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MINUTES (G.B.)

For Limited Circulation

**MINUTES OF THE MEETING  
OF THE GOVERNING BODY**

held on

Wednesday, the 26<sup>th</sup> September, 2012.

at

Conference Room – II,  
India International Centre, 40, Max Mueller Marg,  
New Delhi – 110003.



**CENTRAL BOARD OF SECONDARY EDUCATION**  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi - 110092.

# **CENTRAL BOARD OF SECONDARY EDUCATION**

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092.

## **MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD**

Day & Date : Wednesday, the 26<sup>th</sup> September, 2012.  
Time : 10.30 A.M.  
Venue : Conference Room – II, India International  
Centre, 40, Max Mueller Marg, New Delhi-  
110003.

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- I. The list of members who attended the meeting and those who could not be present is at Annexure – I.
- II. The Chairman CBSE chaired the meeting of the Governing Body and extended a warm welcome to all the Members, Special Invitees and Officers of the Board at its 3<sup>rd</sup> Meeting of the year 2012.

Term of the following members of the Governing Body expired after its last meeting held on 4<sup>th</sup> June, 2012.

- i. **Sh. Sandeep Hans**, Former DPI(Schools), U.T. Secretariat, Chandigarh
- ii. **Sh. Rajneesh Tingal**, Former Directorate of Education, New Delhi Municipal Committee, New Delhi
- iii. **Prof. A.D.N. Bajpai**, Former Secretary General, Association of Indian Universities, AIU House, New Delhi.
- iv. **Prof. Anita Rampal**, Former Head, Department of Education, CIE, Delhi and Dean, Faculty of Education, University of Delhi.

The following new members nominated to the Governing Body after its last meeting held on 4<sup>th</sup> June, 2012:

- i. **Sh. Upkar Singh**, DPI(Schools), U.T. Secretariat, Chandigarh
- ii. **Smt. Vidushi Chaturvedi**, Directorate of Education, New Delhi Municipal Committee, New Delhi.
- iii. **Dr. R. Krishnakumar**, Secretary General, Association of Indian Universities, AIU House, New Delhi
- iv. **Prof. Rama Mathew**, Head, Department of Education, CIE, Delhi and Dean, Faculty of Education, University of Delhi.

- III. The Chairman, CBSE expressed gratitude of the House to the outgoing members and welcomed the new members and requested all the members for self introduction. Thereafter he briefed the House about the position of the CBSE in various States and UTs in India and Abroad and made an elaborate presentation covering the following:

- i. Action Taken Report on the last meeting of the Governing Body meeting held on 4<sup>th</sup> June, 2012
- ii. New initiatives of CBSE
- iii. Current Agenda

#### IV PRESENTATION ON CBSE INITIATIVES

The Chairman, CBSE, made a presentation giving extensive picture on progress achieved in various areas during the last 3-4 months.

- i. **ACADEMIC WEBSITE:** A new micro Site [www.cbseacademic.in](http://www.cbseacademic.in) has been internally developed and integrated to the main web site of CBSE [www.cbse.nic.in](http://www.cbse.nic.in) with the objective to provide information to the stake holders on various academic activities of the Board. The web site also contains a periodic Newsletter.

- ii. **AFFILIATION :** The Number of schools affiliated with the Board as on 31.05.2012 was 12832 and this number has increased to 13296 as on 1<sup>st</sup> September, 2012; as such 464 new schools were added to the list of affiliated schools with the Board during said period.
- iii. **EXAMINATION:** The presentation covered the total number of candidates registered, appeared, passed, pass percentage and number of schools sponsored their students in the secondary school (Class X) and Senior School Certificate Examination (Class XII) 2012 as well as the Class XII compartment and Class X improvement examinations 2012.

The activities introduced for 2013 examination such as extension of CCE Scheme to the schools affiliated to the Board upto Secondary level, Problem Solving Assessment in classes IX & XI with the scheme of 'PSA' was elaborately narrated in the presentation.

The Examinations of Class X & XII will commence from 1<sup>st</sup> March, 2013 and the list of candidates will be accepted from schools online. The registration of students of Class IX & XI are also made only online. The Board will provide separate question papers without visual input in subjects Physics, Chemistry, Biology & Mathematics for Class XII in 2013 examination for visually impaired candidates.

- iv. **NATIONAL ELIGIBILITY CUM ENTRANCE TEST (NEET)-UG 2013:** The Ministry of Health and Family Welfare, Govt. of India, entrusted the CBSE with the responsibility for conducting NEET-UG from the academic session 2013-2014. The CBSE will conduct the first NEET-UG examination for admission to 100% seats in the Medical & Dental Colleges under the jurisdiction of Medical Council of India and Dental Council of India on 05<sup>th</sup> May, 2013. This Examination will be held at about 80 cities in India and Abroad based on a common syllabus prescribed by the Medical Council of India.
- v. **JOINT ENTRANCE EXAMINATION (JEE)-2013:** JEE for entrance to under graduate programs in Engineering will be held in two parts from 2013. All candidates are required to appear in JEE (Main) and top about 1,50,000 candidates will appear in JEE (Advanced) for admission to IITs. The scheme of examination and qualifying/ selection criteria of JEE was also elaborated during presentation.
- vi. **CENTRAL TEACHER ELIGIBILITY TEST (CTET):** The Examination was held on 29<sup>th</sup> January, 2012 and 05<sup>th</sup> May, 2012 at 1269 centers in 72 cities in India about 8.16 Lac candidates

registered for this examination. The next CTET Examination will be held on 18<sup>th</sup> November, 2012.

**vii. ACADEMICS AND TRAINING:**

To enhance the academic competence the CBSE has undertaken the following steps:

- a. English Novels have been incorporated in the syllabi and course of Secondary and Senior Secondary Classes from the academic session 2012-13 and 2013-14.
- b. Assessment of Speaking and Listening Skills (ASL) has been introduced at Secondary and Senior Secondary Levels from the academic session 2012-13 with 10% weightage in Summative Assessment—I and Summative Assessment-II. CBSE will run a Pilot Project of ASL in the selected schools from NCR.
- c. Value Education: To integrate Value Education with the Syllabus in each class and include specific activities to be undertaken at an age appropriate level, CBSE has introduced Value Education in schools. The Board has developed teaching material for Value Education in the form of a kit based on the framework of 'Education for Values in Schools' brought out by NCERT. The Values Education Kit comprises of A Handbooks for Teachers, Value Card and a CD of compilation of songs highlighting contemporary social issues and concerns.

During presentation, the Chairman requested the Director (Academic) as well as Mrs. Ameeta Mulla Wattal, Principal, Springdale School, Pusa Road, New Delhi, Who is one of the key players in developing the Kit to give a detailed presentation on the work done by them. The Chairman informed the House that the Central Vigilance Commission had also advised the Board for developing the material on Value Education and the Board will introduce value based questions in the Summative Assessment –II in classes IX to XII from the session 2012-13. After watching their presentation, the House appreciated the ideas and efforts put in by all those involved.

- d. Life Skills Manual and New Course 'Knowledge Traditions & Practices of India': As part of Academic initiatives, CBSE has revised Life Skills Manual for teachers of Classes VI to VIII. Also, a new course titled 'Knowledge Traditions and Practices of India' has been introduced, on a pilot basis, as an elective for classes XI & XII. The objective of the Course is to provide a broad overview of Indian Knowledge Traditions which in



turn would engage students with a sense of exploration and discovery.

As this course aims to introduce knowledge in various disciplines; a trans-disciplinary approach in many fields has been adopted in the course.

- e. Vocational Education: The CBSE is offering 33 Vocational Packages consisting of 97 subjects in 313 affiliated schools in India and 11 schools in 05 countries abroad. The coverage of student is 37,095 approx. In the light of NVEQF, CBSE has initiated a process of reframing its existing Vocational Courses to ensure mobility of students and their demand in industry. In this direction, Curriculum of many Vocational Courses has been revised with new scheme of studies. New courses have also been introduced. Also, the Board is working for the promotion of short term skill based programmes, on pilot basis, for the drop outs and female students in collaboration with professional organizations.
- f. CBSE Group Mathematical Olympiad and Heritage India Quiz: The 16<sup>th</sup> CBSE Group Mathematical Olympiad will be held on 2<sup>nd</sup> December, 2012 at selected venues in different parts of the country. Any student studying in classes IX to XII can participate in the competition. Top 30 students selected from CBSE Mathematical Olympiad will participate in Indian National Mathematical Olympiad.

The Heritage India Quiz, 2012 will be conducted in three phases from October to December, 2012. This year, the event is being coordinated with AETN 18 Media Private Limited. The CBSE has also initiated a micro site on Heritage Education at <http://heritage.cbseacademic.in> to help teachers to explore, learn and empower their students with local heritage and connect them to National and World Heritage Sites.

- g. IGNITE- 2012 & Student Global Aptitude Index (SGAI) - 2013 :

To harness the creative and innovative talent of school children, CBSE in collaboration with National Innovation Foundation and Honey Bee Network will conduct a National Level competition of students in the year 2012. The awards will be announced on October 15, 2012, the birthday of Dr. APJ Abdul Kalam which is also celebrated as Childrens' Creativity and Innovation Day.

SGAI-2013 will be held on Sunday, 20<sup>th</sup> January, 2013. It is a tool of assessment with the purpose of empowering adolescents with 'Self Knowledge in terms of Aptitude, Interest and Personality for class X students'. In the year 2012 the Himachal Pradesh Board of Higher Education also approached the CBSE to conduct SGA-2012 for its Secondary School Students in 12 Districts.

h. **Training Programmes:** For improving Standards of Education, the Board has organized the following Training Programmes:

- i) Introduction Programmes for the Principals of newly affiliated schools
- ii) Training Programmes on the use of the Formative Assessment Manuals
- iii) Mentoring and Monitoring Training Programmes
- iv) Capacity Building Programmes on CCE for the teachers in collaboration with various private agencies.
- v) Strategic Leadership and Management Training programmes in collaboration with various management institutes like IIM, IIFT, ETMA, NUEPA as well as by CBSE independently.
- vi) Parents Advocacy Programmes.

Besides above, CBSE is also proposed to continue Training Programme on Effective School Management and Leadership.

viii. **MENTORS & TEACHERS AWARDS 2011 :**

The CBSE honoured 15 Mentors and 32 teachers for their excellent contribution in the field of education on the eve of Teacher's Day. The Mentors Award was introduced by the Board for the first time for educators for their efforts to promote Continuous and Comprehensive Evaluation.

ix. **PUBLIC RELATIONS :**

Activities of Public Relations Unit which included monitoring of public grievance redressal, RTI Cases and CBSE Counseling Programme were informed to the members.

x. **SCHOOL QUALITY ACCREDITATION AND ASSESSMENT:**

To assess schools through standardized instruments and process of internal and external assessment for encouraging sustained qualitative enhancement, the CBSE has decided to introduce School Quality Accreditation and Assessment (SQAA). The Board has empanelled 12 agencies for the pilot project and

each agency will assess one school each to complete the pilot project. After completion of the pilot, these agencies will be further shortlisted before starting the Accreditation Programme for all the Schools. The schools will be assessed on the 07 domains and sub-domains of SQAA and on completion of the project, each agency will come out with School Quality Enhancement Report (SQER) and School Quality Assessment and Accreditation Report(SQAAR).

**xi. CBSE-i**

The CBSE-i has 24 schools in 08 countries. The CBSE-i curriculum was extended to classes II, VI and X in the academic year 2011-12 in continuation to classes I and IX in the academic year 2010-11.

For the session 2012-13, the Board has extended the CBSE-i curriculum for the classes III, VII and XI.

It will be further extended to Classes IV, VIII and XII from the next academic year.

Looking at the success of CBSE Curriculum, the Board has decided to offer CBSE-i Curriculum in India also, on pilot basis, to about 70 schools representing all regions of CBSE and the Curriculum will be offered in Primary (I/II/III) Classes in India.

V. The Chairman concluded the presentation on the initiatives already undertaken by the CBSE and invited attention of the House on the following new initiatives to be undertaken by the Board and also opened the House for discussions:

- a. Commencing of Advanced Courses in the subjects of Physics, Chemistry, Biology and Mathematics at Senior Secondary level to identify skill and aptitude in students who want to pursue higher studies in these subjects.
- b. Establishment of an Institute for School Leadership Programmes and Training.
- c. Produce Activity Manuals for the teachers and students of classes I to VIII.
- d. To institutionalize CCE, making provision for appointment of a CCE Coordinator in every affiliated school with an honorarium of Rs.2000/- p.m. to be paid by the CBSE.
- e. Pilot online assessment of co-scholastic areas.
- f. Starting assessment processes for elementary classes.
- g. Commencement of Excellence awards to schools.
- h. No detention policy under Right to Education Act and its impact on quality.
- i. Introduction of Open Book Exam as part of CCE.

- j. Giving Certificate of affiliation to all Independent schools affiliated to the Board.
- k. Introduction of video lectures for students of Secondary and Senior Secondary Classes with the help of IITs and NITs.
- l. Identification of Skill Knowledge Partner under National Vocational Educational Quality Framework.

### **Commencement of Advanced Courses:**

Dr. Savita M Dutta, Director, Campus of Open Learning, University of Delhi welcomed all the positive steps planned to be taken up by the CBSE. She, however, wanted to know the level of Advance Courses planned in the subjects Physics, Chemistry, Biology and Mathematics.

The Chairman, CBSE clarified that the Board is planning to introduce Core as well as Elective Courses in consultation with IITs and other premier educational institutions in these subjects to help student avail more choices at these levels. This will also bridge the gap between requirement at graduate level and level at Senior Secondary stage.

Mrs. Vidushi Chaturvedi, Directorate of Education, NDMC, New Delhi pointed out that students are not able to compete and succeed in the entrance examinations without attending coaching classes and the CBSE may find out the reasons of the same and address the issue.

The Chairman, CBSE replied that with the introduction of Advance Courses, talented students are expected to succeed in the entrance examinations without the help of coaching institutions as these courses are meant to encourage students in these subject areas.

Dr. Dinesh Kumar, Additional Commissioner (Academics & Admn.), Kendriya Vidyalaya Sangathan was of the opinion that the present courses in the subjects Physics, Chemistry, Biology and Mathematics are not upto the level of IITs and if Advanced Courses are introduced, students of right aptitude may opt for those.

Mr. Chanchal Singh, Deputy Director (Sch.Edu.), Chandigarh stated that syllabus revision is required at +2 level to make the courses more objective.

Mr. Apurva Chandra, Joint Secretary, MHRD expressed the opinion that it is not because of the syllabi or curriculum, the students are not able to compete and succeed in the higher level competitive examinations. The courses based on the curriculum framed by NCERT and Text-books are excellent but due to the level of examination and standard of question paper, real talent could not be segregated out of the masses. Due to current situations prevailing in the country, the CBSE is not able to raise the standard of question paper as that might affect the pass percentage and marks obtained

by its students and it has a direct impact on the present admission process adopted for under-graduate courses offered by the Universities and other institutions.

Mrs. Jyotsana Brar, Hony. Secy., IPSC pointed out that the colleges may not be aware about the two level courses already offered by the CBSE at +2 level and, therefore, steps may be taken to inform the content of these advance courses to the higher educational institutions and universities.

Mrs. Usha Ram, Principal, Laxman Public School, New Delhi, raised a doubt that whether offering of courses at two level at Senior Secondary Classes will create confusion? She also wanted to know the practices followed by other Examination Boards across the country. She welcomed new initiatives proposed by the CBSE.

The Chairman, CBSE replied that already a practice of offering language at different levels at Senior Secondary Classes exists in the Board and there are different practices followed by different Boards according to the need of their students. He also clarified that everyone may not follow same practice across the country.

Participating in the discussion, Mrs. Jyotsana Brar, Hony. Secy., IPSC commented that educational institutions located in metro cities and NCR may be aware of two level courses at Senior Secondary Level but institutions and universities in the interior parts of the country may not be aware of the same.

Mr. Apurva Chandra, Joint Secretary, MHRD and the Chairman, CBSE further clarified that the matter of creating awareness about advanced courses in Science and Mathematics can be taken up with the Association of Indian Universities and UGC. He also stated that advanced courses are required only at Senior Secondary Classes and the same is not required at Secondary Classes.

Ms. Gurmeet Bindra, Principal, Welham Boys School, Dehradun expressed concern whether advanced courses need to be taught to everyone choosing the subject at +2 level to which the Joint Secretary, MHRD replied that advanced level is not required for all courses. He cited the example of Commerce students choosing Mathematics. The level of Mathematics required for students wanting to pursue careers in Engineering and Accountancy is different.

Dr. Shyama Chona, Former Principal Delhi Public School, was of the opinion that advanced courses may not be limited to Science and Mathematics subjects only, and the same may be considered for subjects like Liberal Arts, Social Science, Commerce, Economics, as well. She further welcomed the new initiatives of the CBSE.

### **Quality of Teachers:**

Dr. K.P. Gopala Krishna, Senior Principal, National Public School, Bangalore pointed out that there is a gap between the courses offered by the CBSE at Secondary level and Senior Secondary level and as a result, students joining Senior Secondary Classes find it difficult to cope-up with the sudden increase of workload at +2 level. He also pointed out that there is shortage of quality teachers in the country and it is too difficult for a school conscious of quality to get good teachers. He invited the attention of the House on the above issues to find solutions.

Replying to the issues raised by Dr. Gopala Krishnan, the Chairman, CBSE informed that the Board is doing its best in the areas of teacher empowerment. In order to empower teachers in a short span of time, the Board has involved Private Agencies in teacher training programmes, in addition to Board's own training programmes. Besides, the quality gap of teachers is being addressed through mentoring and monitoring programme under CCE. The CBSE has proposed to open two Teachers' Training institutions in the country and is also working in coordination with NEUPA in school leadership programmes. The Chairman further stated that attention of NCTE may be invited on the issue to look into the need for revising the curriculum of Teacher Training Courses.

Further, commenting on the gap between Secondary and Senior Secondary Courses of the Board, the Chairman stated that some of the students, without real aptitude or interest, may be choosing some subjects at +2 level, and as a result they later on find it difficult to cope up with the demand of these subjects.

He also stated that the Board will invite feedback and suggestions on the issue and also explore the possibility of introducing bridge courses to reduce the gap if such a gap really existed. He also proposed to constitute a Committee to look into the whole issue and submit a comprehensive report to further proceed in the matter.

Prof. Rama Mathew, Head, Department of Education, University of Delhi was of the opinion that without quality teachers, education cannot be imparted the way it is expected to. To improve the quality, she has suggested that Universities may introduce two years Teacher Education Programme instead of the present one year programme.

Shri S.S. Minhas, Principal, Guru Harkishan Public School, Delhi, stated that integrated courses are already existing in various universities in the country which has not helped improve the overall quality of teachers.

Dr. K.C. Satapathy, Principal, DAV Public School, Bhubaneswar was of the opinion that the dearth of talent in school sector is due to its failure to attract the brightest. The best students are choosing medicine, engineering,

civil service and other areas as their career and only average and below average are choosing their career in teaching. He also stated that if CBSE introduced advanced course in Science subjects, school may find it still difficult to get talented and capable teachers to teach these subjects. Therefore, he suggested simultaneous teacher empowerment programme in these areas.

### **Continuous and Comprehensive Evaluation:**

Dr. J.D. Bhardwaj, Deputy Education Officer, Govt. of Delhi, informed that due to the strength in government schools of Delhi, they are finding it challenging to implement CCE effectively and the system needs improvement. He suggested that under CCE scheme, more weightage be given to Summative Assessments before promoting a student to the next higher class.

Mrs. Usha Ram also opined that weightage be given to Summative Assessment I & II for promoting students to the next higher class. She also suggested that attaining fixed percentage of marks at SA-II be made compulsory.

The Chairman, CBSE clarified that challenges in implementing CCE cannot be attributed to the scheme. The shortcomings in implementing CCE in Government schools may be due to their internal issues like student teacher ratio, lack of teacher training, old performance criteria of teachers, shortage of classrooms etc. and immediate steps need to be taken by the state government to tackle such problems internally. He also pointed out that gap in the curriculum of class X and XII existed even before implementing CCE. With the implementation of CCE, the syllabi and course has not changed; only the mechanism and method of assessment has changed. This requires a change in teaching methodology, which may not be happening in some schools. In fact, CCE is helping us to find out the shortfalls in the teaching learning processes followed by schools for generations.

### **Problems of Schools:**

Dr. Gopala Krishnan, Senior Principal, National Public School, Bangalore further invited the attention of the House on the problem faced by the schools in Tamil Nadu. He has informed that the Government of Tamil Nadu has appointed a Committee to fix the fee charged by all the schools in Tamil Nadu. He has stated that with the amount of fee fixed by the said Committee, the schools cannot function efficiently.

The Chairman, CBSE replied that CBSE has its limitations in interfering in such issues involving Court directions. He further stated that the Board is of the view that fee should be commensurate with the facilities provided by each educational institutions affiliated to the CBSE and the right of fixation of fee be left with the schools concerned. He also maintained that while there is a need to provide freedom to schools on this issue, the schools should also prevent commercialization of education.

### **Assessment of Speaking and Listening Skills:**

Prof. Rama Mathew said that the initiative of CBSE towards assessment of speaking listening skills is a welcome step and suggested that the weightage of assessment be raised to 25% instead of 10%. She pointed out the importance of developing speaking and listening skills in teaching languages as learning will be incomplete without such skills. She also stated that CBSE will be making a good reform in teaching English by introducing ASL; she also offered every support of Delhi University in this novel endeavour of CBSE.

Participating in the discussion, Dr. Sadhana Parashar, Director (Academics & Training), CBSE stated that CBSE will go step by step in implementing ASL in schools and gradually the Board may consider increasing weightage of ASL upto 25%.

### **Value Education and CCE:**

Dr. Afshana Yashmin, Assistant Director, Directorate of Education, Delhi informed that due to non-detention policy and liberal ways of assessment under CCE pattern, weak students are also wanting to take Science subjects at +2 level. Commenting on introducing value education in schools, she opined that value cannot be taught through books but it is something to be practiced by everyone especially the teachers. She also requested that CBSE may issue a Circular on the qualification criteria of teachers at various levels in schools due to introduction of CTET.

Mr. Chanchal Singh, Deputy Director (Sch.Edu.), Chandigarh stated that syllabus revision is required at +2 level to make the courses more objective.

The Chairman, CBSE while replying to the above concerns stated that CBSE is only an agency to conduct CTET and all policy matters relating to CTET is decided by the NCTE and the MHRD.

He also pointed out that the formative assessment data of qualified candidates of class X under CCE pattern from Delhi Government schools shows a better picture than the private schools in Delhi. He suggested that to improve the functioning of Delhi Government schools internal remedial actions are required at their end. He further clarified that no detention policy does not mean that marks be given to everyone. The Assessment Report of every child should reflect her real performance.

The House, thereafter, unanimously appreciated the work done by the Board in past six months. It also resolved to immediately start work on new initiatives keeping in mind the above observations of the members.



The Chairman further proposed before the House that for bringing further efficiency and expertise, permanent committees be constituted in the following areas also for giving recommendations to the Board:-

- i. Continuous and Comprehensive Evaluation (CCE).
- ii. E-Governance.
- iii. Introduction of ICT in Academics.
- iv. Value Education.
- v. Inclusive Education.
- vi. Vocational Education.
- vii. CBSE-i

These Committees will have at least one member of the Governing Body and expert members from outside the Governing Body in their composition. One Head of the Department will act as Convener. These Committees may be formed 'mutatis mutandis' other permanent committees of the Board.

The House deliberated on the issue and unanimously resolved to authorize the Chairman CBSE to nominate members and constitute committees in the above areas.

#### **DISCUSSIONS ON AGENDA ITEMS:**

##### **ITEM-I TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 4<sup>TH</sup> JUNE 2012**

The Chairman CBSE appraised the numbers about the minutes of the meeting of the Governing Body held on 4<sup>th</sup> June, 2012 and after deliberations the house resolved to confirm the same.

##### **ITEM-II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 4<sup>TH</sup> JUNE 2012**

The Chairman informed the House that action has been taken on all the Items as per resolution passed by the Governing Body at its last meeting held on 4<sup>th</sup> June, 2012 except in the case of Additional Item VII, regarding the Proposal to conduct the Assessment for Speaking and Listening in English. As far as the said item is concerned, it has been proposed to conduct first a Pilot Test on Assessment for Speaking and Listening in English in around 120 schools in Delhi and NCR in the current year before undertaking Regular Testing in 'ASL'.

The members deliberated on the Action Taken Report on the last meeting of the Governing Body Meeting held on 4<sup>th</sup> June, 2012 in detail

and noted the follow up action taken on the minutes of its last meeting.

**ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE 3<sup>RD</sup> ADVISORY AND IMPLEMENTATION COMMITTEE MEETING HELD ON 27<sup>TH</sup> JULY 2012 FOR CONDUCT OF CENTRAL TEACHER ELIGIBILITY TEST (CTET) – NOVEMBER 2012**

The Director Special Examinations appraised the members about the decisions of the committee. After deliberations the House approved the recommendations of the Advisory and Implementation Committee of CTET at its meeting held on 27<sup>th</sup> July, 2012.

**ADD ITEM I TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE ON NEET MADE AT ITS MEETING HELD ON 22<sup>ND</sup> AUGUST, 2012**

The Joint Secretary (OSD) appraised the members about the recommendations of the Committee. The Chairman CBSE informed that the CBSE will be conducting National Eligibility cum Entrance Examination 2013 in place of All India Pre-Medical/ Pre-Dental Entrance Examination. NEET-UG 2013 will be held on Sunday, the 05<sup>th</sup> May, 2013 and CBSE is in the process of conducting the examination in English, Hindi and Regional Languages of Assamese, Bengali, Gujarati, Marathi, Tamil & Telugu. The states of Assam, West Bengal, Gujarat, Maharashtra, Tamil Nadu and Andhra Pradesh are presently conducting their State Medical Entrance Examination in their respective Regional Languages hence to facilitate students from these states the Board has undertaken the task as per request of the Ministry of Health & Family Welfare, Govt. of India.

It was informed that from the academic session 2013-14 onwards, admission to Medical/ Dental Colleges under the jurisdiction of Medical Council of India and Dental Council of India will be based on the merit position of candidates appearing in the NEET.

The House after deliberations resolved to approve the recommendations of the Advisory Committee on National Eligibility cum Entrance Test met at its meeting held on 22<sup>nd</sup> August 2012.

**ADD ITEM II TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 10<sup>TH</sup> SEPTEMBER, 2012**

The Controller of Examinations CBSE, appraised the members about the decisions of the committee. Mrs. Usha Ram, Principal, Laxman Public School, Delhi, raised the issue of payment of

remuneration, conveyance and other charges for the teachers involved in framing question papers for Formative Assessment and Summative Assessment of CCE. Dr. K.C. Satapathy, Principal, D.A.V. Public School, Bhubaneshwar, suggested that detailed guidelines may be framed for payment of remuneration for all examination related work. Mr. Bhardwaj, Deputy Director, Directorate of Education, Delhi suggested that remuneration applicable for examination centre visit may also be revised.

The Controller of Examination informed that rates of remuneration for examination work are revised from time to time and to look into the need for any further revision in rates a Committee may be constituted for submission of recommendations. The House after discussions resolved to approve the recommendations of the Examination Committee held on 11<sup>th</sup> September, 2012. The House also authorized the Chairman, CBSE to constitute the Committee.

**ADD ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 11<sup>TH</sup> SEPTEMBER, 2012 AND 20<sup>TH</sup> SEPTEMBER, 2012**

The Secretary, CBSE, appraised the members about the recommendations of the Finance Committee. After considerable discussions the House resolved to approve the recommendations of the Finance Committee at its meetings held on 11<sup>th</sup> September, 2012 and 28<sup>th</sup> September, 2012.

**ADD ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 11<sup>TH</sup> SEPTEMBER, 2012**

The Secretary, CBSE, appraised the House about the recommendations of the Affiliation Committee held on 11<sup>th</sup> September, 2012 and after deliberations the House resolved that the decisions of the Affiliation Committee held on 11<sup>th</sup> September, 2012 be approved.

**ADD ITEM V TO CONSIDER RECONSTITUTION OF THE RESULT COMMITTEE OF THE BOARD**

The Governing Body unanimously resolved and authorized The Chairman, CBSE, to nominate members to the Result Committee of the Board taking into account the conventions and practices followed in the past.

**ADD ITEM VI TO DISCUSS VARIOUS ISSUES RECEIVED FROM SMT. SUNITI SHARMA, CHAIRPERSON, IPSC THROUGH SMT. JYOTSANA BRAR, HON. SECRETARY, IPSC AND MEMBER OF THE GOVERNING BODY OF THE BOARD**

**Mrs. Jyotsana Brar, Secretary, IPSE presented the following issues before the House:**

- I. **CCE grading in Co-Scholastic Areas :** Mrs. Brar explained that the five point grading scale adopted for Co-Scholastic Areas is very elastic and there is very wide variation in grades seen across schools hence there is a need to bring standardization and clearly defined criteria for awarding each grade in Co-Scholastic Areas. The Chairman CBSE, clarified that the Board is in the process of bringing online assessment of Co-Scholastic Areas. The CCE Manual also prescribes descriptors for awarding grades for each Co-Scholastic Area, which makes grading less subjective.
- II. **Introduction Value Based Question in All Major Subjects:** Mrs. Brar explained that value education should be implicit and overriding in every class room transaction that takes place in every activity in the curriculum, IPSC strongly doubts that values can develop through a mechanical exercise by including value based questions to the tune of 3-5 Marks in a question paper or they can be effectively assessed. Dr. Sadhana Parashar, Director Academics informed that value education is an initiative of CBSE towards inculcating values among new generation. Chairman, CBSE emphasized that the marks are just initial means to encouraging discussions around values and in every class room. The CBSE firmly believes that values across curricula cannot be isolated. Also, limiting it to marks only is not the idea. It has been done due to the practical reason that nobody values any initiative under it is graded. After sometimes, when people appreciate these larger issues, the practice may be discontinued.
- III. **Elective English and English Core:** It has been brought to the notice of the House that only very few colleges acknowledge the difference in level of English Elective and English Core and as a result students shy away from opting English Elective. Most universities treat both courses on par and therefore the lower percentage of marks in Elective English is a disadvantage for the students. IPSC requested CBSE to take initiative in making universities aware of the course content of the two.

The Chairman CBSE, replied that the Board will request the Association of Indian Universities (AIU) and UGC to write to all the Indian Universities informing them about the difference in the course content of the two.

- IV. Conduct of PSA : Mrs. Brar informed the House that winter bound boarding school conduct their exams in the first week of December and then close for a minimum of two months. The students therefore will be unable to write the PSA in January, she, hence, sought intervention of the Board. The Chairman CBSE informed the House that for winter closing schools separate dates for conduct of PSA in class IX & XI will be announced by the Board.

Mrs. Jyotsana Brar also pointed out that there is a need for CBSE to improve its infrastructure to handle its functioning effectively in all areas including affiliation & examination. She raised a doubt whether CBSE can function effectively without expansion in a situation where 400 new schools are added to its fold in every six months.

The Chairman CBSE informed that the Board has taken various steps to handle the increasing work pressure. Following steps are taken by the Board for bringing efficiency:

- i. Improve manpower in all essential areas.
- ii. Simplification of process in the activities of the Board such as simplified processes for extension of affiliation, up-gradation of schools, introduction of additional subjects etc.
- iii. Involving private agencies like KPMG to bring efficiency in affiliation work and to reduce permanent liability on the Board.
- iv. Opening of more regional offices of the Board and a Committee has already been appointed by the Board for the same.
- v. Use of Technology in all core areas such as affiliation, academics and examination.

**ADD ITEM VII TO REPORT ACTION TAKEN BY THE BOARD IN CREATING A FRAMEWORK FOR ACCREDITATION FOR ICT BASED EDUCATIONAL CONTENT**

The House noted the action taken by the CBSE in creating a framework for accreditation for ICT based educational content as per directions of HRD Ministry and resolved to approve the same. The House also resolved that the Board may initiate further action to operationalise the same.

**ADD ITEM VIII TO REPORT ACTION TAKEN BY THE BOARD IN CREATING AN INTEGRATED TEST MANAGEMENT SYSTEM.**

The members of The House were appraised by the Chairman on the action taken by the Board in Creating an Integrated Test Management System. Sh. Naveen Maini, Research Officer, CBSE, gave a detailed presentation on the functioning of the system. The House after discussions resolved that the action taken by the Board be approved.

**ADD ITEM IX TO APPROVE RFP FOR COMPREHENSIVE ONLINE (AND OFFLINE) LEARNING MANAGEMENT SYSTEM FOR CONTINUOUS AND COMPREHENSIVE EVALUATION (CCE)**

The Chairman CBSE informed the House that Board is in the process of developing one stop portal for all schools for providing various information and solutions on CCE. Dr. Sadhana Parashar, Director Academics, explained the features of the Comprehensive Online (and Offline) Learning Management System for CCE.

The House discussed in detail the proposal and resolved to approve the same.

The Chairman finally thanked all the members of the House and other participants for their valuable contributions.

The meeting ended with a vote of thanks to the Chair.

Sd/-

**(Dr. Veera Gupta)**  
**Secretary**

Sd/-

**(Vineet Joshi)**  
**Chairman**

## ANNEXURE – I

The list of members who attended the meeting and those who could not be present is given hereunder:

### **THOSE PRESENT:**

1. Shri Vineet Joshi,  
Chairman,  
C.B.S.E.,  
2, Community Centre,  
Preet Vihar,  
Delhi-110092.
  2. Shri Apurva Chandra,  
Joint Secretary (SE),  
Deptt. of Secondary & Higher Education,  
M.H.R.D.,  
Shastri Bhawan,  
New Delhi-110001.
  3. Shri Chanchal Singh,  
Deputy Director,  
(School Education),  
UT Secretariat,  
Sector – 9,  
Chandigarh.
  4. Dr. Afshan Yasmin,  
Assistant Director of Education,  
Act Branch,  
Directorate of Education,  
Govt. of NCT of Delhi,  
Old Secretariat,  
Delhi – 110054.
  5. Smt. Vidushi Chaturvedi,  
Director of Education,  
New Delhi Municipal Committee,  
VIII Floor, Palika Kendra,  
Sansad Marg,  
New Delhi.
  6. Dr. Savita M. Dutta,  
Director,  
Campus of Open Learning,  
University of Delhi,  
Delhi – 110007.
- Rep. of Dean of Colleges, Delhi University

7. Cpt. (IN) V K Verma,  
Principal & Director,  
Motilal Nehru School of Sports,  
Rai, Distt. Sonipat,  
Haryana.
8. Mrs. Jyotsana Brar,  
Hony. Secretary, IPSC &  
Principal,  
Welham Girls School,  
Dehradun (U.A.)
9. Dr. Dinesh Kumar,  
Additional Commissioner,  
(Acad. & Admn.),  
Kendriya Vidyalaya Sangathan,  
18, Institutional Area,  
Shaheed Jeet Singh Marg,  
New Delhi-110016. Rep. of Commissioner, KVS.
10. Padam Bhushan Dr. (Mrs.) Shyama Chona,  
Former Principal,  
Delhi Public School,  
C- 10/8, Vasant Vihar,  
New Delhi – 110057.
11. Shri Anil Kumar Vashishtha,  
Principal,  
Govt. Boys Sr. Sec. School,  
Jafrabad,  
Delhi.
12. Dr. J. D. Bhardwaj,  
Deputy Education Officer,  
Zone – XIV, Distt. West –A,  
Office of Dy. Director of Education,  
Karampura,  
New Delhi – 110015.
13. Shri S. S. Minhas,  
Principal,  
Guru Harkrishan Public School,  
Poorvi Marg,  
Vasant Vihar,  
New Delhi.



14. Dr. K. P. Gopalkrishna,  
Chairman,  
National Public School,  
12 A, Main Road, HAL,  
2<sup>nd</sup> Stage, Indira Nagar,  
Bangalore,  
Karnataka – 560038.
15. Dr. K.C. Satapathy,  
Principal, DAV Public School,  
Chandrasekharapur,  
Sailashree Vihar,  
Bhubaneswar,  
Orissa – 751021.
16. Prof. Rama Mathew,  
Head,  
Deptt. of Education,  
Central Institute of Education ( CIE ),  
Delhi and Dean Faculty of Education,  
University of Delhi,  
Delhi – 110097.
17. Dr. Usha Ram,  
Principal,  
Laxman Public School,  
Hauz Khas Enclave,  
New Delhi.
18. Dr. Reena Nayyar,  
Medical Council of India,  
Sector-8, Pocket -14,  
Dwarka,  
New Delhi. Rep. of Secretary, MCI
19. Shri S.K. Singh,  
Vice Chancellor,  
M P Bhoj (Open University),  
Bhopal,  
Madhya Pradesh.
20. Smt. Naheed R. Usmani,  
Principal,  
Rabea Girls Public School,  
1456, Ballimaran,  
Delhi – 110006.

21. Ms. Gunmeet Bindra,  
Principal,  
Welham Boys School,  
5, Circular Road,  
Dehradun,  
Uttarakhand – 248001.
  
22. Mrs. Avnita Bir,  
Principal,  
R.N. Podar School,  
Podar Education Complex,  
Jain Derasar Road,  
Santacruz West,  
Mumbai – 400054.
  
23. Shri K.S. Thakur,  
Deputy Resident Commissioner,  
Govt. of A. & N Island,  
12, Chanakyapuri,  
New Delhi. Rep. of Commissioner & Secretary  
(Education), Govt. of A & N Island.
  
24. Shri Sougata Roy Choudhury,  
Director (Skills, Affirmative Action  
& School Education)  
Confederation of Indian Industry,  
249-F, Sector-18,  
Udyog Vihar, Phase IV,  
Gurgaon -122015  
Haryana. Ref. of Co-chair, School Education  
Committee CII.
  
25. Dr.(Mrs.) Veera Gupta,  
Secretary,  
CBSE Preet Vihar,  
Delhi – 110092.
  
26. Mrs. Ameeta Mulla Wattal,  
Principal,  
Springdales School,  
Pusa Road,  
New Delhi. Special Invitee

**The following members could not attend the meeting.**

1. Shri Amit Singla,  
Director of Education,  
Directorate of Education,  
Govt. of NCT of Delhi,  
Old Secretariat,  
Delhi- 110054.
2. Shri Upkar Singh,  
DPI (Schools),  
UT Secretariat,  
Sector – 9,  
Chandigarh.
3. Dr.(Mrs.) Sunita Kaushik,  
Add. Director of Education,  
(Schools)  
Directorate of Education,  
Govt. of NCT of Delhi,  
Old Secretariat,  
Delhi- 110054
4. Shri. R. P. Yadav,  
Deputy Director of Education,  
IEDSS,  
Directorate of Education,  
Amrita Shergill School Building,  
Behind Lady Shree Ram College,  
Lajpat Nagar IV,  
New Delhi- 110024
5. Shri R K S Gaur,  
Add. Director (Education),  
Municipal Corporation of Delhi,  
Education Department (Hq.),  
Civic Centre, 15<sup>th</sup> Floor,  
Jawahar Lal Nehru Marg,  
Minto Road,  
New Delhi – 110002.

