </ul>	SEC agreed with the proposal.
3.	National Innovation and Start up Policy (NISP) with the Innovation Cell, MOE	<ul style="list-style-type: none"> <li>• The National Innovation and Startup Policy (NISP) for schools has been framed and has been shared with various organisations for feedback.</li> <li>• It is also proposed that 100 Innovation Centres will be set up in Engineering Colleges. These Innovation Centres will also monitor and mentor/ handhold neighbouring CBSE schools.</li> </ul>	SEC agreed with the proposal.
4.	Introduction and inclusion of NIELET 'O' Level courses in classes IX to XII as Skill Subject	<p>As per the proposal of NIELET 'O' Level course shall be introduced in 04 modules in classes IX to XII.</p> <p>A student who completes all 04 modules would be awarded 'O' Level course completion certification.</p> <p>Students who complete only certain modules instead of all 04 modules would be awarded the certificates accordingly.</p> <p>The remaining modules can be completed by the students after class XII for the complete 'O' Level course certificate.</p>	SEC agreed with the proposal.

S. No.	Agenda	Details	Decision Taken
5.	Strategic partnership between ISRO and CBSE for promoting space education in CBSE schools	<p>As per proposal by ISRO for promoting activity-based learning as per the NEP 2020, the following levels of the skill module shall be introduced –</p> <ul style="list-style-type: none"> <li>• Level 1: Entry level fundamentals that cover the basics of astronomy, astrophysics and physics and mathematics applicable to space.</li> <li>• Level 2: Application of space science and technology to real time problems and finding solutions through innovativethinking.</li> <li>• Level 3: Application of tools and techniques and introduction to advance techniques such as Artificial Intelligence, AR/VR, Machine Learning, Coding etc.</li> </ul>	SEC agreed withthe proposal.
6.	Collaborate with HDFC Bank for conduct of online ‘fraudawareness programmers’ for CBSE schools	<ul style="list-style-type: none"> <li>• To raise awareness about various Banking/ Financial/ Cyber/ emerging Fraud trends and Secure Banking across various stakeholders/segments of society such as Youth, Customers, Senior Citizens, Institutions, Schools/ Universities/Institutes/Law enforcement agencies etc. an awareness programme was held on 5<sup>th</sup> January 2021 in which around 2,400 people joined on YouTube.</li> <li>• This will be followed by teacher training programmes with all the CoEs.</li> </ul>	SEC agreed withthe proposal.
7.	Conducting of Orientation Programmes for CBSE staff through various agencies / freelancers	<p>It is proposed that in order to equip all the members of CBSE staff with basic awareness about Health &amp; Wellness and also orient them with the emerging technologies, wemay conduct Orientation / Awareness programmes in association with various agencies/freelancers on the following topics:</p> <ol style="list-style-type: none"> <li>1. First Aid</li> <li>2. Stress Management</li> <li>3. Yoga</li> <li>4. CPR</li> <li>5. Digital Literacy</li> <li>6. Coding</li> <li>7. Artificial Intelligence</li> <li>8. Financial Literacy</li> <li>9. Cyber Safety &amp; Security (CDAC)</li> </ol>	SEC agreed withthe proposal.



S. No.	Agenda	Details	Decision Taken
		10. Cyber Safety & Security (NASSCOM) 11. Financial Markets Management (NSE Academy) 12. Augmented Reality and Virtual Reality (with Meta) 13. Internet of things (NASSCOM) 14. Media Literacy 15. Online fraud awareness (HDFC Bank) 16. Block Chain Technology (IBM)	
8.	Conducting training and awareness programmes on various skill subjects for (teachers & students) in collaboration with Sector Skills Council and respective/ relevant Industry partners	Trainings shall be conducted on the following topics: 1) Artificial Intelligence (both for teachers & students) 2) Coding 3) Data Sciences 4) Modern Workplace Program for Educators 5) Learning from Anywhere 6) Accessibility and Special Education 7) Financial Markets Management 8) Banking 9) Insurance 10) Salesmanship 11) Tourism 12) Taxation 13) Agriculture 14) Information Technology 15) Web Applications 16) Multi Skill Foundation Courses 17) Early Childhood Care & Education 18) Yoga 19) Medical Diagnostics 20) Library and Information Sciences 21) Cost Accounting 22) Food Production 23) Front Office Operations 24) Healthcare 25) Financial Literacy 26) Handicrafts 27) Block Chain Technology (IBM)	SEC agreed with the proposal.

