

11-12-2013
MINUTES (G.B.)

For Limited Circulation

**MINUTES OF THE MEETING
OF THE GOVERNING BODY**

held on

Wednesday, the 11th December, 2013.

at

**Taber Conference Hall,
Manekshaw Centre, Parade Road,
Delhi Cantt.,
New Delhi-110010.**



CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi - 110092.

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MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD

Day & Date : Wednesday, 11th December, 2013.

Time : 2:30 P.M.

**Venue : Taber Conference Hall, Manekshaw Centre
Parade Road, Delhi Cantt., New Delhi – 110010**

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1. The list of members who attended the meeting is at Annexure- I and those who could not be present is at Annexure – II.

The Chairman, CBSE extended a warm welcome to all the Members at the 3rd Meeting of the year 2013. Thereafter, the Chairman expressed his gratitude to the following outgoing members of the Governing Body for their valuable contribution to the Board:

- a. Shri Apurva Chandra, IAS, Former JS (SE II), Ministry of Human Resource Development, Shastri Bhawan, New Delhi – 110001
- b. Dr. Kusumakar Sharma, Asstt. Director General (HRD), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan, New Delhi.
- c. Dr. Afshan Yasmin, Assistant Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi – 110054

The Chairman also welcomed the following new members to the Governing Body:

- a. Dr. Suresh S. Honnappagol, Asstt. Director General (EQR), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan, New Delhi.
- b. Mrs. Usha Saini, DEO (Act-II), Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi

2. **Presentation by the Chairman**

The Chairman made an elaborate presentation on various activities undertaken by the Board since the last meeting of the Governing Body. Important issues covered in the presentation of the Chairman were as follows:

2.1 **Affiliation**

The number of Schools affiliated with the Board as on 20.06.2013 was 14,255 and this number has increased to 14,679 as on 02.12.2013; as such 424 new schools have been added to the list of affiliated schools with the Board during said period.

2.2 Senior Secondary Examination (Comptt) – 2013

The Senior Secondary School Certificate Examination (Comptt), 2013 (Class XII) was conducted on 16.07.2013. 75,176 candidates appeared in this examination. Overall pass percentage was 42%.

2.3 Secondary School (Improvement of Performance) Examination- 2013

Secondary School Examination Class X (Improvement of Performance) was conducted from 16.07.2013 to 23.07.2013. 8771 candidates were registered. Overall pass percentage was 20.79%.

2.4 Summative Assessment – I (2013-14)

In Summative Assessment for class IX & X unique question papers were supplied online by ITMS to Schools for maintaining uniformity. 1.7 lakh unique question papers were supplied online to more than 13000 schools who had registered. This year CBSE is trying that the Schools are also able to create their own question paper so that there will be no need of supplying any question papers to schools, only question banks would be provided.

2.5 Analysis of Evidence of Assessment

Schools were selected randomly by Regional Officers for validation of assessment processes on formative assessments and Co-scholastic Assessments. Overall picture is now improving. Schools with more than 50% students scoring A1 (after upgradation) in all 5 subjects are also 68 out of a total number of 11,863. Without upgradation this number is 15 only. This is a satisfactory number; however these schools are being called at CBSE for justifying their assessments.

2.6 Result analysis of class X and XII results

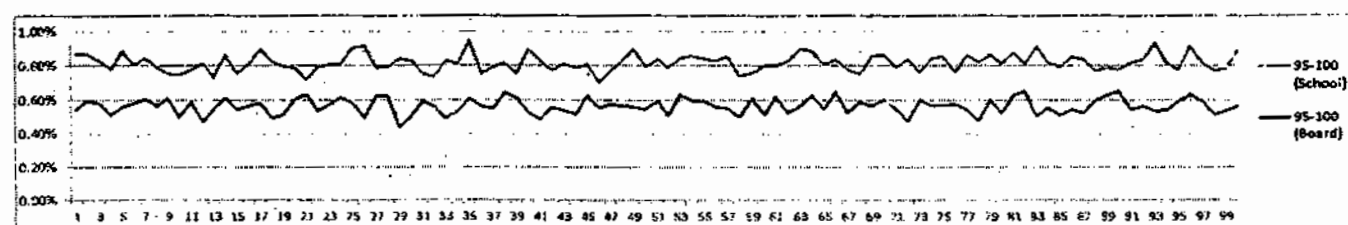
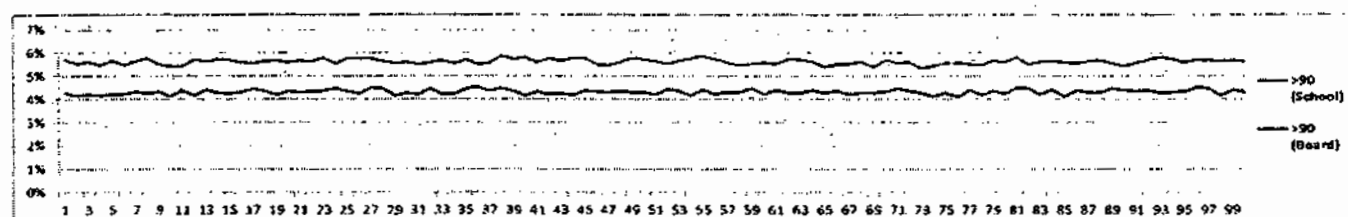
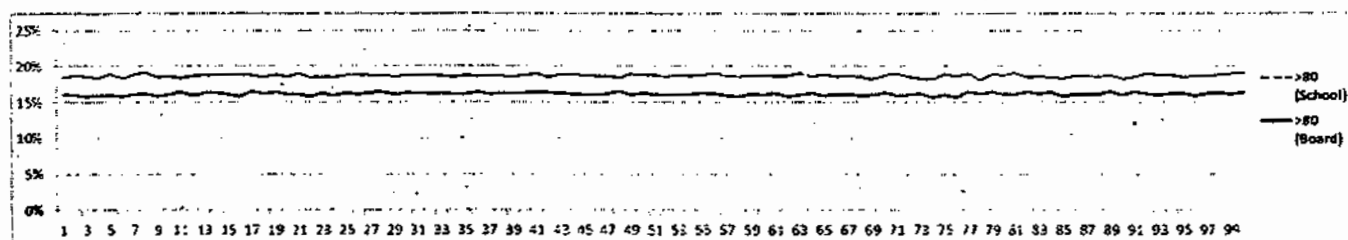
The analysis shows that there is remarkable improvement in the performance of students in class X & XII. This has also led to drastic cut in nos. of stress calls to CBSE Call Centre. The quantity as well as the quality has improved as shown below :