6. Shri A.N Jha,  
Joint Secretary & F.A,  
Deptt. of Education,  
MHRD,  
Shastri Bhawan,  
New Delhi- 110001
7. Prof. Poonam Batra,  
Professor,  
Faculty of Education,  
University of Delhi,  
Delhi.
8. Dr. P.T. Chande,  
President, AIU and  
Vice Chancellor,  
Kavikulguru Kalidas Sanskrit  
Vishwavidyalaya, Ramtek,  
Distt. Nagpur,  
Maharashtra
9. Dr. R. Krishnakumar,  
Secretary General,  
Association of Indian Universities,  
AIU House,  
16, Kotla Marg,  
New Delhi- 110002
10. Dr. K.P Isaac,  
Member Secretary,  
All India Council of Technical Education,  
7<sup>th</sup> Floor, Chanderlok Building,  
Janpath,  
New Delhi- 110001
11. Shri Ashok Kumar,  
Principal,  
Indian High School,  
Dubai, UAE.
12. Smt. Shashi Bala Saini,  
Principal,  
Sarvodaya Vidyalaya,  
Sector-7,  
Rohini,  
New Delhi- 110085.

13. Prof. Sanjay Shrivastava,  
Asstt. Director General (ME), D.G.H.S.,  
Nirman Bhawan,  
New Delhi- 110001.
14. Smt. Helen Acharya,  
Acting Secretary & Deputy Secretary, (Dance)  
Sangeet Natak Academy,  
Rabindra Bhawan, Ferozeshah Road,  
New Delhi- 110001
15. Dr. G. Venkateshwara Rao,  
Acting Director,  
Central Food Technology Research Institute,  
No. 58, 5A Main Road,  
Vontikoppal, Mysore- 57002  
Karnataka.
16. Dr. Kusumakar Sharma,  
Assistant Director General (HRD-I),  
Room No. 217,  
Indian Council of Agricultural Research,  
Krishi Anusandhan Bhawan-II,  
Pusa,  
New Delhi-110012.

**The following officers of the Board attended the meeting :**

01. Shri Pitam Singh,  
Director (Spl. Exams.)  
CBSE,  
P 1-2, Institutional Area,  
Patpar Ganj,  
Delhi – 110302.
02. Shri M.C. Sharma,  
Controller of Examinations,  
CBSE.,  
2, Community Centre,  
Preet Vihar,  
Delhi – 110092.
03. Dr.(Mrs.) Sadhana Parashar,  
Director (Training),  
CBSE,  
Shiksha Sadan,  
17, Rouse Avenue,  
New Delhi-110002.
04. Shri Antriksh Johri,  
HOD(IT),  
CBSE,  
Patpar Ganj,  
Delhi.
05. Shri B.M Gupta,  
Advisor,  
CBSE,  
Preet Vihar,  
Delhi- 110092
06. Shri P.I Sabu,  
Joint Secretary/ R.O,  
CBSE,  
Patpar Ganj,  
Delhi
07. Shri Rajbir Singh,  
Joint Secretary (AIEEE),  
CBSE,  
Patpar Ganj,  
Delhi

08. Shri A.S Verma,  
Joint Secretary(A&L),  
CBSE, Preet Vihar,  
Delhi- 110092
09. Smt. Sugandh Sharma,  
Education Officer,  
CBSE,  
17, Rouse Avenue,  
New Delhi- 110002
10. Smt. Radha Mahalakshmi  
Education Officer,  
CBSE,  
17, Rouse Avenue,  
New Delhi- 110002
11. Shri Joseph Emmanuel,  
JS/OSD (AIPMT),  
CBSE,  
Preet Vihar,  
Delhi.
12. Shri U.C Bodh,  
Deputy Secretary (Affln.)  
CBSE, Preet Vihar,  
Delhi.
13. Shri R. P Sharma,  
Consultant,  
CBSE,  
17, Rouse Avenue,  
New Delhi- 110002
14. Dr. Biswajit Saha,  
P.O (Vocational),  
CBSE, Preet Vihar, Delhi.
15. Sh. S.P Rana,  
Deputy Secretary (A&V),  
CBSE, Preet Vihar,  
Delhi.
16. Shri Harish Sharma,  
Sr. A.O  
CBSE, Preet Vihar,  
Delhi.

17. Shri. Naveen Maini,  
Programme Officer,  
CBSE,  
17, Rouse Avenue,  
New Delhi- 110002



**MINUTES/RECOMMENDATIONS OF THE 3<sup>RD</sup> ADVISORY AND IMPLEMENTATION COMMITTEE MEETING HELD ON 27<sup>TH</sup> JULY 2012 FOR CONDUCT OF CENTRAL TEACHER ELIGIBILITY TEST (CTET)-NOVEMBER 2012 EXAMINATION AT 11.00 A.M. IN THE CONFERENCE HALL, SECOND FLOOR, SHIKSHA KENDRA, PREET VIHAR, NEW DELHI.**

**BACKGROUND**

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 (**Annexure-1**) has conveyed the approval of Hon'ble HRM that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

The Chairman, CBSE has constituted an Advisory and Implementation Committee of Central Teacher Eligibility Test comprising of the following members from all the stakeholders i.e. representatives from MHRD, Govt. of NCT of Delhi, Chandigarh Administration, Andaman & Nicobar Administration, Dadra & Nagar Haveli Administration, KVS, JNV, CTSA, and Principal of Private/Public School and reputed Educationists to consider and recommend on all matters for the smooth conduct of the Test.

The Board has proposed to hold the 3<sup>rd</sup> CTET Examination on 18<sup>th</sup> November, 2012 (Sunday). Accordingly the Chairman, CBSE has called the 3<sup>rd</sup> Meeting of the Advisory and Implementation Committee which was held on 27<sup>th</sup> July, 2012 at 11.00 A.M. in the Conference Hall, 2<sup>nd</sup> Floor, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi for discussion and consideration on the status report of CTET –JAN 2012, Information Bulletin of CTET – NOV 2012 and to decide issues / modalities for the conduct of CTET- NOV 2012 Examination. The meeting was also attended by the Head of Divisions of the Board.

**ISSUE UNDER CONSIDERATION**

The issue under consideration is the Agenda and Recommendation of the 2<sup>nd</sup> Advisory & implementation Committee meeting held on 11.10.2011. The following was the agenda for the meeting:

- Item-i Minutes of 2<sup>nd</sup> advisory & implementation committee for approval and signature(**Annexure-2**);
- Item-ii Brief status report on CTET – JAN 2012(**Annexure-3**);
- Item-iii CTET – NOV 2012 Information Bulletin(**Annexure-4**);
- Item-iv Advertisement for CTET-NOV 2012(**Annexure-5**);
- Item-v To consider the language medium for conduct of CTET exam
- Item-vi To seek only on-line application for CTET-NOV 2012
- Item-vii To consider whether to conduct CTET examination on-line also and;

Any other item with the permission of the Chair.

The Advisory and the Implementation Committee after due consideration and deliberation on the (i) Brief Report of CTET-NOV 2012, (ii) Provisions of RTE Act-2009, (iii) NCTE Guidelines dated 11.02.2011 regarding conduct of Teacher Eligibility Test by the respective State/UT Government, (iv) NCTE Gazette Notification dated 23.08.2010 and 29.07.2011, regarding minimum eligibility criteria for appointment of teacher under RTE Act-2009, (v) Minutes of 2<sup>nd</sup> Advisory & Implementation Committee, (vi) Draft Information Bulletin and Application Form for CTET-Jan 2012 and (vii) Press Advertisement for CTET-Jan 2012 made the following recommendations;

1. The committee ratified the decision to conduct the CTET on 18<sup>th</sup> Nov. 2012.
2. The Committee approved the Draft CTET-NOV 2012 Information Bulletin and Application Form along with the changes, addition and deletion of examination centre cities and the Press Advertisement for CTET-NOV 2012.
3. The Committee approved to continue the Scheme and Pattern of Examination for CTET i.e. the examination will have 150 MCQ,s without any negative marking. However the Committee also recommended that CBSE should write to MHRD and NCTE to consider increasing the present time duration of 1:30 hrs so that the candidates have sufficient time to answer the question.
4. The Committee after analyzing the result of CTET-JAN 2012 recommended that an item analysis of response marked by the candidates against all the questions may be done and questions from areas of syllabus where the response of the candidates has not been satisfactory may be re-assessed.
5. The Committee recommended for seeking only on-line applications for CTET-NOV 2012 Examination and desired that CBSE may open facilitation centres in the country to assist candidates who face problems in submitting their online applications.
6. The committee recommended the following fee structure for CTET- NOV 2012 proposed in CTET-NOV 2012 Information Bulletin.

CATEGORY	Only Paper – I or II	Both Paper – I & II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Diff. Abled Person	Rs.250/-	Rs.400/-

7. Committee ratified the Minutes of 2<sup>nd</sup> Advisory & Implementation Committee meeting held on 11.10.2012.

### **RATIFICATION**

The Governing Body may kindly consider and ratify the Minutes of the 3<sup>rd</sup> Advisory & Implementation Committee meeting (**Anexure-6**) for the conduct of Central Teacher Eligibility Test – NOV 2012 to be held on 18.11.2012.

P.1-2/2011-EE-4  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy

New Delhi, dated 28<sup>th</sup> February, 2011.

To

The Chairman,  
Central Board of Secondary Education,  
No.2, Community Centre,  
Preet Vihar,  
New Delhi-110092.

Subject: Appointing CBSE as the Examining Body for conducting of Teacher Eligibility Test on behalf of Central Government.

Sir,

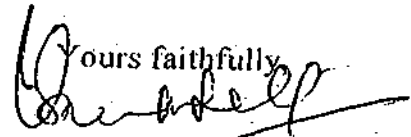
In accordance with the provisions of sub-section (1) of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) had vide Notification dated 23<sup>rd</sup> August, 2010 laid down the minimum qualification for a person to be eligible for appointment as a teacher in classes I – VIII. It had been interalia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE.

2. The NCTE has issued guidelines for conduct of TET on 11.2.2011, a copy of which can be downloaded from the website [www.education.nic.in](http://www.education.nic.in). The TET conducted by the Central Government shall apply to schools under the Central Government and UTs without legislature. Further, Managements of schools affiliated to Boards such as CBSE, ICSE etc may also opt for the TET conducted by the Central Government.

3. In the light of the above, it has been decided with the approval of Hon'ble HRM that the Central Board of Secondary Education (CBSE) shall be the examining body for conducting the TET on behalf of the Central Government.

4. You are requested to kindly intimate your formal approval and take suitable action for conducting of TET.

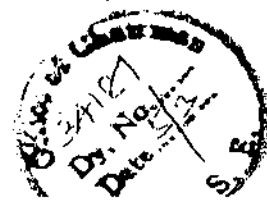
Yours faithfully,



(Vikram Sahay)

Director

Telefax: 23381470



## Minutes of the 2<sup>nd</sup> Advisory and Implementation Committee

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 has conveyed the approval of Hon'ble HRM that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

The Chairman, CBSE has constituted an Advisory and Implementation Committee comprising of the following members from all the stakeholders i.e. representatives from MHRD, Chandigarh Administration, Andaman & Nicobar Administration, KVS, JNV, CTSA, and Principal of Private/Public School and reputed Educationists.

1. Commissioner, KVS, New Delhi.
2. Commissioner, NVS, New Delhi.
3. Director, CTSA, New Delhi.
4. Director, Directorate of Education, Andaman & Nicobar Islands.
5. Dr. Surender S. Dahiya, Director, SIE, Chandigarh.
6. Director, NCERT, New Delhi.
7. Shri Vikram Sahay, Director, MHRD, New Delhi.
8. Prof. Anita Rampal, CIE, Delhi University, Delhi.
9. Mrs. Usha Ram, Principal, Laxman Public School, New Delhi.
10. Prof. C. K Saluja, (Retd.) CIE, Delhi University, Delhi.

The first meeting of the Advisory & Implementation Committee was held on 1<sup>st</sup> April, 2011 to consider and approve the Information Bulletin of CTET - 2011 and to decide other modalities for the conduct of CTET. The Central Teacher Eligibility Test (CTET) - June 2011 was accordingly held on 26.06.2011 as per the recommendations of the Advisory & Implementation Committee.

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 12.09.2011 has conveyed its concurrence for holding the 2<sup>nd</sup> CTET as per the convenience of CBSE. Accordingly, Chairman, CBSE has decided to hold the 2<sup>nd</sup> CTET Examination on 29<sup>th</sup> January, 2012 (Sunday). The Chairman, CBSE has called the 2<sup>nd</sup> meeting of the Advisory and Implementation Committee which was held on 11<sup>th</sup> October, 2011 at 11.00 a.m. in the Conference Hall, 1<sup>st</sup> Floor, CBSE, Shiksha Sadan, 17, Rouse Avenue, New Delhi for discussion and consideration on the status report of CTET - June 2011, Information Bulletin of CTET - Jan 2012 and to decide other issues / modalities for the conduct of CTET-2012. The meeting was also attended by the Head of Divisions of the Board. The following was the agenda for the meeting:

- |         |   |
|---------|---|
| Item-i  | Brief status Report on CTET - June 2011   |
| Item-ii | Minutes of 1 <sup>st</sup> Advisory & Implementation Committee for approval / signature |

- Item-iii CTET – Jan 2012 Information Bulletin and Application Form
- Item-iv Advertisement for CTET-Jan 2012
- Item-v Ex-post facto approval for permitting amenuensis for visually impaired and physically handicapped candidates and thirty minutes additional time for visually impaired candidates as per the orders of Hon'ble High Court of Delhi
- Item-v Ex-post facto approval for permitting B.Com. candidates to appear in CTET-Jun 2011
- Item-vi Ex-post facto approval for inclusion of Sanskrit as one of the language option for CTET-Jun 2011
- Item-vii Creation of post for setting up CTET unit
- Item-viii Issue of duplicate certificate/marks statement on payment of normal fee of Rs.200/- and additional urgent fee of Rs.200/- for issuing certificate in 48 hours (excluding public holidays).

Any other item with the permission of the Chair.

The Advisory and the Implementation Committee after due consideration and deliberation on the (i) Brief Report of CTET – Jan 2012, (ii) Provisions of RTE Act-2009, (iii) NCTE Guidelines dated 11.02.2011 regarding conduct of Teacher Eligibility Test by the respective State/UT Government, (iv) NCTE Gazette Notification dated 23.08.2010 and 29.07.2011, regarding minimum eligibility criteria for appointment of teacher under RTE Act-2009, (v) NCTE Notification dated 04.05.2011 regarding inclusion of B.Com. candidates, (vi) Press Note/Judgement of Hon'ble High Court of Delhi regarding special arrangement for visually impaired candidates in W.P.(C) 4486/2011 & CM Nos.9125-26/2011 in Score Foundation & Ors. Vs. CBSE, (vii) Inclusion of Sanskrit as one of the Languages for CTET-Jun 2011 as per the orders of Hon'ble High Court of Delhi in the W.P.(C) 3307/2011 & CM No.7301/2011 in Sohan Kumar & Ors. Vs. CBSE, (viii) Proposal for creation of post, (ix) Minutes of 1<sup>st</sup> Advisory & Implementation Committee, (x) Draft Information Bulletin and Application Form for CTET-Jan 2012 and (xi) Press Advertisement for CTET-Jan 2012 made the following recommendations;

1. The Committee approved the Draft CTET –Jan 2012 Information Bulletin and Application Form along with the changes, addition and deletion of examination centre cities and the Press Advertisement for CTET –Jan 2012.
2. The committee approved to continue the Scheme and Pattern of Examination for CTET i.e. the examination will be of 1:30 Hrs each and will have 150 MCQs without any negative marking.

3. The committee recommended that as per the existing NCTE guidelines for all categories candidates securing 60% and above marks may be issued CTET qualified certificate. Marks Statement of CTET may be issued for all candidates who appeared in the examination.
4. To print 5,00,000 Information Bulletins and Application Forms CTET -Jan 2012 (4,00,000 for General/OBC + 1,00,000 for SC/ST/Differently abled Persons).
5. To call on-line applications along with offline applications.
6. The cost of offline Bulletin (including examination fee) and examination fees for online applicants for General/OBC category was to be Rs.500/- and for SC/ST/Differently abled Persons was Rs.250/-.
7. Approved the Minutes of 1<sup>st</sup> Advisory & Implementation Committee meeting held on 01.04.2011.
8. To create following posts for making a permanent set up for conduct of CTET Examination on the lines of AIEEE Unit and AIPMT since the CTET Examination is to be conducted twice in a year in future.

S.No.	Designation	Pay Scale	No. of Post
1	Director (CTET)/ Joint Secretary/ Deputy Secretary	PB-4 Rs.37400-67000 + GP Rs. 8700/ PB-3 Rs.15600-39100 + GP Rs. 7600	01
2	Assistant Secretary	PB-3 Rs.15600-39100 + GP Rs.6600	02
3	Programmer	PB-3 Rs.15600-39100 + GP Rs.6600	01
4	Assistant Programmer	PB-2 Rs.9300-34800 + GP Rs.4600	01
5	Junior Accounts Officer	PB-2 Rs.9300-34800 + GP Rs.4600	01
6	Section Officer	PB-2 Rs.9300-34800 + GP Rs.4600	03
7	Personal Assistant	PB-2 Rs.9300-34800 + GP Rs.4200	02
8	Head Assistant	PB-2 Rs.9300-34800 + GP Rs.4200	05
9	Cashier	PB-1 Rs.5200-20200 + GP Rs.4200/2400	01
10	Assistant/ Junior Assistant	PB-1 Rs.5200-20200 + GP Rs. 2400/1900	08
11	Stenographer	PB-1 Rs.5200-20200 + GP Rs.2400	02
12	Daftri	PB-1 Rs.5200-20200 + GP Rs.1800	02
13	Peon	PB-1 Rs.5200-20200 + GP Rs.1800	03

9. Recommended ex-post facto for inclusion of Sanskrit as one of the languages for CTET examination.
10. Recommended ex-post facto for inclusion of B.Com. candidates in CTET -June 2011 examination.
11. Recommended ex-post facto for providing amanuensis to blind & physically candidates and 30 minutes additional time to visually impaired candidates.
12. Recommended for issue of duplicate certificate/marks statement on payment of normal fee of Rs.200/- and additional urgent fee of Rs.200/- for issuing certificate in 48 hours (excluding public holidays).

  
(Vineet Joshi)  
Chairman CBSE

**CENTRAL TEACHER ELIGIBILITY TEST (CTET)**  
**conducted by**  
**Central Board of Secondary Education, Delhi**  
**Brief Report**

**Background and Rationale**

The implementation of right of children to free and compulsory education (RTE) Act – 2009 requires the recruitment of a large number of teachers across country in a time-bound manner. In spite of the enormity of the task, it is desirable to ensure that quality requirement for recruitment of teachers is not diluted at any cost. It is, therefore, necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of Teaching of the primary and upper primary level. As such, in accordance to the provisions of Sub-Section 1 of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) vide Notification dated 23.08.2010 had laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. It had been inter-alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Govt. in accordance with the Guidelines framed by the NCTE.

Accordingly, Deptt. of Sch. Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 has conveyed the approval that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

- i) The CTET shall apply to schools of the Central Govt. (KVS, NVS, Tibetan Schools, etc.) and schools under the administrative control of UT of Chandigarh and Andaman & Nicobar Islands, Dadra & Nagar Haveli and Daman & Diu.
- ii) CTET may also apply to the unaided private schools, who may exercise the option of considering the CTET.
- iii) Schools owned and managed by the STATE Govt. /local bodies and aided Schools shall consider the TET conducted by the State Govt. However, a State Govt. can also consider the CTET if it decides not to conduct the State TET.

The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under:

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the government lays emphasis on teacher quality

The question papers contained 150 multiple choice questions each carrying one marks, (01 mark) without negative marking. The duration for examination was 1 ½ hours. The brief details of the papers held are as follows:



**Paper –I (For classes I to V) Primary Stage****Paper-II (For classes VI to VIII) Elementary Stage**

1	Child Development & Pedagogy	30 MCQs	Child Development & Pedagogy	30 MCQs
2	Mathematics	30 MCQs	For Mathematics and Science teacher: Mathematics and Science or For Social Studies/Social Science teacher: Social Science	60 MCQs
3	Environmental Studies	30 MCQs		
4	Language I	30 MCQs	Language I	30 MCQs
5	Language II	30 MCQs	Language II	30 MCQs

The **CTET – JUN 2011** received tremendous response from the candidates, and 7,94,080 candidates were enrolled for the **FIRST EXAMINATION**, which was conducted on **26.06.2011** at **1178** centers across 84 cities in India and 02 cities abroad. For the **SECOND CTET-JANUARY 2012 EXAMINATION** which was successfully conducted on **29.01.2012 & 05.05.2012** at 1269 Centers in 72 cities across the country and 2 cities abroad, 861231 candidates were registered. Brief details are as follows:

Candidates	CTET-JUNE 2011		CTET-JANUARY 2012	
	Paper-I	Paper-II	Paper-I	Paper-II
Registered	668880	636907	483304	679748
Appeared	599754	568490	400775	584477

A special exam only for the domicile candidates of UT of Dadra & Nagar Haveli and Daman & Diu was also held on 05.05.2012. A total of 3013 candidates were registered out of which 2786 appeared in the test and 31 candidates scored more than 60% marks in Paper-I and/or Paper II in the examination.

The result was declared on 26<sup>th</sup> July, 2011 and 6<sup>th</sup> March, 2012 & 29<sup>th</sup> May 2012 and was put on Board's website [www.cbse.nic.in](http://www.cbse.nic.in). as well as on following National Academy Depository (NAD) portals:

<http://www.nad.co.in>

<https://nad.ndml.in/NAD/> or [www.ndml.in](http://www.ndml.in)

The no. of candidates with more than 60% score is as under:

	CTET-June 2011	CTET-January 2012
Paper I	- 54748	21402
Paper II	- 43171	37561

A person who scores 60% or more in the CTET exam are considered as CTET qualified. School managements (Government, local Bodies, government aided and unaided) may consider giving concessions to persons belonging to SC/ST, OBC, differently abled persons, etc., in accordance with their extant reservation policy.

State-wise result is enclosed as Annexures.

STATE.....	MALE				FEMALE				TOTAL			
	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL
AL ARUNACHAL	94	68	3	4.41	164	113	2	1.77	258	181	5	2.76
AM ASSAM	260	179	11	6.15	513	375	35	9.33	773	554	46	8.30
AN ANDAMAN & NICOBAR	617	519	16	3.08	1003	818	21	2.57	1620	1337	37	2.77
AP ANDHRA PRADESH	1613	1264	39	3.09	2018	1491	111	7.44	3631	2755	150	5.44
BR BIHAR	3977	3517	228	6.48	2342	1974	142	7.19	6319	5491	370	6.74
CG CHATTISGARH	5272	4603	347	7.54	3909	3192	219	6.86	9181	7795	566	7.26
CH CHANDIGARH	---	---	---	---	---	---	---	---	---	---	---	---
DD DAMAN & DIU (UT)	53	44	1	2.27	320	288	4	1.39	373	332	5	1.51
DL DELHI	12150	10648	988	9.28	42872	38072	3798	9.98	55022	48720	4786	9.82
DN DADRA & NAGAR	410	363	1	.28	617	529	8	1.51	1027	892	9	1.01
FS FOREIGN	5	4	1	25.00	26	19	4	21.05	31	23	5	21.74
GO GOA	131	87	6	6.90	234	162	18	11.11	365	249	24	9.64
GT GUJARAT	5450	4573	121	2.65	5646	4680	180	3.85	11096	9253	301	3.25
HA HARYANA	21189	19058	1126	5.91	32115	28537	1911	6.70	53304	47595	3037	6.38
HP HIMACHAL PRADESH	247	192	18	9.38	553	413	32	7.75	800	605	50	8.26
JH JHARKHAND	9412	8462	347	4.10	5534	4774	142	2.97	14946	13236	489	3.69
JK JAMMU & KASHMIR	354	285	15	5.26	656	512	18	3.52	1010	797	33	4.14
KK KARNATAKA	643	513	21	4.09	1363	1124	119	10.59	2006	1637	140	8.55
KL KERALA	1490	1241	108	8.70	15668	12989	1445	11.12	17158	14230	1553	10.91
LD LAKSHADWEEP (UT)	150	132	2	1.52	385	350	7	2.00	535	482	9	1.87
MG MEGHALAYA	21	16	1	6.25	87	69	5	7.25	108	85	6	7.06
MN MANIPUR	---	---	---	---	---	---	---	---	---	---	---	---
MP MADHYA PRADESH	7683	6586	328	4.98	5616	4527	269	5.94	13299	11113	597	5.37
MR MAHARASHTRA	41774	34137	474	1.39	37174	30574	542	1.77	78948	64711	1016	1.57
MZ MIZORAM	11	8	2	25.00	8	6	1	16.67	19	14	3	21.43
NL NAGALAND	38	21	---	---	75	58	2	3.45	113	79	2	2.53
OR ORISSA	367	304	26	8.55	443	367	34	9.26	810	671	60	8.94
PB PUNJAB	---	---	---	---	---	---	---	---	---	---	---	---
PO PONDICHERRY (UT)	362	309	10	3.24	817	724	30	4.14	1179	1033	40	3.87
RJ RAJASTHAN	40901	34229	2031	5.93	25639	20314	1278	6.29	66540	54543	3309	6.07
SM SIKKIM	43	35	---	---	102	86	2	2.33	145	121	2	1.65
TA TRIPURA	27	19	3	15.79	45	31	3	9.68	72	50	6	12.00
TN TAMIL NADU	2072	1621	54	3.33	6727	5504	333	6.05	8799	7125	387	5.43
UK UTTARAKHAND	---	---	---	---	---	---	---	---	---	---	---	---
UP UTTAR PRADESH	50032	40104	1582	3.94	46325	35618	1963	5.51	96357	75722	3545	4.68
WB WEST BENGAL	1810	1459	47	3.22	1306	1036	66	6.37	3116	2495	113	4.53
YY TOTAL	208658	174600	7957	4.56	240302	199326	12744	6.39	448960	373926	20701	5.54

STATE.....	MALE				FEMALE				TOTAL			
	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL
AL ARUNACHAL	140	101	10	9.90	229	160	5	3.13	369	261	15	5.75
AM ASSAM	492	357	39	10.92	834	605	60	9.92	1326	962	99	10.29
AN ANDAMAN & NICOBAR	448	373	5	1.34	1148	1016	35	3.44	1596	1389	40	2.88
AP ANDHRA PRADESH	5066	4267	138	3.23	4119	3265	248	7.60	9185	7532	386	5.12
BR BIHAR	10340	9552	695	7.28	4464	3902	360	9.23	14804	13454	1055	7.84
CG CHATTISGARH	4925	4334	231	5.33	4480	3736	224	6.00	9405	8070	455	5.64
CH CHANDIGARH	---	---	---	---	---	---	---	---	---	---	---	---
DD DAMAN & DIU (UT)	67	54	---	---	205	171	12	7.02	272	225	12	5.33
DL DELHI	13074	11360	1122	9.88	44738	39012	4773	12.23	57812	50372	5895	11.70
DN DADRA & NAGAR	268	226	2	.88	334	266	7	2.63	602	492	9	1.83
FS FOREIGN	5	5	1	20.00	29	18	3	16.67	34	23	4	17.39
GO GOA	124	82	10	12.20	292	208	21	10.10	416	290	31	10.69
GT GUJARAT	3177	2623	158	6.02	3406	2780	227	8.17	6583	5403	385	7.13
HA HARYANA	24781	22368	1679	7.51	46519	41741	3354	8.04	71300	64109	5033	7.85
HP HIMACHAL PRADESH	1111	976	54	5.53	1970	1683	105	6.24	3081	2659	159	5.98
JH JHARKHAND	12537	11514	521	4.52	7359	6502	368	5.66	19896	18016	889	4.93
JK JAMMU & KASHMIR	901	756	29	3.84	1303	1047	66	6.30	2204	1803	95	5.27
KK KARNATAKA	747	597	47	7.87	1610	1294	189	14.61	2357	1891	236	12.48
KL KERALA	1890	1581	285	18.03	19079	16054	2273	14.16	20969	17635	2558	14.51
LD LAKSHADWEEP (UT)	195	177	6	3.39	400	372	4	1.08	595	549	10	1.82
MG MEGHALAYA	34	22	2	9.09	107	78	7	8.97	141	100	9	9.00
MN MANIPUR	---	---	---	---	---	---	---	---	---	---	---	---
MP MADHYA PRADESH	14597	12867	507	3.94	10974	9166	532	5.80	25571	22033	1039	4.72
MR MAHARASHTRA	18786	15081	554	3.67	17009	13406	555	4.14	35795	28487	1109	3.89
MZ MIZORAM	21	14	3	21.43	14	10	3	30.00	35	24	6	25.00
NL NAGALAND	52	34	2	5.88	65	49	1	2.04	117	83	3	3.61
OR ORISSA	442	367	52	14.17	584	500	63	12.60	1026	867	115	13.26
PB PUNJAB	---	---	---	---	---	---	---	---	---	---	---	---
PO PONDICHERRY (UT)	430	347	11	3.17	730	614	23	3.75	1160	961	34	3.54
RJ RAJASTHAN	50645	44487	2536	5.70	28129	22810	1730	7.58	78774	67297	4266	6.34
SM SIKKIM	26	20	2	10.00	56	35	---	---	82	55	2	3.64
TA TRIPURA	59	43	6	13.95	77	58	3	5.17	136	101	9	8.91
TN TAMIL NADU	2732	2143	87	4.06	6757	5492	311	5.66	9489	7635	398	5.21
UK UTTARAKHAND	---	---	---	---	---	---	---	---	---	---	---	---
UP UTTAR PRADESH	125879	111890	4483	4.01	101473	86367	5539	6.41	227352	198257	10022	5.06
WB WEST BENGAL	4260	3536	145	4.10	2825	2321	198	8.53	7085	5857	343	5.86
YY TOTAL	298251	262154	13422	5.12	311318	264738	21299	8.05	609569	526892	34721	6.59

## CATEGORY

## CATEGORY WISE STATISTICS PAPER-I

CATEGORY	-----MALE-----				-----FEMALE-----				-----TOTAL-----			
	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL
GENERAL	59389	49675	3595	7.24	108640	90585	8205	9.06	168029	140260	11800	8.41
SCHEDULED CASTE	48534	39703	855	2.15	37068	29894	758	2.54	85602	69597	1613	2.32
SCHEDULED TRIBE	21375	17677	231	1.31	14519	11683	145	1.24	35894	29360	376	1.28
O B C	79239	67446	3269	4.85	79797	66937	3619	5.41	159036	134383	6888	5.13
NOT INDICATED	121	99	7	7.07	278	227	17	7.49	399	326	24	7.36
<b>TOTAL</b>	<b>208658</b>	<b>174600</b>	<b>7957</b>	<b>4.56</b>	<b>240302</b>	<b>199326</b>	<b>12744</b>	<b>6.39</b>	<b>448960</b>	<b>373926</b>	<b>20701</b>	<b>5.54</b>

## CATEGORY WISE STATISTICS PAPER-II

GENERAL	90024	78950	6820	8.64	157599	135228	14434	10.67	247623	214178	21254	9.92
SCHEDULED CASTE	71948	62259	1336	2.15	43589	35719	1181	3.31	115537	97978	2517	2.57
SCHEDULED TRIBE	20364	17266	280	1.62	11944	9591	237	2.47	32308	26857	517	1.93
O B C	115701	103501	4970	4.80	97775	83852	5404	6.44	213476	187353	10374	5.54
NOT INDICATED	214	178	16	8.99	411	348	43	12.36	625	526	59	11.22
<b>TOTAL</b>	<b>298251</b>	<b>262154</b>	<b>13422</b>	<b>5.12</b>	<b>311318</b>	<b>264738</b>	<b>21299</b>	<b>8.05</b>	<b>609569</b>	<b>526892</b>	<b>34721</b>	<b>6.59</b>

CBSE-CTET JUNE 2011  
CATEGORY

CATEGORY/SUB-CATEGORY WISE STATISTICS PAPER-I

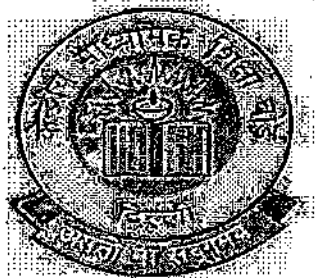
	----DIFFERENTLY ABLED-----				---NOT DIFFERENTLY ABLED---				-----TOTAL-----			
	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL	REGD.	APPD	QUAL	%QUAL
GENERAL	8991	8063	479	5.94	274359	247171	35271	14.27	283350	255234	35750	14.01
SCHEDULED CASTE	5255	4616	53	1.15	109763	96221	3550	3.69	115018	100837	3603	3.57
SCHEDULED TRIBE	1078	883	6	.68	35444	29552	509	1.72	36522	30435	515	1.69
O B C	8800	8003	260	3.25	224909	204998	14606	7.12	233709	213001	14866	6.98
NOT INDICATED	95	84	4	4.76	186	163	10	6.13	281	247	14	5.67
<b>TOTAL</b>	<b>24219</b>	<b>21649</b>	<b>802</b>	<b>3.70</b>	<b>644661</b>	<b>578105</b>	<b>53946</b>	<b>9.33</b>	<b>668880</b>	<b>599754</b>	<b>54748</b>	<b>9.13</b>

CATEGORY/SUB-CATEGORY WISE STATISTICS PAPER-II

GENERAL	8745	7802	401	5.14	274331	246625	29517	11.97	283076	254427	29918	11.76
SCHEDULED CASTE	5257	4641	34	.73	101533	88355	2351	2.66	106790	92996	2385	2.56
SCHEDULED TRIBE	952	755	2	.26	26599	21057	387	1.84	27551	21812	389	1.78
O B C	8442	7632	186	2.44	210830	191437	10282	5.37	219272	199069	10468	5.26
NOT INDICATED	59	51	2	3.92	159	135	9	6.67	218	186	11	5.91
<b>TOTAL</b>	<b>23455</b>	<b>20881</b>	<b>625</b>	<b>2.99</b>	<b>613452</b>	<b>547609</b>	<b>42546</b>	<b>7.77</b>	<b>636907</b>	<b>568490</b>	<b>43171</b>	<b>7.59</b>

**CENTRAL BOARD OF SECONDARY EDUCATION, DELHI**  
**CENTRAL TEACHER ELIGIBILITY TEST**

Date for Submission of On-Line Application: 01.08.2012 to 31.08.2012  
Last date for submission of On-line Application: 31.08.2012  
Last date for receipt of confirmation page in the CBSE Office: 07.09.2012  
(By Registered/Speed post only)



**CTET- NOV 2012**  
**INFORMATION BULLETIN**

**Date of Examination: 18.11.2012**

**CONDUCTED BY:**  
**CENTRAL BOARD OF SECONDARY EDUCATION, DELHI**  
**CENTRAL TEACHER ELIGIBILITY TEST UNIT**  
**A-1, SWASTHYA VIHAR, VIKAS MARG (OPP. METRO PILLAR No. 76), DELHI-110092**

#### IMPORTANT NOTES:

1. Candidates can apply for CTET-NOV 2012 'ON-LINE' through CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in) w.e.f. 01.08.2012 to 31.08.2012
2. For 'ON-LINE' SUBMISSION - [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)  
Candidates can apply 'ON-LINE' at Board's website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in). The candidate should supply all details while filling the Online Form. Candidates are required to take a print out of the computer generated Confirmation Page with Registration Number after successful submission of data. The Confirmation page is sent to CBSE. Candidates should pay the following fee:

#### Fees for CTET-NOV 2012 Examination

CATEGORY	Only Paper - I or II	Both Paper - I & II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Diff. Abled Person	Rs.250/-	Rs.400/-

The fee can be remitted in the following ways:

- By Demand Draft in favour of Secretary, Central Board of Secondary Education, Delhi drawn on any Nationalized Bank payable at Delhi. Write your Registration Number, Name, Address, Mobile No. on the back side of Demand Draft.
3. Please ensure before dispatching the Confirmation Page that:-
    - The candidate has signed the Confirmation Page at the specified place;
    - The candidate has pasted the recent passport size photograph on the space earmarked for it;
    - The candidate has attached the Demand Draft of the required fee. Write your Registration Number, Name, Address, Mobile No. on the back side of Demand Draft.
    - The candidate has kept a photocopy of the Confirmation Page for use as reference for future correspondence.

The Confirmation Page must be dispatched in an Envelope of size 12"x9" only and Superscribing "APPLICATION FOR CTET- NOV 2012".

4. The Confirmation Page, complete in all respect, along with Demand Draft should be sent through Registered/Speed Post only so as to reach positively by 07.09.2012 in the CBSE office addressed to;

THE ASSISTANT SECRETARY (CTET),  
CENTRAL BOARD OF SECONDARY EDUCATION,  
A-1, SWASTHYA VIHAR, VIKAS MARG (Opp. Metro Pillar-76),  
NEW DELHI-110 092

5. The Confirmation Page, sent by courier shall be rejected. The Confirmation Page shall not be received personally. CBSE will not be responsible for non-receipt of Confirmation page due to any transit/postal loss.

**Note:** 7 days grace time i.e. up to 14.09.2012 for receipt of Confirmation Page will be allowed to the candidates belonging to remote areas viz. Arunachal Pradesh, Assam, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Lahaul and Spiti District and Pangri sub division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island, Lakshadweep and Foreign country.

6. Information regarding receipt of applications in the CTET Unit of the CBSE will be put on the Board's website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in). The candidates can check the receipt of their Application status on the website after 5.10.2012.

The candidates shall be permitted to make on-line correction if any in their following particulars only i.e. name, father and mother name, date of birth, category, differently abled category, address of correspondence and the name of the Institution/College/University from where he/she has obtained his/her degree/diploma in Education from 08.10.2012 to 19.10.2012.