S. No.	Agenda	Details	Decision Taken
9.	Signing MoU with various Sector Skill Councils	<p>It is proposed that we may sign MoU with the Sector Skill Councils of the respective sectors in which CBSE offers skill courses in classes 9 to 12. SSCs will facilitate the following activities:</p> <ul style="list-style-type: none"> <li>• Orientation Session for the Target Group and School Principals.</li> <li>• Conduct “Training of Trainers” post a “Training Need Analysis” of the existing trainers/teachers.</li> <li>• Technical guidance for setting up training facilities in schools, to support the training programs.</li> <li>• Assessment &amp; Certification of students as per the CBSE guidelines.</li> <li>• Support in placement and apprenticeship of the candidates.</li> <li>• Bridging the skill gap by aligning the CBSE schools with the Industry partners/ Institutions for any requirement of skilled &amp; qualified teachers in that respective subject.</li> </ul>	SEC agreed with the proposal.
10.	Introducing the Skill module on Solar Energy/ Green Energy in classes VI-VIII develop curriculum and related material for Solar Technician or appropriate job roles as listed in NQR by NCVET/SSC for grade IX to XII	Climate change is accelerating and has become an issue of global concern as it is affecting the lives of millions all over the world. There is a need to prepare our young children to face these challenges and equipping them with knowledge and hands - on skills. In this context, the Board is planning to develop a skill module for classes VI-VIII. It is further proposed to design and develop curriculum, customize, prepare Textbooks, Training Manuals etc. for Solar Technician or appropriate job roles as listed in NQR by NCVET/SSC for classes IX to XII.	SEC agreed with the proposal.
11.	Introduction of new Skill Modules in Middle school (Classes 6-8)	<ol style="list-style-type: none"> <li>1. Life Cycle of Medicine &amp; Vaccine^</li> <li>2. Things You should know about keeping Medicines at home^</li> <li>3. What to do when Doctor is not around^</li> <li>4. Humanity &amp; Covid-19^</li> <li>5. Blue Pottery*</li> <li>6. Pottery*</li> <li>7. Block Printing*</li> </ol>	SEC agreed with the proposal.



S. No.	Agenda	Details	Decision Taken
		8. Food Production* 9. Preservatives and food* 10. Baking* 11. Herbal plants* 12. Khadi* 13. Mask making* 14. Media Studies* 15. Making of a Graphic Novel* 16. Kashmiri Embroidery* 17. Art form of Kashmir*  ^ Prepared in collaboration with Life Sciences SSC * Prepared in association with Jaipur Schools	
12.	Introducing new Skill Subjects in classes 9 & 10 - <b>FOUNDATION SKILLS FOR SCIENCES (PHARMACEUTICAL &amp; BIOTECHNOLOGY)</b> with Life Sciences Sector Skill Council	<b>COURSE MODULES:</b>  ❖ Class IX (200 Hours) <ul style="list-style-type: none"> <li>About Life Sciences Industry and Opportunities in Pharmaceutical and Biotechnology.</li> <li>Hygiene, cleaning and sanitization at workplace as well in class &amp; laboratory.</li> <li>Environment sustainable best practices.</li> <li>Fundamentals of Environment, Health and Safety rules and best practices.</li> <li>Data integrity at workplace and Good Documentation Practices.</li> <li>Sensitivity with Gender Culture and People with Disability.</li> </ul> ❖ Class X (200 Hours) <ul style="list-style-type: none"> <li>Fundamental of Scientific Sales and Marketing.</li> <li>Standard operating procedures and fundamental elements of quality.</li> <li>Handling glassware in laboratory.</li> <li>Chemical storage and handling in laboratory.</li> <li>Fundamental science for medicine manufacturing.</li> <li>Fundamental of Innovation and Research to resolve real life problems.</li> </ul>	SEC agreed with the proposal.

S. No.	Agenda	Details	Decision Taken
13.	Introducing new Skill Subjects in classes 11 & 12 – LAND TRANSPORTATION ASSOCIATE with Logistics Sector Skill Council	<p>COURSE MODULES:</p> <ul style="list-style-type: none"> <li>❖ Class XI <ul style="list-style-type: none"> <li>• Introduction to Land Transportation Associate</li> <li>• Consignment booking and processing</li> <li>• Route planning and Vendor Coordination</li> <li>• Gate Operations</li> <li>• Compliance with health, safety, and security norms</li> </ul> </li> <li>❖ Class XII <ul style="list-style-type: none"> <li>• Consignment pickup and tracking</li> <li>• Verify GST application</li> <li>• Consignment consolidation for transportation</li> <li>• Guidelines on integrity and ethics</li> </ul> </li> </ul>	SEC agreed with the proposal.
14.	Collaboration with NASSCOM for Skilling (Reskilling and Upskilling) of faculty on Emerging Technologies using the Future skills PRIME Platform	<p>It has been proposed:</p> <ul style="list-style-type: none"> <li>• To onboard all CBSE teachers on this platform and extend a learning opportunity to them.</li> <li>• NASSCOM will create a separate community/ Group for all CBSE teachers which will provide access to analytics dashboard to the teachers and shall also help drive Reskilling-learning amongst the teachers</li> <li>• Online sessions of 90 min each will be done every fortnight on the following Emerging technologies for teachers: <ul style="list-style-type: none"> <li>• Artificial Intelligence</li> <li>• Big Data</li> <li>• Internet of Things</li> <li>• Cloud Computing</li> <li>• Cyber Security</li> <li>• Block Chain</li> <li>• Robotic Process automation</li> <li>• 3D Printing and Modelling</li> <li>• Augmented Reality &amp; Virtual Reality</li> <li>• Web Mobile Development &amp; Marketing</li> </ul> </li> </ul>	SEC agreed with the proposal.



