

ADAY MISHRA

JS(A&L)

**MINUTES OF THE MEETING  
OF THE GOVERNING BODY**

**held on**

**Friday, 18<sup>th</sup> December, 2015**

**at**

**Conference Room-II**

**India International Centre, 40, Max Mueller Marg**

**New Delhi - 110003**



**CENTRAL BOARD OF SECONDARY EDUCATION**  
Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi - 110092

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**GOVERNING BODY OF THE BOARD**

Day & Date : Friday, 18<sup>th</sup> December, 2015

Time : 11:00 A.M.

Venue : Conference Room-II, India International Centre  
40, Max Mueller Marg, New Delhi – 110003

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The list of members who attended the meeting is at Annexure- I and of those who could not be present is at Annexure – II.

1. The Chairman, CBSE extended a warm welcome to all the Members at the meeting of the Governing Body of the Board. He gave a brief about the various exams conducted by CBSE and the Udaan Project under which the Board has selected about 1000 girls and are planning to have a special intensive training camp for them in the month of January, 2016.

He then requested the Secretary, CBSE to give a run-through of the presentation on the various activities of the Board during the past six months and during the last one year.

## 2. **Presentation by the Secretary**

The Secretary, CBSE made an elaborate presentation on various activities undertaken by the Board during the past six months as well as during the year 2015. Important issues covered in the presentation were as follows:

### 2.1 **Affiliation**

The number of Schools affiliated with the Board as on 30.06.2015 was 16,293 and this number has increased to 17,077 as on 01.12.2015; as such 784 new schools have been added to the list of affiliated schools with the Board during said period.

#### **Features of e-affiliation system**

- All applications are accepted online.
- Scrutiny of Application is done online and intimation given to schools online /SMS/E-mail
- Intimation of scrutiny results to schools by e-mail.
- Random constitution of Inspection Committee through online system.
- Inspection report accepted online.
- Application/compliance/inspection report are randomly allotted for scrutiny
- Scrutiny of Inspection report is done online.
- Final decision is communicated through online/SMS/E-mail.
- Password for filling up of online inspection report is sent to IC through E-mail and SMS.

## **2.2 Senior School Certificate Examination – 2015**

The Senior School Certificate Examination 2015 was conducted from 02.03.2015 to 20.04.2015 and result was declared on 25.05.2015. 10,16,369 candidates appeared in this examination. Overall pass percentage was 82.00%.

## **2.3 Secondary School Examination - 2015**

Secondary School Examination Class X was conducted from 02.03.2015 to 26.03.2015 and result was declared on 28.05.2015. 13,69,087 candidates appeared in this examination. Overall pass percentage was 97.32%.

## **2.4 Compartment and Improvement of Performance Exams**

Senior School Certificate (Compartment) Exam was conducted on 16<sup>th</sup> July, 2015. 84,921 candidates appeared in this examination. Over all pass percentage was 38.60%

Secondary School (Improvement of Performance) Examination was conducted from 16<sup>th</sup>-27<sup>rd</sup> July, 2015. 30,241 candidates appeared in this examination. Overall pass percentage was 64.51%.

## **2.5 Activities for 2016 Examination**

It was mandatory for a student to appear in both the Summative Assessments in both classes IX-X session 2014-15 which is being continued for 2016 exams also.

Board has discontinued with the conduct of PSA (Problem Solving Assessment) in classes IX & XI from the session 2015-16. In place of PSA the mark of FA4 has to be added.

Schools have been advised to conduct FA4 for the students of Class X session 2015-16 who could not attend assessment in Class IX session 2014-2015 or are desirous of improving earlier scores. Best of their scores (*out of PSA or FA4*) may be uploaded against FA4 in both classes IX and X.

Both AISSE/AISSCE-2016 will commence from - 01.03.2016.

List of candidates both for classes X and XII examination-2016 had been received on-line with last date as 15.10.2015 without late fee and 15.12.2015 with all slabs of late fees.

Registration of students both for classes IX & XI for 2017 examination received on-line with last date as 20.10.2015 without late fee and with all slabs of late fee had been 30.10.2015.

## 2.6

### UDAAN (ART&I Unit)

CBSE launched Udaan, a comprehensive platform which provides guidance and training to deserving girl students preferably from economically and disadvantaged backgrounds, to prepare for the professional engineering entrance examinations while studying in Classes XI and XII. 359 girl students of Class XII from various schools were selected for this project in 2014-15. Among the students trained under UDAAN Scheme, 341 girls appeared for JEE Mains. Out of them 114 girls have been selected for JEE Advanced from 47 cities and towns of India. Last year 74 students secured admission in various engineering colleges. In 2014-15, 788 students participated in the training program and in the current session 2015-16, 1403 children are participating in the training program - both in class XI and XII.

## 2.7

### AAVISHKAR QUIZ

- Central Board of Secondary Education in its endeavor to support **Rashtriya Aavishkar Abhiyan (RAA)** movement has started a series of Quiz competitions in July 2015 to promote creativity and innovative spirit among school children of the age group from 6-18 years in the area of Science, Mathematics and Technology.
- **Target Group:** Students in the schools affiliated to Central Board of Secondary education in the following categories.
  - Primary : I-V
  - Middle : VI-VIII
  - Secondary and Senior Secondary: IX-XII
- **Prizes:** Ten students from each category are awarded a prize money of Rs. 2500/- (Rupees Two Thousand Five Hundred only).
- The no. of schools participated in July 2015 were 1050 and from July 2015 to November 2015, five programs were organized.

2.8

## ONLINE FEEDBACK FROM STUDENTS AND OTHER STAKEHOLDERS

As a part of the ongoing project by the MHRD to *add value to and enhance the quality of learning experiences for our students*, CBSE was directed to obtain feedback from various stakeholders. Therefore, the Board requested all School Heads, Teachers, Managers, Parents and Students of all affiliated schools share their views online. So far 30,822 students, 6691 teachers, 1,229 school heads, 14,661 parents and 662 management members gave their feedback. This feedback is used for various levels of decision making in the Board as well as the MHRD.

2.9

## MENTORING AND MONITORING PROGRAM OF THE ACADEMIC UNIT

In the academic year 2014-15, 513 programs were organized for mentoring and monitoring of teachers and principals.

2.10

## EVIDENCES OF ASSESSMENT

Different workshops were held at different Regional Offices –

Guwahati	: 26
Patna	: 25
Gurgaon	: 55
Chennai	: 43
Panchkula	: 55
Delhi	: 31

2.11

## ACTIVITIES CONDUCTED IN 2015

- **Expression Series:** CBSE Expression Series were introduced by the Board in August 2014 for all schools irrespective of their affiliation, in all the 22 scheduled languages and English on various issues related to national development. So far CBSE has conducted 22 series in 2014 and 2015. A total of 3,48,061 students showcased their literary skills in year 2014 and 1,87,851 students have participated in 2015.
- **CBSE Heritage India Quiz:** it is an enrichment activity being held for the past 14 years. A quiz is conducted at All India level. It is open for 3 students each from a school who are in classes IX, X, XI & XII. For the past 3 years the competition are being coordinated in collaboration with AETN 18 Media Pvt. Ltd. Approx. 3 city rounds and 1 regional round is being held in 10 regions (total 40 rounds). The semi finalist (20 teams) and the

finalists (4 teams) come to Delhi. Total approx 1600 entries were received in this year (2015)

- **Cryptic Crossword Puzzles:** This is the 3<sup>rd</sup> year of the project. The CBSE took the responsibility of promoting this event and answering queries, supporting in organizing the event. The final event was successfully held from 12-13 December 2015.
- **The Ganit Week (GANIT-Growing Aptitude in Numeric Innovation and Training)** is celebrated on the occasion of birth anniversary of a great and genius Mathematician Shri Srinivasa Ramanujan with a motive to develop logical and analytical thinking in Mathematics among the students. This year Ganit Week started from 16<sup>th</sup> December 2015.
- **Financial Education:** The National Financial Literacy Assessment Test (NCFE-NFLAT) conducts a national level test to motivate school students (of classes VIII to X) to learn the concepts of finance and also measure their financial awareness so that they inculcate an important life skill. Financial education will enable students, to understand the role of money in their life, the advantages of using the formal financial sector and various options to convert their savings into investments and protection through insurance.
- **School Swachhta Campaign-** Celebrated from 1<sup>st</sup> to 15<sup>th</sup> November 2015 with focus on 'Cleanliness' which is a basic human value that has to be inculcated and constantly reinforced among our students. We need to maintain the cleanliness of our immediate surroundings, promote good health and hygienic practices and observe personal hygiene in every home, school and local community.
- **World Day for Audiovisual Heritage:** Audiovisual Heritage is an important aspect of our heritage and encourages everyone, everywhere to join in celebrating 27<sup>th</sup> October by taking essential steps to conserve our precious collections so that present and future generations can enjoy the treasures by being aware of and engaging in preserving the audiovisual heritage of our country.
- **Digital India Celebration 2015:** The Central Board of Secondary Education joins hands with the Department of Electronics and Information Technology (DeitY) to disseminate the message of the Digital India Programme among educators and students to showcase the Government of India's initiatives in the area of e-Governance. CBSE celebrated DIGITAL WEEK for its affiliated schools where students are invited to participate in the online challenge on Cyber Safety and Cyber Wellness



conducted by National e-Governance Division (NeGD) / Department of Electronics and Information Technology (DeitY).

- **Celebration of The Constitution Day on 26<sup>th</sup> November, 2015:** The first Constitution Day was celebrated in schools on 26<sup>th</sup> November 2015 with students taking a pledge reciting the Preamble to the Constitution. Later during the day poster making competitions were held highlighting messages contained in the Preamble. An online Essay Competition was also held to mark this occasion.

## 2.12

### **CAMPAIGNS FOR IMPORTANT CAUSES THROUGH COMPETITIONS AND ACTIVITIES**

- **World Day against Child Labour Campaign:** The ILO's International Programme on the Elimination of Child Labour (IPEC) was created in 1992 with the overall goal of the progressive elimination of child labour, which was to be achieved through strengthening the capacity of countries to deal with the problem and promoting a worldwide movement to combat child labour. The Board's annual campaign marked for 12<sup>th</sup> June has aimed to raise students' awareness and sensitivity towards the evils of child labour.
- **Observing Vigilance Awareness Week (26th October to 31st October, 2015):** Corruption a social evil, has become widespread in our society. Measures towards preventive vigilance at various level of functioning enhance efficiency, transparency and accountability and helps in reducing corruption. Activities were conducted in the schools to create awareness about the role of preventive vigilance in reducing corruption and enhance accountability at various levels and therefore strengthening our system of Governance by making it more efficient.
- **National Education Day Celebration:** The focus of activities on NED which was celebrated on 11<sup>th</sup> November in the CBSE affiliated schools was to create awareness among teachers, students, community and stakeholders about the initiatives taken by the Board to implement the educational thoughts of Maulana Abul Kalam Azad to equip and enrich the system of education in schools.
- **IGNITE (National Innovation Foundation):** CBSE in collaboration with National Innovation Foundation-India (NIF) and Honey Bee Network organizes IGNITE with an attempt to harness the creative and innovative talents of school children. The awards for best original technological ideas and innovations

are announced on October 15, birthday of Hon'ble former President of India, Dr. A.P.J Abdul Kalam celebrated as Children's Creativity and Innovation Day.

- **Commemoration of 125<sup>th</sup> Birth Anniversary of Dr B R Ambedkar:** The occasion was celebrated through the Conduct of a Mock Parliament in Schools as per the circular issued in the month of August. This helped students gain insight into areas like citizenship, politics and government, public services, assemblies, history, public administration, socio-economic issues, besides, reading, writing, listening and speaking efficiently and confidently in English or Hindi.
- **National Sanitation Awards:** Under the National School Sanitation Initiative (NSSI), it has been made mandatory for all schools to focus on the practical aspects of sanitation in its right perspective, laying emphasis on personal hygiene, proper sanitation, clean toilet habits, safe drinking water, separate toilets for girl students, disposal of waste water, waste water recycling, waterless urinals, waste segregation and composting, food hygiene, creation and conservation of green spaces etc. The Schools have to visit website [www.schoolsanitation.com](http://www.schoolsanitation.com) to get the online Sanitation Rating for their school.

## 2.13

### **CBSE- CENTRES of EXCELLENCE [COE]**

The Centres of Excellence are located at Panchkula, Gurgaon, Rae Bareli, Pune, Kolkata, Kochi and Kakinada. The centres at Kochi and Rai Bareli are not operational yet. The role of Centres of Excellence for teachers is formulating and reviewing training policy, training the teachers as well as Principals of the affiliated schools. It is basically an empowerment program conducted by CBSE. The total trainings conducted by the Centres of Excellence from July 2015 to Novembers 2015 are 97 and the no. of teachers trained are 4829.

## 2.14

### **ADMINISTRATION**

The total sanctioned staff strength of group 'A', 'B' & 'C' as on 16.12.2015 in CBSE (HQ) and its Regional Offices and Centers of Excellence is 1615. Three training programs have been organized so far for the empowerment of the CBSE staff.

## **2.15 CBSE AWARD TO TEACHERS 2014**

22 teachers were nominated for CBSE national award given by the President of India. CBSE award was given to 34 teachers and the Mentor award was given to 16 teachers. The Prize Distribution Ceremony for CBSE Teacher Award & Mentor Awards was held on 03<sup>rd</sup> Sept. 2015 and the awards were given away by the Hon'ble Human Resources Development Minister, Government of India.

## **2.16 CBSE PUBLICATIONS**

CBSE has a total of 239 publications. Online books at e-cbse portal – 110 Books are being made available on website and also through mobile application.

## **2.17 VIGILANCE**

- Vigilance Awareness Week-2015 observed in CBSE (HQ) and Regional Offices from 26.10.2015 to 31.10.2015 as per CVC guidelines. Theme of Vigilance Awareness Week-2015 was "PREVENTIVE VIGILANCE AS A TOOL OF GOOD GOVERNANCE". Essay writing competition and speech competition were conducted in the Board.
- All CBSE Affiliated Independent Private Schools also organized activities such as Slogan Writing, Poster Making, Elocution, Street Play, Debate and Essay Writing during vigilance awareness week.

## **2.17 SCHOLARSHIP**

Major scholarships instituted by the Board are CBSE Reward Scheme for Meritorious Students of Class XII (Govt. Schools), Central Sector Scheme of Scholarship for College and University Students (CSSS) sponsored by MHRD, Single Girl Child Merit Scholarship Schemes and Board Merit Scholarship Scheme for SC/ST students

## **2.18 CBSE GAMES/SPORTS EVENTS**

CBSE games and sports events are held in 24 disciplines and during the year 2014-15 172 venues were selected for conducting these events. Approx. 1.5 lakh students participated in these events.

### राजभाषा नीति का कार्यान्वयन

- I. हिंदी पखवाड़े का आयोजन :- हिंदी दिवस के उपलक्ष्य में दिनांक 1 से 15 सितम्बर 2015 तक हिंदी पखवाड़े का आयोजन किया गया।
- II. हिंदी कार्यशाला का आयोजन :- दिनांक 10.09.2015 तथा 06.11.2015 को दो दिवसीय कार्यशालाओं का आयोजन किया गया। इनमें क्रमशः 49 एवं 44 अधिकारियों एवं कर्मचारियों ने भाग लिया।
- III. राजभाषा कार्यान्वयन समिति की बैठक :- दिनांक 16.09.2015 को राजभाषा कार्यान्वयन समिति की तिमाही बैठक का आयोजन किया गया।
- IV. राजभाषा संबंधी निरीक्षण:- बोर्ड के मुख्यालय द्वारा दिनांक 24.11.2015 को क्षेत्रीय कार्यालय, भुवनेश्वर तथा 10 अनुभागों/शाखाओं/यूनिटों का राजभाषा संबंधी निरीक्षण किया गया।

### VOCATIONAL EDUCATION CELL

At present CBSE is offering 40 Vocational courses in Senior Secondary Level consisting of 98 subjects in 552 CBSE affiliated schools in India and abroad, with coverage of approximately 40,128 students. At the Secondary Level about 1,54,742 students are enrolled for Retail, Security, Information Technology, Automobile Technology, Travel & Tourism and Financial Market Management from 1445 affiliated schools.

### ICT INITIATIVES IN CBSE

Entire activities of CBSE Examinations are computerized. The applications of all examinations are received online. Total Examinees per year are approximately 14 million (1.4 crores).

### CBSE'S CONTRIBUTION IN THE DIGITAL INDIA PROGRAMME

CBSE participated in Government's flagship 'Digital India Program', and shared data in required formats with the nodal agencies of Digital Locker, National Scholarship Portal and DGET Portal. CBSE is thus:

- On board for Digital Locker
- On board for National Scholarship Portal
- On board for DGET Portal

2.23

### ICT IMPLEMENTATION BY IT DEPARTMENT

Various activities undertaken by the Board are under ICT Implementation are:

- Online Registration System (Classes IX and XI)
- Online CCE Data Collection and online QPs for Summative Assessments (ITMS)
- Computerized Pre and Post Examination Management System (Class X /XII)
- Online Rechecking and Re-evaluation System
- Computerized Pre and Post P.S.A. System (Classes IX – XII)
- Other Examinations and Assessment System (Proficiency Test and SGAI)
- Computerized Pre and Post JNVST
- Computerized Pre and Post Competitive Exam (JEE, AIPMT, CTET, NET)
- Mapping system for JEE and Boards' data (40 million) using various algorithms
- Computerized Examiners Appointment System (Theory and Practical)
- Board Examination Secrecy System - Flying Slips

2.24

### SARANSH

सारांश (Saransh) is a Tool for Comprehensive Self Review for Schools. It is created to equip schools to diagnose the scope of improvement in Students / Teachers / Subjects / Schools and take the necessary decision to improve the same. In a short span of one month of its launch by Hon'ble HRM on 7<sup>th</sup> Nov 2015 in ICT Conference at Vigyan Bhawan, *Saransh* has won three prestigious awards:

- e-India 2015 Award for Best Govt. Initiative in Education
- Skoch Order of Merit for Smart Technology (Selected from more than 2500 projects)
- SKOCH AWARD (Highest independent honour)  
(Selected and voted from 1120 projects shortlisted from 2500 projects)

**2.25****ALL INDIA PRE-MEDICAL TEST (AIPMT) - 2015**

All India Pre-Medical/ Pre-Dental Test (AIPMT) 2015 was conducted by the Central Board of Secondary Education (CBSE), Delhi on 03/05/2015 (Sunday) in 1065 examination centres in 53 cities across India and abroad. On 04/05/2015 Rohtak police filed FIR No. 110/2015 in the matter of allegedly leakage of answer key of AIPMT Exam. After hearings the Hon'ble Supreme Court of India in its judgment dated 15/06/2015 & 19/06/2015 cancelled the AIPMT- 2015 exam and ordered to conduct a fresh test for academic session 2015-16 and declare result on or before 17/08/2015. Accordingly, in compliance of the orders of Hon'ble Supreme Court of India dated 15/06/2015 and 19/06/2015, the Central Board of Secondary Education has re-conducted the All India Pre-Medical/ Pre-Dental Test - 2015 on 25<sup>th</sup> July, 2015 (Saturday) across 50 cities including one city abroad (Riyadh) at 1065 centres. CBSE declared the result of AIPMT- 2015(re-test) on 17/08/2015.

**2.26****JOINT ENTRANCE EXAM (JEE) – 2015**

The examination was held in 150 cities (offline mode) and 283 cities (online mode) all over India and abroad. A total number of 13,04,272 candidates registered for JEE (Main) – 2015 out of which 11,18,042 candidates had opted for offline mode and 1,86,230 candidates had opted for online mode. The offline examination was conducted on 04<sup>th</sup> April, 2015 and online examination was conducted on 10<sup>th</sup> and 11<sup>th</sup> April, 2015.

**2.27****NATIONAL ELIGIBILITY TEST (NET) - 2015**

The NET June, 2015 examination has been successfully conducted by the CBSE on 28.06.2015 in 83 subjects at 89 selected cities across the country. The total numbers of 711199 candidates were registered for NET June, 2015 examination. The result of NET June, 2015 was declared on 29.09.2015.

Further, 7.65 lac (aprox.) candidates have registered for NET December, 2015 which is scheduled to be held on 27.12.2015 in 83 subjects at 88 selected Cities across the country.

## **2.28 CENTRAL TEACHERS ELIGIBILITY TEST (CTET) - 2015**

The Eight edition of CTET was held on 20<sup>th</sup> September 2015 in 76 cities at 959 centres. The results of test were declared on 30<sup>th</sup> October 2015. A total no. of 6,55,660 candidates appeared for examination out of which 1,14,579 candidates successfully passed the CTET held in September 2015. The overall pass percentage of candidates who appeared in CTET September 2015 is 17.48%. The next CTET is scheduled to be held on 21<sup>st</sup> February 2016.

The Central Teacher Eligibility Test Unit of Central Board of Secondary Education has introduced an online verification system for CTET eligibility certificates issued after February 2015.

## **2.29 JAWAHAR NAVODAYA VIDYALAYA - CLASS VI & LATERAL ENTRY TEST - CLASS IX**

CBSE conducts Jawahar Navodaya Vidyalaya Selection Test for admissions in Class VI and Lateral Entry Test for Class IX. In JNVST, Class VI, 2015, 20,86,701 candidates were registered through Navodaya Vidyalaya Samiti's 08 Regions. In Lateral Entry Test, Class IX-2015, 93,806 candidates were registered and the examination was conducted smoothly and fairly at all the 586 centres.

## **1.30 MISCELLANEOUS EXAMINATION**

Miscellaneous Examination Unit under the Director [Misc Exam/CTET] takes care of specialized examination like recruitments or any other examination to be assigned from time to time. The responsibility of conducting recruitment examination of Navodaya Vidyalaya Samiti for the posts of Principal, PGT, TGT & Limited Departmental Exam. has also been entrusted to the Miscellaneous Examination Unit which is to be held in February 2016.

## **2.31.**

### **PUBLIC RELATIONS UNIT**

Beginning 5<sup>th</sup> October 2015, Central Board of Secondary Education has started online processing of applications received under RTI Act-2005. All Regional Offices of the CBSE, Affiliation, JEE, CTET, AIPMT and Academics unit have been integrated with the online RTI system.

Total Online Grievance Cases Received in CBSE (CBS01 and CBSEQ) Logins are 5631 during the year 2015.

Press notes were released for public awareness in 06 disaffiliation cases during the report period.

A Task Force has been setup by MHRD in August 2015 under the Chairmanship of Dr. Anand Prakash, Professor of Psychology, University of Delhi to develop a prototype aptitude test at national level for class-IX in place of SGAI.

## **AGENDA ITEMS**

### **ITEM I / TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 08<sup>TH</sup> JULY, 2015**

The Minutes of the last meeting of the Governing Body were circulated to members vide letter no. CBSE/JS(A&L)/102-51G/2015 dated 01.10.2015 and no comments were received on the Minutes from any member. The Joint Secretary (SE-II), MHRD stated that the agenda of the Governing Body should reach members atleast 15 days before the Governing Body meeting, for which she will be sending a formal letter also. The Secretary, CBSE stated that the Agenda for the current meeting could not be circulated in advance due to convening of Finance Committee, Affiliation Committee and Advisory Committee of AIPMT on 10<sup>th</sup> December 2015 and 11<sup>th</sup> December 2015 respectively. Secretary CBSE also stated that whenever meeting of sub-committees and Governing Body are held in very short intervals, the practice is to place the Minutes of sub-committee's directly in the Governing Body meeting as agenda items for approval.



With the above clarifications, the house resolved to confirm the minutes of its last meeting held on 8<sup>th</sup> July 2015.

**ITEM II            TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 08<sup>TH</sup> JULY, 2015**

The Secretary, CBSE informed the House about the action taken on the minutes of its last meeting held on 8<sup>th</sup> July 2015. Action has been taken on all the items and the House resolved to record the same.

**ITEM III            TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE OF AIPMT MADE AT ITS MEETING HELD ON 2<sup>ND</sup> NOVEMBER, 2015**

The OSD, AIPMT presented the agenda item. He appraised the house about various initiatives of the Board for smooth and fair conduct of AIPMT.

The house discussed the items in detail and resolved that the recommendations of the Advisory Committee of AIPMT be approved.

**ITEM IV            TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE OF AIPMT MADE AT ITS MEETING HELD ON 11<sup>TH</sup> DECEMBER, 2015**

The OSD, AIPMT brought to the notice of the house about the preventive measures taken by the Board for the smooth and fair conduct of the examination.

The August House had a detailed discussion on the items and resolved that the recommendations of the Advisory Committee of AIPMT its meeting held on 11<sup>th</sup> December 2015 be approved.

**ITEM V****TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 10<sup>TH</sup> DECEMBER, 2015**

It was brought to the notice of the house that recommendations of the Finance Committee dated 10.12.2015 have been directly placed before the Governing Body for its approval. Prof. J. M. Khurana, University of Delhi, stated that the rates approved by the Finance Committee should have been incorporated in the minutes of the Finance Committee meeting of 10.12.2015.

The Secretary, CBSE informed the House that the members of the Finance committee are also the members of the Governing Body, as such, the recommendations of the Finance Committee dated 10.12.2015 have been directly placed before the Governing Body for approval. He further tabled the rates approved by the Finance Committee meeting held on 10<sup>th</sup> December 2015 and clarified the queries raised by Prof. J. M. Khurana. Further, with regard to proposed rates as approved by the Finance Committee, the agenda and minutes of Finance Committee held on 10.12.2015 will be circulated to all members along with the minutes of the Governing Body for their reference.

The Governing Body resolved to approve the recommendations of the Finance Committee with the above clarifications.

**ITEM VI****TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 10<sup>TH</sup> DECEMBER, 2015**

The items were discussed at length and the member appreciated the efforts of the Board to bring e-affiliation system for transparency and efficiency. Smt. Ameeta Mullah Wattal, Principal, Springdales School, Pusa Road, Delhi suggested that this is an appropriate time to relook into the Affiliation Bye-Laws of the Board as the rules have been framed long back and suggested that an expert committee may be

constituted for submitting its suggestions for further amendments in the Affiliation Bye-Laws.

The House elaborated on the issues and other items and resolved that the minutes of the Affiliation Committee meeting held on 10.12.2015 be approved and a committee comprising of experts in the field may be constituted to re-look at the Affiliation Bye-Laws.

While concluding the Agenda Items the Chairman CBSE, opened the floor of the house for discussion on general issues.

Sh. S. S. Minhas, Principal, Guru Harkrishan Public School, Delhi stated that CBSE should not consider Principals with less than 20 years service for CBSE/National Award by relaxing the criteria fixed by MHRD and CBSE. Secretary CBSE informed that merit is the only criteria for conferment of award and proper procedure is followed as per MHRD guidelines for selection of awardees.

Smt. Ameeta Mullah Wattal, Principal, Springdales School, Pusa Road, Delhi raised a point that there is requirement for school audit to empower institutions to maintain quality. She also pointed out that Training requirements of a school may be assessed based on its performance for which 'Saransh' may be used as a tool to identify training needs.

Dr. K. P. Gopalkrishna, Chairman, National Public School, Indira Nagar, Bangalore and Dr. Ajeeth Prasad Jain, Principal, Bhartiya Vidya Bhawan, Rajaji Vidya Ashram, Chennai were of the view that CBSE should frame age criteria for admission into its affiliated schools.

The Secretary CBSE replied that CBSE has affiliated schools in all the states and UTs in the country and the age criteria prescribed by the state/UT Government is applicable to the affiliated schools depending upon their locations. Due to Pan India presence, it will be difficult for the Board to decide a minimum age criteria for admission in its affiliated schools by overlooking the norms prescribed by the states.

Smt. Renu Singh, Member, CII National Committee on School Education, Delhi stressed for the need of quality improvement in school education sector. She pointed out that CCE system needs to be fine tuned as per the localized needs. Further she also stated that the relaxation meant for PWD candidates needs to be extended after carefully examining the cases to avoid misuse of provisions.

Dr. Venkateshwarlu, Asst. Director General (EQR), ICAR, Pusa, Delhi suggested that the Board may take steps to introduce more vocational subjects and also suggested to add Agriculture as a subject at Secondary and Sr. Secondary level to attract youth to Agriculture sector.

The Joint Secretary, SE-II suggested that the Information Bulletin of AIPMT should carry information that 'no change in the application submitted will be allowed' and thus it may be given wide publicity.

Sh. S. S. Minhas, Principal, Guru Harkrishan Public School, Delhi suggested that curriculum and syllabus prescribed by the Board needs revision and the Board may look into this aspect.

The Chairman, CBSE thanked all the members for their active participation and valuable contributions.

The meeting ended with a vote of thanks to the chair.

-Sd-

**(JOSEPH EMMANUEL)**  
**SECRETARY**

-Sd-

**(Y. S. K SESHU KUMAR)**  
**CHAIRMAN**

## ANNEXURE - I

The list of members who attended the meeting is given here under:

1. Sh. Y. S. K. Seshu Kumar  
Chairman  
CBSE  
2, Community Centre  
Preet Vihar  
Delhi - 110092
2. Dr. (Smt.) Satbir Bedi  
Joint Secretary (SE-II)  
Deptt. of School Education  
Ministry of Human Resource Development  
Shastri Bhawan  
New Delhi - 110001
3. Sh. Anil Kakria  
Deputy Secretary (Finance)  
Ministry of Human Resource Development  
Shastri Bhawan  
New Delhi - 110001  
(rep. of the Joint Secy. and Financial  
Advisor, MHRD)
4. Dr. Reena Nayyar  
Secretary  
Medical Council of India  
Sector - 8  
Pocket- 14, Dwarka  
New Delhi - 110075
5. Dr. (Mrs.) Sunita Kaushik  
Addl. Director of Education (Schools)  
Directorate of Education  
Govt. of NCT of Delhi  
Old Secretariat  
Delhi - 110054
6. Sh. Dinesh Ram  
School Inspector  
North Delhi Municipal Corporation  
Education Department (HQ)  
Civic Centre, 15<sup>th</sup> Floor  
Jawahar Lal Nehru Marg  
Minto Road  
New Delhi - 110002  
(rep. of the Asstt. Director North Delhi  
Municipal Corporation)

7. Smt. Usha Saini  
DEO (Act-II)  
Directorate of Education  
Old Secretariat  
Delhi – 110054
8. Sh. Rubinderjit Singh Brar  
D.P.I (Schools)  
U. T. Secretariat  
Additional Deluxe Building  
Sector-9, Chandigarh – 160017
9. Sh. Santosh Kumar Mall  
Commissioner  
Kendriya Vidyalaya Sangathan  
18, Institutional Area  
Shaheed Jeet Singh Marg  
New Delhi – 110016
10. Dr. (Ms.) Vinay R. Sood  
Distt. Education Officer  
UT Secretariat  
Additional Deluxe Building  
Sector-9, Chandigarh – 160017
11. Dr. K. P. Gopalkrishna  
Chairman  
National Public School  
12 A, Main Road, HAL  
2<sup>nd</sup> Stage, Indira Nagar  
Bangalore  
Karnataka – 560038
12. Dr. Renu Singh  
CII National Committee on School Education  
47, Community Centre  
New Friends Colony  
New Delhi – 110003
13. Sh. Devesh Deval  
Deputy Secretary (ME)  
Ministry of Health & Family Welfare  
Nirman Bhawan  
New Delhi – 110001

14. Smt. Jyoti Arora  
Principal  
Mount Abu Public School  
Sector-V, Pocket B-8  
Rohini  
Delhi - 110085
15. Sh. S. S. Minhas  
Principal  
Guru Harkrishan Public School  
Poorvi Marg  
Vasant Vihar  
New Delhi
16. Smt. Kiran Mehta  
Principal  
Salwan Public School  
Kondli Gharoli Complex  
Mayur Vihar Phase -III  
Delhi - 110096
17. Dr. G. Venkateshwarlu  
Asstt. Director General (EQR)  
Indian Council of Agriculture Research  
Krishi Anusandhan Bhawan-II  
Pusa, New Delhi - 110012
18. Sh. Ajeeth Prasath Jain  
Principal  
Bhartiya Vidya Bhawan  
Rajaji Vidya Ashram  
6, Kilpauk Garden Road  
Kilpauk, Chennai  
Tamil Nadu - 600010
19. Smt. Ameeta Mullah Wattal  
Principal  
Springdales School  
Pusa Road  
Delhi- 110005
20. Smt. G. Pushpa Prasad  
Principal  
Samhita Academy  
52, Lakshmipura Village  
Off Bannerghatta Road  
Jigani Hobli Anekal Taluk  
Bangalore - 560083  
Karnataka

21. Ms. Veena Tandon  
Deputy Director of Education  
(South West B)  
Directorate of Education  
Govt. of NCT of Delhi  
Najafgarh  
New Delhi
22. Sh. Girish Kumar  
Deputy Education Officer  
New Delhi Municipal Committee  
VII Floor, Room No. 7014  
Palika Kendra, Sansad Marg  
New Delhi – 110001  
(rep. of Director of Education, NDMC)
23. Prof. J. M. Khurana  
Dept. of Chemistry  
University of Delhi  
Delhi – 110007
24. Shri Joseph Emmanuel  
Secretary  
CBSE  
2, Community Centre  
Preet Vihar  
Delhi - 110092



## ANNEXURE- II

The list of members who could not attend the meeting:

1. Sh. Rajiv Yaduvanshi  
Commissioner-cum-Secretary (Education)  
Andaman & Nicobar Administration  
Govt. of A & N Island  
Port Blair – 744101
2. Smt. Padmini Singla  
Director of Education  
Directorate of Education  
Govt. of NCT of Delhi  
Old Secretariat  
Delhi – 110054
3. Prof. Sudhish Pachauri  
Pro-Vice Chancellor  
University of Delhi  
Delhi – 110007
4. Dr. Furqan Qamar  
Secretary General  
Association of Indian Universities  
AIU House  
16, Kotla Marg  
New Delhi – 110002
5. Prof. (Dr.) Ranbir Singh  
President, AIU &  
Vice-Chancellor  
National Law University, Delhi  
Sector- 14, Dwarka  
New Delhi – 110078
6. Dr. Avinash S. Pant  
Vice-Chairman  
All India Council for Technical Education  
7<sup>th</sup> Floor, Chanderlok Building  
Janpath  
New Delhi – 110001
7. Padam Bhushan Dr. (Mrs.) Shyama Chona  
Former Principal  
Delhi Public School  
C- 10/8, Vasant Vihar  
New Delhi – 110057

8. Mrs. Suniti Sharma  
Chairperson IPSC & Principal  
Maharani Gayatri Devi Girls School  
Sawai Ram Singh Road  
Jaipur - 302001  
Rajasthan
9. Ms. Nalini Andrew  
Queen Mary's School  
Sector-25  
Rohini  
Delhi - 110085
10. Director, Central Food Technology Research Institute  
No. 58, '5A' Main Road Vontikoppal  
Mysore - 570002  
Karnataka
11. Prof. Sadhna Saxena  
Head, Department of Education  
Central Institute of Education (CIE)  
Delhi and Dean  
Faculty of Education  
University of Delhi  
Delhi
12. Smt. Helen Acharya  
Acting Secretary & Deputy Secretary  
(Dance)  
Sangeet Natak Academy  
Rabindra Bhawan  
Ferozeshah Road  
New Delhi - 110001
13. Dr. D. R. Saini  
Principal  
Delhi Public School  
Sector- XII, R.K Puram  
New Delhi- 110022

The following officers of the Ministry/Board attended the meeting:

1. Sh. D. K. Bhawsar  
Deputy Education Advisor  
Ministry of Human Resource Development  
Shastri Bhawan  
New Delhi – 110001
2. Dr. Antriksh Johri,  
Director (IT)  
CBSE  
Preet Vihar  
Delhi – 110092
3. Sh. Rajbir Singh  
Executive Director (JAB)  
CBSE  
Noida
4. Sh. K. K. Chaudhary  
Controller of Examinations  
(Voc. Edu)  
CBSE  
Preet Vihar  
Delhi – 110092
5. Dr. Sanyam Bhardwaj  
Head OSD (AIPMT)  
CBSE  
Preet Vihar  
Delhi – 110092
6. Smt. Sugandh Sharma  
Addl. Director/I.C (I & R)  
CBSE  
17, Rouse Avenue  
New Delhi – 110002
7. Sh. Ranvir Singh  
Joint Secretary (A&L)  
CBSE  
Preet Vihar  
Delhi – 110092

8. Sh. M. K. Gulati  
IAFA  
CBSE  
Preet Vihar  
Delhi – 110092
9. Smt. Rama Sharma  
PRO  
CBSE  
Preet Vihar  
Delhi – 110092
10. Sh. Ajay Mishra  
Deputy Secretary (F&A)  
CBSE  
Rouse Avenue  
Delhi
11. Sh. Biswajeet Saha  
Addl. Director (Voc.Edu)  
CBSE  
Preet Vihar  
Delhi – 110092

MINUTES OF 40<sup>th</sup> MEETING OF  
ADVISORY COMMITTEE  
(AIPMT- 2016)



Date of Meeting: 02/11/2015

**CENTRAL BOARD OF SECONDARY EDUCATION,  
SHIKSHA KENDRA, 2 - COMMUNITY CENTRE,  
PREET VIHAR, DELHI- 110 092.**

**MINUTES OF THE 40<sup>th</sup> ADVISORY COMMITTEE MEETING OF ALL INDIA PRE-MEDICAL/  
PRE-DENTAL ENTRANCE TEST HELD ON 02/11/2015 AT 3.00 P.M AT INDIA ISLAMIC  
CULTURAL CENTRE, CONFERENCE ROOM- II, 87-88, LODHI ROAD, NEW DELHI**

**Following members were present:**

**(A) Members of the Advisory Committee of All India Pre-Medical/ Pre-Dental Test**

S. No.	Member/ Represented by	Organization
1.	Sh. Y.S.K Seshu Kumar Chairman	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi
2.	Prof. Furqan Qamar, Secretary General	Association of Indian Universities, AIU House, 16, Kotla Road, New Delhi
3.	Dr. K.K. Deepak, Dean of Examinations	AIIMS, Ansari Nagar, New Delhi
4.	Sh. Devesh Deval Deputy Secretary (ME)	Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
5.	Dr. (Mrs.) Reena Nayyar, Secretary	Medical Council of India, Plot No. 14, Sector – 08, Dwarka, New Delhi
6.	Sh. M. L Meena, Secretary	Dental Council of India, Kotla Road, Aiwan-E-GalibMarg, New Delhi
7.	Dr. B. Srinivas, Assistant Director General (ME)	Directorate General of Health Services, MOHFW, Nirman Bhawan, New Delhi
8.	Shri. Henry H. Baa Joint Registrar (Medical)	Faculty of Medical Sciences, VPCI Building, 6th Floor, University of Delhi, Delhi
9.	Sri. Satish Kumar Dureja, Scientist ,	National Informatics Centre, New Delhi
10.	Sh. Joseph Emmanuel, Secretary,	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi
11.	Sh. K. K Choudhury, Controller of Examinations	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi
12.	Sh. D.T.S Rao, Joint Secretary(Acad. & Trng.)	Central Board of Secondary Education, 17, Rouse Avenue, Delhi
13.	Dr. Sanyam Bhardwaj, OSD (AIPMT)	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi

Representative of MHRD and Directorate of Education, Delhi could not attend the meeting due to their preoccupation.

**(B) Special Invitees from Participating States/ UTs/ Universities/ Institutions**

1.	Dr. L. Tomcha Khuman, Deputy Director	Medical Directorate, Lamphelpal, Imphal, Manipur
2.	Prof. S. S Pandey Director	Institute of Medical Sciences, Banaras Hindu University, Varanasi
3.	WG Cdr. Prashant Mishra, OIC Admission & Nodal Officer(AIPMT)	Armed Forces Medical College, Pune, Maharashtra
4.	Dr. Umakant Satapathy, Joint Director of Medical Education & Training	Office of Director of Medical Education & Training, Heads of Department Building, Bhubaneswar, Odisha
5.	Dr. Sanjay Kumar, Controller of Examination & Nodal Officer (AIPMT)	Pt. B.D Sharma University of Health Sciences, Rohtak, Haryana
6.	Prof. Shakir Ali, Controller of Examination & Admissions	Jamia Hamdard (Hamdard University) Hamdard Nagar, New Delhi
7.	Sh. K. W Marbaniang, Secretary	Govt. of Meghalaya, Health & Family Welfare, Meghalaya Secretariat, Addl. Building, R. No. 315, Shillong, Meghalaya
8.	Dr. Girdharee Lal Saini, Assistant Professor	Directorate of Medical Education, Government of Rajasthan, Jaipur
9.	Dr. Ravi Kumar Preenja, Assistant Professor	Govt. Medical College Hospital, Hospital Building, Level- II, Block- D, Chandigarh
10.	Dr. Shashi Gandhi Joint Director	Directorate of Medical Education, 6 <sup>th</sup> floor, Satpura Bhawan, Bhopal, Madhya Pradesh
12.	Sh. Henry H. Baa, Joint Registrar(Medical)	Faculty of Medical Sciences, VPCI Building, 6 <sup>th</sup> floor, University of Delhi, Delhi

Shri Karnail Singh, Assistant Secretary (AIPMT), CBSE, Shri Sachin Prabhakar, Scientist B, NIC and Dr. M. Ibrahim, Assistant Registrar, Jamia Hamdard , New Delhi were also present in the meeting.