In case the application of the candidate is not shown as received on CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in) after 05.10.2012, the candidate should approach the Assistant Secretary, CTET Unit, CBSE between 10:00 A.M to 5:00 P.M from 08.10.2012 to 19.10.2012 giving details of the Post Office, Date of Dispatch, Original Receipt of Postal Dispatch, Photostat Copy of the Confirmation Page and Demand Draft, one photograph (as pasted on the Confirmation Page).

The candidates may download his/her admit card from CBSE website from 01.11.2012 onwards and appear for the examination at the given Centre.

7. For latest updates, please check at Board's website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)

**Address for sending complete Confirmation Page by SPEEDPOST / REGISTERED POST.**

**TO,**

**THE ASSISTANT SECRETARY (CTET),  
CENTRAL BOARD OF SECONDARY EDUCATION,  
A-1, SWASTHYA VIHAR, VIKAS MARG (Opp. Metro Pillar-76),  
NEW DELHI-110 092**

**CBSE will not be responsible for non-receipt of Confirmation page due to any transit/postal loss:**

**THE CONFIRMATION PAGE SENT BY COURIER SHALL NOT BE ACCEPTED.**

**CONTACT NO. 011-22527647, 22527649, 22527643 (FAX)  
Email: [ctet@cbse.gov.in](mailto:ctet@cbse.gov.in)**

**The candidate must retain a photocopy of his/her filled in Confirmation Page, Original Receipt of Postal Dispatch and photocopy of Demand Draft for future correspondence.**

**Qualifying the CTET would not confer a right on any person for Recruitment/Employment as it is only one of the eligibility criteria for appointment.**

**Board Website : [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)**



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## 1. BACKGROUND AND RATIONALE

In accordance with the provisions of sub-section (1) of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) had vide Notification dated 23<sup>rd</sup> August, 2010 and 29<sup>th</sup> July, 2011 laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. It had been inter alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE.

The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under:

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality

**The Ministry of Human Resource Development, Govt. of India has entrusted the responsibility of conducting the Central Teacher Eligibility Test (CTET) to the Central Board of Secondary Education Delhi.**

## 2. SHORT TITLE

These rules will be called as "Central Teacher Eligibility Test Rules, 2011" (CTET).

## 3. DEFINITIONS

- i) "Government" means "Government of India".
- ii) "Ministry" means "Ministry of Human Resource Development, New Delhi".
- iii) "Board" means "Central Board of Secondary Education, Delhi".
- iv) "School" for this purpose means any school affiliated with CBSE.
- v) "CTET" means "Central Teacher Eligibility Test".
- vi) "Qualifying Examination" means "Examination on the result of which the candidate becomes eligible to apply for Central Teacher Eligibility Test.
- vii) "Rules" mean "The rules specified by the Central Board of Secondary Education for the conduct of CTET under the directive of Ministry of Human Resource Development, Govt. of India, New Delhi".
- viii) "Schedule Castes" means "Scheduled Castes as specified and laid down by the Government of India".
- ix) "Scheduled Tribes" means "Scheduled Tribes as specified and laid down by the Government of India".

- x) "Other Backward Classes (OBCs)" means "Other Backward Classes as specified and laid down by the Government of India or by the respective States/UTs as the case may be".
- xi) "Differently abled persons" means "Differently abled persons as specified and laid down by the Government of India or the respective States/UTs, as the case may be".
- xii) "Examining Body" means "Central Board of Secondary Education Delhi for conducting the Teacher Eligibility Test on behalf of the Central Government".

#### 4. SCHEDULE OF EXAMINATION

DATE OF EXAMINATION	PAPER	TIMING	DURATION
18.11.2012	PAPER - I	10.30 TO 12.00 HOURS	1.30 HOURS
18.11.2012	PAPER - II	13.30 TO 15.00 HOURS	1.30 HOURS

#### 5. MODE OF SUBMISSION OF APPLICATION

A candidate can apply for the Central Teacher Eligibility Test only On-line by logging on website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)

#### 6. ELIGIBILITY

The following persons are eligible for appearing in the CTET.

##### 6.1 Minimum Qualifications for becoming Teacher for Classes I-V: Primary Stage

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known)

OR

Senior Secondary (or its equivalent) with at least 45% marks and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year Bachelor of Elementary Education (B.El.Ed).

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2- year Diploma in Education (Special Education)\*.

OR

Graduation and passed or appearing in final year of two year Diploma in Elementary Education (by whatever name known).

##### 6.2 Minimum Qualifications for becoming Teacher for Classes VI-VIII: Elementary Stage

Graduation and passed or appearing in final year of 2-year Diploma in Elementary Education (by whatever name known).

OR

Graduation with at least 50% marks and passed or appearing in 1-year Bachelor in Education (B.Ed).

OR

Graduation with at least 45% marks and passed or appearing in 1- year Bachelor in Education (B.Ed), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard.

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year Bachelor in Elementary Education (B.El.Ed).

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year B.A/B.Sc.Ed or B.A.Ed/B.Sc.Ed.

OR

Graduation with at least 50% marks and passed or appearing in 1-year B.Ed. (Special Education)\*.

- 6.3 **Note: (i) Relaxation up to 5% in the qualifying marks in the minimum Educational Qualification for eligibility shall be allowed to the candidates belonging to reserved categories, such as SC/ST/OBC/Differently abled.**

(ii)\* Diploma/Degree Course in Teacher Education: For the purposes of this Notification, a diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.ED (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

(iii) Training to be undergone: A person with D.Ed (Special Education) or B.Ed (Special Education) qualification shall undergo, after appointment an NCTE recognized 6-month Special Programme in Elementary Education.

(iv) The minimum qualifications referred above apply to teachers of Languages, Social Studies/Social Science, Mathematics, Science etc. In respect of teachers for Physical Education, the minimum qualification norms for Physical Education teachers referred to in NCTE Regulation, dated 3<sup>rd</sup> November, 2001 (as amended from time to time) shall be applicable. For teachers of Art Education, Craft Education, Home Science, Work Education, etc. the existing eligibility norms prescribed by the State Governments and other school managements shall be applicable till such time the NCTE lays down the minimum qualifications in respect of such teachers.

(V) **The candidate not having any of the above qualification shall not be eligible for appearing in Central Teacher Eligibility Test.**

## **7. STRUCTURE AND CONTENT OF CTET**

All questions in CTET test will be Multiple Choice Questions (MCQs), each carrying one mark, with four alternatives out of which one answer will be correct. There will be no negative marking.

There will be two papers of CTET.

- (i) Paper I will be for a person who intends to be a teacher for classes I to V.

- (ii) Paper II will be for a person who intends to be a teacher for classes VI to VIII.

Note: A person who intends to be a teacher for both levels (classes I to V and classes VI to VIII) will have to appear in both the papers (Paper I and Paper II).

**7.1 Paper I (for classes I to V) Primary Stage : Duration of examination-one-and-a-half hours**  
**Structure and Content (All Compulsory): (Appendix 1)**

(i) Child Development and Pedagogy	30 MCQs	30 Marks
(ii) Language I	30 MCQs	30 Marks
(iii) Language II	30 MCQs	30 Marks
(iv) Mathematics	30 MCQs	30 Marks
(v) Environmental Studies	30 MCQs	30 Marks
<b>Total</b>	<b>150 MCQs</b>	<b>150 Marks</b>

**Nature and standard of questions:**

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning relevant to the age group of 6-11 years. They will focus on understanding the characteristics and needs of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The Test items in Language I will focus on the proficiencies related to the medium of instruction.  
The Test items in language II will focus on the elements of language, communication and comprehension abilities.  
Language II will be a language other than Language I. A candidate may choose any one language as Language I and other as Language II from the available language options and will be required to specify the same in the Confirmation Page.
- The Test items in Mathematics and Environmental Studies will focus on the concepts, problem solving abilities and pedagogical understanding of the subjects. In all these subject areas, the test items will be evenly distributed over different divisions of the syllabus of that subject prescribed for classes I – V by the NCERT/CBSE.
- The questions in the test for Paper I will be based on the topics prescribed in syllabus of the NCERT/CBSE for classes I – V but their difficulty standard as well as linkages, could be up to the Secondary stage.

**7.2 Paper II (for classes VI to VIII) Elementary Stage : Duration of examination – one-and-a-half hours  
Structure and Content (All Compulsory): (Appendix 1)**

(i) Child Development & Pedagogy(compulsory)	30 MCQs	30 Marks
(ii) Language I (compulsory)	30 MCQs	30 Marks
(iii) Language II (compulsory)	30 MCQs	30 Marks
(iv) (a) For Mathematics and Science teacher : Mathematics and Science	60 MCQs	60 Marks
(b) For Social Studies/Social Science teacher: Social Science	60 MCQs	60 Marks
(c) For any other teacher – either (a) or (b)		
<b>Total</b>	<b>150 MCQs</b>	<b>150 Marks</b>

**Nature and standard of questions:**

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning, relevant to the age group of 11-14 years. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The Test items in Language I will focus on the proficiencies related to the medium of instruction.  
The Test items in language II will focus on the elements of language, communication and comprehension abilities.  
Language II will be a language other than Language I. A candidate may choose any one language as Language I and other as Language II from the available language options and will be required to specify the same in the Confirmation Page.
- The Test items in Mathematics and Science, and Social Studies/Social Science will focus on the concepts, problem solving abilities and pedagogical understanding of the subjects. The test items of Mathematics and Science will of 30 marks each. The test items will be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes VI - VIII by the NCERT/CBSE.
- The questions in the test for Paper II will be based on the topics prescribed in syllabus of the NCERT/CBSE for classes VI - VIII but their difficulty standard as well as linkages, could be up to the Secondary stage.

**8. LANGUAGE OF THE QUESTION PAPER:**

The medium of question paper shall be either in English or in Hindi.

**9. QUALIFYING MARKS AND AWARD OF CTET CERTIFICATE**

The candidates appearing in CTET will be issued Marks Statement. The Candidates securing 60% and above marks will be issued Eligibility Certificate.

- (a) School Managements (Government, Local bodies, Government aided and unaided) may consider giving concessions to person belonging to SC/ST, OBC, differently abled persons, etc., in accordance with their extant reservation policy.
- (b) Qualifying the CTET would not confer a right on any person for recruitment/employment as it is only one of the eligibility criteria for appointment.

#### 10. APPLICABILITY

- i. The CTET shall apply to schools of the Central Government (KVS, NVS, Central Tibetan Schools, etc.) and schools under the administrative control of UT's of Chandigarh, Dadra & Nagar Haveli, Daman & Diu and Andaman & Nicobar Islands and NCT of Delhi.
- ii. CTET may also apply to the unaided private schools, who may exercise the option of considering the CTET.
- iii. Schools owned and managed by the State Government/local bodies and aided schools shall consider the TET conducted by the State Government. However, a State Government can also consider the CTET if it decides not to conduct the State TET.

#### 11. VALIDITY PERIOD OF CTET CERTIFICATE:

- 11.1 The Validity Period of CTET qualifying certificate for appointment will be seven years from the date of declaration of its result for all categories.
- 11.2 There is no restriction on the number of attempts a person can take for acquiring a CTET Certificate. A person who has qualified CTET may also appear again for improving his/her score.
- 11.3 A candidate can get a duplicate copy of Marks Statement or Eligibility Certificate by paying the following fees by way of Demand Draft in favour of "Secretary, Central Board of Secondary Education" drawn on any nationalized bank and payable at Delhi.

Time for issue of Duplicate documents	Amount
Normal course (within 2 weeks)	Rs.200/-
Within two working days	Rs.400/-

#### 12. EXAMINATION CENTRES

List of Examination Cities where the CTET will be conducted is given in **Appendix-III**. Candidates are required to give **THREE DIFFERENT OPTIONS** in order of their preference. While every effort will be made to allot a Centre in one of the places opted by the candidate, the Board reserves its discretion to allot a Centre other than that of Candidate's choice anywhere in India. Under no circumstances, the Centre once allotted shall be changed by the Board. In case the number of candidates in any of the notified City is very less for running the Examination Centre, the Board at its discretion may not conduct the Examination in that City and the Candidate who opted that city as 1<sup>st</sup> Choice may be allotted Examination Centres in other city opted as 2<sup>nd</sup> or 3<sup>rd</sup> choice.



**13. ADMIT CARD**

The candidates may download their admit cards from CBSE website from 01.11.2012 onwards and appear for the examination at the given Centre. In case of any discrepancy in the particulars of the candidate or his photograph and signatures mentioned in the admit card and Confirmation Page the candidate may immediately contact CBSE for necessary action.

In case the application of the candidate is not shown as received on CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in) by 05.10.2012, the candidate should approach the Assistant Secretary, CTET Unit, CBSE between 10:00 A.M to 5:00 P.M from 01.10.2012 to 19.10.2012 giving details of the Post Office, Date of Dispatch, Original Receipt of Postal Dispatch, Photostat Copy of the Confirmation Page and Demand Draft, one photograph (as pasted on the Confirmation Page). CBSE will not be responsible for non-receipt of Confirmation page due to any transit/postal loss:

**14. PROCEDURE FOR CONDUCT OF EXAMINATION AND USE OF OMR ANSWER SHEET**

Procedure for conduct of examination and instructions for use of the Test Booklet and OMR Answer Sheet are given in **Appendix-II**.

Candidates are advised to go through carefully before going for the Examination.

**15. THE EXAMINATION FEE FOR CENTRAL TEACHER ELEGIBILITY TEST:**

CATEGORY	Only Paper – I or II	Both Paper – I & II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Differently Abled Person	Rs.250/-	Rs.400/-

15.1 Instructions for Applying On-line and sending the Confirmation Page by post are given in **Appendix – V**. Candidates are advised to go through the instructions carefully before applying On-line through CBSE website.

- Request for change/correction in any particulars in the Confirmation Page shall not be entertained under any circumstances. **The Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular once filled in the Confirmation Page whatsoever the reasons may be.**
- Confirmation Page received without Demand Draft or after last date, or Confirmation Page sent through Courier will be summarily rejected.
- CBSE will not be responsible for non-receipt of Confirmation page or demand draft due to any transit/postal loss:

15.2 Fee once remitted shall not be refunded under any circumstances.

16. It is to be noted that if a candidate has been allowed to appear in the Central Teacher Eligibility Test it does not imply that the candidate's

eligibility has been verified. It does not vest any right with the candidate for appointment. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.

17. Furnishing of false, wrong or inaccurate information may lead to cancellation of the Test result, forfeiture of certificate and even prosecution in appropriate cases.
18. The machine - gradable Answer Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-assessment, re-evaluation or scrutiny of OMR Answer Sheets will be entertained. No correspondence in this regard will be entertained.
19. In accordance with the judgment of Hon'ble High Court of Delhi in W.P.(C) 4486/2011 & CM Nos. 9125-26/201, Amanuensis will be provided to the Blind & Physically Handicapped candidates. Additional time of 30 minutes will be provided only to the visually impaired candidates. The benefit to blind and physically disabled persons shall be given on the basis of disability certificate produced by the candidates at the time of examination. Such candidates are advised to request the centre superintendent for amanuensis one day before the examination in between 10:00 AM to 1:00 PM.
20. Eligibility Certificate will be sent to all the candidates securing 60% above marks by Speed Post. The CTET Marks Statement will be sent to the candidates by Post. CBSE will not be responsible for Non-receipt of Marks Statement or Eligibility Certificate by candidates due to transit/postal loss.
21. **WEEDING OUT RULES**  
The records of Central Teacher Eligibility Test including OMR Answer sheet is preserved upto three months from the date of declaration of result in accordance with CBSE Examination Bye-Laws.
22. **LEGAL JURISDICTION**  
All disputes pertaining to the conduct of CTET shall fall within the jurisdiction of Delhi only. The Secretary of the Board shall be the legal person in whose name the Board may sue or may be sued.

**CTET- NOV 2012  
STRUCTURE AND CONTENT OF SYLLABUS  
(Paper I and Paper II)**

**Paper I (for classes I to V) Primary Stage:**

**I. Child Development and Pedagogy**

**30 Questions**

- a) Child Development (Primary School Child) 15 Questions**
- Concept of development and its relationship with learning
  - Principles of the development of children
  - Influence of Heredity & Environment
  - Socialization processes: Social world & children (Teacher, Parents, Peers)
  - Piaget, Kohlberg and Vygotsky: constructs and critical perspectives
  - Concepts of child-centered and progressive education
  - Critical perspective of the construct of Intelligence
  - Multi Dimensional Intelligence
  - Language & Thought
  - Gender as a social construct; gender roles, gender-bias and educational practice
  - Individual differences among learners, understanding differences based on diversity of language, caste, gender, community, religion etc.
  - Distinction between Assessment for learning and assessment of learning; School-Based Assessment, Continuous & Comprehensive Evaluation: perspective and practice
  - Formulating appropriate questions for assessing readiness levels of learners; for enhancing learning and critical thinking in the classroom and for assessing learner achievement.
- b) Concept of Inclusive education and understanding children with special needs 5 Questions**
- Addressing learners from diverse backgrounds including disadvantaged and deprived
  - Addressing the needs of children with learning difficulties, 'impairment' etc.
  - Addressing the Talented, Creative, Specially abled Learners
- c) Learning and Pedagogy 10 Questions**

- How children think and learn; how and why children 'fail' to achieve success in school performance.
- Basic processes of teaching and learning; children's strategies of learning; learning as a social activity; social context of learning.
- Child as a problem solver and a 'scientific investigator'
- Alternative conceptions of learning in children, understanding children's 'errors' as significant steps in the learning process.
- Cognition & Emotions
- Motivation and learning
- Factors contributing to learning – personal & environmental

## **II. Language I.**

**30 Questions**

### **a) Language Comprehension**

**15 Questions**

Reading unseen passages – two passages one prose or drama and one poem with questions on comprehension, inference, grammar and verbal ability (Prose passage may be literary, scientific, narrative or discursive)

### **b) Pedagogy of Language Development**

**15 Questions**

- Learning and acquisition
- Principles of language Teaching
- Role of listening and speaking; function of language and how children use it as a tool
- Critical perspective on the role of grammar in learning a language for communicating ideas verbally and in written form
- Challenges of teaching language in a diverse classroom; language difficulties, errors and disorders
- Language Skills
- Evaluating language comprehension and proficiency: speaking, listening, reading and writing
- Teaching- learning materials: Textbook, multi-media materials, multilingual resource of the classroom
- Remedial Teaching

## **III. Language – II**

**30 Questions**

### **a) Comprehension**

**15 Questions**

Two unseen prose passages (discursive or literary or narrative or scientific) with question on comprehension, grammar and verbal ability

### **b) Pedagogy of Language Development**

**15 Questions**

- Learning and acquisition
- Principles of language Teaching
- Role of listening and speaking; function of language and how children use it as a tool

- Critical perspective on the role of grammar in learning a language for communicating ideas verbally and in written form;
- Challenges of teaching language in a diverse classroom; language difficulties, errors and disorders
- Language Skills
- Evaluating language comprehension and proficiency: speaking, listening, reading and writing
- Teaching – learning materials: Textbook, multi-media materials, multilingual resource of the classroom
- Remedial Teaching

#### **IV. Mathematics**

**30 Questions**

##### **a) Content**

**15 Questions**

- Geometry
- Shapes & Spatial Understanding
- Solids around Us
- Numbers
- Addition and Subtraction
- Multiplication
- Division
- Measurement
- Weight
- Time
- Volume
- Data Handling
- Patterns
- Money

##### **b) Pedagogical issues**

**15 Questions**

- Nature of Mathematics/Logical thinking; understanding children's thinking and reasoning patterns and strategies of making meaning and learning
- Place of Mathematics in Curriculum
- Language of Mathematics
- Community Mathematics
- Evaluation through formal and informal methods
- Problems of Teaching
- Error analysis and related aspects of learning and teaching
- Diagnostic and Remedial Teaching

#### **V. Environmental Studies**

**30 Questions**

##### **a) Content**

**15 Questions**

- I. Family and Friends:
  - 1.1 Relationships

- 1.2 Work and Play
- 1.3 Animals
- 1.4 Plants
- II. Food
- III. Shelter
- IV. Water
- V. Travel
- VI. Things We Make and Do

**b) Pedagogical Issues**

**15 Questions**

- Concept and scope of EVS
- Significance of EVS, integrated EVS
- Environmental Studies & Environmental Education
- Learning Principles
- Scope & relation to Science & Social Science
- Approaches of presenting concepts
- Activities
- Experimentation/Practical Work
- Discussion
- CCE
- Teaching material/Aids
- Problems

**Paper II (for classes VI to VIII) Elementary Stage:**

**I. Child Development and Pedagogy**

**30 Questions**

**a) Child Development (Elementary School Child)**

**15 Questions**

- Concept of development and its relationship with learning
- Principles of the development of children
- Influence of Heredity & Environment
- Socialization processes: Social world & children (Teacher, Parents, Peers)
- Piaget, Kohlberg and Vygotsky: constructs and critical perspectives
- Concepts of child-centered and progressive education
- Critical perspective of the construct of Intelligence
- Multi Dimensional Intelligence
- Language & Thought
- Gender as a social construct; gender roles, gender-bias and educational practice
- Individual differences among learners, understanding differences based on diversity of language, caste, gender, community, religion etc.
- Distinction between Assessment for learning and assessment of learning; School-Based Assessment, Continuous & Comprehensive Evaluation: perspective and practice

- Formulating appropriate questions for assessing readiness levels of learners; for enhancing learning and critical thinking in the classroom and for assessing learner achievement.
- b) Concept of Inclusive education and understanding children with special needs 5 Questions
- Addressing learners from diverse backgrounds including disadvantaged and deprived
  - Addressing the needs of children with learning difficulties, 'impairment' etc.
  - Addressing the Talented, Creative, Specially abled Learners
- c) Learning and Pedagogy 10 Questions
- How children think and learn; how and why children 'fail' to achieve success in school performance.
  - Basic processes of teaching and learning; children's strategies of learning; learning as a social activity; social context of learning.
  - Child as a problem solver and a 'scientific investigator'
  - Alternative conceptions of learning in children, understanding children's 'errors' as significant steps in the learning process.
  - Cognition & Emotions
  - Motivation and learning
  - Factors contributing to learning – personal & environmental
- II. Language I. 30 Questions
- a) Language Comprehension 15 Questions
- Reading unseen passages – two passages one prose or drama and one poem with questions on comprehension, inference, grammar and verbal ability (Prose passage may be literary, scientific, narrative or discursive)
- b) Pedagogy of Language Development 15 Questions
- Learning and acquisition
  - Principles of language Teaching
  - Role of listening and speaking; function of language and how children use it as a tool
  - Critical perspective on the role of grammar in learning a language for communicating ideas verbally and in written form;
  - Challenges of teaching language in a diverse classroom; language difficulties, errors and disorders
  - Language Skills
  - Evaluating language comprehension and proficiency: speaking, listening, reading and writing
  - Teaching- learning materials: Textbook, multi-media materials, multilingual resource of the classroom

- Remedial Teaching

### III. Language – II

30 Questions

#### a) Comprehension

15 Questions

Two unseen prose passages (discursive or literary or narrative or scientific) with question on comprehension, grammar and verbal ability

#### b) Pedagogy of Language Development

15 Questions

- Learning and acquisition
- Principles of language Teaching
- Role of listening and speaking; function of language and how children use it as a tool
- Critical perspective on the role of grammar in learning a language for communicating ideas verbally and in written form;
- Challenges of teaching language in a diverse classroom; language difficulties, errors and disorders
- Language Skills
- Evaluating language comprehension and proficiency: speaking, listening, reading and writing
- Teaching – learning materials: Textbook, multi-media materials, multilingual resource of the classroom
- Remedial Teaching

### IV. (A) Mathematics and Science: 60 Questions

#### (i) Mathematics

30 Questions

##### a) Content

20 Questions

- Number System
  - Knowing our Numbers
  - Playing with Numbers
  - Whole Numbers
  - Negative Numbers and Integers
  - Fractions
- Algebra
  - Introduction to Algebra
  - Ratio and Proportion
- Geometry
  - Basic geometrical ideas (2-D)
  - Understanding Elementary Shapes (2-D and 3-D)
  - Symmetry: (reflection)
  - Construction (using Straight edge Scale, protractor, compasses)
- Mensuration
- Data handling



b) Pedagogical issues <ul style="list-style-type: none"> <li>• Nature of Mathematics/Logical thinking</li> <li>• Place of Mathematics in Curriculum</li> <li>• Language of Mathematics</li> <li>• Community Mathematics</li> <li>• Evaluation</li> <li>• Remedial Teaching</li> <li>• Problem of Teaching</li> </ul>	10 Questions
(ii) Science <ul style="list-style-type: none"> <li>a) Content               <ul style="list-style-type: none"> <li>I. Food                   <ul style="list-style-type: none"> <li>• Sources of food</li> <li>• Components of food</li> <li>• Cleaning food</li> </ul> </li> <li>II. Materials                   <ul style="list-style-type: none"> <li>• Materials of daily use</li> </ul> </li> <li>III. The World of the Living</li> <li>IV. Moving Things People and Ideas</li> <li>V. How things work                   <ul style="list-style-type: none"> <li>• Electric current and circuits</li> <li>• Magnets</li> </ul> </li> <li>VI. Natural Phenomena</li> <li>VII. Natural Resources</li> </ul> </li> </ul>	30 Questions 20 Questions
b) Pedagogical issues <ul style="list-style-type: none"> <li>• Nature &amp; Structure of Sciences</li> <li>• Natural Science/Aims &amp; objectives</li> <li>• Understanding &amp; Appreciating Science</li> <li>• Approaches/Integrated Approach</li> <li>• Observation/Experiment/Discovery (Method of Science)</li> <li>• Innovation</li> <li>• Text Material/Aids</li> <li>• Evaluation – cognitive/psychomotor/affective</li> <li>• Problems</li> <li>• Remedial Teaching</li> </ul>	10 Questions
V. Social Studies/Social Sciences <ul style="list-style-type: none"> <li>a) Content               <ul style="list-style-type: none"> <li>I. History                   <ul style="list-style-type: none"> <li>• When, Where and How</li> <li>• The Earliest Societies</li> <li>• The First Farmers and Herders</li> </ul> </li> </ul> </li> </ul>	60 Questions 40 Questions

- The First Cities
- Early States
- New Ideas
- The First Empire
- Contacts with Distant lands
- Political Developments
- Culture and Science
- New Kings and Kingdoms
- Sultans of Delhi
- Architecture
- Creation of an Empire
- Social Change
- Regional Cultures
- The Establishment of Company Power
- Rural Life and Society
- Colonialism and Tribal Societies
- The Revolt of 1857-58
- Women and reform
- Challenging the Caste System
- The Nationalist Movement
- India After Independence

## **II. Geography**

- Geography as a social study and as a science
- Planet: Earth in the solar system
- Globe
- Environment in its totality: natural and human environment
- Air
- Water
- Human Environment: settlement, transport and communication
- Resources: Types-Natural and Human
- Agriculture

## **III. Social and Political Life**

- Diversity
- Government
- Local Government
- Making a Living
- Democracy
- State Government
- Understanding Media
- Unpacking Gender
- The Constitution
- Parliamentary Government

- The Judiciary
- Social Justice and the Marginalised

**b) Pedagogical issues**

**20 Questions**

- Concept & Nature of Social Science/Social Studies
- Class Room Processes, activities and discourse
- Developing Critical thinking
- Enquiry/Empirical Evidence
- Problems of teaching Social Science/Social Studies
- Sources – Primary & Secondary
- Projects Work
- Evaluation

**Note: For Detailed syllabus of classes I-VIII, please refer to NCERT syllabus and textbooks**

## APPENDIX-II

### A. PROCEDURE TO BE FOLLOWED DURING CONDUCT OF CTET

1. The examination rooms/hall will be opened 45 minutes before the commencement of test. Candidates should take their seat immediately after opening of the examination hall. If the candidates do not report in time due to any reason i.e. traffic jam, train/bus delay etc, they are likely to miss some of the general instructions to be announced in the Examination Hall.
2. The candidate must show, on demand, the Admit Card downloaded from CBSE website for admission in the examination room/hall. A candidate who does not possess the valid Admit Card shall not be permitted for the examination under any circumstances by the Centre Superintendent.
3. A seat indicating roll number will be allocated to each candidate. Candidates should find and occupy their allocated seat only. Any candidate found to have changed room or the seat on his/her own other than allotted, his/her candidature shall be cancelled and no plea would be accepted for it.
4. A candidate who comes after the commencement of the examination shall not be permitted to sit in the examination.
5. Candidates are not allowed to carry any textual material, Calculators, Docu Pen, Slide Rules, Log Tables and Electronic Watches with facilities of calculator, printed or written material, bits of papers, mobile phone, pager or any other device, except the Admit Card and Blue/Black Ball Point pen inside the Examination Room/Hall. If any candidate is in possession of any of the above item, his/her candidature will be treated as unfair means and cancel the current examination & also debarred the candidate for future examination(s) & the material will be seized.
6. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room until the full duration of the paper is over. Candidates should not leave the room/hall without handing over their Answer Sheets to the Invigilator on duty.
7. Candidates are advised to bring with them a cardboard on which nothing should be written, so that they have no difficulty in writing responses in the Answer Sheet even if the tables provided in the examination room/hall do not have smooth surface. They should also bring their own Ball Point Pens (Black/Blue) of good quality. These will not be supplied by the Board.
8. Smoking, chewing gutka, spitting etc. in the Examination Hall/Room is strictly prohibited.
9. Tea, coffee, cold drinks or snacks are not allowed to be taken into the examination rooms during examination hours.
10. Ten minutes before the commencement of the paper, each candidate will be given sealed Test Booklet with an Answer Sheet placed inside it.
11. Immediately on receipt of the Test Booklet the candidates will fill in the required particulars on the cover page of the Test Booklet with Ball Point Pen only. He/She will not open the Test Booklet until asked to do so by the Invigilator. Do not open/break the seal before the announcement.

## **IMPORTANT INSTRUCTIONS PRIOR TO EXAMINATION**

12. Five minutes before the commencement of the paper the candidate will be asked to break/open the seal of the Test Booklet. He/She will take out the Answer Sheet carefully. The candidate should check carefully that the Test Booklet Code printed on Side-2 of the Answer Sheet is the same as printed on the Test Booklet. In case of discrepancy, the candidate should immediately report the matter to the Invigilator for replacement of both the Test Booklet and the Answer Sheet.
13. Candidate will then write particulars with Blue/Black ball point pen only on both the sides of the Answer Sheet. Use of pencil is strictly prohibited. If anybody uses the pencil, his/her answer sheet will be rejected and no correspondence will be entertained in this regard. After completing this step, the candidates will wait for the signal by the invigilator.
14. The test will start exactly at the time mentioned in the Admit Card and an announcement to this effect will be made by the invigilator.
15. During the examination time, the invigilator will check Admit Card of all the candidates to satisfy himself/herself about the identity of each candidate. The invigilator will also put his/her signatures in the place provided in the Answer Sheet on Side-2.

### **UNFAIR MEANS:**

16. Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesticulation or disturbance in the Examination Room/Hall shall be deemed as misbehavior. If a candidate is found using unfair means or impersonating, his/her candidature shall be cancelled and he/she will be liable to be debarred for taking examination either permanently or for a specified period according to the nature of offence.  
If any candidate is in possession of any item(s) as mentioned in Para 5 above, his/her candidature for current examination will be cancelled and also liable to be debarred for future examination(s).
17. After completing the paper and before handing over the Answer Sheet, the candidate should check against that all the particulars required in the Answer Sheet have been correctly written.
18. A signal will be given at the beginning of the examination and at half time. A signal will also be given before the closing time when the candidate must stop marking the responses.
19. The candidate will check that the Test-booklet contains as many number of pages as are written on the top of the first page of the Test Booklet. The candidate shall not remove any page(s) from the Test-Booklet and if he/she is found to have removed any page(s) from his/her Test Booklet, he/she will be presumed to have used unfair means and shall be liable for criminal action.
20. The candidates must sign twice on the Attendance Sheet at the appropriate place. Firstly, immediately after commencement of the Examination and for the second time while handing over the Answer Sheet to the Invigilator.

**B. INSTRUCTIONS FOR USE OF TEST BOOKLET AND ANSWER SHEET**

1. The candidates will find the Answer Sheet placed inside the sealed Test Booklet. The seal will be broken/ opened by the candidates on the announcement by the invigilator and the Answer Sheet shall be taken out. Do not open/break the seal before the announcement.
2. Side-2 of each Answer Sheet will have a pre-printed Test Booklet Code like A, B, C or D. The candidates are required to check that the Test Booklet Code pre-printed on Side-2 of the Answer Sheet is the same as printed on the Test Booklet.
3. The Answer Sheet used will be of special type which will be scanned on Optical Scanner. There will be two sides of the Answer Sheet.

**Side 1** This side of the Answer Sheet contains the following columns which are to be filled in neatly and accurately by the candidate with **Blue/Black ball point pen only**. Use of pencil is strictly prohibited.

- i) Roll Number
- ii) Name of the candidate
- iii) Father's Name
- iv) Centre Number
- v) Name of the Examination Centre
- vi) Subject offered for Paper-II(Only in case of Paper-II)



**Side 2** This side of the Answer Sheet contains the following columns which are also to be filled by the candidate with **Blue/Black Ball Point Pen only**. Use of pencil is strictly prohibited.

- i) Roll Number
- ii) Main Test Booklet Number
- iii) Language Supplement Booklet Number
- iv) Language Supplement Booklet Code
- v) Subject offered for Paper-II(Only in case of Paper-II)
- vi) Language in which you have attempted the questions
- vii) Signature of the candidate

**WRITING OF PARTICULARS AND RESPONSES ON SIDE-2 WITH BLUE/BLACK BALL POINT PEN ONLY WILL BE FILLED UP AS FOLLOWS.**

If your Roll No. is 02140240, fill in as below: <b>Roll No.</b> <table border="1"> <tr><td>0</td><td>2</td><td>1</td><td>4</td><td>0</td><td>2</td><td>4</td><td>0</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr> <tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr> <tr><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td></tr> <tr><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td></tr> <tr><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td></tr> <tr><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td></tr> <tr><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td></tr> <tr><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td></tr> <tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> </table>	0	2	1	4	0	2	4	0	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	7	7	7	7	7	7	7	7	8	8	8	8	8	8	8	8	9	9	9	9	9	9	9	9	0	0	0	0	0	0	0	0	If your Centre No. is 02394, fill in as below: <b>Centre No.</b> <table border="1"> <tr><td>0</td><td>2</td><td>3</td><td>9</td><td>4</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr> <tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr> <tr><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td></tr> <tr><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td></tr> <tr><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td></tr> <tr><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td></tr> <tr><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td></tr> <tr><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td></tr> <tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> </table>	0	2	3	9	4	1	1	1	1	1	2	2	2	2	2	3	3	3	3	3	4	4	4	4	4	5	5	5	5	5	6	6	6	6	6	7	7	7	7	7	8	8	8	8	8	9	9	9	9	9	0	0	0	0	0	If your Test Booklet No. is 020456, fill in as below: <b>Test Booklet No.</b> <table border="1"> <tr><td>0</td><td>2</td><td>0</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr> <tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr> <tr><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td></tr> <tr><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td></tr> <tr><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td></tr> <tr><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td></tr> <tr><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td></tr> <tr><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td></tr> <tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> </table>	0	2	0	4	5	6	1	1	1	1	1	1	2	2	2	2	2	2	3	3	3	3	3	3	4	4	4	4	4	4	5	5	5	5	5	5	6	6	6	6	6	6	7	7	7	7	7	7	8	8	8	8	8	8	9	9	9	9	9	9	0	0	0	0	0	0	<b>IMPORTANT</b> The candidate should check carefully that the Test Booklet Code Printed on Glue-2 of the Answer Sheet is the same as printed on Test Booklet. In case of discrepancy, the candidate should immediately report the matter to the In-charge for replacement of both the Test Booklet and the Answer Sheet.	If Your Response to Question Number 008 is (1), Please Mark as below: <table border="1"> <tr> <th>Q. No.</th> <th>Response</th> </tr> <tr> <td>008</td> <td>1</td> </tr> </table>	Q. No.	Response	008	1
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### IMPORTANT INSTRUCTIONS FOR MARKING THE RESPONSES

- Out of four alternatives for each question, only one circle for the correct answer is to be darkened completely with blue/black Ball Point Pen. For example Question No. 008 in the Test Booklet reads as follows:  
The capital city of Nepal is  
(1) Kathmandu  
(2) Dubai  
(3) Tokya  
(4) Dibrugarh  
The correct response to this question is (1) Kathmandu. The candidate will locate Question No. 008 in the Answer Sheet and darken the  circle 1 as shown below:  
008  2 3 4
- Use Blue or Black Point Pen to completely darken the appropriate circle, i.e. one circle for each entry.
- The answer one marked is not liable to be changed. Use of pencil is strictly prohibited. If any candidate uses the pencil for darkening the answer sheet, his/her answer sheet will be rejected.
- A light or faintly darkened circle is a wrong method of marking and liable to be rejected by the Optical Scanner.
- If the candidate does not want to attempt any question he/she should not darken the circle given against the question.
- Please do not fold the Answer Sheet and do not make any stray marks on it.

#### 4. ROUGH WORK

The candidate will not do any rough work on the Answer Sheet. All rough work is to be done in the Test Booklet itself.

#### 5. CHANGING AN ANSWER IS NOT ALLOWED

The candidate must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked

is allowed. Use of eraser or white/correction fluid on the Answer Sheet is not permissible as the Answer Sheets are machine gradable and it may lead to wrong evaluation for which all responsibility lies on the candidate.

6. Prior to handing over the Answer Sheet soon after the examination is over, the candidate must sign the attendance sheet as a proof thereof. The examinee is permitted to carry the Test Booklet, in case of any discrepancy regarding non availability of answer sheet at the time of evaluation it will be presumed that the candidate has taken away the answer sheet with the test booklet and in such case the result of the candidate will be liable to be cancelled.