S. No.	Agenda	Details	Decision Taken
15.	Offer special scheme of studies for promotion of sports and affiliating such schools under the innovative school category	<p>Many CBSE Schools are converting themselves to Sports Schools, specifically designed for enabling and supporting young athletes to achieve Sporting Excellence at National and International Levels.</p> <p>A structure of the curriculum for all subjects was also presented that will enable children to 5-6 hours of play everyday, while learning the 'Essentials' of Academic Subjects, Value Education and Applied Skills. Sports based Pedagogy will be used for teaching and training these athletes from early age.</p> <p>These children will also get 21st Century Applied Skills that Sportsmen require. From Class 9 onwards, Applied Skills (1-2 depending upon interest) will be offered at two levels for getting Children to get into Careers in Sports: Basic / Foundation for Grade 9/10</p> <p>Courses to be designed so that Children can build interdisciplinary skills to get into any of these areas of interest that they can pursue when they get into Under Graduate and Post Graduation levels.</p>	SEC agreed with the proposal.
16.	Adopting the sports integrated pedagogy in schools	<p>The need to integrate sports in education is well recognized as it serves to National Education Policy 2020 and foster holistic development by promoting physical and psychological well-being while also enhancing cognitive abilities."</p> <p>The new education policy outlines the importance to re-establish teachers, at all levels and to do everything to empower teachers with the right knowledge, intention and tools to integrate Sports pedagogy into all subjects.</p> <p>Lesson plans have been developed to teach various topics of academic subjects through sports and games (in the playground).</p>	SEC agreed with the proposal.

S. No.	Agenda	Details	Decision Taken
		<p>Sample lesson plan about the Concept &amp; Value of Pi was also presented.</p> <p>Online workshops will also be conducted for Principals, Subject Teachers (Mathematics, Sciences, Social Sciences / EVS, English, Hindi and other) and PE Teachers of CBSE for integrating sports /Physical Activities with academic for teachers training with various subjects for the classes I to XII.</p>	

**After presenting the Agenda Items, Director (Skill Education & Training) invited the members for their remarks.**

Sh. S. K. Singh, Director, ICAR remarked that schools may be made Centres of Innovation and handhold the neighboring schools. Efforts may be made for promotion of agriculture based courses.

Col. Gunjan Chowdhury, Director, NCVET suggested that any organization doing any work in skill domain should get it NSQF aligned. This will help in accumulation of credit points as per the proposed credit framework.

Ms. Banhi Jha, Senior Professor, NIFT, Delhi remarked that we should Integrate employability & entrepreneurship skills in all our courses. She also informed that Khadi / Textile SSC has a course on Umbar Charkha.

Director (Skill Education & Training) requested her to be part of the committee developing the module on Solar Energy.

Mr. Abhishek Dave, Chief Manager, NSE Academy Ltd. Informed that the revised textbooks for classed XI and XII for the subject Financial Markets Management have been prepared. He also requested for a date for the formal launch of these books.

Ms. Preeti Arora, Senior Head- Digital Skilling Solutions and Innovations, Education Initiatives, National Skill Development Corporation, New Delhi informed that along with the QP on Umbar Charkha developed by Textile SSC, another QP titled Surya Mitra developed by Solar SSC can be added to the bouquet of skill modules being offered by CBSE.

Ms. Joyeeta Das, Lead -Education and Skilling Initiatives, India/South Asia, IBM appreciated Skill Hubs Initiative and NISP among the other initiatives of CBSE for promoting skill education. She also offered to help in development of courses on AI, Block Chain, and other emerging technologies. And also offered to help KVS and NVS in implementation of these courses in their schools.

Ms. Sunitha Rao, Principal, DPS Nacharam, Secunderabad, Telengana appreciated the initiatives of CBSE and offered to participate in the pilot phase for introducing Sports based pedagogy in her school.

Ms. Samreen Ghauri, Project Manager – Education, FICCI offered to act as bridge for trainings, developing course material and creating awareness about Coding and Cyber Security.

Dr. Agnes Fernandes, Associate Vice President – Learning & Development, NSE Academy Ltd. Informed that many courses being offered by her Academy on learning especially on addressing the attention quotient and engagement quotient among learners. Course material and training for identifying signs of engagement and financial technologies also available.

Dr. Antriksh Johri, Director (IT), CBSE, Dr. Joseph Emmanuel, Director (Academics), CBSE and Sh. Manoj Srivastava, Director (Professional Exams), CBSE appreciated all the efforts being taken for the promotion of skill education and expressed their best wishes and support in all the endeavours of the Department of Skill Education, CBSE.

After thanking all the members for their viewpoints, Director (Skill Education & Training) invited Chairman, CBSE for closing remarks.

**Closing remarks by the Chairman, CBSE**

Chairman, CBSE appreciated the efforts of Director (Skill Education & Training) and his team for the promotion of skill education. He said that there is a lot of untapped potential in the area of Skill Education which needs to be worked upon. We need a collaborative approach so that we can utilize this potential that exists in our country and empower the youth to have a successful career. Thus, contributing positively to the progress of the nation.