Class XII	Quantity	Quality of Education				
Year	Pass % wrt Appeared	80-85 %	85-90 %	90-95 %	95-100 %	>80 %
2009	82.5%	6.6%	4.8%	2.4%	0.1%	13.9%
2010	81.5%	6.0%	4.4%	2.2%	0.1%	12.8%
2011	82.9%	6.3%	4.8%	2.8%	0.2%	14.1%
2012	82.0%	6.6%	5.3%	3.6%	0.5%	16.1%
2013	84.0%	6.7%	5.6%	4.3%	0.7%	17.3%

Class X	Quantity	Quality of Education				
Year	Pass % wrt Appeared	80-85 %	85-90 %	90-95 %	95-100 %	>80 %
2009	90.1%	8.6%	8.2%	5.3%	0.5%	22.6%
2010	90.7%	7.9%	7.8%	5.8%	0.9%	22.4%
2011	98.7%	8.5%	7.1%	6.2%	1.0%	22.9%
2012	98.7%	8.1%	7.6%	6.5%	1.5%	23.7%
2013	99.3%	8.7%	8.1%	7.2%	1.9%	25.9%

2.7 Class XII Performance Board based Vs. School based

We have two options in class X exam: Scheme 1 (school based) and scheme 2 (Board based). Performance analysis shows that the students who have undergone Scheme 1 (school based examination) in class X have done better as compared to the ones who underwent scheme 2 (Board based examination):-



2.8 2014 Examination

The preparations have begun for 2014 examination, the date sheet will be finalized by the last date of December 2013. (finalized since then)

2.9 On Screen Marking (OSM)

On Screen Marking was introduced to improve the efficiency as well as effectiveness of the evaluation of answer sheets as a pilot project in Delhi for class X main and compmtt. examination. Since it was introduced first time there were certain learnings for the future. Shortage of teachers led to some delay in completion. This year Board proposes to cover all regions for Class X and also include atleast two subjects (Economics, English) in Class XII.

2.10 Joint Entrance Examination (JEE)- 2014

Offline Examination will be held on 6th April, 2014 and online Exams on 9th, 11th, 12th and 19th April, 2014. The ranks of JEE-MAIN will be decided by adding 40% weightage of normalised class XII marks. JEE (Main) will be conducted in 268 cities out of which 113 cities were added new. For online examination, this year Board has decided the dates in advance so that students can opt their dates of examination in advance. Board is trying to make even the pre-examination processes of online examination at par with offline examination. Maharashtra, Madhya Pradesh & Odisha will participate for the first time in JEE (Main) this year. All formats for JEE (Main) will remain the same. As per past practice, the JEE (Main) will be used as a screening test for JEE (Advanced).

2.11 All India Pre Medical Test (UG) - 2014

The All India Pre Medical Test will be conducted on 4th May, 2014. The result for this test will be declared in the first week of June, 2014. Last year the Board conducted NEET exam but Supreme Court of India has, since then, struck down the NEET. So this year Board is conducting AIPMT again for 15% all India quota seats. Many states like Haryana, Punjab, Himachal Pradesh, Chandigarh, Madhya Pradesh, Chhattisgarh, Jharkhand, Orissa, Manipur and Nagaland and Institutions like Armed Forces Medical College, Delhi University, Jamia

Hamdard and Banaras Hindu University are participating in this examination even for seats under their control. Chairman also informed about the important dates related to this examination. Chairman informed the house that there is no change in the pattern of the Exam.