# APPENDIX – III

LIST OF STATE/CITIES WHERE CENTRAL TEACHER ELIGIBILITY TEST – NOV 2012 WILL BE CONDUCTED

STATE/UT	CITY	CITY CODE
ANDAMAN & NICOBAR	PORT BLAIR	01
ANDHRA PRADESH	HYDERABAD	02
	VIJAY AWADA	03
	VISAKHAPATNAM	04
ARUNACHAL PRADESH	ITANAGAR	05
ASSAM	GUWAHATI	06
	SILCHAR	07
BIHAR	GAYA	08
	MUZAFFARPUR	09
	PATNA	10
CHANDIGARH	CHANDIGARH/PANCHKULA/ MOHALI	11
CHHATTISGARH	RAIPUR	12
DADAR&NAGAR HAVELI	DADAR & NAGAR HAVELI	13
DAMAN & DIU	DAMAN & DIU	14
DELHI/NCR	DELHI/NCR	15
GOA	PANAJI	16
GUJARAT	AHMEDABAD	17
	RAJKOT	18
	SURAT	19
	VADODARA	20
HARYANA	FARIDABAD	21
	GURGAON	22
	HISSAR	23
	KARNAL	24
	ROHTAK	25
	KURUSHETRA	26
HIMACHAL PRADESH	HAMIRPUR	27
	SHIMLA	28
JAMMU & KASHMIR	JAMMU	29
	SRINAGAR	30
JHARKHAND	BOKARO	31
	DHANBAD	32
	JAMSHEDPUR	33
	RANCHI	34
KARNATAKA	BANGALORE	35
KERALA	ERNAKULAM	36
	KOZHIKODE	37
	TRIVANDRUM	38
LAKSHYADEEP	KAVARATI	39
MADHYA PRADESH	BHOPAL	40
	GWALIOR	41
	JABALPUR	42
	INDORE	43

STATE/UT	CITY	CITY CODE
MAHARASHTRA	AMRAVATI	44
	AURANGABAD	45
	MUMBAI	46
	NAGPUR	47
	NASHIK	48
	PUNE	49
MANIPUR	IMPHAL	50
MEGHALAYA	SHILLONG	51
MIZORAM	AIZWAL	52
NAGALAND	KOHIMA	53
ORISSA	BHUBANESHWAR	54
PUDUCHERRY	PUDUCHERRY	55
PUNJAB	AMRITSAR	56
	BHATINDA	57
	JALANDHAR	58
RAJASTHAN	AJMER	59
	JAIPUR	60
	JODHPUR	61
	KOTA	62
	UDAIPUR	63
SIKKIM	GANGTOK	64
TAMIL NADU	CHENNAI	65
	COIMBATORE	66
	MADURAI	67
TRIPURA	AGARTALA	68
UTTARAKHAND	DEHRADUN	69
	HALDWANI	70
	ROORKEE	71
UTTAR PRADESH	AGRA	72
	ALIGARH	73
	ALLAHABAD	74
	BAREILLY	75
	GHAZIABAD	76
	GORAKHPUR	77
	KANPUR	78
	LUCKNOW	79
	MATHURA	80
	MORADABAD	81
	RAIBAREILLY	82
	NOIDA	83
	VARANASI	84
WEST BENGAL	KOLKATA	85
	SILIGURI	86
ABROAD	DUBAI	87
	RIYADH	88

# APPENDIX – IV

## STATE/DISTRICT CODE FROM WHERE THE CANDIDATE HAS OBTAINED DEGREE/DIPLOMA IN EDUCATION/ELEMENTARY EDUCATION

STATE/UT	DISTRICT	CITY CODE	STATE/UT	DISTRICT	CITY CODE
ANDAMAN & NICOBAR	PORT BLAIR	0101		Bongaigaon	0403
	North and Middle Andaman	0102		Cachar	0404
	South Andaman	0103		Chirang	0405
	Other	0199		Darrang	0406
Andhra Pradesh	Adilabad	0201		Dhemaji	0407
	Anantapur	0202		Dhubri	0408
	Chittoor	0203		Dibrugarh	0409
	East Godavari	0204		Goalpara	0410
	Guntur	0205		Golaghat	0411
	Hyderabad	0206		Hailakandi	0412
	Kadapa	0207		Jorhat	0413
	Karimnagar	0208		Kamrup	0414
	Khammam	0209		Kamrup Metropolitan	0415
	Krishna	0210		KarbiAnglong	0416
	Kurnool	0211		Karimganj	0417
	Mahabubnagar	0212		Kokrajhar	0418
	Medak	0213		Lakhimpur	0419
	Nalgonda	0214		Morigaon	0420
	Nellore	0215		Nagaon	0421
	Nizamabad	0216		Nalbari	0422
	Prakasam	0217		North Cachar Hills	0423
	Rangareddy	0218		Sivasagar	0424
	Srikakulam	0219		Sonitpur	0425
	Visakhapatnam	0220		Tinsukia	0426
	Vizianagaram	0221		Udalguri	0427
	Warangal	0222		Other	0499
	West Godavari	0223	Bihar	Araria	0501
	Other	0299		Arwal	0502
Arunachal Pradesh	Anjaw	0301		Aurangabad	0503
	Changlang	0302		Banka	0504
	Dibang Valley	0303		Begusarai	0505
	East Kameng	0304		Bhagalpur	0506
	East Siang	0305		Bhojpur	0507
	KurungKumey	0306		Buxar	0508
	Lohit	0307		Darbhanga	0509
	Lower Dibang Valley	0308		East Champaran	0510
	Lower Subansiri	0309		Gaya	0511
	Papum Pare	0310		Gopalganj	0512
	Tawang	0311		Jamui	0513
	Tirap	0312		Jehanabad	0514
	Upper Siang	0313		Kaimur (Bhabua)	0515
	Upper Subansiri	0314		Katihar	0516

	West Kameng	0315
	West Siang	0316
	Other	0399
Assam	Baksa	0401
	Barpeta	0402

	Khagaria	0517
	Kishanganj	0518
	Lakhisarai	0519
	Madhepura	0520
	Madhubani	0521

STATE/UT	DISTRICT	CODE
	Munger	0522
	Muzaffarpur	0523
	Nalanda	0524
	Nawada	0525
	Patna	0526
	Purnea	0527
	Rohtas	0528
	Saharsa	0529
	Samastipur	0530
	Saran	0531
	Sheikhpura	0532
	Sheohar	0533
	Sitamarhi	0534
	Siwan	0535
	Supaul	0536
	Vaishali	0537
	West Champaran	0538
	Other	0599
Chandigarh	Chandigarh	0601
Chhattisgarh	Baster	0701
	Bijapur	0702
	Bilaspur	0703
	Dhamtari	0704
	Durg	0705
	Janjgir-Champa	0706
	Jashpur	0707
	Kabirdham-Kawardha	0708
	Korba	0709
	Korea	0710
	Mahasamund	0711
	Narayanpur	0712
	North Bastar – Kanker	0713
	Raigarh	0714
	Raipur	0715
	Rajnandgaon	0716
	South Bastar-Dantewada	0717
	Surguja	0718
	Other	0799
Dadar & Nagar Haveli	Dadar and Nagar Haveli	0801
Daman and Diu	Daman	0901
	Diu	0902
	Other	0999
Delhi	Delhi	1001

STATE/UT	DISTRICT	CODE
	Jamnagar	1210
	Junagadh	1211
	Kheda	1212
	Kutch	1213
	Mehsana	1214
	Narmada	1215
	Navsari	1216
	Panchmahals	1217
	Patan	1218
	Porbandar	1219
	Rajkot	1220
	Sabarkantha	1221
	Surat	1222
	Surendranagar	1223
	Vadodara	1224
	Valsad	1225
	Other	1299
Haryana	Ambala	1301
	Bhiwani	1302
	Faridabad	1303
	Fatehabad	1304
	Gurgaon	1305
	Hisar	1306
	Jhajjar	1307
	Jind	1308
	Kaithal	1309
	Karnal	1310
	Kurushetra	1311
	Mahendragarh	1312
	Mewat	1313
	Palwal	1314
	Panchkula	1315
	Panipat	1316
	Rewari	1317
	Rohtak	1318
	Sirsa	1319
	Sonapat	1320
	Yamunanagar	1321
	Other	1399
Himachal Pradesh	Bilaspur	1401
	Chamba	1402
	Hamirpur	1403
	Kangra	1404

Goa	North Goa	1101
	South Goa	1102
	Other	1199
Gujarat	Ahmedabad	1201
	Amreli	1202
	Anand	1203
	Banaskantha	1204
	Bharuch	1205
	Bhavnagar	1206
	Dahod	1207
	Dang	1208
	Gandhinagar	1209

	Kinnaur	1405
	Kullu	1406
	Lahaul&Spiti	1407
	Mandi	1408
	Shimla	1409
	Sirmaur	1410
	Solan	1411
	Una	1412
	Other	1499
Jammu & Kashmir	Anantnag	1501
	Baramulla	1502
	Budgam	1503

STATE/UT	DISTRICT	CODE
	Doda	1504
	Jammu	1505
	Kargil	1506
	Kathua	1507
	Kupwara	1508
	Leh	1509
	Poonch	1510
	Pulwama	1511
	Rajouri	1512
	Samba	1513
	Srinagar	1514
	Udhampur	1515
	Other	1599
Jharkhand	Bokaro	1601
	Chatra	1602
	Deoghar	1603
	Dhanbad	1604
	Dumka	1605
	East Singhbhum	1606
	Garhwa	1607
	Giridih	1608
	Godda	1609
	Gumla	1610
	Hazaribag	1611
	Jamtara	1612
	Khunti	1613
	Koderma	1614
	Latehar	1615
	Lohardaga	1616
	Pakur	1617
	Palamu	1618
	Ramgarh	1619
	Ranchi	1620
	Sahibganj	1621
	Seraikela-Kharsawan	1622

STATE/UT	DISTRICT	CODE
	Kodagu	1719
	Kolar	1720
	Koppal	1721
	Mandya	1722
	Mysore	1723
	Raichur	1724
	Shimoga	1725
	Tumkur	1726
	Udupi	1727
	Uttara Kannada	1728
	Other	1799
Kerala	Alappuzha	1801
	Ernakulam	1802
	Idukki	1803
	Kannur	1804
	Kasargod	1805
	Kollam	1806
	Kottayam	1807
	Kozhikode	1808
	Malappuram	1809
	Palakkad	1810
	Pathanamthitta	1811
	Thiruvananthapuram	1812
	Thrissur	1813
	Wayanad	1814
	Other	1899
Lakshadweep	Lakshadweep	1901
Madhya Pradesh	Alirajpur	2001
	Anuppur	2002
	Ashoknagar	2003
	Balaghat	2004
	Barwani	2005
	Betul	2006
	Bhind	2007
	Bhopal	2008

	Simdega	1623
	West Singhbhum	1624
	Other	1699
<b>Karnataka</b>	Bagalkot	1701
	Bangalore	1702
	Bangalore Rural	1703
	Belgaum	1704
	Bellary	1705
	Bidar	1706
	Bijapur	1707
	Chamrajanagar	1708
	Chickmagalur	1709
	Chikballapur	1710
	Chitradurga	1711
	Dakshina Kannada	1712
	Davangere	1713
	Dharwad	1714
	Gadag	1715
	Gulbarga	1716
	Hassan	1717
	Haveri	1718

	Burhanpur	2009
	Chhatarpur	2010
	Chhindwara	2011
	Damoh	2012
	Datia	2013
	Dewas	2014
	Dhar	2015
	Dindori	2016
	Guna	2017
	Gwalior	2018
	Harda	2019
	Hoshangabad	2020
	Indore	2021
	Jabalpur	2022
	Jhabua	2023
	Katni	2024
	Khandwa	2025
	Khargone	2026
	Mandla	2027
	Mandsaur	2028
	Morena	2029

STATE/UT	DISTRICT	CODE
	Narsinghpur	2030
	Neemuch	2031
	Panna	2032
	Raisen	2033
	Rajgarh	2034
	Ratlam	2035
	Rewa	2036
	Sagar	2037
	Satna	2038
	Sehore	2039
	Seoni	2040
	Shahdol	2041
	Shajapur	2042
	Sheopur	2043
	Shivpuri	2044
	Sidhi	2045
	Singrauli	2046
	Tikamgarh	2047
	Ujjain	2048
	Umaria	2049
	Vidisha	2050
	Other	2099
<b>Maharashtra</b>	Ahmednagar	2101
	Akola	2102
	Amravati	2103
	Aurangabad	2104
	Beed	2105
	Bhandara	2106
	Buldhana	2107
	Chandrapur	2108

STATE/UT	DISTRICT	CODE
<b>Manipur</b>	Bishnupur	2201
	Chandel	2202
	Churachandpur	2203
	Imphal East	2204
	Imphal West	2205
	Senapati	2206
	Tamenglong	2207
	Thoubal	2208
	Ukhrul	2209
	Other	2299
<b>Meghalaya</b>	East Garo Hill	2301
	East Khasi Hill	2302
	Jaintia Hill	2303
	Ri-Bhoi District	2304
	South Garo Hill	2305
	West Garo Hill	2306
	West Khasi Hill	2307
	Other	2399
<b>Mizoram</b>	Alzawl	2401
	Champhai	2402
	Kolasib	2403
	Lawngtlai	2404
	Lunglei	2405
	Mamit	2406
	Saiha	2407
	Serchhip	2408
	Other	2499
<b>Nagaland</b>	Dimapur	2501
	Kephrie	2502
	Kohima	2503

	Dhule	2109
	Gadchiroli	2110
	Gondia	2111
	Hingoli	2112
	Jalgaon	2113
	Jalna	2114
	Kolhapur	2115
	Latur	2116
	Mumbai City	2117
	Mumbai Suburban	2118
	Nagpur	2119
	Nanded	2120
	Nandurbar	2121
	Nashik	2122
	Osmanabad	2123
	Parbhani	2124
	Pune	2125
	Raigad	2126
	Ratnagiri	2127
	Sangli	2128
	Satara	2129
	Sindhudurg	2130
	Solapur	2131
	Thane	2132
	Wardha	2133
	Washim	2134
	Yavatmal	2135
	Other	2199

	Longleng	2504
	Mokokchung	2505
	Mon	2506
	Peren	2507
	Phek	2508
	Tensang	2509
	Wokha	2510
	Zunheboto	2511
	Other	2599
Orissa	Angul	2601
	Balangir	2602
	Balasore	2603
	Bargarh	2604
	Bhadrak	2605
	Boudh	2606
	Cuttack	2607
	Deogarh	2608
	Dhenkanal	2609
	Gajapati	2610
	Ganjam	2611
	Jagatsinghapur	2612
	Jajpur	2613
	Jharsuguda	2614
	Kalahandi	2615
	Kandhamal	2616
	Kendrapara	2617
	Kendujhar	2618
	Khordha	2619

STATE/UT	DISTRICT	CODE
	Koraput	2620
	Malkangiri	2621
	Mayurbhanj	2622
	Nabarangpur	2623
	Nayagarh	2624
	Nuapada	2625
	Puri	2626
	Rayagada	2627
	Sambalpur	2628
	Subarnapur	2629
	Sundargarh	2630
	Other	2699
Puducherry	Karaikal	2701
	Mahe	2702
	Pondicherry	2703
	Yanam	2704
	Other	2799
Punjab	Amritsar	2801
	Barnala	2802
	Bathinda	2803
	Faridkot	2804
	Fatehgarh Sahib	2805

STATE/UT	DISTRICT	CODE
	Jhalawar	2919
	Jhunjhunu	2920
	Jodhpur	2921
	Karauli	2922
	Kota	2923
	Nagaur	2924
	Pali	2925
	Pratapgarh	2926
	Rajsamand	2927
	SawaiMadhopur	2928
	Sikar	2929
	Sirohi	2930
	Sri Ganganagar	2931
	Tonk	2932
	Udaipur	2933
	Other	2999
Sikkim	East	3001
	South	3002
	West	3003
	North	3004
	Other	3099
Tamil Nadu	Ariyalur	3101



	Bijnor	3315
	Budaun	3316
	Bulandshahar	3317
	Chandauli	3318
	Chitrakoot	3319
	Deoria	3320
	Etah	3321
	Etawah	3322
	Faizabad	3323
	Farrukhabad	3324
	Fatehpur	3325
	Firozabad	3326
	GautamBudha Nagar	3327
	Ghaziabad	3328
	Ghaziipur	3329
	Gonda	3330
	Gorakhpur	3331
	Hamirpur	3332
	Hardoi	3333
	Hathras	3334
	Jalaun	3335
	Jaunpur	3336
	Jhansi	3337
	JyotibaPhule Nagar	3338
	Kannauj	3339
	Kanpur Dehat	3340
	Kanpur Nagar	3341
	Kaushambi	3342
	Kheri	3343
	Kushinagar	3344
	Lalitpur	3345
	Lucknow	3346
	Maharajganj	3347
	Mahoba	3348
	Mainpuri	3349
	Mathura	3350
	Mau	3351
	Meerut	3352
	Mirzapur	3353
	Moradabad	3354

	Other	3399
Uttarakhand	Almora	3401
	Bageshwar	3402
	Chamoli	3403
	Champawat	3404
	Dehradun	3405
	Haridwar	3406
	Nainital	3407
	PauriGarhwal	3408
	Pithoragarh	3409
	Rudraprayag	3410
	TehriGarhwal	3411
	Udham Singh Nagar	3412
	Uttarkashi	3413
	Other	3499
West Bengal	Bankura	3501
	Bardhaman	3502
	Birbhum	3503
	Cooch Behar	3504
	Darjeeling	3505
	East Medinipur	3506
	Hooghly	3507
	Howrah	3508
	Jalpaiguri	3509
	Malda	3510
	Murshidabad	3511
	Nadia	3512
	North 24 Parganas	3513
	North Dinajpur	3514
	Purulia	3515
	South 24 Parganas	3516
	South Dinajpur	3517
	West Medinipur	3518
	Other	3599
Other		9999



**APPENDIX – V**

**INSTRUCTIONS FOR APPLYING ON-LINE AND SENDING THE CONFIRMATION  
PAGE BY REGISTERED/SPEED POST**

The candidate applying for CTET is required:-

- i) To go through the Information Bulletin carefully and acquaint with the entire requirement therein.
- ii) To satisfy eligibility to appear in the examination.
- iii) To submit On-line application by giving full particulars by accessing any of the following websites [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)
- iv) To send the Confirmation Page complete in all respect alongwith the Demand Draft on the given address by registered/speed post;
- v) To write complete mailing address with **Postal Pin Code** at the time of applying;
- vi) Before applying, get a Demand Draft prepared of the required fee from any nationalized bank in the name of Secretary, CBSE payable at Delhi. Write your name, address, contact no. and application no. on the back of the Demand Draft.
- vii) If a candidate submits more than one Confirmation Page, his/her candidature shall be liable to be cancelled and the candidate debarred for future examination (s). No communication will be sent in this regards.
- viii) Confirmation Page should be filled in as follows:

(a) **Sl. Nos. 1, 2 & 3 of the Confirmation Page:-** Candidate should write his/her name, Mother's name, Father's name/Husband's name (in case of married woman) in CAPITAL letters. Only one letter should be filled in one box as shown below. One box should be left blank between each part of the name. Before filling in the Confirmation Page, write on a plain paper and verify the correctness of spellings.

Candidate's Name: AISHWARYA

A	I	S	H	W	A	R	Y	A				
---	---	---	---	---	---	---	---	---	--	--	--	--

Mother's Name: LEENA

L	E	E	N	A								
---	---	---	---	---	--	--	--	--	--	--	--	--

Father's Name/Husband's Name: RAVI KUMAR

R	A	V	I		K	U	M	A	R			
---	---	---	---	--	---	---	---	---	---	--	--	--

**Note:** For Sl. Nos. 4 to 14 of the Confirmation Page: Write appropriate Code and darken the appropriate circle as applicable. In case of discrepancy in written code and darkened circle, code written in the box (es) shall be taken as final without any correspondence.

**(b) Sl. No. 4 of the Confirmation Page: Choice of Examination Centres cities.**

Mention three different options of Examination Centres cities in order of preference from where you wish to appear for the test. The candidature of the applicant giving only one choice or same choice of centre city shall be rejected and fees forfeited.

**(Refer Appendix – III)**

**Note:** In case the number of candidates in any of the notified centre city is very less for running the Examination centre, the Board as its discretion may not conduct the Examination in City and the Candidate who opted that city as 1<sup>st</sup> Choice may be allotted Examination Centres in other city opted as 2<sup>nd</sup> or 3<sup>rd</sup> choice.

**(c) Sl. No. 5 of the Confirmation Page: Date of Birth**

Mention Date of Birth as per English calendar and as recorded in the Secondary Education Board Class X Certificate/University Certificate.

Use numerals 01 to 31 for the date, 01 to 12 for the month and last two digits for the year of birth as shown below.

e.g. 3<sup>rd</sup> October, 1990

25<sup>th</sup> November, 1989

DATE	MONTH	YEAR	DATE	MONTH	YEAR
03	10	90	25	11	89

**(d) Sl. Nos. 6 of the Confirmation Page: Languages Offered for CTET.**

Mention two languages in which you wish to appear for CTET. List of languages offered are:

LANGUAGE	CODE
ENGLISH	01
HINDI	02
ASSAMESE	03
BENGALI	04
GARO	05
GUJARATI	06
KANNADA	07
KHASI	08
MALAYALAM	09
MANIPURI	10

LANGUAGE	CODE
MARATHI	11
MIZO	12
NEPALI	13
ORIYA	14
PUNJABI	15
SANSKRIT	16
TAMIL	17
TELUGU	18
TIBETAN	19
URDU	20

**Language I :** Shall focus on the proficiencies related to the medium of instructions. Candidate is required to select any one from above Languages.

**Language II :** Shall focus on the elements of language, communication and comprehensive abilities. Candidate is required to select any one from above Language.

**Note:(i)** Language II has to be different from Language I. The candidate opting same language for Language I and Language II shall not be eligible and the application will be rejected & fees will be forfeited without any further communication.

**(ii)** The candidates must attempt questions in languages opted by him as mentioned in the Admit Card. In case the questions are attempted in any other languages, the candidature of such candidates shall be cancelled.

**(e) Sl. Nos. 7 of the Confirmation Page: Question Paper Medium. (For subjects other than languages)**

Question Paper shall be supplied in English or Hindi as per choice of the candidate.

Mention 1 for English and 2 for Hindi

**Note: No request for change of medium will be entertained under any circumstances.**

**(f) Sl. Nos. 8 of the Confirmation Page: If Differently Abled**

Mention 1 for Locomotor Impaired (Ortho), 2 for Hearing & Speech Impaired and 3 for Visually Impaired (Blind)

**(g) Sl. Nos. 9 of the Confirmation Page: Gender**

Mention 1 for Male and 2 for Female

**(h) Sl. Nos. 10 of the Confirmation Page: Category**

Mention 1 for General, 2 for SC, 3 for ST and 4 for OBC

**(i) Sl. Nos. 11 of the Confirmation Page: Status of Qualifying Exam**

Mention 1 if Qualifying Exam passed and 2 if appearing in Final Exam.

**(j) Sl. No. 12 of the Confirmation Page: Employment Status**

Mention 1 for Not Employed, 2 for Employed as Teacher and 3 for Employed other than Teacher

**(k) Sl. Nos. 13a of the Confirmation Page: Applying for**

Mention 1 if you intent to apply for becoming teacher for classes I to V

Mention 2 if you intent to apply for becoming teacher for classes VI to VIII\*

Mention 3 if you intent to apply for becoming teacher for the both i.e. classes I to V and VI to VIII\*

**\* Candidates who intent to apply for becoming teacher for classes VI to VIII should mention the choice of subject in which the candidate wish to appear in column – 13b**

- (l) Sl. Nos. 13b of the Confirmation Page: Subject offered for Paper-II i.e. if applying for paper II (classes VI to VIII)

Mention 1 for Mathematics & Science and 2 for Social Science

Note: The candidates applying for Paper-II only or Both Papers in Sl. Nos. 13 (a) and does not mention the subject offered for Paper – II in 13(b), shall not be eligible and the application will be rejected & fees will be forfeited without any further communication.

- (m) Sl. Nos. 14 of the Confirmation Page: Minimum Educational Qualifications for teaching Classes I to V and VI to VIII

Candidate must possess among the following Minimum Educational Qualifications for becoming teacher for Classes I to V and VI to VIII.

- (A) Minimum Educational Qualifications for becoming teacher for Classes I-V  
Provide appropriate Code if you intent to apply for becoming teacher for classes I to V

Educational Qualification	Code
Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known).	1
Senior Secondary (or its equivalent) with at least 45% marks and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.	2
Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year Bachelor of Elementary Education (B.El.Ed).	3
Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2- year Diploma in Education (Special Education)*.	4
Graduation and passed or appearing in final year of two year Diploma in Elementary Education (by whatever name known).	5

- (B) Minimum Educational Qualifications for becoming teacher for Classes VI-VIII

Provide appropriate Code if you intent to apply for becoming teacher for classes VI to VIII

Educational Qualification	Code
Graduation and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known).	1
Graduation with at least 50% marks and passed or appearing in 1- year Bachelor in Education (B.Ed).	2
Graduation with at least 45% marks and passed or appearing in 1- year Bachelor in Education (B.Ed), in accordance with the	3

NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard.	
Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year Bachelor in Elementary Education (B.El.Ed).	4
Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4- year B.A/B.Sc.Ed or B.A.Ed/ B.Sc.Ed.	5
Graduation with at least 50% marks and passed or appearing in 1-year B.Ed. (Special Education)*.	6

- (i) \* A diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.
- (ii) **Note:** (a) Relaxation up to 5% in the qualifying marks in the minimum Educational Qualification for eligibility to apply shall be allowed to the candidates belonging to reserved categories, such as SC/ST/OBC/Differently able.  
(b) The candidate not having any of the above qualification shall not be eligible for appearing in Central Teacher Eligibility Test.
- (n) **Sl. Nos. 15 of the Confirmation Page: STD Code and Telephone No. or Mobile No.:**  
Mention STD Code and Telephone No. or Mobile Telephone No.
- (o) **Sl. Nos. 16 of the Confirmation Page: College/Institution/University from which Degree/Diploma in Education/Elementary Education etc. obtained**  
Mention the State/District Code (Refer Appendix IV), from which the candidate has obtained his/her Degree in Education/Elementary Education (i.e. B.Ed. or B.El.Ed etc) and/or Diploma in Education/Elementary Education etc. and Name of College/Institution/University as mentioned in your certificate/degree/diploma. The candidate may mention the percentage of marks obtained by him/her in the degree/diploma in Education/Elementary Education etc. The decimal part may be ignored e.g. 55 for 55.32% or 65 for 65.69%.  
The Candidates who are appearing in their final exam may mention the percentage of marks scored by them in their previous years/semesters.
- (p) **Sl. Nos. 17 of the Confirmation Page: Candidate's mailing address in CAPITAL letters only**  
Write your name and complete mailing address in **CAPITAL** letters including **PIN CODE** at which you wish to receive the communication. The Board will **NOT** be responsible for non receipt of Mark Statement /Certificate etc. in case the postal address is **not complete or legible**.

- (q) Candidate should sign in running hand within the box only and should affix unattested recent photograph (last 6 months) of size 3.5x4.5 cm at the space provided in the Confirmation Page. Do not staple the photograph.

The Confirmation Page complete in all respect alongwith the Demand Draft should be sent by Registered/Speed Post only (NOT BY COURIER)

TO,

THE ASSISTANT SECRETARY (CTET),  
CENTRAL BOARD OF SECONDARY EDUCATION,  
A-1, SWASTHYA VIHAR,  
VIKAS MARG (Opp. Metro Pillar-76),  
DELHI-110 092

in an Envelope of size 12" x 9" only and superscribing "**APPLICATION FOR CTET- NOV 2012**" so as to reach positively by 07.09.2012 in the CBSE office. The confirmation page will not be received personally in any case.

**The Confirmation Page sent by Courier shall not be accepted.**

CONTACT NO. 011-22527647, 22527649, 22527643 (FAX)  
Email: ctet@cbse.gov.in

CBSE will not be responsible for non-receipt of Confirmation page due to any transit/postal loss:

Note: 7 days grace time i.e. up to 14.09.2012 for receipt of Confirmation Page will be allowed to the candidates belonging to remote areas viz. Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Lahaul and Spiti District and Pangi sub division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island, Lakshadweep and Foreign country.

**NOTE:** Candidate should not enclose any Education or Caste certificate along with the Confirmation Page. Board will not be responsible for sending back the certificates/documents back to such candidates.

The candidate must retain a photocopy of his/her filled in Confirmation Page, Demand Draft and original Receipt of Postal Dispatch for future correspondence.

Qualifying the CTET would not confer a right on any person for Recruitment/Employment as it is only one of the eligibility criteria for appointment.

**Board Website : [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)**

### IMPORTANT INFORMATION AT A GLANCE FOR CTET-NOV 2012

1. a.	Online Submission of application through CBSE website <a href="http://www.cbse.nic.in">www.cbse.nic.in</a> or <a href="http://www.ctet.nic.in">www.ctet.nic.in</a>	01.08.2012 to 31.08.2012
b.	Last date for Receipt of Confirmation Page with Demand Draft in CBSE office	07.09.2012
c.	Check Application status on website*	05.10.2012*
2.	Application not received cases (contact CBSE)*	08.10.2012 to 19.10.2012*
3.	Download Admit Card from Board's website	01.11.2012
4.	Date of Examination	18.11.2012
		Paper-I 10:30 to 12:00 hrs** Paper-II 13:30 to 15:00 hrs**
5.	Centre of Examination	As indicated on the Admit Card
6.	Declaration of Results	By 27.12.2012
7.	Dispatch of CTET Marks Statement/Certificates	15.02.2013 onwards
8.	Materials to be brought on the day of examination	Admit Card and Blue/Black Ball Point Pen of good quality.
9.	Rough Work	All rough work is to be done in the Test Booklet only. The candidate should NOT do any rough work or put stray mark on the Answer Sheet.

\*In case the application of the candidate is not shown as received on CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in) by 05.10.2012, the candidate should approach the Assistant Secretary, CTET Unit, CBSE between 10:00 A.M. to 5:00 P.M. from 08.10.2012 to 19.10.2012 giving details of the Post Office, Date of Dispatch, Original Receipt of Postal Dispatch, Photostat Copy of the Confirmation Page and Demand Draft, one Photograph (as pasted on the Confirmation Page).

#### \*\* TIME SCHEDULE

	Paper I	Paper II
DATE OF EXAMINATION	18.11.2012	18.11.2012
a) Entry in the Examination Hall	9:45	12:45
b) Checking of Admit Cards	10:00 to 10:15	13:00 to 13:15
c) Distribution of Test Booklet	10:15	13:15
d) Seal of the Test Booklet to be broken/opened to take out the Answer Sheet	10:25	13:25
e) Last Entry in the Examination Hall	10:30	13:30
f) Test Commences	10:30	13:30
g) Test Concludes	12:00	15:00

Qualifying the CTET would not confer a right on any person for Recruitment/Employment as it is only one of the eligibility criteria for appointment.

# CENTRAL BOARD OF SECONDARY EDUCATION, DELHI

## CENTRAL TEACHER ELIGIBILITY TEST (CTET)-NOV 2012

### NOTICE

The Central Board of Secondary Education, Delhi will be conducting the Central Teacher Eligibility Test (CTET) for a person to be eligible for appointment as a teacher for classes I to VIII on 18.11.2012. Candidates can apply On-line for CTET-NOV 2012 on CBSE/CTET website.

#### IMPORTANT DATES:

Submission of On-line application: 01.08.2012 to 31.08.2012

Last date for receipt of Confirmation Page in CBSE, CTET Unit : 07.09.2012

Note : 7 days grace time i.e. up to 14.09.2012 for receipt of Confirmation Page will be allowed to the candidates belonging to remote areas viz. Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island and Lakshadweep.

Ordinary

Schedule of Examination

DATE OF EXAMINATION	PAPER	TIMING	DURATION
18.11.2012	PAPER - I	10.30 TO 12.00 HOURS	1.30 HOURS
18.11.2012	PAPER - II	13.30 TO 15.00 HOURS	1.30 HOURS

#### Applicability

- The CTET shall apply to schools of the Central Government (KVS, NVS, Tibetan Schools, etc) and schools under the administrative control of UT of Chandigarh, Andaman & Nicobar Islands, Daman & Diu and Dadra & Nagar Haveli, and NCT of Delhi.
- CTET may also apply to the unaided private schools, who may exercise the option of considering the CTET.
- Schools owned and managed by the State Government/local bodies and aided schools shall consider the TET conducted by the State Government. However, a State Government can also consider the CTET if it decides not to conduct the State TET.

Qualifying the CTET would not confer a right on any person for recruitment/employment as it is only one of the eligibility criteria for appointment.



### **ELIGIBILITY:**

The candidates having the following minimum educational qualification are eligible for appearing in CTET.

#### **Minimum Educational Qualifications for becoming Teacher for Classes I-V (Primary Stage):**

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2- year Diploma in Elementary Education (by whatever name known).

OR

Senior Secondary (or its equivalent) with at least 45% marks and passed or appearing in final year of 2-year Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4-year Bachelor of Elementary Education (B.El.Ed).

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 2-year Diploma in Education (Special Education)\*.

OR

Graduation and passed or appearing in final year of two year Diploma in Elementary Education (by whatever name known).

#### **Minimum Educational Qualification for becoming Teacher for Classes VI-VIII (Elementary Stage):**

Graduation and passed or appearing in final year of 2-year Diploma in Elementary Education (by whatever name known).

OR

Graduation with at least 50% marks and passed or appearing in 1-year Bachelor in Education (B.Ed).

OR

Graduation with at least 45% marks and passed or appearing in 1-year Bachelor in Education (B.Ed), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard.

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4-year Bachelor in Elementary Education (B.El.Ed).

OR

Senior Secondary (or its equivalent) with at least 50% marks and passed or appearing in final year of 4-year B.A/B.Sc.Ed or B.A. Ed/B.Sc.Ed.

OR

Graduation with at least 50% marks and passed or appearing in 1-year B.Ed. (Special Education)\*.

- Note:** (i) Relaxation up to 5% in the qualifying marks in the minimum Educational Qualification for eligibility to apply shall be allowed to the candidates belonging to reserved categories, such as SC/ST/OBC/Differently abled.
- (ii) \*Diploma/Degree Course in Teacher Education: For the purposes of this Notification, a diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.
- (iii) Training to be undergone: A person with D.Ed. (Special Education) or B.Ed. (Special Education) qualification shall undergo, after appointment an NCTE recognized 6-month Special Programme in Elementary Education:
- (iv) The minimum qualifications referred above apply to teachers of Languages, Social Studies/Social Science, Mathematics, Science etc. In respect of teachers for Physical Education, the minimum qualification norms for Physical Education teachers referred to in NCTE Regulation, dated 3<sup>rd</sup> November, 2001 (as amended from time to time) shall be applicable. For teachers of Art Education, Craft Education, Home Science, Work Education, etc. the existing eligibility norms prescribed by the State Governments and other school managements shall be applicable till such time the NCTE lays down the minimum qualifications in respect of such teachers.
- (v) The candidate not having any of the above qualification shall not be eligible for appearing in Central Teacher Eligibility Test.

#### **Pattern of Examination**

The CTET examination will be of objective type Multiple Choice Question (MCQ's). There will be no negative marking. There will be 2 papers of CTET.

- (i) Paper I will be for a person who intends to be a teacher for classes I to V.
- (ii) Paper II will be for a person who intends to be a teacher for classes VI to VIII.

**Note:** A person who intends to be a teacher for both levels (classes I to V and classes VI to VIII) will have to appear in both the papers (Paper I and Paper II).

For detailed information please visit the following website [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)

#### **Important Notes:**

- Confirmation Page received after last date of submission i.e. 07.09.2012 will not be accepted irrespective of the date of their dispatch. CBSE will not be responsible for any Postal delays/LOSS.
- Candidates can only apply On-line for CTET-NOV 2012.
- Further detailed information is available in Information Bulletin on our websites [www.cbse.nic.in](http://www.cbse.nic.in) or [www.ctet.nic.in](http://www.ctet.nic.in)
- Candidates must follow instructions strictly as given in the Information Bulletin on the websites. The candidature of Candidates not complying with the instructions shall be summarily rejected.

**Fees for CTET-NOV 2012 Examination**

CATEGORY	Paper -- I or Paper -- II	Both Paper -- I and II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Diff. Abled	Rs.250/-	Rs.400/-

**FOR ON-LINE SUBMISSION- www.cbse.nic.in or www.ctet.nic.in**

Online Application has to be submitted by accessing the following websites www.cbse.nic.in or www.ctet.nic.in. The candidate should supply all the details while filling up the 'On-line' Application. Candidates are required to take a print out of the computer generated Confirmation page after successful submission of data, which has to be sent to CBSE, CTET Unit, after affixing a passport size photograph and signature in the space provided, along with the Bank Draft.

The fee has to be remitted through Demand Draft in favour of the Secretary, Central Board of Secondary Education drawn in any Nationalized Bank payable at Delhi. Write your Registration Number, Name, Address, and Mobile/Telephone Number on the back of the Demand Draft.

The Confirmation Page, duly completed in all respect, should be sent to CBSE, CTET Unit, after affixing a passport size photograph and signature in the space provided, in an envelope of size 12"x9" superscribed in bold letters "**APPLICATION FOR CTET-NOV 2012**" by Registered/Speed Post so as to reach positively by 07.09.2012 in the CBSE office on the following address :

THE ASSISTANT SECRETARY(CTET)  
CENTRAL BOARD OF SECONDARY EDUCATION,  
A-1, SWASTHYA VIHAR, VIKAS MARG(Opp. Metro Pillar-76),  
NEW DELHI-110 092

**The Confirmation Page sent by Courier shall not be accepted.**

**CBSE will not be responsible for any postal delays/loss.**

**Note : Photocopies of Educational & Caste Certificate should not be attached with the Confirmation Page, sent to CBSE, CTET Unit.**

**Qualifying the CTET would not confer a right on any person for Recruitment/Employment as it is only one of the eligibility criteria for appointment.**

**Websites: www.cbse.nic.in or www.ctet.nic.in**

**Sd/-  
Director (CTET)**

**Minutes of the 3<sup>rd</sup> Advisory and Implementation Committee Held on 27.07.2012**

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 has conveyed the approval of Hon'ble HRM that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

The Chairman, CBSE has constituted an Advisory and Implementation Committee of Central Teacher Eligibility Test comprising of the following members from all the stakeholders i.e. representatives from MHRD, Govt. of NCT of Delhi, Chandigarh Administration, Andaman & Nicobar Administration, Dadra & Nagar Haveli Administration, KVS, JNV, CTSA, and Principal of Private/Public School and reputed Educationists to consider and recommend on all matters for the smooth conduct of the Test.