In doing so, we need to be observant and cautious that the quality is maintained at every step, be it the kind of courses offered, curriculum, study material or the assessment.

The meeting ended with a vote of thanks to the Chair.

**-sd-**  
**Dr. Biswajit Saha**  
**Director (Skill Education & Training)**

**-sd-**  
**Sh. Manoj Ahuja, IAS**  
**Chairman, CBSE**



## Annexure - 6



### **Minutes of the Meeting of Training Advisory Committee**

**Held on**

*December 30, 2021 at 11.30 noon*

**Venue:**

*Virtual Meeting*

*Central Board of Secondary Education, Shiksha Sadan,  
17, Rouse Avenue, Institutional Area,  
New Delhi-110002*

## **Welcome and Introduction**

At the outset, Director (Skill Education and Training) welcomed Chairman & all members of Training Advisory Committee and invited Sh. Manoj Ahuja, IAS, Chairman, CBSE for the opening remarks.

### **Opening remarks by the Chairman CBSE**

Chairman, CBSE, in his opening remarks highlighted the thrust areas of technology use and competency based education as mandated by NEP 2020 and specifically referred to the NPST document which talks about the standards and competencies to be attained by the teachers for their professional development and growth. He emphasized on proper utilization of 50 hours of training annually using both offline and online mode.

### **Agenda Item: 1**

#### **Approval of the minutes of the meeting held on June 18, 2021**

The minutes of the meeting of the Training Advisory Committee (TAC) **June 18, 2021** were presented before the Committee and the committee unanimously approved the minutes of the meeting held on June 18, 2021.

### **Agenda No: 2**

#### **Action taken report on the agenda items discussed in the previous meeting held on June 18, 2021**

Committee took note of the action taken by the CBSE on various agenda items discussed on June 18, 2021 and appreciated CBSE for conducting huge training during pandemic times.

### **Agenda No: 3**

#### **To report on major training related activities conducted since the last Training Advisory Meeting**

House was informed about major training related activities conducted since the last Training Advisory Meeting. Director (Training) informed that 4512 online sessions have been organized since last Training Advisory Committee. 208,9779 teachers have participated in these training sessions conducted by 16 CoEs and Training Unit, in addition to online sessions following training related activities were conducted:

- ❖ Online training programme on Cyber Security was launched vide circular no. 52 dated 07.07.2021
- ❖ Online training programme on Pedagogical Leadership for Principals was launched vide circular no. 63 dated 05.08.2021

- ❖ An online course on FLN was launched in collaboration with CSF vide circular no. 66 dated 11.08.2021
- ❖ Webinar on use of Graphic Novel was conducted on 23<sup>rd</sup> August 2021. It was launched vide circular no. 68 dated 18.08.2021
- ❖ An online course on “Holistic Assessment” was launched in association with Google vide circular no. 97, dated 12.10.2021
- ❖ A webinar on Integration of Arts and Culture in teaching learning practices was organized on 28<sup>th</sup> October in collaboration with Google Arts and Culture. It was launched vide circular no. 104 dated 21.10.2021
- ❖ Online Training Programme on Action Research with NCERT has been launched on DIKSHA vide circular number 113 dated 08.11.2021
- ❖ NISHTHA 2.0 for the Secondary Teachers and NISHTHA 3.0 for the FLN Courses are being conducted through DIKSHA.
- ❖ Online training programme on “Alternate Activities for Science Practical” was launched vide circular no. 117 dated 18.11.2021
- ❖ Research report on “Study of Assessment Structure” with Oxford University Press has been completed and uploaded [https://cbseacademic.nic.in/web\\_material/Manuals/Assessment\\_Structure21.pdf](https://cbseacademic.nic.in/web_material/Manuals/Assessment_Structure21.pdf)

#### Agenda 4: New Agenda

Item No.	Agenda	Details	Decision Taken
4.1	Proposal of National Conference by CoE Chennai on “Embracing Change through Capacity Building Programmes”	CoE Chennai proposed that this conference will showcase how CBSE has embraced this change as an opportunity by guiding its schools/teachers towards improvement in the teaching learning process through various online capacity building programmes. CoE Panchkula may also organize a national conference in the month of May, 2022 in Shimla.	TAC agreed with the proposal
4.2	Proposal for adopting and adapting National Professional Standards for Teachers (NPST) competency framework	The National Professional Standard for Teachers (NPST) has been designed by the NCTE with an objective to establish quality in teacher education for equitable access to the highest quality education for all learners. In order to achieve this objective, NPST would help in determining attributes of teachers at different levels of their career pathway. CBSE may adopt and adapt the competencies defined in the NPST document and align the training programmes corresponding to NPST competency framework.	TAC agreed with the proposal