2.12 Central Teacher Eligibility Test (CTET) – 2013 and 2014

Fourth Central Teacher Eligibility Test (CTET) was held on 28th July, 2013 in 96 cities (1301 centres, 2 centres in Dubai and Riyadh). A total of 7,76,354 candidates appeared in this test and the pass percentage was 7.72%. Next CTET will be held on 16.02.2014 and a total of 8,22,000 have been registered for this test. Results will be declared on 21.03.2014. This year Board will conduct the paper 2 in first shift because of larger number of candidates appearing in paper 2.

2.13 JNVST 2014

The JNVST for admission in Class VI for summer bound Schools will be held on 08th Feb., 2014 for winter bound schools on 12th April, 2014; and for extreme winter bound schools on 7th June, 2014. 18 lakh candidates are expected to appear.

2.14 Proficiency Test 2013

Proficiency Test is an optional test for the students of class X. It is conducted in 5 main subjects. For 2014, the Examination will be conducted from 14th -18th April, 2014. The last date of registering online is 31st December, 2013.

2.15 Problem Solving Assessment (PSA) - 2013 and 2014.

PSA was successfully conducted for all the students in classes IX and XI in all the affiliated schools on 19th October, 2013 for winter closing schools. For other schools, it will be conducted on the 10th January, 2014. The results were not very encouraging as shown below:

CLASS	IX	XI	IX	XI
Language	15.69	18.12	6.03	6.81
Qualitative Reasoning	9.21	11.69	3.50	4.97
Qualitative Reasoning	9.85	9.09	4.88	4.90
OVERALL	34.75	38.90	11.57	13.96

Students getting less mark in PSA can appear in improvement test. Poor results in PSA above shows that teaching learning methodologies head to improve creation of critical thinking and problem solving abilities.

2.16 Assessment of Speaking and Listening Skills (ASL)

The ASL 'Pilot Project' was implemented in 112 schools in Delhi. The ASL has been extended to all the schools in class IX, X and XI.

Alternative provision to physically disabled students in place of ASL is developed. Under this, students can write a story of their own and opt for any novel for writing their reviews. Help for ASL is available on CBSE's website at CBSE ASL corner

2.17 Conducting Recruitment Examination

Last year, the Board successfully conducted the recruitment test of Scientists. Misc. Unit is established for conducting examinations like this.

2.18. Open Text Based Assessment

It is introduced under SA II of class IX and Annual Exam, 2014 of class XI. Time limit has also been extended this year from 3 to 3 ½ hours. It will be extended to classes X and XII the next year. The next year will also include more subjects in class XI/XII.

2.19. Training & Empowerment

Large no. of training programmes were conducted in a very short period from June 2013 to now and a total of around 1.28 lakh participants were trained under this program. The chairman expressed satisfaction on the quality and quantity of staff trained this year. But he emphasized on more quality control and proposed that the Centre for Assessment Evaluation & Research (CAER) be entrusted to do quality assurance of training agencies.

2.21 Annual Conference of Sahodaya School Complexes- 2013

20th Annual Conference of Sahodaya School Complexes- 2013 was held at Amritsar from 8th to 10th November, 2013. The theme of this Conference was Future Ready. All the

recommendations pertaining to this head were explained by the Chairman and proposed for acceptance and implementation.

2.22 CBSE Parents Corner

In order to bring in more participation of parents, CBSE parents corner has been started. Whatever the CBSE does will also be available to the parents and parents will get in touch with the school to know how well anything is happening in the school.

2.23 CBSE Library

The library of CBSE is got established and online interface (<http://library.cbseacademic.in>) is also developed in this regard.

2.24 New Electives introduced for Classes XI and XII (2013-14)

The Board has introduced the following new elective subjects in Class XI and XII (2013-14):

- Human Rights and Gender Studies
- Legal Studies
- NCC
- Theatre Studies

2.25. Introduction of Chinese language

The Board introduced Chinese language in 2011. The Board has now tied up with Hanban, China for getting assistance and expert guidance for this pilot project. Experts and teachers will come to India and assist the Board in teaching and curriculum development. Currently it includes 25 schools (5 from Delhi Govt., 5 JNVs, 5 KVs and 10 pvt. Schools). CBSE will host there experts and teachers.

2.26 Revision of Textbooks of Entrepreneurship for Class XI

The text book on Entrepreneurship is revised and already printed this year.

2.27 School Quality Accreditation & Assessment (SQAA)

As decided in the last Governing Body meeting, the SQAA will be introduced from the coming academic sessions. Schools will be given a period of 3 years to get themselves accredited.

Accredited schools will be permanently affiliated. Schools unable to make the grade will be allowed to get themselves reassessed and accredited within a period of one more year. In case they fail to do same, they will stand the chance of losing their affiliation. The process of SQAA will be made completely transparent.

Under this the assessors will be provided with some hardware (tablet) with pre loaded software. They will write their recommendations in the software and will also be able to take pictures of the documents. They will forward their recommendations with photographs to the Board during their visit only and the same will also be uploaded on Board's website later on. The software will also be able to capture the GPS location of the schools. For supply of hardware & software a tender will be floated. About 3000 hardware devices (tablets) will be procured. The Chairman also mentioned about resistance of some of the schools to pay accreditation fee of Rs. 55,000/-. He mentioned that the Board will support such schools if they prove their inability to pay the fee based on their income/expenditure balance sheet etc. In view of reservation of certain schools to get process of assessment through private agencies, the Chairman suggested that CBSE itself may also do the process of assessment in addition to private agencies.