1. Commissioner, KVS, New Delhi.
2. Commissioner, NVS, New Delhi.
3. Director Education, Delhi.
4. Director Education Dadra & Nagar Haveli.
5. Director, CTSA, New Delhi.
6. Director, Directorate of Education, Andaman & Nicobar Islands.
7. Dr. Surender S. Dahiya, Director, SIE, Chandigarh.
8. Director, NCERT, New Delhi.
9. Shri Vikram Sahay, Director, MHRD, New Delhi.
10. Prof. Anita Rampal, CIE, Delhi University, Delhi.
11. Mrs. Usha Ram, Principal, Laxman Public School, New Delhi.
12. Prof. C. K Saluja, (Retd.) CIE, Delhi University, Delhi.

The Chairman, CBSE has accordingly called the 3<sup>rd</sup> meeting of the Advisory and Implementation Committee which was held on 27<sup>th</sup> July, 2012 at 11.00 a.m. in the Conference Hall, 2<sup>nd</sup> Floor, CBSE, Shiksha Kendra, 2, Community centre, Preet Vihar, Delhi-110092 for discussion and consideration on the status report of CTET - JAN 2012, Information Bulletin of CTET - NOV 2012 and to decide issues / modalities for the conduct of CTET-2012. The meeting was attended by the following members;

1. Shri Vijay Kumar, Jt. Commissioner, KVS;
2. Shri A S Rawat, Education Officer, CTSA;
3. Mrs. Sunita Kaushik, Addl. Director of Education, Delhi;
4. Mrs. Usha Ram, Principal, Laxman Public School;
5. Prof. S K Yadav, NCERT;
6. Prof C K Saluja, CIE, Delhi University;
7. Shri Vinnet Joshi, Chairman, CBSE;

Other members, who sent their consent, could not attend the meeting due to the change in their schedule at the last moment. The meeting was also attended by the Heads of Divisions of the Board.

The Advisory and the Implementation Committee after due consideration and deliberation on the (i) Brief Report of CTET-NOV 2012, (ii) Provisions of RTE Act-2009, (iii) NCTE Guidelines dated 11.02.2011 regarding conduct of Teacher Eligibility Test by the respective State/UT Government, (iv) NCTE Gazette Notification dated 23.08.2010

and 29.07.2011, regarding minimum eligibility criteria for appointment of teacher under RTE Act-2009, (v) Minutes of 2<sup>nd</sup> Advisory & Implementation Committee, (vi) Draft Information Bulletin and Application Form for CTET-Jan 2012 and (vii) Press Advertisement for CTET-Jan 2012 made the following recommendations;

1. The committee ratified the decision to conduct the CTET on 18<sup>th</sup> Nov. 2012.
2. The Committee approved the Draft CTET-NOV 2012 Information Bulletin and Application Form along with the changes, addition and deletion of examination centre cities and the Press Advertisement for CTET-NOV 2012.
3. The Committee approved to continue the Scheme and Pattern of Examination for CTET i.e. the examination will have 150 MCQ,s without any negative marking. However the Committee also recommended that CBSE should write to MHRD and NCTE to consider increasing the present time duration of 1:30 hrs so that the candidates have sufficient time to answer the question.
4. The Committee after analyzing the result of CTET-JAN 2012 recommended that an item analysis of response marked by the candidates against all the questions may be done and questions from areas of syllabus where the response of the candidates has not been satisfactory may be re-assessed.
5. The Committee recommended for seeking only on-line applications for CTET-NOV 2012 Examination and desired that CBSE may open facilitation centres in the country to assist candidates who face problems in submitting their online applications.
6. The committee recommended the following fee structure for CTET- NOV 2012 proposed in CTET-NOV 2012 Information Bulletin.

CATEGORY	Only Paper – I or II	Both Paper – I & II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Diff. Abled Person	Rs.250/-	Rs.400/-

7. Committee ratified the Minutes of 2<sup>nd</sup> Advisory & Implementation Committee meeting held on 11.10.2012.

(M. Nagaraju)  
Director (CTET)

# MINUTES OF THE MEETING OF ADVISORY COMMITTEE (NEET)



22-08-2012

CENTRAL BOARD OF SECONDARY EDUCATION  
'SHIKSHA KENDRA' 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI-110 301

**Minutes of the Meeting of the Advisory Committee of the National Eligibility Cum Entrance Test held on 22<sup>nd</sup> August, 2012 at 03.00 p.m. at Maneksha Centre, Parade Road, Delhi Cantt., Dhaula Kuan, New Delhi-110 010.**

Following members were present:

1. Shri Vineet Joshi, IAS  
Chairman,  
Central Board of Secondary Education,  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110 301. In the Chair
2. Prof. Sanjay Srivastava,  
Secretary,  
Medical Council of India,  
Plot No.14, Sector-08,  
Dwarka,  
New Delhi.
3. Shri Sube Singh  
Deputy Secretary  
Ministry of Health & Family Welfare,  
Nirman Bhawan,  
New Delhi
4. Dr. D.K. Bhawsar  
Deputy Educational Advisor,  
Ministry of Human Resource Development  
Shastri Bhawan,  
New Delhi
5. Dr. Savita M. Datta,  
Director,  
Campus of Open Learning,  
University of Delhi,  
Delhi-110007.
6. Dr. N.T. Venkateshaiah,  
Former Principal,  
Vydehi Institute of Dental Science,  
Whitefield,  
Bangalore-560 010.

7. Dr. S. Rama Devi Pani,  
Editor,  
University News & Dir. Incharge Reader,  
Association of Indian Universities,  
AIU House, 16, Kotla Road,  
New Delhi.
8. Prof. (Dr.) K.K. Deepak  
Department of Physiology  
All India Institute of Medical Sciences,  
2nd floor, Ansari Nagar,  
New Delhi-110 002
9. Dr. Sunita S. Kaushik  
Additional Director  
Directorate of Education  
Delhi
10. Dr. Veera Gupta,  
Secretary  
Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110 301.
11. Shri M.C. Sharma,  
Controller of Examinations,  
Central Board of Secondary Education,  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110 301.
12. Dr. D. Hazarika  
Director (Medical Education)  
Government of Assam  
Guwahati
13. Ms. V. Rashmi, IAS  
Commissioner & Executive Director  
Karnataka Examination Authority  
Govt. of Karnataka
14. Dr. Susanta Kumara Bandhopadhyay  
Director (Medical Education) & Secretary  
Department of Health & Family Welfare  
West Bengal.



15. Dr. Sushma Gupta  
Additional Director  
Medical Education  
Uttarakhand.
16. Dr. T.S. Thind  
Director (Research & Medical Education)  
Government of Punjab  
Chandigarh
17. Shri Harut Shukla,  
Additional Secretary  
Health & Family Welfare Department  
Government of Gujarat
18. Dr. S. Santosh  
Joint Commissioner  
Entrance Examinations,  
Government of Kerala.
19. Dr. Shingare Pravin H  
Director (Medical Education & Research)  
Government of Maharashtra.
20. Shri S.K. Mukerjee  
Director (Medical Education)  
Government of Chhatisgarh.
21. Dr. Sunil Bhatnagar  
OSD (Medical Education)  
Government of Rajasthan
22. Dr. Sunil Nandeshwar  
Associate Professor  
PSM Govt. Medical College  
Government of Madhya Pradesh
23. Dr. Jagdish A. Cacodcar  
Director (Academic)  
Goa Medical College  
Goa.
24. Ms. Yatoly Verma  
Assistant Resident Commissioner  
Government of Nagaland

25. Shri Sangchchin Chinzah  
Joint Resident Commissioner  
Government of Mizoram
26. Shri A.K. Sinha  
OSD  
Jharkhand Bhawan  
New Delhi.
27. Dr. T. Venugopala Rao  
Registrar  
Dr. NTR University of Health Sciences  
Government of Andhra Pradesh
28. Dr. Sarla Hooda  
Registrar  
University of Health Sciences  
Government of Haryana
29. Prof. S.R. Mahapatra  
Professor & HOD  
SCB Medical College  
Government of Orissa
30. Shri S.K. Nandi  
Joint Resident Commissioner  
Government of Tripura  
Tripura Bhawan  
New Delhi.
31. Shri Kuldip Singh Thakur  
Deputy Resident Commissioner  
Government of Andaman & Nicobar  
New Delhi
32. Dr. J.M. Kaul  
Academic Coordinator  
Maulana Azad Medical College  
Government of Delhi
33. Sh. Joseph Emmanuel  
Joint Secretary (OSD)  
Central Board of Secondary Education,  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110 301.

**Convener**

The following attended the meeting as Special Invitees:

1. Prof. S. Mantha  
Consultant (Examinations)  
Medical Council of India
2. Prof. G.K. Sharma  
Deputy Director General (ME)  
Directorate General of Health Services  
Ministry of Health & Family Welfare  
New Delhi
3. Dr. S.K. Ojha  
Secretary  
Dental Council of India  
New Delhi
4. Air Marshal G.S. Juneja  
Director & Commandant  
AFMC, Pune.
5. Brig. M.D. Venkatesh  
Deputy Director General  
AFMS (Planning & Training)  
Ministry of Defence,  
New Delhi
6. Dr. V.V.S. Murthy  
Senior Technical Director  
National Informatic Centre  
New Delhi
7. Shri Anwar Khan  
National Informatic Centre  
New Delhi
8. Shri Pitam Singh  
Director (Spl. Exam.)  
Central Board of Secondary Education  
Patparganj  
Delhi.
9. Shri N. Nagaraju  
Director (Academic)  
Central Board of Secondary Education  
Swasthya Vihar, Delhi.

10. Shri B.M. Gupta  
Advisor (IT)  
Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi.
11. Shri Antriksh Johri  
HOD (IT)  
Central Board of Secondary Education  
Patparganj  
Delhi.
12. Smt. I.M. Catherine  
Joint Secretary (IT)  
Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi.

The following were also attended the meeting representing States/Organizations:

1. Shri Manoj Saxena  
Senior System Analyst  
National Informatic Centre  
Delhi.
2. Shri Henry H. Baa  
Deputy Registrar  
Faculty of Medical Science  
University of Delhi
3. Shri Dhruv Chakravarty  
Under Secretary,  
Ministry of Health & Family Welfare,  
Government of India.
4. Lt. Col. Jayaprakash  
OIC (Examination)  
Directorate General of Armed Force Medical Services  
Delhi.
5. Dr. Joydev Sharma  
Controller of Examinations  
Directorate of Medical Education  
Assam.

6. Dr. P.V. Narayanan  
Vice Principal  
Government Medical College  
Calicut, Kerala
7. Dr. G.S. Venkatesh  
Director of Medical Education  
Government of Karnataka
8. Dr. Zora Singh  
Prof. & Head,  
GGS Medical College,  
Faridkot, Punjab
9. Dr. Bharat J. Shah  
Chairman  
Admission Committee  
Gujarat
10. Dr. S.S. Sangwan  
PGIMS University of Health Science  
Rohtak, Haryana
11. Dr. C.S. Dhall  
University of Health Science  
Rohtak, Haryana

No Representative of the following States was present in the meeting:

1. Bihar
2. Uttar Pradesh
3. Jammu & Kashmir
4. Himachal Pradesh
5. Arunachal Pradesh
6. Manipur
7. Meghalaya
8. Sikkim
9. Chandigarh
10. Tamil Nadu
11. Puducherry
12. Dadar & Nagar Haveli
13. Daman & Diu
14. Lakshdweep

At the outset, the Chairman, CBSE extended a very warm welcome to all the distinguished members and Special Invitees present in the Advisory Committee meeting of National Eligibility cum Entrance Test. He has further requested all the participants to introduce themselves. Thereafter, with the permission of the Chairman, the OSD (PMT) took up the agenda items for consideration and deliberations of the Committee.

**ITEM – I : TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE HELD ON 18.01.2012.**

Minutes of the meeting of the Advisory Committee held on 18.01.2012 were circulated vide letter No. F.12/CBSE/AIPMT/2012/7372-7379 dated 25.01.2012 to all the members of the Committee and no comments were received from any of the members of the Advisory Committee. The minutes were also placed before the Governing Body of the Board at its meeting held on 02.02.2012 and the Governing Body has approved the same. Hence, the Committee resolved that the minutes may be taken as confirmed.

**ITEM – II: TO RECEIVE A REPORT ON THE FOLLOW-UP ACTIONS TAKEN ON THE MINUTES OF THE LAST MEETING OF THE ADVISORY COMMITTEE HELD ON 18.01.2012.**

The Advisory Committee noted the action taken on the minutes of the last meeting of the Advisory Committee held on 18.01.2012 as per details placed before it and unanimously resolved to approve the same.

**ITEM – III TO REPORT THE CONDUCT OF AIPMT - PRELIMINARY AND FINAL EXAMINATIONS - 2012**

The Advisory Committee noted the detailed report on the conduct of the All India Pre-Medical/Pre-Dental Preliminary & Final Examinations, 2012. The Committee expressed satisfaction for the smooth and fair conduct of examination and resolved that the action taken by the CBSE be approved and recorded.

**ITEM-IV : TO REPORT ACTION TAKEN BY THE BOARD FOR INSPECTION OF ANSWER BOOKS UNDER RTI ACT – 2005 ON THE BASIS OF ORDERS OF HON'BLE SUPREME COURT OF INDIA**

The Committee expressed satisfaction on the action taken by the CBSE to display the OMR Answer Sheets and Responses marked by candidates appeared in the AIPMT Final Stage Examination – 2012 on the website of the CBSE [www.cbse.nic.in](http://www.cbse.nic.in) and [www.aipmt.nic.in](http://www.aipmt.nic.in) from 28<sup>th</sup> May, 2012 to 31<sup>st</sup> May, 2012 and resolved to approve and record the aforesaid action taken by the CBSE.

**ITEM - V TO CONSIDER THE DRAFT INFORMATION BULLETIN,  
APPLICATION FORM AND SCHEDULE FOR NEET-2013**

The Central Board of Secondary Education has been entrusted with the responsibility for conduct of National Eligibility Cum Entrance Test for admission to MBBS Course in India in the session 2013-14. The CBSE proposes to conduct NEET, 2013 as per details given in the Agenda and Information Bulletin.

The Chairman, CBSE requested the Representatives of all the States and AFMC to go through the draft Information Bulletin and provide feedback within a week's time.

While considering the Agenda, the following deliberations taken place in the House:

Shri D. Hazarika, Director (ME), Representative of Assam Government requested to include Assamees as a language for NEET. He has expressed concern of qualifying sufficient number of candidates in the NEET to fill up seats Reserved by the State Governments for weaker section.

Shri Susanta Kumar Bandopadhyay, Director (ME), Representative of West Bengal has sought clarification on the conduct of Counseling for State Quota Seats and the manner of constituting Counseling Committee in each State as well as details of the Authority to constitute the Counseling Committee.

Air Marshal G.S. Juneja, Director & Commandant, AFMC, Pune proposed that NEET may be conducted on the 1<sup>st</sup> Sunday of May instead of 2<sup>nd</sup> Sunday as AFMC will no more conduct the examination for UG admissions on the 1<sup>st</sup> Sunday of May. He has suggested that it will help the CBSE to advance result declaration at least for a week's time.

Shri Harut Shukla, Additional Secretary and Dr. Bharat J Shah Representatives of Gujarat Government suggested that as the CBSE proposes to accept applications online, a trial modal of the same may be given on the website to facilitate the candidates to practice filling up of application online without error. He has also suggested that since the qualifying criteria of NEET is 50<sup>th</sup> percentile, some mechanism should be developed to relax the qualifying criteria, if sufficient number of candidates are not qualifying the examination. It was also suggested by him that no negative marking may be done for NEET as it will reduce the number of qualified candidates.

Dr. Jagdish A. Cacodcar, MD, Representative of Goa State expressed concern over remaining the MBBS/BDS seats vacant in the Medical College in his State as the State is presently conducting Medical Entrance Examination on the basis of syllabus prescribed by the State Board at 12<sup>th</sup> standard whereas the proposed NEET will be based on a Common Syllabus.

Dr. Zora Singh, Prof. & Head, Representative of Punjab State was of the opinion that if State wise percentile is generated for deciding the qualifying criteria, shortage of qualified candidates will not occur in any State. He has also pointed out that since Medical Council of India has not prescribed any age limit, candidates may be allowed to appear in the NEET irrespective of their age.

Ms. V Rashmi, IAS, Representative of Karnataka State pointed out that the Government of Karnataka has no clear information regarding implementation of NEET and its jurisdiction. She also sought clarification as to how NEET came into existence either through Executive Order or through Judicial Order. She also stated that many private institutions are filing Writ Petition in the Court against NEET and one Dental Colleges Association has managed to obtain Stay Order against NEET, therefore, it would be better if Medical Council of India come forward to take the responsibility to accept legal notices directly on NEET to defend the cases effectively.

Prof. S.R. Mahapatra, Prof. & HOD, Representative of Orissa State informed that the Orissa Professional Examination Board will conduct Counseling for NEET qualified candidates to fill seats under State quota. He has also suggested that all the State Governments may conduct Single Window Counseling for seats under State quota and accordingly the language in the Information Bulletin be modified. He has further suggested that CBSE may take effective steps to prevent impersonation and other malpractices during the conduct of examination.

Dr. Santhosh S, Joint Commissioner, Representative of Kerala State requested that the application forms of candidates qualified for admission under State quota seats may be supplied to them for counseling and admission purposes. He also suggested that the actual marks scored by the candidate may be reflected in the result sheet along with the percentile rank.

Dr. Shingare Pravin H., Director (ME & Research), Representative of Maharashtra State requested to include Marathi as one of the regional languages for NEET. He has also expressed intention of the State Government to use NEET result for admission to other UG Science Courses conducted by the Universities and Colleges under Maharashtra State Government to avoid conducting of other similar examinations by the State Government.

Prof. G.K. Sharma, Deputy Director General, DGHS pointed out that the description of qualification under S.No.9 of the Information Bulletin needs to be re-drafted in conformity with the Notification issued by the Medical Council of India.

Participating in the deliberations, Dr. Srinivas Mantha, Consultant (Examinations), MCI informed that the Medical Council of India has undertaken extensive exercises before amending the Regulations on Graduate Medical Education making National Eligibility Cum Entrance Test compulsory for admission to MBBS Course in each academic year. The syllabus of NEET-UG was prepared by the MCI on the basis of feedback received from various Secondary and Senior Secondary Boards and COBSE. The syllabus was notified by the MCI in the first week of November, 2011 itself and the same is available on the Medical Council of



India website. He has also clarified that candidates qualifying the NEET-UG conducted by the CBSE alone will be eligible to seek admission in MBBS Course in Government and Private Medical Colleges in India.

Prof. Sanjay Srivastava, Secretary, Medical Council of India informed the House that the MCI has already filed an application before the Hon'ble Supreme Court of India to transfer all pending litigations on NEET-UG before different High Courts to one bench of Hon'ble Supreme Court of India to resolve all the litigations filed against Government of India and MCI regarding conduct of NEET. He has requested all the State Government Representatives to forward the question papers used in the recent Medical Entrance Examinations conducted by them to the CBSE to understand the difficulty level of questions set by each State while preparing question paper for NEET-UG by the CBSE.

Shri B.M. Gupta, Advisor (IT) clarified that actual marks of candidates can be indicated in the result along with their rank. He also pointed out that adequate time is required for declaration of result as well as preparation of merit list separately for DGHS and each State.

Responding to the concerns and queries of Members and other participants, the Chairman, CBSE requested everyone to incorporate their suggestions in the Draft Information Bulletin circulated and send the same to the CBSE to take a final view. He has informed that the possibility of preponing the examination as well as result declaration for a week's time will be considered by the Board. Referring to the queries in respect of relaxation in the qualifying criteria, it was informed to the House that already provisions are incorporated in the Regulations on Graduate Medical Education and according to which the Central Government in consultation with Medical Council of India is empowered to relax qualifying criteria of NEET if sufficient number of candidates are not qualifying the Test.

The languages of question paper were decided on the basis of information received by the CBSE from the Ministry of Health and Family Welfare, Government of India that States of West Bengal, Gujarat, Andhra Pradesh and Tamil Nadu are requested to conduct NEET in regional languages. Therefore, CBSE has agreed to the proposal of the Government to give comfort to the students. Responding to the query regarding Assameese and Marathi language, it was informed that so far CBSE has not received any information from the Ministry of Health & Family Welfare and the concerned State Governments to include these languages for preparing question paper of NEET.

The Chairman, CBSE suggested that the information required by the States for allocating seats in Medical Colleges as per prevailing reservation quota may be collected from candidates directly prior to conduct of Counseling. He also informed that copy of application form submitted by the candidates and the actual marks of candidates will be provided to the States on request for Counseling purpose.

The CBSE will make all arrangements for conduct of NEET across the country. The sample question paper of NEET and the Information Bulletin-2013 will be hosted on the website of CBSE.

The Chairman, CBSE requested the Representatives of each State/UT to do the following for compiling the Information Bulletin of NEET to provide complete information to the candidates and the smooth conduct of NEET-2013:

1. To appoint a Nodal Officer for coordination with the CBSE, DGHS and MCI.
2. Provide details of Counseling Authority with address, telephone numbers and e-mail ID.
3. Provide Website Addresses of State Counseling Authorities
4. Provide list of Medical/Dental Colleges and number of seats under various quota, viz., All India, State, NRI, Management, etc.

With the above notes, the House resolved that each State/UT may submit comments on the Information Bulletin and information sought by the CBSE within a week's time and they may also consider Single Window Counseling for State Quota Seats. Further, the House authorized the Chairman, CBSE to finalize the Information Bulletin of NEET – 2013 after considering the feedback received from the States within the stipulated time period of one week.

#### **ITEM – VI TO CONSIDER THE PROPOSAL FOR EXPANSION OF CENTRE CITIES FOR CONDUCT OF NATIONAL ELIGIBILITY CUM ENTRANCE TEST (UG) – 2013**

The Advisory Committee observed that the All India Pre-Medical/Pre-Dental Entrance Examination was held in 28 cities in India and one city abroad. Now, with the implementation of NEET, CBSE proposes to conduct the examination in 73 cities in India and two cities abroad. The Advisory Committee noted that at every State and UT, at least one examination centre city is proposed by the CBSE.

Shri D. Hazarika, Representative of Assam State requested to add more centre cities in the State of Assam, particularly in upper Assam.

Dr. Susanta Kumar Bandhopadhyay, Director (ME), Representative of West Bengal State suggested that number of centre cities may be increased in accordance with the expected number of candidates to enable smooth and fair conduct of examination.

Lt. Col. Juneja, AFMC, Pune also suggested to add more cities to reduce travel time of candidates.

Dr. D.K. Bhawsar, Deputy Educational Advisor, MHRD raised a query regarding the criteria for fixation of examination centre by the CBSE.

Shri M.C. Sharma, Controller of Examinations, CBSE clarified that the Board

*Select examination centre on the basis of capacity of an institution to hold the examination fairly and smoothly. Number of candidates allotted at each centre depends on the facility available in the school and in general, CBSE allot an*

optimum of 700-800 candidates at a centre. If an institution is having excellent infrastructure, CBSE may fix even two centres at one Institution.

Shri Pitam Singh, Director (Spl. Exam.) clarified that the Board takes multiple centre city choice from candidates but efforts are made to allot centre as per first choice of the candidate.

The Chairman, CBSE requested all the participants to submit specific suggestions with regard to their State concerned in writing to the CBSE within a week's time so that the CBSE could look into the suggestions of all before finalizing the centre cities.

The Advisory Committee after detailed deliberations resolved that each State may submit their views in the matter within a week positively and authorized the Chairman, CBSE to take a final decision in the matter considering the suggestions received from each State.

#### **ITEM – VII TO CONSIDER THE IMPLEMENTATION OF NATIONAL ELIGIBILITY CUM ENTRANCE TEST (UG) -2013**

The Advisory Committee noted that for the smooth and fair conduct of the National Eligibility Cum Entrance Test – UG, 2013, the CBSE has to make all preparations, such as, Appointment of Item Writers, Moderators and other supporting staff, Appointment of Coordinators, Observers and other supporting staff, Fixation of Examination Centres and Appointment of Centre Superintendents, etc.

The Advisory Committee considering the sensitivity as well as the huge task undertaken by the CBSE for organizing the conduct of NEET-UG, 2013 authorized the Chairman, CBSE to take all appropriate decisions for the smooth and fair conduct of the examination.

The Advisory Committee recorded appreciation on the efforts of CBSE to undertake the huge task of organizing the NEET.

The Meeting ended with a vote of thanks to the Chair.

**Sd/-  
(JOSEPH EMMANUEL)  
JOINT SECRETARY (OSD)**

**Sd/-  
(VINEET JOSHI)  
CHAIRMAN**

**ANNEXURE- V**

**MINUTES OF THE MEETING OF EXAMINATION COMMITTEE HELD ON  
10.9.2012 AT 2.00 P.M. AT C.B.S.E. SHIKSHA KENDRA, 2, COMMUNITY  
CENTRE, PREET VIHAR, DELHI-110301**

**PRESENT :**

1. Shri Vineet Joshi  
Chairman  
CBSE
2. Dr. E. Prabhakar  
Joint Commissioner(Pers)  
Kendriya Vidyalaya Sangathan  
New Delhi
3. Dr. Sunita S. Kaushik,  
Add. Director of Edu.(Sch.)  
Directorate of Education,  
Govt. of NCT of Delhi,  
Delhi.
4. Sh. L.V. Sehgal  
Principal  
BalBharti Public School  
Near Ganga Ram Hospital  
New Delhi
5. Mrs. Shashi Bala Saini  
Deputy Education Officer  
Directorate of Education  
Zone 13  
Sector 9, Rohini  
Delhi
6. Prof. A.K. Bhatnagar,  
Deptt. of Botany  
University of Delhi  
Delhi

7. Sh . M.C. Sharma  
Controller of Examinations  
CBSE

Prof. (Retd.) Kapil Kapoor, Delhi University Delhi & Dr.(Mrs.) Sadhna Parashar, Director(Training & Academic) could not attend the meeting.

Dr. Veera Gupta, Secretary, CBSE, Shri B.M. Gupta, Advisor(IT), M K Arora, Deputy Secretary(Coord.), Mrs. Dharini Arun, Asstt. Secretary(Legal) and Mrs. Kavita Vazirani, Asstt. Secretary (Coord) also attended the meeting.

Chairman, CBSE extended a warm welcome to all the Members of the Committee. Thereafter, he requested the Controller of Examinations to take up the Agenda. The Controller of Examinations while welcoming the Members requested them to continue giving the Board their valuable suggestions on this platform. He then took up the Agenda for discussion.

**ITEM I: TO CONSIDER THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 30<sup>TH</sup> MAY, 2012.**

The Controller of Examinations informed the Committee that the Minutes of the Meeting of the Examination Committee held on 30<sup>th</sup> May, 2012 have been circulated to the Members of the Committee. No comments have been received from the Members. The Minutes have also been placed before the meeting of the Governing Body held on 4<sup>th</sup> June, 2012 and approved.

The Committee resolved that the Minutes be approved.

**ITEM II: TO REPORT ACTION TAKEN ON THE MINUTES OF THE EXAMINATION COMMITTEE HELD ON 30<sup>TH</sup> MAY, 2012.**

Item No.	Item Heading	Resolution of the Committee	Action taken/proposed to be taken
III	TO CONSIDER CHANGE IN THE SCHEME OF CONTINUOUS AND COMPREHENSIVE EVALUATION BY PERMITTING THE SCHOOLS AFFILIATED TO THE BOARD UPTO SECONDARY LEVEL TO ALSO CONDUCT THE SCHOOL BASED SUMMATIVE ASSESSMENT II IN RESPECT OF THOSE CANDIDATES WHO ARE DESIROUS OF CONTINUING THEIR FURTHER STUDIES IN ANOTHER CBSE AFFILIATED SCHOOL	Resolved that the scheme as applicable for Senior Secondary schools i.e. who wish to move out of the CBSE system after Class X (Pre-University, Vocational course, change of Board, etc.) take the Board's External Examination be also made applicable for Secondary level schools from the 2013 examination of Class X	Circular dated 28.6.2012 containing the amended Scheme has been hosted on the website and circulated to all the affiliated schools

Item No.	Item Heading	Resolution of the Committee	Action taken/proposed to be taken
IV	TO CONSIDER AMENDMENT IN RULE 8(vi) OF THE EXAMINATION BYE LAWS RELATING TO ADMISSION PROCEDURE	Resolved to – i) issue circular to all the affiliated schools that no student should be forced to leave the school especially in classes IX to XII except on the grounds as stated in rule 8(vi) of the Examination Byelaws; and ii) amend Rule 8(vi) of the Examination Byelaws	i) Circular dated 28.6.2012 containing the resolution has been hosted on the website and circulated to all the affiliated schools ii) Notification dated 28.6.2012 containing amended Rule has been hosted on the website and circulated to all the affiliated schools
V	TO CONSIDER AMENDMENT IN RULE 24(i) OF THE EXAMINATION BYE LAWS RELATING TO EXEMPTION TO SPASTIC, BLIND, PHYSICALLY HANDICAPPED CANDIDATES.	resolved to amend the rule 24(i)	Notification dated 28.6.2012 containing amended Rule has been hosted on the website and circulated to all the affiliated schools
VI	TO CONSIDER AMENDMENT IN RULE 26 OF THE EXAMINATION BYE LAWS RELATING TO CHANGE IN SUBJECT	resolved to amend the rule	Notification dated 28.6.2012 containing amended Rule has been hosted on the website and circulated to all the affiliated schools
VII	TO CONSIDER AMENDMENT IN RULE 42(i) OF THE EXAMINATION BYELAWS RELATING TO NUMBER OF CHANCES FOR IMPROVEMENT OF PERFORMANCE/COMPARTMENT EXAMINATION FOR SECONDARY/SENIOR SCHOOL CERTIFICATE EXAMINATION	Resolved to reduce the number of attempts for Improvement of Performance/Compartment from five to one and five to three respectively and amend Rules 42(i)(a) and 42(i)(b) of the Examination Byelaws relating to Improvement of Performance/Comptt. Examination for Senior School Certificate Examination and Secondary School Examination to be effective from 2013 examination. For the candidates who have appeared upto 2012 examination, the previous rule shall remain in vogue.	Notification dated 28.6.2012 containing amended Rules has been hosted on the website and circulated to all the affiliated schools
VIII	TO CONSIDER ISSUING OF TWO SIMULTANEOUS GRADESHEET CUM CERTIFICATE OF PERFORMANCE TO CANDIDATES APPEARING UNDER CBSE i	i) the candidates of CBSE i be issued two certificates i.e. CBSE i and CBSE national simultaneously for a couple of years; ii) the CBSE national certificate should contain a note stating that the candidate has appeared under the CBSE i system	Action has been taken

Item No.	Item Heading	Resolution of the Committee	Action taken/proposed to be taken
IX	TO REPORT ACTION TAKEN BY THE BOARD IN INCLUDING THE AMENDMENTS MADE IN CHAPTER 12 OF THE EXAMINATION BYELAWS RELATING TO CBSE I	Ratified the decision by the Board	Amendments have been included in Chapter 12 Rule 72 of the Examination Byelaws
X	TO CONSIDER REDUCING THE PERIOD OF RETENTION OF THE ASSESSMENTS OF CLASSES IX & X AT SCHOOL LEVEL	resolved that the schools be also requested to follow the schedule of preservation of record/weeding out period as followed by the Board(Annexure II):	Circular dated 28.6.2012 containing the schedule has been hosted on the website and circulated to all the affiliated schools
XI	TO REPORT ACTION TAKEN BY THE BOARD IN ALLOWING 23 CANDIDATES OF EMERALD HEIGHTS SCHOOL, AKOLA, MAHARASHTRA & 35 CANDIDATES OF ST. MICHAEL'S ENGLISH SCHOOL, CHANDRAPUR, MAHARASHTRA TO APPEAR FOR CLASS X EXAMINATION, 2012 AS SCHOOL BASED CANDIDATES	Ratified the decision taken by the Board	No further action required
XII	TO REPORT ACTION TAKEN BY THE BOARD IN ACCEPTING THE CANDIDATURE OF MASTER AARJAV RAJ SINGH FOR THE 2012 CLASS XII EXAMINATION	i) Ratified the decision taken in respect of Master Aarjav Raj Singh; and ii) the last date for submitting the applications with late fee of Rs.5000/- be kept as 30 <sup>th</sup> November and the last date with late fee of Rs.300/- shall remain as 30 <sup>th</sup> October as at present.	i) No further action required ii) The schedule has been included in the Schedule for Receipt of LOC 2013 examination however the period included is 15 <sup>th</sup> January. The matter is placed before the present Committee at Item VIII to ratify the date kept as 15 <sup>th</sup> January instead of 30 <sup>th</sup> November
XIII	TO REPORT ACTION TAKEN BY THE BOARD IN CORRECTING THE CANDIDATE'S NAME IN RESPECT OF 05 CANDIDATES AND MOTHER'S/FATHER'S NAME IN RESPECT OF 03 CANDIDATES IN RELAXATION OF RULE 69.1(ii) OF THE EXAMINATION BYELAWS	Ratified the decision taken by the Board	No further action required

Item No.	Item Heading	Resolution of the Committee	Action taken/proposed to be taken
XIV	TO REPORT ACTION TAKEN BY THE BOARD REGARDING INCLUSION OF THE WEEDING OUT PERIOD OF THE HARD COPIES OF THE DATA RECEIVED FOR CLASSES IX & X IN THE BOARD	Ratified the decision taken by the Board	No further action required
Addl Item I	TO APPROVE THE CONDUCT OF PROBLEM SOLVING TEST (PST) FOR CLASSES IX & XI	resolved that the matter may again be discussed in the meeting of the Governing Body scheduled for 4 <sup>th</sup> June, 2012	The matter has been discussed in the Governing Body held on 4.6.2012 by Academic Unit which has approved introduction of Problem Solving Assessment
Addl Item II	TO APPROVE LEVYING OF FEES FOR CONDUCT OF PROBLEM SOLVING TEST(PST) AND ASSESSMENT FOR SPEAKING AND LISTENING	resolved that the amount of Rs.100/- per candidate be levied and charged alongwith the registration fee of classes IX & XI as and when it is introduced	In view of the approval above, the fee has been charged alongwith the Registration Fee
Addl Item III	TO APPROVE THE ASSESSMENT FOR SPEAKING AND LISTENING IN ENGLISH	resolved that the matter may again be discussed at length in the meeting of the Governing Body scheduled for 4 <sup>th</sup> June, 2012	The matter has been discussed in the Governing Body held on 4.6.2012 by Academic Unit which has approved the same
Addl Item IV	TO APPROVE INTRODUCTION OF VALUE EDUCATION AS A PART OF ASSESSMENT IN CLASSES IX - XII	resolved as under: i) The CBSE plans to assess students for 5 percent weightage in each subject at the Summative Assessment level in Classes IX and X and the major subjects at Grades XI and XII through questions which will be integrated with the content of the subject and analysed on the basis of the values it reflects. This will be effected immediately from the Summative Assessment 2012-2013 in Grades IX and X and Board Exam in 2013 for Classes X & XII. Schools will also make it a part of their assessment in Grade XI; and  ii) blue print, design and weightage to units be revised accordingly and revised Sample Question Papers may be brought out by/within one month to enable the question papers to be set accordingly	Action has been taken by Academic Unit



Item No.	Item Heading	Resolution of the Committee	Action taken/proposed to be taken
Addl Item V	TO CONSIDER THE ISSUE REGARDING CORRECTION IN DATE OF BIRTH ON THE BASIS OF CERTIFICATE ISSUED BY REGISTRAR, BIRTH & DEATH, A STATUTORY BODY	resolved to :  i) accept the date of birth certificate issued by a statutory body as basis for correction in date of birth;  ii) Legal Advisor may be requested to provide precautions to be taken while implementing it to avoid any misuse at a later date.	Legal opinion has been taken and is placed as Item III of the present Agenda

The Committee recorded the action taken by the Board.

### **ITEM III: TO CONSIDER THE OPINION RECEIVED FROM THE LEGAL ADVISOR FOR CORRECTION IN DATE OF BIRTH ON THE BASIS OF CERTIFICATE ISSUED BY REGISTRAR, BIRTH & DEATH, A STATUTORY BODY**

Controller of Examinations apprised the Members that the Committee which met on 30.5.2012 considered correction in Date of Birth on the basis of 'Date of Birth certificate' where the same is different from what is mentioned in the school records. The Committee was also apprised that there were several court cases where the main prayer was to issue/amend the certificate issued by CBSE on the basis of Date of Birth certificate of the Municipal Authority and the courts decided most of the cases in favour of the candidates. The Committee had considered the pros and cons of permitting correction of date of birth on the basis of the certificate issued by a statutory body and had resolved to accept the same as basis for correction in date of birth. It further resolved that Legal Advisor may be requested to provide precautions to be taken while implementing it to avoid any misuse at a later date.

As resolved by the previous Committee, though the Legal Advisor had been requested to provide precautions to be taken while implementing the correction in date of birth on the basis of the certificate issued by a statutory body he has opined that it may not be advisable to make correction in date of birth on the basis of municipal date of birth certificate as there can be great scope of misuse if sole reliance is placed on the birth certificate and also once reliance on this certificate is provided in Byelaws, it may become difficult for the Board to question its authenticity since it is issued by a Statutory Body. His opinion is based on the facts that parents' at the time of admission write the date of birth on the application form which is not as per the birth certificate and later on request for correction in the same on the basis of Municipal certificate which amounts to giving encouragement to unfair practices, it is easy to secure Municipal birth certificate to suit one's requirement, it is possible to secure it many years after the actual date of birth.

The Examination Committee was apprised that the Board does not have provision for change in date of birth, it only has provision for correction in date of birth within five years of passing the examination. The Committee was also apprised that in the year 2004 the Board has made it a rule that the date of birth be entered in the school record on the basis of the date of birth certificate issued by the Registrar of Births and Deaths. The Committee was also apprised that the Board has to carry out the change in date of birth on the basis of directions/judgements received from the Hon'ble High Courts/other Courts.

The Committee also took note of the following sections of the Right of Children to Free and Compulsory Education Act, 2009

- Chapter II Section 3(4) wherein it envisages that where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age.
- Chapter IV section 14(1) & (2) wherein it envisages that
  - (1) For the purposes of admission to elementary education, the age of a child shall be determined on the basis of the birth certificate issued in accordance with the provisions of the Births, Deaths and Marriages Registration Act, 1886 or on the basis of such other document, as may be prescribed
  - (2) No child shall be denied admission in a school for lack of age proof.