Dr. Sanyam Bhardwaj, OSD (AIPMT) welcomed all the members of the committee and representatives of the Participating States/University/Medical Colleges-Special Invitees. As requested by Chairman, all the participants introduced themselves.

Thereafter, with the permission of the Chair, the OSD (AIPMT) took up the agenda items for consideration of the Committee. For this purpose, presentation of Agenda was made through Power Point Presentation.

**ITEM - I TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE HELD ON 16/10/2014.**

Minutes of the meeting of the Advisory Committee held on 16/10/2014 were circulated vide letter No. CBSE/AIPMT-2015/AC/2014 dated 08/11/2014 to all the members of the Committee. No comments were received from the members.

Hence, the Committee resolved that the minutes may be taken as confirmed.

**ITEM - II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF ADVISORY COMMITTEE HELD ON 16/10/2014.**

The OSD (AIPMT) submitted a report on the action taken on the minutes of the last meeting of the Advisory Committee held on 16.10.2014 as per the details given below:

ITEM NO.	DETAILS OF THE ITEMS PLACED IN THE MEETING HELD ON 16/10/2014	REMARKS
I	To confirm the minutes of the meeting of the Advisory Committee held on 22/10/2013	No action is required.
II	To receive a report on the following up action taken on the minutes of the last meeting Advisory Committee held on 22/10/2013.	No action is required.
III	To consider the report the conduct of AIPMT 2014.	No action is required.
IV	To report unfair means cases registered during the conduct of AIPMT - 2014.	No action is required.
V	To consider the request received from AFMC, Delhi University, Jamia Hamdard, Govt. of Haryana, Govt. of Manipur and Chandigarh to use the merit list of AIPMT 2015.	As per resolution the consents received from the States/ Universities/ Institutions were considered and in all 10 States and 04 Universities/ Institutions participated by using the merit list of AIPMT-2015.
VI	To consider addition / deletion in the list of cities for fixation of centres of All India Pre - Medical / Pre - Dental Entrance Test - 2015.	Action was been taken as per the resolution passed by the Advisory Committee. Pantnagar and Kota were made centres in AIPMT- 2015 conducted on 03/05/2015. However, subsequently during the conduct of re-test on 25/07/2015, in three cities i.e. Kota, Rohtak and Jamshedpur no centre was fixed keeping in view the various reports on use of unfair practices in these cities.



VII	To report decision taken by the Chairman of the Board with regard to discontinuation of provision of submission of hard copy of confirmation page by the candidates for AIPMT - 2015.	Action was been taken as per the resolution passed by the Advisory Committee and the practice of submission of hard copy of Confirmation Page has been discontinued.
VIII	To consider the proposal to incorporate reporting time in the Admit Card to be issued to the candidates for AIPMT - 2015.	Action was taken as per the resolution passed by the Advisory Committee and reporting time has been incorporated in the Admit Card.
IX	To consider the revision of fee and remuneration rates for AIPMT - 2015.	Action was taken as per the resolution passed by the Advisory Committee and the fee was revised for AIPMT- 2015.
X	To consider various arrangements being made for smooth and fair conduct of All India Pre-Medical/ Pre-Dental Entrance Test - 2015.	Action was taken with the approval of the Chairman of the Board as resolved and the appointment of different functionaries and fixation of centres etc. was done with the approval of Chairperson, CBSE.
XI	To consider proposal for prevention of unfair means practices in AIPMT - 2015.	Action was taken with the approval of the Chairman of the Board as resolved and several existing and new measures were taken for prevention of unfair means.
XII	To consider submission of affidavit by the candidate of newly created Telangana State.	Action was taken as per the resolution passed by the Advisory Committee and accordingly the candidates were asked to submit declaration on the prescribed proforma in place of affidavit.
XIII	To consider the feedback of Fingers Print Impression taken on Special Art Paper Attendance Sheets by using Inkless Pads and to consider its continuation for AIPMT- 2015.	Action was taken as per the resolution passed by the Advisory Committee. The finger prints were taken on attendance sheet of special art paper in respect of all the candidates appearing in AIPMT- 2015.
XIV	To consider proposal with regard to remittance of prescribed fee by the credit / debit card, through Challan and inclusion of new banks for AIPMT - 2015.	Action was taken as per the resolution passed by the Advisory Committee and facility of submitting the fee through both the modes i.e. Credit/ Debit card/ Net Banking and e-challan was extended to the candidates.
XV	To consider the Draft Information Bulletin, and its schedule for AIPMT - 2015.	Action was taken as per the resolution passed by the Advisory Committee and Information Bulletin was released accordingly.

XVI	Any other item with the permission of the chairman.	Action was taken as per the resolution passed by the Advisory Committee. Accordingly, the link of DU (FMSC) was placed on AIPMT website, the result of AIPMT was handed over to the participating states immediately, Ranks were assigned only to the qualified candidates in the final result.
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Committee unanimously resolved that follow up action taken may be approved and recorded.

### ITEM – III TO CONSIDER THE REPORT ON THE CONDUCT OF AIPMT- 2015.

Dr. Sanyam Bhardwaj, OSD (AIPMT) presented that the Central Board of Secondary Education (CBSE), Delhi had conducted All India Pre-Medical/ Pre-Dental Test -2015 on 03/05/2015 (Sunday) for admission to MBBS/ BDS courses under 15% All India Quota Seats and also for seats under the control of participating States/ Universities/ Institutions for the academic session 2015- 16. The test was conducted on 03/05/2015 in 1060 examination centres in 53 cities across India and abroad.

On 04/05/2015 Rohtak police filed FIR No. 110/2015 in the matter of alleged leakage of answer key of AIPMT Exam.

Further, 4 Writ Petitions (C) No. 298/2015, 299/ 2015, 305/2015 and 325/2015 were filed in the Hon'ble Supreme Court of India for cancelling of exam and re-conduct the same. After hearings on 21/05/2015, 26/05/2015, 03/06/2015, 08/06/2015, 12/06/2015, 15/06/2015, 18/06/2015 and 19/06/2015, the Hon'ble Supreme Court of India in its judgment dated 15/06/2015 & 19/06/2015 cancelled the AIPMT- 2015 exam and ordered to conduct a fresh test for academic session 2015-16. The Hon'ble Court also ordered to declare result on or before 17/08/2015.

In the same judgment it has been stated that "During the stages of investigation, no conscious lapse or omission on the part of Board contributing to the otherwise appalling mischief had surfaced". The main concern shown by the Hon'ble Court was that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination. The use of unfair means and electronic communication devices were specially taken notice of by the Hon'ble Court.

In view of the observations made by Hon'ble Supreme Court of India CBSE made special arrangements for ensuring free and fair test. Accordingly, following arrangements were made by the CBSE:-

1. Candidates were directed to electronically sign a declaration for not using unfair means and to follow a dress code.
2. Candidates in examination hall were requested that if they find any other candidate using unfair means, the same may immediately be informed to the invigilators on duty.
3. Candidates were instructed to bring only the following at the examination centre:

- (a) Admit Card along with passport size photograph affixed on it;
- (b) one Post Card Size Photograph affixed on the proforma and
- (c) one passport size photograph to be affixed on attendance sheet
4. Candidates were not allowed to carry following at examination centres:-
  - (a) **STATIONERY ITEMS**  
Textual Material (Printed or Written), Bits of Papers, Geometry/Pencil Box, Plastic Pouch, Calculator, Pen, Scale, Writing Pad, Pen Drives, Eraser, Calculator, Log Table, Electronic Pen/Scanner, Etc;
  - (b) **COMMUNICATION DEVICES**  
Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band, Speaker, Camera, Any Electronic Component Like Transistor, Capacitor, Resistance, Diode, Triode, Electronic Circuit, Etc;
  - (c) **OTHER ITEMS**  
Wallet, Goggles, Handbags, Hair Pin, Hair Band, Charm/Tabeez(ताबीज़), , Belts, Cap, Scarf, Watch/Wrist Watch, Metallic Items, etc;
  - (d) **EATABLE ITEMS**  
Any eatable item opened or packed, water bottle etc;
  - (e) **ORNAMENTS**  
Ring, Bracelet, Earrings, Nose Pin, Chain/Necklace, Pendants, etc and Any other item which could be used for unfair means for hiding communication devices like camera, blue tooth, etc.
5. Further, following dress code was also put on place for the candidates to ensure that candidates are not carrying in examination centre any modern communication devices by hiding in their clothes:  
Light clothes with half sleeves Shirt/T- Shirt/Kurta etc not having big buttons, Brooch or any badge, flower, with trouser/ Salwar etc. & Open Slippers and not shoes.
6. Special invigilators were deputed for frisking with the directions that male will frisk the male candidates and female will frisk the female candidates.
7. All the centres were provided wall clock for each room and one torch per 100 candidates to check ear cavities of all the candidates to ensure that no Bluetooth are hidden inside the ear.
8. All parents were requested to ensure that their ward is not involved in any unfair activity and also about the various action taken by the Board for the smooth conduct of examination.
9. Candidates were allowed last entry 30 minutes before the commencement of examination (i.e. by 09.30 am) for mandatory frisking.
10. No person on duty was also allowed to carry any communication device.
11. Candidates, whose OMR was found blank till half the time of examination were put under suspicion considering that they might be waiting for an external support.
12. Communication jammers were installed at sensitive centres/ cities.
13. 4 metal/ bug detectors for searching/ frisking were provided to all 1065 centres.
14. Guidelines for Centre Superintendents and Observers were revised looking into developed scenario.
15. More than 1400 Observer were appointed at centres.
16. One Board's Representative was deputed on each 3 centres in all cities. Total 550 B/R's were deputed.
17. All communications were revised for perfect implementation of new instructions.

18. Web based meeting with all CS & their staff was convened which was attended by approximately 1.25 lakh officials of centres.
19. A common meeting of all B/R, Regional Officers was organized for first hand information.
20. A meeting of all Centre Superintendents of Delhi, Noida & Gurgaon was convened at India-Islamic Cultural Centre.
21. No centre was fixed in Kota, Rohtak and Jamshedpur on report of the use of unfair practices in examination.
22. Communication Jammers were also fixed in the Secrecy room where result was being processed.
23. Chief Secrecy Officer and his team were not allowed to carry mobile phone inside and they were allowed to enter in the secrecy room after frisking.
24. A Writ Petition(Civil)-No. 486/ 2015 titled Student Islamic Organisation of India versus CBSE was filed in the Hon'ble Supreme Court of India against the dress code for re-test of AIPMT which was disposed off as withdrawn vide the orders of the Hon'ble Court.
25. Accordingly, in compliance of the orders of Hon'ble Supreme Court of India dated 15/06/2015 and 19/06/2015, the Central Board of Secondary Education has re-conducted the All India Pre-Medical/ Pre-Dental Test - 2015 on 25th July, 2015(Saturday) across 50 cities including one city abroad in one 1065 centres as per the details given below:

No. of candidates allotted Roll Numbers for exam	No. of candidates appeared	No. of candidates absent
6,32,625	3,74,386	2,58,239

CBSE has declared the result of AIPMT- 2015(re-test) on 17/08/2015.

Summary of the Category Wise number of candidates qualified the test and marks range on the basis of the minimum qualifying Criteria of AIPMT- 2015 are as follows:-

Category	Marks Range	Qualifying Range
UR	695-453	1-14052
UR-PH	449-324	15149-61494
OBC	453-450	14053-14905
OBC-PH	322-312	62218-67788
SC	453-324	14200-61238
SC-PH	315-302	66314-73737
ST	451-288	14481-83162
ST-PH	----	---

The result of AIPMT- 2015 was used by DGHS for admission to MBBS/BDS seats under 15% All India Quota. Apart from DGHS, the result was also used by the Haryana State, Himachal Pradesh, Madhya Pradesh, Andaman & Nicobar Administration, Manipur, Odisha, Rajasthan, Chandigarh Administration, Delhi University, AFMC Pune, Banaras Hindu University and Jamia Hamdard University. Arunachal Pradesh was in the list of Participating States but did not collect the result data despite of reminders. Medical Institutions and Universities for admission to MBBS/BDS seats under their Control. But State of Meghalaya has conducted its own Medical Exam for admission to MBBS/ BDS courses for academic session 2015-16.

#### **Highlights of AIPMT- 2015 Examination:**

- 1) All the applications were received on-line.
- 2) The Website of AIPMT was made more interactive and informative.
- 3) The candidates were issued Admit Cards and Rank Letters Online.
- 4) Most of the candidates were allotted centres as per their first choice.
- 5) For the AIPMT 2015, at least one outside Observer was deputed at every examination centre. Observer were made responsible to observe distribution of question papers Boxes from Custodian to centre, opening of boxes at the centre as well as counting and packing of the OMR sheets after conduct of examination. Besides they also oversaw the conduct of examination at each centre.
- 6) To eliminate impersonation, Candidates were asked to bring one POST CARD size Photograph to the exam centre along with admit card. One additional invigilator was appointed Per 100 Candidates to verify the genuineness of the candidates appeared in the examination at each centres. Videography was also arranged at all the exam Centres.
- 7) To prevent Unfair Means practice, index finger print impression of the candidate for both the left and right finger twice was taken. Accordingly, the special art paper was used as attendance sheet for taking the finger print of the candidates. The inkless pads were also provided to each centres fixed for AIPMT – 2015.
- 8) Additional passport size photograph were also pasted on the specific space in the attendance sheet.
- 9) This year the Board has provided pen to all the candidates to stop chances of carrying any unwanted material/ device in the shape of a pen.
- 10) To facilitate the candidates abroad, one examination centre was fixed at Riyadh.
- 11) Before declaration of the result, images of OMR sheets and Responses captured by the machine and Answer Key were displayed online and candidates were given an opportunity to challenge discrepancies.

The images of answer sheet, tabulation sheets and answer keys were provided to the candidates who have applied for the same.

During the discussion the steps taken by CBSE were appreciated by all the members and CBSE was congratulated to conduct the examination at such a short notice in the most adverse circumstances. Prof. Furqan Qamar, Secretary General, Association of Indian Universities was of the opinion that the dress code should not be such which may discourage the female candidates.

It was also informed by Dr. Bhardwaj that now many organizations have adopted the measures taken by the CBSE to curb unfair means for their examinations.

*At the end, he placed on record sincere thanks to Dr. Satbir Bedi, IAS, the then Chairperson, CBSE for her untiring support in the re-conduct of AIPMT Examination. In addition, he also placed on record thanks to Medical Council of India, Directorate General of Health Services, National Informatic Centre, all participating states, HODs from CBSE and colleagues in AIPMT Unit for their continuous support.*

The House resolved that in the existing circumstances which are very adverse, the action taken by CBSE to ensure fair conduct of examination is highly appreciable and applauded. Chairman, CBSE at this stage assured the house that every step will be taken in the future to ensure fair conduct of examination.

**ITEM - IV TO REPORT UNFAIR MEANS CASES REGISTERED DURING THE CONDUCT OF AIPMT - 2015.**

It was presented that in AIPMT- 2015 held on 03/05/2015 CSO had reported 29(Twenty Nine) cases of unfair means out of which 26 candidates were found in possession of electronic communication devices, these candidates were debarred permanently from appearing in AIPMT examinations in future. 03 candidates were not covered under the definition of Unfair means. In addition to this, 20 candidates found to be confirmed beneficiaries of use of unfair means were also debarred permanently from appearing in AIPMT exam in future. A total of 46 candidates were debarred permanently in connection with use of unfair means in the exam conducted on 03/05/2015.

During the exam conducted on 25/07/2015 a total of 12 candidates were reported under UFM cases by Centre Superintendents and CSO. Out of these 12, 04 candidates were found to be covered under the definition of use of unfair means and were debarred permanently from appearing in AIPMT examination in future.

The committee discussed about the menace of UFM in examination and approved the decision taken by the Board in all the cases of Unfair Means. Further, the house appreciated the decision taken by the Board in displaying the list of debarred candidates on the website of AIPMT.

**ITEM - V TO CONSIDER THE PROPOSAL TO CHANGE IN EXAMINATION PATTERN OF AIPMT.**

OSD (AIPMT) made a detailed presentation on the use of unfair practices in the conduct of examination. He stated that the only purpose of holding this meeting is to ensure the fair conduct of future examinations so that only most suitable and eligible candidates be selected for MBBS. Earlier too CBSE has dealt this issue with the 2-tier system of examination and now it is considered that again there is a need to go for the 2-tier examination so that in final stage, fair examination of less number of candidates could be conducted. Also, final stage examination will of higher standard hence, this will help in getting the good candidates for MBBS.

He further informed that the AIPMT Examination was successfully conducted on 3<sup>rd</sup> May, 2015 by the CBSE. CBSE made elaborate arrangement for the smooth conduct of examination across the country. Examination was conducted successfully on 03rd May, 2015. Subsequently, the Board, through print media came to know that on 04/05/2015, a case was registered by Haryana Police, Rohtak in connection with alleged leakage of answer key on the day of exam after start of exam.

Further, 4 Writ Petitions were filed in the Hon'ble Supreme Court of India for cancelling of exam held on 03<sup>rd</sup> May, 2015 and to re-conduct the same. After hearings, the Hon'ble Supreme Court of India in its judgment dated 15/06/2015 & 19/06/2015 ordered to conduct a fresh test for academic session 2015-16 and declare result by 17/08/2015.

Moreover, the Hon'ble Apex Court vide its order dated 15/06/2015 stated that "The concern of the Hon'ble Court was that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination".

Accordingly, in compliance of the orders of Hon'ble Supreme Court of India dated 15/06/2015 and 19/06/2015, the Central Board of Secondary Education re-conducted the All India Pre-Medical/ Pre-Dental Test - 2015 on 25<sup>th</sup> July, 2015 and declared the result on 17/08/2015. Also, the Competent Authority of the Board constituted following committee to suggest the ways and means to conduct the future AIPMT Examination successfully:

1. Justice M.S.A.Siddiqui, Former Justice, Delhi High Court
2. Fr. T.V. Kunnunkal, Former Chairman, CBSE & NIOS
3. Dr. G.G. Saxena, Retd I.A.S.
4. Dr. Sanyam Bhardwaj, OSD (AIPMT), CBSE

The meeting of the Committee was held on 20<sup>th</sup> October, 2015. The Committee deliberated upon all the aspects of AIPMT Examination and was of the opinion that Pre-Medical Entrance Examination is the highest stake examination in the country because of the prestige and prospects attached to medical profession and also large number of aspirants appearing for limited seats for admission in MBBS course. Now, not only the candidates but even their parents, coaching centres and notorious groups etc. are also involved in the use of unfair practices which are a great concern for the society and the nation at large. If this examination is not conducted fairly, it will lead to serious consequences in the country as undeserving candidates will become doctors who will play with the life of human beings in future. Hence, the most important responsibility of the CBSE is to ensure fair conduct of AIPMT by curbing the use of unfair practices.

Looking into the use of modern electronic communication devices in this examination as unfair means, AIPMT examination has become more vulnerable. Also the number of candidates registered for this examination is growing year after year, therefore, the committee recommended that the "AIPMT Examination be made two tier examination, i.e., Preliminary and Final as it was conducted from 2010 to 2012. Both the stages will have objective type questions with similar format as used from 2010 to 2012 AIPMT Examinations. The Preliminary Examination will be for the scrutiny (short listing) of the candidates for the final examinations and the candidates will be placed in the merit list based on their performance in the final examination. This will help the CBSE in controlling and supervising the examination very effectively. Number of candidates selected for final stage examination be decided based on the number of seats available to be filled in."

The proposed scheme was as follows:

The All India Pre-Medical/Pre-Dental Entrance Examination shall be conducted in 02-tier.

- (i) Preliminary Examination
- (ii) Final Examination

**Preliminary Examination:-**

<b>No. of question paper</b>	One
<b>Total no. of questions</b>	200
<b>Distribution of questions in different subjects</b>	50 questions each in Physics and Chemistry and 100 questions in Biology (Botany and Zoology)
<b>Distribution of marks</b>	Each question may assign 04 marks for correct answer and 01 negative mark for wrong answer.
<b>Duration</b>	03 hours

### Final Examination:-

The Final stage examination shall also be **objective type** examination. In the Final stage examination, the questions of higher order difficulty level may be asked to have the selection of most suitable candidates for the medical profession. This examination shall be conducted to arrange the candidates qualified in the Preliminary stage examination in merit order only.

<b>No. of question paper</b>	One
<b>Total no. of questions</b>	120 of higher difficulty level.
<b>Distribution of questions in different subjects</b>	30 questions each in Physics and Chemistry and 60 questions in Biology (Botany and Zoology)
<b>Distribution of marks</b>	Each question may assign 04 marks for correct answer and 01 negative mark for wrong answer.
<b>Duration</b>	03 hours

The Committee also proposed that the candidates of unreserved & reserved categories securing marks as per eligibility criteria in Preliminary Examination or the candidates ten time of the number of seats available for counselling/admission whichever is less may be declared qualified for the Final Stage Examination. While declaring the merit list eligibility criteria be adhered to as per eligibility criteria provided by the MCI.

Hon'ble House was requested to deliberate and consider the recommendations of the Committee so that necessary action to get the proposed scheme of AIPMT be got approved from Hon'ble Supreme Court to implement the same from 2016 to ensure fair conduct of examination.

Hon'ble Members deliberated the issue in detail and in depth. The representatives of Ministry of Health & Family Welfare, the representatives of Association of Indian Universities and the State of Odisha and Meghalaya were of the view that two tier system is not suitable in the existing circumstances and thus, may not be implemented. However, on the other hand, most of the representatives including AIIMS, BHU were of the opinion that the proposal is full of merits to address the problem of use of unfair means and of selection of most suitable candidates for medical profession. Following were the views of the committee members:-

1. Pattern may be changed from AIPMT-2016
2. Pattern may be changed from 2017
3. Pattern of AIPMT may not be changed.

Finally, it was resolved that Chairman, CBSE may be authorized to decide the issue for AIPMT-2016 Examination.

### ITEM- VI TO CONSIDER THE ISSUE OF UPPER AGE CRITERIA FOR THE PARTICIPATING STATES / INSTITUTIONS.

It was presented to the Hon'ble House that the eligibility for AIPMT is similar to the eligibility criteria as stipulated in Graduate Medical Admission Regulations issued under Medical Council of India Act. As per regulations the eligibility criteria is as



follows:-

- (i) Candidate shall have completed age of 17 years at the time of admission or will complete the age on or before 31st December of the year of his/her admission to the 1st year MBBS/BDS Course and is an INDIAN NATIONAL.
- (ii) Candidate who are appearing in the qualifying examination, i.e., 12th Standard in year of entrance examination and whose result is awaited, may apply and take up the said test but they shall not be eligible for admission to the MBBS or BDS, if he/she does not pass the qualifying examination with the required pass percentage of marks at the time of first round of Counseling.

The same eligibility criteria were in force in AIPMT till 2006. It was observed by the CBSE that because of the non-availability of upper age limit, a large number of candidates even above 50 years were appearing in the examination and creating the indiscipline in the examination room as their intention was not to become the doctor, but to damage the system.

This issue was discussed in the meeting of Advisory Committee of the AIPMT Examination held on 8<sup>th</sup> September, 2005, wherein the Hon'ble Chairman, CBSE drew the kind attention of the distinguished members of the Committee to the fact "that no upper age limit was prescribed for the candidates appearing at the All India Pre-Medical/Pre-Dental Entrance Examination and also there was no bar on the number of attempts which one could undertake. In Joint Entrance Examination and All India Engineering Entrance Examination, the upper age limit has been prescribed. The Chairman opined, that there was a need to prescribe the upper age limit and also maximum number of attempts which one could undertake in order to curb some of the unfair practices and eliminate large number of non serious candidates which are prone to using unfair practices in this examination. It has been found that the candidates as old as 50 years have been appearing in this examination creating suspicion and doubt in the minds of the other candidates. Academically also, in order to obtain homogeneity and similarity of mind set in the classroom, it is desirable that the student should belong to by and large to a common age group. The Committee considered this issue seriously and resolved that the proposal be sent to the Medical Council of India to prescribe upper age limit on the lines of JEE and AIEEE".

As per the decision of the Advisory Committee, proposal was sent to Medical Council of India by the CBSE.

In the Advisory Committee Meeting held on 13.04.2006, Secretary, Medical Council of India, New Delhi informed the Committee that the proposal sent by the Board to the MCI with regard to fixation of upper age limit and number of attempts for All India Pre-Medical/ - Pre-Dental Entrance Examination have already been approved by the MCI.

Then the Medical Council of India vide letter No.34(41)/2006-Med/7039 dated 27.06.2006 informed the CBSE that the matter was considered by the Executive Committee and the members of the Adhoc Committee appointed by the Hon'ble Supreme Court at its meeting held on 28<sup>th</sup> December, 2005 and subsequently by the

General Body of the Council at its meeting held on 18<sup>th</sup> February, 2006. The Council approved that the following recommendations of the Executive Committee/Adhoc Committee:

"The members of the Adhoc Committee appointed by the Hon'ble Supreme Court and of the Executive Committee of the Council accepted and approved the suggestions of the Advisory Committee of the Central Board of Secondary Education pertaining to upper age limit and number of attempts to be prescribed with the modifications as under:

- a. The upper age limit for All India Pre-Medical Entrance examination be prescribed as 25 years as on 31<sup>st</sup> December of the year of the entrance examination. Further provided that this upper age limit shall be relaxed by a period of 5(five) years for the candidates of Scheduled Castes/ Schedule Tribes/ Other Backward Classes.
- b. The number of attempts which a candidate can avail at All India Pre-Medical Entrance Examination shall be limited to 3(three) uniformly for all the candidates.

Thereafter, in the Advisory Committee meeting held on 14.09.2006 it was decided to implement the upper age criteria from the AIPMT, 2007. Since the implementation of upper age condition, the issue of appearing of elderly age candidates in the AIPMT Examination was resolved.

Even after, the implementation of upper age criteria, 09 chances to clear the AIPMT Examination are given to general category candidates and 14 to reserved category candidates which are more than sufficient for any candidate to perform and get the admission.

When NEET started in 2013, the upper age limit continued for 15% open seats however, for 85% seats there is no upper age limit. This even exists today. This has defeated the whole objective of implementation of upper age criteria in AIPMT as the candidates applying for state quota are more than 25 years of age which is again putting the AIPMT examination to the risk.

Admission is possible in any professional courses without any capitation fee. However, in case of Medical seat, the capitation fee is several lac rupees. This makes Medical Entrance Examination as highest stake examination in the country. AIPMT-2015 was cancelled by Hon'ble Supreme Court because of the use of unfair practices in the AIPMT examination held on 3<sup>rd</sup> May, 2015. No upper age limit in state quota has put the AIPMT examination on high risk.

While deliberation was going on, it was informed by Dr. Bhardwaj that 7349 candidates who were above 25 years to 53 years registered in AIPMT-2015 out of which 2098 were absent and 5251 were present in the examination. These candidates are a serious threat to the sanctity of the examination as their motive is certainly not to get admission in MBBS but something else which falls under the category of unfair practices.

Hon'ble members are requested to deliberate and guide the CBSE to deal with the situation arise because of the no upper age limit for the seats of state quota to ensure the fair conduct of AIPMT in future.

After a detailed discussion, it was resolved that proposal to amend the eligibility

criteria with respect to upper age limit may be sent to Medical Council of India to amend the same so that upper age limit criteria will become uniform for both 15% seats to be filled in through AIPMT and 85% seats filled in through AIPMT or through State or any other examination.

**ITEM-VII TO CONSIDER THE PROPOSAL TO SEND THE RECOMMENDATION OF THE COMMITTEE TO MCI/DCI FOR CONSIDERATION AND IMPLEMENTATIONS.**

It was presented by Dr. Bhardwaj that the AIPMT Examination was successfully conducted on 3<sup>rd</sup> May, 2015 by the CBSE. CBSE made elaborate arrangement for the smooth conduct of examination across the country. Examination was conducted successfully on 03rd May, 2015. Subsequently, the Board, through print media came to know that on 04/05/2015, a case was registered by Haryana Police, Rohtak in connection with alleged leakage of answer key on the day of exam after start of exam.

Of the four arrested, police have identified two as BDS doctors Sanchit and Bhupender, one as second-year MBBS student Ravi and the fourth as Rajesh. Another MBBS doctor – his identity has been withheld – is also under the scanner for acting as a “mediator” between the accused and the students.

He further informed that in most of the cases it has been observed that either the practicing doctor or a medico students studying in MBBS are found involved in the use of unfair means in various Medical Entrance Examinations conducted by different organisations.

Justice M.S.A.Siddiqui committee constituted by the Competent Authority of the Board while suggesting various measures to conduct fair AIPMT examination also suggested that “It has been observed that many doctors and medico students studying in MBBS are found involved in the use of unfair means. Therefore Medical Council of India may be requested in such cases to cancel the registration of such doctors and also the admission of MBBS students.”

The committee noted the involvement of practicing Doctors and Medical students in the unfair means practices and felt a strong need of effective action against such elements.

After detailed deliberation and suggestions of Dr. Reena Nayyar, Secretary, MCI, Dr. M. L Meena, Secretary, DCI and Sh. Devesh Deval, DS, MOHFW, following decisions were taken:

- a) Such cases may be sent to Ministry of Health & Family Welfare for initiating necessary action to bar the practicing doctors from practicing and to cancel the admission of medical students.
- b) Medical/Dental Council of India be requested to instruct the State Medical/Dental Councils for the necessary action to bar the practicing doctors from the practice.
- c) Respective States Medical/Dental Councils be also requested for the similar action.
- d) Concerned Medical College may also be requested to cancel the admission of the medical students.

- e) Ministry of Health & Family Welfare may be informed about the decision taken and also to initiate the action to frame/revoke relevant rules in advance so that during the conduct of next AIPMT Examination if such cases come to the notice, immediate action be taken by the concerned organizations.

**ITEM- VIII TO CONSIDER VARIOUS ARRANGEMENT BEING MADE FOR SMOOTH AND FAIR CONDUCT OF ALL INDIA PRE – MEDICAL/PRE – DENTAL ENTRANCE TEST – 2016.**

The committee considered the proposed arrangements being made by the Board for smooth and fair conduct of AIPMT- 2016 which includes

- (i) appointment of Item Writers, Moderators and other supporting staff.
- (ii) appointment of City Coordinators, Observers and other supporting staff.
- (iii) fixation of Examination Centres and Appointment of Centre Superintendents and supporting staff, etc.

The committee further resolved to authorize the Chairman, CBSE to take appropriate decision for successful conduct of AIPMT- 2016.

**ITEM –IX. TO CONSIDER PROPOSAL FOR PREVENTION OF UNFAIR MEAN PRACTICES IN AIPMT – 2016.**

It was placed before the Committee that for prevention of unfair means practices in the entrance examination, CBSE has initiated several steps as details below:

- 1) Conduct of examination in the presence of external Observers.
- 2) Providing Admit Cards with photographs and signature of candidate.
- 3) Providing Attendance Sheets to exam Centres with similar photograph, signature verification and also pasting of passport size photograph at the space provide in the attendance sheet.
- 4) Preventing items such as:
  - i. Stationery items like textual material (printed or written), bits of papers, Geometry/ Pencil Box, Plastic Pouch, Calculator, Pen, Scale, Writing Pad, Pen Drives, Eraser, Calculator, Log Table, Electronic Pen/ Scanner etc.
  - ii. Communication devices like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band etc.
  - iii. Other items like wallet, goggles, handbags, hair pin, hair band, charm/ tabeez, belts, cap, scarf etc.
  - iv. Ornaments like Ring, bracelet, earrings, nose pin, chain/ necklace, pendants, badge, brooch etc.
  - v. Watch/ wrist watch, camera etc.
  - vi. Metallic items and
  - vii. Any eatable item (opened or packed), water bottle etc.
  - viii. Any other item which could be used for unfair means and for hiding communication devices like Mobile, Camera, Bluetooth device etc.
  - ix. Collection of Post card size photograph at the examination centres after verification of identity of candidates by special invigilators.
  - x. Videography of examination centres during conduct of exam.
  - xi. Candidates are also asked to bring admit card with photograph duly attested by the principal of the institution or Gazette officer for

- identification and ensuring genuineness of the Candidate.
- xii. In addition of the above, the continuation of last year practice with regard to taking of finger prints of candidates on a special art paper attendance sheet by using inkless pad for AIPMT -- 2016 will be decided as per the decision of the Advisory Committee.
- 5) CBSE has suggested the following dress code for the candidates of AIPMT-2015 Examination:
    - i. light clothes with half sleeves not having big buttons, brooch or any badge, flower, with trouser/ Salwar etc.
    - ii. slippers and not the shoes
  - 6) Candidates were advised to report 2.30 hour before the commencement of the examination and entry was closed 30 minutes before the start of the examination.
  - 7) Candidates are allowed to bring only Admits cards to the exam centres.
  - 8) Pens were provided by the Board.
  - 9) Jammers were installed in the examination centres

The Committee showed its concern on the growing use of unfair practices in the entrance examination and desired strong action to curb such unfair practices to ensure fair selection of most eligible candidates. Accordingly, the committee resolved to approve the steps taken by the CBSE with the advice to take other appropriate measures also and thus, authorized Chairman, CBSE to take any appropriate steps in future for prevention of Unfair Mean Practices in 2016.

**ITEM – X      TO REMOVE MEGHALAYA STATE FROM THE LIST OF PARTICIPATING STATES.**

As informed by Meghalaya State vide letter no.Health/248/2014/59 dated 05.08.2015 that Government of Meghalaya has conducted its own Medical test in 2015 hence, their name may be deleted from the participating States. However, Sh. K. W Marbaniang, Secretary, Health, Meghalaya informed that the matter of Meghalaya State for conducting their own examination for admission to Medical seats for 2016 will be taken shortly and the same will be communicated to the CBSE.

The house resolved that Chairman, CBSE may take appropriate decision on the information received from the Meghalaya State.

**ITEM – XI      TO REPORT DELETION IN THE LIST OF CITIES FIXED AS CENTRES OF ALL INDIA PRE – MEDICAL / PRE – DENTAL ENTRANCE TEST – 2015.**

The committee considered the cities fixed as centres for AIPMT- 2015 and resolved to authorize Chairman, CBSE to take decision regarding fixing of centres and cities keeping in mind the issues related to logistics and convenience of the candidates.

**ITEM – XII      TO REPORT ON THE STATUS OF THE PARTICIPATING STATES/UNIVERSITIES/INSTITUTIONS**

It was informed to the house that out of 14 States/ UTs/ Institutions, Arunachal Pradesh and Meghalaya did not collect the result CD of AIPMT- 2015. The

Administration of Andaman & Nicobar Islands has informed that they will conduct their own examination. All the representative States informed the house that they will be using the merit list of AIPMT- 2016 for admission to Medical seats for the session 2016-17.

The committee resolved to authorize Chairman, CBSE to take a decision on the matter of States participating in AIPMT- 2016 on the basis of acceptance received from these States and Institutions and accordingly effect changes in the list of Participating States in Information Bulletin.

**ITEM - XIII ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN.**

The meeting ended with the thanks to the Chair.

-sd-

(Dr. Sanyam Bhardwaj)  
OSD, AIPMT

-sd-

(Y.S.K. Seshu Kumar)  
Chairman

# **MINUTES**

## **41<sup>st</sup> ADVISORY COMMITTEE**



**Date of Meeting: 11 December, 2015**

**CENTRAL BOARD OF SECONDARY EDUCATION,  
SHIKSHA KENDRA, 2 - COMMUNITY CENTRE,  
PREET VIHAR, DELHI- 110092.**

**MINUTES OF THE 4<sup>th</sup> ADVISORY COMMITTEE MEETING OF ALL INDIA PRE-MEDICAL/  
PRE-DENTAL ENTRANCE TEST HELD ON 11/12/2015 AT 11.30 A.M AT INDIA ISLAMIC  
CULTURAL CENTRE, CONFERENCE ROOM- II, 87-88, LODHI ROAD, NEW DELHI**

**Following members were present:**

**(A) Members of the Advisory Committee of All India Pre-Medical/ Pre-Dental Test**

<b>S. No.</b>	<b>Member/ Represented by</b>	<b>Organization</b>
1.	Sh. Y.S.K Seshu Kumar Chairman	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi
2.	Dr. K.K. Deepak, Dean of Examinations	AIIMS, Ansari Nagar, New Delhi
3.	Sh. Devesh Deval Deputy Secretary (ME)	Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
4.	Dr. (Mrs.) Reena Nayyar, Secretary	Medical Council of India, Plot No. 14, Sector – 08, Dwarka, New Delhi
5.	Sh. M. L Meena, Secretary	Dental Council of India, Kotla Road, Aiwan-E-GalibMarg, New Delhi
6.	Dr. (Prof.) Sanjay Srivastava Deputy Director General (ME)	Directorate General of Health Services, MOHFW, Nirman Bhawan, New Delhi
7.	Dr. B. Srinivas, Assistant Director General (ME)	Directorate General of Health Services, MOHFW, Nirman Bhawan, New Delhi
8.	Shri. Henry H. Baa Joint Registrar (Medical)	Faculty of Medical Sciences, VPCI Building, 6th Floor, University of Delhi, Delhi
9.	Sh. Satish Kumar Dureja, Scientist,	National Informatics Centre, New Delhi
10.	Sh. Joseph Emmanuel, Secretary,	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi
11.	Dr. Sanyam Bhardwaj, OSD (AIPMT)	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi

Shri Karnail Singh, Assistant Secretary (AIPMT), Smt. Raj Rani Sharma, Assistant Secretary (AIPMT), CBSE and Shri Sachin Prabhakar, Scientist B, NIC were also present in the meeting.



Following members could not attend the meeting due to their pre-occupation:

S. No.	Member	Organization
1.	Dr. Satbir Bedi, IAS Joint Secretary	Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi
2.	Dr.(Prof.) Furqan Qamar, Secretary General	Association of Indian Universities, New Delhi
3.	Smt. Padmini Singla, IAS Director (Education)	Directorate of Education, Govt. of NCT, New Delhi
4.	Shri K.K. Choudhury, Controller of Examinations,	Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi

No official represented Director (Academic), CBSE as Incharge official was repatriated to his parent department.

Dr. Sanyam Bhardwaj, OSD(AIPMT) welcomed all the members of the committee and informed about the objective of holding this meeting.

After self-introduction, Shri Y.S.K.Seshu Kumar, Chairman, CBSE stated that last meeting of the Advisory Committee was held nearly a month before. All important issues related to the preparation of AIPMT-2016 were placed before the committee. On the issue of 2-tier of AIPMT examination, it was decided to hold the examination in single tier this time to ensure that candidates are not facing any problem because of the last minute change in the pattern. He further stated that AIPMT is the most sensitive examination and its next conduct will be highly challenging. CBSE is making all necessary preparations to ensure fair and smooth conduct of examination. Many changes are being made looking into the future challenges and to provide the best of the services to the candidates. During the presentation of agenda, glimpses of the changes will be visible.

Thereafter, he requested Dr. Bhardwaj to present the agenda before the committee.

With the permission of the Chair, the OSD(AIPMT) presented the agenda items for consideration of the Committee. For this purpose, presentation of Agenda was made through Power Point Presentation.

TEM-I

**TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE HELD ON 02.11.2015**

Minutes of the meeting of the Advisory Committee held on 02.11.2015 presented before the Committee for confirmation.