2.28 Gender Cards

In order to create gender sensitivity amongst the students, the Board has introduced gender cards. Training of Principals, teachers and peer educators will be conducted.

2.29 XII CBSE, Heritage India Quiz 2013

This scheme, initiated in 2001 is an inter school quiz competition to raise awareness and better understanding in the student community about Cultural Diversity in India. It is conducted in three phases. Finals of XII CBSE Heritage India Quiz will be conducted on 18th December at Delhi. As per the previous year, the CBSE is collaborating with IBN7 in this event.

2.30 National Education Day

11th November, 2013 was celebrated as National Education Day. The theme was Human Rights and Social Equality. Large no. of schools participated in the programme.

2.31 The Awakened Citizen Program

This is a unique program, developed by Swami Vivekananda Trust, Delhi for character building in India's youth. It motivates students for discharge of their responsibilities and roles as responsible citizens of this nation. The program developed by the Trust will be introduced by the CBSE in its affiliated schools. The monetary contribution of the CBSE will be limited to training component only.

2.32 CBSE – “KATHA I LOVE READING’ Program 2013

Workshops are organized throughout the country for improving writing skills of students. This program aims at improving the writing skills. At the end of the year, a book will be published containing the best writing of the students.

2.33 2nd International Life Skills, Values Gender School Health and Well Being Summit – 2013

The international summit, in collaboration with Expressions India, will be held on 17th -19th December, 2013 at Delhi. This summit is for creating a countrywide awareness regarding school safety, sanitation, nutrition etc. The program was held at cluster level before the summit. Next year the program scope will be widened and as per past year's practice, it will be held in collaboration with Expressions India, one of the agencies shortlisted by the CBSE through open process for life skills training.

2.34 National Wildlife Quiz 2013

Final event of this quiz was organized in Delhi on 4th October with the theme of “Water”. The Board is collaborating with Ministry of Environment and Forests, Govt. of India under this. The purpose of this quiz is to instill a sense of concern for the natural world.

2.35 IGNITE 2013

As per past practices, this event is organized in collaboration with the National Innovation Foundation (NIF), Ahmedabad. This is a nationwide Campaign organized to enhance the

innovative spirit amongst school children. Submissions from 20836 students were received by the organization.

2.36 National Informatics Olympiad 2013-14

CBSE conducted this event in collaboration with Indian Association for Research in Computing Science (IARCS), Mumbai. The examination is held in two stages, first stage was conducted on 23rd November, 2013 and the second stage will be conducted on 18, January, 2014.

2.37 CBSE Group Mathematical Olympiad, 2013

This program is organized by CBSE every year. The aim is to strengthen and enhance the skills of students. This year it was conducted on 1st December, 2013.

2.38 IX Painting Competition on Energy Conservation 2013

CBSE is collaborating with the Ministry of Power in association with Bureau of Energy Efficiency in launching the National Awareness Campaign 2013. It is conducted in 3 stages - school, state and national level.

2.39 Vigilance Awareness Week, 2013

It was celebrated from 28th October, 2013 to 2nd November, 2013. The theme of this event was Promoting Good Governance. This year the CVC agreed to deliver a message to all the students, and the same was made available on the CBSE's website.

2.40 Vocational Education

Large no. of students are opting for vocational education after introduction of NVEQF. The target is to enroll 10% of the students by the end of next two year. Many training programme were organized to train the teachers for vocational subjects.

2.41 Public Relations Unit

890 cases under RTI Act- 2005 have been received from 1st June, 2013 to 30th November, 2013. 89 first appeals and 21 second appeals were also received.

2.42 Student Global Aptitude Index (SGAI)- 2013

The fourth edition of CBSE SGAI was conducted on 16th November, 2013 all across the globe. Approximately 1.93 lacs students appeared from 3725 schools. Next year the SGAI will be introduced even earlier so that students can use the same for consultation and subject selection in class XI.

2.43 Guidance and Counseling Centre

To help students know their aptitude and helping them to achieve the career goals which they are planning, CBSE has opened Guidance and Counseling Centre at Village Mohammadi, Distt. Lakhimpur Kheri. It is getting tremendous response. At least 50 students are visiting the centre daily for their queries related to their studies and career. Based on their findings, Board will continue this program and open such centres in other parts of the country also.