4.3	Proposal to review all the existing training modules for alignment with SQAA	CBSE has developed a mechanism of School Quality Assessment and Assurance (SQAA) for comprehensive school evaluation which aims at continuous quality improvement through self-analysis and self-monitoring of quality enhancement processes. In this context, the Academic Unit has proposed that the existing training modules of CBSE may be aligned with the vision of SQAA.	TAC accepted the proposal
4.4	Proposal of Orientation Programmes for the officers of CBSE in Collaboration with Azim Premji Foundation	Officers and Officials of the Boards posted in Regional Offices and CoEs are the face of CBSE for Schools Teachers, Parents and Students. Moreover, Officers/Officials from admin cadre get transferred to CoEs and Academic Unit and due to change in their nature of work, a need is felt for their orientation in academic activities as well. Apart from skills related to academic activities, skill sets related to Planning, Communication, Public speaking, conflict resolution and Leadership need to be enhanced. In this direction we may organize orientation in collaboration with Azim Premji Foundation, Bengaluru.	TAC accepted the proposal
4.5	Proposal for conducting webinars for the Parents	Center of Excellence, Chandigarh has conducted webinars for the parents of students studying in Chandigarh with the purpose to connect with them directly and make them aware about various activities initiated in schools by CBSE for the betterment of the system of education especially during the pandemic. The concerns and feedback shared by the parents with the schools were also discussed in these webinars which has been widely appreciated. Similar webinars may be organized by all the CoEs for schools under their jurisdiction as well as at National level.	TAC agreed with the proposal

4.6	Module development on Conflict Management	Training and practicing conflict management strategies will prove to be an asset not only for the teachers but for students as well and will reform their behavioral pattern for dealing with the others effectively. We may develop training module on conflict management.	TAC accepted the proposal
4.7	Module development on Forgiveness	Research findings suggested that learning to forgive improves psychological and physiological wellness and offers protection against future upsets. Forgiveness training also leads individuals to become emotionally stronger, experience greater confidence, and be increasingly optimistic. We may develop a training programme for the teachers on forgiveness that may be helpful for students also.	TAC agreed with the proposal
4.8	Proposal of webinars through CoEs on CBSE FLN Mission	CBSE has launched the Massive Open Online Course (MOOC) on Google Platform and DIKSHA Portal to facilitate CBSE schools in FLN mission vide its circular no.66 dated 11th August, 2021 in line with NIPUN BHARAT Guidelines. Schools can also access various useful resource materials from the FLN Corner on CBSE website. To further strengthen the outreach of this mission, webinars and synchronous support at regional/CoE level need to be organized.	TAC agreed with the proposal
4.9	Proposal of webinars for the support of teachers on CBSE Reading Mission	With a focus on promoting Reading Literacy among the learners, the Central Board of Secondary Education has launched "CBSE Reading Mission" vide its circular no.82 dated 13th September, 2021. The Mission will help build a culture of reading and the wholesome development of students by enhancing their vocabulary, deriving connections between stories and their lives, and exposing them to new ideas. To propagate this reading mission, a webinar has already been conducted as a pilot by CoE Bhubaneswar which has received very encouraging responses. This needs to be done by other CoEs also to promote and disseminate it further.	TAC agreed with the proposal

4.10	Proposal for developing a Training Module on preparing MCQs and Competency based Questions	It has been observed that the teachers face challenges in drafting Multiple Choice Questions and Competency Based Questions and need guidance/training in that. It is proposed to develop a one-day training module for teachers of classes IX to XII on drafting test items for assessment with a focus on preparing Multiple Choice Questions and Competency Based Questions.	TAC accepted the proposal
4.11	Induction Training Programme for Teachers	A teacher induction program can help new teachers improve practice, learn professional responsibilities and ultimately positively affect student learning. To provide a systematic structure of support for fresh teachers, a two days' comprehensive induction training program may be developed by CBSE. The main components of this training programme pertain to understanding the roles and responsibilities of a teacher.	TAC accepted the proposal
4.12	Proposal for developing Orientation programme for the school management of CBSE affiliated schools	Innovations suggested by the Board or designed by teachers and principals can be realized successfully only with the support of all its stakeholders especially the school management. School management plays an important role in implementation of progressive school plans through its administrative, financial and legal support. In view of this, the training of school management becomes obligatory for ensuring their support in achieving the goal of school progress in particular and improvement of whole education system, at large. We may develop a one day orientation programme for school management	TAC accepted the proposal



4.13	Virtual Master classes in collaboration with Foreign Universities	CBSE has organized a number of trainings for its school leaders and teachers in 2020 through Virtual mode in collaboration with various Foreign Universities and Organizations like Virtual Master class trainings with Australian Trade and Investment Commission, School Leadership Training with Nottingham University Malaysia and Virtual Professional Development series with Experts from Different Universities of Canada and U.S.A. Training Unit of the Board may conduct more such Virtual Master classes in collaboration with Foreign Universities during year 2022.	TAC accepted the proposal
4.14	Accreditation Framework for Training Programmes	CBSE is conducting trainings for its teachers through the programmes designed by its Training Unit and CoEs in Online & Offline mode. A need has been felt to standardize these programmes through a process of accreditation for them to have a quality impact. In view of the above, it is proposed to prepare a framework of accreditation for standardizing the training programmes designed by CBSE as well as outside agencies.	TAC accepted the proposal

Prof. N.V. Varghese congratulated CBSE for expanding its scope through collaboration. He appreciated the fact that the transition from face to face to online has helped in expanding outreach of the training programmes and that this mode should be reinforced even after Covid is over. He further emphasized that NIEPA would like to collaborate with the local level Educational Administrators to create school complexes and make it functional. Also, he expressed his willingness to work with CBSE and extend support with the faculty and resources of NIEPA.