After deliberations and in view of the above provisions of the Examination Byelaws and RTE Act, 2009, the Committee was of the opinion that discrepancy in the date of birth as per the document issued by a statutory body and that recorded in the school may decline subsequently w.e.f. 2015-2016 examination. However to consider cases relating to change in date of birth, such cases may be referred to a Committee, preferably consisting of one member of the Examination Committee. The Board would verify the genuineness of the date of birth certificate issued by a statutory body and submit the case to the Committee for consideration. The recommendation so received from the Committee shall be placed before the Competent Authority for approval and the approval shall be placed before the Examination Committee for ratification.

**ITEM IV: TO CONSIDER AMENDMENTS IN RULES OF THE EXAMINATION BYELAWS ARISING OUT OF THE DECISION TO CHANGE THE SCHEME OF CONTINUOUS AND COMPREHENSIVE EVALUATION & REDUCTION IN THE NUMBER OF ATTEMPTS FOR IMPROVEMENT OF PERFORMANCE/COMPARTMENTAL CANDIDATES**

The Members were apprised that the Examination Committee at its meeting held on 30.5.2012 had resolved as under which has also been approved by the Governing Body at its meeting held on 04.6.2012:

- i) the scheme as applicable for Senior Secondary schools i.e. who wish to move out of the CBSE system after Class X (Pre-University, Vocational course, change of Board, etc.) take the Board's External Examination be also made applicable for Secondary level schools from the 2013 examination of Class X; and
- ii) to reduce the number of attempts for Improvement of Performance/Compartment from five to one and five to three **respectively** and amend Rules 42(i)(a) and 42(i)(b) of the Examination Byelaws relating to Improvement of Performance/Comptt. Examination for Senior School Certificate Examination and Secondary School Examination to be effective from 2013 examination. For the candidates who have appeared upto 2012 examination, the previous rule shall remain in vogue.

The Members were informed that in view of the above resolutions certain rules of the Examination Byelaws need amendment to be in consonance with the resolution. A few rules also need amendment as the nomenclature of the Certificate issued at Secondary level has been changed to Grade Sheet cum Certificate of Performance in lieu of Certificate of Continuous and Comprehensive Evaluation.

The Committee resolved to amend the rules and the amended rules are placed as Annexure I.

#### **ITEM V: TO CONSIDER PERMITTING THE USE OF COMPUTER ENABLED WITH JAWS(JOB ACCESS WITH SPEECH) PROGRAMME TO THE VISUALLY HANDICAPPED CANDIDATES**

The Committee was informed that a request has been received from Delhi Public School, Rohini, Delhi to permit Ms.Vibhu Sharma, a blind student of class XII to use computer enabled with JAWS programme for the class XII examination in the year 2013. In order to consider the feasibility of permitting visually handicapped students to use the programme a Committee was constituted which met on 19.7.2012 and arrived at the following consensus:

1. this programme can be used by differently abled persons having difficulty in reading and writing;
2. the programme has to be first loaded in the computer and then only can be used;
3. if the question paper is available in electronic format, it can be uploaded on the computer else it can also be got typed for which time taken will be in addition to the time given to the candidate for attempting the question paper i.e. 4 hours;
4. use of this software will eliminate the requirement of an amanuensis;
5. however, a computer literate person should be deputed at the examination centre to ensure that the candidate does not use any other programme or function from the computer while attempting the question paper.

The Committee was also apprised that this being the first year of its implementation and if implemented, number of takers for this software are also not known to the Board.

The Committee appreciated the steps being taken by the Board for facilitating the differently abled children for appearing for the class X & XII examinations. It deliberated on the issue and in order to further facilitate the visually challenged candidates resolved as under:

- a) candidate(s) desirous of using JAWS programme for appearing in class X/XII examinations may bring their computer alongwith JAWS software to the examination centre with prior intimation to the Board
- b) candidate(s) using JAWS software would not be provided with amanuensis
- c) Board may make efforts to install the JAWS software in the computers available with the Regional Offices
- d) candidates desirous of using this software may be considered allotting the Regional Office as examination centre;
- e) in case it is not feasible to allot the Regional Office as an examination centre, any school affiliated to it & situated in the vicinity of the Regional Office which is an examination centre may be considered for being allotted as examination centre for blind candidates using this software
- f) Centre Superintendents may be requested to appoint a PGT(Computer Science) to act as Assistant Superintendent/Regional Officer may appoint a PGT(Computer Science to act as Assistant Superintendent in case they are not able to spare their own computer personnel. The Assistant Superintendent appointed shall also ensure that the candidate uses only this software and not any other function of the computer
- g) concessions being extended by the Board to visually challenged candidates not using JAWS would continue to be provided as at present.

**ITEM VI: TO RATIFY THE DECISION TAKEN BY THE BOARD IN NOT DECREASING THE MARKS/GRADES ON ACCOUNT OF VERIFICATION OF MARKS/GRADES DONE PRIOR TO SENDING PHOTOCOPY OF THE EVALUATED ANSWER BOOK AND ALSO TO TALLY THE HANDWRITING BETWEEN THE CONFIRMATION PAGE AND THE ANSWER BOOK(S)**

The Members were informed that based on the judgement dated 9.8.2011 of the Hon'ble Supreme Court of India it has provided photocopy of the evaluated answer book(s) to the candidates. The Members were also informed that the candidates had been directed to approach the Board in case any totalling error or unevaluated portion was detected. However, in order to ensure that such a situation does not arise, the Board had resorted to the process of verification of marks/grades before sending the photocopy of the evaluated answer book(s) to the candidate. The Committee was also informed that 2287 requests in 2012 have been received for providing photocopy of the evaluated answer book(s) and all the steps taken by the Board have been fruitful.

However, in a few cases during the process of verification of marks/grades before sending the photocopy of evaluated answer book(s), it came to the light of the Board that the marks were either increasing or decreasing and in one case the handwriting on the confirmation page did not tally with the handwriting on the answer book. In order to safeguard the interest of the candidates, Board had taken the following decisions:

- i) wherever the marks increased, the same has been intimated to the candidate(s) alongwith a letter and photocopy of the answer book provided;
- ii) wherever the marks decreased, photocopy of the answer book has been provided as it is alongwith an intimation that though marks were decreasing, yet keeping in view their larger interest and due to the fact that admission must have been sought in some higher classes, Board has not decreased the marks;
- iii) where result changed from Compartment/Improvement of Performance to Pass/Eligible for Admission to Higher Classes, change has been allowed and photocopy provided; and
- iv) handwriting of the candidate has been tallied between the confirmation page and the answer book(s)

The Examination Committee resolved as under:

- a) ratified the decisions taken by the Board, and
- b) resolved that the marks/grades on verification be revised upward or downward as per the actual marks obtained by the candidate in his/her answer book in accordance with Rule 61(viii) of the Examination Byelaws and the status quo of the revised marks be maintained in such a case even in the event of candidate seeking photocopy of the evaluated answer book(s).

#### **ITEM VII: TO RATIFY THE DECISION TAKEN BY THE BOARD IN ENHANCING THE REGISTRATION FEE FOR CLASS IX/XI STUDENTS STUDYING IN SCHOOLS IN FOREIGN COUNTRIES**

The Members were informed that the registration fee for class IX has been enhanced w.e.f. 2011 examination from Rs.50/- to Rs.100/-and the registration introduced for Class XI and fee kept as Rs.100/- w.e.f. 2011 examination. The fee was the same for all candidates being registered.

The Members were further apprised that as the examination fee being charged from candidates appearing from abroad is approx. six times that being charged from candidates from India, the registration fee from candidates from Abroad has been enhanced to Rs.1000/-(including Rs.100/- as Problem Solving Assessment) w.e.f. 2013 examination. However, the fee for candidates from India remains the same i.e. registration fee @Rs. 100/- + PSA fee Rs.100/-(total Rs.200/-) per candidate.

The Examination Committee ratified the decision taken by the Board.

**ITEM VIII: TO RATIFY DECISION TAKEN BY THE BOARD IN KEEPING THE LAST DATE FOR RECEIPT OF LOC/APPLICATION FORM FOR PRIVATE CANDIDATE AS 15<sup>TH</sup> JANUARY INSTEAD OF 30<sup>TH</sup> NOVEMBER WITH LATE FEE OF RS. 5000/- AND THE SCHEDULE FOR RECEIPT OF LIST OF CANDIDATES FOR 2013 EXAMINATION**

The Committee was apprised that the Examination Committee at its meeting held on 30.5.2012 resolved that the last date for receipt of application form/LOC with late fee of Rs.5000/- be kept as 30<sup>th</sup> November which has also been approved by the Governing Body at its meeting held on 04.6.2012. The Committee was further informed that as the pre-examination data is compiled in the middle of January, the last date with late fee of Rs.5000/- has been kept as 15<sup>th</sup> January w.e.f. 2013 examination for private as well as regular students.

The Committee was further informed that the Examination Committee at its meeting held on 22.12.2010 has approved the schedule for receipt of data for classes IX – XII, which has also been approved by the Governing Body at its meeting held on 29.12.2010. However, due to administrative reasons, strengthening of Continuous & Comprehensive Evaluation scheme and receipt of the data online, the approved schedules for obtaining the Registration data and LOC for 2013 examinations had to be revised as under :

Fee structure and Date as per approved schedule		Revised Fee structure and Schedule	
<b>REGISTRATION FOR CLASSES IX &amp; XI</b>		<b>REGISTRATION FOR CLASSES IX &amp; XI</b>	<b>Revised schedule for academic session 2012-2013</b>
Without late fees	Upto 31 <sup>st</sup> August	Without late fees	Upto 15 <sup>th</sup> September
With late fee of Rs.10/- per student	Upto 15 <sup>th</sup> September	With late fee of Rs.10/- per student	Upto 30 <sup>th</sup> September
With late fee of Rs.20/- per student	Upto 30 <sup>th</sup> September	With late fee of Rs.20/- per student	Upto 15 <sup>th</sup> October
With late fee of Rs.30/- per student	Upto 15 <sup>th</sup> October	With late fee of Rs.30/- per student	Upto 30 <sup>th</sup> October
<b>LIST OF CANDIDATES FOR CLASSES X &amp; XII</b>		<b>LIST OF CANDIDATES FOR CLASSES X &amp; XII (the late fee has been revised in the Finance Committee dated 24.8.2011 and Governing Body dated 16.11.2011)</b>	<b>Revised schedule for 2013 examination</b>
Without late fee	15 <sup>th</sup> September	Without late fee	Upto 30 <sup>th</sup> September
With late fee of Rs.100/- per student	Upto 30 <sup>th</sup> September	With late fee of Rs.150/- per student	Upto 15 <sup>th</sup> October
With late fee of Rs.200/- per student	Upto 15 <sup>th</sup> October	With late fee of Rs.250/- per student	Upto 31 <sup>st</sup> October

With late fee of Rs.300/- per student	Upto 30 <sup>th</sup> October	With late fee of Rs.350/- per student	Upto 15 <sup>th</sup> November
---	---	With late fee of Rs.5000/- per student (introduced in the Examination Committee dated 30.5.2012 and Governing Body dated 4.6.2012)	Upto 15 <sup>th</sup> January

The schedule for receipt of Application Forms from Private candidates remained the same as approved by the previous Examination Committee.

The Members were of the opinion that 15<sup>th</sup> January may be too late for receiving of the application form/LOC as it may hamper the pre-examination data processing.

After deliberations Examination Committee ratified/resolved as under:

1. ratified the decisions taken by the Board in changing the last date for receipt of LOC/application form for private candidate to 15<sup>th</sup> January instead of 30<sup>th</sup> November, and
2. resolved that the date for receipt of application form/LOC of 15<sup>th</sup> January be reviewed for 2014 examination after looking into the number of application forms/LOC received for 2013 examination, if necessary.

**ITEM IX : TO RATIFY THE DECISION TAKEN BY THE BOARD IN PERMITTING KUMARI POOJA TOMAR TO REAPPEAR FOR THE ADDITIONAL SUBJECT MATHEMATICS ALONGWITH COMPARTMENTAL CANDIDATES IN THE YEAR 2012 FROM REGIONAL OFFICE, DELHI**

The Members were informed that Km. Pooja Tomar had appeared in the subject of Mathematics as an Additional Subject in 2012 vide Roll No. 9125864 but could not clear the subject. In the meantime she appeared for the AIEEE examination and secured 270 rank. In order to safeguard her future, her request for reappearing for improvement of performance in the subject of Mathematics alongwith the Compartmental candidates in July 2012 was considered by the Board.

The Examination Committee ratified the decision taken by the Board.

The Meeting then ended with a Vote of Thanks to the Chair.

Sd/-  
(M C SHARMA)  
CONTROLLER OF EXAMINATIONS

Sd/-  
(VINEET JOSHI)  
CHAIRMAN

**ANNEXURE CONTAINING THE EXISTING AND PROPOSED AMENDED RULES DUE TO CHANGE IN THE SCHEME OF CCE,  
REDUCTION IN THE NUMBER OF COMPARTMENT/IOP CHANCES AND CHANGE IN THE NOMENCLATURE OF THE  
CERTIFICATE ISSUED AT SECONDARY LEVEL**

Rule Heading	No./Rule	Existing Rule	Proposed Amended Rule
3(iii)		Rules stipulated for Secondary School Examination conducted by the Board shall also be applicable for the Senior Secondary Schools affiliated to the Board conducting the Secondary School(Class X) Examination under the Continuous and Comprehensive Evaluation Scheme.	Rules stipulated for Secondary School Examination conducted by the Board shall also be applicable for the Schools affiliated to the Board conducting the Secondary School(Class X) Examination under the Continuous and Comprehensive Evaluation Scheme.
7.4(a)		<p>(a) obtained minimum Grade D in at least five subjects(excluding the 6<sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies and a Qualifying Certificate at the Secondary School(Class X) Examination conducted by this Board/Senior Secondary School affiliated to this Board;</p> <p>(b) has passed an equivalent examination conducted by any other recognised Board of Secondary Education/Indian University and recognised by this Board as equivalent to its secondary school examination; and</p> <p>Notwithstanding anything contained in the rules above, Chairman shall have the powers to permit admission in Class XI in respect of such students who have opted for not appearing for the Secondary School examination conducted by the Board but changing school after passing the Secondary School examination conducted by a Senior Secondary school affiliated to the Board on grounds of shifting of family from one place to another, transfer of parent(s), for better academic performance or on medical grounds etc. to avoid undue hardship to the candidate(s).</p>	<p>a) obtained minimum Grade D in at least five subjects(excluding the 6<sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies and a Qualifying Certificate/Grade Sheet cum Certificate of Performance at the Secondary School(Class X) Examination conducted by this Board/School affiliated to this Board;</p> <p>b) No change</p> <p>Notwithstanding anything contained in the rules above, Chairman shall have the powers to permit admission in Class XI in respect of such students who have opted for not appearing for the Secondary School examination conducted by the Board but changing school after passing the Secondary School examination conducted by a school affiliated to the Board on grounds of shifting of family from one place to another, transfer of parent(s), for better academic performance or on medical grounds etc. to avoid undue hardship to the candidate(s).</p>
8(v) ADMISSION PROCEDURE		A student shall not be allowed to migrate from one "School" to another during the session after his name has been sent up for the Secondary School(Class X) and Senior School Certificate(Class XII) Examinations conducted by the Board. This condition may be waived only in special circumstances by the Chairman.	A student shall not be allowed to migrate from one "School" to another during the session after his name has been sent to the Board for the Secondary School(Class X) and Senior School Certificate(Class XII) Examinations. This condition may be waived only in special circumstances by the Chairman.



10(a)(ii)	obtained minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A as well as Grades in subjects under Scholastic Area B and in Co-Scholastic area under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board upto <b>Senior Secondary level and Certificate of School -,Based Assessment</b> duly signed by the Board or	obtained minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A, as well as grades in subjects under Scholastic Area B and in Co-Scholastic areas under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board and <b>Grade Sheet cum Certificate of Performance</b> duly signed by the Board or
10.2(a)	Passed the Middle School Examination(class VIII) of a Board or of an affiliated/recognised school at least two years earlier than the year in which he would take Secondary(Class X) examination conducted by the Board/Senior Secondary School affiliated to the Board;	Passed the Middle School Examination(class VIII) of a Board or of an affiliated/recognised school at least two years earlier than the year in which he would take Secondary(Class X) examination conducted by the Board/School affiliated to the Board;
10.2(d)	Qualified Class IX examination by obtaining minimum Grade D in all the five subjects(excluding 6 <sup>th</sup> additional subject) of study under Scholastic Area A and grades in subjects under Scholastic Area B and Co-scholastic Areas atleast one year earlier than the year in which she/he would take the Secondary(Class X) examination conducted by the Board/Senior Secondary School affiliated to the Board	Qualified Class IX examination by obtaining minimum Grade D in all the five subjects(excluding 6 <sup>th</sup> additional subject) of study under Scholastic Area A, and grades in subjects under Scholastic Area B and Co-scholastic Areas atleast one year earlier than the year in which she/he would take the Secondary(Class X) examination conducted by the Board/School affiliated to the Board
10.2(e)	Passed Class IX examination from a school recognized by/affiliated to any other recognized Board in India atleast one year earlier than the year in which she/he would take the Secondary(Class X) examination conducted by the Board/Senior Secondary school affiliated to the Board.	Passed Class IX examination from a school recognized by/affiliated to any other recognized Board in India atleast one year earlier than the year in which she/he would take the Secondary(Class X) examination conducted by the Board/school affiliated to the Board.
10.3 SCHEME OF CCE	<p>10.3 Scheme of the Continuous and Comprehensive Evaluation shall be as under:</p> <ul style="list-style-type: none"> <li>i) there shall be no Board Examination at Secondary(Class X) level w.e.f. 2011 for students studying in the schools affiliated to the Board upto <b>Senior Secondary level and do not wish to move out of the CBSE system after Class X from those schools;</b></li> <li>ii) students of <b>Senior Secondary Schools</b> who wish to move out of the CBSE system after Class X(Pre-University, Vocational course, Change of Board etc.) shall be required to take the Board's External Examination at Secondary(Class X) level,</li> </ul>	<p>10.3 Scheme of the Continuous and Comprehensive Evaluation shall be as under:</p> <ul style="list-style-type: none"> <li>i) there shall be no Board Examination at Secondary(Class X) level w.e.f. 2013 for students studying in the schools affiliated to the Board who do not wish to move out of the CBSE system after Class X;</li> <li>ii) students of <b>Schools affiliated to the Board</b> who wish to move out of the CBSE system after Class X(Pre-University, Vocational course, Change of Board etc.) shall be required to take the Board's External Examination at Secondary(Class X) level,</li> </ul>

	<p>iii) students studying in schools affiliated to the Board upto Secondary level shall be required to appear in External Examination conducted by the Board as they shall have to leave the school after Class X,</p> <p>The above provisions shall be subject to periodical checks by the Board in respect of such schools/candidates appearing for Examination as defined at (i) above.</p>	<p>iii) Deleted</p> <p>The above provisions shall be subject to periodical checks by the Board in respect of such schools/candidates appearing for Examination as defined at (i) above.</p>
11	<p><b>Definition</b></p> <p>For the purposes of the Byelaws contained in this chapter and chapter 5 unless there is something repugnant in the subject or context, a "Regular Candidate" means a student enrolled in a school, who has pursued a regular course of study in a school and seeks admission as such to the All India/Delhi Senior School Certificate/Secondary School Examination of the Board</p> <p><b>Explanation</b></p> <p>A candidate whose name is struck off the rolls of the School after submission of his name/application for admission to the examinations to be conducted by the Board/Senior Secondary School affiliated to the Board shall cease to be a regular candidate and as such will not be eligible for admission to the examination conducted by the Board/School.</p>	<p><b>Definition</b></p> <p>No change</p> <p><b>Explanation</b></p> <p>A candidate whose name is struck off the rolls of the School after submission of his name/application for admission to the examinations to be conducted by the Board/School affiliated to the Board shall cease to be a regular candidate and as such will not be eligible for admission to the examination conducted by the Board/School.</p>
17(ii)(b)	<p>(b) women candidates who are bonafide residents of the National Capital Territory of Delhi and have obtained minimum Grade D in at least five subjects(excluding the 6<sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies, Grades in subjects under Scholastic Area B and in Co-Scholastic Areas under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board upto Senior Secondary level or an equivalent examination conducted by any recognised Board in India at least two years before appearing at the Senior School Certificate Examination subject to conditions mentioned in Rule 17(iii); and</p>	<p>(b) women candidates who are bonafide residents of the National Capital Territory of Delhi and have obtained minimum Grade D in at least five subjects(excluding the 6<sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies, Grades in subjects under Scholastic Area B and in Co-Scholastic Areas under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board or an equivalent examination conducted by any recognised Board in India at least two years before appearing at the Senior School Certificate Examination subject to conditions mentioned in Rule 17(iii); and</p>

17(c)	Physically handicapped students who have obtained minimum Grade D in at least five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies, Grades in subjects under Scholastic Area B and in Co-Scholastic Areas under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board upto <b>Senior Secondary level</b> or an equivalent examination conducted by any recognised Board in India at least two years before appearing at the Senior School Certificate Examination on producing reasonable evidence of having deficiency to attend normal institutions for the purpose of studies.	Physically handicapped students who have obtained minimum Grade D in at least five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A as per the Scheme of Studies, Grades in subjects under Scholastic Area B and in Co-Scholastic Areas under the Continuous and Comprehensive Evaluation scheme in the Secondary School examination conducted by the school affiliated to the Board or an equivalent examination conducted by any recognised Board in India at least two years before appearing at the Senior School Certificate Examination on producing reasonable evidence of having deficiency to attend normal institutions for the purpose of studies.
37(iii) SCHEME OF EXAMINATIONS & PASS CRITERIA - GENERAL CONDITIONS	The Board will conduct the external examinations at the end of Class XII. The Board will also conduct external examination at the end of Class X in respect of those students studying in schools affiliated to the Board upto <b>Secondary level and students studying in Class X in the schools which are affiliated to the Board upto Senior level but wish to move out of the CBSE system for various reasons.</b>	The Board will conduct the external examinations at the end of Class XII. The Board will also conduct external examination at the end of Class X in respect of those students studying in schools affiliated to the Board who wish to move out of the CBSE system for various reasons.
41(i) SCHEME OF EXAMINATIONS(SEC ONDARY SCHOOL EXAMINATIONS)	Assessment in the subjects under Scholastic Area B and Co-Scholastic Areas shall be undertaken by the schools in terms of Grades as per the Scheme of Studies.	Assessment in the subjects under <b>Scholastic Area A</b> , Scholastic Area B and Co-Scholastic Areas shall be undertaken by the schools in terms of Grades as per the Scheme of Studies.
41(iv) SCHEME OF EXAMINATIONS(SEC ONDARY SCHOOL EXAMINATIONS)	Subjects of study under Scholastic Area A shall be assessed jointly by the School and Board. Details of question papers, marks and duration will be as per the Scheme of Studies.	Subjects of study under Scholastic Area A shall be assessed jointly by the School and Board <b>in respect of students appearing for the examination conducted by the Board. However, in case of students appearing for the Summative Assessment II conducted by the schools, the assessment will be done by the School.</b> Details of question papers, marks and duration will be as per the Scheme of Studies.
41.1(i) PASS CRITERIA(SECONDA RY SCHOOL EXAMINATIONS)	A candidate not covered under the scheme of Continuous and Comprehensive Evaluation will be eligible to get the Qualifying Certificate if he/she gets minimum Grade 'D' in all the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A in the main or at the subsequent <b>five attempts</b> of Improvement of Performance. However, a candidate who has appeared at the Secondary School Examination under the Scheme of Continuous and Comprehensive Evaluation will be	A candidate not covered under the scheme of Continuous and Comprehensive Evaluation will be eligible to get the <b>Statement of Subject wise Performance/Qualifying Certificate</b> if he/she gets minimum Grade 'D' in all the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A in the main or at the <b>only attempt</b> of Improvement of Performance. However, a candidate who has appeared at the Secondary School Examination under the Scheme of Continuous and

	eligible to get the Certificate of Continuous and Comprehensive Evaluation indicating the grades obtained in the subjects under Scholastic Area A and grades obtained in the subjects under Scholastic Area B and Co-scholastic Areas.	Comprehensive Evaluation will be eligible to get the Grade Sheet cum Certificate of Performance indicating the grades obtained in the subjects under Scholastic Area A, Scholastic Area B and Co-scholastic Areas.
41.1(ii) PASS CRITERIA (SECONDARY SCHOOL EXAMINATIONS	(ii) No overall grade shall be awarded. However, Cumulative Grade Point Average (CGPA) shall be indicated in the Statement of Subject wise Performance. Subject wise and overall indicative percentage of marks could be derived based on Grade Point/Cumulative Grade Point Average	(ii) No overall grade shall be awarded. However, Cumulative Grade Point Average (CGPA) shall be indicated in the Grade Sheet cum Certificate of Performance. Subject wise and overall indicative percentage of marks could be derived based on Grade Point/Cumulative Grade Point Average
42(i)(c) IMPROVEMENT OF PERFORMANCE/ COMPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	<p>A candidate who has appeared for the Secondary School Examination conducted by the Senior Secondary School affiliated to the Board and obtained Grades E1 or E2 in any or all the five subjects (excluding the 6<sup>th</sup> additional subject) under Scholastic Area A, as per the Scheme of Studies, shall be eligible for improving his performance in any or all the five subjects and may reappear at the 1<sup>st</sup> chance Improvement of Performance examination to be conducted by the School to be held by July the same year.</p> <p>Candidates appearing for School Based Summative Assessment II, shall, however, appear for their subsequent second, third, fourth and fifth chances of Improvement of Performance at the examination to be conducted by the Board. The candidate(s) will be issued Certificate of Continuous and Comprehensive Evaluation indicating the grades obtained in the subjects under Scholastic Area A and grades in the subjects under Scholastic Area B and Co-scholastic Areas.</p>	<p>A candidate who has appeared for the Secondary School Examination conducted by a school affiliated to the Board and obtained Grades E1 or E2 in any or all the five subjects (excluding the 6<sup>th</sup> additional subject) under Scholastic Area A, as per the Scheme of Studies, shall be eligible for improving his performance in any or all the five subjects and may reappear at the only chance of Improvement of Performance examination to be conducted by the School to be held by July the same year.</p> <p>Deleted</p>
42(ii)(a) IMPROVEMENT OF PERFORMANCE/ COMPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	A candidate who fails to appear or fails at one or all the chances of compartment at the Senior School Certificate Examination shall be treated to have failed in the examination and shall be required to reappear in all the subjects at the subsequent annual examination of the Board as per syllabi and courses laid down for the examination concerned in order to pass the examination. The candidates' practical marks/internal assessment marks obtained in the Main examination will be carried over till the fifth chance compartmental examination. The candidate shall have the option to appear at the practical examination in the subjects involving practical or retain their previous marks in one more annual examination after the Fifth Chance Compartment.	A candidate who fails to appear or fails at one or all the three chances of compartment at the Senior School Certificate Examination shall be treated to have failed in the examination and shall be required to reappear in all the subjects at the subsequent annual examination of the Board as per syllabi and courses laid down for the examination concerned in order to pass the examination. The candidates' practical marks/internal assessment marks obtained in the Main examination will be carried over till the third chance compartmental examination. The candidate shall have the option to appear at the practical examination in the subjects involving practical or retain their previous marks in one more annual examination after the third Chance Compartment.

42(ii)(b) IMPROVEMENT OF PERFORMANCE/ COMPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	At the Secondary School Examination a candidate who does not obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at <b>one or all the chances of Improvement of Performance</b> shall be treated to have not qualified the examination and shall be required to reappear in all the subjects at the examination to be held in March of the subsequent year, in order to qualify the examination. The syllabi and courses shall be as laid down for Summative Assessment II for the year of examination concerned. The candidates' grades obtained in all the Formative Assessments and Summative Assessment I at the Main examination shall be carried over till <b>all the chances of Improvement of Performance.</b>	At the Secondary School Examination a candidate who does not obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at <b>the only chance of Improvement of Performance</b> shall be treated to have not qualified the examination and shall be required to reappear in all the subjects at the examination to be held in March of the subsequent year, in order to qualify the examination. The syllabi and courses shall be as laid down for Summative Assessment II for the year of examination concerned. The candidates' grades obtained in all the Formative Assessments and Summative Assessment I at the Main examination shall be carried over for <b>the only chance of Improvement of Performance.</b>
42(iii) IMPROVEMENT OF PERFORMANCE/ COMPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	A candidate placed in compartment at the Senior School Certificate Examination shall be allowed to appear only in those subjects in which he/she has been placed in compartment at the subsequent five chances of Compartment.	A candidate placed in compartment at the Senior School Certificate Examination shall be allowed to appear only in those subjects in which he/she has been placed in compartment at the subsequent <b>three chances of Compartment.</b>
42(v)(a) IMPROVEMENT OF PERFORMANCE/CO MPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	A candidate who fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at the Secondary School Examination conducted by the Board shall be provisionally admitted to class XI till he takes in the <b>subsequent first chance</b> Improvement of Performance to be held that year. His/her admission shall be treated as cancelled if he fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at the <b>first chance</b> Improvement of Performance.	A candidate who fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at the Secondary School Examination conducted by the <b>School/Board</b> shall be provisionally admitted to class XI till he takes in the <b>only chance of Improvement of Performance</b> to be held that year. His/her admission shall be treated as cancelled if he fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at the <b>Improvement of Performance examination.</b>
42(v)(b) IMPROVEMENT OF PERFORMANCE/ COMPARTMENT EXAMINATION FOR SECONDARY/ SENIOR SCHOOL CERTIFICATE EXAMINATION	(v)(b) A candidate who fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A at the Secondary School Examination conducted by the Senior Secondary School affiliated to the Board shall be provisionally admitted to class XI till he takes in the Improvement of Performance examination to be held that year. His/her admission shall be treated as cancelled if he fails to obtain minimum Grade D in the five subjects(excluding the 6 <sup>th</sup> additional subject) under Scholastic Area A.	Deleted

42A RETENTION OF PRACTICAL MARKS IN RESPECT OF FAILURE CANDIDATES FOR SENIOR SCHOOL CERTIFICATE EXAMINATIONS	A candidate who has failed at the Senior School Certificate Examination in the first attempt shall be required to re-appear in all the subjects at the subsequent annual examination of the Board. He/she shall appear only in theory part and his/her previous practical marks will be carried forward and accounted for if he/she has passed in practical. In case a candidate has failed in practical he/she shall have to appear in theory and practical both. If he/she fails to pass the examination in three consecutive years, after the first attempt, he/she shall have to reappear in all the subjects including practical.	A candidate who has failed at the Senior School Certificate Examination in the first attempt shall be required to re-appear in all the subjects at the subsequent annual examination of the Board. He/she shall appear only in theory part and his/her previous practical marks will be carried forward and accounted for if he/she has passed in practical. In case a candidate has failed in practical he/she shall have to appear in theory and practical both. If he/she fails to pass the examination in two consecutive years, after the first attempt, he/she shall have to reappear in all the subjects including practical.
61(i)(a) VERIFICATION OF MARKS/ GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	<p>A candidate who has appeared at an examination conducted by the Board may apply to the Regional Officer of the Board, in the manner as prescribed by the Board, for verification of marks/Grades in any particular subject. The verification will be restricted to checking whether all the answer's have been evaluated; there has been no mistake in the totalling of marks for each question in that subject; the marks have been transferred correctly on the title page of the answer book and to the award list; whether the supplementary answer book(s) mentioned by the candidate and attached with the answer book are intact. No revaluation of the answer book or supplementary answer book(s) shall be done.</p> <p>However, students appearing for School conducted Summative Assessment II at the Main examination or the 1<sup>st</sup> chance Improvement of Performance may apply for verification of grades in their respective school(s).</p>	<p>A candidate who has appeared at an examination conducted by the Board may apply to the Regional Officer of the Board, in the manner as prescribed by the Board, for verification of marks/Grades in any particular subject. The verification will be restricted to checking whether all the answer's have been evaluated; there has been no mistake in the totalling of marks for each question in that subject; the marks have been transferred correctly on the title page of the answer book and to the award list; whether the supplementary answer book(s) mentioned by the candidate and attached with the answer book are intact. No revaluation of the answer book or supplementary answer book(s) shall be done.</p> <p>However, students appearing for School conducted Summative Assessment II at the Main examination or the Improvement of Performance examination may apply for verification of grades in their respective school(s).</p>
61(i)(b) VERIFICATION OF MARKS/GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	In case of Secondary school students appearing for subsequent attempts of Improvement of Performance, such candidates shall apply to the Board for verification of grades.	Deleted
61(ii)(b) VERIFICATION OF MARKS/GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	For Secondary School Examination conducted by the Senior Secondary Schools affiliated to the Board such an application may be made by the candidate within 21 days from the date of the declaration of result for Main Examination held in March and 15 days for First chance Improvement of Performance Examination to be held by July. The school(s) shall intimate change in marks, if any, to the Board thereafter.	For Secondary School Examination conducted by the Schools affiliated to the Board such an application may be made by the candidate to the school within 21 days from the date of declaration of result for Main Examination held in March and 15 days for Improvement of Performance Examination held by July. The school(s) shall intimate change in marks, if any, to the Board thereafter.

61(ii)(c) VERIFICATION OF MARKS/GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	At the Secondary level for subsequent Improvement of Performance attempts, such an application must be made by the candidate to the Board within 21 days from the date of the declaration of result for examination held in March and 15 days for examination held in July, in the manner as prescribed by the Board from time to time.	Deleted
61(xi) VERIFICATION OF MARKS/GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	The Board shall revise the marks statement in respect of Senior School Certificate Examination and Statement of Subject wise Performance/ <b>Certificate of Continuous and Comprehensive Evaluation</b> in respect of Secondary School Examination in respect of such candidates after the previous one is returned by the candidate to the Board	The Board shall revise the marks statement in respect of Senior School Certificate Examination and Statement of Subject wise Performance/ <b>Grade Sheet cum Certificate of Performance</b> in respect of Secondary School Examination in respect of such candidates after the previous one is returned by the candidate to the Board
63(i)(b) CERTIFICATION- ISSUE OF CERTIFICATES	A candidate who has appeared at the Secondary School Examination under the Continuous and Comprehensive Evaluation shall be issued <b>Certificate of Continuous and Comprehensive Evaluation</b> indicating the grades obtained in the subjects under Scholastic Area A and <b>grades obtained in the and grades in the subjects under Scholastic Area B and Co-scholastic Areas</b> . Candidates not covered under Continuous and Comprehensive Evaluation Scheme shall be issued Statement of Subject wise Performance/ <b>Qualifying Certificate</b> by the Board.	A candidate who has appeared at the Secondary School Examination under the Continuous and Comprehensive Evaluation shall be issued <b>Grade Sheet cum Certificate of Performance</b> indicating the grades obtained in the subjects under Scholastic Area A, Scholastic Area B and Co-scholastic Areas. Candidates not covered under Continuous and Comprehensive Evaluation Scheme shall be issued Statement of Subject wise Performance/ <b>Qualifying Certificate</b> by the Board.
63(ii)(b) CERTIFICATION- ISSUE OF CERTIFICATES	A candidate who has appeared at the Secondary School Examination under the Continuous and Comprehensive Evaluation shall be issued Certificate of Continuous and Comprehensive Evaluation indicating the grades obtained in the subjects under Scholastic Area A and grades obtained in the and grades in the subjects under Scholastic Area B and Co-scholastic Areas. Candidates not covered under Continuous and Comprehensive Evaluation Scheme shall be issued Statement of Subject wise Performance/ <b>Qualifying Certificate</b> by the Board.	Deleted as it appears to be repetition of above
63(iii) CERTIFICATION- ISSUE OF CERTIFICATES	However, candidate who has appeared for improvement of performance at the Senior School Certificate Examination/Upgrading of Performance at the Secondary School Examination conducted by the Board or for an additional subject in a subsequent examination shall not be issued a separate certificate or a combined marks statement/Statement of Subject wise Performance/ <b>Certificate of School Based Assessment</b> . Such candidates shall be given only a statement of marks/Statement of Subject wise Performance in that subject (s)	However, candidate who has appeared for improvement of performance at the Senior School Certificate Examination/Upgrading of Performance at the Secondary School Examination conducted by the Board or for an additional subject in a subsequent examination shall not be issued a separate certificate or a combined marks statement/Statement of Subject wise Performance/ <b>Grade Sheet cum Certificate of Performance</b> . Such candidates shall be given only a statement of marks/Statement of Subject wise Performance in that subject (s)

65(i) DATE OF BIRTH CERTIFICATE	The Date of Birth of the Candidate as admitted in the records of the Board/School shall be indicated in the <b>Certificate of School Based Assessment/Statement of Subject wise Performance</b> issued to the candidate at Secondary School level only.	The Date of Birth of the Candidate as admitted in the records of the Board/School shall be indicated in the <b>Grade Sheet cum Certificate of Performance/Statement of Subject wise Performance</b> issued to the candidate at Secondary School level only.
70.3	The Scholarship will be tenable for a period not exceeding two years after the Secondary School Examination, conducted by the Board/Senior Secondary School affiliated to the Board which was the basis for award of scholarship to the awardee.	The Scholarship will be tenable for a period not exceeding two years after the Secondary School Examination, conducted by the Board/School affiliated to the Board which was the basis for award of scholarship to the awardee.



## ANNEXURE- VI

### **CENTRAL BOARD OF SECONDARY EDUCATION Shiksha Kendra, 2, Community Centre, Preet Vihar Delhi-110092**

**Minutes of the meeting of Finance Committee of the Board held in the Chamber of the Chairman, CBSE, 17, Rouse Avenue, New Delhi on Tuesday, the 11<sup>th</sup> September, 2012 at 11.00 a.m. & Thursday, the 20<sup>th</sup> September, 2012 at 10.30 a.m.**

#### ***Present:***

- |  |   |              |
|--|---|--------------|
| 1. Sh. Vineet Joshi<br>Chairman, CBSE, Delhi   | - | in the chair |
| 2. Sh. Apurva Chandra,<br>Joint Secretary,<br>Ministry of Human Resource Development<br>Shastri Bhawan, New Delhi.         | - | Member       |
| 3. Sh. Anil Kakria,<br>Deputy Secretary (Finance)<br>Ministry of Human Resource Development,<br>Shastri Bhawan, New Delhi. | - | Member       |
| 4. Dr. K. C. Satapathy,<br>Principal, DAV Public School<br>Chandrasekharpur, Sailashree Vihar<br>Bhubaneswar.              | - | Member       |
| 5. Dr. (Smt.) Veera Gupta<br>Secretary<br>Secretary, CBSE, Delhi   | - | Member       |

Sh. Saurabh Bhattacharya, AFA (SE&L), MHRD, Sh. A.S. Verma JS (A&L) and Sh. Harish Sharma, Sr. Accounts Officer, CBSE were also present.