2.44 CBSE on You Tube

CBSE now has a channel on You Tube. There are more than 250 videos including short films, role plays, talks, discussions, debates, presentations or other such activities sent by the affiliated schools on the CBSE Channel on the following themes:

- Health & Wellness
- Gender Sensitivity
- Community Outreach
- Life Skills
- Values Education
- Heritage
- Disaster Management
- Social Issues
- Environmental Issues & Concerns
- Innovative Teaching Learning Methodologies

2.45 CBSE- i

The CBSE – I has reached Class XII for foreign schools. This year (2013-14) the first batch of CBSE-I students will pass only class XII. It has also been started in India upto class III. The Board has initiated Training of teachers under CBSE-i, online and offline. For this 2 day training programs were conducted in March and April in Chennai and Delhi. Training was conducted

outside India also and online training was also organized for the same purpose. CBSE has written to AIU & UGC. Board is trying that the students do not face problems in getting college admissions. For this, delegations will also be sent to the major universities of the world. (Cambridge, Oxford, Harvard, Ivy League Universities)

2.46 CAER (Centre for Assessment Evaluation and Research)

With the objective to develop a culture of objective and systematic assessments the CAER was established under PPP mode. In a research study, the CAER found that there is lack of consistency in evaluation. An international conference on evaluation will be organized in the next financial year. CAER will also be requested to train the paper setting for various examination conducted by the Board.

The Chairman shared with the house a comprehensive analysis of performance of schools in class X. He showed the last 6 years' data in this regard. He said that the schools will be able to access the data. He further said that we are trying to capture the entire data of 2007 onwards for analysis, and in a short time we should be able to make this accessible.

- 3 The Chairman concluded the presentation and invited comments for approval of the house on the presentation as well as current agenda items.

Dr. Shyama Chona, Former Principal, DPS, R.K. Puram, New Delhi supported all issues in the presentation. She also raised the issue that most of the newspapers carry the news of annual function celebration, thanks giving etc only. Since CBSE is doing marvelous work, it should be exposed to the media. She also said that most of the stakeholders don't know how much work is happening in CBSE. She further suggested that we can form a small group which can work on the publicity of the work being done by CBSE or schools.

Shri K. P. Gopalkrishna, Chairman & Principal, National Public School Bangalore congratulated for various initiatives outlined in the presentation. However, he advised against the publicity.

Sh. Dinesh Kumar, Joint Commissioner, suggested that schools can take the initiatives for sharing the information.

Smt. Ameeta Mullah Wattal, Principal, Springdales School, Delhi applauded the work being done by CBSE. She appreciated the Assessment of Speaking and Listening (ASL) skills project and informed

that she had noticed a remarkable improvement in the students learning the language.

Smt. Ameeta Mullah Wattal, Principal, Springdales School, Delhi said that huge amount of data with regard to documentation is already maintained by our teachers, it is possible for schools to manage ASL also.

Shri K. P. Gopalkrishna, Chairman & Principal, National Public School said that the load of work related to CBSE was too much there should be some option to reduce it. Teachers are spending most of their time to prepare their tasks.

Chairman replied that the Board has introduced a scheme of CCE coordinators who will be paid a token honorarium of Rs. 2000/- per month to do the job.

Smt. Ameeta Mullah Wattal, Principal, Springdales School, Delhi wanted to know how we can apply for this honorarium process.

Chairman replied that the schools need to only inform the Board with all the relevant details.

Dr. Sadhana Parashar, Director (ART&I) replied that it is known that teachers' work has increased but the centre (CAER) is working for easy implementation of CCE scheme and the check list may be in place to reduce time and efforts.

With these comments and clarifications the house applauded the presentation and approved various proposals in the presentation. Discussion on the individual agenda item was taken thereafter.

Discussion on Agenda items:

ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 28th JUNE, 2013.

The Chairman, CBSE apprised the members of the Minutes of the meeting of the Governing Body of the Board held on 28th June, 2013 and after detailed deliberations, the House confirmed the Minutes of the Governing Body Meeting held on 28th June, 2013.

ITEM II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 28th JUNE, 2013.

The Chairman informed the House that action has been taken on all the items as per resolution passed by the Governing Body in its last meeting held on 28th June, 2013 and most of the action taken reports were also displayed in the presentation. The members deliberated on the action taken on the last meeting of the Governing Body Meeting held on 28th June, 2013 in detail. The Chairman informed that Ms. Sarita Manuja has been appointed as Director, CAER since then. The members noted the follow up action taken on the minutes of the last meeting and approved the same.

ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 8TH OCTOBER, 2013.

The Chairman apprised the house of the recommendations of the meeting of the Finance Committee held on 08.10.2013 and informed that the Board has hired premises from LIC for opening of 9th Regional Office at Trivandrum. He also informed that the Regional Office was scheduled to be inaugurated on 21.12.2013 and invited all the members to the opening ceremony. In Item No. XXII recruitment of staff in accreditation unit, the item was approved with the correction of typographic mistake in the selection committee as 'Director (ART&I)' in place of Director (Voc). The recommendation of the committee on personnel matters was approved with the modification to upgrade 02 posts of JE to AE.

With the above, the minutes of the Finance Committee meeting held on 08.10.2013 were approved.

ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 18TH OCTOBER, 2013

While informing the house about the recommendations of the Finance Committee held on 18.10.2013, the Chairman also informed that in order to addresss to the problem of schools located in middle east, an office was proposed to be opened at an appropriate place in middle east. One more office for the schools located in far East is also proposed in Delhi/Guwahati.

With the applauses, the minutes of the Finance Committee meeting held on 18.10.2013 were approved.