**The Committee resolved that the minutes may be taken as confirmed.**

**ITEM- II****TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF ADVISORY COMMITTEE HELD ON 02/11/2015.**

The OSD (AIPMT) submitted a report on the action taken report on the minutes of the last meeting of the Advisory Committee held on 02.11.2015 as per following details:

ITEM NO.	DETAILS OF THE ITEMS PLACED IN THE MEETING HELD ON 02/11/2015.	REMARKS
I	To confirm the minutes of the meeting of the Advisory Committee held on 16/10/2014.	No action is required.
II	To receive a report on the follow up action taken on the minutes of the last meeting of Advisory Committee held on 16/10/2014.	No action is required.
III	To consider the report on the conduct of AIPMT- 2015.	No action is required.
IV	To report unfair means cases registered during the conduct of AIPMT – 2015.	No action is required.
V	To consider the proposal to change in examination pattern of AIPMT.	Action has been taken. It has been decided to hold AIPMT-2016 in single tier.
VI	To consider the issue of upper age criteria for the Participating States / Institutions.	Proposal is being sent to the Medical Council of India for consideration
VII	To consider the proposal to send the recommendation of the committee to MCI/DCI for consideration and implementation	Proposal is being sent to all the concerned organizations as decided in the meeting for initiating necessary action to bar the practicing doctors from practicing and to cancel the admission of medical students.
VIII	To consider various arrangements being made for smooth and fair conduct of All India Pre – Medical/Pre – Dental Entrance Test – 2016.	Noted for compliance.
IX	To consider proposal for prevention of unfair mean practices in AIPMT – 2016.	Noted for compliance.
X	To remove Meghalaya state from the list of participating states.	Noted for compliance.
XI	To report deletion in the list of cities fixed as centres of All India Pre – Medical / Pre – Dental Entrance Test – 2015.	Noted for compliance.
XII	To report on the status of the Participating States/Universities/Institutions	Noted for compliance.

Committee unanimously resolved that follow up action taken may be approved and recorded.

**TO CONSIDER THE DRAFT INFORMATION BULLETIN AND SCHEDULE FOR AIPMT-2016.**

First of all, following draft schedule for AIPMT-2016 was placed before the Committee by Dr. Sanyam Bhardwaj:

<b>WITHOUT LATE FEE</b>		
	<b>For fee through e-challan</b>	<b>For fee through other modes</b>
Schedule for on-line submission of application forms	15.12.2015 (Tuesday) to 08.01.2016 (Friday)	15.12.2015 (Tuesday) to 12.01.2016 (Tuesday)
Last date for successful final transaction of fee <b>applicable for online application.</b>	12.01.2016 (Tuesday)	12.01.2016 (Tuesday)
<b>WITH LATE FEE</b>		
	<b>For fee through e-challan</b>	<b>For fee through other modes</b>
Schedule for on-line submission of application	13.01.2016 (Wednesday) to 06.02.2016 (Saturday)	13.01.2016 (Wednesday) to 10.02.2016 (Wednesday)
Last date for successful transaction of fee <b>applicable for online application with late fee</b>	10.02.2016 (Wednesday)	10.02.2016 (Wednesday)
Date of uploading of Admit-Cards on website	01.04.2016 (Friday)	
Date of Examination, AIPMT-2016	01.05.2016 (Sunday)	
Display of OMR Sheet	Between 19 <sup>th</sup> May, 2016 to 23 <sup>rd</sup> May, 2016 for 03 days	
Display of Answer Key	24 <sup>th</sup> May, 2016 to 26 <sup>th</sup> May, 2016	
Declaration of Result	By 5 <sup>th</sup> June, 2016	

After schedule, the draft Bulletin was also presented before the Committee. It was informed that many changes are being made in Bulletin to make it user friendly and compile all related information in chapters. Many new information which were desired to be incorporated after last examination have been incorporated in the proposed draft to disseminate the information in the beginning only. In addition, efforts have been made to provide important information in boxes along with some quotations and important information to make the public aware about important government policies which are closely related to education such that the logo of Swachh Bharat Abhiyan and Beti Bachao Beti Parao.

Committee unanimously resolved to approve the schedule and Information Bulletin and appreciated the action taken by the CBSE in this regard.

**ITEM-IV**

**To report the provision of briefing of 100% invigilators one day prior to day of examination.**

Dr. Sanyam Bhardwaj informed the members that after the cancellation of AIPMT-2015 examination conducted on 3<sup>rd</sup> May, 2015 by the Hon'ble Supreme Court of India, special measures were taken by the CBSE to rule out any chances of sabotage of the subsequent examination conducted on 25<sup>th</sup> July, 2015. It was essential to apprise, sensitize and brief all the invigilation staff detailed for examination duties. Accordingly, 100% invigilation staff was called for attending the respective centres for briefing meeting one day prior to the examination as per the approval of the Competent Authority of the Board. Till the exam conducted on 3<sup>rd</sup> May, 2015 only 50% of staff was being called for this meeting. However, it was observed that in one room and hall, many times such invigilators are deputed who have not attended the briefing meeting and thereby possibility of not working as per the scheme of examination. Attending the meeting by 100% invigilators was a good move and thus, it is proposed to continue the same practice in future too.

Based on the existing trend for registration of candidates in AIPMT and number of additional invigilators which will attend the meeting, the additional financial implication will be of the tune of about Rs.2 cr.

**The House noted the decision for deployment of 100% invigilators for meeting and also resolved that the same practice may be followed in future.**

# **TO RATIFY THE DECISION TAKEN BY THE COMPETENT AUTHORITY FOR PROVIDING WALL CLOCKS AND TORCHES IN THE EXAMINATION HALLS**

It was informed by Dr. Bhardwaj that during the conduct of re-test of AIPMT-2015, following decisions were taken by the board to ensure fair conduct of examination:-

1. Centers were provided wall clock in each room as candidates were barred for carrying wrist watches of any type as it was found that candidates are carrying modern watches having inbuilt communication devices which is used for the purpose of establishing contact with the outside people.
2. Also, torches were provided to the centres for the purpose of frisking of ears of the candidates as they were found keeping Bluetooth device inside their ears for the purpose of unfair practices.
3. The Board decided to make the payment at the rate of Rs.150/- per clock and Rs.100/- per torch. Clock was provided in each room and one torch was provided on each 100 candidates. The Centre Supdts. were also informed that wall clock and torch will be used in all examinations conducted by CBSE during the next 03 years.

## **Following is proposed:**

1. Existing centres which have been provided the clock and torches may be given clock and torch after the lapse of 03 years.
2. New centres may also be provided wall clock @ Rs.150/- per room & torch @Rs.100/- per 100 candidates.
3. Clock may also be provided at main entry in each centre to inform the correct time at the entry only.
4. Existing centres which have already been provided clocks and torches may be provided cell/actual cost of the cell in next each examinations.
5. In case of request/claim for new clock/torch by existing centres, a claim upto 10% of breakage may be allowed.

Approximate Expenditure = 26,500 Rooms x Rs. 150/- per Clock= Rs.39,75,000/- ~ Rs. 40 Lakh one time expenditure for three years for all 6 examinations conducted by CBSE during a year.

The House resolved to ratify the decision taken by the Competent Authority of the CBSE to provide wall clocks and torches to the centres. Committee also approved the presented proposal.

**ITEM-VI****TO CONSIDER RATES FOR PHOTOGRAPHY AND REVISED RATES OF VIDEOGRAPHY**

It was placed before the Committee that videography of the candidates taking the examination is a very effective tool being used by AIPMT Unit as a measure to detect and making the record of impersonation, if any. Till the examination conducted on 3<sup>rd</sup> May, 2015, the centers were being paid Rs.3000/- (upto 500 candidates) and Rs.5000/- (above 500 candidates) for videography. Till the examination conducted on 3<sup>rd</sup> May, 2015, videography was done only during three hours of conduct of examination. However, looking into the use of unfair practices and the directions given by Hon'ble Supreme Court to ensure fair conduct of examination Board has decided to video graph all the activities from entering and frisking of candidates from 07.30 am to till the examination is over, i.e., up to 01.00 p.m. Meaning thereby, under new directions videography time has been doubled. It was observed while processing of centres bill that the claim made by centers on videography was more and when the same was regularized as per rule, many representations were received from the centers stating that no videographer is ready to work for 7-8 hours at the approved rates and thus, more claim has been made by them.

Videography is an important tool to verify the complaints of impersonation received after the conduct of examination. Hence, it is mandatory to videograph all the candidates. The average time taken for videography per candidate including the time taken of movement from seat to another seat and room to room is approximately 30 seconds per candidate. Accordingly one Videographer will take 03 hours to videograph 360 candidates. In case, if centres has been allotted more number of candidates, more videographers will be required to videograph all the candidates.

**In view of above, following is proposed:**

1. Rs.4,000/- be paid for one videographer
2. One videographer be engaged upto 360 candidates.
3. Two videographers be engaged from 361 to 720 candidates.
4. Three videographer be engaged for more than 720 candidates.

Similar problems were faced by centre with respect to claim for photographers called on the day of examination for arranging the photographs for the candidates reporting at the centre without the required passport and postcard size photographs.

Following rates are being proposed for photography:

i)	Minimum charges of Photographer :	Rs.1000/-
ii)	Photograph (Post Card) :	Rs.50/- per photo
iii)	Photograph (Passport) :	Rs.30/- per photo

**Approximate Expenditure on last years' statistics = 1800 videographer x Rs. 1000/-**

**= Rs. 18 Lakh**

The Committee unanimously approved the proposal and also desired that even the videographers and photographers may not be allowed to carry any communication devices inside the examination centre and also surveillance may be kept on their activities.

# TO CONSIDER FIXATION OF COMMON SERVICES CENTRE IN STATES TO FACILITATE THE CANDIDATES OF AIPMT- 2016 INSTEAD OF FACILITATION CENTRES.

Dr. Bhardwaj informed the House that the Board has decided to fix Common Services Centers (CSC) to facilitate the candidates of AIPMT- 2016 in online submission of Application Form instead of Facilitation Centre as in AIPMT- 2015. Facilitation centres are only in cities not in rural areas. Common Services Centers (CSC) are multiple-services-single-point model for providing facilities for multiple transactions at a single geographical location. The main purpose of these centres is to provide a physical facility for delivery of e-Services of the Government of India to the rural and remote locations where availability of computers and Internet is currently negligible or mostly absent.

Services will be available as per following details:-

S.No	Services	Fee (Rs)
1.	Preparing e-mail, Submission of Application form including uploading of photo, signature and finger print impression & Printout	25
2.	Uploading of photo, signature and finger print impression	10
3.	On line payment of Fee	0.5% of transaction
4.	Downloading of Admit Card/ OMR/Answer Key	10
5.	Online claim for Responses/Key	25
6.	Printout per page	5

Following are the benefits of the Common Services Centre:

- With the CSC, CBSE will provide an opportunity to submit the form to the rural candidates who are not well versed with the technology.
- With the help of 1.5 lakh CSCs across the country, facility of online submission of AIPMT application will be available nearly at the doorstep.
- CBSE will save Rs.9,35,000/- which are to be paid to 187 facilitation centres @ Rs.5000/- each.
- CBSE will be able to save 06 pages in Information Bulletin which are presently used to provide the addresses of 187 facilitation centres.
- This will help in curbing humiliation, harassment and cheating of the candidates by the Cyber Café as they are charging hefty amount to submit the online application and also harassing them as they are giving their own e-mail id thus, not able to get the instructions sent by the CBSE to the candidates.
- Moreover, this is the initiative of Hon'ble Prime Minister of India to provide the good governance under Digital India initiative. This is not only provide the flawless and transparent services to the candidates but also to generate the employment at the village level.
- There is no financial implication on the part of CBSE.



Prof. Srivastava appreciated the concern of the Board to reach to the village level using the services of Common Services Centre and also desired that if CBSE can help DGHS in utilizing the services of Common Services Centre for submission of Counselling details of the selected candidates.

**The Committee approved the proposal.**

**ITEM-VIII TO CONSIDER THE PROPOSAL OF PROVIDING AADHAR NUMBER BY THE CANDIDATES OF AIPMT- 2016 IN ONLINE APPLICATION FORM.**

It was informed to the House that the Government of India initiative to capture the biometric and iris identification of the citizens of India could be utilized to ensure the candidate who is submitting the application form for AIPMT, appearing in this test, attending counselling and seeking admission in the medical college is the same.

As per media reports, in many examinations the story of Munna Bhai is very common especially in the sensitive examinations like medical entrance examination. The CBSE is always pace setting national Board and taking many steps to ensure fair conduct of examination. As there is a need to ensure that no such practices are being followed in the AIPMT examination, hence, CBSE is planning to use the biometric and iris identification to ensure the identity of the candidates appearing. During the judgment delivered by Hon'ble Supreme Court for AIPMT 2015 examination, it has been desired by Hon'ble Court "that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination. The use of unfair means and electronic communication devices were specially taken notice of by the Hon'ble Court."

In view of above, it is proposed to capture the Aadhar Number of all the candidates in the AIPMT Examination. The proposal is as follows:

1. In AIPMT-2016 Aadhar number will be optional for the candidates.
2. From 2017, Aadhar number will be made mandatory for each candidate. For this purpose, the announcement will be made by the CBSE much in advance.
3. Common Services Centres which are proposed to act as Facilitation Centre for AIPMT are the authorized centre for preparing Aadhar number for UIDAI. With the help of these and by other means, candidates can get their Aadhar number for registering in AIPMT 2017.
4. With a special machine which is under manufacturing and costing few thousand rupees will be used to mark the attendance during the conduct of examination with the help of their biometric identification.
5. The biometric identification of the candidates will then be matched at the time of admission in MBBS/BDS colleges.

**After a details discussion, the Committee approved the proposal.**

## **ITEM- IX TO CONSIDER AN INCENTIVE SCHEME FOR CANDIDATES AND INVIGILATORS**

Dr. Bhardwaj placed before the Committee that the Central Board of Secondary Education (CBSE), Delhi had conducted All India Pre-Medical/ Pre-Dental Test -2015 on 03/05/2015 (Sunday) for admission to MBBS/ BDS courses under 15% All India Quota Seats and also for seats under the control of participating States/ Universities/ Institutions for the academic session 2015- 16. The test was conducted on 03/05/2015 in 1065 examination centres in 53 cities across India and abroad.

Further, Hon'ble Supreme Court of India cancelled the exam and ordered for re-conduct the same in view of the report of use of unfair means using modern communication devices was reported by Haryana Police, Rohtak.

The main concern shown by the Hon'ble Court was "that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination." The use of unfair means and electronic communication devices were specially taken notice of by the Hon'ble Court.

In view of the observations made by Hon'ble Supreme Court of India, CBSE made various arrangements for ensuring free and fair test. One of the important measures which CBSE has taken was that Candidates were directed that if they find any other candidate using unfair means, the same will immediately be informed to the invigilators on duty. With this decision of CBSE, the candidates appearing in the examination were given the responsibility of watch dog.

Every day, news related to leakage of question paper, cancellation of examination, etc. is a regular feature. It has become very difficult to conduct the fair conduct of examination. A very small section of candidate and the society can be taken care by promoting the honest people during the conduct of examination. In the examination hall, only candidates and invigilators can be utilized as the eyes and ear of the organization conducting examination. To promote and motivate such candidates and invigilators who helped the CBSE in curbing unfair practices need to be rewarded and awarded.

Accordingly, it is proposed that such candidates and invigilators be rewarded by a cash incentive and awarded by a certificate of appreciation.

To decide the awardees, a Committee will be constituted by the Chairman, CBSE who will decide the norms and thereafter awardees.

The Committee appreciated the innovative efforts made by CBSE to check the unfair means and approved the proposal.

**ITEM- X****TO CONSIDER AN INCENTIVE SCHEME FOR CENTRAL SUPERINTENDENTS AND CITY COORDINATORS**

It was informed that the Central Board of Secondary Education (CBSE), is holding following competitive examinations at the National Level:

EXAM	YEAR	FREQUENCY	CANDIDATES(IN LAKH)	CITIES	CENTRE
AIPMT	1987	ONCE	06.50	55	1100
AIEEE/JEE	2003/ 2013	ONCE	14.00	130	2200
CET	2011	TWICE	08.00	77	1000
NET	2014	TWICE	08.50	88	1250

For the successful and smooth conduct of examinations, a large number of centres are made across the country. Also, in all major and big cities, a senior principal or official of KVS/JNV, etc. is made the City Coordinator to assist the Board and to coordinate amongst the centres in the cities, Observers and Board's Officials.

As far as Centre Superintendent is concerned, highest responsibility lies on their shoulder to ensure smooth and fair conduct of examination. In the shortest possible time, they need to work with highest degree of devotion to comply with the instructions of CBSE.

On the other hand, the City Coordinators are working nearly for four months for each examination. Without their cooperation, it is very difficult to prepare the ground in that particular city for the smooth and fair conduct of examination.

As more number of examinations are being conducted by CBSE, hence, both Centre Superintendents and City Coordinators remain awfully busy in the CBSE work in addition to their regular responsibilities. It has been observed that many times, officials are not ready to accept the responsibility of being Centre Superintendent or City Coordinator.

There is a need that the services rendered by these officials be recognized not only to motivate them but also to motivate others to accept such challenging responsibilities. Accordingly, it is proposed that these functionaries may be rewarded and awarded. The proposed scheme is as follows:

1. In each Regional Office of CBSE, one City Coordinator and two Centre Superintendents may be identified for award.
2. Identified officials may be given a cash incentive with certificate.
3. Awardees may be identified each year for all six examinations.
4. The total financial implication as per above scheme will be Rs.6,30,000/- as per present norms of CBSE's Teachers Awards.

The Committee appreciated the innovative efforts made by CBSE to check the unfair means and approved the proposal.

## VERIFICATION OF SELF DECLARATION IN CASE OF CANDIDATES BELONGING TO ANDHRA PRADESH, TELANGANA AND J&K

Dr. Bhardwaj presented that the states of Andhra Pradesh, Telangana and J&K have not surrendered their 15% seats in centre quota since its inception, hence, the candidates residing in these states but not eligible to appear in the 85% state quota seats can appear in AIPMT Examination by submitting an affidavit.

Till 2014, candidates were sending the affidavit on a stamp paper and thereafter a Committee comprising of the officials from CBSE and DGHS were verifying the correctness of the affidavit submitted by the candidates. The candidates whose affidavits were found correct were allowed to appear in the AIPMT Examination.

Because of the initiative taken by Hon'ble Prime Minister to forego the affidavits, CBSE has also followed the instruction and in 2015 in place of affidavit, online self-declarations were obtained from the candidates. However, there was no provision of self declarations by the CBSE. This has hampered the verification process.

The issue was raised by DGHS after the declaration of result. To ensure verification, following action has been taken by the CBSE:

1. In online form, necessary rule positions have been included.
2. Now, candidates will be submitting electronic declaration and automatically a print out of the declaration will be generated along with the confirmation page of the application form.
3. Online self declaration will also be having the photograph and the signature of the candidate.
4. This online self declaration will also be made to the candidate on the registered email id along with the confirmation page of application form.

It is proposed that these self declarations may be verified at the time of admission in the medical/dental colleges.

Dr. Sanjay Srivastava opined that as Counselling is online hence there is no mechanism with the DGHS to verify the self-declaration, therefore, self-declaration may be verified at the level of CBSE. Dr. Bhardwaj stated that the CBSE is also now inviting applications only online hence, it would not be appropriate and possible for CBSE to check the self declaration as the same was being done earlier on the receipt of affidavit on the stamp paper. Now self declaration will also be generated electronically hence, no fault is possible. He was of the opinion that CBSE will make the efforts to check self declaration online however, he suggested that most appropriate location for checking of self declaration is the admission time and hence, instructions may be given to the medical colleges for the same.

Committee resolved to take the appropriate measures to check the self declaration.

## **ITEM-XII      POLICY OF CORRECTION IN THE DATA OF THE CANDIDATES**

It was presented that candidates are now submitting their application themselves. It is desired from the candidates that they should fill in all the details/particulars correctly in the application form. Especially, they are directed to fill in the particular personal details as per Class X certificate.

However, it has been observed that many candidates when downloading their admit cards are requesting to make the correction in their particulars which are mainly related to correction in spelling, etc. During this time, Board also generate various centre material which is having the existing details of the candidate. Now, at this time, this data is not corrected as they may face problem at the centres because of the change in data in admit card and data in the centre material. Many candidates are requesting CBSE to correct these details.

It was proposed that CBSE may mention in frequently asked questions that such details will be corrected at the time of admission on production of original documents by the candidate to the authority verifying the eligibility criteria of the selected candidates.

The DDG(ME) desired that information regarding request made by candidates for correction to the CBSE may be communicated to DGHS to make the necessary provisions. However, he stated that at no point category of the candidate will be changed after declaration of result as this will lead to change in merit position.

**Committee approved the proposal.**

### ITEM- XIII REVIEW OF QUALIFICATION FOR ADMISSION IN MBBS

It was presented that the qualification for appearing in AIPMT Examination is the same as that of getting the admission into MBBS course and as prescribed in Graduate Medical Education Regulations. These qualifications are as follows:

#### CODE : 01

A candidate who is appearing in the qualifying examination, i.e., 12<sup>th</sup> Standard in 2016 whose result is awaited, may apply and take up the said test but he/she shall not be eligible for admission to the MBBS or BDS, if he/she does not pass the qualifying examination with the required pass percentage of marks at the time of first round of Counselling.

OR

#### CODE : 02

The Higher/Senior Secondary Examination or the Indian School Certificate Examination which is equivalent to 10+2 Higher/Senior Secondary Examination after a period of 12 years study, the last two years of such study comprising of Physics, Chemistry, Biology/Bio-technology (which shall include practical tests in these subjects) and Mathematics or any other elective subject with English at a level not less than the core course for English as prescribed by the National Council of Educational Research and Training after introduction of the 10+2+3 educational structure as recommended by the National Committee on Education.

NOTE: where the course content is not as prescribed for 10+2 education structure of the National Committee, the candidates will have to undergo a period of one year pre - professional training before admission to the Medical Colleges.

OR

#### CODE : 03

The Intermediate/Pre-degree Examination in Science of an Indian University/Board or other recognised examining body with Physics, Chemistry, Biology /Bio-technology (which shall include practical test in these subjects) and also English as a compulsory subject.

OR

#### CODE : 04

The Pre-professional/Pre-medical Examination with Physics, Chemistry, Biology/Bio-technology & English after passing either the Higher Secondary Examination or the Pre-University or an equivalent examination. The Pre-professional/Pre-medical examination shall include practical test in these subjects and also English as a compulsory subject.

OR

#### CODE : 05

The first year of the three years' degree course of a recognised University with Physics, Chemistry and Biology/Bio-technology including practical tests in these subjects provided the examination is a University Examination and candidate has passed the earlier qualifying examination with Physics, Chemistry, Biology/Bio-technology with English at a level not less than a core course.

OR

#### CODE : 06

B.Sc. Examination of an Indian University provided that he/she has passed the B.Sc. Examination with not less than two of the subjects Physics, Chemistry, Biology (Botany, Zoology)/Bio-technology and further that he/ she has passed the earlier qualifying examination with Physics, Chemistry, Biology and English.

OR

**CODE : 07**

Any other examination which in scope and standard (Last 02 years of 10+2 Study comprising of Physics, Chemistry and Biology/Bio-technology; Which shall include practical test in these subjects) is found to be equivalent to the Intermediate Science Examination of an Indian University/Board, taking Physics, Chemistry and Biology/Bio-technology including practical tests in each of these subjects and English.

Above qualifications which are mentioned from Code 3 to Code 7 are not presently seems to be relevant in view of change of education pattern to 10+2+3 after National Education Policy 1986. A large number of queries are being received by the CBSE and many candidates are submitting the wrong information.

These qualifications need to be looked into to make these inconsistent with the existing education policy. It is, therefore, proposed that Medical Council of India may be requested to look into the same for appropriate revision.

**The Committee approved the proposal.**

**ITEM XIV TO CONSIDER THE PROPOSAL TO CHANGE IN EXAMINATION PATTERN OF AIPMT FROM 2017.**

Dr. Bhardwaj informed that in the last meeting of the Advisory Committee held on 02.11.2015, an item to change the pattern of AIPMT-2016 from single tier to two tier was placed for consideration and approval. However, it was resolved that Chairman, CBSE may be authorized to decide the issue for AIPMT-2016 Examination.

Accordingly, Chairman, CBSE decided to hold the AIPMT-2016 Examination in single tier with the thought that candidates may be given ample opportunity to make the preparations of the examinations.

The Committee constituted by Hon'ble Competent Authority proposed the following scheme:

The All India Pre-Medical/Pre-Dental Entrance Examination shall be conducted in 02-tier.

- (i) Preliminary Examination
- (ii) Final Examination

**Preliminary Examination:-**

No. of question paper	One
Total no. of questions	200
Distribution of questions in different subjects	50 questions each in Physics and Chemistry and 100 questions in Biology (Botany and Zoology)
Distribution of marks	Each question may assign 04 marks for correct answer and 01 negative mark for wrong answer.
Duration	03 hours

**Final Examination:-**

The Final stage examination shall also be objective type examination. In the Final stage examination, the questions of higher order difficulty level may be asked to have the selection of most suitable candidates for the medical profession. This examination shall be conducted to arrange the candidates qualified in the Preliminary stage examination in merit order only.

No. of question paper	One
Total no. of questions	120 of higher difficulty level.
Distribution of questions in different subjects	30 questions each in Physics and Chemistry and 60 questions in Biology (Botany and Zoology)
Distribution of marks	Each question may assign 04 marks for correct answer and 01 negative mark for wrong answer.
Duration	03 hours

The Committee also proposed that the candidates of unreserved & reserved categories securing marks as per eligibility criteria in Preliminary Examination or the candidates ten time of the number or seats available for counseling/admission whichever is less may be declared qualified for the Final Stage Examination. While declaring the merit list eligibility criteria be adhered to as per eligibility criteria provided by the MCI.

Committee after detailed deliberation resolved that before initiating further action, another meeting may also be organized to decide the course of action.



## ITEM-XV

## TO ENHANCE THE EXAMINATION FEE FROM AIPMT-2016

It was presented before the Committee that CBSE is conducting AIPMT Examination as per the directives of Hon'ble Supreme Court of India since 1988. Presently, about 6.5 lac candidates are submitting their candidature for appearing in the examination. CBSE is conducting this examination also on no profit no loss basis.

During the conduct of AIPMT-2015 examination, Hon'ble Supreme Court directed CBSE to re-conduct AIPMT because of the report of use of unfair practices using modern communication devices. Moreover, the Hon'ble Apex Court vide its order dated 15/06/2015 stated that "The concern of the Hon'ble Court was that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination". Accordingly, CBSE made the following arrangements to ensure fair conduct of examination:

1. Provided metal detectors and communication jammers at the centres.
2. More number of Observers was deputed at the centres.
3. Centres were provided wall clocks for each room and torches.
4. The duration of videography was enhanced from 03 hours to about 07 hours.
5. All the Invigilators were called for Briefing Meeting in place of 50% invigilators as done earlier.
6. Special invigilators were appointed for frisking.

Further, looking to the enhanced rates, more expenditure is envisaged. In making above arrangements and enhanced rates, Board has to incur following additional expenditure on Re-Test:-

On Providing Jammers = Rs.70/- X 632649 Candidates	= Rs. 4,42,85,430/-
On Providing Metal Detectors = Rs.900/- X 1065 centres x 4 Metal Detectors	= Rs. 38,34,000/-
On additional Invigilators on first Day = 26360 invigilators X Rs.800/-	= Rs. 2,10,88,000/-
On additional Invigilators for frisking = 4 invigilators X 1065 Centres X Rs.800/-	= Rs. 34,08,000/-
<b>Total Expenditure (A)</b>	<b>= Rs. 7,26,15,430/-</b>

Proposed Expenditure after revising the rates of various functionaries as demand has been raised by the centres due to increase in working hours on the day of conduct of AIPMT examination, i.e., from 7.00 a.m. to 02.00 p.m. (B)

= Rs.5,50,00,000/-

Sum of (A)+(B) = Rs. 7,26,15,430/- + Rs. 5,50,00,000/- = Rs. 12,76,15,430/-

The total expenditure incurred on re-conduct of AIPMT was about Rs.40 crores.

As CBSE has to make above arrangements in future too, hence, there is a need to enhance the examination fee of about similar tune to the additional expenditure. Accordingly following is proposed:

	WITHOUT LATE FEE (INR)		WITH LATE FEE	
	EXISTING	PROPOSED	EXISTING	PROPOSED
FOR GENERAL/OBC	Rs.1200/-	Rs.1400/-	Rs.2400/- (Rs.1200+Rs.1200)	Rs.2800/- (Rs.1400+Rs.1400)
FOR SC/ST/PH	Rs.650/-	Rs.750/-	Rs.1850/- (Rs.650+Rs.1200)	Rs.2150/- (Rs.750+Rs.1400)

Calculation for proposed fee is as follows:-

Total Candidates in AIPMT-15		Enhanced fee	Total Collection
SC	84161	Rs. 100	84,16,100
ST	39455	Rs. 100	39,45,500
OBC+ OTHER	509033	Rs. 200	10,18,06,600
TOTAL	632649		11,41,68,200

Even after the increase of fee there will be a deficit of Rs. = Rs. 12,76,15,430-Rs. 11,41,68,200  
= Rs. 1,34,47,230

Committee approved the proposal.

**ITEM-XVI Any other item with the permission of the Chair**

Dr. Sanjay Srivastava, DDG (ME) informed that as other States/Universities/Institutions are also participated in AIPMT Examination, there are certain eligibility related issues because of which many court cases are being faced by the DGHS after declaration of result. To resolve the problem, he proposed that the similar modus operandi may be used for the admission in their colleges as being used by the Delhi University. Under this scheme, candidates from the concerned States, etc. will be asked to apply to the concerned institutions for preparing of merit list. In this scheme, there is no need of preparing state merit list and only the candidates applying to the respective institution, a merit list will be prepared and at the time of admission, their eligibility conditions will be verified by the admitting institution.

After deliberation, Committee also opined that the proposal presented by Dr. Srivastava seems to be sound. Thereafter, it was proposed by the CBSE that a meeting of the participating States will be convened shortly to resolve this issue even from the 2016 exam if possible.

The vote of thanks was presented by Shri Joseph Emmanuel, Secretary, CBSE. Thereafter, the meeting ended with thanks to the Chair.

-sd-

(DR. SANYAM BHARDWAJ)  
OSD (AIPMT)

-sd-

(Y.S.K. SHESHU KUMAR)  
CHAIRMAN

**ANNEXURE - V**

**MINUTES OF THE MEETING OF  
THE FINANCE COMMITTEE**

**Held on**

**Thursday, the 10<sup>th</sup> December, 2015**

**at**

**CBSE, Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi - 110092**



**CENTRAL BOARD OF SECONDARY EDUCATION  
Shiksha Kendra, 2, Community Centre  
Preet Vihar, Delhi - 110092**

## **CENTRAL BOARD OF SECONDARY EDUCATION**

**Shiksha Kendra, 2, Community Centre**

**Preet Vihar, Delhi - 110092**

**Minutes of the Emergent Meeting of the Finance Committee of the Board held at CBSE, Preet Vihar, Delhi on Thursday, the 10<sup>th</sup> December, 2015 at 03.00 P.M.**

**The following members were present:-**

- |    |   |   |  |
|----|---|---|--|
| 1. | Shri Y. S. K. Seshu Kumar<br>Chairman, CBSE, Delhi                | - | In the chair                                 |
| 2. | Dr. (Smt.) Satbir Bedi<br>Joint Secretary (SE-II), MHRD           | - | Member                                       |
| 3. | Sh. Anil Kakria,<br>Dy. Secretary (Finance), MHRD,                | - | Member<br>(Representative of<br>JS&FA, MHRD) |
| 4. | Smt. Amita Mullah Wattal, Principal,<br>Springdales School, Delhi | - | Member                                       |
| 5. | Sh. Joseph Emmanuel, Secretary, CBSE                              | - | Member Secretary                             |

Sh. D. K. Bhawsar, DEA, MHRD, Sh. Ranvir Singh, Joint Secretary (A&L), Sh. M. K. Gulati, IAFA and Sh. G. N. Srivastava, Sr. Account Officer, CBSE, Delhi were also present.

### **ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 19<sup>th</sup> JUNE, 2015**

The Finance Committee resolved to approve the minutes of its last meeting held on 19<sup>th</sup> June, 2015.

### **ITEM II TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 19<sup>th</sup> JUNE, 2015**

The committee noted the minutes of meeting and action taken report placed before it.

**ITEM III      TO CONSIDER FINANCIAL SANCTION FOR CONDUCT OF PRACTICAL ASSESSMENTS AND JOINT CERTIFICATION UNDER NATIONAL SKILL QUALIFICATION FRAMEWORK (NSQF) SCHEME**

The Finance Committee considered the item and resolved that the Board may take up the matter again with MHRD for funding of the assessment already done. Further, for the future skill assessment, schools should directly pay for the same to the empanelled/selected agency. Also CBSE shall help the schools to find the agencies which are NSQF compliant. As far as the present payment to the Agencies is concerned, after obtaining reply from the MHRD, Board may take appropriate decision in the matter.

**ITEM IV      TO CONSIDER REIMBURSEMENT OF EXPENSES INCURRED ON OUTDOOR (DECOMPRESSIVE CRANIECTOMY) TREATMENT IN RESPECT OF SH. HARI SWARUP SHARMA, S.O., (AUDIT)**

The Finance Committee resolved that a comprehensive policy for such cases which require handsome amount for outdoor treatment be made and put up in the next Finance Committee.

**ITEM V      TO CONSIDER REIMBURSEMENT OF EXPENSES INCURRED FOR MEDICAL TREATMENT FACILITY (IVF) FOR CBSE BENEFICIARIES**

Finance Committee resolved that case pertaining to expenditure incurred for medical treatment facility (IVF) by the CBSE medical scheme beneficiaries shall be regulated as per CGHS norms.

**ITEM VI      TO CONSIDER REVISION OF TIME LIMIT FOR SUBMISSION OF FINAL CLAIMS FOR REIMBURSEMENT OF MEDICAL EXPENSES**

Finance Committee resolved to approve the revision of time limit for submission of final claim for reimbursement of medical expenses as per Memorandum No. S-14025/19/2015-MS dated 27-05-2015 from three months to six months.

**ITEM VII TO CONSIDER MEDICAL TREATMENT FACILITY IN RESPECT OF EMPLOYEES (REGULAR/RETIRED) AND THEIR DEPENDENT FAMILY MEMBERS ON CGHS RATES FOR PLACES WHERE EMPANELLED HOSPITAL/CGHS SCHEME IS NOT IN EXISTENCE**

The Finance Committee deliberated the agenda and appreciated the problems of the serving employees and pensioners of the Board regarding medical treatment at the places where CGHS scheme/CBSE empanelled hospitals don't exist. Considering the problems faced by the employees and pensioners, the Finance Committee resolved to approve the proposal.

**ITEM VIII TO CONSIDER MEDICAL CLAIM IN RESPECT OF SH. S. U. SORTE (J.S RETD.)**

The Finance Committee noted that the proposal will be covered under items VI above and accordingly resolved to approve the proposal.

**ITEM IX TO CONSIDER THE CASE OF SH. K. D. SHARMA, FORMER CONTROLLER OF EXAM FOR PERMISSION TO TAKE TREATMENT IN RAJIV GANDHI CANCER INSTITUTE & RESEARCH CENTRE, ROHINI, DELHI**

The Finance Committee observed that the Board should have empanelled the Rajiv Gandhi Cancer Institute & Research Centre, Rohini, Delhi and approved the proposal of reimbursement of medical expenses for the treatment to be obtained by Sh. K. D. Sharma (Former Controller of Examination) in the Rajiv Gandhi Cancer Institute & Research Centre, Rohini, Delhi.

**ITEM X TO RATIFY THE DECISION TAKEN BY THE COMPETENT AUTHORITY FOR PROVIDING WALL CLOCKS AND TORCHES IN THE EXAMINATION HALLS**

The Finance Committee ratified the decision taken by the Chairperson of the Board for providing wall clock/torches in the examination centre during the re-conduct of AIPMT 2015.

**ITEM XI TO CONSIDER RATES FOR PHOTOGRAPHY AND REVISED RATES OF VIDEOGRAPHY**

The Finance Committee deliberated the proposal in detail and resolved to approve the rates proposed for payment to Photographer. As regards payment to videographer, the Committee directed the office to submit a comprehensive proposal at its next meeting.

**ITEM XII TO CONSIDER DELEGATION OF FINANCIAL POWERS PERTAINING TO AIPMT UNIT TO THE OSD, AIPMT**

The Finance Committee considered the delegation of the financial power to OSD AIPMT equivalent to the financial power of HOD and approved the proposal.

**ITEM XIII TO CONSIDER THE REVISION OF RATES FOR CONFIDENTIAL ACTIVITIES OF AIPMT**

The Finance Committee noted that the rates of various confidential activities like Paper Setting/Moderation/Translation/ Key challenges etc. have already been enhanced in other examinations i.e. JEE, CTET etc. The existing rates were implemented for AIPMT from the year 2011. The Finance Committee after deliberation approved revised rates for confidential activities of AIPMT as under:

Activities	Approved Rates	Effective year of exam
Paper Setting	@Rs.300/- per item	AIPMT-2017
Moderation	@ Rs.20,000/- per set	AIPMT-2016
Translation	@Rs.100/- per item	AIPMT-2016
Key Checking	@Rs.10,000/- per subject	AIPMT-2016
Key Challenges	@Rs.10,000/- per subject	AIPMT-2016

**ITEM XIV TO REPORT ACTION TAKEN WITH REGARD TO ENHANCEMENT OF CBSE TEACHERS AWARD MONEY FROM Rs. 25,000/- TO Rs. 50,000/- FROM THE AWARD YEAR, 2014**

The Finance Committee ratified the decision of the Chairman, CBSE. for enhancement of award money from Rs. 25,000/- to Rs. 50,000/- from the award year, 2014 to the CBSE Awardee Teachers/Principals and Mentor Awardee Principals, making it equivalent to the award money given to the National Awardee Teachers/Principals by the MHRD, GOI.

**ITEM XV TO RATIFY THE TEACHERS' TRAINING FEE OF THE CBSE CAPACITY BUILDING PROGRAMMES FOR TEACHERS**

The Finance Committee noted that the CBSE's five Centres of Excellence have become functional and the Teachers Capacity Building Programmes are being organized in collaboration with CBSE Training Units from the academic session 2015-16. Keeping in view of increase in cost of the items provided during the training programme, the Board has decided to charge fee from each participants of this programme as per details given under:

1. Subject Specific Programmes Rs.750/- per day per participant.
2. Other Programmes Rs.600/- per day per participants.

The Finance Committee considered the proposal and resolved to ratify the decision taken by the Chairman, CBSE in the matter.

**ITEM XVI TO RATIFY THE FINANCIAL NORMS FOR THE CBSE CAPACITY BUILDING PROGRAMMES FOR TEACHERS TO BE CONDUCTED BY THE BOARD.**

After having deliberations in detail the Finance Committee ratified the decision taken by the Chairman on the financial norms under the different head.

**ITEM XVII TO RATIFY THE DECISION TAKEN BY THE COMPETENT AUTHORITY FOR PAYMENT OF REMUNERATION TO THE STAFF INVOLVED IN CONDUCT OF CBSE EXPRESSION SERIES 2015-16**

After detailed discussions Finance Committee ratified the decision of the Chairman for payment of remuneration to the staff involved in conduct of CBSE Expression Series 2015-16. However the Committee resolved that the remuneration paid to the staff should be rational and needs review. The revised norm may be placed before the next meeting of the Committee.



**ITEM XVIII RATIFICATION OF INCLUSION OF EXPENDITURE OF AUD 30,000 ON THE AUSTRALIA INDIA SCHOOL LEADERS PROFESSIONAL LEARNING**

Finance Committee has ratified the decision of the Chairman of the Board for inclusion of expenses of AUD 30,000 (equivalent to INR 15 lakh approx) on the Australia India School Leaders Professional Learning.

**ITEM XIX TO CONSIDER AND APPROVE THE CONDUCT OF AAVISHKAR QUIZ FOR 2015-16 AND RATES FOR QUESTION ITEM DEVELOPMENT**

It was apprised to Finance Committee that Board is conducting the Avishkar Quiz in its endeavour to promote creativity and innovative spirit among school children in the area of science, mathematics and technology. The Finance Committee has examined the scheme in detail and approved the proposals with the likely expenditure to the extent of Rs. 16 Lakh (approx) for the year 2015-16.