**ITEM I**

**To confirm the Minutes of the Finance Committee meeting held on 24<sup>th</sup> May, 2012**

The Committee confirmed the Minutes of the Finance Committee held on 24<sup>th</sup> May, 2012.

**ITEM II**

**To report action taken on the Minutes of the meeting of the Finance Committee held on 24<sup>th</sup> May, 2012**

The Members were informed about the action taken on the Minutes of the meeting of the Finance committee held on 24<sup>th</sup> May, 2012. Actions on additional Item nos. VIII, XII, XIV are under process.

**ITEM III**

**To consider remuneration of Rs.1,500/- on account of physical verification of Examination Centres in different cities by the Board's officers**

The Committee deliberated the issue of deputing Board official for physical verification of proposed examination centre to avoid complication in conducting AIEEE Exam 2012. The Committee approved the proposal of remuneration of Rs. 1500/- to Board official for physical verification of Examination centres.

**ITEM IV**

**To consider the revision of remuneration and hotel charges towards conduct of AIEEE-2012 for the Board's representatives**

The Committee considered and approved the proposal of adopting the rate of remuneration and hotel charges of AIPMT for AIEEE.

**ITEM V**

**To consider the third party audit for infrastructure process and security audit of AIEEE-2012 on-line examination**

The Committee deliberated the issue of payment of Rs. 21,95,050 to M/S AKS information Technology Service Pvt. Ltd. for security Audit of AIEEE Exam 2012 online examination and approved the proposal keeping in view the urgency of work.

**ITEM VI**

**To consider the ratification of action taken by CBSE with regard to videography of schools**

The Committee deliberated the issue of videography of school during inspection of schools in detail and suggested that clips of videography should be uploaded with the affiliation details on CBSE website. The Committee approved the proposal.

**ITEM VII**

**To consider the benefit of LSA to the technicians at par with the main stream Ministerial Staff**

The Committee approved the proposal of granting LSA to the technical staff at par with the main stream Ministerial Staff.

**ITEM VIII**

**To report the expenditure of Rs.8,00,000/- (Eight Lacs only) to expert group to undertake the finalisation and assessment process of students for CBSE SGAI 2012 & HP Board**

The Committee approved the proposal of monthly remuneration of Rs. 40,000/- (per month) including TA/DA, Sitting Allowance etc. to each member of expert group for a period of 04 months w.e.f. Feb. 2012 to May 2012 aggregating to Rs. 8,00,000/-.

**ITEM IX**

**To consider contribution of one day salary of willing employees for the family of Smt. Srijata Das, EO**

The Committee is of the opinion that such matters should not be placed before the Finance Committee therefore, the Item was withdrawn.

**ITEM X**

**To provide motorized wheel chair to Sh. R. C. Gupta, H.A. R.O. Delhi who is a physically challenged employee**

The Committee approved the proposal for expenditure of Rs. 82,000/-, as the cost of motorized wheel chair to sh. R. C. Gupta, H.A. R.O. Delhi as a special case.

**ITEM XI**

**Consideration of Finance Committee regarding revision in Debar Guidelines for Examination duties**

The Committee is of the opinion that the agenda may be brought up with more clarity on the issue therefore, the item was deferred.

**ITEM XII**

**Re-designation of post of Joint Director (Vocational) as Joint Director (Academic & Vocational)**

The Committee approved the proposal of Re-designation of post of Joint Director (Vocational) as Joint Director (Academic & Vocational).

**ITEM XIII****COBSE project on reorienting and sharpening the role of School Education Boards in improving the quality of secondary education**

The Committee deliberated the proposal submitted by COBSE to MHRD and MHRD direction on financial assistance by CBSE to address the challenges of Universalization of Secondary Education (USE) under RMSA. Details of scheme are at Annexure-I. The Committee approved the proposal.

**ITEM XIV****To report action taken with regard to revision of rates of honorarium for Inquiry Officer/Presenting Officer**

The Competent Authority of the Board has issued OM No. CBSE/Vig./F 13082/2012/G-531 dated 21.08.12 (Annexure-II) subsequent to the order issued by DOPT for revision of rate of honorarium for inquiry officer/presenting officer. Matter was reported to Finance Committee for approval. The Committee approved the proposal.

**ITEM XV****To consider amendments made in the appointment letter of Dr.Rashmi Sethi working as Education Officer in CBSE on contract basis**

Appointment Order of Dr. (Smt.) Rashmi Sethi as Education Officer was issued for PB-4, Rs. 37400-67000 + GP Rs. 8700/- along with other compensatory Allowances for one year and was further extended for six months on contract basis. To remove the ambiguity and to make proposal rationale, Dr.Sethi has been paid usual allowances viz. DA/HRA/Transport Allowance. The Finance Committee ratified the proposal and observed that in other similar cases also, all such allowances be paid to attract better talent.

**ITEM XVI****To consider the proposal with regard to region-wise selection of Group 'C' & 'D' posts in the Board**

The Committee is of the opinion that Agenda should have the clarity regarding fixing of seniority of candidates centrally when all the process including joining is done at Regional offices, therefore, the item was deferred.

**ITEM XVII****To report action taken by the Hon'ble Chairman, CBSE Delhi with regard to revising norms for examination activity/secrecy work**

The Committee considered & ratified the proposal of revision of rates for examination activities/secrecy work of the Board effective from the examination activity from the year 2012 as under. The item approved was as under:

S. No.	Examination Activity	Revised Norms
1.	Remuneration to MTS at Secrecy Centres	Rs. 100/-
2.	Conveyance to MTS at Secrecy Centres	Rs. 150/-
3.	Remuneration to MTS for packing of Answer Books at Secrecy centre	0.20 paisa per answer book
4.	Remuneration to MTS for Delivery of Question papers.	Rs. 100/-
5.	Conveyance to MTS for Delivery of Question papers.	Rs. 150/-
6.	Remuneration to MTS for verification of marks/grades.	Rs. 8/- per answer book
7.	Remuneration to MTS to tie the bundles of Answer Books	Rs. 60/- per 100 candidates (100 candidates X 5 subject = 500 answer books)

#### **ITEM XVIII**

**To consider restoration/enhancement of remuneration/conveyance payable to the functionaries engaged in the class X/XII examination related activities**

The proposal of enhancement of remuneration/conveyance payable to the functionaries engaged in the class X/XII examination related activities was approved with a suggestion to amend agenda item w.r.t. category of Gestetner Operator as mentioned in their Recruitment Rules. The approved proposal with rates is placed at Annexure-III.

#### **ITEM XIX**

**To consider the fixation of monthly medical allowance and extension of medical facility (prolonged disease) in respect of Pensioners at par with Regular Employees**

The Committee approved the proposal that pensioners may be made eligible for all medical facilities at par with regular employees of the Board as under:

- (i) Fixed Medical Allowance at par with serving employees presently @ Rs.1700/- per month and as modified from time to time.
- (ii) Reimbursement of expenditure towards cost of hospitalization/indoor treatment & dental treatment in empanelled hospitals as applicable to regular employees.
- (iii) Expenditure (outdoor) on prolonged diseases applicable to regular employees.

#### **ITEM XX**

**Creation of additional posts for JAB (Joint Engineering Exam Apex Board)**

The Committee approved the proposal of creation of additional posts for JAB. However, the Committee is of the view that Executive Director should be under

administrative control of Chairman, CBSE. The Committee deliberated on the Grade Pay of Executive Director and recommended to seek clarification/approval from MHRD, for its early implementation in view of forthcoming exam.

#### **ITEM XXI**

##### **Reporting conduct of AIEEE Examination 2012**

The agenda was approved by the committee for providing photocopy of OMR Sheet, Answer Key and calculation sheet to candidates who appeared for AIEEE Examination 2012 on request subject to charging prescribed fees of Rs. 500/- from each candidate as processing charge on or before 31.07.12 those who have applied under RTI Act 2005 or otherwise afresh.

#### **ITEM XXII**

##### **Change in Grade pay of HODs of the Board**

The Committee deliberated on the issue of Grade Pay differential between Joint Secretary and HODs. There are administrative posts in the GP of Rs.8900/- & Rs.10,000/-. The Committee observed that there are administrative posts of Director at IIFT, ICPR, IPHM Hyderabad etc. in the GP of Rs.8900/-. The Committee also observed that the Registrars of IIT, NIB, IIMs etc. are in GP of Rs.10,000/-. The Committee recommended Grade Pay of 8900 for HODs and advised that the proposal should be implemented after seeking approval from the Controlling Authority i.e Secretary MHRD.

#### **ITEM XXIII**

##### **Upgradation of the posts of Regional Officers as HODs**

The Committee deliberated on the issue and approved that two largest region may be headed by a officer of the level of HOD/Director. These may be designated as Regional Directors. The Joint Secretary with three years' experience in that grade would be eligible for approval as Regional Director, subject to fulfilling other conditions for promotion. The Committee also recommended that the matter may be referred to Controlling Authority i.e. Secretary, MHRD for approval of Grade Pay of Rs.8900.

#### **ITEM XXIV**

##### **Creation of post of Director (CTET)**

The Committee approved the proposal of creation of the post of Director (CTET). Examinations like JNVST, PAT & PSA are now shifted to CTET Unit from AIEEE Unit and any other Subsequent examination introduced will also be conducted by CTET Unit. The Grade Pay of Director (CTET) will be as of HOD of CBSE.

**ITEM XXV****Call centre for public enquiries and redressal of grievances**

To enhance the image of CBSE as user friendly and to reduce the foot fall at offices, a Call centre for enquiries and redressal of grievances was established and work was allotted to M/S Dr. ITM Pvt Ltd. Noida @ 14400/- per seat (Taxes extra) for 20 seats and additional charges for primary rate interface (Toll free Number) at actual expenditure by Competent Authority of the Board from March 2012 to August 2012. This has been further extended up to Nov. 2012. The Item was placed before the Committee for approval. The Committee approved the proposal.

**ITEM XXVI****One time relaxation in residency period for promotion**

The relaxation in residency period of S.O, Asstt. Secy. and Dy. Secy. due to non-availability of eligible candidates in feeder cadre is placed before the Finance Committee for consideration. The item was withdrawn.

**ITEM XXVII****Change of nomenclature from Head Assistant to Superintendent**

The Committee approved the proposal of change of nomenclature of Head Assistant to Superintendent to give recognition to an individual and to maintain parity with sister organisations such as KVS, NIOS, CTSA.

**ITEM XXVIII****Introduction of Annual Medical Examination for Group A and Group B officers of CBSE of age 40 years and above**

The Committee approved the proposal of introduction of Annual Medical Examination from empanelled/approved hospitals and attaching the reports with APAR. Expenditure should be as per the following package rate or at actual whichever less is:

- (a) Annual Medical Examination for Men Officers – Rs. 2000/-
- (b) Annual Medical Examination for Women Officers – Rs. 2200/-

**ITEM XXIX****To report action taken with regard to absorption of Smt. Srijata Das w.e.f. 06.06.2012**

Dr. (Smt.) Srijata Das, Lecturer, SECRT was appointed on deputation as Education Officer in the Board from 12.08.2008 to 10.08.11. SCERT extended her deputation upto 10.08.12 and requested to expedite the process of her absorption in CBSE. The Hon'ble C.M. of the Board vide order dated 07.06.12 approved the same. The Item was placed before the Finance Committee for approval. The Committee approved the proposal.

**ITEM XXX****Enhancement of ex-gratia to the employees of the Board**

The proposal for extending & enhancement of ex-gratia payment to the Board employees including illness leading to death was placed before the Committee for approval. The Committee required more details on the matter to be placed later on.

**ITEM XXXI****Modification in recruitment rules**

The Committee approved the proposal for modification in Recruitment Rules of Education Officer, Joint Secretary, Accounts Officer, Senior Accounts Officer/Deputy Financial Advisor as below:

Existing	Modified
Deputation	Deputation/Absorption/Short Term Contract

**ITEM XXXII****Credit Card for Chairman and HODs**

The Committee approved the proposal for issue of Credit Cards for Chairman and HODs, which are issued by Banks free of annual charges.

**ITEM XXXIII****Scheme of rewards for the toppers of students passing class XII from Govt. Schools**

The proposal of granting one time reward of Rs.One lakh only each to 200 meritorious students/toppers per year of AISSE studying in school run by State Govts. in (i) NCT of Delhi (ii) Sikkim (iii) Arunachal Pradesh (iv) Andaman & Nicobar Islands (v) Chandigarh. The item is considered and approved in the Finance Committee with the following modifications:

- (i) Nos. of awards – 200 (may be increased to cover all candidates at cut off marks).
- (ii) Distribution between streams: Science: 25%, Commerce: 25%, Humanities: 25%, Vocational: 25%.
- (iii) Consideration for SC/ST minimum 23% (15% for S.C. and 8% for S.T.), subject to (v) below
- (iv) 02 Toppers from Physically handicapped category are to be included.
- (v) The cut off marks for SC/ST will be 5% below the last candidate of General category.



**ITEM XXXIV**

**To consider budgetary support for conduct of international conference on "ICT culture in education" from 27<sup>th</sup> – 29<sup>th</sup> September, 2012 at the India International Centre (IIC), New Delhi to be conducted by ETMA, Gurgaon**

The proposal was dropped with the observation that the CBSE should place such proposals before a screening committee to be constituted by the Chairman.

**ITEM XXXV**

**To provide financial support to verbattle platform, a philanthropic organization, working to promote values in children by contribution Rs.5,00,000/- to sponsor final rounds of the state level competition for school students**

The proposal was dropped with the observation that the CBSE should place such proposals before a screening committee to be constituted by the Chairman.

**ITEM XXXVI**

**To consider the formation of separate cadre for the academic wing of CBSE – academic cadre for CBSE faculty**

The Committee approved the proposal of formation of separate cadre for the Academic wing of CBSE. It approved creation of 35 posts as proposed in agenda. The Committee was also of the view that proposals for creation of posts in PB-4 Rs.8700/- and above only may be forwarded to Controlling Authority i.e. Secretary MHRD for approval.

**ITEM XXXVII**

**To report action taken by the Board to sanction two months' leave and leave salary to Smt. C. Gurumurthy, Former Director (Academic) on deputation in the Board, as availed by her immediately after her repatriation**

Smt. C. Gurumurthy former Director (Academic) was relieved from the Board on 11.10.2010 with a direction to report KVS but she joined KVS, New Delhi on 14.02.11. KVS has been stressing to regularise her leave upto 13.02.2011. The Finance Committee held on 01.02.2011 already approved the leave salary w.e.f. 11.10.2010 to 10.12.2010. The Competent Authority of the Board has further sanctioned leave & leave salary w.e.f. 11.12.2010 to 13.02.2011. The matter was placed before the Finance Committee for consideration. The Item is approved by the Finance Committee.

**ITEM XXXVIII**

**To consider removal of disparity in Grade Pay of Section Officers & other equivalent officers of the Board**

The Committee deliberated the issue of granting (i) GP of Rs. 4800/- to S.O. and other equivalent officers w.e.f. 01.01.2006 (ii) Non-functional pay scale of Rs. 15,600 – 39,100 with GP Rs. 5400/- after completion of four years' service in GP Rs. 4800/- as is prevailing MHRD. The Item was placed before the Finance Committee for

consideration. The item was deferred by the Finance Committee for seeking more clarification.

#### **ITEM XXXIX**

**Signing of Memorandum of Understanding between CBSE and Medvarsity Online Ltd., Hyderabad for offering Medical Diagnostics course in the affiliated schools of CBSE**

Considering the huge requirement of health related manpower a pilot course is introduced for offering Medical Diagnostics course in the affiliated schools of CBSE from the academic session (2012-2013). Final MOU between CBSE and Medvarsity Online Ltd. Hyderabad for offering Medical Diagnostics course (**Annexure-IV**) was placed before the Finance Committee. The Committee approved the proposal.

#### **ADD. ITEM I**

**Restructuring of IT Deptt of CBSE in view of exponential increase in IT related and IT enabled services in the Board and change of nomenclature to bring parity with other ministerial cadre and also to attract talented IT professionals**

The Committee approved the proposal of change in nomenclature of HOD (IT) to Director (IT). The Committee also approved the proposal to downgrade the five Post of programmer to Asstt. Programmer.

#### **ADD. ITEM II**

**Consider representation of Sh. Parshuram Yadav, Photocopy Operator**

The Committee opined that such appointments should be made under overall umbrella of a policy. The Board may design a Policy for appointment of physically challenged wards of the employees of the Board on compassionate grounds. Once the policy is ready, should be placed before the Finance Committee.

#### **ADD. ITEM III**

**Re-consideration of debarring CBSE staff for three years consequent upon refusal for promotion**

The proposal of debarring CBSE staff for one year instead of three years consequent upon refusal for promotion was placed before the Finance Committee for reconsideration. The proposal was not approved by the Committee.

#### **ADD. ITEM IV**

**To consider revision of rates of refreshment charges for Board's Mini/Long Tour**

The Committee approved the rates from Rs.125/- to Rs.200/- per day per person, as proposed, in view of financial strain on employees of Board during Mini/Long Tour.

**ADD. ITEM V**

**To consider appointment of one Resource Person on consolidated salary of Rs.20,000/- per month on contract basis in the office of the MHRD initially for a period of 6 months extendable to a maximum period of 01 year**

The Committee approved the proposal of appointment of one Resource Person on consolidated salary of Rs.20,000/- per month on contract basis in the office of the MHRD initially for a period of 6 months extendable to a maximum period of 01 year. It was also recommended that such proposals need not be put to Finance Committee and can be decided at appropriate level in the Board.

**ADD. ITEM VI****Starting a Benevolent Fund in CBSE**

The Committee approved the proposal in principle with one time Corpus Fund of Rs. 1,00,00,000/- (Rupees One Crore) from CBSE Fund. The interest of this Corpus Fund and contributions only may be used to give financial assistance to employee/dependent family member to tide over their genuine financial stringency. However, since this interest will acquire only at the end of year, the cases of current year may finalised from the corpus to be recouped from future year's contributions. The fund will be used for cases arising from this calendar year i.e. from 1.1.2012. Modalities of the Benevolent Fund are at (Annexure-V).

**ADD. ITEM VII****To consider appointment of Consultant for Vocational Cell**

The Committee approved the proposal of appointment of a Consultant for Vocational Cell to handle the subject of agriculture initially for six months and to be reviewed thereafter. The remuneration would be last pay drawn i.e. (Pay + Grade Pay + DA) less pension.

**ADD. ITEM VIII****Relaxation in residency period from the post of Deputy Secretary to Joint Secretary**

The item in respect of Sh. M. K. Arora Deputy Secretary for granting relaxation in residency period from the post of Deputy Secretary to Joint Secretary was discussed in the Committee in detail but the item was not approved.

**The Committee expressed their overall observations as follows:**

1. The Agenda items should be despatched well in advance.
2. The Agenda could have been better drafted. The Agenda should include detailed justification for proposals. The Financial implications involved in agenda should also be clearly mentioned.

3. The Agenda items related to change of Recruitment Rules should be prepared in the standard format having 14 columns to avoid any ambiguity.
4. The Committee was of the view that proposals for creation of posts in PB-4 Rs.8700/- and above should be forwarded to Controlling Authority i.e. Secretary MHRD for approval.

The meeting ended with thanks to the Chair.

**Sd/-**  
**(Dr.Veera Gupta)**  
**Secretary**

**Sd/-**  
**(Vineet Joshi)**  
**Chairman**



# भारतीय विद्यालय शिक्षा बोर्ड मण्डल

**Council of Boards of School Education in India**  
6H BigJo's Tower, A-8 Netaji Subhash Place, Ring Road, Delhi-110034

**Mr. Vineet Joshi, IAS**  
President  
Off. : (011) : 22467263

No. COBSE/C.275/2012 (RMSA)

23 July 2012

**Prof. D.V. Sharma**  
General Secretary  
Off. : (011) : 27351264  
Res. (011) : 27311929

Dear Dr. Gupta,

**Subject: COBSE Project on reorienting and sharpening the role of School Education Boards in improving the quality of secondary education**

As discussed with you, we have modified COBSE Project titled '*Reorienting and Sharpening the Role of State Boards of School Education in India in Improving the Quality of Secondary Education*' along with budget estimates for the entire duration as well as for the first year. A copy of the same is attached herewith for necessary action at your end.

With regards,

Yours sincerely,

Encl: a.a.

*D.V. Sharma*  
(D.V. Sharma)

**Dr (Mrs.) Veera Gupta**  
Secretary  
Central Board of Secondary Education  
2 Community Centre, Shiksha Kendra  
Preet Vihar, Delhi-110092.

## COBSE Project

On

# Reorienting and Sharpening the Role of State Boards of School Education in India in Improving the Quality of Secondary Education

## Introduction

A very historic and progressive measure in the form of launching *Rashtriya Madhyamic Shiksha Abhiyan (RMSA)* by the Ministry of Human Resource Development, Government of India to universalize secondary education (USE) has already been set in motion. Almost during the same period the country has witnessed a significant decline in the child mortality rate as well as in the dependency ratio, which has resulted in the most welcome 'Demographic Dividend'. In order to reap the fruits of 'Demographic Dividend', providing widened access of the quality secondary education especially to the girls, SCs and STs is an absolute imperative. The RMSA is a major expansion of secondary education to all, on the lines of *Sarva Shiksha Abhiyan*. There are six objectives of RMSA<sup>1</sup>. These six objectives are to be achieved with the help of National, State and district level functionaries. The role and activities of all types of agencies are enumerated in the RMSA document<sup>2</sup>. It seeks to involve nongovernment agencies for research, monitoring and capacity building activities<sup>3</sup>.

The Council of Boards of School Education in India (COBSE) with its all India goodwill and influence through its 51 members-State Boards of School Education and international boards is uniquely poised to collectively contribute substantially to the needed conceptual design of secondary education as detailed out in RMSA. At the behest of MHRD, COBSE has prepared a project proposal to provide impetus to RMSA.

## Objectives of the Project

The RMSA project entails universal observance of the prescribed standards regarding physical facilities by all secondary/sr secondary schools. There are varied state educational codes which prescribe physical infrastructure standards. These multiple prescriptions may not be suitable in the new context. To meet the target of Gross Enrollment Ratio, there is therefore a need to evolve a set of realistic norms and standards of infra-structure in consonance with the norms and standards laid down in RMSA document 2009, while keeping in mind the

<sup>1</sup> 1.4.2 para RMSA Document

<sup>2</sup> Chapter 3 RMSA document

<sup>3</sup> 5.9.5, 5.9.7 and 9.5 para of RMSA

concern that the right of universal access to secondary education is not compromised and regional variations are duly recognized.

The RMSA also envisages to improve the quality of secondary education resulting in enhanced intellectual, social and cultural learning. The student assessment and examination reforms consist of flexibility and adoption of CCE<sup>4</sup>. It also proposes portfolio approach instead of issuing mark sheets to students. In view of this, there is a need to define skills, to design assessment tools and to devise scheme for school-based assessment.

COBSE is placed at an advantageous position to take up this study.

COBSE is a voluntary association of all the Boards of School Education in India. It has the added advantage of benefiting from the experience of Associate Members from a few foreign countries. It works in close collaboration with MHRD, Government of India as well as with national agencies such as NCERT, NUEPA and NCTE. In order to respect regional autonomy and local-specific needs and requirement, COBSE operates through its six zones viz. central, Western, Northern, North-Eastern, Southern and Eastern. COBSE shall implement the Project in collaboration with national institutes and with the help of its six zonal offices.

### Methodology

To achieve the objectives of the Project, the following activities would be carried out:-

1. To survey the norms and standards of infra-structure as laid down by different Boards and other national agencies/ Acts, if any.
2. To develop realistic and functional guidelines on norms and standards for recognition and affiliation.
3. To develop a comprehensive scheme containing guidelines for co-scholastic/ co-curricular activities and their assessment.
4. To conduct programmes for capacity building of State Board officials and resource persons drawn from different zones, helping zone to develop their local-specific guidelines broadly based on the COBSE guidelines.
5. To support Boards in implementing the guidelines.

The Project will be implemented in three years.

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<sup>4</sup> CCE as prescribed by RTE and NCF.

The finalized norms would be printed for circulation.

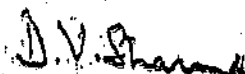
S. No.	Activity	Expense head	Amount	Year - 1				Year - 2				Year - 3			
				Q. 1 1-3	Q. 2 4-6	Q. 3 7-9	Q. 4 10-12	Q. 5 13-15	Q. 6 16-18	Q. 7 19-21	Q. 8 22-24	Q. 9 25-27	Q. 10 28-30	Q. 11 31-33	Q. 12 34-36
1.	Survey of Norms and Standards for Infrastructure														
1.1	The core staff at COBSE would collect the educational codes and affiliation bye-laws of all the state boards.	1. Photocopy/ purchase	₹1,00,000												
1.1.1	The core staff would also collect the norms of international boards for bench mark purpose. The core staff would collect the rejection cases/ problems/ grievances/ court cases w.r.t. to norms with all the states.	2. Visit	₹2,00,000												
1.2	After collecting those would be collated in a tabular form for analysis purpose. The tabular collection of norms state wise, grievance/ issues and bench mark would be provided to expert group for debate and finalization in a workshop mode.	Workshop 10 experts x 5 Man days @ ₹ 30,000 = 15,00,000													
1.3	Thus finalized norms would be presented to stake holder in a conference mode. These conferences would be held at six places to cover the country.	Six conference @ ₹ 10,00,000 each = ₹ 60,00,000													



S. No.	Activity	Expense head	Amount	Year - 1				Year - 2				Year - 3			
				Q. 1	Q. 2	Q. 3	Q. 4	Q. 5	Q. 6	Q. 7	Q. 8	Q. 9	Q. 10	Q. 11	Q. 12
				1-3	4-6	7-9	10-12	13-15	16-18	19-21	22-24	25-27	28-30	31-33	34-36
1.4	Feedback from other stake holders on the guideline prepared through online/ post and meeting		₹ 10,000			—									
1.5	Printing of norms on infrastructure		₹ 1,00,000				—								
2.	A comprehensive scheme containing guidelines for co-scholastic/ co-curricular activities and their assessment														
2.1	Guidelines on defining and categorization of co-scholastic activities and their assessment through workshops	10 workshops of 6 experts of 5 days each	10 workshops x 6 exp. x 5 days @ ₹ 10, 000 = ₹ 30,00,000												
2.2	Meeting with teacher and experts to finalize the Guidelines	To be clubbed with 1.3				—									
2.3	Capacity building of Board officials and resource persons - 6 training programmes of 3 days each of two to four members would be drawn per each board.	200 trainers @ ₹ 20,000 = 20,00,000													
2.4	Monitoring of implementation of new scheme through formal visits	100 man visits @ ₹ 25,000 = ₹ 25,00,000													

### Budget Estimates for the activities

S. No.	Name of the activity	No. meetings/ workshops	of	No. persons/ participants	of	Amount (in Rs.)
1.	Developing norms and standards for recognition and affiliation					₹79,10,000
2.	Developing guidelines for scholastic and co-scholastic activities and their assessment					₹75,00,000
3.	Project personnel					
	Project Coordinator 30,000/- x 12x3 = 10,80,000/-					
	Assistant Project Coordinator 25,000/- x 12x3 = 9,00,000/-					
	Steno-cum-computer operator 18,000/- x 12x3 = 6,48,000/-					
	Office Assistant/ Accountant 15,000/- x 12x3 = 5,40,000/-					
	Multi-Tasking Staff 9000/- x 12x3 = 3,24,000/-					₹34,92,000
4.	Equipments					
	Desk Top Computer Rs. 40, 000/-					
	Office tables & chairs (4 each) Rs. 50, 000/-					₹90,000
5.	Miscellaneous					
	Rs.2,05,000/- x 3 = 6,15,000					₹6,15,000
Total						₹1,96,07,000

  
 (D.V. Sharma)  
 General Secretary, COBSE

## BUDGET ESTIMATES FOR THE 1<sup>st</sup> YEAR

S.No.	Activity	Expense head	Amount	Year-1			
				Q.1	Q.2	Q.3	Q.4
1.	Survey of Norms and Standards for Infrastructure						
1.1	The core staff at COBSE would collect the educational codes and affiliation bye-laws of all the State Boards	1. Photocopy/ purchase	Rs.1,00,000				
1.1.1	The core staff would also collect the norms of international boards for bench mark purpose. The core staff would collect the rejection cases/ problems/ grievances/ court cases w.r.t. to norms with all the States	2. Visit	Rs.2,00,000				
1.2	After collecting, those would be collated in a tabular form for analysis purpose. The tabular collection of norms state wise, grievance/ issues and bench mark would be provided to expert group for debate and finalization in a workshop mode	Workshop 10 experts x 5 man days @ Rs.30,000/- = Rs15,00,000	Rs.15,00,000				
2.1	Guidelines on defining and categorization of co-scholastic activities and their assessment – through workshops	5 workshops of 6 experts of 5 days each	Rs.15,00,000				
Sub-total (a)			Rs. 33,00,000				

## Administrative cost

S.No.	Particulars	Per month cost	Total amount (Annual)
1.	Project Coordinator	30,000/-	3,60,000
2.	Assistant Project Coordinator	25,000/-	3,00,000
3.	Steno-cum-Computer Operator	18,000/-	2,16,000
4.	Office Asstt-cum-Accountant	15,000/-	1,80,000
5.	Multi Tasking Staff	9,000/-	1,08,000
6.	Equipments i) Desk Top Computer = 40000/- ii) Office tables & chairs (4 each) = 50000	--	90,000
7.	Miscellaneous		2,05,000
	Sub-total (b)		14,59,000

Grand Total of (a+b) = Rs.3300000 +  
1459000

47,59,000

*D.V. Sharma*

(D.V. Sharma)

General Secretary, COBSE

## केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय भारत सरकार के आधीन एक स्वायत्त संगठन)  
"शिक्षा केंद्र", 2, समुदाय केंद्र, प्रीत विहार, दिल्ली - 110092

### CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous organization under the Union Ministry of Human Resource Development, Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 092

No. CBSE/Vig./F.13082/2012/G- S31

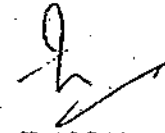
Dated: 21 Aug, 2012

#### OFFICE MEMORANDUM

Consequent upon the approval of the competent authority of Board it is notified that the revised remuneration to the inquiry officers / Presenting officers and other norms for conduct of Preliminary investigation, proceedings undertaken by the committee on sexual harassment and Departmental proceedings will be as follows:-

	Particulars	Revised norms
1.	Remuneration to Inquiry Officer for Regular Departmental Inquiries	Retired Officers ₹ 25,000/- Board Officers ₹ 20,000/-
2.	Remuneration to Presenting Officer for Departmental Inquiries	₹ 15,000/-
3.	Remuneration for conducting Preliminary Investigations	₹ 25,000/- to each officer who conducted Preliminary Investigation.
4.	Reimbursement of Local and outstation TA / DA to Retired Inquiry Officer for regular Inquiry and Preliminary Inquiries.	Local conveyance: Rs. 1,000/- per day (Restricted to Maximum 40 days for Regular Inquiries and maximum 15 days for Preliminary Inquiries)  Outstation visit-Actual as per entitlement.
5.	Typing Assistance to Inquiry Officer.	₹ 30,000/- per Inquiry report.
6.	Restriction on maximum number of disciplinary cases to IO or PO	10 cases in a year, with not more than 2 cases as a time for serving Govt servants and 20 cases in a year with not more than 4 cases at a time for retired Govt servants
7.	Eligibility for appointment of the Retired IOs	To the extent possible serving officers may be used as IO and PO. Till such time panel of retired IO is available from CVC, services of retired officers may be utilised.

These orders will take effect from the date of issue and will also apply to Inquiries in progress or in cases where remuneration has not been paid. However, the past cases where payment has already been made will not be opened again.



(S.P. RANA)  
Deputy Secretary (A & V)

#### Distribution:

1. All HODs
2. All the Regional Officers / Office In-charge of the Board.
3. D.S (Admin-III)
4. S.O (B & C)
5. All other officers of the Board upto the level of Section Officer.
6. Notice Board.

**RESTORATION/ ENHANCEMENT OF REMUNERATION /CONVEYANCE PAYABLE TO THE FUNCTIONARIES ENGAGED IN THE CLASS XI/ XII EXAMINATION RELATED ACTIVITIES.**

Issues related to the inadequate remuneration and conveyance & restoration of remuneration have been raised by the functionaries engaged in the class XI/ XII examinations related activities. In order to consider/ reconsider the issues a Committee consisting of the following members was constituted:

1. Shri Shashi Bhushan Former Director (Acad.), CBSE
2. Shri P.I Sabu, Regional Officer, CBSE, Delhi
3. Shri S.S Minhas, Member Governing Body & Principal, Guru Harkishan Public School, Vasant Vihar, Delhi
4. Mrs. Usha Ram, Member Governing Body & Principal, Laxman Public School, Hauz Khas, New Delhi
5. Shri Ajay Mishra, Deputy Secretary (Admn. & Finance), CBSE, Delhi
6. Shri M.K Arora, Deputy Secretary (Coord.), CBSE, Delhi
7. Mrs. Kavita Vazirani, Assistant Secretary (Coord.), CBSE, Delhi

The Committee met on 13.04.2012 and has recommended the following:

- i) To restore payment of 0.20 paise per answer book to persons engaged at secrecy centres for dispatch of answer book.
- ii) To do away with the maximum limit of remuneration of Rs. 6000/- for the Chief Nodal Supervisor in view of the fact that at a number of nodal centres the number of Head Examiners is 10-12 also. However the remuneration and conveyance shall remain the same as at present i.e. Rs. 1500/- per Head Examiner and Rs. 150/- per day.
- iii) To enhance the remuneration to Rs. 700/- per day from Rs. 500/- for head Examiners because an Examiner examining class XII answer book gets Rs. 20/- per answer book and has to examine 20-25 answer books in a day meaning thereby that an Examiner gets

- remuneration of Rs. 20/- X 25 answer books = Rs. 500/- per day which is equal to the remuneration of the Head Examiner as on date. However the conveyance shall remain the same as at present i.e. Rs. 150/- per day.
- iv) To enhance the remuneration to Rs. 600/- per day from Rs. 400/- for Addl. Head Examiners because an Examiner examining class XII answer book gets Rs. 20/- per answer book and has to examine 20-25 answer books in a day meaning thereby that an Examiner gets remuneration of Rs. 20/- X 25 answer books = Rs. 500/- per day which is more than the remuneration of the Head Examiner as on date. However the conveyance shall remain the same as at present i.e. Rs. 150/- per day.
- v) To treat the Gestetner Operators of the Board as Class III staff in view of the change in nomenclature to Multi Tasking Staff and be paid conveyance charges as being paid to other Class III staff for delivery of question papers i.e. Rs. 150/- per day instead of Rs. 60/- per day. However, their remuneration may remain the same as their job remains unchanged even after change in nomenclature.
- vi) To restore the item head against Sl. No. 6(b) i.e. Supdtl. Checkers and to enhance the amount to Rs. 20/- per 100 answer books from Rs. 14/- per 100 answer books. The Officers of the Board are appointed as Supdtl. Checkers to check the mistake cases during the checking of answer books in the office.

The rates of remuneration/conveyance against Sl. Nos. (i), (v) & (vi) are w.e.f. 2012 examinations and enhancement in remuneration against Sl. Nos. (ii), (iii) & (iv) are w.e.f. 2013 examinations.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CENTRAL BOARD OF SECONDARY EDUCATION, DELHI  
AND  
MEDVARSITY ONLINE LTD, HYDERABAD

THIS MEMORANDUM OF UNDERSTANDING (hereinafter referred to as 'MoU') is made on this \_\_\_ day of \_\_\_ at New Delhi between Central Board of Secondary Education registered under the Societies Registration Act 1850 and having its Headquarters at Delhi (hereinafter referred to as "Project Institution" which expression shall unless repugnant to the context thereof include its successors, legal representatives and assigns) of the FIRST PART and Medvarsity Online Ltd, having its office at Life Sciences Building, Apollo Hospitals Complex, Film Nagar, Hyderabad - 500 096 (hereinafter referred to as 'Resource Institution' which expression shall unless repugnant to the context thereof include its successors, legal representatives and assigns) of the SECOND PART.

WHEREAS:

The Project Institution is engaged in providing and strengthening vocational education in schools. The Project Institution in order to upgrade the skills and proficiency of the young generation and to provide knowledge and awareness about Medical Diagnostics constituted a Committee to introduce new Vocational courses with joint certification and participation with relevant industry/organization.

Since the Resource Institution is a part of the Apollo Hospitals Group, it has requisite expertise and experience it will provide support for the successful implementation of a new course on Medical Diagnostics (hereinafter referred to as 'MD') with effect from the academic session 2012-13 in the affiliated Schools of Project Institution for the students of class XI and XII.

Therefore the parties to this MoU are desirous of recording the terms and conditions as set forth below.

Now this MoU witnesses and it is hereby mutually agreed by the Project Institution and Resource Institution:



## I. ROLE AND RESPONSIBILITIES OF PROJECT INSTITUTION:

The Project Institution hereby agrees to do the following:-

- a) The Project Institution shall ensure that the students shall enroll with the concerned Regional Office of Project Institution in a prescribed proforma and shall collect the examination fee for its Class XII examination. If a student has enrolled and paid the examination fees but is unable to attend the exams for any reason, he/she shall be required to fill the enrollment form afresh and pay the fees again.
- b) The Project Institution shall ensure standardization by periodically providing qualified guidelines for question papers and examination schedule to the schools in consultation with resource institute.
- c) For conducting theory/ practical examination in Medical Diagnostics in Class XI & XII the Project Institution may take assistance from the Resource Institution to maintain the quality of skill competency at Sr. Sec. Level for issuance of certificate.
- d) A format of Project Institution - Resource Institution Joint Certification shall be developed jointly by the Project Institution and the Resource Institution.
- e) The Project Institution shall finalize the matters of Course Design, updation, training of teachers, skill development of students, conducting practical and theory examinations, etc. by taking help from the Resource Institution whenever required.