Dr. Sanyam Bhardwaj, Controller of Examinations appreciated the work of Training Unit and suggested designing of training programmes for the evaluators in asynchronous mode for better accessibility.

Prof. Indrani Bhaduri, Professor of Education, NCERT suggested the inputs of Artificial Intelligence to be incorporated in the teachers' training programme. Networking and collaboration amongst with the teachers for peer learning was recommended by her.

Prof. Rajesh Khambyat, Joint Director, PSSCIVE, Bhopal endorsed the idea of CBSE collaborating with PSSCIVE on an online programme on Vocational Pedagogy which shall be useful for teachers associated with Vocational Education in the near future. He further appreciated CBSE for bringing new dynamism particularly teachers' training in diverse areas.

Dr. Rabin Chettri, Director SCERT, Sikkim, appreciated the planning of training areas on 21st Century skills like Conflict Management, Forgiveness & Action Research. He further suggested that Sustainable Development Goals and Teachers as Reflective Practitioners can also be adopted as future areas of training. Development of learning circles can also help teachers to grow professionally.

Professor Anjum Sibia, NCERT, suggested the Capacity Building Programme on Integrated way of learning which should include Values & Ethics, Gender Sensitivity and at the same time the Multidisciplinary and Interdisciplinary approach. Credit based trainings for teachers which will be linked to their appraisal can motivate the teachers to upgrade their skills.

Director, SCERT, Rajasthan, opined about the creation of Assessment Cell in collaboration with CBSE.

Sh. N.R Murali, Joint Commissioner (Training), KVS, called the agenda is forward looking and called for sustained engagement of teachers for impact analysis instead of having stand alone short duration training programmes.

Sh. Naveen Malik, NCTE, Delhi, applauded the quality of training modules prepared by CBSE and emphasised the importance of mapping and realigning them as per the NPST competencies.

Smt. Rupa Chakravarty, Principal Suncity School, Gurugram, suggested that the activities of CBSE including training programmes on Vocational Pedagogy, SQAA framework and Interdisciplinary approach should be showcased on CBSE website for easy accessibility to all.

Smt. Harpreet Kaur, Principal, Sri Guru Harkrishan Model School, Chandigarh, suggested that training programmes should be progressive and based on Training Need Analysis which will help to broaden the vision of teachers. She also spoke about introducing the research component in the school eco-system and sustained engagement of teachers for Impact Analysis. Collaboration with Higher Institutions of Learning especially in the field of Inclusion was suggested by her.

Smt. P.N. Parama Kalyani, Principal Om Sadhana Central School, Madurai, submitted that concentration on follow up action especially for Pedagogical Training programme and preparation of APP can go a long way in improving the work culture in schools.

Dr. Biswajit Saha, Director (Training & Skill Education), welcomed the valuable suggestions and inputs given by all the members & expressed his desire to work in alliance with all the partners for quality enhancement of training programmes in line with NEP 2020.

Sh. Manoj Ahuja, Chairman, IAS, CBSE, in his concluding remarks, reinforced the need for maintaining quality of training programmes and taking teachers' convenience and their learning needs into account before designing the trainings. He urged for standardizing the assessment and certification of training programmes and also supported the proposal of credit based training framework. He suggested training unit to submit a proposal of grant of Rs. 25,000/- for conducting Action Research by teachers.

The meeting ended with vote of thanks by Dr. Sandeep Kumar Jain, Joint Secretary (Training).