The Finance Committee also considered the proposed rate for the experts to develop the questions offsite and resolved to approve the same.

**ITEM XX TO RATIFY AND APPROVE THE RATES OF ITEM-WRITING, MODERATION, TRANSLATION AND PROOF- READING FOR INDIVIDUAL ITEMS OF ITMS (INTEGRATED TEST MANAGEMENT SYSTEM) BY THE SUBJECT EXPERTS**

The Finance Committee considered the item and approved the rates of Item-Writing, Moderation, Translation and Proof- Reading for individual items of ITMS (Integrated Test Management System) by the subject experts.

**ITEM XXI TO CONSIDER AND APPROVE THE RATES OF THE CONFIDENTIAL AGENCY FOR INCORPORATING CORRECTIONS IN EXISTING QUESTIONS AND MARKING SCHEME BASE OF ITMS**

The Finance Committee deliberated the proposal of the rates for incorporating corrections in existing questions and marking scheme base of ITMS. It was felt by the committee that this proposal needs to be re-looked and revisited by academic committee as any downward revision may downgrade the quality.

**ITEM XXII TO CONSIDER REMUNERATION FOR DEVELOPMENT OF TEXTUAL CONTENT, CONCEPT BASED VIDEOS AND ADDITIONAL QUESTIONS FOR UDAAN PROJECT.**

The Finance Committee noted that UDAAN is a prestigious project of MHRD, Govt. of India and CBSE is providing support to 1000 girls every year through mentoring and continuous support in the form of content material, contact classes at 62 locations in the country, holding intensive workshops, providing online support, lecture video and helpline so as to prepare them for competitive entrance examinations while studying in Class XI and XII. The committee after detailed deliberations resolved to approve the rates of the different activities and the rate of material development for UDAAN Project as per the proposal placed before it.

**ITEM XXIII TO CONSIDER RATE OF REMUNERATION TO THE STAFF DEPLOYED AT DELHI FOR CONDUCT OF CONTACT CLASSES FOR UDAAN ON SATURDAYS AND SUNDAYS.**

The Finance Committee considered the item and resolved to ratify the remuneration paid to staff deployed in Delhi for conduct of contact class at par with remuneration paid to City Coordinator Centre staff.

The committee noted that staff getting this remuneration will not be entitled for late sitting allowance/ Conveyance allowance, but they are entitled for refreshment as per approved rates of the Board. The committee further resolved that the remuneration payable to the staff may be rationalised and a proposal may be submitted in the next meeting of the Finance Committee.

**ITEM XXIV TO CONSIDER THE RECONSTITUTION OF COMMITTEE TO EXAMINE THE PROPOSALS OF UDAAN PROJECT FOR THE SESSION 2015-16**

The Finance Committee noted that there are some major changes in the revised scheme of the UDAAN project vis a vis the earlier scheme, therefore it was proposed that a new committee may be constituted to examine the financial estimate as per new scheme to be approved by the Finance Committee:

Till the budget for UDAAN 2015-16 is finalised by the new committee, Finance Committee has approved the proposal submitted by the office i.e. (i) Additional provision of Rs. 2 crore may be made over and above the budget of Rs. 2.72 crore allocated for UDAAN (BE 2015-16) and (ii) Revised budget proposal for the year 2015-16 shall be submitted by the newly constituted Committee appointed by the Chairman, CBSE at the next meeting of the Finance Committee.

**ITEM XXV TO CONSIDER AND RATIFY THE EXPENDITURE ON NATIONAL EDUCATION DAY 2015**

The Finance Committee noted that the Board commemorates the anniversary of legendary freedom fighter and first Education Minister of Independent India Maulana Abdul Kalam Azad on November 11 as National Education Day every year. CBSE honour a team of teacher and student from a school who have contributed in the development of society and spent about 3 lakh on this activity which has been approved by the Chairman of the Board.

The Finance Committee noted and ratified the decision taken by Competent Authority.

**ITEM XXVI TO CONSIDER THE AGENDA ITEM FOR THE EXPENDITURE OF HERITAGE QUIZ 2015**

The Finance Committee noted that CBSE Heritage quiz is an enrichment activity conducted with the objective of inculcating interest and appreciation among students for the rich heritage and diversity of the country, and this programme is held for the past 14 years. The Finance Committee resolved to approve the budget provision of Rs. 10 lacs as Revenue Head(7.1.3.01) and Rs. 5.99 lacs as Expenditure Head(7.2.7.01) made in the proposal placed before it.

**ITEM XXVII TO CONSIDER AND APPROVE INVESTMENT OF SURPLUS FUNDS FOR CBSE**

Finance Committee deliberated the item in detail pertaining to investment of surplus fund and noted that the proposed detailed guidelines are in tune with Department of Public Enterprises guidelines. The Finance Committee approved the proposal and resolved to send the same to MHRD for concurrence in the matter.

**ITEM XXVIII TO CONSIDER ESTABLISHMENT OF CBSE'S OWN DATA CENTRE, DISASTER RECOVERY (DR) CENTRE, OTHER IT FACILITIES, INFRASTRUCTURE (HARDWARE AND SOFTWARE), REQUIREMENT OF MANPOWER FOR HANDLING THE DATA/DR CENTRE. SPACE REQUIREMENT FOR ESTABLISHMENT OF DATA CENTRE/DR CENTRE.**

The Finance Committee observed that Board should have its own data centre and data base. However, the proposal needs a detailed study by a committee comprising of experts in the field of IT, Examination, Administration and Finance from outside and inside CBSE. The committee further resolved that for carrying out this activity a budget provision of Rs. 10 lakhs may be allocated to work out a detailed project report.

**ITEM XXIX TO CONSIDER EXPANSION OF IT UNIT AT REGIONAL OFFICES AND OTHER EXAMINATION UNITS OF CBSE**

Proposal covered under Agenda Item XXVIII and shall be dealt accordingly.

**ITEM XXX TO CONSIDER RATIFICATION OF THE ACTION TAKEN FOR DISPOSAL OF OLD/OBSOLETE TEXT BOOKS IN R/O VARIOUS REGIONAL OFFICES OF THE BOARD**

Finance committee considered the item and resolved to ratify the decision taken by the Competent Authority of the Board regarding disposal of old obsolete text books in r/o Regional Office Ajmer, Patna and Bhubaneswar by following the due procedure.

**ITEM XXXI TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO EXTENSION OF SERVICES IN RESPECT OF ADVISOR (TRAINING) ON CONTRACT BASIS NAMELY SH. G. MANULAL & SMT. S. NEERDA**

The Finance Committee considered the item and resolved to approve the decision taken by the Chairman for extension of services of Sh. G. Manulal, Advisor Training upto 01.06.2016 and Smt. S. Neerda, Advisor Training upto 02.05.2016.

**ITEM XXXII TO CONSIDER ENHANCEMENT IN THE RATE OF LTC ENCASHMENT IN LIEU OF BOARD'S EXCURSION CUM EDUCATIONAL TRIP IN R/O BOARD'S EMPLOYEES IN LIEU OF LTC FOR NEXT BLOCK OF 04 YEARS**

Finance Committee resolved that, the Board should revisit/re-look the LTC scheme and put up the comprehensive proposal in the next meeting of the Finance Committee.

**ITEM XXXIII TO CONSIDER THE REVISION OF RATES OF REFRESHMENT CHARGES FOR BOARD'S EXCURSION EDUCATIONAL TRIP/MINI TOUR**

Finance Committee considered the proposal for revision of rates of refreshment charges for Board's Excursion cum Educational Trip and approved the proposed rate of Rs.300/- per person per day.

**ITEM XXXIV TO CONSIDER OVERTIME ALLOWANCE TO POSTAL STAFF ENGAGED IN DELIVERY OF CONFIDENTIAL EXAMINATION MATERIAL OF CBSE**

The Finance Committee noted that the Board engages the services of Department of posts for delivery of examination material for classes X/XII for which the postal staff required to work beyond normal working hours/weekends/holidays. UPSC also make such payment for overtime duty after normal working hour. The Finance Committee approved the proposal.

**ITEM XXXV TO CONSIDER THE FINANCIAL SANCTION & APPROVAL FOR MAKING PAYMENT OF BILLS OF M/S DSK LEGAL FOR CONTESTING CASES ON BEHALF OF CBSE**

Finance Committee considered the item and resolved to ratify the action taken by the Chairperson.

**ITEM XXXVI TO CONSIDER RATIFICATION OF FINANCIAL SANCTION ACCORDED BY CHAIRMAN FOR MAKING PAYMENT TO SENIOR ADVOCATES FOR DEFENDING CBSE CASE PERTAINING TO AIPMT**

Finance Committee considered the item and after detailed deliberations resolved to ratify the action taken by the Chairperson.

**ITEM XXXVII TO CONSIDER THE ENHANCEMENT OF EXAMINATION FEE OF AIPMT w.e.f. AIPMT-2016**

The Finance Committee considered the item and resolved to approve the proposal placed before it for enhancement of fee of AIPMT effective from 2016 exam.

**ADDL. ITEM I TO CONSIDER PAYMENT OF TA/DA AS PER 6<sup>TH</sup> PAY  
COMMISSION TO THE EXAMINERS INVOLVED IN THE BOARD  
EXAMINATION**

The Finance Committee considered the item and decided to  
approve the proposal.

The meeting ended with vote of thanks to the chair and all the members.

--Sd--

**(JOSEPH EMMANUEL)  
SECRETARY**

--Sd--

**(Y. S. K. SESHU KUMAR)  
CHAIRMAN**

## **ANNEXURE - VI**

### **MINUTES OF AFFILIATION COMMITTEE HELD ON 10.12.2015**

**Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Vikas Marg, Delhi-110 301**

**MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 10.12.2015 at  
04.00 P.M IN THE CONFERENCE HALL, CBSE, SHIKSHA KENDRA, 2, COMMUNITY  
CENTRE, PREET VIHAR, DELHI-110 092.**

**Present:**

- |   |  |
|---|--|
| 1. Sh. Y.S.K. Seshu Kumar,<br>Chairman (CBSE),<br>CBSE, Preet Vihar,<br>Delhi-110092.   | In the Chair   |
| 2. Dr. Satbir Bedi,<br>Joint Secretary (SE-II)<br>Deptt of School Education and Literacy,<br>M.H.R.D., Shastri Bhawan,<br>New Delhi-110 001 | Member   |
| 3. Dr. Sunita S. Kaushik<br>Addl. Director,<br>Directorate of Education<br>Govt. of NCT of Delhi,<br>Old Secretariat<br>Delhi-110 054       | Member (Representative of<br>Director of Education, Delhi) |
| 4. Sh. Rajinder Kumar,<br>Director,<br>AICTE<br>7th floor, Chanderlok Building,<br>Janpath, New Delhi-110001.                               | Member (Representative of<br>Vice-Chairman, AICTE)         |
| 5. Dr. Reena Nayyar,<br>Secretary,<br>Medical Council of India,<br>Sector-8, Pocket-14, Dwarka<br>New Delhi-110075                          | Member   |
| 6. Ms. Ameeta Mulla Wattal,<br>Principal<br>Springdales School,<br>Pusa Road Upper Ridge Road Junction,<br>New Delhi- 110005.               | Member   |
| 7. Sh. Joseph Emmanuel,<br>Secretary<br>CBSE, Preet Vihar,<br>Delhi-1100301   | Member Secretary   |



Sh. D. K. Bhawsar, Deputy Education Advisor (MHRD), Smt. Punam, Assistant Secretary (Aff.), Smt. Babita Singh, Assistant Secretary (Aff) and Shri Shambhu Prasad, Assistant Secretary (IT) were also present in the meeting.

The Committee deliberated on the notes of each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:-

ITEM-I	<p><b>TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 12.03.2015.</b></p> <p>The minutes of the last meeting of the Affiliation Committee held on 12.3.2015 were ratified by the Governing body meeting held on 08.07.2015, hence minutes of the last meeting were taken as confirmed.</p>
ITEM-II	<p><b>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 12.03.2015.</b></p> <p>The Committee noted the action taken on the Minutes of the last meeting held on 12.3.2015 and confirmed the same.</p>
ITEM-III	<p><b>TO CONSIDER THE ENHANCEMENT OF DEDUCTION OF FEE FOR REFUND AGAINST APPLICATION REJECTED BY THE BOARD WITHOUT INSPECTION OF SCHOOL.</b></p> <p>The Committee considered the item and resolved that in order to discourage applications of schools that are not fulfilling essential conditions, the processing charges to be deducted for refund of fee be raised from prevailing 10 per cent to 50 per cent from the academic session 2016-17 onwards.</p>
ITEM-IV	<p><b>TO CONSIDER CHARGING OF LATE FEE OF RS. 10,000/- FROM SCHOOLS THAT ARE REGISTERING APPLICATIONS FOR EXTENSION OF AFFILIATION BEYOND 31.03.2016 IN THE MONTH OF JANUARY, 2016.</b></p> <p>The Committee considered the item and resolved that schools that could not submit application on or before 30.06.2015 and wants to apply in the month of January 2016 may be charged with late fee of Rs.10,000/- instead of Rs.50,000/- during the period 01.01.2016 to 31.01.2016 and from 01.02.2016 onwards, penalty of Rs.50,000/- shall be imposed on the schools.</p>
ITEM-V	<p><b>TO REPORT ACTION TAKEN BY THE BOARD FOR WITHDRAWAL OF PROVISIONAL AFFILIATION FOR SECONDARY AND SENIOR SECONDARY GRANTED TO PRATIBHA PALLAVAN PUBLIC SCHOOL, MAIN ROAD, AERODRAMW, JEHANABAD DISTT., BIHAR - 800408.</b></p> <p>The Committee considered the item and resolved to ratify the action taken</p>

	by the office with the approval of Chairman.
ITEM-VI	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL W.E.F. 01/04/2015 TO BAL BHARATI PUBLIC SCHOOL, MOSER BAER POWER (MP) LIMITED, VILLAGE &amp; POST JAITHARI, SHAHDOL, DISTT., ANUPPUR, MADHYA PRADESH-484 330.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-VII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF SHANTI IDEAL CONVENT PUBLIC SCHOOL, NAJAFGARH, NEW DELHI-110043 FOR GRANT OF APPROVAL TO SPECIAL PERMISSION TO 21 STUDENTS TO APPEAR IN AISSCE (XII) EXAMINATION- 2016.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-VIII	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL W.E.F. 01/04/2015 TO RELIANCE FOUNDATION SCHOOL, PLOT NO. 60-61, SECTOR-14, KOPARKHAIRANCE, DISTT., THANE, MAHARASHTRA-400 709.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-IX	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL W.E.F. 01/04/2015 TO JAI GURUDEV INTERNATIONAL SCHOOL, ISHA NAGAR, PARASIA ROAD, PARTALA, CHINDWARA, MADHYA PRADESH-480 001.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-X	<p>TO CONSIDER THE REQUEST OF ANAND SWAROOP ARYA SARASWATI VIDYA MANDIR, VILL ASAF NAGAR, PERGANA &amp; TEHSIL ROORKEE, DELHI ROAD, DISTT. HARIDWAR - 247667, UTTARAKHAND FOR GRANT OF SPECIAL PERMISSION TO 258 STUDENTS (CLASS X) AND 224 STUDENTS (CLASS XII) FOR APPEARING IN BOARD EXAMINATION 2016.</p> <p>The Committee considered the item and noted that the school was affiliated with the Board since 2001. The affiliation granted to the school was withdrawn due to shifting of school to a new campus without completion of required formalities. The school subsequently obtained</p>

	<p>permission from the state government for shifting to new campus and therefore, after completion of all required formalities, its affiliation has been restored w.e.f. 01.04.2015. However, the school could not discontinued its class IX (258 students) and class XI (224 students) in the session 2014-15 and these students are due for AISSE/AISSCE 2016. Therefore, after deliberation it was resolved by the Committee to allow registration of class IX/XI students of the school for the session 2014-15 to appear in Board's Exam in the year 2016.</p>
ITEM-XI	<p><b>TO CONSIDER THE REQUEST OF THE NIRMAN HIGH SCHOOL, 139, B/H. YOGESHWAR NAGAR, OPP. DHARNIDHAR DERASAR, VASNA, AHMEDABAD, GUJARAT-380007 FOR GRANT OF PROVISIONAL AFFILIATION FOR SECONDARY LEVEL.</b></p> <p>The Committee considered the item and noted that in the instant case shortfall of land is only marginal and the school is located in the City of Ahmadabad. The committee also observed that the land requirement in A1 class cities is only 2000 Sq. mtrs and whereas the school has 3849 Sq. mtrs campus within the city area of Almadabad. Therefore, after deliberation it was resolved by the Committee toinspect the school to assess its suitability for grant of provisional affiliation for secondary level and on the basis of the inspection report, the Chairman of the Board may take appropriate decision on the request of the school for grant of affiliation.</p>
ITEM-XII	<p><b>TO REPORT ACTION TAKEN BY THE OFFICE REGARDING GRANT OF AFFILIATION/UPGRADATION ETC TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 12/03/2015.</b></p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairperson. The Committee noted that there are 943 new schools affiliated since the last meeting of the Affiliation Committee held on 12.03.2015 and the total number of affiliated schools with the Board is 17077 as on 01/12/2015.</p>

The meeting ended with vote of thanks to the Chair.

--sd--

(Joseph Emmanuel)  
Secretary

--sd--

(Y.S.K. Seshu Kumar)  
Chairman

# Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,  
Preet Vihar, Delhi-110092

## MEETING OF THE FINANCE COMMITTEE OF THE BOARD SCHEDULED TO BE HELD ON 10<sup>TH</sup> DECEMBER, 2015 AT DELHI

### AGENDA

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XXI.	To consider and approve the rates of the confidential agency for incorporating corrections in existing questions and marking scheme base of ITMS	29
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XXIX.	To consider expansion of IT unit at regional offices and other examination units of CBSE	41
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XXXI.	To report action taken by the board with regard to extension of services in respect of advisor (training) on contract basis namely Sh. G. Manulal & Smt. S. Neerda	44
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**ITEM I      TO CONFIRM THE MINUTES OF THE MEETING OF THE  
FINANCE COMMITTEE HELD ON 19<sup>th</sup> JUNE, 2015**

The Minutes of the meeting of the Finance Committee held on 19<sup>th</sup> June, 2015 were approved by the Governing Body at its meeting held on 08/07/2015. Hence, minutes of the last meeting may be taken as confirmed.

**ITEM II TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 19<sup>TH</sup> JUNE, 2015**

**ACTION TAKEN REPORT (19.06.2015)**

<u>Item No.</u>	<u>Agenda Item</u>	<u>Action Taken</u>	<u>Remarks</u>
<b>I</b>	To confirm the minutes of the Finance Committee held on 12.03.2015	The minutes were placed before the Governing Body in its meeting held on 08 July 2015 and it was approved.	
<b>II</b>	To report action taken on the minutes of the meeting of the Finance Committee held on 12.03.2015.	Action taken reported.	
<b>III</b>	To approve the expenditure for organization international Yoga Day Programme at Rajpath & National Yoga teachers conferences at Talkatora Stadium.	Action has been taken.	
<b>IV</b>	To Consider the proposal for launching IEC Campaign on the occasion of International Yoga Day on 21 <sup>st</sup> June, 2015.	Action has been taken.	
<b>V</b>	To Consider the Annual Accounts 2014-15 Prepared on Accrual basis as per common format prescribed by Ministry of Finance	Action has been taken.	
<b>VI</b>	To consider the resolution to carry forward the NET surplus of the Financial year 2014-15 Amounting to Rs. 1,37,23,24,345/- for future activities/objective.	Action has been taken.	
<b>VII</b>	To approve the permanent absorption of Sh. D.T.S Rao in the post of Joint Secretary.	The KVS, Delhi was requested for extension of deputation period for another 2 years but KVS, Delhi did not allow extending the deputation period after the expiration of five years. Matter is taken up with KVS/ MHRD	
<b>VIII</b>	To reimburse the OPD Test expenditure in r/o Sh. Rajiv Barua, SO, RO Bhubaneswar. The committee resolved that a committee may be constituted to examine such cases and submit its recommendations.	Action is being taken.	



<b>IX</b>	To consider the absorption of service in r/o of Sh. P. P. Verma to the post of Junior Account officer. It was resolved that administrative decision may be taken.	Action is being taken.	
<b>Addl. Item-I</b>	The committee resolved that in light of the administrative reasons communicated by the office of Controller General of Accounts, New Delhi, the Board may request the parent department of Sh. Harish Sharma to allow him to work on deputation for 3 months period i.e. upto 30.09.2015 due to shortage of Officers in accounts branch of CBSE.	Action has been taken as per the decision of the Finance Committee. Due to insistence of his parent department for his early repatriation, he has been repatriated to his parent office w.e.f. 28.08.2015 (A/N).	
<b>Addl. Item-II</b>	To consider clearance of outstanding bill pertaining to printing/composing work at Academic Branch, CBSE, Rouse Avenue, Delhi.	Action is being taken.	

#### ACTION TAKEN REPORT ON THE MINUTES OF THE FC MEETING HELD ON 12.03.2015

<u>Sr. No.</u>	<u>Agenda Item No.</u>	<u>Action Taken</u>	<u>Remarks</u>
1.	<b><u>ITEM VIII</u></b> Reimbursement of travelling and lodging charges in respect of students for attending intensive face to face UDAAN Classes at DPS, Ghaziabad/DPS, Mathura Road, Delhi/DPS, Faridabad	No Action required.	
2.	<b><u>ITEM IX</u></b> Review of manpower of City Coordinating Centres, Center Creation, Financial implication and re-appropriation of Budget under UDAAN Project for the year 2014-15	Action has been taken.	
3.	<b><u>ITEM X</u></b> Reimbursement of conveyance charges in respect of students for attending UDAAN Classes at designated coordinating centers.	The report of the Committee constituted by the Finance Committee is yet to be received. The matter will be placed in FC thereafter	

4.	<b><u>ITEM XXI</u></b> To approve the venue charges with respect to availing the facilities of CBSE Center of Excellence as venue for various training programs by agencies	Action is being taken.	
5.	<b><u>ITEM XXIII</u></b> To approve UDAAN Project for the financial year 2015-16 with budget allocation of 12 crore	Action is being taken.	
6.	<b><u>ADDL ITEM I</u></b> To consider the recommendations of the Examination Committee made at its meeting held on 31 <sup>st</sup> March, 2015.	Action has been taken.	
7.	<b><u>ADDL ITEM III</u></b> Adolescence Education Programme (AEP) in CBSE affiliated schools in the financial year 2015-16	Action is being taken.	

**ITEM III TO CONSIDER FINANCIAL SANCTION FOR CONDUCT OF PRACTICAL ASSESSMENTS AND JOINT CERTIFICATION UNDER NATIONAL SKILL QUALIFICATION FRAMEWORK (NSQF) SCHEME**

As per the direction of MHRD, Board introduced skill based Vocational courses namely Retail, IT, Automobiles Technology, Security and introduction to Tourism at Class IX & X under NSQF (National Skill Qualification Framework) the year 2012. As per NSQF the skill assessment for such vocational courses are to be carried out by the NSDC (National Skill Development Corporation) through SSCs (Sector Skill Council) and empanelled agencies. The cost of such assessment is Rs.600/-per student for level 1 & 2. In this connection an agenda was placed before Finance Committee meeting held on 12/3/2015, wherein it was decided to take up the matter with MHRD/NSDC for funding. But so far it is not clear whether the Board will get any fund from MHRD/NSDC for the skill assessment.

It is also to record here that Board has made the assessment for the enrolled students in Vocational courses for the session 2013-14 and 2014-15, for which the respective agencies has submitted bills amounting Rs.23.08.345/-(Twenty Three Lac Eight Thousand Three Hundred Forty Five Only) **Annexure-I** and giving a reminder to release the said amount. Therefore Finance Committee may kindly approve an amount of Rs. 23.08.345/-(Twenty Three Lac Eight Thousand Three Hundred Forty Five Only) for payment to NSDC's empanelled agencies, who had already carried the assessment for the session 2013-14 and 2014-15.

It is also proposed that for all future skill assessment, Board may charge assessment fee from the students/school. The Agenda is submitted for the approval of Finance Committee.

**ITEM IV TO CONSIDER REIMBURSEMENT OF EXPENSES INCURRED ON OUTDOOR (DECOMPRESSIVE CRANIECTOMY) TREATMENT IN RESPECT OF SH. HARI SWARUP SHARMA, S.O., (AUDIT)**

Sh. Hari Swarup Sharma, S.O. has submitted claim for reimbursement of expenses incurred on outdoor (Decompressive Craniectomy) treatment. The officer had undergone Brain Surgery in the month of August 2014 and for post operation he is undergoing outdoor (Decompressive Craniectomy) treatment from Sir Ganga Ram Hospital New Delhi. In this connection, it is stated that Decompressive Craniectomy is not defined as Prolonged Illness in CSMA Rules, though the treatment is required on prolonged basis as certified by the doctor (Certificate attached at Annexure-XXI).

The Competent Authority has considered the case towards outdoor (Decompressive Craniectomy/ physiotherapy/lab test/ medicine) treatment in Sir Ganga Ram Hospital New Delhi, as a special case as the officer suffered brain stroke while performing his duties at VigyanBhawan, New Delhi. The average monthly expenditure is approx. Rs. 46,500/- towards his said treatment while assessing his claims of last two quarters (Rs.135448+142818) i.e. from October 2014 to March 2015.

Agenda is submitted for consideration of the Finance Committee to reimbursement of expenditure incurred by Sh. Hari Swarup Sharma, Section Officer on outdoor (Decompressive / Craniectomy) treatment of self on actual basis.

**ITEM V      TO CONSIDER REIMBURSEMENT OF EXPENSES INCURRED FOR  
MEDICAL TREATMENT FACILITY (IVF) FOR CBSE  
BENEFICIARIES**

The rules of the Board towards reimbursement in cases of indoor treatment stipulate that in the case of hospitalization in Govt./ Private Hospitals / Diagnostic Centers recognized by the Govt. of India / CBSE for specialized and general purposes treatment and diagnostic procedure on account of serious illness of the employee or any members of his family, medical expenses as charged by the hospital and incurred will be reimbursable in full towards admission charges, operation charges, caring charges, operation theatre charges, cost of drugs and disposals, Surgical sundries, Physiotherapy charges, and charges towards Pathological, Bacteriological, Radiological or other method of examination for the purpose of diagnosis available in the hospital subject to the restriction that reimbursement would be at the relevant rates chargeable based on their entitlement for indoor treatment.

However, CBSE Medical rules are silent w.r.t. IVF treatment/procedures; hence the CSMA/CGHS rules have been followed by the Board which gives provision for reimbursement of Rs. 65,000/- per cycle (up to 03 cycles).

The IVF cases are expensive and employees find it difficult to get reimbursement of the treatment owing to the reasons that the hospitals do not charge CGHS rates and the hospitals deny treatment on CGHS rates and employee requests for reimbursement on actual rates by hospital.

The matter of reimbursement of charges on IVF procedures in r/o beneficiaries of the Board thus requires considerable rates of empanelled hospitals of the Board or Govt. hospitals, as the case may be, as a welfare measure. However, all other conditions of treatment and limitation of cycles and ward entitlement will continue to be Governed by CBSE Medical rules.

The Finance Committee may consider and approve expenses on IVF treatment and procedures on rates of empanelled hospitals of the Board or Govt. hospitals, as the case may be, as a welfare measure on actual basis.

**ITEM VI TO CONSIDER REVISION OF TIME LIMIT FOR SUBMISSION OF FINAL CLAIMS FOR REIMBURSEMENT OF MEDICAL EXPENSES**

As per memorandum, Ministry of Health and Family Welfare, Department of Health & Family Welfare, New Delhi Office Memorandum No. S.14025/19/2015-MS dated 27.05.2015, the time limit for submission of final claims for reimbursement of medical expenses of Central Government servants has been revised from 3 months to 6 months (Annexure-II).

As per Clause 2.4.3 of CBSE Medical Rules issued vide Office Order No. CBSE/JS(A&L)/2014/804-08 dated 07.10.2014 (Annexure-III), the final claims for reimbursement of medical expenses of Central Government servants in respect of a particular spell of illness should ordinarily be preferred within **three months** from the date of completion of treatment as shown in the last Essentiality Certificate issued by the Authorized Medical Attendant/Medical Officer concerned.

In view of the order no. S.14025/19/2015-MS dated 27.05.2015, the Finance Committee may therefore like to consider and approve the time limit for submission of final claims for reimbursement of medical expenses, stipulated vide Clause 2.4.3 of CBSE Medical Rules issued vide Office Order No. CBSE/JS (A&L)/2014/804-08 dated 07.10.2014, from 3 months to 6 months.

**ITEM VII TO CONSIDER MEDICAL TREATMENT FACILITY IN R/O EMPLOYEES (REGULAR/RETIRED) AND THEIR DEPENDENT FAMILY MEMBERS ON CGHS RATES FOR PLACES WHERE EMPANELLED HOSPITAL/ CGHS SCHEME IS NOT IN EXISTENCE**

The Board has empanelled hospitals at locations where CBSE HQ and its subordinate / attached offices are situated for extending medical facilities to its regular/retired employees and their dependent family members. As per existing Medical rules of the Board, Govt./Local Body hospitals are also approved for treatment. Further, the treatment in non-empanelled private hospital(s) are normally discouraged and such claims are only considered by the Board in emergency cases on stipulated conditions.

In view of settlement after retirement at places other than location of CBSE offices and unavailability of quality Govt./Local Body hospitals on such places, the Board's beneficiaries find difficulty in treatment and claim/ request for medical reimbursement/ medical facilities for nonempanelled hospitals at these places.

The following provisions exist in CGHS (Refer Annexure-IV, CGH Scheme) :-

- in case of CGHS Pensioners beneficiaries (including their dependent family members) residing in non-CGHS area, they may obtain inpatient treatment from Govt. Hospitals/CS(MA) recognised hospitals/ECHS empanelled hospitals and clinics. However, prior approval from CMO incharge of the wellness centre where the card is registered, shall be required in case of non-emergency treatment from CS(MA) hospitals/ECHS hospitals. reimbursement shall be limited to CGHS rates of the city where card is registered or as per actuals, whichever is less.
- in case of CGHS Pensioners beneficiaries and serving Central Govt. employees (including their dependent family members) on a visit to non-CGHS area, they may obtain treatment under emergency from Govt. Hospitals/CS(MA) recognised hospitals/ECHS empanelled hospitals and clinics. Reimbursement shall be limited to CGHS rates of the city nearest to the place where treatment has been obtained or as per actuals, whichever is less.

Hence, in order to alleviate difficulties of beneficiaries and with an end to revise clause 2.3.3 of CBSE Medical Rules pertaining to treatment in non-empanelled hospitals, the following is proposed for :-

- A. **1. Places where employees (regular/retired) and their dependents undergo treatment and CGHS scheme / CBSE Panel Hospitals do not exist-** Reimbursement of medical treatment expenses admissible under rules in non-emergency /emergency cases may be considered for State approved/ registered Private hospital(s)/ Govt Hospitals limited to CGHS rates prescribed for the place of treatment or CGHS rates of the city nearest to the place where treatment has been obtained or as per actuals, whichever is less.
- 2. Places where CGHS rates/scheme exists and employees (regular/retired) and their dependents undergo treatment but CBSE Panel Hospitals do not exist -** Reimbursement of medical treatment expenses admissible under rules in non-emergency /emergency cases may be considered for CGHS empanelled hospital(s) / Govt Hospitals as per CGHS approved rate (s)..

It is also proposed that the condition of intimation to office within 72 hours will not be applicable in both above cases. However, the claim may be submitted to CBSE with detailed original bill(s), discharge summary (in case of IPD) including breakup for charges on room rent, laboratory investigations, pharmacy, date-wise doctor visits, prescription slip and diagnostic report(s), emergency certificate (if applicable) etc., in duplicate along with a covering letter and checklist form/Essential Certificate(s). These bills of reimbursement of medical expenses shall be submitted within a time limit prescribed under Medical rules of the Board. Late submission summarily will be rejected. In all cases, the decision of competent authority of the Board would be final.

**B. Places where CBSE Panel Hospitals exist and employees (regular/retired) and their dependents undergo treatment from un approved Hospital –**

Treatment in un-approved hospitals will continue to be governed under guidelines / procedures stipulated vide Board's Office Order No. Admn.I/ Medical Policy/2012/28571-600-dated 03.04.2012 and 2.3.3 of CBSE Medical Rules.

The Finance Committee may like to consider and approve.



**ITEM VIII****TO CONSIDER MEDICAL CLAIM IN R/O SH. S. U. SORTE  
(J.S RETD.)**

The Board has empanelled hospitals at locations where CBSE HQ and its subordinate / attached offices are situated for extending medical facilities to its regular/retired employees. As per extant Medical rules of the Board, Govt./Local Body hospitals are also approved for treatment. Further, the treatment in non-empanelled private hospital(s) are normally discouraged and such claims are only considered by the Board in emergency cases on stipulated conditions.

In view of Hometown/ settlement after retirement at places other than location of CBSE offices and unavailability of quality Govt./Local Body hospitals on such places, the Board's beneficiaries find difficulty in treatment and claim/ request for medical reimbursement/ medical facilities for non-empanelled hospitals at these places.

Sh S U Sorte, JS (retired), who has settled at Nagpur (Maharashtra), has recently tendered request for permission for eye treatment in Private hospital and there is no CBSE panel hospital at Nagpur, his home town where he has settled after retirement. His request needs consideration as there is no CBSE empanelled hospital at Nagpur.

Sh S U Sorte, J.S. (Retd.) may therefore be permitted for treatment in Private Eye hospital subject to restriction on CGHS rates in view of facts and circumstances of his case.

- The Finance Committee may like to consider and approve.

**ITEM IX**

**TO CONSIDER THE CASE OF SH. K. D. SHARMA, FORMER  
CONTROLLER OF EXAM FOR PERMISSION TO TAKE  
TREATMENT IN RAJIV GANDHI CANCER INSTITUTE &  
RESEARCH CENTRE, ROHINI, DELHI**

Sh. K. D. Sharma, Former Controller of Examination is suffering from Prostate Cancer and require treatment from specialized hospital.

Sh. K. D. Sharma has requested to allow treatment of Prostate Cancer (Robotic Surgery or Radiation) from Rajiv Gandhi Cancer Institute, Rohini, Delhi (specialized hospital for Cancer treatment).

As per policy of the Board, hospitalization expenses incurred in an empanelled hospital is only reimbursable. Rajiv Gandhi Cancer Institution is not an empanelled hospital of the Board and it is a specialized hospital for Cancer treatment.

Agenda is placed before the Finance Committee for consideration and approval.

**ITEM X TO RATIFY THE DECISION TAKEN BY THE COMPETENT AUTHORITY FOR PROVIDING WALL CLOCKS AND TORCHES IN THE EXAMINATION HALLS**

During the conduct of re-test of AIPMT-2015, following decisions were taken by the board to ensure fair conduct of examination:-

1. Centers were provided wall clock in each room as candidates were barred for carrying wrist watches of any type as it was found that candidates are carrying modern watches having inbuilt communication devices which is used for the purpose of establishing contact with the outside people.
2. Also, torches were provided to the centres for the purpose of frisking of ears of the candidates as they were found keeping Bluetooth device inside their ears for the purpose of unfair practices.
3. The Board decided to make the payment at the rate of Rs.150/- per clock and Rs.100/- per torch. Clock was provided in each room and one torch was provided on each 100 candidates. The Centre Supdt. were also informed that wall clock and torch will be used in all examinations conducted by CBSE during the next 03 years.

Following is proposed:

1. Existing centres which have been provided the clock and torches may be given a clock and torch after the lapse of 03 years.
2. New centres may also be provided wall clock @ Rs.150/- per room & torch @Rs.100/- per 100 candidates.
3. Existing centres which have already been provided clocks and torches may be provided cell/actual cost of the cell in next each examinations.
4. In case of request/claim for new clock/torch by existing centres, a claim upto 10% of breakage may be allowed.

**Financial implication of the proposal for one time expenditure for 3 years for all six examinations conducted by CBSE during a year comes to Rs.39.75 Lakhs approx.**

Matter is placed before Finance Committee for ratification of the decision of the Competent Authority.

## **ITEM XI TO CONSIDER RATES FOR PHOTOGRAPHY AND REVISED RATES OF VIDEOGRAPHY**

Videography of the candidates taking the examination is a very effective tool being used by AIPMT Unit as a measure to detect and making the record of impersonation, if any. Till the examination conducted on 3<sup>rd</sup> May, 2015, the centers were being paid Rs.3000/- (upto 500 candidates) and Rs.5000/- (above 500 candidates) for videography. Till the examination conducted on 3<sup>rd</sup> May, 2015, videography was done only during three hours of conduct of examination. However, looking into the use of unfair practices and the directions given by Hon'ble Supreme Court to ensure fair conduct of examination Board has decided to video graph all the activities from entering and frisking of candidates from 07.30 am to till the examination is over, i.e., up to 01.00 p.m. Meaning thereby, under new directions videography time has been doubled. It was observed while processing of centres bill that the claim made by centers on videography was more and when the same was regularized as per rule, many representations were received from the centers stating that no videographer is ready to work for 7-8 hours at the approved rates and thus, more claim has been made by them.

Videography is an important tool to verify the complaints of impersonation received after the conduct of examination. Hence, it is mandatory to videograph all the candidates. The average time taken for videography per candidate including the time taken of movement from seat to another seat and room to room is approximately 30 seconds per candidate. Accordingly one Videographer will take 03 hours to videograph 360 candidates. In case, if centres has been allotted more number of candidates, more videographers will be required to videograph all the candidates.

In view of above, following is proposed:

1. Rs.4,000/- be paid for one videographer
2. One videographer be engaged upto 360 candidates.
3. Two videographers be engaged from 361 to 720 candidates.
4. Three videographer be engaged for more than 720 candidates.

Similar problems were faced by centre with respect to claim for photographers called on the day of examination for arranging the photographs for the candidates reporting at the centre without the required passport and postcard size photographs.

Following rates are being proposed for photography:

- |      |                                   |                   |
|------|-----------------------------------|-------------------|
| i)   | Minimum charges of Photographer : | Rs.1000/-         |
| ii)  | Photograph (Post Card) :          | Rs.50/- per photo |
| iii) | Photograph (Passport) :           | Rs.30/- per photo |

**Financial implication for the proposed expenditure is Rs.18 to 20 Lakhs approximately.**

The proposal is placed before the Finance Committee for consideration and approval.

**ITEM XII TO CONSIDER DELEGATION OF FINANCIAL POWERS  
PERTAINING TO AIPMT UNIT TO THE OSD, AIPMT**

CBSE is conducting AIPMT examination since 1988 as per the directives of Hon'ble Supreme Court of India. To look after this examination, a post of Officer on Special Duty was existing but not filled for some time. As Controller of Examinations was looking after both school examination as well as AIPMT Examination, hence, it was becoming difficult to pay attention to both the examinations which were being conducted simultaneously. Accordingly, as per the approval of the Finance Committee at its meeting held on 1<sup>st</sup> February, 2012 which was ratified by the Governing Body of the Board in its meeting held on 2<sup>nd</sup> February, 2012, post of Officer on Special Duty who will directly report to the Chairman of the Board was filled in order to have proper and effective supervision of this examination. The Officer appointed as OSD was also sanctioned two increments as an incentive.

However, in the delegation of financial powers, Official appointed as OSD was able to use the financial powers delegated to Joint Secretary only. Therefore OSD AIPMT may be delegated with the financial powers of HOD pertaining to AIPMT Unit (Annexure-V).

Matter is placed before the Finance Committee for ratification as well as for approval for future.

**ITEM XIII****TO CONSIDER THE REVISION OF RATES FOR  
CONFIDENTIAL ACTIVITIES OF AIPMT**

CBSE is holding AIPMT Examination since 1988. This is the most sensitive examination in the country. Accordingly, all the candidates and their parents are very attentive for all the activities pertaining to this examination. Board is taking all possible actions to ensure smooth conduct of examination.

The confidential activities of this examination are the most important as the quality of candidates selected is depending on the quality of question paper. The total expenditure incurred on this issue is about Rs.2.5 lac on each set. Even the best of the academicians which are used for this purpose are taking 15 to 20 days to prepare one set.