ITEM V TO CONSIDER THE RECOMMENDATIONS OF THE ADVISORY COMMITTEE OF THE ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE TEST HELD ON 22ND OCTOBER, 2013

Shri Joseph Emmanuel, OSD, AIPMT presented the recommendations of Advisory Committee of AIPMT. The All India Pre-Dental/Pre-Dental Entrance Test for admission in MBBS/BDS courses under 15% seats was conducted by the CBSE for the year 1988 till the year 2012. NEET was conducted in 2013. Now, under the direction of the Hon'ble Supreme Court, AIPMT will be conducted again. Sh. Joseph also apprised the house on the requests received from many states for inclusion in AIPMT and for using the merit list of AIPMT 2014.

The house, after detailed deliberations approved the minutes of the Advisory Committee of AIPMT.

ITEM VI TO REPORT THE RECONSTITUTION OF ADVISORY COMMITTEE OF ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE TEST

Shri Joseph Emmanuel, Joint Secretary (OSD), AIPMT apprised the House about the recommendations of the AIPMT Advisory Committee. He informed the House that the Advisory committee of AIPMT was reconstituted in 2012. The Supreme Court of India has struck the NEET, so CBSE has to again conduct of AIPMT.

The Committee has been reconstituted as follows:-

1. A Representative of the Ministry of Health and Family Welfare
2. A Representative of the Department of Education, MHRD
3. A Representative of the Medical Council of India

4. A Representative of the AIIMS
5. A Representative of Association of Indian Universities
6. A Representative of Directorate of Education, Govt. of NCT, Delhi
7. Dean, Delhi University
8. A Representative from each participating State – State Representative
9. The Chairman, CBSE
10. Secretary, CBSE
11. The Controller of Examinations of the Project

The house approved the reconstitution of the Advisory Committee.

ITEM VII TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 25TH NOVEMBER, 2013

The Controller of Examination, CBSE apprised the members about the recommendations of the Examination Committee held on 25.11.2013. The House resolved to approve the recommendations of the Examination Committee held on 10th April, 2013.

ITEM VIII TO CONSIDER THE RECOMMENDATIONS OF THE CURRICULUM COMMITTEE MADE AT ITS MEETING HELD ON 29TH NOVEMBER, 2013

Director (ART&I) apprised the House of the recommendations of the Curriculum Committee held on 26th June, 2013. She also apprised that 2.50 lakh papers were supplied to schools during the last year. This year the Board is trying that schools may create question papers by their own. She also informed that for some subjects the Board has the content and it needs to be reviewed so that books could be got published soon. There is continuous demand for teachers' manuals for value education. It will also be completed this year. She also explained special provisions for differently abled candidates appearing in various examinations. She also informed that there is no certified Master Training Programme. Under this, training will be conducted in three phases. Towards the end, Master Trainers will train teachers of schools on behalf of CBSE.

Shri D.K. Bhawsar, Dy. Educational Advisor, MHRD wanted to know whether the CBSE is doing the work of publication also.

Director (ART &I) informed that the CBSE publishes about 100 books every year and the demand is also increasing regularly.

After detailed discussions, the House approved the minutes of the Curriculum Committee held on 29th November, 2013 with the recommendations that the CBSE may also publish books on Physical Education and Home Science for class XI and XII.

ITEM IX TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 6TH DECEMBER, 2013

Sh. U.C.Bodh, DS, Affiliation, CBSE apprised the House of the recommendations of the Affiliation Committee held on 06.12.2013. Many members of the Governing Body, proposed that in place of granting extension in service the awardee teachers/Principals should superannuate at the age of 65. After detailed deliberations, the Governing Body agreed to the proposal.

ADD.ITEM I TO DISCUSS THE ISSUE RECEIVED FROM MRS. SUNITI SHARMA, PRINCIPAL, M.G.D. GIRLS' SCHOOL, JAIPUR AND MEMBER OF GOVERNING BODY OF THE BOARD

The matter was discussed in detail and it was resolved that the present system may continue.

ADD. ITEM II TO CONSIDER WAIVING OFF OF THE EXAMINATION FEE IN RESPECT OF WARDS OF DEFENCE PERSONNEL STUDYING IN THE SCHOOLS AFFILIATED TO THE BOARD AND APPEARING FOR EXAMINATIONS CONDUCTED BY THE BOARD

Welcoming the proposal of waiving off the exam fee for XII Board Exam and entrance tests for children of defence personnel, the Governing Body approved it. The Governing Body also decided that it also be extended to para military and police personnels.

ADD. ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE VOCATIONAL COMMITTEE MADE AT ITS MEETING HELD ON 28TH NOVEMBER, 2013

Director (Vocational and Edusat) apprised the House of the recommendations of the Vocational Committee held on 28th November, 2013. After detailed discussions, the House approved the recommendations of the Vocational Committee held on 28th November, 2013.

The Chairman, CBSE appraised the house of the improvement in Vocational programmes of the Board.

Dr. Shyama Chona, Former Principal, DPS, R.K. Puram, New Delhi also agreed with this comment and also suggested that can we add one more subject so in 4 compulsory subjects there will be 3 vocational subjects and one academic; she said that it would improve the skills of students.

The Chairman, CBSE replied that the Vocational courses are being offered in packages. Now it is difficult to break any package. He, however, assured of forming a committee to have a fresh look into the system.