## List of members present in the Meeting of Training Advisory Committee

1.	Sh. Manoj Ahuja, Chairman, IAS, CBSE	In The Chair
2.	Dr. Biswajit Saha, Director (Training & Skill Education)	Convener
3.	Prof. N.V. Varghese, VC, NIEPA, Delhi	Present
4.	Prof. Anjum Sibia, Nominee of Director, NCERT	Present
5.	Sh. N. R. Murali, Joint Commissioner , KVS	Present
6.	Dr. Sanyam Bhardwaj, Controller of Examinations, CBSE	Present
7.	Prof. Rajesh Khambayat, Joint Director, PSSCIVE, Bhopal	Present
8.	Prof. Indrani Bhaduri, Professor of Education, NCERT	Present
9.	Director, SCERT, Rajasthan	Present
10.	Dr. Rabin Chhetri, Director, SCERT, Sikkim	Present
11.	Representative of Rehabilitation Council of India	Present
12.	Sh. Gyanendra Kumar, Joint Commissioner, NVS	Present
13.	Sh. Naveen Malik, Acad. Sec., NCTE, Delhi	Present
14.	Smt. Rupa Chakravarty, Director, Suncity School, Gurugram	Present
15.	Smt. Harpreet Kaur, Principal, Sri Guru Harkrishan Model School, Chandigarh	Present
16.	Smt. P. N. Parama Kalyani, Principal, Om Sadhana Central School, Madurai	Present
17.	Sh. Pushkar Vohra , Joint Secretary, Academics, CBSE	Present
18.	Dr. Pragya M. Singh, Joint Secretary, Academics, CBSE	Present
19.	Dr. Sweta Singh, Joint Secretary, Academics, CBSE	Present
20.	Sh. Al Hilal Ahmad, Joint Secretary, Academics, CBSE	Present
21.	Sh. R.P. Singh, Joint Secretary, Skill Education, CBSE	Present
22.	Dr. Sandeep Kumar Jain, Joint Secretary, Training , CBSE	Present
23.	Sh. Tarun Kumar, Deputy Secretary, CoE, Patna , CBSE	Present
24.	Smt. Ramandeep Kaur, Deputy Secretary, Academics, CBSE	Present
25.	Smt. Archana Thakur, Deputy Secretary, Skill Education, CBSE	Present
26.	Smt. Moushumi Sarkar, Deputy Secretary, Skill Education, CBSE	Present
27.	Ms. Anjali, Deputy Secretary, CoE Chandigarh, CBSE	Present
28.	Dr. Swati Gupta, Deputy Secretary, Skill Education, CBSE	Present
29.	Dr. Mridula Singh, Deputy Secretary, CoE Delhi (East), CBSE	Present
30.	Dr. Pragya Verma, Deputy Secretary, CoE Prayagraj, CBSE	Present
31.	Smt. Niti Shankar Sharma, Deputy Secretary, CoE Panchkula, CBSE	Present
32.	Sh. Rajesh Sethi, Deputy Secretary, COE Noida, CBSE	Present
33.	Sh. Manish Agrawal, Deputy Secretary, CoE Delhi (West), CBSE	Present
34.	Sh. Yash Makkar, Deputy Secretary, CoE Bengaluru	Present
35.	Smt. Arunima Mazumdar, Deputy Secretary, CoE Chennai, CBSE	Present
36.	Sh. Manish Tyagi, Assistant Secretary, Academic Unit, CBSE	Present
37.	Sh. Abhishek Bajaj, Assistant Secretary, Academic Unit , CBSE	Present
38.	Sh. Sanjeev Srivastava, Assistant Secretary, Skill Education and Training, CBSE	Present
39.	Sh. Akhilesh Kumar, Assistant Secretary, CoE Bhubaneswar, CBSE	Present
40.	Sh. Sanjay Kumar Syal, Assistant Secretary, CoE Dehradun, CBSE	Present
41.	Sh. Rajeev Sharma, Assistant Secretary, CoE Ajmer , CBSE	Present
42.	Sh. Rajeev Pandey, Assistant Secretary, CoE Prayagraj, CBSE	Present
43.	Sh. Rajesh Gupta, Assistant Secretary , CoE Bhopal , CBSE	Present
44.	Smt. Thushara. k, Assistant Secretary, CoE Thiruvananthapuram CBSE	Present
45.	Smt. Shweta Moon, Assistant Secretary, CoE Pune, CBSE	Present
46.	Smt. Sudesh Gulia, Assistant Secretary (IT), CBSE	Present
47.	Dr. Sneha Singh , Analyst , Academics Unit , CBSE	Present
48.	Smt. Rama Raghuram, Consultant, Training Unit, CBSE	Present
49.	Smt. Meenakshi Dang, Section Officer, Training Unit, CBSE	Present

## Annexure - 7

**MINUTES OF JNVST ADVISORY COMMITTEE**10<sup>TH</sup> MEETING (30-11-2021, 4.00 PM, VC)**Present**

1. Shri Manoj Ahuja, IAS, Chairman, CBSE	In the Chair
2. Sh. Vinayk Garg, Commissioner, NVS	Member
3. Dr. Antriksh Johri, Director (IT), CBSE	Member
4. Dr. Joseph Emmanuel, Director (Acad.) CBSE	Member
5. Sh. Manoj Kumar Srivastava, Director (P.E.), CBSE	Member
6. Sh. G. Arumgam, Joint Commissioner, NVS	Member
7. Sh. S.K. Tyagi, Asstt. Commissioner (Exam), NVS	Member

**Officers of PE Unit**

1. Smt. Raj Rani Sharma, Jt. Secy, CBSE
2. Sh. Shambhu Lal Prasad, Dy. Secy (IT), CBSE
3. Sh. Shekhar Chandra, Dy. Secy, CBSE
4. Sh. Ajay Gupta, Asstt. Secy, CBSE
5. Ms. Pradnya Deo, Young Professional

10th Meeting of the JNVST Advisory Committee was held on 30-11-2021, 4.00 pm, through VC Mode. Issues discussed and the outcomes are as follows:

1. **The Committee approved the Minutes of the 9<sup>th</sup> Advisory Committee held on 23<sup>rd</sup> June, 2021.**
2. **The Committee approved the Action taken of the decisions in 9<sup>th</sup> Advisory Committee**
3. **DECISIONS ON NEW AGENDA ITEMS (Section-III of Agenda):**

**ITEM-I**                      **To report the conduct of JNVST- 2021 (Class VI) held on 11.08.2021**  
Committee approved the entire result processing relating to JNVST-2021 (Class VI) exam held on the rescheduled date of 11.08.2021. The committee also noted the completion of entire process including handing over of the result.