Rates which are paid to the experts were approved and implemented w.e.f. AIPMT 2011 examination. It has been observed that experts are not very keen to take up the job looking into its sensitivity and time consumed in completing the work. At many times, work has been refused on the pretext of less honorarium which doesn't commensurate with the expertise of the experts. It is, therefore proposed that rates may be revised in the following manner:

Activities	Approved Rates	Proposed Rates	Effective date
Paper Setting	@Rs.200/- per item	@Rs.300/- per item	AIPMT-2017
Moderation	@Rs.10,000/- per set in both Pre & Final	@ Rs.20,000/- per set in both Pre & Final	AIPMT-2016
Translation	@Rs.50/- per item	@Rs.100/- per item	AIPMT-2016
Key Checking	@Rs.5000/- per subject in both Pre & Final	@Rs.10,000/- per subject in both Pre & Final	AIPMT-2016
Key Challenges	@Rs.5000/- per subject in both Pre & Final	@Rs.10,000/- per subject in both Pre & Final	AIPMT-2016

With above rates there will be an additional exchequer of Rs.1.5 lac on each set.

**The above rates have already been implemented in JEE & CTET.**

Finance Committee is requested to approve the proposal of enhancement of rates for confidential activities.

**ITEM XIV                      TO REPORT ACTION TAKEN WITH REGARD TO  
ENHANCEMENT OF AWARD MONEY FROM Rs. 25,000/- TO  
Rs. 50,000/- FROM THE AWARD YEAR, 2014**

The Ministry of HRD, GOI has instituted enhancement of award money from Rs. 25,000/- to Rs. 50,000/- for each awardee teacher/principal for National Award to Teachers from the Award year 2014 vide letter No.:- F.1-9/2014-NAT dated 23<sup>rd</sup> July, 2015 (Annexure-VI).

As per the practice, the award money is given to the CBSE Awardee Teachers/Principals and Mentor Awardee Principals equal to the award money given to the National Awardee Teachers/Principals by the MHRD, GOI.

Therefore, the above enhancement has been adopted for CBSE Teachers/Mentors Award with the approval of Chairperson, CBSE from the Award year 2014.

The above action taken is reported to the Finance Committee for its ratification.

**ITEM-XV**

**TO RATIFY THE TEACHERS' TRAINING FEE OF THE CBSE  
CAPACITY BUILDING PROGRAMMES FOR TEACHERS**

The CBSE has been conducting trainings of Teachers, Students and Principals through

- a) the training unit
- b) the Agencies empanelled by the Board

Earlier, the CBSE conducted some programmes for the Principals without charging any fees (induction and mentoring programmes) while it charged a fee of Rs 400/- for its CCE programme of one day and Rs 900/- for the two day programme for teachers. The fees charged for different programmes conducted by the Empanelled Agencies ranged from Rs. 150/- (students' one day programme) to Rs. 13,000/- (principals' two day programme).

The contract of the 77 Agencies empanelled (against November 2013 RFP) by the CBSE ended in March 2015 and that of the 18 Agencies empanelled (against June 2014 RFP) ended on 7 December 2015.

The CBSE's five Centres of Excellence have become functional and the Teachers' Capacity Building Programmes are being organized by them in collaboration with the CBSE Training Unit from the academic session 2015-16. The following fee is being charged from each teacher participant for attending the training programme as per the approval of the Competent Authority of the Board.

- Rs 750/- per day for Subject Specific Programmes
- Rs 600/- per day for other Programmes

Matter is place before the Finance Committee for ratification of the decision taken by the Chairman.



**ITEM XVI****TO RATIFY THE FINANCIAL NORMS FOR THE CBSE  
CAPACITY BUILDING PROGRAMMES FOR TEACHERS TO  
BE CONDUCTED BY THE CBSE.**

The CBSE's five Centres of Excellence have become functional and the Teachers' Capacity Building Programmes are being organized by them in collaboration with the CBSE Training Unit from the academic session 2015-16. The financial norms under different heads are presented in the table below:

	Existing	Revised
i. Travelling Allowance for Resource Persons	As per the existing Boards norms	<ul style="list-style-type: none"> <li>• If the Resource Person is local Rs. 1000/- (consolidated) per person per day</li> <li>• If the Resource Person is non-local, TA as per the Boards norms</li> </ul>
ii. Venue Charges if the programme is held at a CBSE School  (This includes Rs 3,000/- funds for Contingencies and Rs. 1,000/- consolidated Honorarium for the Venue Principal)	---	---
iii. Honorarium to one Resource Person per day	Rs. 2500/- per day	Rs. 2500/- per day
iv. Lunch and Refreshment for participants and key functionaries from CBSE and the venue school	Rs. 250/- per person	Rs. 250/- per person
v. Honorarium Group C employee	As per daily wages norms	As per daily wages norms
vi. Honorarium Group D employee	As per daily wages norms	As per daily wages norms
vii. Stationery	Rs.40/- per participants	Rs.40/- per participants
viii. Photocopy	As per actual	As per actual
ix. Miscellaneous	As per actual	Consolidated amount of Rs.1000/- per day

Agenda is placed before the Finance Committee for ratification of the decision taken by the Chairman.

**ITEM XVII TO RATIFY THE DECISION TAKEN BY THE COMPETENT AUTHORITY FOR PAYMENT OF REMUNERATION TO THE STAFF INVOLVED IN CONDUCT OF CBSE EXPRESSION SERIES 2015-16**

CBSE Expression Series had been initiated in August 2014. It is an online competition in which students submit their entries in the form of poem, essay and drawings and paintings through online link and Mobile App. The number of submission of entries has ranged from 5000-100,000 in a Series. In the last academic session 2014-15, series were held from August 2014 to February 2015.

It is a time bound work in which the results have to be declared the same day/ next day/ within a week. Participants, who are the students of CBSE affiliated schools and state board schools, eagerly wait for the result and continue to put enquires to the unit the moment they submit an entry. In order to meet the deadlines of the result declaration, CBSE staff is involved in the printing of entries, sorting of entries state wise and language wise, evaluation, analysis of shortlisted entries and result compilation. The staff works till 9.30p.m. on working days and more than 06 hours on Saturday/ Sunday/ Holidays.

The CBSE paid remuneration and other expenses from August 2014 to November 2015 as per the rates approved by the Competent Authority. Subsequent to the approval of the Competent Authority of the Board for the year 2015-16, the following rate of remuneration and other expenditures is provided:

S. No.	Item	Rates	No. of persons (approx)	Total est. expenditure
<b>Item 'A'</b>				
1.	Prize Money	Rs. 2500/-	108	Rs. 2,70,000/-
	<b>Total</b>			<b>Rs. 2,70,000/-</b>
<b>Item 'B'</b>				
<b>Evaluators</b>				
2.	Sitting allowance/ remuneration for evaluators	Rs. 1500/-	30	Rs. 45,000/-
3.	Lunch for evaluators	Rs. 175/-	30	Rs. 5,250/-
4.	Refreshment for evaluators	Rs. 75/-	30	Rs. 2,250/-
5.	Conveyance allowance for evaluators (maximum)	Rs. 1000/-	30	Rs. 30,000/-
<b>CBSE Regular Staff</b>				
6.	Remuneration for Group 'A' & 'B' officers for working on Saturday/ Sunday/ Holidays	Rs. 2500/-	6	Rs. 15,000/-
7.	Remuneration for Group 'C' staff for working on Saturday/ Sunday/ Holidays	Rs. 1200/-	4	Rs. 4,800/-
8.	Lunch for Group 'A', 'B' & 'C' officers for working on Saturday/ Sunday/ Holidays	Rs. 175/-	10	Rs. 1,750/-
9.	Refreshment for Group 'A',	Rs. 75/-	10	Rs. 750/-

	'B' & 'C' officers for working on Saturday/ Sunday/ Holidays			
10.	Conveyance charges of Group 'A', Group 'B', Group 'C' and contractual staff on working days till 9.30P.M. or after that	Rs. 1000/-	20	Rs. 20,000/-
<b>Contractual Staff</b>				
11.	Remuneration for contractual staff for working 10.00AM to 5.30P.M on Saturday/ Sunday/ Holidays	Rs. 700/-	10	Rs. 7,000/-
12.	Reimbursable amount for Lunch for contractual staff	Rs. 175/-	10	Rs. 1,750/-
13.	Reimbursable amount for Refreshment for contractual staff	Rs. 75/-	10	Rs. 750/-
14.	Reimbursable conveyance charges for contractual staff for working 10.00A.M to 5.30P.M on Saturday/ Sunday/ Holidays	Rs. 500/-	10	Rs. 5,000/-
<b>Approximate Cost</b>				<b>Rs. 1,39,300/-</b>
<b>Total of Items 'A' and 'B'</b>				<b>Rs. 4,09,300/-</b>

The frequency of the expression series depends upon the directions received. Approximately 17 Expression Series are to be held in 2015-16. Thus, total financial implication would be approx Rs. 69.58,100/- (Rs 4.09,300/- x 17). In addition, there may also be some special Expression Series for which the rates may be same as above.

The Finance Committee may ratify and approve the proposal.

**ITEM XVIII****RATIFICATION OF INCLUSION OF EXPENDITURE OF AUD 30,000 ON THE AUSTRALIA INDIA SCHOOL LEADERS PROFESSIONAL LEARNING**

CBSE has been nominated by MHRD as the nodal agency to conduct Australia India School Leaders Professional Learning Programme 2015-16. The total cost of the programme is approximately AUD 90,000 out of which the Indian side has to bear the cost of AUD 30,000. Consequent to the communication received from Ministry of HRD vide letter no. 1-64/2015/Sch-3 dated 02.07.2015 (Annexure-VII) with the directions to meet the expenditure for conducting the Australia India School Leaders Professional Learning Programme by CBSE through own resource, the approval was sought from the Chairperson, CBSE. As per the approval of the Chairperson, CBSE on 15.07.2015, confirmation has been given to Australian High Commission to conduct the programme.

Finance Committee may consider and ratify the decision taken by the Chairman to sanction of AUD 30,000/- (equivalent to the INR 15 Lakh approx.) to fund the Australia India School leaders Professional Learning Programme.

**ITEM XIX****TO CONSIDER AND APPROVE THE CONDUCT OF  
AAVISHKAR QUIZ FOR 2015-16 AND RATES FOR  
QUESTION ITEM DEVELOPMENT**

The Rashtriya Aavishkar Abhiyan (RAA) envisages to motivate and engage children of the age group from 6-18 years in Science, Mathematics and Technology through observation, experimentation, inference drawing, model building, etc. both through inside and outside classroom activities and processes. It seeks to create curiosity, excitement and spirit of innovation and exploration amongst school children, by encouraging higher education institutions to assist secondary and elementary schools in the study of Science and Mathematics.

Central Board of Secondary Education (CBSE) in its endeavor to support this movement has started a series of Quiz competitions from **July to December 2015** to promote creativity and innovative spirit among school children in the area of Science, Mathematics and Technology.

The scheme is at '**Annexure-VIII**'. Estimate of lightly expenditure for the conduct of quiz may be considered and approved by the Finance Committee as under:-

Sr.No	Area	Details of Expenditure	Total expenditure (Rs)
1	Development of Question items(in Hindi and English ) by conducting meeting of 5 experts for three days	5 Experts ( Rs 1500 Sitting Allowance + Rs 1000 Conveyance+ Rs 250 lunch & refreshment) x 3 days	41,250
2	Prize money to winners	10x3x Rs 2500	75,000
3	Dedicated High end Servers with load balancers for the conduct of Online Quiz and software development /upgradation	Rs 1,50,000	1,50,000
Expenditure per month		<b>Rs.2,66,250</b>	
Total expenditure		<b>Rs.15,97,500</b>	

The Finance Committee may also consider the proposal to allow the experts to develop the questions offsite in future (i.e. not required to come to CBSE office). This would reduce the expenditure as the experts would be paid for each item developed at the following rates-

Sr.No.	Details	Rate per item (Rs.)
1	Question item development in any language	Rs.60
2	Moderation of question item	Rs.50
2	Translation of question item	Rs.30

The approximate expenditure for one month is Rs. 28,000/- (Rs.140x200) against Rs. 41,250 for development of question items in meeting mode resulting in net saving of Rs 13,250/- per month.

The same rates may be applicable for any other quiz item development and Proficiency test item development.

Matte is placed before the Finance Committee for kind consideration and approval.

**ITEM XX TO RATIFY AND APPROVE THE RATES OF ITEM-WRITING, MODERATION, TRANSLATION AND PROOF-READING FOR INDIVIDUAL ITEMS OF ITMS (INTEGRATED TEST MANAGEMENT SYSTEM) BY THE SUBJECT EXPERTS**

In order to generate question papers and marking schemes through Integrated Test Management System (ITMS), the question and marking scheme base is required item wise. Therefore, the rates of question paper setting have been brought down to the level of individual item.

A committee was formed for assessing the item writing rates for item setting, moderation, translation and proof reading. The report of the committee is enclosed at *Annexure 'IX'*. The recommendations of the committee were subsequently approved by the Competent Authority of the Board ( *Annexure 'X'*). As per the report of the committee, the existing rates were proposed to remain unchanged.

The Finance Committee may like to consider the following rates of item-setting, moderation, translation and proof-reading as approved by Competent Authority:-

(in Rs)

	Question Setting	Moderation	Translation	Proof Reading	
				Language	Bilingual
Unseen Passage	100	70	--	20	--
Seen Passage	50	30	--	10	--
MCQ(1)	40	20	15	5	10
VSA(1)	20	10	15	5	10
SA-I (2)	40	20	15	5	10
SA-II (3)	40	20	15	5	10
LA-I (4)	60	30	15	5	10
LA-II (5)	60	30	15	5	10
VLA (6)	60	30	15	5	10
VBQ	100	40	15	5	10
Map	40	40	15	5	10

The matter is placed before the Finance Committee for ratification/approval.

**ITEM XXI****TO CONSIDER AND APPROVE THE RATES OF THE CONFIDENTIAL AGENCY FOR INCORPORATING CORRECTIONS IN EXISTING QUESTIONS AND MARKING SCHEME BASE OF ITMS**

In order to generate question papers and marking schemes through ITMS software (Integrated Test Management System), the existing questions & marking scheme base along with the newly prepared gap questions are used. To improve upon the quality of the questions and marking scheme base, both newly formed questions and marking schemes & existing questions and marking scheme base are moderated and proof read. Subsequently the corrections are incorporated in the softcopies of the questions and marking scheme base by the confidential agency. The newly formed questions are freshly typed and photo composed whereas for existing questions and marking scheme base, the softcopies are provided by us to the confidential agency.

To decide upon the rates of incorporating the corrections into the existing questions and marking scheme base, the Competent Authority of the Board constituted a committee. The minutes of the meeting of the committee is at Annexure 'XI'.

The committee recommended the rates for incorporating the correction of moderations in the existing questions and marking scheme base @ 50% of the photocomposing rates including proof reading.

The proposed rates of the committee were approved by the Competent Authority (Annexure 'XII').

The Finance Committee may like to consider the following rates-

S. No.	Description	Existing Rates	Proposed Rates
		Existing Rates of the confidential agency for doing photocomposing work of new questions.	Proposed rates of the confidential agency for incorporating the correction of moderations in the existing questions and marking scheme base @ 50% of the Photocomposing rates including proof reading
1	Photocomposing including proof reading-		
	English/Hindi	Rs. 40/- per page	Rs. 20/- per page
	Bilingual (English & Hindi)	Rs. 50/- per page	Rs. 25/- per page
	Maths, Accountancy, Computer Sc. etc.	Rs. 60/- per page	Rs. 30/- per page
	Languages other than English/Hindi	Rs. 48/- per page	Rs. 24/- per page
2	Block making / designing / processing charges for diagrams	Rs. 0.75/- per sq. cm	Rs. 0.75/- per sq. cm



3	Secrecy Handling Charges	10%	10%
4	VAT	On actual	On actual
5	Courier Speed Post Transportation Charges etc. for delivery	On actual	On actual
6	Messenger charges for collection of manuscripts, center wise packing etc.	3 <sup>rd</sup> AC fare (to and fro) luggage charges on actual basis	3 <sup>rd</sup> AC fare (to and fro) luggage charges on actual basis

The agenda is submitted for approval of the Finance Committee.

**ITEM XXII****TO CONSIDER REMUNERATION FOR DEVELOPMENT OF TEXTUAL CONTENT, CONCEPT BASED VIDEOS AND ADDITIONAL QUESTIONS FOR UDAAN PROJECT.**

'UDAAN' is conceived as a comprehensive platform to help meritorious girl students, who are from economically weaker sections, to realize their aspiration of pursuing higher technical education in the field of engineering in institutes of national repute such as IITs and NITs. The CBSE assist these students through mentoring and continuous support in form of content material, conduct of classes at 62 locations in country, holding intensive workshops, providing online support, lecture video and helpline so as to prepare them while studying in Class XI and XII. The aim is also to enrich and enhance teaching and learning of Science and Mathematics at Senior Secondary level. The online course is supplemented with contact classes and 24X7 helpline to address queries and concerns of the enrolled students. The overall objective is to address the low enrollment ratio of girl students in engineering colleges. At present, CBSE provides such support to 1000 girls per year.

For the purpose of development of textual content, concept videos and additional questions, the Board utilize services of domain experts as 'resource person'. Earlier, the Centre for Assessment, Evaluation and Research (CAER) prepared the material. Now, CBSE has to prepare these material. The resource persons will be paid remuneration for their work/contribution.

The Finance Committee may consider the following rates for remuneration to the resource persons for different activities –

S.No.	Activity/ Work	Proposed Rates	Basis of proposal/ details
01	Content development	Rs. 12,000 per Unit irrespective of number of resource persons	1) These rates are already approved for course development under CBSE-i. (Annexure 'XIII') 2) The breakup of Unit might be based on IIT-JEE syllabus keeping in consideration NCERT Textbooks. 3) A Unit constitutes concepts/ theoretical details, important tips for JEE exams and some numerical problems.
02	Concept based video lecture	a) Rs. 1800 per hour per resource person. b) Local conveyance as per CBSE rules subject to max Rs. 1000.	Rates for the video lessons are on the basis of note CBSE/CM/PS/2014 dated 27 October 2014. (Annexure 'XIV')
	Venue charges for recording of video lecture	Rs. 1000 per day for venue and all misc. charges.  In addition, the following remuneration - a) Rs. 500 for venue Director	

		b) Rs. 100 per MTS (max one MTS) c) Rs. 75 per person for refreshment and Rs. 175 for lunch, if the session is for whole day.	
	Video Recording/ Editing/Subtitle/ animation etc for final version	Lump sum Rs. 5000 per lecture video	
03	Development of questions	Rs.300 per item selected for moderation	The rates are based on CTET item development rates. (Annexure 'XV')
	Moderation of questions	Rs. 100 per item	The moderators will ensure the quality of the questions and will edit/delete the sub- standard questions.

Agenda is submitted for consideration and approval of the Finance Committee.

**ITEM XXIII****TO CONSIDER RATE OF REMUNERATION TO THE STAFF DEPLOYED AT DELHI FOR CONDUCT OF CONTACT CLASSES FOR UDAAN ON SATURDAYS AND SUNDAYS.**

The CBSE started UDAAN in November 2014, a project of national endeavor, where efforts are being made to address the low enrolment of girl students in engineering colleges by providing mentoring and other study support to meritorious students from economically weaker sections. In this regard, CBSE conducts contact classes on each Saturday and Sunday at Delhi (ART&I Office, CBSE), which are webcast to 62 centers spread across India. These centres are primarily Kendriya Vidyalayas and are designated as City Coordination Centers (CCC). The students attend the classes with the help of A-view software and one Venue Director (Principal), 02 facilitators (Teachers), 01 technical staff and upto two MTS are present to assist the students. All these persons are paid remuneration by the Board in addition to centre charges.

During the academic year 2015-16, there are 1442 students (1013 for class XI and 429 for class XII) selected under the project. The resource persons/ experts deliver lecture in Delhi through the contact classes. For smooth conduct of these classes, there is requirement of appropriate staff to handle IT, administrative and assessment issues besides regular infrastructural and logistic support. The staff deputed for this work attend office on Saturday and Sunday each week till these classes are conducted.

The Board provides remuneration to all the staff, who come on Saturday and Sunday at par with the rates paid to staff deployed at various CCC in India. This is part of the budget estimates of UDAAN and payment has been made with the prior approval of then Chairman/ Chairperson CBSE.

The Finance Committee may consider and approve the rate of remuneration to staff deployed in Delhi for conduct of Contact Classes at par with remuneration at CCC as under-

S.No	Category of Staff	Rate of remuneration (For attending office on Saturday/ Sunday/ any other day on which class is conducted)
1.	Group A and B	Rs. 2500 per day
2.	Group C/ Contractual	Rs. 1200 per day
3.	IT and Technical support staff	Rs. 1000 per day
4.	MTS	Rs. 700 per day

The staff getting this remuneration are not entitled for late sitting allowance, conveyance and compensatory leave for such days. However, lunch/ refreshment is served as per approved rates of the Board.

The agenda is placed for ratification and approval of rates by the Finance Committee

#### ITEM XXIV

#### TO CONSIDER THE RECONSTITUTION OF COMMITTEE TO EXAMINE THE PROPOSALS OF UDAAN PROJECT FOR THE SESSION 2015-16

1. The detailed budget proposal amounting to Rs. 12 crore was placed for the consideration of the Finance Committee in its meeting held on 12.03.2015. The Committee, however, decided that a Committee of following members may be constituted to look into various aspects of Udaan Project and its effective implementation in the session 2015-16.
  1. Sh. Rajbir Singh, Executive Director (JAB), CBSE
  2. Sh. Joseph Emmanuel, Secretary, CBSE
  3. Sh. D.K. Bhavsar, Dy. Education Advisor, MHRD
  4. Sh. Harish Sharma, Additional IAFA, CBSE
  5. Sh. Pramod Kumar T.K., Joint Director (Academic), CBSE

The Committee had to submit its recommendations for approval of the Competent Authority and the action taken was to be reported to the next meeting of the Finance Committee.

2. In compliance to the direction of the Finance Committee, CBSE vide notification no. CBSE/Admn-II/ Udaan Project/ 2519-2524 dated 15.04.2015 notified the constitution of Committee of the above members for examining the proposal of Udaan Project. The terms of reference of the Committee was as under:-
  - (i) Study the present scheme and submit Recommendations for enhancing effectiveness of UDAAN project.
  - (ii) Assess the financial proposals placed before Finance Committee held on 12-3-2015 and submit recommendations
  - (iii) Study Selection Criteria for class XI girls for Udaan project 2015-16. identification of coordinator city centres and suggest modification, if any required
  - (iv) Suggesting modalities and norms for selection of faculty and subject experts for development of study materials and teaching at the Centres
  - (v) Suggesting modalities for procurement and distribution of tablets to students.
  - (vi) Develop guidelines for making payments to students Subject Experts and faculties participating Udaan
3. The first meeting of the Committee was held on 06.05.2015 in the Chamber of Sh. D.K. Bhawsar, Deputy Educational Advisor, MHRD.
4. However, the scheme of selection of girl students and other details of the Udaan project were reviewed by the Competent Authority in the month of June 2015 and subsequently approved on 03.06.2015. The revised scheme of Udaan project for Session 2015-16 started on 01.08.2015. The major changes in the revised scheme vis-a-vis with earlier scheme is as under –

S. No.	Areas	Udaan 2014-15	Udaan 2015-16
1	Selection Criteria (a) Students	<ul style="list-style-type: none"> <li>Girls studying in class XI/XII</li> <li>Merit cum means</li> <li>Preference to the girl students from economically disadvantaged background</li> </ul>	Only girls studying in class XI and fulfilling following criteria: <ul style="list-style-type: none"> <li>Merit cum means</li> <li>Whose parental income is less than 6 Lakhs per annum</li> <li>Reservation as per JEE (Advanced).</li> </ul>
	(b) City Centers	<ul style="list-style-type: none"> <li>58 city centres (Private: 84% and Others(KV's/JNV's/Defence): 16%)</li> </ul>	<ul style="list-style-type: none"> <li>62 city centres (KV's: 85%, Others (JNV's, Private, CBSE Academic): 15%)</li> </ul>
2	Target Group	<ul style="list-style-type: none"> <li>1000 Meritorious Girls studying in Class XI /XII from any of the Board</li> </ul>	<ul style="list-style-type: none"> <li>1000 Meritorious Girls studying in Class XI only from KVs/NVs/Other Govt. run Schools.</li> </ul>
3	Project Timelines	<ul style="list-style-type: none"> <li>Class XI - 18 weeks</li> <li>Class XII -14 weeks</li> </ul>	<ul style="list-style-type: none"> <li>Class XI- 31 weeks</li> <li>Class XII - 28 weeks</li> </ul>
4	Financial Assistance to Students	<ul style="list-style-type: none"> <li>Mandatory attendance in all assessments+ based on performance in CAAs + percentile score of 10 best performances + admission in IITs/NITs only.</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory 75 % attendance in assessments + admission in IITs/NITs/Centrally funded engineering institutes to avail financial assistance including admission fee, tuition fee and hostel charges</li> </ul>

5. In view of the changes in the scheme and activities under Udaan 2015-16, a need has been felt for thorough review of budget estimates of 2015-16, which were earlier placed in the Finance Committee meeting held in March 2015. Further, one of the members of the Committee, Sh. Harish Shanna, AIAFA, CBSE has been repatriated to his parent department.

6. It is proposed for consideration of Finance Committee that

- A new **Committee** may be constituted to examine the financial estimates of the scheme for Udaan Project keeping in view the revised proposal approved by the Competent Authority.
- Till the budget for Udaan 2015-16 is finalized by the Committee and approved by the Finance Committee, additional provision of Rs. 2 crore may be made over and above the budget of Rs. 2.72 crore allocated for Udaan (BE 2015-16).
- The Udaan section would submit the revised budget proposal for the year 2015-16 for consideration of the newly constituted Committee. The recommendation of this Committee may be considered by the Competent Authority of the Board and placed in the next Finance Committee meeting.

Agenda is placed before the Finance Committee for consideration and approval.

**ITEM XXV****TO CONSIDER AND RATIFY THE EXPENDITURE ON  
NATIONAL EDUCATION DAY 2015**

In 2008 the Government of India declared Maulana Abdul Kalam Azad birth anniversary as National Education Day. The Board commemorates the birth anniversary of legendary freedom fighter, eminent scholar and the first education minister of independent India, Maulana Abul Kalam Azad, by recalling his contribution to the cause of education on November 11, the National Education Day (NED) every year.

The focus of activities on NED in the CBSE is to create awareness among teachers, students, community and stakeholders about the initiatives taken by the board to implement the educational thoughts of Maulana Azad to equip and enrich the system of education in schools.

CBSE honor a team of teacher and a student from a school who have contributed to the development of the society. This event has been since last four years.

The issues covered so far are.

- Gender Sensitivity, Joy of Giving (2012)
- Human Rights and Social equality (2013)
- Inclusion, Swach Bharat. Sanitation (2014)
- Skill- awareness and empowerment (2015)

The board collects Rs 500/- as processing fee and honour two participants from each of the ten regions (total 20= 10 regions x 2) with a cash award of Rs. 10,000 each. These are rates of the last year. The total estimated financial implication is approx. Rs. 3 lac based on last year's pattern of expenditure.

The Finance Committee may consider, ratify and approve the agenda.

**ITEM XXVI****TO CONSIDER THE AGENDA ITEM FOR THE EXPENDITURE OF HERITAGE QUIZ 2015**

The CBSE Heritage India Quiz is one of the many enrichment activities initiated by the Board with the objective of inculcating interest and appreciation among students for their rich heritage and diversity of the country held for the past 14 years. A quiz is conducted at all India level across 10 CBSE regions. The Semi Final and Final are held at Delhi. The quiz is open for 3 students from classes IX, X, XI, XII and entry fee is Rs. 600 from each team.

Approx. 3 city rounds and 1 regional round are held in 10 regions (total 30 rounds). The semi-finalist (20 teams) come to Delhi (5 rounds). Finally four teams compete. Since the past 3 years, the competition is being coordinated with AETN 18 Media Pvt. Ltd. The total financial implication is approx. Rs 4,00,000/- based on last year's financial expenses. There is budget provision of Rs. 10 lacs as Revenue Head (7.1.3.01) and Rs. 5.99 lacs as Expenditure Head (7.2.7.01) for CBSE Heritage India Quiz during FY 2015-16.

The agenda is submitted for consideration and approval of the Finance Committee.



## **ITEM XXVII                      TO CONSIDER AND APPROVE INVESTMENT OF SURPLUS FUNDS FOR CBSE**

The Department of Public Policy Enterprises issues the guidelines for investment of surplus fund from time to time. These guidelines are being issued in consultation with the Ministry of Finance. It is suggested in the guidelines that every organization should arrange to place the guidelines in their Governing Body and evolve a suitable procedure to cover investment of surplus fund to followed by the organization.

It has been observed that there is no such policy for the investment of surplus funds duly approved by the Governing Body of CBSE. Normally the Board invests surplus funds to the extent of Rs. 1340.00 crore in a financial year. So it is desired that the Board should have its own investment policy duly approved by the Governing Body. Following policy is suggested for investment of surplus fund:-

- i. Investments should be made only in instruments with maximum safety. The eligible instrument can be
  - a. term deposits with any nationalized bank a minimum net worth of Rs. 100 Crores, fulfilling the capital adequacy norms as prescribed by the R.B.I. from time to time (Currently it is 9%). These adequacy norms should be reflected in the last published balance sheet.
  - b. Term deposit with any private bank (scheduled commercial bank) with net worth not less than Rs. 5000 crore and capital adequacy of 9%.
  - c. Instruments which have been rated by an established Credit Rating Agency and have been accorded the highest credit rating signifying highest safety.
- ii. There should not be any element of speculation on the yield obtained from the investment i.e. no investment is permissible in the public and private mutual funds as they are equity funds and therefore inherently risky.
- iii. The availability of the surplus funds may be worked out based on the cash flows, so that there should be a proper commercial appreciation before any investment decision of surplus fund taken.
- iv. The authority competent for investment should be properly defined i.e. decision involving surplus funds up to maturity period of 3 months be delegated to RO/HOD and beyond 3 months to be delegated to higher level. Where such delegation is made, the delegation order should spell out the levels of approval and power of each authority which should be strictly observed. There should be a proper system of automatic internal reporting to the Board at its next meeting in all cases.
- v. The maximum investment should be that at least to the extent of 60% of the funds be placed with the public sector banks the Board with whom they have a regular course of business. The Bank with regular course of business means the banks which are empanelled with the Board.
- vi. The practice of inviting competitive bids for bulk deposits should be discontinued.

### Procedure for Investment:-

The following methodology is suggested be adopted by Board from time to time from identifying the surplus funds till placing the same in short term deposit with the Banks:

1. Every investment proposal will be supported with cash-flow statement of the taking into account financial commitment towards the requirement of funds for revenue and capital expenditure.
2. To obtain latest short term deposit interest rates (card rates) from all the empanelled banks with which Board has regular course of business. For this purpose the invitation letters from all the nationalized banks and private banks as specified in the criteria be obtained. A letter of invitation for empanelment to banks to be sent to different banks spelling out the criteria of empanelment. Only one branch of a bank is eligible for empanelment with CBSE. All the banks to be empanelled with the approval of Competent Authority on fulfilling the criteria.
3. To scrutinize all the responses received from different banks and to make a comparative statement for short term deposit interest rates provided.
4. In case more than one bank is offering same interest rate, then deposit will be placed equally with all such banks.
5. If the same interest is being offered by both public sector banks and private sector bank, then preference will be given to public sector bank only.
6. To prepare a detailed proposal for placing short term deposit with the banks based on updated short term deposit interest rates received from different banks and the same shall be placed before Internal Investment Committee consisting of the following officers:-

At HQ	(i) Secretary, CBSE	(ii) IAFA	(iii) JS(A&L)/DS/AS/Sr. AO
At units	(ii) HOD	(ii) Any two other officers of JS/DS/AS level	
At ROs	(i) ROs	(ii) JS/DS/AS	(iii) AO/JAO/DDO
7. Other things being equal, preference will be given to Syndicate Bank, Canara Bank provided their card rate of interest is equal /finally less than other Banks.
8. The Internal Investment Committee will recommended the proposal of investment keeping in view the principles of investment i.e. safety, liquidity and diversification.

Agenda is placed before the Finance Committee for consideration and approval.

**ITEM XXVIII**

**TO CONSIDER ESTABLISHMENT OF CBSE'S OWN DATA CENTRE, DISASTER RECOVERY (DR) CENTRE, OTHER IT FACILITIES, INFRASTRUCTURE (HARDWARE AND SOFTWARE), REQUIREMENT OF MANPOWER FOR HANDLING THE DATA/DR CENTRE. SPACE REQUIREMENT FOR ESTABLISHMENT OF DATA CENTRE/DR CENTRE.**

In reference to the subject mentioned above it is submitted that a discussion regarding expansion to IT department both in terms of infrastructure and manpower was held during the last Governing Body meeting dated 08/07/2015 and it was agreed in principle that CBSE should have its own Data Centre located at Delhi and a Disaster Recovery centre at Chennai. The data centre should have sufficient manpower to manage the same.

Approximate 2000 sq ft space will be required at each location for establishment of Data Centre at Delhi and DR centre at Chennai.

It is pertinent to mention that every year board is spending approx. Rs 1.50 crores for taking services of NIC data centre. The cost of establishment of data centre and recurring cost will be easily meted out against expenses of hosting in NIC data centre.

As the work of CBSE is as such that requirement comes up overnight and/or during off days when getting support from NIC becomes difficult. With own infrastructure CBSE will not face any hassle in hosting of any application and work will be not only smooth but CBSE will also be able to achieve targets within stipulated schedule.

The approximate capital expenditure to establish data centre and DR centre will be Rs. 3-4 crore, which can be recovered within 2-3 years of establishment of data centre. Apart from that the facility can also be used for hosting of various other IT related application. The variable component of salary for manpower to be engaged will be approximately Rs 11 lakhs monthly. (Annexure-XVI)

Agenda is placed before the Finance Committee for consideration and approval.

**ITEM XXIX TO CONSIDER EXPANSION OF IT UNIT AT REGIONAL OFFICES AND OTHER EXAMINATION UNITS OF CBSE**

It was felt that at present regional offices and other units of CBSE are having no or meagre IT manpower to handle day-to-day tasks. Hence there is a dire need to have sufficient IT personnel for smooth functioning of these units.

**Proposed IT manpower at each Regional Office**

S.NO	Name of Post	Pay Scale	No. of posts
1	Assistant Secretary (IT)	Grade Pay 6600	1
2	Assistant Programmer	Grade Pay 4600	1
3	Program Assistant	Grade Pay 4200	1

The various activities to be performed by IT manpower at Regional Office level are as follows:-

- Class-X/XII data maintenance.
- Centre notification work.
- Rechecking work.
- Registration and LOC work.
- CCE marks data maintenance.
- Practical Examiner Allocation work.
- Result processing activities.
- Handling various queries regarding Registration/LOC/CCE data.
- Salary and taxation work.
- Class XII result data collection from various State Board for JEE.
- Any other work allotted from time to time.
- Printing of duplicate certificates and other testimonials.

**Proposed IT manpower at each Units (CTET/AIPMT/JEE/Academic)**

S.NO	Name of Post	Pay Scale	No. of posts
1	Assistant Secretary (IT)	Grade Pay 6600	1
2	Assistant Programmer	Grade Pay 4600	1
3	Program Assistant	Grade Pay 4200	1

The various activities to be performed by IT manpower at Special exams Units are as follows

- Data handling for Centre notification and observer
- Accounts and taxation work
- Maintenance of Unit Website
- Generating different reports for different sections of special exams units
- Generation of reports, letters for centres, observers and in house computer activities

**New requirement based on the above proposed manpower**

Sr.No.	Name of Post	Required	Existing	To be filled
1	Assistant Secretary (IT)	14	5	9
2	Assistant Programmer	18	12	6
3	Program Assistant	18		18

The monthly expenditure for above manpower will be around Rs 1 lakh monthly (approx) among All regional offices and special exams units.

Agenda is placed before the Finance Committee for consideration and approval.

**ITEM XXX****TO CONSIDER RATIFICATION OF THE ACTION TAKEN  
FOR DISPOSAL OF OLD/OBSOLETE TEXT BOOKS IN R/O  
VARIOUS REGIONAL OFFICES OF THE BOARD**

The Central Board of Secondary Education publishes and supplies various types of academic books and publications to all Regional Offices of the Board. The books are sold directly to students, CBSE affiliated schools/institutions, libraries, other users and book sellers. With changes in the syllabus/curriculum over a period of time, these publications become outdated/obsolete and cannot be further sold on arrival of new publications. Therefore, it is desirable to get these obsolete books written off and sold as 'Raddi'.

As per the practice in the Board the following procedure is followed for disposal of goods.

- i. An item may be declared surplus or obsolete or unserviceable if the same is of no use to the Ministry or Department. The reasons for declaring the item surplus or obsolete or unserviceable should be recorded by the authority competent to purchase the item.
- ii. The competent authority may, at his discretion, constitute a committee at appropriate level to declare item(s) as surplus or obsolete or unserviceable.

Accordingly the following three RO's of the Board have completed formalities for writing off old outdated text books:

- (1) The Regional Director, Ajmer constituted a committee for disposal of goods, as per above procedure, which recommended for disposal of 24,407 number of old/obsolete Text Books of 80 titles amounting to Rs. 28,16,921/- (Annexure-XVII)
- (2) The Regional Officer, Patna has constituted a committee for disposal of goods, in accordance with the above procedure, which recommended for disposal off 16,329 number of old/obsolete Text Books of 56 titles amounting to Rs. 15,67,105/- (Annexure-XVIII)
- (3) The Regional Officer, Bhubaneswar has constituted a committee for disposal of goods, in accordance with above procedure, which recommended for disposal off 15,297 number of old/obsolete Text Books of 83 titles amounting to Rs. 15,76,866/- (Annexure-XIX)

Due to constraint of space, Regional Offices have disposed off the Textbooks following due procedures with the approval of the Chairman.

The matter is placed before the Finance Committee for approval/ratification.

**ITEM XXXI****TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO EXTENSION OF SERVICES IN RESPECT OF ADVISOR (TRAINING) ON CONTRACT BASIS NAMELY SH. G. MANULAL & SMT. S. NEERDA.**

Two posts of Advisor(Training) were created vide approval of Finance Committee dated 08.10.2013 and its ratification by the Governing Body dated 11.12.2013 for a period of one year in view of urgency to set up the Training Centers.

Since the Centre for Excellence of Teachers are just set up by the Board at different places, the Board requires the services of experienced personnels for development of training materials and also for imparting training. Therefore, services of the following Advisors(Training) have been extended for a further period of six months beyond rendered their one year services in the Board:

S.No.	Name of person	Period of Extension beyond rendered one year of services in the Board
1.	Sh. G. Manulal	02.12.2015 to 01.06.2016
2.	Smt. S. Neerda	13.11.2015 to 02.05.2016

The approval is accorded by the Chairman, CBSE is reported in the Finance Committee for its ratification. Also Committee may consider granting further extension of services of the above advisors for further period beyond the period of extension depending on the requirements of the Board.

**ITEM XXXII****TO CONSIDER ENHANCEMENT IN THE RATE OF LTC ENCASHMENT IN LIEU OF BOARD'S EXCURSION CUM EDUCATIONAL TRIP IN R/O BOARD'S EMPLOYEES IN LIEU OF LTC FOR NEXT BLOCK OF 04 YEARS**

As per Office order no. C.B.S.E./Admn-II/ Enhancement of rates/2010/ 15976-16025 dated 10-09-2010, the Employee who do not want to avail the facility of Long Tour and Mini Tour or Cash in lieu of LTC is paid in compensation to LTC once in a Block Year of 04 years at the following rates :-

S.No.	Category of employee	Approved (in rupees)
01.	Group A& B	20,000.00
02.	Group C	18,000.00
03.	Group D	16,000.00

As the above mentioned LTC encashment facility has been revised in the year 2010 and since then no increase in encashment has been made till date.