## II. ROLES AND RESPONSIBILITIES OF RESOURCE INSTITUTION:

The Resource Institution hereby agrees to do the following:

- a) During the first phase, Medical Diagnostic shall be introduced in selected cities in the schools notified by the Project Institution adjacent to the hospitals and where Resource Institution is in a position to conduct practical classes with the help of nearby hospitals. As the course becomes popular and infrastructure in smaller cities improves, Medical Diagnostics course may be extended to the schools of those cities.
- b) As a pilot, the course will be introduced in "Good Samaritan School, Masjid Road, Jasola Vihar, New Delhi".
- c) Resource institute shall provide practical training to student of Good Samaritan School at Indraprastha Apollo Hospital, Sarita Vihar, New Delhi. This practical training will be limited to a maximum of 40 hours in an academic year, for upto a maximum of 25 students. The details of the practical training are as per the annexure A.
- d) Resource Institution shall provide guidance to the Project Institution in Curriculum Design, session planning and academic scheduling of M D course. The Resource Institution shall also update the curriculum on yearly basis to reflect the current trend of the industry.

- e) Resource Institution shall assist the Project Institution in preparation of resource materials (Text book/ practical manual/ teacher's manual) for the subject of Medical Diagnostics.
- f) Resource Institution shall provide academic support for conducting Orientation Programmes including refresher courses, seminars and workshops to the teachers.
- g) The Resource Institution shall not charge any fee from Project Institution except the fees for Textbook Writing, Teacher Training and Seminar/ Workshop etc.

### III. JOINT RESPONSIBILITY

When the course is introduced in other cities, Resource Institute will endeavor to provide practical training in Apollo Hospital near the school. However, it is understood that providing such training is not the sole responsibility of the Resource Institute. The Project Institution will reach out to suitable hospitals in the vicinity of the school where the course is introduced and will tie-up with them for providing practical training.

### 2. FINANCIAL ARRANGEMENT:

- a) The Project Institution will organize Teachers Training Programme, Seminar/ Awareness Workshop etc. in collaboration with resource institute and shall bear the T.A/ D.A and honorarium of experts deputed by resource institute as per existing norms of the Board.
- b) The Project Institution will bear necessary expenditure related to the preparation of text books and practical manual @ Rs. 55,000 per book.

### 3. COORDINATION COMMITTEE:

The "Resource Institution" and the "Project Institution" also agree that:

- a) The activities envisaged under this MoU shall be co-ordinated through a Coordination Committee (CC) comprising the following:
  - (i) Chairman, CBSE or his representative.
  - (ii) CEO, Medvarsity Online Ltd or his representative
  - (iii) Two representatives from CBSE.
  - (iv) Two representatives from Medvarsity Online Ltd
- b) The main responsibility of the Coordination Committee shall be to execute and coordinate all activities envisaged under this MoU.
- c) The Coordination Committee shall meet on a quarterly basis and review the progress of all the activities and monitor the realization of set targets and objectives.
- d) The Resources Institution and Project Institution also agree that, they should approach industry associations for gainful employment after successful completion of course.

#### 4. CONFIDENTIALITY:

Whereas it is anticipated that, it may be necessary for Project Institution and Resource Institution to disclose certain confidential and proprietary information in written, oral, visual and/or physical/sample form to each of the party, and the Recipient may otherwise come into control or possession of certain information, including such information as collectively defined as Confidential Information as follows:

- a) Confidential Information shall mean and include any information disclosed by Project Institution/Resource Institution to the Recipient, directly either orally or in writing, by inspection of tangible objects (including, without limitation, documents, prototypes, samples, media, documentation, discs and code). Confidential Information shall include, without limitation, any client information, business leads, contact information of buyers, trade secrets, intellectual property rights, know-how, formulae, processes, algorithms, strategies, inventions, data, network configurations, system architecture, designs, flow charts, drawings, hardware, software, media and the contents thereof, proprietary information, business and marketing plans, financial and operational information, information about customers (either present, past or prospective) of Project Institution/Resource Institution information regarded as confidential by such customers of Project Institution/Resource Institution all non-public information, material or data relating to the current business and operations of Project Institution and Resource Institution and analysis, compilations, studies, summaries, extracts or other documentation prepared by the Recipient based on information disclosed by Project Institution/Resource Institution and any other information considered as confidential information by Project Institution/Resource Institution. Confidential Information shall not include information disclosed to the Recipient by third parties on behalf of Project Institution/Resource Institution or that may otherwise come into the possession and/or control of the Recipient. The term Confidential Information shall also include any derivatives made out of any Confidential Information of Project Institution/Resource Institution and also any information gathered by the use or inspection of the Confidential Information of Project Institution/Resource Institution.

##### Exceptions.

This MoU imposes no obligation upon a Recipient with respect to the Confidential Information which was in the Recipient's possession before receipt from the Discloser; is or becomes a matter of public knowledge through no fault of the Recipient; is rightfully received by the Recipient from a third party without a duty of confidentiality; is disclosed by the Discloser to a third party without a duty of confidentiality on the third party; is independently developed by the Recipient; is disclosed under operation of law; or is disclosed by the Recipient with the Discloser's prior written approval.

**5. REMEDIES:**

No remedy provided by any of the provisions of this MoU shall be exclusive of any other remedy which is or may be otherwise available at law, equity, at statute or otherwise.

Each and every remedy provided under the provisions of this MoU shall be cumulative and in addition to the other remedies that may be available under law.

**6. INTELLECTUAL PROPERTY RIGHTS:**

- a) Project Institution shall have the copyright on all the Text Books and Practical manuals prepared for the Vocational course on Medical Diagnostics.
- b) Neither party during the course of performance of this MoU desire nor intend to transfer any intellectual property rights whatsoever with respect to any information that is proprietary.

**7. DURATION AND TERMINATION:**

- a) This MoU shall remain in force for an initial period of five (5) years from the date of signing and at the end of five (5) years this MoU shall automatically get renewed for subsequent extended term of one year each unless any or both the parties agree to discontinue.
- b) This MoU may be terminated at any time by either party with one month prior written notice to the other party.
- c) In case of discontinuance of this MoU the interest of the students who are in XI class shall be protected by both parties.
- d) Notwithstanding any termination or expiration of this MoU the rights and obligations under clauses 'Confidentiality', 'Intellectual Property Rights', 'No Liability or Authority' and 'Representations and Warranties' shall survive and continue and shall bind the parties and their legal representatives, successors and assignees.

**8. ALTERATION:**

Any alteration, modification or addition to this MoU or waiver of any of the terms here of shall be valid if made by mutual consent of both the parties.

**9. NO LIABILITY OR AUTHORITY:**

- a) Nothing in this MoU shall give either party any rights to use any trade names or trademarks or any service marks (or the goodwill associated

- therewith) which are used by the other, save as may be authorized by the latter in writing.
- b) No liability of either parties arises in contract or tort (including negligence and breach of statutory duty) or otherwise.

The provider of Intellectual Property shall defend, indemnify and hold harmless the other party from any losses, liabilities, damages, demands, suits, causes of action, judgments, costs or expenses (including court costs and reasonable attorneys' fees) in connection with any claim that the products or training material or programs supplied by the provider hereunder infringe or misappropriate a copyright, patent, trademark, trade secret, or any other intellectual property or proprietary right of any third party.

#### 10. REPRESENTATIONS AND WARRANTIES:

The Parties to this MoU represents and Warrants that:

- a) It is validly formed according to the laws of India.
- b) It has full power and power and authority to enter into this MoU and it has obtained all the sanctions that may be required under the laws applicable to it.

#### 11. ASSIGNMENT:

Neither party shall assign, sub-contract or delegate its rights or obligations under this MoU without the written consent of the other.

#### 12. GOVERNING LAW:

This MoU shall be governed by and construed and interpreted in accordance with the laws of India. In the event that any one or more of the provisions contained in this MoU should be held invalid, illegal, or unenforceable in any jurisdiction, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby. The parties shall endeavor, in good faith negotiations, to replace the invalid, illegal or unenforceable provisions with valid provisions, the economic effect of which comes as close as possible to that of the invalid, illegal or unenforceable provisions.

#### 13. BINDING EFFECT

All terms and conditions of this MoU shall be binding and incur to the benefit of and be enforceable by the parties to this MoU and assigns of the Parties.

#### 14. NO PARTNERSHIP OR AGENCY

Nothing in this MoU shall be deemed to constitute a partnership between the Parties or constitute any Party the agent of any other Party for any purpose or

entitle any Party to commit or bind any other Party in any manner or give rise to fiduciary duties by one Party in favour of any other.

**15. WAIVER OF RIGHTS**

No waiver by a Party of a failure or failure by any other Party to this MoU to perform any provision of this MoU shall operate or be construed as a waiver in respect of any other or further failure whether of a-like or different character.

**16. SETTLEMENT OF DISPUTES:**

In case of any dispute/difference of opinion in respect of any clause including interpretation thereof, decision of the Committee comprising of Secretary, CBSE and CEO, Medvarsity Online Ltd shall be final & binding on both the parties. If the dispute or the difference of opinion still persists and the parties are not able to come to a unanimous solution, the matter shall be referred to arbitration under the provisions of Arbitration and Conciliation Act. 1996. The place of arbitration shall be Delhi. The provisions of this clause shall survive the termination of the present MoU.

**17. NOTICES:**

In the event either Party is desirous of notifying the other Party of any event, action, or news or termination of this MoU, it shall inform the other Party by Registered Post A.D. or Speed Post or Facsimile Transmission at the following addresses:

**CENTRAL BOARD OF SECONDARY EDUCATION**  
Shiksha Sadan, 17 Rouse Avenue,  
Delhi-110002.

**MEDVARSITY ONLINE LTD**  
Life Sciences Building, Apollo Hospitals Complex, Film Nagar, Hyderabad, 500  
096

IN WITNESS WHEREOF, this MoU has been signed by both the parties through their authorized representatives here below, on the day, month and year first written above.

Signed by \_\_\_\_\_ Signed by \_\_\_\_\_

For and on behalf of	For and on behalf of
CBSE (Project Institution), Delhi	Medvarsity Online Ltd

# CBSE BENEVOLENT FUND

## MODALITIES OF THE BENEVOLENT FUND

## INDEX

1. INTRODUCTION
2. OBJECTIVE
3. MEMBER REGISTRATION
4. FUND CORPUS
5. INCOME OF THE FUND
6. RULES RELATING TO SUBSCRIPTIONS TO FUND
7. APPLICATION FOR GRANT
8. ANNEXURE-I APPLICATION FORM FOR MEMBERSHIP
9. ANNEXURE-II PROCESS SHEET FOR DISBURSAL OF GRANT



## 1. INTRODUCTION:

Emergent and unforeseen situations, like sudden and serious illness of the employee, sometimes coupled with absence from duty without pay for long periods on account of such illness or his/her death in harness may leave the families of such employees in great financial distress. At such times, benevolence in the form of immediate financial assistance must be readily available so as to enable the dependant family to tide over their genuine financial stringency. Keeping this in view, the CBSE proposes for the setting up of a Benevolent Fund hereinafter referred to as Fund. The Fund shall be sustained by financial assistance from the CBSE and contribution from CBSE employees enrolled as members. It is therefore proposed to start a benevolent Fund in CBSE with Detailed modalities as mentioned in subsequent paras.

## 2. OBJECTIVE:

The broader objectives for creation of the Benevolent Fund are to provide financial relief to the in-service employees for the following:

- (i) To any member of the fund who after the date of joining the fund, suffers from permanent disability, while on duty will be given under this as per annexure. (Page 10-11)
- (ii) To the family of a member of the fund in case of his death / To meet the funeral expenses, a sum of Rs. 1,00,000/- (One Lakh only) by cheque will be given as immediate relief to the nominee within 2 days of the death. An amount of Rs. 5, 00,000/- (Five Lakh only) for Group 'B' and 'C' employees and Rs. 8, 00,000/- (Eight Lakh only) for Group 'A' officers by cheque will be given within a period of 15 days.
- (iii) A member of the fund who suffers partial disability or prolonged illness forcing him / her to remain on leave without pay for a period exceeding one month e.g. Brain stroke, cancer, EHD or accident will be paid Rs. 25,000/- per month for a maximum period of 06 months.
- (iv) For acquiring artificial limbs, hearing aids or any such device for either a member of the fund or his dependents where no such relief is available to him under the Medical Rules of the Board, actual cost of the equipment/procedure limited to Rs. 50,000 (Fifty Thousand only) on production of Bill by cheque may be reimbursed.
- (v) The Chairman, CBSE has the discretion, on the recommendation of the Central Managing Committee, to sanction expenditure or to grant monetary relief / aid in deserving cases of individual or general welfare of the members of the fund which are not covered by the rules.

The benefits granted under the scheme will be in addition to provisions existing Govt. / Board instruction of ex-gratia, medical aid, hospitalization reimbursement / or and similar relief granted by the Govt. / Railways etc.

### 3. **MEMBER REGISTRATION:**

- (a) For the initial constitution of the fund, all the employees who were on roll of CBSE ( regular/on deputation/contract) will be deemed as registered wef 1.1.2012 and will be eligible to receive the benefits under the fund.
- (b) From the year 2013 onwards any employee, who wishes to become a member of this Fund voluntarily, shall submit his/her application to the secretary of the Managing Committee of the fund in the Application Form for membership as prescribed in 'Appendix A'; and
- (c) The employee has to authorize the Board to deduct membership fee from his salary.
- (d) Regular employees of the Board on deputation to Govt of India will continue to be member of the fund subject to contribution of the annual fee.
- (e) Membership will cease on resignation from the fund, ceasing to be regular employee of the Board( on account of resignation/retirement/dismissal/death) or non payment of subscription

### 4. **FUND CORPUS:**

There will be a Fund Corpus for the Benevolent Fund of CBSE. To start with CBSE will contribute an amount of Rs. 10,000,000 ( One crore rupees only). The benefits will be provided by the interest generated from the fund corpus and employees' contribution to the fund.

### 5. **INCOME OF THE FUND:**

Annual income of the fund will be annualized interest of the Initial corpus and the annual contributions received from the employees. The date of start of the fund will be 1<sup>st</sup> Jan 2012. All regular/deputation employees of the Board as on 1<sup>st</sup> Jan 2012 will be deemed members of the fund.

Fee for various category employees will be different. There are 2 categories of staff in CBSE which can be classified as below:-

- a) Regular Employees of the Board or Deputationists: The membership of the Fund shall be open to all regular CBSE employees and officers on deputation with the Board and employees on contract. A member of the Fund shall be a person who, having been admitted as a member in accordance with the rules governing the Fund, has paid his subscription and has not resigned.

b) Daily wage or contract employees who draw their wages directly from the Board and not through any agency.

Enrolment Fee and Eligibility for grant of the Fund for these will be as follows:-

<u>Head</u>	<u>Regular staff and Deputationist</u>	<u>Contractual Staff</u>
Fee membership for	Annual Contribution: One day salary	Annual contribution: One day salary of the employee at the time of membership
Benefits/ Grants	Full benefits of the Fund as mentioned under "objectives" Para 2 above	<b>Funeral Grant:</b> In the event of death of a contract Daily Wage employee, immediate relief in the shape of grants of Rs.50000/- will be given to the dependents for meeting funeral expenses. <b>Disability Grant:</b> In case being permanently incapacitated and consequent inability to continue in effective service, an amount of Rs.100000/- would be paid to him or his legal heirs with an objective of facilitating their rehabilitation.

*Those employees who have already paid one day salary in 2012 will be considered as founder members and will not be required to deposit one day salary again. One day salary from other members will be deducted from the pay for the month of December 2012.*

## 6. RULES REG EMPLOYEE SUBSCRIPTION TO THE FUND:

- (i) Employees joining in the mid of year or after 1 Jan 2012 will also be charged full contribution on calendar year basis.
- (ii) Membership will be activated only after depositing the admission fee and annual contribution.
- (iii) After the issue of circular, first time the admission fee and annual contribution will be deducted in one go from the salary.
- (iv) In subsequent years, annual contribution will become due on every 1<sup>st</sup> July and will be deducted from the salary of July.
- (v) Subscription from the members will be collected by the Accounts section/Cashier by way of making deduction from the salary of the members on a written authorization given by them.
- (vi) Contribution once made to the fund shall not be refunded in any case.
- (vii) A member shall cease to be a member of the Fund in the event of Resignation from membership of the Fund, Ceasing to be employee of CBSE on account of retirement/ resignation/ dismissal/ death etc. or Non-payment of the subscription of the Fund continuously for three years. No benefit will be given to the employees in case death /disability after retirement from service.
- (viii) All employees regular and contractual/daily wage of the CBSE shall have an option to subscribe towards CBSE Benevolent Fund during the period of their stay in the CBSE.

- (viii) All employees regular and contractual/daily wage of the CBSE shall have an option to subscribe towards CBSE Benevolent Fund during the period of their stay in the CBSE.
- (ix) Mere being a member of the Benevolent Fund will not give any right to contractual employee for regularization. A declaration, in duplicate, in the prescribed form shall be obtained from all members of the staff of the CBSE.
- (x) A note shall be kept in the service book of the persons concerned duly signed by the Head of Office regarding the date from which the person commenced his membership of the fund/withdrew from his membership and subscription from members shall be collected at the rates fixed by the Managing Committee.
- (xi) An account of subscriptions collected in the CBSE will be maintained in the register as prescribed by managing Committee. This register will be a permanent record and the responsibility for its proper maintenance will primarily rest with the DDO of the branch, under supervision of the Head of Administration/ regional Officer. The accounts of the fund will be put up to the officer of the level of Director every month for attestation. The Dy. Secretary(Vigilance) while inspecting the branches/units, will also check these accounts and see that these are being maintained properly.

## **7. Application for Grant/ Assistance:**

- (a) Application for assistance from the members shall be received by the Joint Secretary (A&L). These applications shall be considered by the Board.
- (b) In case of Emergency, the Chairman shall have powers to sanction amounts to the extent and for the purpose mentioned herein above, which shall be ratified by the Governing Body at its next meeting.

**ANNEXURE-I**

**CBSE EMPLOYEES BENEVOLENT FUND SCHEME**

**APPLICATION FORM FOR JOINING OF SCHEME**

To,

CBSE, Shiksha Kendra  
2, Community Centre  
Preet Vihar, Delhi-110092

Dear Sir,

I, \_\_\_\_\_ working as  
\_\_\_\_\_ at \_\_\_\_\_ office of CBSE, furnish my option  
to join CBSE Employees Benevolent Fund Scheme and to become Member of the  
Scheme w.e.f. \_\_\_\_\_ (Date of joining).

It is requested to admit me as Member of the Scheme from the date as mentioned vide  
para 1 above. I also authorize to deduct monthly contribution from my salary.

I understood that mere joining the fund will not give any right of regularization to me.

( )  
Signature

**ANNEXURE-II****PROCESSING SHEET FOR BENEVOLENT FUND REQUEST FOR GRANT OF BENEFITS**

1. Name & Designation of Employee
2. Employee No.:
3. Date of Birth
4. Date of Joining CBSE
5. Date of absorption (in case of deputations)
6. Date of Joining Benevolent Fund Scheme
7. Reason of seeking Grant
8. Date of Death / disability/Illness
8. Name of beneficiary / family in case of death
9. Relationship of Nominee with the member
10. Details of Bank, A/c No. and Branch Address

Date: \_\_\_\_\_ (Signature of employee / beneficiary)

**VERIFICATION BY OFFICE**

The details in respect of the above employee have been verified. It is certified that the above mentioned employee is a Member of the CBSE Benevolent Fund Scheme w.e.f. \_\_\_\_\_ and is eligible for grant of benefit under the Scheme.

(Signature):

Designation:

Date:

### **COMPENSATION LIMITS IN CASE OF DISABILITY**

For loss of both hands and amputation at higher sites.	4,00,000
For loss of hand and a foot	4,00,000
For double amputation through leg or thigh or amputation through leg or thigh on one side and loss of other foot.	4,00,000
For loss of sight to such an extent as to render the claimant unable to perform any work for which eyesight is essential.	4,00,000
For very severe facial disfigurement	4,00,000
For amputation through shoulder joint	3,60,000
For amputation below shoulder with stump less than 8" from tip of acromion	3,20,000
For amputation from 8" from tip of acromion to less than 4 1/2" below tip of olecranon	2,80,000
For loss of a hand or the thumb and four fingers of one hand or amputation from 4 1/2" below space tip of olecranon	2,40,000
For amputation of both feet resulting in end bearing stumps	3,60,000
For amputation through both feet proximal to the metatarsophalangeal joint	3,20,000
For amputation at hip	3,60,000
For amputation below hip with stump not exceeding 5" in length	3,20,000
For amputation below hip with stump exceeding 5" in length	2,80,000
For amputation below middle thigh to 3 1/2" below knee	2,40,000
For amputation below knee with stump exceeding 3 1/2" but not exceeding 5"	2,00,000
For amputation below knee with stump exceeding 5"	1,60,000
For loss of one eye without complications the other being normal	1,60,000



**ANNEXURE- VII**

**CENTRAL BOARD OF SECONDARY EDUCATION  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE  
PREET VIHAR, DELHI-110092**

**MINUTES OF THE MEETING OF THE AFFILIATION COMMITTEE HELD ON 11.09.2012**

- |    |  |                  |
|----|--|------------------|
| 1. | Shri Vineet Joshi,<br>Chairman<br>CBSE, Preet Vihar,<br>Delhi-110 092  | In the Chair     |
| 2. | The Joint Secretary (SE)<br>Deptt of School Education and Literacy,<br>M.H.R.D., Shastri Bhawan,<br>New Delhi-110 001  | Member           |
| 3. | The Director<br>Directorate of Education<br>Govt. of NCT of Delhi,<br>Old Secretariat<br>Delhi-110 054   | Member           |
| 4. | Dr. K.P Isaac<br>Member Secretary,<br>All India Council for Technical Education,<br>7 <sup>th</sup> Floor, Chanderlok Building, Janpath<br>New Delhi-110001. | Member           |
| 5. | Dr. Prassanna Raj<br>Secretary<br>Medical Council of India<br>Sector-8, Pocket-14, Dwarka<br>New Delhi-110075  | Member           |
| 6. | Dr. K.C Satapathy<br>Principal,<br>DAV Public School,<br>Chandrasekharapur,<br>Sailashree Vihar,<br>Bhubaneshwar, Orissa                                     | Member           |
| 7. | Dr. Veera Gupta<br>Secretary<br>CBSE, Preet Vihar<br>Delhi-110092  | Member Secretary |

Dr. K.P. Issac, Member Secretary, All India Council for Technical Education, and Dr. Prasanna Raj, Secretary, Medical Council of India could not attend the meeting due to pre-occupations.

Dr. Sunita Kaushik, Additional Director represented the Director, Directorate of Education, Govt. of NCT and Shri U.C. Bodh, Deputy Secretary, Affiliation was also present in the meeting.

The Committee deliberated on the notes of each item of agenda of the meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:-

**ITEM I      TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 24.5.2012**

The Minutes of the last meeting of the Affiliation Committee held on 24.05.2012 subsequently ratified by the Governing Body in its meeting held on 04.06.2012 have been confirmed and recorded.

**ITEM II      TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING HELD on 24.5.2012 OF THE AFFILIATION COMMITTEE**

The Committee noted the action taken on the Minutes of the last meeting held on 24.05.2012 and confirmed the same.

**ITEM III      TO CONSIDER THE CASE OF ARMY SCHOOL, JAIPUR CANTT C/O H.Q. 61(1) SUB AREA C/O 56 APO RAJASTHAN – 324 008 WITH REGARD TO NON COMPLIANCE OF CBSE DIRECTIONS**

The Committee deliberated upon the case of non-compliance of directions issued by the CBSE by the Army School, Jaipur Cantt.

The Committee resolved that school may be given three months time to comply with the directions of the Board and failing to do the same, the affiliation granted to the school be withdrawn and action taken be reported to the Affiliation Committee when it meets next.

**ITEM IV      TO CONSIDER THE REQUEST OF DAV PUBLIC SCHOOL, CANTT. ROAD KHAGUAL CAMPUS PATNA, BIHAR – 801 105 WITH REGARD TO NON-SUPPLY OF INFORMATION UNDER RTI- ACT- 2005.**

The Committee discussed the case of non supply of information under RTI Act 2005 by the above noted school. It was unanimous view of the Committee that unaided Private school may not come under the preview of Right to Education Act for supply of information but once the information is asked by the affiliating body, the school should not deny

the supply of required information. Accordingly, the Committee resolved that school may be given one month notice to supply the requisite information failing to do so, provisional affiliation granted to school be withdrawn suo-moto.

**ITEM V**

**TO CONSIDER ACTION AGAINST CAMBRIDGE FOUNDATION SR. SEC.SCHOOL,RAJOURI GARDEN, NEW DELHI FOR VIOLATIOIN OF RULE 20 (2b) OF AFFILIATION BYE-LAWS CONCERNING TO CONSITUTION OF SMC, POWER AND FUNCTIONS.**

The Committee discussed the case of non-compliance of Board's directions with regard to constitution to School Managing Committee as per the Provisions of Affiliation Bye Laws of the Board by the School Management on the ground that the school has SMC as per DSEA&R-1973.

The Committee is of the opinion that each affiliated school has to adhere with the provisions of Affiliation Bye Laws of the Board as long as school is affiliated to it as such, the Committee resolved that the Provisional Affiliation granted to Cambridge Foundation Sr. Sec. School, Rajouri Garden, New Delhi be withdrawn with immediate effect for not adhering the provisions of Affiliation Bye-Laws under intimation to the Directorate of Education (NCT) Delhi and its present classes IX to XII be allowed to appear at Board's examinations to be held in 2013 and 2014.

**ITEM VI**

**TO CONSIDER THE CASE OF VIDYAGRAM INTERNATIONAL SCHOOL, RADHA SWAMI BAGH, N.H-11, CHOMU, JAIPUR (RAJASTHAN) FOR RUNNING VARIOUS MULTIPLE EDUCATIONAL INSTITUTIONS FROM THE SCHOOL CAMPUS.**

The Committee discussed the case of running multiple Education Institutions from the campus of Vidya gram International School, Radha Swami Bagh, N.H-11, Chomu, Jaipur (Rajasthan) which was established by the Inspection Committee and resolved that the Provisional Affiliation granted to the above said school be withdrawn for not adhering the provisions of Affiliation Bye-Laws with immediate effect and its present classes IX to XII be allowed to appear at Board's examinations to be held in 2013 and 2014.

**ITEM VII**

**TO CONSIDER THE REQUEST OF HATHWA IMPERIAL PUBLIC SCHOOL, HATHWA ENCLAVE, DIGHA, PATNA – 800010, BIHAR FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SR. SECONDARY LEVEL UNDER SWITCH OVER CATEGORY**

The Committee considered the land position of above said school and resolved to decide that playground with 3039 sq mtr area at the distance of 25 mtrs from the school campus be ignored (because the

school is already having sufficient land) and the school should develop playground within the school campus with the area 6513 sq mtr. The Committee further resolved to grant Composite Provision Affiliation to the school subject to above conditions w.e.f 01.04.2012.

**ITEM VIII      TO CONSIDER THE CASE OF SANT TULSI PUBLIC SCHOOL, INDIRA PARK, INDIRA NAGAR, BANDA WITH REGARD TO GRANT OF PROVISIONAL AFFILAITION UPTO SECONDARY LEVEL**

The Committee has considered the land position of above said school and noticed that the school has only 2512.86 sq mtrs. campus area and adjacent park with the area 4468.20 sq mtrs. with permission to use as play ground by notarised agreement with the Municipal Corporation. The Committee resolved to decide that the school be asked to submit Registered Lease Deed and till such time the request of the school would stand rejected.

**ITEM IX        TO CONSIDER THE CASE OF MAA VAISHNO MODERN PUBLIC SCHOOL, BRAHMNAGAR, ROBERTSGANJ, SONEBHADRA, UTTAR PRADESH – 231 216 WITH REGARD TO GRANT OF COMPOSITE PROVISIONAL AFFILAITION UPTO SECONDARY LEVEL**

The Committee considered the case of above said school in the light of land position reported by the Inspection Committee. The present campus of the school is 1500 sq.mtrs. and acquired another plot with the area of 8000 sq. mtrs. at a distance of 100 mtrs. The school has submitted an affidavit to complete the construction at 2 acre site within a year because at present there is a ban from the District Administration.

In the light of above assurance, the Committee resolved that the school may be given Composite Provisional Affiliation upto Secondary level subject to the condition that the school will complete the construction and shift the entire school within one year failing which affiliation granted would suo-moto stand withdrawn.

**ITEM X        TO CONSIDER THE REQUEST OF SRI SHARADA PUBLIC SCHOOL, # 121/1, SHINGANAYKANAHALI DINNE VILLAGE, BEGEPALLI TALUK, KOLAR DIST., KARNATAKA – 561 207 FOR SPECIAL PERMISSION TO FOR THE 03 STUDENTS OF CLASS X TO APPEAR FOR AISSE 2013**

The Committee discussed the case of above said school for grant of special permission to 03 students of Class X to appear at AISSE-2013 and resolved to accept the request of the school as one time exception subject to the condition that the concerned Regional Officer of the Board would verify the eligibility and genuineness of these students.

**ITEM XI**      **TO CONSIDER THE REQUEST OF BHARATIYA VIDYA BHAVAN Dr. D. KRISHNAMURTHY & SMT. D. SHAKUNTALAMMA MEMORIAL SCHOOL, VIDYANAGARA, SHIMOGA, KARNATAKA - 577 201 WITH REGARD TO GRANT OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL INSTEAD OF MIDDLE CLASS SYLLABUS**

The Committee considered the case of above said school for grant of Provisional Affiliation upto Secondary Level Instead of Middle Class Syllabus and resolved to accept the request of the school subject to remittance of prescribed fee.

**ITEM XII**      **TO CONSIDER THE REQUEST OF BAPS SWAMINARAYAN VIDYAMANDIR, SWAMINARAYAN CULTURAL COMPLEX, VILLAGE ATHAL, NAROLI ROAD, DADAR & NAGAR HAVELI, FOR GRANT OF SPECIAL PERMISSION TO REGISTER 37 STUDENTS TO APPEAR AT AISSE-2013.**

The Committee discussed the case of above said school for grant of special permission to 37 students of Class X to appear at AISSE-2013 and resolved to accept the request of the school as one time exception subject to the condition that the concerned Regional Officer of the Board would verify the eligibility and genuineness of these students.

**ITEM XIII**      **TO CONSIDER THE REQUEST OF LALITHA PUBLIC SCHOOL, WARDHAMAN NAGAR, RING ROAD, NAGPUR, MAHARASHTRA - 440 008 FOR GRANT OF SPECIAL PERMISSION TO 36 STUDENTS OF CLASS X TO APPEAR FOR AISSE 2013**

The Committee discussed the case of above said school for grant of special permission to 36 students of Class X to appear at AISSE-2013 and resolved to accept the request of the school as one time exception subject to the condition that the concerned Regional Officer of the Board would verify the eligibility and genuineness of these students.

**ITEM XIV**      **TO CONSIDER THE REQUEST OF ANKUR PRIMARY SCHOOL, HALETHALUK NAPOKLU, SOUTH KODAGU, NAPOKLU, KARNATAKA - 562 105 FOR GRANT OF SPECIAL PERMISSION TO 10 STUDENTS OF CLASS X TO APPEAR FOR AISSE 2013**

The Committee discussed the case of above said school for grant of special permission to 10 students of Class X to appear at AISSE-2013 and resolved to accept the request of the school as one time exception subject to the condition that the concerned Regional Officer of the Board would verify the eligibility and genuineness of these students.

**ITEM XV TO CONSIDER THE REQUEST OF MAHATMA GANDHI INTERNATIONAL SCHOOL, SHRI MADHOPUR SIKAR RAJASTHAN FOR THE REGISTRATION OF CLASS IX STUDENTS ADMITTED IN THE SESSION 2011-2012.**

The Committee considered the case of above said school for the registration of class IX students admitted in the session 2011-2012 and agreed upon as one time exception subject to the condition that the concerned Regional Officer of the Board would verify the eligibility and genuineness of these students.

**ITEM XVI TO CONSIDER THE REQUEST OF JAIN GLOBAL SCHOOL, #179/899, INDRA NAGAR, BANGARPET, KOLAR, KARNATAKA – 563 114 FOR GRANT OF PROVISIONAL AFFILIATION FROM THE SESSION 2011-12 WHEREAS PROVISIONAL AFFILIATION GRANTED W.E.F. 2012-13**

The Committee considered the case of above said School for grant of Provisional Affiliation from the session 2011-12 whereas Provisional Affiliation granted w.e.f. 2012-13 and resolved to accept the same.

**ITEM XVII TO CONSIDER THE REQUEST OF AMARCHAND SINGHVI INTERNATIONAL SCHOOL PAREKH PARISAR, WARD 7 A, KUTCH-BHUJ, GUJARAT - 370 201 WITH REGARD TO GRANT OF PROVISIONAL AFFILIATION FROM THE SESSION 2012-13 WHEREAS PROVISIONAL AFFILIATION GRANTED W.E.F. 2013-14**

The Committee considered the case of above said school with regard to grant of provisional affiliation from the session 2012-13 whereas Provisional Affiliation granted w.e.f. 2013-14 and resolved to accept the same.

**ITEM XVIII TO CONSIDER THE REQUEST OF EDEN PUBLIC SCHOOL, VAZHOOR EAST P. O, DISTT. KOTTAYAM, KERALA – 686504 FOR GRANT OF UPGRADATION TO +2 STAGE W.E.F THE SESSION 2011-12.**

The Committee considered the case of the above said school for grant of upgradation to +2 stage w.e.f the session 2011-12 and resolved to accept the same.

**ITEM XIX** TO CONSIDER THE REQUEST OF PUSHPALATA VIDYA MANDIR SCHOOL, SIVANTHIPATTI ROAD, THIAGARAJA NAGAR, DISTT. TIRUNELVELI, TAMILNADU – 627 011 FOR GRANT OF UPGRADATION TO +2 STAGE W.E.F THE SESSION 2012-13.

The Committee considered the case of above said school for grant of upgradation to +2 stage w.e.f the session 2012-13 and resolved to accept the same.

**ITEM XX** TO CONSIDER THE REQUEST OF MAHARAJA AGGARSEN PUBLIC SCHOOL, SPOUNDA, JALBERA ROAD, AMBALA CITY-134 003, HARYANA FOR GRANT OF PERMISSION TO START CLASS IX W.E.F. THE SESSION 2011-12 WHEREAS PROVISIONAL AFFILIATION GRANTED W.E.F. 2012-13.

The Committee considered the case of above said school for grant of permission to start class ix w.e.f. the session 2011-12 whereas Provisional Affiliation granted w.e.f. 2012-13 and resolved to accept the same.

**ITEM XXI** TO CONSIDER THE REQUEST OF VIDYA BHAWAN, NEAR TRIVENI NAKA, INDORE ROAD, VILL. DENDIA, DIST. & TEHSIL – UJJAIN - 456010, M.P FOR GRANT OF UPGRADATION W.E.F THE ACADEMIC SESSION 2011-12 INSTEAD OF ACADEMIC SESSION 2012-13

The Committee considered the case of above said school for grant of upgradation w.e.f the academic session 2011-12 instead of academic session 2012-13 and resolved to accept the same.

**ITEM XXII** TO CONSIDER THE CASE OF R.K. MODERN SCHOOL, C-5 A, SECTOR-55, NOIDA, GAUTAM BUDH NAGAR, UTTAR PRADESH – 201 301 FOR UPGRADATION TO +2 STAGE.

The Committee considered the case of above said school for grant of upgradation to +2 stage in the light of the fact that the school has only 3110 sq. mtrs. campus area and the school was given one time relaxation for grant of secondary affiliation on the ground that NOIDA Authority has allotted the land to the school prior to the year 1996.

The present land position does not meet the minimum land requirement prescribed under Rule 3.3 (f). Therefore, the Committee has unanimously decided to reject the request of the school for grant of upgradation to +2 stage.

- ITEM XXIII TO CONSIDER THE REQUEST OF SWAMY VIVEKANANDA INTERNATIONAL PUBLIC SCHOOL, TERDAL, JAMAKHANDI TALUK, BAGALKOT DISTRICT, KARNATAKA - 587315 WITH REGARD TO GRANT OF APPROVAL OF MIDDLE CLASS SYLLABUS ON LEASE PERIOD 29 YEARS AND 10 MONTHS.**

The Committee considered the case of above said school for grant of Approval of Middle Class Syllabus on the basis of lease deed for a period of 29 years 10 months and resolved to accept the same.

- ITEM XXIV TO REPORT ACTION TAKEN BY THE BOARD REGARDING WITHDRAWAL OF PROVISIONAL AFFILIATION GRANTED TO ADARSH VIDYA KENDRA, PIONEER COMPOUND, VETTURNIMADAM, NAGERCOIL, TAMILNADU – 629003.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

- ITEM XXV TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO GRANT OF UPGRADATION TO +2 STAGE TO DASHMESH PUBLIC SCHOOL, V&P.O., MATKHERA, DISTT.RAMPUR, UTTAR PRADESH ON THE BASIS OF 29 YEARS 11 MONTHS LEASE DEED.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

- ITEM XXVI TO REPORT ACTION TAKEN BY THE BOARD TO CONSIDER THE REQUEST OF GURU NANAK PUBLIC SCHOOL, KHANDWA ROAD, INDORE, MP. FOR GRANT OF SPECIAL PERMISSION TO ADDITIONAL 09 CANDIDATES TO APPEAR AT AISSCE, 2013.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

- ITEM XXVII TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO GRANT OF PERMISSION TO 55 STUDENTS OF G.D. GOENKA INTERNATIONAL SCHOOL, SURAT TO APPEAR IN BOARDS AISSCE 2014.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

- ITEM XXVIII TO REPORT ACTION TAKEN REGARDING PLAYGROUND WHICH IS 10 FEET AWAY INRESPECT OF ROYAL SIANG ACADEMY, JENGGING, UPPER SIANG, ARUNACHAL PRADESH – 791 002.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.



**ITEM XXIX TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO DOWNGRADATION OF ARMY SCHOOL ITARANA, ALWAR, RAJASTHAN FROM SENIOR SECONDARY LEVEL TO SECONDARY**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

**ITEM XXX TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO RESTORATION OF SHAMBHU DAYAL MODERN SCHOOL, SONEPAT-131001, HARYANA.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

**ITEM XXXI TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO AMENDMENT OF RULE 8.5 CHAPTER II OF THE AFFILIATION BYE-LAWS OF THE BOARD.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

**ITEM XXXII TO REPORT ACTION TAKEN BY THE CHAIRMAN/SECRETARY REGARDING GRANT OF AFFILIATION/UPGRADATION ETC. TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 24.05.2012.**

The Committee resolved to ratify the decision and action taken by the Chairman of the Board.

The meeting thereafter ended with a vote of thanks to the Chair.

**Sd/-  
(Dr. Veera Gupta)  
Secretary**

**Sd/-  
(Vineet Joshi)  
Chairman**