**ITEM - II**                      **To report postponement of JNVST-2021 at Sheopur and Shivpuri districts of MP on 26.09.2021 due to FLOOD and re-conduct of exam for 3 candidates due to non-availability of OMRs as reported by CSO.**  
Committee approved the agenda item including the result processing.

**ITEM - III**                      **To take stock of the online registration process for Class IX 2022**  
The NVS informed that online registration process for Class IX-2022 is being handled by CDAC. The NVS reported that the work is going on in full swing and in all likelihood the deadline of supply of data by 05.01.2022 will be met. It was requested that NVS may like to get the final data vetted by Director (IT), CBSE for removal of any discrepancy, duplicity or any other data related inaccuracies.  
The NVS also apprised the committee that the correction window is being provided for candidates for correction in particulars so as to

ensure that the data to be provided to CBSE by the NVS is free from any error, including languages. NVS further apprised the committee that the amount due to be paid to CBSE in respect of class IX lateral entry examination would be remitted shortly. The date of exam fixed as 9<sup>th</sup> April 2022 remains confirmed, as of now and CBSE should undertake all preparatory actions.

**ITEM-IV                      To take stock of the online registration process for JNVST Class VI 2022**

It was informed that online application in respect of Class VI JNVST 2022 exam is going on in full swing. The initial figures indicate that around 18 lakh candidates have already registered on the portal. Director (IT), CBSE informed the committee that, based on the experiences of last year, changes have been made in the portal with required validation and logical checks to ensure error free data. As informed by the NVS, they have given extension for registration till 15.12.2021. CBSE pointed out that the last date for supply of data has been agreed for 05.01.2022. NVS clarified that the data supply might get slightly delayed due to extension of date. It was agreed that the final data duly verified and checked (as per MoU) must be shared with the CBSE by 10.01.2022. Any further delay in data supply would warrant deferment of exam date.

Director IT suggested NVS to provide the fields for correction window and the correction window may remain active for 5-6 days with suitable notices at the district level for availing the correction opportunities. Finalisation of admission master, centre master, custodian data for JNVST Class VI lies on the part of NVS and IT unit. The date of exam i.e. 30.04.2022 remains fixed and the same should be intimated to the Controller of Examination to avoid any clash of dates.

**ITEM-V                      To discuss about the disposal of OMRs and exam related materials pertaining to JNVST-2021**

The results of JNVST Class VI (held in August 2021) were declared in September 2021. As per CBSE weeding out rules, the preservation period is 60 days. However, on request of NVS, the Board has been retaining OMRs for a period of 6 months. Thus, Board will have storage space crisis for storing OMRs of forthcoming examinations. CBSE requested NVS to reduce the preservation period to 3 months (90 days), so that OMRs are disposed after segregating the grievance/RTI/legal cases etc. NVS clarified that they would get back on the issue shortly. CBSE would write a letter regarding the same.

**ADDITIONAL              Intent of NVS to conduct Lateral Entry Test for Class XI admission  
ITEM- I**

Chairman advised that since Class XI is a fairly senior class, both CBSE and the NVS should explore the possibility of CBT (online test) and necessary discussions on this may be initiated.



**ADDITIONAL ITEM- II      To develop portal for JNVST for data visualisation and data analytics**

Chairman suggested IT unit, CBSE HQ and the NVS for developing a platform with dashboards which will hold the data of different years. The use of data analytics and data visualisation may be looked into for customised reports generation through the portal. Director (IT) suggested the NVS for initiating discussions for the same.

**ADDITIONAL ITEM- III      Confirmation of OMR quantities at the DLO level**

CBSE pointed out the cases of improper packing of OMRs of examination, which leads to the Secrecy Team giving a report of missing of OMRs. This eventually leads to search operation for OMRs from the wastages/non-confidential packets. At times, it warrants re-conduct of examination in the larger interest of students when the OMR remains untraceable. Director IT was requested to develop an app to be used by the JNV Principal (DLO), who would update the actual numbers of OMR packed in respect of candidates appeared from a given centre. This real time data would help consolidate the total OMRs (centre-wise, district-wise, region-wise) which can then be verified by the count of the actual scanning done by the secrecy team. This will be an additional layer of check, which would help the secrecy team to locate the seat of error.

The Meeting ended with thanks to the Chair and other members present.

-sd-

**(Manoj Ahuja, IAS)**  
**Chairman, CBSE**

-sd-

**(Manoj K Srivastava)**  
**Director (PE), CBSE**