The total expenditure including rail tickets, Buses, Medicine and Misc. Expenses etc. for the Excursion Educational Trip-2010 was Rs.50,70,610/- against the participants of 848 (the employees & their family members). The per participant cost comes to Rs.5980/- Similarly the total expenditure for the Excursion Educational Trip-2014 including various heads was Rs.1,04,57,366/- against the total participants 826. The per participants cost comes to Rs.12,660/-

The comparative statement (Annexure-XX) for expenditure incurred in the Year 2010 and 2014 shows that the increase in expenditure for Excursion Educational Trip is  $(Rs. 12660-5980 = 6680/5980 \times 100) = 111.705\% = 112\%$ . This increase is also due to enhancement of tour facility and booking of AC Buses in place of general buses for the Trips/tours.

Significantly, the charges of many items like Refreshment(s), Medicines and journey tickets have also skyrocketed multiple times as compared to year 2010 which invariably has its effect on employees on their Tour Journeys. The cash facility therefore needs to be compensated equally/ adequately in view of increased expenses during Mini Tour/ Excursion Trip of Board's employees.

**Existing rates:-**

S.No.	Category of employee	Existing (in rupees)
01.	Group A& B	20,000/-
02.	Group C	18,000/-
03.	Group D	16,000/-



In order to rationalize with the increase in the expenses in the LTC/Mini Tour / Excursion Educational Trips. It is proposed that the Cash facility in lieu of LTC/Mini Tour / Excursion Educational Trips may also be increased.

The enhancement of the rate @ 100% as compared to increase of 112% above is therefore proposed for Cash Facility in lieu of LTC/Mini Tour / Excursion Educational Trips for Board's employees as under :-

S.No.	Category of employee	Proposed rates for the Next Block (Lump sum)
01.	Group A	Rs.40000-00
02.	Group B	Rs.36000-00
03.	Group C**	Rs.32000-00

\*\* The various posts of Group D category have been revised and given C Category vide letter No. Admn-II/Block Year 2014-17/2014/827-834 dated 14.02.2014.

The proposed rates may be implemented from the next Block i.e. year 2018-2021 accordingly.

As far as financial implication is concerned the same is less than the expenses incurred in r/o an employee who opt for LTC facility and Board's Tour facility which costs much higher to the facility of LTC encashment.

The matter is placed before the Finance Committee for its consideration and approval.

**ITEM XXXIII****TO CONSIDER THE REVISION OF RATES OF REFRESHMENT CHARGES FOR BOARD'S EXCURSION EDUCATIONAL TRIP/MINI TOUR**

The Board had earlier revised the rates of refreshment charges for Mini Tour/Excursion Educational Trip in respect of Board's employees from Rs.125/- to Rs.200/- vide Office Order No. CBSE/Admn-II/Long - Mini Tour/2012/16436-16470 dated 05.10.2012 placed below. In the recent times, the cost of every consumable food item has increased. The Central Government has accordingly taken steps for increase of D.A. from 65% (01-01-2012) to 119% (01-07-2015).

Accordingly the increase in Dearness Allowance has its ripple effect of increase of other allowances i.e. Children Education Allowance, Cycle Allowance, Washing Allowance, Cash Handling Allowance and Split Duty Allowance etc. so as to rationalise the increase of charges on allowances on the basis of D.A. measuring indicators.

Due to the rising cost of food items, the employees of the Board also feel financial strain during the Mini Tour/Excursion Educational Trip owing to increase on expense incurred on refreshment charges. Keeping in view the hike on expense/increase in expenses of general consumable commodities. The enhancement of rates of refreshment charges thus gains ground to equalize the financial hardship/ expense borne on tour by the CBSE employees.

The rates of refreshment charges for Mini Tour/Excursion Educational Trip are therefore proposed to be enhanced from Rs.200/- to Rs.300/- per head per day.

The financial implication on proposed increase is as under:-

Sr No.	Previous Rate	Proposed rate	Proposed Increase	Financial Implication per tour in a year	
				Mini Tour	Excursion Educational Trip
01	Rs.200/-	Rs.300/-	Rs. 100/- per Head	Rs. 75,000/- (750 approx. x 100 x 1) (Employees x rate x days)	Rs. 6,75,000/- (750 approx. x 100 x 9) (Employees x rate x days)
				Total- Rs. 7,50,000/-	

The matter is placed before the Finance Committee for its consideration and approval.

**ITEM XXXIV      TO CONSIDER OVERTIME ALLOWANCE TO POSTAL  
STAFF ENGAGED IN DELIVERY OF CONFIDENTIAL  
EXAMINATION MATERIAL OF CBSE**

The work related to class X and XII Examination of the Board is time bound in nature. CBSE Regional Office, Allahabad has schools spread out in the state of U.P hence the material including answer books sent by the Examination Centre is received by post. To adhere to the time schedules CBSE Regional Office, Allahabad engages services of Department of Post (Govt. of India) for delivery of examination material for 10/12<sup>th</sup> examination for which the Postal staff is required to work beyond normal working hours and on weekends as well as on holidays. Every year the overtime allowances are paid to postal staff by RO Allahabad with special approval of the Chairman.

Other departments having same functional profile like Union Public Service Commission also make payment equal to overtime duty after normal office hours.

Financial expenditure for the OTA to Postal Staff is around Rs.25.000/- on annual basis. OTA is only paid for required number of persons and calculated on day to day basis. Overtime allowance is paid only for days on which Postal Department is unable to execute the work of delivery within normal working hours. It is placed before the FC to regularize the proposal of payment of OTA to the staff of Postal Department for examination related activities.

Agenda is placed before the Finance Committee for consideration and approval

ITEM XXXV

**TO CONSIDER THE FINANCIAL SANCTION & APPROVAL  
FOR MAKING PAYMENT OF BILLS OF M/S DSK LEGAL  
FOR CONTESTING CASES ON BEHALF OF CBSE**

The Board engages legal counsels from its empanelled list for defending court cases in CBSE and in its Regional Offices. At times, sensitive cases are filed and they are to be defended by engaging counsels other than the empanelled counsels.

In order to handle sensitive cases, it was decided to engage Counsels who are specialized in handling CBSE matters which are of varied nature. The cases handled in the month of July and August are as under:-

1. Monika Priya – Patna High Court
2. CBSE v/s Samarth Mital
3. Independent School Federation of India
4. Tanvi Sarwal v/s CBSE – AIPMT Leak
5. Date of Birth Cases bunch matters.
6. Nadha Raheem v/s CBSE – Kerala High Court
7. AVN School v/s CBSE – Patna High Court
8. ALC matters before Assistant Labour Commissioner
9. Mayank Chauhan v/s CBSE

The Appeals filed by CBSE, which pertains to the orders passed by the High Courts in Date of Birth matters where approval to challenge the same in the Supreme Court of India has been accorded by the Competent Authority.

The details of appeals filed through M/s DSK Legal are as under:-

1. Ambika Kaul v/s CBSE – against order of Hon'ble Punjab & Haryana High Court.
2. Parag Singhavi v/s CBSE

The rate of fees quoted by M/s DSK Legal are annexed as **Annexure – XXII**. They were given the above cases to handle on behalf of CBSE. The break-up of cases handled by advocates of M/s DSK Legal are at **Annexure – XXIII**.

In addition to the above, the following senior advocates were engaged through M/s DSK Legal in the Writ Petition filed by **Independent School Federation of India**, where the appointment of the then Chairperson, CBSE was challenged by this federation. The amount claimed has also been recommended for payment:-

a. Sh. Balbir Singh, Sr. Advocate	Rs. 7,92,000/-
b. Sh. Sanjay Jain, Additional Solicitor General of India	Rs. 13,20,000/-
<b>Total</b>	<b>Rs. 21,12,000/-</b>

Therefore, for making payment to the Counsel financial sanction for **Rs. 36,63,598/-** from the Competent Authority of the Board is sought. the break up is as under:-

**A – Rs. 9,71,350/-** payable to M/s DSK Legal

**B – Rs. 2,97,600/-** payable to M/s DSK Legal

**C – Rs. 31,000/-** payable to M/s DSK Legal for appearing in the case of Samarth Mital for hearing on 29.09.2015 & 02.11.2015 (@ Rs. 15,500/- on each date).

**D – Rs. 21,12,000/-** payable to Sr. Advocates Sh. Balbir Singh and Sh. Sanjay Jain.

The matter is placed before finance committee for consideration and financial sanction of Rs. 36,63,598/- for making payment to M/s DSK Legal.

**ITEM XXXVI TO CONSIDER RATIFICATION OF FINANCIAL SANCTION ACCORDED BY CHAIRMAN FOR MAKING PAYMENT TO SENIOR ADVOCATES FOR DEFENDING CBSE CASE PERTAINING TO AIPMT**

A PIL was filed in the Hon'ble Supreme Court of India where the petitioners, inter-alia, prayed for cancellation of AIPMT Examinations held on 03.05.2015. The case was involving high stakes and in order to avoid any adverse order against CBSE, the services of Senior Advocates have been engaged. The following Senior Advocates services were utilized for defending the case on behalf of CBSE.

It was necessary to engage Senior Advocates as these cases involved credibility on the functioning of CBSE with regard to conduct of examination. Thus, it was decided to contest the PIL by engaging the Law Officers in the rank of Attorney General, Solicitor General and Additional Solicitor General (Annexure-XXIV)

The details of dates of hearing as argued by the Sr. Advocates are as under:-

S. No.	Name of the Advocate	Date of Hearing	Amount Paid
1.	Sh. Mukul Rohatgi, Attorney General for India	Conference/Appearance 08.06.2015 & 18.06.2015 Appearance - 19.06.2015	Rs. 9,90,000/-
2.	Sh. Ranjit Kumar, Solicitor General of India	Conference - 11.06.2015 & 17.06.2015 Appearance - 12.06.2015, 18.06.2015 & 19.06.2015	Rs. 10,90,000/-
3.	Sh. Maninder Singh, Additional Solicitor General	Conference & Appearance - 21.05.2015, 24.05.2015, 26.05.2015 & 03.06.2015 Settling affidavit on behalf of CBSE on 04.06.2015	Rs. 22,38,500/-
4.	Ms. Pinky Anand, Additional Solicitor General	Conference & Appearance - 08.06.2015	Rs. 2,42,000/-
5.	Sh. T. C. Sharma, Legal Advisor	Appeared on all the dates of hearing along with the above Sr. Advocates.	Rs. 1,73,800/-
<b>Total</b>			<b>Rs. 47,34,300/-</b>

The payment has been made to the above Senior Advocates who are experts in handling all legal matters. The services of above senior advocates have been utilized by CBSE, in order to, ensure no adverse orders are passed against the Board. The payment is beyond the approved norms of the Board. The Finance Committee is requested to ratify the decision taken/financial sanction accorded by Chairman CBSE.

**ITEM XXXVII TO CONSIDER THE ENHANCEMENT OF EXAMINATION FEE OF AIPMT w.e.f. AIPMT-2016**

CBSE is conducting AIPMT Examination as per the directives of Hon'ble Supreme Court of India since 1988. Presently, about 6.5 lac candidates are submitting their candidature for appearing in the examination. CBSE is conducting this examination also on no profit no loss basis.

During the conduct of AIPMT-2015 examination, Hon'ble Supreme Court directed CBSE to re-conduct AIPMT because of the report of use of unfair practices using modern communication devices. Moreover, the Hon'ble Apex Court vide its order dated 15/06/2015 stated that "The concern of the Hon'ble Court was that no undeserving candidate should be able to hijack and take control of the process of examination and be successful in securing admission in a Medical College through this examination". Accordingly, CBSE made the following arrangements to ensure fair conduct of examination:

1. Provided metal detectors and communication jammers at the centres.
2. More number of Observers were deputed at the centres.
3. Centres were provided wall clocks for each room and torches.
4. The duration of videography was enhanced from 03 hours to about 07 hours.
5. All the Invigilators were called for Briefing Meeting in place of 50% invigilators as done earlier.
6. Special invigilators were appointed for frisking.

Further, looking to the enhanced rates, more expenditure is envisaged. In making above arrangements and enhanced rates, Board has to incur following additional expenditure on Re-Test:-

On Providing Jammers= Rs.70/- X 632649 Candidates	= Rs. 4,42,85,430/-
On Providing Metal Detectors = Rs.900/- X 1065 centres x 4 Metal Detectors	= Rs. 38,34,000/-
On additional Invigilators on first Day = 26360 invigilators X Rs.800/-	= Rs. 2,10,88,000/-
On additional Invigilators for frisking = 4 invigilators X 1065 Centres X Rs.800/-	= Rs. 34,08,000/-
<b>Total Expenditure (A)</b>	<b>= Rs. 7,26,15,430/-</b>

Proposed Expenditure after revising the rates of various functionaries as demand has been raised by the centres due to increase in working hours on the day of conduct of AIPMT examination, i.e., from 7.00 a.m. to 02.00 p.m. (B) = Rs. 5,50,00,000/-

Sum of (A)+(B)= Rs. 7,26,15,430/- + Rs. 5,50,00,000/- = Rs. 12,76,15,430/-

The total expenditure incurred on re-conduct of AIPMT was about Rs. 40 crores.

As CBSE has to make above arrangements in future too, hence, there is a need to enhance the examination fee of about similar tune to the additional expenditure. Accordingly following is proposed:

	WITHOUT LATE FEE (INR)		WITH LATE FEE <sup>1</sup>	
	EXISTING	PROPOSED	EXISTING	PROPOSED
FOR GENERAL/OBC	Rs.1200/-	Rs.1400/-	Rs.2400/- (Rs.1200+Rs.1200)	Rs.2800/- (Rs.1400+Rs.1400)
FOR SC/ST/PH	Rs.650/-	Rs.750/-	Rs.1850/- (Rs.650+Rs.1200)	Rs.2150/- (Rs.750+Rs.1400)

A Calculation of additional fee based on AIPMT-2015 is as under:-

Total Candidates in AIPMT-15		Enhanced fee	Total Collection
SC	84161	Rs. 100	84,16,100
ST	39455	Rs. 100	39,45,500
OBC+ OTHER	509033	Rs. 200	10,18,06,600
TOTAL	632649		11,41,68,200

Even after the increase of fee there will be a deficit of Rs. = Rs. 12,76,15,430 - Rs. 11,41,68,200  
= Rs. 1,34,47,230

The Finance Committee may approve the proposal of enhancement of examination fee.



# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

CBSE/Addl. Dir. (Voc.)/2014

24<sup>th</sup> July 2014

In regard to the assessment of practical skills of class X pass out students of the session 2012-13 under NVEQF. It is to record here that after continuous persuasion with NSDC and SSC, Board has received the details of assessment along with the name of assessors in respect of 19 no. schools, who has offered IT as vocational course (may be seen in annexure 'A & B'). In respect of Retail, Automobile the date of assessment and the details of assessors yet to be received from the NSDC.

It is pertinent to mentioned here that each assessment for level 2 will cost of Rs. 600, therefore assessment in all three sectors i.e., Retail, IT and Automobile may incur following expenditure

Name of the Trade	No. of students	Assessment fees for per student	Assessment fees to be paid to the SSC/NSDC
Information Technology	3470	@600	2082000
Automobile	85		51000
Retail	433		259800
Total	3,988		Rs. 23,92,800

It is also to request here to sanction the aforesaid amount so that payment may be made to NSDC/ SSC/ Assessors and same expenditure may also be claimed from MHRD for reimbursement under the scheme of Vocationalisation of Secondary & Higher Secondary Education.

Submitted for kind approval.

(Dr. Biswajit Saha)  
Addl. Director (Voc.)

Director (Voc. & Edusat)



Dy. Director (N.S.)

A.D. (Voc.)

04/08/14

04.08.14

*Received on*  
May 21.05.2015

*AS (VOC)*  
*W*  
*DIA*

## INVOICE

Date: March 31, 2015  
 Invoice # 2014-15/549

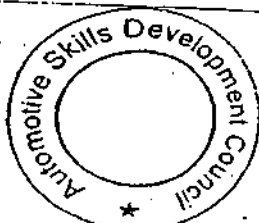
Automotive Skills  
 Development Council  
 Sat Paul Mittal Building  
 1/6, Siri Institutional Area  
 Khel Gaon Road,  
 New Delhi-110049

Director, Secondary Education  
 CBSE Government

QTY	DESCRIPTION	No of Students	Per Student (INR)	LINE TOTAL (INR)
1.	Skills & Practical Assessment (Auto) Muni International School Mohan Garden- <u>New Delhi</u> 30-Mar-2015, Level - 2	2	600	12.00
2.	Progressive Academy- <u>Petlawad Jhabua (MP)</u> 27-Mar-15, Level - 2	1	600	6.00
(Rupees One Thousand and Eight Hundred Only)				
			Total	Rs 1,800

Authorized Signatory

*For*  
*[Signature]*



Kindly make Demand Draft / cheques payable to 'Automotive Skills Development Council', payable at New Delhi  
 Please remit Electronic Payment with above invoice information to:  
 Standard Chartered Bank  
 Bank Account Number: 52205951593  
 IFSC Code: SCBL0036020  
 Branch Address: Narain Manzil, 23 Barakhamba Road, New Delhi-110001

**INVOICE**

Date: March 31, 2015  
Invoice # 2014-15/557

Automotive Skills  
Development Council  
Sat Paul Mittal Building  
1/6, Siri Institutional Area  
Khel Gaon Road,  
New Delhi-110049

Director, Secondary Education  
CBSE Government

QTY	DESCRIPTION	No of Students	Per Student (INR)	LINE TOTAL (INR)
1.	Skills & Practical Assessment (Auto) <u>Delhi Region</u> Level - 1 Level - 2	122 (-) 49 -	600 600	73,200 (-) 29,400
2.	<u>Panchkula Region</u> Level - 1	125 /	600	75,000
3.	<u>Chattisgarh Region</u> Level - 1	61 /	600	36,600
4.	<u>Patna Region</u> Level 1 Level 2	20 / 24 /	600 600	12,000 14,400
5.	<u>Odisha Region</u> Level - 1 Level - 2	114 / 86 /	600 600	68,400 51,600
6.	<u>Punjab Region</u> Level - 1 Level - 2	42 / 52 /	600 600	25,200 31,200
7.	<u>Maharashtra Region</u> Level - 1 Level - 2	149 / 90 /	600 600	71,400 54,000
8.	<u>Gujarat Region</u> Level - 1 Level - 2	57 / 65 /	600 600	34,200 39,000
9.	<u>Haryana Region</u> Level - 1 Level - 2	98 / 61 /	600 600	58,800 36,600
10.	<u>Karnataka Region</u> Level - 1	84 /	600	50,400
11.	<u>MP Region</u> Level - 1 Level - 2	68 / 73 /	600 600	40,800 43,800
12.	<u>Up Region</u> Level - 2	132	600 /	79,200



6

	(Rupees Nine Lakh Twenty Five Thousand and Two Hundred Only)			
		1542	Total	Rs 9,25,200 (-) 73200 8,52,000

Authorised Signatory

For *[Signature]*



Kindly make Demand Draft / cheques payable to 'Automotive Skills Development Council', payable at New Delhi  
Please remit Electronic Payment with above invoice information to:  
Standard Chartered Bank  
Bank Account Number: 52205951593  
IFSC Code: SCBL0036020  
Branch Address: Narain Manzil, 23 Barakhamba Road, New Delhi-110001

# aspiringminds

Employability Quantified

Aspiring Minds Assessment Pvt. Ltd.  
Works: 323 Udyog Vihar Phase 2, Gurgaon 122012  
Regd. Office: 24 Pusa Road, New Delhi 110005, INDIA  
Ph: 0124 4148777 Email: [billing@aspiringminds.in](mailto:billing@aspiringminds.in)

Service Tax Code: AAGCA9961PST001

PAN Number: AAGCA9961P

## Invoice

Invoice No: AM/14-15/469

Mr. Biswajit Saha  
Vocational Education  
CBSE

Director

'Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi-110092

Date: 20th November 2014

Particulars	Qty	Rate	Total
Level 1 & 2 IT/ITES Assessment Conducted at CBSE Schools in July & August 2014			
Number of Assessments conducted IT/ITES	2049	600	1,229,400
Service tax		12.36%	151,954
Total			1,381,354

Amount in words: Thirteen Lacs Eighty One thousand Three Hundred and Fifty Four only

Authorized Signatory

### Payment options:

#### (A) Cheque

Cheque to be drawn payable to: Aspiring Minds Assessment Private Limited  
Gourier to: ASPIRING MINDS ASSESSMENT PVT LTD  
C/O Himanshu Aggarwal, Plot Number 323, UDYOG VIHAR PHASE II, GURGAON - 122016  
\*For outstation checks, kindly ensure checks are payable at par through out India

#### (B) RTGS

Bank - AXIS BANK LTD - A-11, VISHAL ENCLAVE, OPP. RAJOURI GARDEN, NEW DELHI - 110027  
A/C No: 066010200037536  
Swift Code: AXISINBB066 // IFSC Code: UTIB0000066  
MICR Code: 110211011

AS (yog) / DD (NS) - 123  
13-3-15  
14/7

aspiring minds  
Employability Quantified

9/17

Dear Sirs,

**Audit Confirmation**

Please return the attached slip direct to our auditors, BSR & Associates LLP, (DLF Building No.10, 8<sup>th</sup> Floor, Tower B, DLF Cyber City, Phase 2, Gurgaon-122002), indicating whether or not you agree with the balance shown below. In the event of disagreement, please record the balance shown by your records and provide our auditors with details of the difference.

A reply paid envelope is enclosed for your convenience.

Yours faithfully,

Puneet Juneja

Puneet Juneja  
AVP Finance

To : BSR & Associates LLP

DLF Building No.10, 8<sup>th</sup> Floor, Tower B,  
DLF Cyber City, Phase 2,  
Gurgaon-122002

From : Vocational Education - CBSE

CBSC, Shiksha Kendra, 2 Community Centre  
Preet Vihar Delhi-110092

Ref : Audit Confirmation of balance due to Aspiring Minds Assessment Private Limited as on at 31 March 2015.

- A: We confirm that the balance due by us to the above Company at the above date was
- B: According to our records, the amount due by us to the above company at the above date was see details of difference attached/overleaf

Rs 13,81,354/-

Rs. ....

(Please strike out either A or B)

Yours faithfully,

Signature : .....

Position : .....

Date : .....

(ANNEXURE-II)

No.S.14025/19/2015-MS

Government of India

Ministry of Health and Family Welfare  
Department of Health & Family Welfare

\*\*\*\*\*

Nirman Bhawan, New Delhi

Dated 27 May, 2015.

OFFICE MEMORANDUM

Subject: Revision of time limit for submission of final claims for reimbursement of medical expenses under CS(MA) Rules, 1944 -regarding.

The undersigned is directed to refer to OM No.F.29-40/68-MA dated 15.10.1968 in which it was laid down that submission of final claims for reimbursement of medical expenses of Central Government servants in respect of a particular spell of illness should ordinarily be preferred within 3 months from the date of completion of treatment.

2. A representation was received from National Council (Staff Side) to extend the time limit for submission of such medical bills from 3 months to 6 months. The matter was examined in the Ministry and it has been decided that the period of 3 months for submission of medical claims be revised to 6 months. Henceforth, only the cases in which the bills are submitted after 6 months from the date of completion of medical treatment/discharge of the patient from the hospital are required to be taken up for condonation. The power of condonation of such delays and other terms and conditions would be same as enumerated in the OM No.S.14025/8/99/-MS dated 25.05.1999.

3. This issue with the approval of the competent authority.

O/C

  
(Sunil Kumar Gupta)  
Under Secretary to the Govt. of India.

To

1. All Ministries/Departments of Government of India.
2. All States/UTs Governments.
3. Office of the Comptroller and Auditor General of India, Bahadur Shah Zafar Marg, New Delhi-110002.

**Central Board of Secondary Education**

Shiksha Kendra, 2, Community Centre

Preet Vihar, Delhi- 110 092


No. CBSE/JS(A&L)/2014/ 804-08

Date: 07.10.2014

**OFFICE ORDER**

On the recommendations of Finance Committee vide Item No. XXII in its meeting dated 31.07.2014, the Governing Body of the Board, in its meeting held on 06.08.2014 has approved the CBSE Medical Rules as per Annexure - I.

This issues with the approval of the competent authority.



(S.P. RANA)

JOINT SECRETARY (A&L)

**Distribution:**

1. PS to CM, CBSE, Delhi.
2. All the PSs/ PAs to HODs, CBSE, Delhi.
3. All the Regional Directors/Regional Officers at Regional Office, CBSE, Allahabad, Delhi, Chennai, Panchkula, Ajmer, Guwahati, Bhubaneswar, Patna, Dehradun and Trivandrum.
4. All the officers upto the level of the Section Officer.
5. Scrap File/ Notice Board.



- vii) All the claims for reimbursement of medical expenses should be presented within a time limit of 3 months as per rules. Late submission shall be summarily rejected.
- viii) In all cases the decision of the Competent Authority of the Board would be final.

(vide Office order No. Admin./Medical Policy/2012/28574-600 dated 03.04.2012 in consequent approval of the Finance Committee dated 15.11.2011)

## 2.4 Reimbursement: Reimbursement claim will be applicable from serial no.2.2 and 2.3 as follows:

1. The sanctioning authority for reimbursement of medical expenses shall be the Chairman or any other officer to whom powers have been delegated.
2. Expenses incurred by an employee of the Board for hospitalization as above will be reimbursed subject to the prescribed limits on production of bills duly verified by the concerned hospital on the prescribed form:-
  - a) For indoor and outdoor treatment - On certification - Certificate-A/B along with Check List Form (Annexure-III and Annexure-IV) respectively as the case may be by the Govt, or local body or approved hospital/Nursing Home concerned that hospitalization was necessary and enclose a copy of his/her Health Card.
  - b) For Annual Examination - On the prescribed proforma (Annexure-V) duly filled by official/officer and countersigned by the hospital.
3. Time limit for medical claims - It has been decided that final claims for reimbursement of medical expenses of Central Government servants in respect of a particular spell of illness should ordinarily be preferred within three months from the date of completion of treatment as shown in the last Essentiality Certificate issued by the Authorized Medical Attendant/Medical Officer concerned.

## SECTION-3

### SETTLEMENT OF MEDICAL CLAIMS

#### 3.1 MEDICAL ADVANCE

##### 3.1.1 ADMISSIBILITY

1. To all regular employees of the Board irrespective of pay-limit.
2. For in-patient treatment in a recognized hospital.
3. For treatment of TB and cancer at the consulting room of the Medical Officer, at the residence or as an out-patient.
4. For purchase/replacement, repair and adjustment of admissible artificial appliances.
5. Application for advance should be accompanied by necessary certificate from the Medical Officer/Specialist indicating the duration of treatment and anticipated cost thereof.
6. For temporary employees, surety from a permanent employee is required.
7. When the employee is too ill to apply: In case of serious illness/accidents where the employee is unable to apply, the advance may be sanctioned on an application in writing made on his behalf by his wife or other legal heir.

##### 3.2.1 AMOUNT OF ADVANCE

1. Up to 80% medical advance shall be sanctioned to the serving employees only.  
(vide Memorandum No. Admin./Medical/2011/19409-658 dated 13.10.2011)
2. For major illness, of bypass surgery, kidney transplant etc. - 90% of the package deal wherever it exists or the amount demanded by the hospital concerned in other cases.

*Sp. Sec.*

(k) In case of emergency, the beneficiaries can purchase the medicines directly from the authorised/registered chemist shops and claim reimbursement through their respective Head of the Deptt./Ministry in the case of serving employee and for all other beneficiaries through their Addl./Joint/Deputy Director of CGHS concerned.

(l) **Domiciliary Visits to Seriously ill patients:** All the Medical officers/specialists are under an obligation to visit the patients at their residence, if they are seriously ill and unable to come to the dispensary. Such visit should be undertaken by the MOs on phone calls too. For availing this facility, the patients are not required to pay any conveyance charges to the MO who is entitled to reimbursement of conveyance charges. However, lady doctors are exempted from such type of residential visits during 8 P.M. to 6 A.M.

(m) **Medical facilities while residing in or on visit to a non-CGHS area:** CGHS beneficiaries may avail medical facilities for in-patient treatment and post-operative follow-up treatment, while residing in or on a visit to a non-CGHS area as follows:

(A) **CGHS Pensioner beneficiaries (including their dependent family members) residing in non-CGHS areas**

(1) They may obtain inpatient treatment from Govt. hospitals/CS (MA) recognised hospitals/Ex-Servicemen Contributory Health Scheme (ECHS) empanelled hospitals and clinics.

However, prior approval from the CMO incharge of the Wellness Centre where the card is registered, shall be required in case of non-emergency treatment from CS (MA) hospitals/ECHS hospitals.

Reimbursement shall be limited to CGHS rates of the city where card is registered or as per actuals, whichever is less.

Claims for reimbursement shall be submitted to Addl. Director/Jt. Director, CGHS through CMO incharge of the Wellness Centre where the card is registered.

(2) They may obtain post-operative follow-up treatment in cases of Renal Transplant surgery, Knee and Hip Joint Replacement, Cancer Treatment, Neuro-Surgery and Cardiac Surgery, from Govt. hospitals/CS (MA) recognised hospitals/ECHS empanelled hospitals and clinics.

However, prior permission of the CMO incharge of the Wellness Centre where the card is registered, shall be required, which may be granted for a period of 3 to 6 months at a time and may be further extended if required.

Reimbursement for consultation, procedures and investigations shall be limited to CGHS rates of the city where the card is registered or as per actuals, whichever is less. OPD medicines shall be obtained from the concerned Wellness Centre for a maximum period of 3 months at a time.

(B) **CGHS Pensioner beneficiaries and Serving Central Govt. Employees (including their dependent family members) on a visit to a non-CGHS area**

They may obtain treatment under emergency from Govt. hospitals/CS (MA) recognised hospitals/ECHS empanelled hospitals and clinics.

Reimbursement shall be limited to the CGHS rates of the city nearest to the place where treatment is obtained or as per actuals, whichever is less.

Claims for reimbursement shall be submitted to Addl. Director/Jt. Director, CGHS through CMO incharge of the Wellness Centre where the card is registered, in case of pensioners etc. and to the concerned Ministry/Department/office in case of serving employees.

In all cases where treatment is obtained from CS (MA) hospitals/ECHS hospitals, the beneficiaries shall submit a certificate from the concerned hospital that it has not charged more than the rates approved in their case.

(n) CGHS beneficiaries including their eligible family members can undertake medical treatment (both indoor and outdoor) from any of the Central Government, State Government hospitals and hospitals recognised by the State Government/CGHS/CS (MA) Rules as well as hospitals funded by Central/State Government, subject to the condition that the reimbursement for such treatment shall be allowed at the rate prescribed by the Govt. under CGHS/CS (MA) Rules or the actual expenses incurred, whichever is less. If the treatment for a particular disease is available in the same city where the Government servant is employed, he may be permitted to avail of the treatment in any other city of his choice provided no TA/DA shall be payable. In case the treatment is not available at the same station, the CGHS beneficiary is eligible for the grant of TA/DA as per his entitlement<sup>1</sup>. For more details, see Chapter 10 of this Book.

(o) CGHS beneficiary having pay\*/pension/family pension of Rs. 33,480/- or above can consult specialists in Government/State Government/Municipal Hospitals directly. In other cases, consultation with a specialist can be obtained only when the CGHS Medical Officer refers the cases as per the requirement of illness.<sup>2</sup>

(p) **Free Diet:** CGHS Beneficiaries having pay\*/pension/family pension up to Rs. 7450 p.m. shall be entitled for free diet during hospitalisation.<sup>3</sup> However, in the cases of beneficiaries undergoing hospitalisation for TB, Leprosy, Mental Illness, Cancer, HIV/AIDS, Renal Dialysis therapy or Thalassemia, in Central Govt. hospitals, free diet shall be provided to beneficiaries drawing their pay in Pay Band I (Rs. 4,440 - Rs. 7,440) or retired from a post which now carries pay in Pay Band I and further subject to a monetary limit of Rs. 11,160 p.m.<sup>1</sup>

# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education


टिप्पणी एवं आदेश / Notes & Orders

Dated: 10.08.2015

It is submitted that recently on 25<sup>th</sup> July, 2015 AIPMT was re-conducted. This examination was re-conducted after two and a half month from the previous examination held on 3<sup>rd</sup> May, 2015. Prior to the re-conduct, efforts were made to clear all the bills pertaining to the centres and Observers. All the bills those were received in office were processed and payment was also released.

After the re-conduct of examination, now Unit has to process nearly 4000 bills of the current examination and nearly 2000 bills of previous examination for making the payments. In addition to these bills, the payments of various agencies those have supplied the Pen, booked the tickets, computer agencies performed the various works of pre and post examination, provided OMR sheets, printing of confidential material, custodian, courier agency, jammers and metal detectors, etc. are to be processed for adopting the usual process and thereafter on the approval of the Competent Authority of the Board, i.e., Chairperson, the payment are to be released to all concerned.

Submitted for information please.

  
(DR. SANYAM BHARDWAJ)  
JS & OSD (AIPMT)

CHAIRPERSON

Presently, nearly 07 Joint Secretaries are looking after the work independently (Academic Unit - Additional Director (Research & Innovation) and Joint Secretary (Academic & Training), Regional Officers in Delhi, Dehradun, Patna, Trivandrum and Panchkula) and they are competent to approve the various payments pertaining to the works related to their own Regional Officers/Department.

Looking into the above and to ensure timely payment, undersigned is delegating the financial powers pertaining to AIPMT Unit to the OSD (AIPMT) to exercise the same.

May be put up in next FC  
Bathani  
(DR. SATBIR BEDI)  
CHAIRPERSON

No.F.1-9/2014-NAT  
Government of India  
Ministry of Human Resource Development  
[Department of School Education and Literacy]  
\*\*\*\*

ANNEXURE - VI

Dated the 23<sup>rd</sup> July, 2015

To

Education Secretaries of the States/UTs/Organizations

Subject: Enhancement of Award money from Rs.25,000/- to Rs.50,000/- from the Award Year, 2014.

\*\*\*

JSLABU  
(02)  
24/7/15

Sir/Madam,

This Ministry implements a scheme of National Award to Teachers under which meritorious Teachers from all over the country (Primary and Secondary and Special categories) including Sanskrit and Arabic/Persian Teachers from the institutions run on traditional lines are awarded every year on the 5<sup>th</sup> September. As per the existing guidelines of the National Award to Teacher Scheme, each of the Awardee Teacher are provided with a Certificate, a Silver Medal of 40 gm with his/her name inscribed and a cash award of Rs. 25,000/-.

2. The Teacher are conferred with the National Award by the Hon'ble President of India every year on 5<sup>th</sup> September (Teachers Day).

3. It has been decided to enhance award money from Rs.25,000/- to Rs.50,000/- from the Award year 2014.

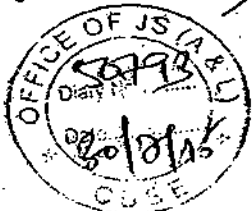
4. Each of the Awardee will now be provided with a Certificate a Silver Medal of 40 gram with his/her name inscribed and a cash award of Rs. 50,000/- from the Award Year 2014. This may be given wide publicity.

Yours faithfully,

GPR

[Gaya Prasad]  
Director

Tele Fax. 2338 4253



ANNEXURE  
VII

No. 1-64/2015-Sch3  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy

New Delhi, Dated 2-7-2015

To  
Dr. Pragya M. Singh  
Assistant Professor & Joint Director  
Central Board of Secondary Education  
Shiksha Kendra, 2 Community Centre  
Preet Vihar, Delhi

Subject: Financial requirement for Australia India School Leaders Professional Learning

Sir,  
Please refer to your letter No. CBSE Acad/ID(PMS)/2015 dated the 30<sup>th</sup> June, 2015 on the subject cited above.

The request has been considered in the Ministry. It is informed that the expenditure for conducting the Australia India School Leaders Professional Learning may kindly be met from CBSE's own resource.

Yours faithfully,

(Dr. K. Bhatnagar)  
Deputy Education Advisor



Annexure to the agenda item on Aavishkar Quiz 2015

**Objective:** To promote creative and innovative spirit among school children in the area of Mathematics, Science and Technology through Quiz Competitions.

**Target Group:** The school children in the affiliated schools of the Central Board of Secondary education in the following categories

- Primary : I- V
- Middle : VI- VIII
- Secondary : IX -XII

**Eligibility:** Any bonafide student of a school affiliated to CBSE studying in standard I to standard XII

**Type of the competition:** Face to Face Competition at Schools followed by Online selection of best talents by CBSE

**Medium :** English/Hindi

**Prizes:** Ten students from each category ( Primary-10 , Middle-10 and Secondary-10) shall be shortlisted based on their performance and time for Competition of Quiz in the Online Quiz conducted by the Board. Each winner shall be given Rs.2500/- ( Rs. Two thousand five hundred only).If there is a tie at the last position all the winners will be given the same prize money.

**Conduct of the Quiz Competition:**

To ensure wider participation of students and involvement of schools and selection of the winners on merit, the competition is proposed in two stages. The school competition shall be held in the first week of every month with a given theme. Thereafter in the last week of every month the Board shall conduct an online quiz for finding out the best talents.

**Stage-1 :** The school shall organize a Quiz Competition in the first week of every month on a given theme in the area of Mathematics, Science and Technology by involving maximum students in the three categories. The best two students from each category( Primary, Middle and Secondary ) shall be identified by the school. Two photographs, report in 500 words and the names of the students shall be uploaded by the school on CBSE website on the same day evening.

**Stage-2 :** The Board shall allot user id and password to each student and the same shall be mailed to the Principal of the school. The students will attend an online quiz in their school under the supervision of the Principal. Best entries shall be selected on the maximum scores and minimum time.

Minutes of the meeting

5-6-2015

As per the orders of the competent authority of the Board, a committee was constituted in connection with the item writing rates of the moderators/subject experts for Summative exams SA-1 September '15. The committee comprised of the following members :-

1. Smt Sugandh Sharma A.D./I.C.(I&R))
2. Sh Pramod Kumar TK (AP & JD)
3. Sh Sachin Thakur (A.S.)

A meeting of the committee was held in the chamber of Smt. Sugandh Sharma (Addl. Director/IC-I&R) on 03.06.15. The committee did a thorough subject wise analysis of the rates of the items proposed by ITMS unit. It has been found that, the question paper setting rates as approved in the FC are meant only for developing question papers. While generating the question paper, the Integrated Test Management System (ITMS), picks up the question and marking scheme one by one (i.e. item by item). Accordingly the experts are asked to prepare, moderate, proof read items as per requirement. Therefore the item-wise rate of the question paper has to be finalized.

A detailed study of the present item writing rates of all of the 16 subjects of class IX and X was carried out by the committee (Annexure A). It has been observed that the charges for setting a question paper comes out to be more than creating a question paper through ITMS with these item wise rates.

However, the process of item writing is incomplete without the moderation translation and proof reading. The committee has compared the rates of the same with the existing ones. From the average rates of all of the 16 subjects, It can be concluded that the proposed rates of moderation, proof reading and translation are lower than the FC approved rates.

Therefore the committee proposes that the rates of item writing, moderation, translation and proof reading for ITMS proposed as below may be approved:

Rates of Setting/framing, Moderation, Translation and Proof Reading of test items:

Type of work	Rates of Question Setting (Rs)	Moderation charges (Rs)	Translation charges (Rs.)	Proof Reading charges (Rs)	
				Language	Bilingual
Unseen Passage	100	70	--	20	--
Seen Passage	50	30	--	10	--
MCQ(1)	40	20	15	5	10
VSA(1)	20	10	15	5	10

8/6/15

for

Venka  
for

SA-I (2)	40	20	15	5	10
SA-II (3)	40	20	15	5	10
LA-I (4)	60	30	15	5	10
LA-II (5)	60	30	15	5	10
VLA (6)	60	30	15	5	10
VBQ	100	40	15	5	10
Map	40	40	15	5	10

*Sugandh Sharma*  
 (Sugandh Sharma)  
 Addl. Dir/I.C. (I&R)

*Pramod Kumar T.K.*  
 (Pramod Kumar T.K. )  
 AP & JD

*Sachin Thakur*  
 8/6/15  
 (Sachin Thakur )  
 A.S. (Acad)



— O/N —  
केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

ANNEXURE - X

This is with reference to the points mentioned by the auditing unit on page 3/N :- 30.04.15

26. 1. The file has been resubmitted to the Secretary for constituting a committee for reassessing the re-moderation rates. The bills for the re-moderation correction work done by the agency will be processed and submitted after receiving the report of the committee.
27. 2. The copy of the approved rates in the Finance Committee meeting held on 24.08.2011 have been placed on file at Annexure 'B'.
28. 3. The adjustment for lunch and refreshments provided to the moderators is being already done on the basis of the attendance of the moderators/subject experts and the lunch/refreshment bills, but since the moderators are mostly very senior people they cannot be paid money for lunch and refreshments directly in cash. Further more, it will also not be practical. The lunch and refreshment is provided by the branch and the bills are processed as per actual expenditure only.
29. 4. The Annexure A was removed considering the confidential nature of the information as it contained the names contact details and email ids of the moderators and subject experts, however in order to present the file for perusal by Hon'ble Chairperson, the annexure 'A' has been enclosed herewith
30. 5. Noted the auditing observation of S.No. 5
31. 6. The expenditure details of previous 3 years have been placed on file at Annexure C Submitted for approval please

*Sachin Thakur*  
Sachin Thakur  
Asst Secy (Acad)

238  
30/4/15  
33. E.O. (KV)

*Submitted, ps.*  
*DIR/AC/ED.*

34. *Advt/FA/4(N)*  
*30/4*

*30/4*

*Jointed*  
*GNL*

Ref. from pre-page:-

In compliance to the Audit observation on page No. 3/N, the Academic Unit's reply on page No. 5/N, which may kindly be seen. In this connection the Audit has observed the following:- 35.