ADD. ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 11TH DECEMBER, 2013

The Chairman apprised the house of the recommendations of the Finance Committee made in its meeting held on 11.12.2013 highlighting the following Items:

1. The Budget Estimates for 2014-15 and revised Estimates for 2013-14.
2. Grant of exgratia to the teachers of Independent schools.
3. Exemption in examination fees to the wards of defence personnel.

The Governing Body approved the minutes of the Finance Committee unanimously.

ADD. ITEM V ENCOURAGING RIGHT AND APPROPRIATE TECHNOLOGY IN EDUCATION

The Chairman, CBSE apprised the house of need of right use of technology in Education. The Governing Body desired that school leader may be encouraged to use right and appropriate technology in their schools and class rooms and for this awareness workshops/meetings may be organized across the country (especially major cities like Delhi/ Mumbai/ Kolkata/ Chennai).

ADD. ITEM VI TO CONSIDER AND APPROVE MOU BETWEEN RAMAKISHNA MISSION AND CBSE FOR "AWAKENED CITIZEN" PROGRAMME ON THE EVE OF 150TH BIRTH CELEBRATION OF SWAMI VIVEKANANDA

The Chairman apprised the house of the proposal of signing MOU with Rama Kishna Mission with the objective of inculcating the values amongst students.

The Governing Body unanimously approved the proposal after detailed discussions.

The Chairman, CBSE thanked all the members of the House and other participants for their valuable contributions.

The meeting ended with a vote of thanks to the chair.

Sd/-
(S.P. RANA)
JOINT SECRETARY (A&L)

Sd/-
(VINEET JOSHI)
CHAIRMAN

ANNEXURE - I

The list of members who attended the meeting is given here under:

PRESENT:

1. Shri Vineet Joshi,
Chairman,
C.B.S.E.,
2, Community Centre,
Preet Vihar,
Delhi-110092.
2. Shri D.K. Bhavsar,
Dy. Education Advisor,
Deptt. of Secondary & Higher Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110091. (Rep. of Jt. Secretary (SE), MHRD)
3. Sh. Anil Kakria,
Dy. Secretary (Finance),
Deptt. of Education,
MHRD,
Shastri Bhawan,
New Delhi- 110 001 (Rep. of Jt. Secy. & F.A., MHRD)
4. Sh. Girish Kumar Sharma,
Dy. Education Officer (Computer),
New Delhi Municipal Committee,
VIII Floor, Palika Kendra,
Sansad Marg,
New Delhi. (Rep. of Director of Education, NDMC)
5. Shri Sambhav Srivastava,
Evaluation Officer,
Association of Indian Universities,
AIU House,
16, Kotla Marg,
New Delhi- 110002 (Rep. of Secretary General, AIU)
6. Smt. Suniti Sharma,
Chairperson IPSC & Principal,
Maharani Gayatri Devi Girls School,
Sawai Ram Singh Road,
Jaipur- 302 001

7. Dr. D.R Saini,
Principal,
Delhi Public School,
Sector- XII, R.K Puram,
New Delhi- 110 022
8. Sh. Dinesh Kumar,
Additional Commissioner
Kendriya Vidyalaya Sangathan,
18, Institutional Area,
Shaheed Jeet Singh Marg,
New Delhi-110016. (Rep. of Commissioner, KVS)
9. Prof. A. Rajasekaran,
Advisor,
All India Council for Technical Education,
7th Floor, Chanderlok Building,
Janpath,
New Delhi- 110 001 (Rep. of Member Secretary, AICTE)
10. Padam Bhushan Dr. (Mrs.) Shyama Chona,
Former Principal,
Delhi Public School,
C- 10/8, Vasant Vihar,
New Delhi – 110057
11. Shri Ashok Kumar,
Principal,
Indian High School,
Dubai, UAE.
12. Smt. Jyoti Arora,
Principal,
Mount Abu Public School,
Sector- V, Pocket B- 8,
Rohini, Delhi- 110 085
13. Ms. Nalini Andrew,
Principal,
Queen Mary's School,
Sector-25,
Rohini, Delhi – 110085
14. Ms. Gunmeet Bindra,
Principal,
Welham Boys School,
5, Circular Road,
Dehradun, Uttarakhand – 248001.

15. Mrs. Avnita Bir,
Principal,
R.N. Podar School,
Podar Education Complex,
Jain Derasar Road,
Santacruz West,
Mumbai – 400054
16. Dr. K. P. Gopalkrishna,
Chairman,
National Public School,
12 A, Main Road, HAL,
2nd Stage, Indira Nagar,
Bangalore,
Karnataka – 560038
17. Smt. Suman Kumar,
Deputy Secretary (Drama),
Sangeet Natak Academy,
Rabindra Bhawan,
Ferozeshah Road,
New Delhi – 110001 (Rep. of Acting Secy. Sangeet Natak Academy)
18. Smt. Rita Swami Choudhary
Deputy Secretary (Music),
Sangeet Natak Academy,
Rabindra Bhawan,
Ferozeshah Road,
New Delhi – 110001 (Rep. of Acting Secy. Sangeet Natak Academy)
19. Smt. Ameeta Mullah Wattal,
Principal,
Springdales School,
Pusa Road, Delhi- 110005
20. Smt. Usha Saini,
DEO (Act II)
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat, Delhi-110054
21. Dr. Suresh S. Honnappagol,
Assistant Director General (EQR),
Indian Council of Agriculture Research,
Krishi Anusandhan Bhawan-II,
Pusa, New Delhi – 110012