1. The Audit will agree with the reports of the committee decision as per Para -4 of the note on page No. 1/N, and the payment will be made to the re-moderation correction work after implementation of the committee report as stated on page-5/N. 36.
2. Moreover, the rates shown on page No. 1/N was not approved by the finance committee and the earlier payment was made with approval of the Competent Authority only for the said work. Hence, the unit concerned may also be advised to place the rates before the Finance Committee in coming session. 37.

In view of the above, the proposal of academic unit on page No. 2/N from Sr. No. 1 to 6 may kindly be consider for administrative & financial approval subject to fulfilment of the above said points please. 38.

Submitted please.

*Almeida*  
31/12/2015

*So (Chief)*  
*AIAFA*

Activities at ①, ②, ③, ④ at p-2/n are 39.

required to be approved by concerned Unit with Honorable chairperson directly.

Item No. ⑤ + ⑥ may kindly be approved Subject to financial bill submitted by Academic Unit after completion of all activities. 40.

*[Signature]*  
30/4/15 41.

*[Signature]*  
04/5/15

① Proposals of ① on page 2/n may please be approved. 42.

② A Committee comprising the following may be constituted for submitting recommendation on bills of item writing:

(1) Mr. Sugantha Prasad, Asst. Dir. (2) Mr. Pramod P. K. J.D.

(3) Mr. Subbarao Thakur ③ at ⑥ above may also be approved. 43.

*Sathya*  
8/5

*JS (AEC) - O.D.*  
*Dir (ART/AT)*  
*(Acad) Secretary*  
*Almeida*  
07/2/2016  
5/5/15  
6/1/14



Minutes of the committee meeting

As per the orders of the competent authority of the Board, a committee was constituted in connection with correction rates of the confidential agency for implementing corrections of moderation work for Summative exams SA-II March '15. The committee comprised of the following members:-

1. Smt. Sugandh Sharma (A.D./I.C.(I&R))
2. Sh. Hilal Ahmed (A.P./J.D.)
3. Sh. Sandeep Jain (J.D.)


A meeting of the committee was held in the room of Smt. Sugandh Sharma (AD/I.C.-I&R) on 24<sup>th</sup> June '15. A detailed discussion took place among the members of the committee, in order to analyse the correction work done by the confidential agency for the question and marking scheme items moderated by subject experts/moderators.

It would be pertinent to mention here that, in order to generate question papers and marking schemes through ITMS software (Integrated Test Management System), partially the existing questions & marking scheme base is used and partially the newly prepared gap questions are used. The newly formed questions are freshly typed and photo composed whereas for existing questions and marking scheme base, the softcopies are provided by us to the confidential agency.

In order to improve the quality of the questions and marking scheme base, both *newly formed questions and marking schemes & existing questions and marking scheme base* are moderated and proof read. Subsequently the corrections are incorporated in the softcopies of the questions and marking scheme base by the confidential agency.

The committee had a detailed discussion and the following points have been unanimously concluded:-

1. The corrections done during moderation are of varied nature. The level of corrections done by the moderators / subject experts depends upon the quality and nature of questions available.
2. The complexity of corrections done, increases in the subjects of Science, Mathematics and Social Science.
  - In Science, there are corrections of chemical equations, diagrams and scientific symbols.
  - In Mathematics, there are corrections of mathematical equations, mathematical symbols and geometrical diagrams.
  - In Social Science, there are corrections pertaining to Maps of History and Geography. Since social science consists of questions that are descriptive in nature, the marking scheme items also have corrections that are descriptive in nature.
3. In languages i.e. Hindi and Sanskrit, due care of font is required for implementing the corrections. In case of usage of wrong font, the question papers finally generated by I.T.M.S. (Integrated Test Management System), may have junk characters, which will have impact on the quality of question paper.
4. English Communicative and English - Language and literature, contains questions that are descriptive in nature, therefore the major corrections may be required to be implemented both in question and marking scheme items.

Ventris  


There are instances where in the entire question and the marking scheme may be required to be changed.

In languages, there may be instances wherein the command line has to be corrected and the same correction is to be repeated in the entire set of question items.

It will be worthwhile mentioning here that in 2012 a committee was constituted for arriving at the rates for developing question papers by mixing and matching technique, instead of the original process of typing, composing and proof reading the entire question paper. The committee had proposed that 50% rebate to be given by the confidential agency.

In light of the above mentioned facts and observations and the report of the committee (placed on file at Flag 'C'), this committee is of the opinion that the moderation rates should be kept at 50% of the rates of confidential agency for Photocomposing including proof reading work and the rates as mentioned from point no 2-6 are to remain same. The details of the proposed rates are present in the below mentioned Table under COLUMN B.

SN	Description	COLUMN A Existing Rates of the confidential agency for doing photocomposing work of new questions.	COLUMN B Proposed rates of the confidential agency for incorporating the correction of moderations in the existing questions and marking scheme base @ 50% of the Photocomposing rates including proof reading.
1	Photocomposing including proof reading-		
	English/Hindi	Rs. 40/- per page	Rs. 20/- per page
	Bilingual (English & Hindi)	Rs. 50/- per page	Rs. 25/- per page
	Maths, Accountancy, Computer Sc. etc.	Rs. 60/- per page	Rs. 30/- per page
	Languages other than English/Hindi	Rs. 48/- per page	Rs. 24/- per page
2	Block making / designing / processing charges for diagrams	Rs. 0.75/- per sq. cm	Rs. 0.75/- per sq. cm
3	Secrecy Handling Charges	10%	10%
4	VAT	On actual	On actual
5	Courier Speed Post, Transportation Charges etc. for delivery.	On actual	On actual
6	Messenger charges for collection of manuscripts, centerwise packing etc.	3 <sup>rd</sup> AC fare (to and fro) luggage charges on actual basis	3 <sup>rd</sup> AC fare (to and fro) luggage charges on actual basis

  
Smt. Sugandh Sharma (A.D./I.C./I&R)

  
Sh. Hilal Ahmed (A.P./J.D.)

  
Sh. Sandeep Jain (J.D.)

# केन्द्रीय माध्यमिक शिक्षा बोर्ड

## Central Board of Secondary Education

ANNEXURE - XII

टिप्पणी एवं आदेश / Notes & Orders

Dated 01/07/2015

CBSE/Acad./Exam./15-16/

This is with reference to the committee constituted and approved by the competent authority as per page -13/N- for deciding the rates of the confidential agency for doing the correction work of the moderated and proof read existing questions and marking scheme base.

It would be pertinent to mention here that, in order to generate question papers and marking schemes through ITMS software (Integrated Test Management System), partially the existing questions & marking scheme base is used and partially the newly prepared gap questions are used. The newly formed questions are freshly typed and photo composed whereas for existing questions and marking scheme base, the softcopies are provided by us to the confidential agency.

In order to improve the quality of the questions and marking scheme base, both newly formed questions and marking schemes & existing questions and marking scheme base are moderated and proof read. Subsequently the corrections are incorporated in the softcopies of the questions and marking scheme base by the confidential agency.

In this connection, the report of the committee is placed on file at flag 'X'.

The committee is of the opinion that the rates of the confidential agency for incorporating the moderation corrections for existing questions and marking scheme base should be kept at 50% of the rates of confidential agency for Photocomposing including proof reading work of newly formed questions (Mentioned at COLUMN A) and the rates as mentioned from point no 2-6 are to remain same.

The details of the proposed rates are present in the below mentioned Table under COLUMN B.

Sl. No.	Description	COLUMN A	COLUMN B
		Existing Rates of the confidential agency for doing photocomposing including proof reading work of new questions.	Proposed rates of the confidential agency for incorporating corrections of moderation in existing questions and marking scheme base : @ 50% of the existing Photocomposing rates including proof reading
1	Photocomposing including proof reading- English/Hindi	Rs. 40/- per page	Rs. 20/- per page
	Bilingual (English & Hindi)	Rs. 50/- per page	Rs. 25/- per page
	Maths, Accountancy, Computer Sc. etc.	Rs. 60/- per page	Rs. 30/- per page
	Languages other than English/Hindi	Rs. 48/- per page	Rs. 24/- per page
2	Block making / designing / processing charges for diagrams	Rs. 0.75/- per sq. cm	Rs. 0.75/- per sq. cm
3	Secrecy Handling Charges	10%	10%
4	VAT	On actual	On actual
5	Courier Speed Post Transportation Charges etc. for delivery	On actual	On actual
6	Messenger charges for collection of manuscripts, centerwise packing etc.	3rd AC fare (to and fro) luggage charges on actual basis	3rd AC fare (to and fro) luggage charges on actual basis

The rates as proposed by the committee present under Column B in the above mentioned table are submitted for approval please.

For approval of  
A.S. (Acad.)  
Secretary, Chairman  
A.C. (Exam.)  
15/7/15

Verified

# MINUTES OF GOVERNING BODY HELD ON 16<sup>th</sup> NOV 2011

ADD. ITEM VIII TO CONSIDER THE INSTITUTIONALIZATION OF CBSE MENTOR AWARDS TO PRINCIPALS FOR SPECIAL CONTRIBUTION AS A MENTOR FOR PROPER IMPLEMENTATION OF CCE.

The committee after deliberation approved the proposal for institutionalizing at least one award from each region to the principal for special contribution towards implementation of CCE. The person could be an out standing mentor, a Resource person or a CCE advocate who full fills the eligibility criteria for CBSE mentors award to be framed by a committee constituted by the Board. Each mentor award shall consist of merit certificate, a shawl and a cash prize of Rs. 25,000/-.

ADD. ITEM IX TO CONSIDER THE DEVELOPMENT OF QPS FOR THE FORTHCOMING BOARD EXAMINATION FOR CBSE-I.

The committee noted the tentative expenditure for the development of question papers for the forth coming Board examination for CBSE-I.

ADD. ITEM X TO CONSIDER THE CREATION OF CBSE-GIZ SANITATION AND KNOWLEDGE DEVELOPMENT CELL AT SHIKSHA SADAN, ROUSE AVENUE.

The Chairman informed the committee regarding the National School Sanitation Initiative of the Board in collaboration with GIZ and Ministry of Urban Development, Govt. of India. It was also informed that GIZ wants to create a National School Sanitation and Knowledge Development Cell (SKDC) to be placed at CBSE for which the Board has to provide space and general office equipment for at least four persons. The committee approved the proposal to this extent.

ADD. ITEM XI TO CONSIDER THE REVISION OF PAYMENT NORMS FOR THE IDEATORS AND MATERIAL DEVELOPERS IN VARIOUS SUBJECTS UNDER CBSE-I

The committee approved the rates for material developer and Ideators for CBSE-I as under :

Classes	Rate for Ideators (in rupees)	Rates for material developer (per. unit) (in rupees)
I - II	4000/- for consolidated unit (English, Maths, EVS)	10000/- for consolidated unit
III - V	4000/- for each unit in each subject	8000/- for each subject
VI - VIII	4000/- for each unit in each subject	8000/- for each subject
IX - X	4000/- for each unit in each subject	10000/- for each subject
XI	5000/- for each unit in each subject	12000/- for each subject

ADD. ITEM XII PROPOSAL FOR ENHANCEMENT OF EXAMINATION FEES FOR AIEEE 2012.

The committee approved the proposal for enhancement of examination fees for AIEEE 2012 on the basis of recommendation of implementation committee of AIEEE 2012 held on 01.09.2011.

वीनैत जोशी (आई.ए.एस.)  
अध्यक्ष  
Vineet Joshi (I.A.S.)  
Chairman



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ई-मेल Email : cbmn-cbse@nic.in

### केन्द्रीय माध्यमिक शिक्षा बोर्ड

(प्रमुख ससाधन विकास मंत्रालय भारत सरकार के अधीन एक स्वायत्त संगठन)

"शिक्षा केन्द्र", 2, समुदाय केन्द्र, प्रीत विहार, दिल्ली-110092

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An autonomous organisation under the Ministry of Human Resource Development, Govt. of India)

"SHIKSHAKENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

CBSE/CM/PS/2014

27<sup>th</sup> October, 2014

#### Udram: Creation of Content and Support of the Program

Dear Sir, Arvind Tewari,

CBSE is embarking on a socially significant project of facilitation of meritorious girl students from disadvantaged backgrounds to join premier engineering institutes like the IITs and NITs.

For this purpose we invite teachers from your school to contribute towards the preparation of tutorials, content and assessments for the online portal. They will need to undertake the following tasks in the time line agreed upon, once their consent is received:-

#### Preparation Of Content

1. Identification and detailing of the syllabus to be covered for Class XI and XII
2. Breaking the syllabus for each subject into topics and breaking topics into 20 minute sessions
3. Preparing script for each topic into Introduction (points to be covered ; learning outcomes), Topic covered and conclusion (summary ; key points and formulas). Each topic covered to have 5 activity and practice questions. Each question to be given with detailed solution steps.
4. Getting approval of content from the CBSE
5. Participating in the shooting of the video and ensuring all aspects mentioned in point 3 are covered
6. Reviewing video content and giving completion sign off
7. Making required changes to the video shot in the event of feedback given after review by experts
8. Preparing content for hard copy distribution to the students in the form of notes. This will again be per subject, per topic and per session

#### Review Of Student Performance

1. Teachers will review results of activities, practice questions and assignments conducted by the students to identify trends and learning needs of the students
2. Answer questions asked by students through the student helpline. These answers will be prepared and posted online and also will be taken up during the weekly live classes

3. Modify activities, practice questions and assignments as needed based on student performance on these tasks

Conducting Live Classes

1. Conduct weekly classes for students (as per schedule which will be communicated later) for 2 hours a day on Saturday and Sunday for Class XI and XII respectively. Prior to delivery of the live class, content for the same will be prepared in advance and approval taken. This entire process will be considered part of the 2 hours of delivery and remuneration will be paid accordingly
2. This will be done as per the schedule worked out and will depend on classless scheduled for each subject for each class

It is expected that the above task will last for a period of one year, though the various tasks will be scheduled at different times as will be made available at the start of the project. If they do agree, the work on the project is expected to begin from 25th September, 2014.

For the above work, they will be paid as per the following norms:-

For One Hour of video lesson delivered

- Senior Teacher - INR 1800/-
- Assistant Teacher - INR 1200/-

The cost of printing and stationary at your venue shall be reimbursed on actual basis.  
The Venue Director will be paid - INR 500/- per day

Please forward their consent to the undersigned as per the format give in Appendix I.

With Regards

Arvind Tiwari  
Principal  
S.S. Mody Vidya Vihar  
Road No. 2  
Jhunjhunu  
Rajasthan 333001

Yours sincerely,

(VINEET JOSHI)



⑤  
Minutes of the Finance Committee Meeting  
Held on 31-7-14

participation assessment proforma developed as per (Annexure II) was also approved along with following a selection process.

- I. The schools willing to apply for the award would fill in & submit Self Assessment Proforma
- II. The Board's Core Committee on the basis of points shall short-list the top 10 schools out of the total schools that submit the Self Assessment Proforma
- III. To decide the top 03 Best Schools, the members of the Core Committee will personally visit the top 10 short-listed schools to verify the relevant documents

## ITEM IX

**TO CONSIDER REVISION OF REMUNERATION GIVEN TO ITEM DEVELOPERS FOR CENTRAL TEACHERS ELIGIBILITY TEST (CTET) FROM RS.200/- TO RS.300/- PER ITEM**

The Committee approved the revision of remuneration given to item developers for CTET from Rs. 200/- to Rs. 300/- per item. The same rates will apply for other competitive exams also.

## ITEM X

**TO CONSIDER AND APPROVE AN INCREASE IN THE PAYMENTS MADE FOR GROUP MATHEMATICAL OLYMPIAD**

The Committee approved an increase in the payment made for group mathematical Olympiad to the centres for payment of remuneration to Centre Supdt, Invigilators and observers and for meeting the other expenses related to conduct of exams as per following:

Job Description	Old Rate of Remuneration (as per class XII Board Exam Norms) (Indian Schools)	Approved Rate of Remuneration (Indian Schools)
Centre Supdt.	Rs 300/- (including TA)	Rs 800/- (including TA)
Deputy Supdt.	Rs 250/- (including TA)	Rs 500/- (including TA)
Invigilator (two for 30 students)	Rs 400/- (including TA)	Rs 450/- (including TA)
Observer	Rs 800/- (including TA)	Rs 1000/- (including TA)
Class IV	Rs 50/- (including TA)	Rs 150/- (including TA)
Seating and Furniture Maintenance	Rs 03.50/- per student	Rs 03.50/- per student
Answer Sheets and Stationery	Actual Amount Spent	Actual Amount Spent
Postage	Actual Amount Spent	Actual Amount Spent

**Annexure-XVI****A. Hardware/Software Requirements for establishment of Data Centre**

<b>SERVER (Qty:10)</b>		
<b>Sr. No</b>	<b>Component/Parameters</b>	<b>Specifications Required</b>
1	Server	Rack Server
2	CPU	2 No. x (Intel Six Core Xeon E5-2620 , 2.0 GHz, 15MB L3 Cache) or higher /Better
3	CHIPSET	Server Class Motherboard and Chipset
4	HDD	2 Nos. x (600 GB 10K RPM SAS Drive) or higher (on RAID 1), Hot Swappable Disk.
5	RAM	4 Nos. x 8-GB ECC DDR3 1066/1033 Mhz or higher (scalable to 128 GB or higher)
6	CONTROLLER	Integrated SAS Raid Controller With Support For RAID 1
7	LAN CARD	2 Nos. PCIe Gigabit (100/1000 Mbps) Ethernet Cards on board(distributed across two different controllers)
7	SAN CARD	2 Nos. of 8Gbps (distributed across two different controllers)
8	EXPANSION SLOTS & PORTS	Min. 3 Nos. of PCI / PCIe slot Min 1 Serial, 2 x RJ45 Ethernet , 4 USB ports, 1 VGA
9	POWER SUPPLY	80% or more efficiency Server grade and dual redundant power supply
10	OS COMPATIBILITY	Redhat Linux (64 bit) latest version, Microsoft Windows 2012.

<b>Tape Library QTY: 2)</b>		
<b>Sr. No</b>	<b>VALUE</b>	<b>Specifications Required by the Bank</b>
1	Capacity	1. Shall support Native data capacity of 36TB (Uncompressed) expandable to 72TB (compressed). 2. Shall be offered with Minimum of Two LTO5 FC tape drive and minimum of 40 cartridge slots. 3. Shall support encryption
2	Architecture	Offered LTO5 drive in the Library shall conform to the Continuous and Data rate matching technique for higher reliability. The Tape Library should be based on open technology (supporting heterogeneous hosts) with multi host sharing, robotic mechanism for auto loading of tape cartridges.
3	Speed	Offered LTO5 drive shall support 140MB/sec in Native mode and 280MB/sec in 2:1 Compressed mode
4	Scalability	Tape Library shall support scalability up to 4 or more Number of LTO-5 Drives.
5	SAN Based Backup	The Tape Library should support LAN based backups as well as LAN free (SAN based) backups. Tape Library offered must be configured with storage for LAN free and Server free backup.

6	Encryption device	Offered Library shall be provided with a hardware device like USB key, separate appliance etc. to keep all the encrypted keys in a redundant fashion.
7	Licensing	The vendor should provide licenses for SAN backup ,if applicable, for at least 2 drive and 40 slots and for performing all types of database backups(hot backup, cold backup and RMAN backup) and application servers. Main backup software must be loaded on the Backup Server.
8	Connectivity	Offered Tape Library shall provide 8Gbps native FC connectivity to SAN switches for SAN based backup. It shall also be possible to take LAN based backup
9	Management	Tape Library shall provide web based/Windows GUI based remote management.
10	Barcode Reader and Mail slots	Tape library shall support Barcode reader and mail slot.
11	Other Features	Tape Library shall have GUI Panel. Shall be rack mountable.
12	Operating Systems supported	UNIX(different flavors available HP-UX, IBM AIX, SUN SOLARIS ), Linux, Windows
13	Media	60 numbers LTO 5 media with two-cleaning cartridge along with at least 100 barcode labels.

Backup Software	
Sr. No	Specifications
1	Backup Software offered should have support for database backup (hot backup, cold backup and RMAN backup). The backup software should have agents and licenses for performing all types of oracle backups. There will be minimum four oracle instances. Vendor has to decided and provide the number of oracle agents and licenses required.
2	Backup software offered must be the latest version from the OEM
3	Backup software offered must have enough client licenses to take the SAN based backup from Database Server, SAN Storage and LAN based backup of all the Application servers using the Tape Library.
4	Full backup of data base systems shall be possible to be taken without bringing the production system down, with full data base consistency and without affecting the performance to the users in any way.
5	The backup software should have administrative tools (both web based and windows GUI based). The administrative tools provided with the backup software should allow centralized administration of backup and restoration.
6	Backup software offered shall be installed on Backup Server (Management console).
7	The backup software should have capability to configure automated backups with customized frequency based scheduling based on the backup policy. In addition the software should also have capability for user-initiated backup.
8	The Software should have a capability to define Policies centrally based on Business requirements. E.g. What Data to be backed up, where to store the Data, Retention period & Number of versions.

9	The software should be flexible and configurable to adapt to organization's backup policy.
10	The software should have capability to backup the entire configuration of the server and restore it from scratch the entire system including configuration when in a scenario of hardware failure.

SAN(STORAGE AREA NETWORK) STORAGE (Qty :4)		
Sr. No	Component/ Parameters	Specifications Required by the Bank
1	<b>Brand</b>	IBM / EMC / HP / SUN / DELL
2	<b>RAID level</b>	RAID Array supporting 0,1, 5,6,10 levels
3	<b>Technology</b>	The RAID implementation should be hardware based.
4	<b>Architecture</b>	<p>The array should have support for 2 nos. of array controllers for better performance and redundancy. Each RAID controller should have minimum 8 GB cache (total minimum 16 GB Cache across two controllers). Additionally the same storage should support Cache expansion in future. Minimum of 72 hrs (or more) battery backup for controller cache. Alternatively, the system should support cache destaging as a cache protection mechanism (automatic destaging of cache to non-volatile disks in case of power failure).</p> <p>The Storage System should have 4 x 8Gbps FC host (2 ports per controller) ports &amp; 4 x 1Gbps iSCSI (2 ports per controller) Host ports. The storage system controller should also have 4 x 6Gbps (2 ports per controller) physical SAS ports for back-end HDD connectivity. The proposed storage should support multiple protocols including FC and iSCSI for host connectivity.</p>
5	<b>Reliability</b>	The disk array should support Dual, Redundant, Active-Active paths via switches and HBAs so that disks are accessible always to the RAID controller in case of any component or path failure. (No Single Point of Failure Architecture). Should have internal environment monitoring.
6	<b>Disk drives</b>	20TB usable capacity with SAS (6 Gbps) 15K/10K RPM drives or better [out of 20TB minimum 5 TB with 300GB SAS(6 Gbps) 15K RPM drives or better.
7	<b>Drive Technology Support</b>	The Storage System should have support for SSD, SAS, NL-SAS/SATA Drives (mix also).
8	<b>Full automated Tiering</b>	The proposed storage should support automated data tiering between different storage tiers namely SSD, SAS, and SATA/NL-SAS within the same storage array and across various RAID types. Licenses should also be provided for automated storage tiering for Storage capacity
9	<b>Volume expansion</b>	The storage system should support dynamic volume expansion.

10	<b>Upgradeability</b>	The storage offered should support a minimum of 200 drives or more (using expansion enclosures) with 2.5" and 3.5" form factor HDDs.
11	<b>RAID level mixing</b>	It should support a mix and match of RAID levels behind a pair of controllers.
12	<b>No SPOF</b>	Disk array should have no single point of failures (NSPoF), component and function level redundancy to provide high availability features for all the components at RAID controller level, redundant power supply, and redundant cooling fans.
13	<b>Storage Functionality</b>	The Storage System shall support advanced virtualization capabilities of combining storage from multiple RAIDGroups into a single pool and provision volumes from this pool. The Storage System shall have the ability to expand and shrink LUNSNolumes on the storage online
		The Storage System should have the capability to support Non-Disruptive Data migration across Volumes in the internal storage pool.
		The storage shall have the ability to create logical volumes without physical capacity being available (Thin Provisioned) or in other words-system should allow over-provisioning of the capacity. The feature should be made available for the maximum supported capacity.
		The Storage System shall have the Capability to support creation of instantaneous or Point In Time Snapshot copies of volumes. The snapshot feature should support incremental, thin provisioned and also have the capability for the snapshot targets to become restore points for a source volume.
		The Storage System should provide support for host multipathing drivers
		Any licenses for the above functionality should be provided.
	<b>Management</b>	Easy to use GUI based and web enabled administration interface for configuration, storage management. Performance monitoring software to monitor and display array performance metrics for replication data, host connection data, port status, host port statistics, storage controller data, physical disk data to be included. Any Licenses required for storage management should be provided with Storage for entire capacity.
	<b>Sparing</b>	Should have Global Online Spare pools, to reduce the risk of data loss by facilitating automatic rebuilds after drive failure. At least 2 global hot spares to be configured for each type of HDD drives.
	<b>OS support</b>	Support for industry-leading Operating System platforms including: HP-UX, SUN Solaris, IBM-AIX, LINUX, Microsoft Windows, and VMware.
	<b>SAN SWITCH</b>	Two 16 port (expandable to 24 ports) 8 Gbps Fiber Channel SAN Switches, SFP, mountable on a standard rack.
	<b>IPV6 support</b>	Storage and SAN switches both should be IPV6 compliant.

Security Components	
Sr. No	Specifications
1	Firewall
2	IPS
Networking Components	
Sr. No	Specifications
1	Fiber Switch 16 port
2	Lan Switch 24 port
3	Load balancer
DC Built	
Sr. No	Specifications
1	DC Built for 2-3 Rack solution considering UPS of 15 KV in HA and the cooling solution for the Data Center

#### Software Requirement

Sr.No.	Specification	Qty
1	Microsoft Windows 2012 Server or latest	10
2	SQL Server 2014 or latest	4
3	Visual Studio 2015 Professional or latest	10
4	Microsoft Office 365 or latest	10
5	Adobe Photoshop CS13 or latest	2
6	Microsoft Visual FoxPro 9.0 or latest	10
7	Latest Antivirus for servers and desktops	10

#### B. Proposed Manpower for Managing Datacentre/DR centre

S.N O	Name of Post	Pay Scale	Requirement	Method of Recruitment
1	System Administrator	Pay Band - 4(Grade Pay 8700)	1	Composite
2	Data Base Administrator (DBA) with experience of handling large exam related data for more than 5 Years	Pay Band - 4(Grade Pay 8700)	1	Composite
3	MIS Officer	Pay Band - 3(Grade Pay 7600)	2	Direct
4	Network Administrator	Pay Band - 3(Grade Pay 6600)	2	Direct
5	Sr. Software Engineers with experience of handling large exam related data for more than 5 Years	Pay Band - 3(Grade Pay 6600)	3	Direct
6	Software Engineers with	Pay Band -	3	Direct

	experience of handling large exam related data for more than 3 Years	3(Grade Pay 5400)		
7	Program Assistant	Pay Band - 1(Grade Pay 4200)	3	Direct
8	MTS	Pay Band - 1(Grade Pay 1800)	2	Direct

### Data Center Operations

Data center operations is a broad term that includes all processes and operations performed within a data center. Typically, data center operations are distributed across several categories such as:

- **Infrastructure Operations:** Installing, maintaining, monitoring, patching and updating server, storage and network resources
- **Security:** Processes, tools and technologies that ensure physical and logical security in the data center premises
- **Power and cooling:** All processes that ensure enough power is supplied to the data center facility and the cooling system is operational
- **Management:** Creation, enforcement and monitoring of policies and procedures within data center processes

### Data Center in CBSE

- In house data center will help in smooth and timely implementation of all Web related following activities of the Board without any dependency on the third party.:
  - a. **Hosting of various results**
  - b. **Notice for Schools and General Public**
  - c. **Recruitment activities**
  - d. **Affiliation process,**
  - e. **Registration for class IX and XI**
  - f. **LOC for class X & XII**
  - g. **CCE marks capturing**
  - h. **Admit Cards & Exam center material availability**
  - i. **Tender notifications**
  - j. **Scholarships schemes**
  - k. **Uploading of Question papers for Summative assessments of Class IX & X**
  - l. **Online Dairy & dispatch system**
- Web hosting of the all Websites i.e. CBSE, Academic, CTET, JEE, AIPMT, UGC Net, Affiliation Website etc.
- Webhosting of results of the various exams conducted by the Board like X, XII, CTET, JEE, AIPMT, UGC Net etc.

- Centralised Database of the all the exams, results, Exam centers, Exam Observers at one place which will be helpful for smooth and fast retrieval of information.
- Maintenance of data by taking regular backups
- Security of Data by implementation of various tools like Firewall etc.
- Application server and web server maintenance by installing regular patches, updates etc.
- Will facilitate fast and smooth data interchange between Regional office's and Head Quarters.
- Help in maintaining the confidential data pertaining to applicants of the various examinations.
- Help in creating centralized directory for all the vital information of the Board like centralised directory of exam centers, observers , banks etc. which will further help in generating
- By implementation of Load balancing at Data center will help in fast processing of various application running on servers during peak time.



ANNEXURE - XVII

mail : cbseedi@nda.vsnl.net.in  
website : www.cbse.gov.in  
www.cbse.nic.in



Phones (off.) 011-22509256-57  
Fax : 011-22515826

## केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय भारत सरकार के अधीन एक स्वायत्त संगठन)

"शिक्षा केन्द्र", 2, सपुदाय केन्द्र, प्रीत विहार, दिल्ली - 110 301

### CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous organisation under the Union Ministry of Human Resource Development, Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110301

SPEED-POST

CBSE/AS/Admn.III/Disposal/Obsolete Books/2015-16-11379

20.11.2015

दिनांक

Date

To,  
The Regional Director,  
Central Board of Secondary Education,  
Todar Mal Marg,  
Ajmer - 305 001 (Rajasthan)

Subject: Disposal off 24,407 old/obsolete Text Books amounting to Rs. 28,16,921/- reg.

Sir,

Please refer to your office letter No. F.2/CBSE/RO/Ajm./Store/2015-16/27 dated 11.09.2015 on the subject cited above. In this connection, I am directed to convey the approval accorded by the Competent Authority of the Board for disposal off old obsolete Text Books & Publications as "Raddi", as per detail given in the enclosed list.

It is, therefore, requested to kindly take further necessary action in the matter as per the prescribed norms and procedures.

Yours faithfully,

(JAIPRAKASH CHATURVEDI)

ASSISTANT SECRETARY (ADMN.-III)

O/c  
20/11/2015

# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

Page No. :-  
01.10.2015

के.मा.शि.बो./प्रशासन-3/2015

विषय:- क्षेत्रीय कार्यालय अजमेर में अप्रचलित पाठ्यपुस्तकों व प्रकाशन के निपटान के बाबत।  
पिछले पृष्ठ से:

क्षेत्रीय कार्यालय अजमेर से 80 शीर्षक की अप्रचलित पाठ्यपुस्तकों व प्रकाशन के निपटान हेतु कमेटी की रिपोर्ट सहित पत्र प्राप्त होने पर, अनुभाग अधिकारी (प्रकाशन भण्डार) को 80 शीर्षक की पाठ्यपुस्तकों की सूची सलहन करते हुए आग्रह किया था कि क्या सूचि में उल्लिखित पाठ्यपुस्तकों उपयोग में आ सकती हैं, और यदि आ सकती हैं तो उन्हें क्षेत्रीय कार्यालय अजमेर से मुख्य कार्यालय या उस क्षेत्रीय कार्यालय जहां इनकी आवश्यकता है भेजा जा सकता है।

अनुभाग अधिकारी (प्रकाशन भण्डार) ने पृष्ठ 5 पर अपनी टिप्पणी में कहा है कि इन पुस्तकों में अधिकांश पुस्तकें कोर्स से बाहर हो चुकी हैं, उनको क्षेत्रीय कार्यालय अजमेर में ही write off किया जाये व बाकि जो कम पुस्तकें शेष बची हैं उन्हें सत्र 2016-17 की बिक्री हेतु रख लिया जाये।

उपरोक्त के अतिरिक्त क्षेत्रीय कार्यालय अजमेर से प्राप्त कमेटी की रिपोर्ट में संस्तुति की गई है कि कुछ पाठ्यपुस्तकों को भविष्य के उपयोग के लिये रखकर, शेष पाठ्यपुस्तकों का निपटान (Dispose off) कर दिया जाये। अतः क्षेत्रीय कार्यालय अजमेर से इस कार्यालय के पत्र दिनांक 08.09.2015 व द्वारा पुनः आग्रह किया कि क्षेत्रीय कार्यालय के भविष्य के उपयोग के लिये पाठ्यपुस्तकों को घटाकर शेष पाठ्यपुस्तकों की सही सूचि, जिनका निपटान किया जाना है कमेटी की रिपोर्ट सहित पुनः प्रस्तुत करें।

अनुभाग अधिकारी (प्रशा-2), क्षेत्रीय कार्यालय अजमेर ने इस संबंध में मिसिल पर प्रस्तुत पत्र दिनांक 21.09.2015 के द्वारा सूचित किया है कि क्षेत्रीय कार्यालय द्वारा जो कमेटी रिपोर्ट मय 80 शीर्षक की अप्रचलित पाठ्यपुस्तकों की सूची भेजी गई थी, उस सूची में कालम संख्या 9 में दर्शायी गयी पुस्तकें क्षेत्रीय कार्यालय में उपयोग हेतु रखी जायेंगी एवं कालम 10 में दर्शायी गयी पुस्तकें जिनका मूल्य रु 28,16,921.00 है जिसका निपटान किया जाना है।

उपरोक्त के दृष्टिगत, अप्रचलित पाठ्यपुस्तकों व प्रकाशन के निपटान हेतु कमेटी की सिफारिश को मानते हुए, क्षेत्रीय कार्यालय अजमेर में रखी हुई 80 शीर्षक की रु 28,16,921.00 की अप्रचलित पाठ्यपुस्तकों व प्रकाशन जिनकी सूची मिसिल पर प्रस्तुत है का निपटान (Dispose off) कर दिया जाये।

आदेश हेतु प्रस्तुत है।

(रजिन्द्र कुमार)  
अधीक्षक (प्रशा-3)

अनुभाग अधिकारी (प्रशा-3)

क्षेत्रीय कार्यालय अजमेर की अप्रचलित पाठ्य पुस्तकों के निपटान के लिए कमेटी की सिफारिश के आधार पर 80 शीर्षकों की सूची, जिनका मूल्य रु 28,16,921/- है, निपटान के लिए आदेश हेतु प्रस्तुत है।

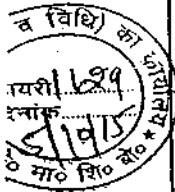
संयुक्त सचिव (प्र. एवं वि.)

निम्नानुसार अप्रचलित पाठ्यपुस्तकों व प्रकाशन के निपटान के लिए अजमेर ऑफिस को अनुमति दी जा रही है।

रजिन्द्र कुमार  
01/10/15

24/9/15

अजमेर कार्यालय  
24/9/15



के.मा.शि.बो. प्रशासन-3
प्रतिष्ठित संख्या: 1136
दिनांक: 01/10/15



177316  
13/10/15

अधीक्षक (प्रशा-3)

रजिन्द्र कुमार

24/9/15

अधीक्षक (प्रशा-3)

के.पा.शि.बो./ C.B.S.E.

# क्षेत्रीय कार्यालय : अजमेर

REGIONAL OFFICE, AJMER

टिप्पणी एवं आदेश / NOTES AND ORDER

पृष्ठ / Page .....

CBSE/RO(AJM)/2014

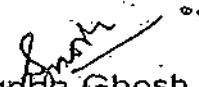
दिनांक / Date 12.11.14

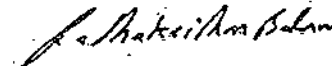
## Committee Report


In compliance with the orders of the Regional Director dated 09.11.14 and as per the letter No.CBSE/Admn.III/STC/2014/188-98 dated 07.11.14 received from the J.S.(A&L) to condemn the obsolete textbooks/publications in all the Regional Offices by constituting a committee, accordingly, a committee consisting of Smt. Snigdha Ghosh, Assistant Secretary (Admn.II), Shri R.K. Balani, S.O. (Admn.II) and Shri Anil Kumar Jain, S.O. (Admn.I) has gone through the stock of textbooks as per the list prepared by the Storekeeper. Some of these textbooks have been sold during the period of 01.04.13 to 31.10.14 in very few quantities but stocked in large number (list enclosed)

It has also been observed that the store is facing space crisis to store these textbooks. Besides, many new textbooks are about to be received shortly for which sufficient space will be needed.

Therefore, the committee recommends that after retaining some of these textbooks for future use as per the list enclosed may be disposed off after obtaining necessary approval of Competent Authority and submit the report to the J.S. (A&L) as desired.

  
Snigdha Ghosh  
Asstt. Secy. (Admn.II)

  
R.K. Balani  
S.O. (Admn.II)

  
Anil Kumar Jain  
S.O. (Admn.I)

ANNEXURE - XVIII

Phones : 22509256-59  
Fax : 22517252



## Central Board of Secondary Education

Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India  
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi-110 301.

Speed Post/E-mail.  
Date:- 20.01.2015

No. CBSE/DS/Admn.III/Disposal/T.BOOK/2015/114-15

The Regional Officer  
Central Board of Secondary Education,  
Ambika Complex, Behind SBI Colony,  
Brahmasthan, Sheikhpura, Bailey Road,  
Patna-800014(Bihar)

**Subject:- Administrative Approval for disposal of old obsolete Text Books  
& Publication of Regional Office (PATNA)**

Madam,

Kindly refer to your revised office note No. CBSE/RO/PATNA dated 06-01-2015 on the subject cited above. In this connection, I am directed to inform you that the Competent Authority of the Board has approved the following:-

1. Titles (46+04+06) = 56 mentioned in Annexure-II (CBSE Publications) for written off obsolete Text Books and price publication as "RADDI" for worth Rs.15,67,105/- (Rupees fifteen lacs sixty seven thousand one hundred five only).
2. The Text Books mentioned in Annexure-I (CBSE Publications) may be allowed to return the same to Section Officer (Publication Store) ROD Patna Ganj Delhi for utilization in another Region for worth Rs.20,72,760/- (Rupees twenty lacs seventy two thousand seven hundred sixty only).

Therefore, it is requested to kindly take necessary action in the matter as per prescribed norms.

Yours faithfully,

(RAM SAROOP)

Assistant Secretary (Admn.-Iff)

Copy to:-

1. Section Officer (Pub. Store) CBSE, Patna Ganj, Delhi for information and necessary action pl. Annexures I & II are enclosed herewith.

Assistant Secretary (Admn.-III)-

Reference from pre page,

No. CBSE/Admn.III/Obsolete/Write off Text Book/2014-15

Dt. 14-01-2015

Subject:- Fresh order for Write off surplus obsolete and unserviceable Publication Text Books in respect of Regional Office PATNA.

Ref. :- Orders of the Hon'ble Chairperson on pre page for Write off surplus obsolete and unserviceable Publication Text Books in respect of Regional Office PATNA.

It is submitted that a Note was put up on account of Write off surplus obsolete and unserviceable Publication Text Books in respect of Regional Office- PATNA after submission of latest report of the committee along with their recommendations for the same. The Hon'ble Chairperson has approved the proposals on pre page for Write off obsolete Text Books worth of Rs.36,39,865/-

In this connection, Regional Officer Patna has sent fresh two proposals, vide Notes dt. 08-01-2015 along with recommendations of the Committee which is received on 09-01-2015 placed at F.Y after deduction of Text Books of amounting to Rs.20,72,760/- placed at Annexure-I on account of Administrative approval for Write off surplus obsolete and unserviceable Publication Text Books in respect of Regional Office-Patna.

As per the Committee Report placed at F-X and F-XX, total Titles of Text Books amounting to Rs.15,67,105/- (Rupees fifteen lacs sixty seven thousand one hundred five only) vide their note dt. 08-01-2015 along with a list of 46-A, 04-B, and 06-C Titles at Annexure-II have to be disposed / written off. Besides, another proposals at Annexure-I has also been received to send back the Text Books to HQ-Admn.III as not being used in RO-Patna.

If agreed to, the following proposals are submitted for approval please.

1. Titles (46-A+04-B+06-C) = 56 mentioned at Annexure-II at F/X (CBSE Publications) for written off obsolete Text Books and price publication as "RADDI" as per Annexure-II for worth of Rs.15,67,105/- (Rupees fifteen lacs sixty seven thousand one hundred five only) may kindly be accorded.
2. The Report of the Committee for Old/Unserviceable/Revised List of Text Books CBSE publications recommended by the Committee members placed at F/ "X" / "XX" may kindly be approved.
3. The Text Books mentioned at Annexure-I at F/XX (CBSE Publications) may be allowed to return to the same to Publication Store ROD Patna-Ganj Delhi for utilization in another Region for worth of Rs.20,72,760/- (Rupees twenty lacs seventy two thousand seven hundred sixty only).

The Hon'ble Chairperson is the Competent Authority in this case.

Submitted for consideration and orders please.

CHUNNILAL  
Superintendent (Admn.III)

S.O. (Admn.III) on Leave

ASC A-1, III

The earlier proposals of A.O. Patna to write off surplus obsolete and unserviceable publication textbooks for Rs. 36,39,865/- was approved by the Hon'ble Chairperson. Now A.O. Patna has sent fresh proposals for the same which are noted at F/X. The proposals may kindly be approved.

**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
**केन्द्रीय कार्यालय, पाटना**  
**Central Board of Secondary Education**  
**REGIONAL OFFICE - PATNA**  
**निर्देशों एवं आदेश / Notes & Order**

Page No.

**INSTRUMENT**

Date 21/11/14

**Subject:** Minutes of the committee for packing and segregation of disposable Books and Publications.

In order to clear the space occupied by the obsolete and slow moving books and publications this office vide its communication dated 17.09.2014 had forwarded a proposal to the Headquarters with an estimated value of the books and publications to be disposed of a tentative value of Rs 36,50,745.00.

2. The Headquarters vide its letter no. CBSE/34/Admin III/Obsolete text books/2011-15 dated 13.10.2014 had directed this office to constitute a committee for the purposes of Physical verification of such outdated books and publications and other items alongwith its cost.

3. Accordingly this office vide its note dt 1/n had constituted a committee consisting of the following members to execute the task required by the HQ as mentioned in para 2 above:

- (a) Shri Arvind, Assistant Secretary
- (b) Shri Mohan Lal, Assistant Secretary
- (c) Shri S.S. Rathore, Jr Accounts Officer

4. The committee as mentioned above had assembled on 14.12.2014 to physically verify the obsolete books and publications and its value. A statement to this effect has been prepared duly signed by the committee members mentioning the amount to obsolete books and publications to be Rs.36,39,865.00 which is placed below for kind perusal.

5. The committee also recommends that the HQ may be requested to write off this amount in its books and grant an approval for the disposal of the said books through tendering process and to pass modifications in the store records of this office. Accordingly the minutes of the committee may be forwarded to the Headquarters for obtaining approval of the competent authority.

(S.S. Rathore)  
Jr Accounts Officer

(Mohan Lal)  
Assistant Secretary

(Arvind)  
Assistant Secretary

The recommendations of the Physical Verification Committee vis-à-vis the list of publications/books has been seen. The following observations are put forward -

- (1) The books at Sl No. 92.10 (page 1) of the list, i.e. 'Vedya Van Gyan' (Hujabi) Class X and XI, value of which is Rs 2,40,000/- total - these books are not in use in this region hence approval may be given to either send them back to HQ or any other Regional Office. If not, then approval should be given for disposal.

ANNEXURE - XIX

Gram : CENBOSEC, Delhi-92  
E-mail : [cbseedi@nda.vsnl.net.in](mailto:cbseedi@nda.vsnl.net.in)  
Website : [www.cbse.nic.in](http://www.cbse.nic.in)

Phones : 22509256-59



**Central Board of Secondary Education**  
(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi-110 301.

Speed Post

No. CBSE/Admn.III/Write Off/2015/1119-20

Date: 02.09.2015

The Regional Officer,  
Central Board of Secondary Education,  
6th Floor, Alok Bharti Complex,  
Shaheed Nagar, Bhubaneswar-751007

Sub: Weeding out of Old/Outdated/Not Saleable/Damage Books & Publications - reg.

Sir,

Please refer to your office letter No. CBSE/RO/BBSR/Pub. Store/2014/18835 dated 06.12.2014 on the subject cited above. In this connection, I am directed to inform you that the Competent Authority has approved/considered the following :

1. Title's 1369 damaged Text Books & Publications worth ₹ 1,17,140.00 (Annexure-'A') and 10 title's 2997 outdated & not saleable Textbooks worth ₹ 1,55,810.00 (Annexure-'B') for written off as Raddi.
2. 61 Title's 10,931 outdated not saleable Publications worth ₹ 13,03,916.00 (Annexure-'C') for written off as Raddi.

You are, therefore, requested to kindly take necessary Action in the matter as per prescribed norms.

Yours faithfully,

(RAMVIR SINGH)  
JOINT SECRETARY (A&L)

Encl: Annexure-'A', 'B' & 'C'

Copy to:

The Section Officer (Publication Store), CBSE, PS-1-2, Institutional Area, I. P. Extn. Patparganj, Delhi-110092 for information and further necessary action.

JOINT SECRETARY (A&L)

Sub: Weeding out of Old/Outdated/Not Saleable/Damage Books & Publications - reg.

From prepage:

The RO, CBSE, Bhubneswar had forwarded the report of the Committee for weeding out of 83 titles of Damaged/outdated Books and Publications worth ₹ 15,76,866/-. As per report, the Committee had noticed the following:

- 1) Some of text books & publications have been damaged at TCI Godown in the Year 2012 and are not in saleable conditions. The value of these 1369 books of 12 titles damaged Textbooks & publication is ₹ 1,17,140/- (Annexure-A).
- 2) A number of Text Books & Publications are not in prevalence and have become outdated and are no longer in saleable condition which need to be weeded out, details of which are as under:-
  - a) 2997 Textbooks under 10 titles of ₹ 1,55,810/- (Annexure-B).
  - b) 10,931 Publications under 61 titles of ₹ 13,03,916 /- (Annexure-C).

In this connection, it is submitted that the textbooks & publication mentioned at point No. 1) above are damaged books and are not in saleable conditions. The textbooks mentioned at point No. 2) a) are outdated and not saleable since long and Publications at point No. 2) b) are outdated publications such as old curriculums, old sample question papers and old marking schemes etc. which are not saleable since long.

In view of the above, the following proposals are submitted for approval please:

1. The recommendations of the Committee for weeding out of damaged as well as outdated Textbooks and Publications lying at Regional Office, CBSE, Bhubaneswar may kindly be considered for approval please.
2. 22 Titles worth ₹ 2,72,950/- mentioned at 1) & 2) a) above (12) Titles of damaged Textbooks & publication worth ₹ 1,17,140/- and 10 titles of outdated & not saleable textbooks of ₹ 1,55,810/-) may kindly be written off as Raddi.
3. 61 Titles worth ₹ 13,03,916 /- of outdated not saleable publications such as, old curriculum, marking scheme, Q.P. etc. at point No. 2) b) above may kindly be written off as Raddi.

Submitted for consideration and orders please.

Hon'ble Chairperson is the Competent Authority in this case.

18/8/15  
(RAJENDER KUMAR)  
SUPERINTENDENT (ADMN.III)

SECTION OFFICER (ADMN.III)

In view of 'x' above proposal 'y' may kindly be considered please.

ST Secy (A&L)

19/8/15

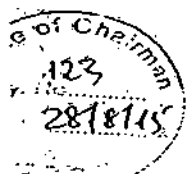


Chairman

Secy

28/8

19/8/15  
Supdt



17/6/15



Central Board of Secondary Education  
Regional Office : Bhubaneswar  
Notes & Orders

RO/CBSE/BBSR/Pub. Store/2014

Date : 26.11.2014

COMMITTEE REPORT FOR WEEDING OUT OF DAMAGED/OUTDATED BOOKS

In pursuance to HQ letter no. CBSE/Admn.III/STC/2014/188-97 dated 07/10/11.2014, the Regional Officer-Bhubaneswar has constituted a committee comprising of Dealing Assistant (Store), Section Officer (Store) & Assistant Secretary (Admin.) for recommending the obsolete Text Books/Publications. Accordingly the committee went through the stocks of Text Books & Publications lying at RO, CBSE, Bhubaneswar and noticed the following :-

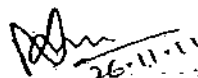
(1) Some of Text Books & Publications have been damaged at TCI Godown in the year-2012 and are not in saleable condition. The value of these damaged Text Books & Publication is amounting ₹ 1,17,140/-. The details are given at Annexure - 'A'.

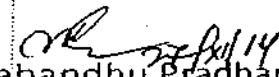
(2) A number of Text Books & Publications are not in prevalence and have become outdated and are no longer in saleable condition which needs to be weeded out.

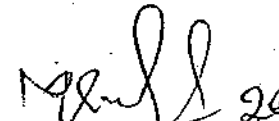
(a) The Text Books in this category are of the value of ₹ 1,55,810/-. The details are given at Annexure - 'B'.

(b) The Publications in this category are of the value of ₹ 13,03,916/-. The details are given at Annexure - 'C'.

It is recommended, that the approval of Competent Authority may be obtained for weeding out of damaged as well as outdated Text Books & Publications at (1) and (2) above, lying at Regional Office, CBSE, Bhubaneswar.

  
(Avinash Kumar)  
D.A. (Pubs. Store)

  
(Jagabandhu Pradhan)  
S.O. (Pubs. Store)

  
(Manish Agarwal)  
Asstt.Secy.(Admn.)

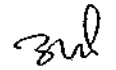


for further order please.

Total value of 1 & 2 above is Rs 15,76,866/-

for X pl.

JS(A&L)

  
28/11

**EXPENDITURE DETAILS (EXCURSION EDUCATIONAL TRIP 2010)**

1. TRAIN FARE (AC 3 TIER)	=	Rs.20,60,984-00
2. REFRESHMENT CHARGES/ SIGHT SEEING/MEDICAL/MISC.	=	Rs.10,73,375-00
3. HIRING OF BUSES	=	<u>Rs.19,36,251-00</u>
GRAND TOTAL	=	<u>Rs.50,70,610-00</u>

**TOTAL NO. OF PARTICIPANTS = 848**

**EXPENDITURE DETAILS (EXCURSION EDUCATIONAL TRIP 2014)**

1. TRAIN FARE (AC 3 TIER)	=	Rs. 46,72,943-00
2. REFRESHMENT CHARGES/ SIGHT SEEING/MEDICAL/MISC	=	Rs. 20,63,203-00
3. HIRING OF BUSES	=	<u>Rs. 37,21,220-00</u>
GRAND TOTAL	=	<u>Rs.1,04,57,366-00</u>

**TOTAL NO. OF PARTICIPANTS = 826**

**Dr. (Prof.) Samir K Kalra**

MBBS, MS, MCh, (Neurosurgery) DNB (Neurosurgery), MNAMS (Neurosurgery)  
 Fellowship Neurosurgery, Advanced Course in Neurosurgery, Singapore  
 MYNE, World Federation, Switzerland. FHO, Japan  
**Consultant Neuro & Spine Surgeon**  
 Sir Ganga Ram Hospital, Rajinder Nagar, New Delhi  
 Associate Professor, Ganga Ram Institute of  
 Medical Education & Research (GRIPMER)

Regd. No. DMC-4048

Private O.P.D.  
 Sir Ganga Ram Hospital  
 Room No. F-39, 1<sup>st</sup> Floor  
 Mon. to Sat. (6-8 pm)  
 Mob. : 9971293107  
 9868782788

For appointments call  
 7838240817, 8527573167

**Clinic Cum Residence**  
 Daily with Prior Appointment  
 12/5, Old Rajinder Nagar, New Delhi-60  
 Mob. : 9971293107  
 9868782788  
 (SUNDAY OPEN)  
 Timing: 5 to 6 pm daily  
 Sunday 11.30 am to 2 pm

Medical Certificate

This is to certify that Hari Srinivas Sharma  
 is a case of Right basal ganglia bleed and  
 emergency surgery was done at Sir Ganga Ram  
 Hospital under I.P.N.O. 1520995 and  
was admitted on 14/8/14 and discharged  
 on 26/8/2014. He is still under  
 treatment on OPD basis and would  
 require further treatment and Physiotherapy  
 on long term basis.

(  
 [Signature]  
 14/8/2014

**ANNEXURE - XXII**

S. No.	Nature of Work	Professional Fees
1.	Drafting of pleadings, appeals, interim applications, replies, affidavits, counter, affidavits and written submissions, notices etc.  Please note that Drafting includes initial briefing, all conferences, reading papers/documents, legal research, finalization of drafts and other similar work like preparing legal opinions etc.	Partner: Rs. 6,000/- per hour  Senior Associate: Rs. 4,100/- per hour  Associate: Rs. 3,300/- per hour
2.	Effective appearance in Courts/Tribunals (In Delhi)	If court session is spreading over more than one session  Partner: Rs. 36,500/-  Senior Associate: Rs. 24,500/-  Associate: Rs. 12,500/-  If court session is spreading for less than one session  Partner: Rs. 23,500/-  Senior Associate: Rs. 15,500/-  Associate: Rs. 7,500/-
3.	Non effective appearances in Courts/tribunals for more than 3 hours	Partner: Rs. 27,500/-  Senior Associate: Rs. 17,500/-  Associate: Rs. 7,500/-
4.	Non effective appearances in Courts/tribunals for less than 3 hours	Partner: Rs. 15,500/-  Senior Associate: Rs. 7,500/-  Associate: Rs. 4,500/-
5.	Outstation Trip	Partner: Rs. 90,500/- per day

		Senior Associate: Rs. 40,500/- per day  Associate: Rs. 36,500/- per day
6.	Outstation Travel Policy	For Partner: Business Class Airfare and A grade hotel accommodation.  For Sr. Associate and Associate: Economy Class Airfare and A Grade Hotel Accommodation
7.	Out of Pocket Expenses	At Actuals

## BREAK-UP OF INVOICE FOR THE MONTH OF JULY, 2015

MATTER	RAVI PRAKASH	ADITYA DEWAN	RAHEE L KOHLI	RIMALI BATRA	VARUN SHARMA	ANKIT JAIN	TOTAL
onika Priya vs. CBSE CWC No. 34/2015	1, 17, 500	81, 500				4, 100	2, 03, 100
CBSE vs. onika Priya SLP No. 1003/2015	18, 000	83, 150					1, 01, 150
CBSE VS. SAMARTH MITTAL PA NO. 477/2015	50, 500	1, 14, 100					1, 64, 600
dependent school Federation vs. BSE (Delhi HC PIL)	98, 000					31, 200	1, 29, 200
Labour Commissioner Matter	12, 000	37, 150		15, 500			64, 650
anvi Sarwal vs. CBSE-SC	6, 000			20, 500	18, 300	43, 300	88, 100
Tadha Raheem vs. CBSE		50, 750					50, 750
Date of Birth Match Matters in Kerala		85, 100/-					85, 100
VN School Matters in Patna		61, 000					61, 000
Mayank Chauhan vs. CBSE - WP 6826/2015			23, 700/-				23, 700
<b>TOTAL</b>	<b>3, 02, 000</b>	<b>5, 12, 750</b>	<b>23, 700</b>	<b>36, 000</b>	<b>18, 300</b>	<b>78, 600</b>	<b>9, 71, 350</b>

\* Out of pocket expenses which includes hotel charges, air ticket, typing, photocopy and printout charges, conveyance, court expenses and Misc. expenses which is Rs. 83,306/-

		Senior Associate: Rs. 40,500/- per day  Associate: Rs. 36,500/- per day
6.	Outstation Travel Policy	For Partner: Business Class Airfare and A grade hotel accommodation.  For Sr. Associate and Associate: Economy Class Airfare and A Grade Hotel Accommodation.
7.	Out of Pocket Expenses	At Actuals

**BREAK- UP OF INVOICE FOR THE MONTH OF AUGUST, 2015**

MATTER	RAVI PRAKASH	ADITYA DEWAN	RIMALI BATRA	TOTAL
Mayank Chauhan vs. CBSE		6,150		6,150
CBSE VS. SAMARTH MITTAL LPA NO. 477/2015	29,500	15,500		45,000
AVN School LPAs	18,000	56,900	61,500	1,36,400
CBSE vs. Ambika Kaul SLPs		22,550		22,550
CBSE vs. Paraj Singhvi		28,700		28,700
DOB/Kerala Matters	6,000	52,800		58,800
TOTAL	53,500	1,82,600	61,500	2,97,600

\* Out of pocket expenses which includes air travel to Patna and Cochi, hotel charges, taxi charges in Delhi, typing charges, photocopy, printout charges, conveyance, Misc. court expenses etc., which is Rs. 1,68,342/-



- 87/n -

# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

Page No : \_\_\_\_\_

No. CBSE/HQ/F-36/2015/Legal

Dated: 21.11.2015

Placed below are the bills of M/s DSK Legal for contesting cases on behalf of CBSE at the rate quoted by them at pre-page 81 & 82. The following cases had been handled by M/s DSK Legal as per the orders of the then Chairperson of CBSE:-

1. Monika Priya – Patna High Court
2. CBSE v/s Samarth Mital
3. Independent School Federation of India
4. Tanvi Sarwal v/s CBSE – AIPMT Leak
5. Date of Birth Cases bunch matters.
6. Nadha Raheem v/s CBSE – Kerala High Court
7. AVN School v/s CBSE – Patna High Court
8. ALC matters before Assistant Labour Commissioner
9. Mayank Chauhan v/s CBSE

The Appeals filed by CBSE, which pertains to the orders passed by the High Courts in Date of Birth matters where approval to challenge the same in the Supreme Court of India has been accorded by the Competent Authority. The details of appeals filed through M/s DSK Legal are as under:-

1. Ambika Kaul v/s CBSE – against order of Hon'ble Punjab & Haryana High Court.
2. Parag Singhavi v/s CBSE

The Counsels who were associated with CBSE and along with the separate fees are as under:-

## A. BREAK- UP OF INVOICE FOR THE MONTH OF JULY, 2015

MATTER	RAVI PRAKASH	ADITYA DEWAN	RAHEE L KOHLI	RIMALI BATRA	VARUN SHARMA	ANKIT JAIN	TOTAL
Monika Priya vs. CBSE CWJC No. 2434/2015	1, 17, 500	81, 500				4, 100	2, 03, 100
CBSE vs. Monika Priya SLP No. 21003/2015	18, 000	83, 150					1, 01, 150
CBSE VS. SAMARTH MITTAL LPA NO. 477/2015	50, 500	1, 14, 100					1, 64, 600
Independent School Federation vs. CBSE (Delhi HC PIL)	98, 000					31, 200	1, 29, 200

-88/n-

Labour Commissioner Matter	12,000	37,150		15,500			64,650
Tanvi Sarwal vs. CBSE-SC	6,000			20,500	18,300	43,300	88,100
Nadha Raheem vs. CBSE		50,750					50,750
Date of Birth Batch Matters in Kerala		85,100/-					85,100
AVN School Matters in Patna		61,000					61,000
Mayank Chauhan vs. CBSE - WP 6826/2015			23,700/-				23,700
<b>TOTAL</b>	<b>3,02,000</b>	<b>5,12,750</b>	<b>23,700</b>	<b>36,000</b>	<b>18,300</b>	<b>78,600</b>	<b>9,71,350</b>

\* Out of pocket expenses which includes hotel charges, air ticket, typing, photocopy and printout charges, conveyance, court expenses and Misc. expenses which is Rs. 83,306/-

**B. BREAK-UP OF INVOICE FOR THE MONTH OF AUGUST, 2015**

MATTER	RAVI PRAKASH	ADITYA DEWAN	RIMALI BATRA	TOTAL
Mayank Chauhan vs. CBSE		6,150		6,150
CBSE VS. SAMARTH MITTAL LPA NO. 477/2015	29,500	15,500		45,000
AVN School LPAs	18,000	56,900	61,500	1,36,400
CBSE vs. Ambika Kaul SLPs		22,550		22,550
CBSE vs. Paraj Singhvi		28,700		28,700
DOB/Kerala Matters	6,000	52,800		58,800
<b>TOTAL</b>	<b>53,500</b>	<b>1,82,600</b>	<b>61,500</b>	<b>2,97,600</b>

\* Out of pocket expenses which includes air travel to Patna and Cochi, hotel charges, taxi charges in Delhi, typing charges, photocopy, printout charges, conveyance, Misc. court expenses etc., which is Rs. 1,68,342/-

- 89/n -

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

Page No :-

C. Appeal has been filed through M/s DSK Legal in the case of Samarth Mital where the High Court has struck down CBSE's notification and the Ld. Judge has stated is that by way of administrative circulars/notifications, CBSE is permitted to only carry out what is provided in the Bye-laws whereas in the present case, it was whittling down the scope of the said Bye-law by limiting the number of subjects.

D. In addition to the above, the following senior advocates were engaged through M/s DSK Legal in the Writ Petition filed by Independent School Federation of India, where the appointment of the then Chairperson, CBSE was challenged by this federation. This case was not handled by the Legal Cell and was directly looked after at the HOD Level. The briefing and follow up had been done by Director (Spl. Exams & Misc.) and the same has been certified in the note at pre-page 86/n. The amount claimed has also been recommended for payment:-

a. Sh. Balbir Singh, Sr. Advocate	Rs. 7,92,000/-
b. Sh. Sanjay Jain, Additional Solicitor General of India	Rs. 13,20,000/-
Total	Rs. 21,12,000/-

Financial sanction sought for Rs. 36,63,598/- is sought from the Competent Authority of the Board and the break up is as under:-

A - Rs. 9,71,350/- payable to M/s DSK Legal

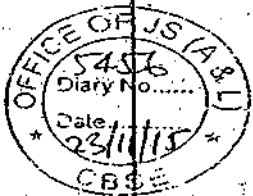
B - Rs. 2,97,600/- payable to M/s DSK Legal

C - Rs. 31,000/- payable to M/s DSK Legal for appearing in the case of Samarth Mital for hearing on 29.09.2015 & 02.11.2015 (@ Rs. 15,500/- on each date).

D - Rs. 21,12,000/- payable to Sr. Advocates Sh. Balbir Singh and Sh. Sanjay Jain through M/s DSK Legal with bifurcation as stated above.

TDS shall be deducted on the professional fees. The Chairman, CBSE is competent to sanction this amount as it is beyond the norms.

(S. Dharini Aruh)  
Dy. Secy. (Legal)



Shy

JS (A&L)

DSK

30/11/15

Draft item for approval please

Draft agenda for FC is placed below for Perusal and approval pl.

# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

No. CBSE/HQ/F.1520(3)/2015/AIPMT/Legal/  
(Main file of submission)

Dated: 05.06.2015

Placed below are the bills of Sh. Tara Chandra Sharma, Advocate & Sh. Maninder Singh, ASG for different hearings towards payment of legal fee and expenses for defending the Board before the Hon'ble Supreme Court of India. The details of which are given hereunder:-

Sh. T. C. Sharma, Legal Advisor

S. No.	Date of Hearing	Cause title	Fees claimed	TDS @ 10%	Net Payable
1.	20.05.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,600	1,160	10,440/-
2.	21.05.15	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	11,000	1,100	9,900/-
3(a)	26.05.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	12,200	1,220	10,980/-
4(b)	26.05.15	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	11,000	1,100	9,900/-
5(c)	26.05.15	WP (C) No. 299/2015 - Jahnvi Shanker & ors. vs UOI & Ors.	11,000	1,100	9,900/-
Total			56,800	5,680	51,120

Sh. Maninder Singh, ASG

S. No.	Date	Cause title	Fee charged for	Amount	Clerkage	Total amount	TDS @ 10%	Net payable
1.	21.05.15	WP (C) No.	Conference	55,000	5,500	60,500/-	6050	54450
	21.05.15	298/2015 - Tanvi Sarwal vs CBSE & Ors.	Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
2.	24.05.15	WP (C) No.	Conference	55,000	5,500	60,500/-	6050	54450
	24.05.15	298/2015 - Tanvi Sarwal vs CBSE & Ors.	Conference	55,000	5,500	60,500/-	6050	54450
	24.05.15		for Setting letter on behalf of CBSE	55,000	5,500	60,500/-	6050	54450
	26.05.15		Conference	55,000	5,500	60,500/-	6050	54450
	26.05.15		Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800

2/n  
9/n

3.	26.05.15	WP (C) No. 299/2015 - Jahnvi Shanker & Ors. vs UOI & Ors.	Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
4.	26.05.15	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
Total						12,70,500	1,27,050	11,43,450

- As per the approved fee norms, "the fees of designated Sr. Advocates shall be the amount as claimed by them".
- The fees for CBSE Counsel is Rs. 6,000/- for a maximum of three effective hearings whereas in case if CBSE is petitioner or appellant, the fee is Rs. 11,000/- per date of hearing.

1. In the present case, the Advocate on Record Sh. T. C. Sharma has claimed @ Rs. 11,000/- per hearing. It is submitted for orders, as to whether, the fee for Sh. T. C. Sharma is to be paid @ Rs. 6,000/- for three hearings (later @ Rs. 3,000 for remaining hearings) or @ Rs. 11,000/-.
2. Financial sanction sought for Rs. 12,70,500/- to be payable to Sh. Maninder Singh, Sr. Advocate as per the details for each date of hearing, as given above.
3. Any payment made to the Sr. Advocate is reported to Finance Committee for ex-post facto ratification.
4. Suitable order sought on '1' above.

ISCAE-1)

Secretary.

Sec.

Chairperson.

Cet

D/S (Legal)

Pho  
10/6/15

Sharma  
06/6/2015

h  
15/6/15

h  
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Sutton  
19/6

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22/6/15

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3/6/15

11/10/15  
केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

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CBSE/Hqs/F-1520(3)/2015 (Part file)

The Counter Affidavit, in the light of discussions/meeting with the Additional Solicitor General of India on 4<sup>th</sup> June 2015, the Attorney General of India on 5<sup>th</sup> June 2015, has been finalised by the SA Sh. Tara Chand Sharma is for approval / signatures please.

CE  
Secretary.

SA  
06/6/15

Sd/-  
06/6/2015

SA  
06/6/15

Placed below is the Writ Petition No. 325/2015 which is filed before the Hon'ble Supreme Court of India where the prayer is to cancel the AIPMT Examination held on 03.05.2015 and conduct re-examination. The response affidavit to the placed below writ petition is on the similar lines as settled by Additional Solicitor General of India. The same is for signature of Secretary please.

Secretary

Sd/-  
06/6/2015  
(S. Dharini Arun)  
Dy. Secy. (Legal)

SA  
06/6/15

2/11/15

No. CBSE/HQ/F. 1520(3)/2015/AIPMT/Legal/

Dated: 08.06.2015

The Additional Solicitor General, Sh. Maninder Singh has forwarded the bills in the said matter. The details of which are given hereunder:-

Sh. Maninder Singh, ASG

S. No.	Date	Cause title	Fee charged for	Amount	Clerkage	Total amount	TDS @ 10%	Net payable
1.	03.06.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	Conference	55,000	5,500	60,500/-	6050	54450
	03.06.15		Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
2.	03.06.15	WP (C) No. 299/2015 - Jahnvi Shanker & Ors. vs UOI & Ors.	Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
3.	03.06.15	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	Appearance on behalf of CBSE	2,20,000	22,000	2,42,000/-	24200	217800
4.	04.06.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	Conference	55,000	5,500	60,500/-	6050	54450
	04.06.15		Settling of Counter affidavit on behalf of CBSE	1,10,000	11,000	1,21,000/-	12100	108900
Total						9,68,000	96,800	8,71,200

On account of non-availability of Sh. Maninder Singh, ASG, Smt. Pinky Anand appeared before the Supreme Court on 08.06.2015 for mentioning the same.

Smt. Pinky Anand, ASG

S. No.	Date	Cause title	Fee charged for	Amount	Clerkage	Total amount	TDS @ 10%	Net payable
1.	08.06.15	WP (C) No.	Appearance on behalf of	2,20,000	22,000	2,42,000/-	24200	217800

Tm

# केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

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		298/2015 - Tanvi Sarwal vs CBSE & Ors.	CBSE					
		Total		2,20,000	22,000	2,42,000/-	24200	217800

Sh. Tara Chandra Sharma, Advocate different hearings towards payment of legal fee and expenses for defending the Board before the Hon'ble Supreme Court of India. The details of which are given hereunder:-

Sh. T. C. Sharma, Legal Advisor

S. No.	Date of Hearing	Cause title	Fees claimed	TDS @ 10%	Net Payable
1.	03.06.15	WP (C) No. 299/2015 - Jahnvi Shanker & ors. vs UOI & Ors.	11,000	1,100	9,900/-
2.	03.06.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,600	1,160	10,440/-
3.	03.06.15	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	11,000	1,100	9,900/-
4.	08.06.15	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,000	1,100	9,900/-
5.	08.06.15	WP (C) No. 325/2015 - Anil Subhas vs UOI & Ors.	11,000	1,100	9,900/-
		Total	55,600/-	5,560/-	50,040/-

- An amount of Rs. 8,71,200/- to be paid to Sh. Maninder Singh, ASG is for financial sanction please. (after TDS deduction on Rs. 9,68,000/-)
- An amount of Rs. 2,42,000/- to be paid to Ms. Pinky Anand, ASG is for financial sanction please.
- An amount of Rs. 55,600/- to be paid to Sh. T. C. Sharma is for financial sanction please.

Secretary  
C.E.

Chairperson

10/06/15

08/6/2015  
12/6/15

12/6/15

19/6

20/6/15

07/53/16/15  
15/6/15  
20/6/15

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22/6/15

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15/6/15

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10/06/15

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08/06/15



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केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education

दिप्पणी एवं आदेश / Notes & Orders  
No. CBSE/HQ/F. 1520(3)/2015/AIPMT/Legal/

Dated: 20.06.2015

Placed below are the bills of Sh. Mukul Rohatgi, Attorney General for India, Sh. Ranjit Kumar, Solicitor General of India and Sh. Tara Chandra Sharma (Legal Advisor/Drafting Counsel).

- The Attorney General for India has raised a bill of Rs. 9,90,000/- (Rs. 2,20,000/- for each conference for two days 08.06.2015 & 18.06.2015 and then Rs. 5,50,000/- for appearing on 19.06.2015).
- Sh. Ranjit Kumar, Solicitor General of India has raised a bill of Rs. 3,80,000/- (Rs. 3,30,000/- for appearance on 12.06.2015 & Rs. 50,000/- for conference on 11.06.2015).
- Sh. Tara Chandra Sharma, Advocate different hearings towards payment of legal fee and expenses for defending the Board before the Hon'ble Supreme Court of India. The details of which are given hereunder:-

Sh. T. C. Sharma, Legal Advisor

S- No.	Date of Hearing	Cause title	Fees claimed	TDS @ 10%	Net Payable
1.	12.06.15 Appearance	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,000	1,100	9,900/-
2.	15.06.15 Appearance	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,000	1,100	9,900/-
3.	Expenses	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	2,000		2,000/-
4.	05.06.15 Drafting & Conference	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	2,800	280	2,520/-
5.	05.06.15 Drafting	WP (C) No. 299/2015 - Jahnvi Shanker & Ors. vs UOI & Ors.	2,200	220	1,980/-
6.	Expenses	WP (C) No. 299/2015 - Jahnvi Shanker & Ors. vs UOI & Ors.	1,500		1,500/-
7.	05.06.15 Drafting	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	2,200	220	1,980/-
8.	Expenses	WP (C) No. 305/2015 - Adeeba Ahmed vs UOI & Ors.	1,500		1,500/-

-9/3-  
14/3

9.	05.06.15 Drafting	WP (C) No. 325/2015 - Anil Subhas vs UOI & Ors.	2,200/-	220	1,980/-
10.	Expenses	WP (C) No. 325/2015 - Anil Subhas vs UOI & Ors.	1,500/-	-	1,500/-
11.	18.06.15 Appearance	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,000/-	1,100	9,900/-
12.	19.06.15 Appearance	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	11,000/-	1,100	9,900/-
13.	Expenses	WP (C) No. 298/2015 - Tanvi Sarwal vs CBSE & Ors.	1,500/-	-	1,500/-
Total			61,400/-	5,340/-	56,060/-

I.

- An amount of Rs. 9,90,000/- to be paid to Sh. Mukul Rohatgi, Attorney General for India is for financial sanction please. (TDS @ 10% on Rs. 9,90,000/- = Rs. 99,000/- is deducted. Net payable amount is Rs. 9,90,000 - Rs. 99,000/- = Rs. 8,91,000/-)
- An amount of Rs. 3,80,000/- to be paid to Sh. Ranjit Kumar, Solicitor General of India is for financial sanction please. (TDS @ 10% on Rs. 3,80,000/- = Rs. 38,000/- is deducted. Net payable amount is Rs. 3,80,000 - Rs. 38,000 = Rs. 3,42,000/-)
- An amount of Rs. 61,400/- to be paid to Sh. T. C. Sharma is for financial sanction please. (TDS @ 10% on Professional fees & Drafting i.e., Rs. 5,340/- is deducted. Net payable amount is Rs. 61,400 - Rs. 5,340 = Rs. 56,060/-)

II.

As per past practice, any legal expenses paid beyond norms is reported to Finance Committee as Reporting Item. Approval may be accorded to report the fees paid to Attorney General for India (Sh. Mukul Rohatgi), Solicitor General of India (Sh. Ranjit Kumar), Additional Solicitor General (Sh. Maninder Singh) & Additional Solicitor General (Ms. Pinki Anand) in the Finance Committee please.

Secretary

C.E.

Chairperson

24/06/15

20/6/2015

24/6/15

25/6/15

29/6

1598  
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केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education

टिप्पणी एवं आदेश / Notes & Orders

No. CBSE/HQ/F. 1520(3)/2015/AIPMT/Legal/

Dated: 06.07.2015

The Solicitor General of India, Sh. Ranjit Kumar, has forwarded the bills in the said matter. The details of which are given hereunder:-

Sh. Ranjit Kumar, SGI

S. No.	Date of Hearing	Cause title	Fees claimed	TDS @ 10%	Net Payable
1.	17.06.15 Conference	WP (C) No. 298/2015 – Tanvi Sarwal vs CBSE & Ors.	50,000	5,000	45,000/-
2.	18.06.2015 Appearance	WP (C) No. 298/2015 – Tanvi Sarwal vs CBSE & Ors.	3,30,000	33,000	2,97,000/-
3.	19.06.2015 Appearance	WP (C) No. 298/2015 – Tanvi Sarwal vs CBSE & Ors.	3,30,000	33,000	2,97,000/-
TOTAL			7,10,000	71,000	6,39,000/-

- An amount of Rs. 7,10,000/- to be paid to Sh. Ranjit Kumar, Solicitor General of India is for financial sanction please. (TDS @ 10% on Rs. 7,10,000/- = Rs. 71,000/- is deducted. Net payable amount is Rs. 7,10,000 – Rs. 71,000/- = Rs. 6,39,000/-). Since the fees claimed is beyond approved norms, Chairperson is the sanctioning authority.
- A separate note in respect of fees paid to the Sr. Advocates in AIPMT Leak adjudicated before the Hon'ble Supreme Court of India, is put up as a reporting item before the Finance Committee.

ISCAER

Secretary

C.F.

Chairperson

NWP  
07/07/15

Adnam

06/7/2015

myf  
10/7/15

h  
14/7/15

Sutton  
23/7

h  
23/7/15

For sanction letter please.

C.F.

Adnam D/S (Legal)  
24/7/15 M.K.

175088  
23/7/15  
S/ 553  
13/7/15

Legal  
10/7/15

OFFICE OF J.S. (Legal)  
22/7/15  
8/7/15

553/15  
13/7/15  
14/7/15  
23/7/15

# **Central Board of Secondary Education**

Shiksha Kendra, 2, Community Centre  
PreetVihar, Delhi-110092

**MEETING OF THE FINANCE COMMITTEE OF THE BOARD SCHEDULED TO  
BE HELD ON 10<sup>TH</sup> DECEMBER, 2015 AT DELHI**

## **ADDITIONAL AGENDA**

<b>ADDL. ITEM NO.</b>	<b>SUBJECT</b>	<b>PAGE NO.</b>
I.	To consider payment of TA/DA as per 6 <sup>th</sup> Pay Commission to the examiners involved in the Board examination	2

**ADDL. ITEM I TO CONSIDER PAYMENT OF TA/DA AS PER 6<sup>TH</sup> PAY COMMISSION TO THE EXAMINERS INVOLVED IN THE BOARD EXAMINATION**

TA/DA to the Examiners involved in Board examination duties of CBSE are being paid as per the 5<sup>th</sup> Pay Commission. Recommendations of the 6<sup>th</sup> Pay Commission have come into force w.e.f. January 2006 and the recommendations of the 7<sup>th</sup> Pay Commission will be due w.e.f. January 2016.

Board has received numerous representations from head Examiners / Addl. Head Examiners and many RTI cases with regard to payment of TA/DA as per 6<sup>th</sup> Pay Commission.

In this regard payment being made by the CBSE and rule position in the subject is submitted please:

1. Outside participants of the level of Head Examiners-coming to Delhi to participate in the finalization of marking schemes are paid fixed stay charges @ ₹1500/- per day plus meal charges of ₹150/- per day plus sitting allowance per day as prescribed by Board
2. As per Swamy's Handbook 2012 following is the entitlement:

<u>Grade Pay</u>	<u>Hotel accommodation</u>	<u>Food bill</u>
₹7600 to 8900	₹3000/- per day	₹300/- per day
₹5400 to 6600	₹1500/- per day	₹200/- per day

3. As per rules of the Board Principals/Vice Principals/PGTs/TGTs are appointed as HEs/AHEs and PGTs/TGTs as Examiners/Coordinators
4. As per information available on the website with regard to grade pay of teaching fraternity, the same is as follows:

Principals in Pay Band 3	15600 – 39100 with Grade Pay of 7600
Vice Principals in Pay Band 3	15600 – 39100 with Grade Pay of 5400
PGTs in Pay Band 2	9300 – 34800 with Grade Pay of 4800
TGTs in Pay Band 2	9300 – 34800 with Grade Pay of 4600

In view of (1) to (4) above and to mitigate the gap of payment in TA/DA, it is proposed that the following rates may be considered for payment to officials involved in the examination related work of Board Examination-2016:

- a) the stay charges for the participants coming to Delhi for finalization of marking scheme may remain at fixed rate of ₹1500/- per day to be in consonance with the rates of 6<sup>th</sup> Pay Commission and the meal charges/food bill may be enhanced from ₹150/- to ₹250/- (₹75/- refreshment + ₹175/- lunch) per day as per the revised rates for the meetings conducted in the office, subject to production of the hotel/food bills as per the present practice. In addition, they may also be paid sitting allowance @ ₹1500/- per day as per the revised rates of the Board;

- b) the Principals / Vice Principals / PGTs / TGTs appointed as HEs / AHEs / Examiners / Coordinators and coming from outstation may also be paid fixed stay charges of ₹1500/- + food bill of ₹250/- (₹75/- refreshment + ₹175/- lunch) per day subject to production of hotel/food bills, as per the present practice in addition to the remuneration, as entitled;

The matter is placed before the Finance Committee, to consider the payment of TA/DA to examiners on increased rates, for approval.