22. Smt. G. Pushpa Prasad,
Principal,
Samhita Academy,
52, Lakshmipura Village,
Off Bannerghatta Road,
Jigani Hobli Anekal Taluk,
Bangalore- 560083
Karnataka

23. Sh. L.V. Sehgal
Principal
Bal Bharati Public School
GRH Marg
Delhi -110060

(Special Invitee)

The list of members who could not attend the meeting

1. Shri Amit Singla,
Director of Education,
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi – 110054.
2. Shri Upkar Singh,
DPI (Schools),
UT Secretariat,
Sector – 9,
Chandigarh.
3. Smt. Rina Ray,
Principal Secretary,
Andaman & Nicobar Administration,
Secretariat,
Port Blair- 744 101
Andaman & Nicobar Island.
4. Shri R.K.S Gaur,
Addl. Director (Education),
Municipal Corporation of Delhi,
Education Department (H.Q),
Civic Centre, 15th floor,
Jawahar Lal Nehru Marg,
Minto Road, New Delhi- 110 001.
5. Prof. Bharti Baweja,
Faculty of Education,
University of Delhi,
Delhi-110007.
6. Prof. Sudhish Pachauri,
Dean of Colleges,
University of Delhi,
Delhi-110007.
7. Dr. S.N Puri,
President AIU &
Vice Chancellor,
Central Agricultural University,
P.B. No. 23, Iroisemba,
P.O. Lamphelpat,
Imphal – 795004
Manipur.

8. Dr. P.T. Chande,
Vice Chancellor,
Kavikulguru Kalidas Sanskrit
Vishwavidyalaya, Ramtek,
Distt. Nagpur,
Maharashtra.
9. Dr. G. Venkateshwara Rao,
Acting Director,
Central Food Technology Research Institute,
No. 58, 5A Main Road,
Vontikoppal, Mysore – 570002
Karnataka
10. Sh. Jang Bahadur,
Deputy Director of Education
(South West B),
Directorate of Education,
Govt. of NCT of Delhi,
Najafgarh,
New Delhi
11. Sh. Harpal Singh,
Co-Chair, School Education Society,
CII, Mentor & Chairman Emeritus,
Fortis Health Care Limited,
C/O Confederation of Indian Industry,
The Mantosh Sondhi Centre,
23, Institutional Area,
Lodhi Road,
New Delhi 110003.
12. Smt. Kiran Mehta,
Principal,
Salwan Public School,
Kondli Gharoli Complex,
Mayur Vihar Phase- III,
Delhi- 110096
13. Shri S. S. Minhas
Principal,
Guru Harkrishan Public School,
Poorvi Marg, Vasant Vihar,
New Delhi.
14. Shri Chanchal Singh,
Dy. Director School Education,
Additional Deluxe Building,
Sector – 9, Chandigarh.

15. Prof. Rama Mathew,
Head, Deptt. Of Education,
Central Institute of Education (CIE),
Delhi and Dean Faculty of Education,
University of Delhi,
Delhi- 110007.
16. Smt. Naheed R. Usmani
Principal,
Rabea Girls Public School,
1456, Ballimaran,
Delhi- 110006
17. Asstt. Director General (ME),
D.G.H.S., Nirman Bhawan,
New Delhi – 110001
18. Prof. Sanjay Srivastava,
Secretary,
Medical Council of India,
Sector -8, Pocket – 14,
Dwarka,
New Delhi – 110075
19. Dr. (Smt.) Sunita Kaushik,
Add. Director of Education (Schools)
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi-110054

The following officers of the Board attended the meeting:

01. Shri M.C. Sharma,
Controller of Examinations,
CBSE,
2, Community Centre,
Preet Vihar,
Delhi – 110092.
02. Shri Pitam Singh,
Director (Spl. Exams. & CTET)
CBSE,
P 1-2, Institutional Area,
Patpar Ganj,
Delhi – 110092
03. Dr. (Mrs.) Sadhana Parashar,
Director (ART & I),
CBSE,
Shiksha Sadan,
17, Rouse Avenue,
New Delhi-110002.
04. Smt. Sugandh Sharma,
A.P. & A.D.,
CBSE,
17, Rouse Avenue,
New Delhi- 110002
05. Shri Antriksh Johri,
Director (IT), CBSE,
P 1-2, Institutional Area,
Patpar Ganj,
Delhi 110092.
06. Shri M.V.V Prasada Rao,
Director (Edusat & Vocational),
CBSE,
2, Community Centre,
Preet Vihar,
Delhi- 110092
07. Shri Rajbir Singh,
Joint Secretary (JEE),
CBSE,
FIE, Patpar Ganj,
Industrial Area
Delhi 110092

08. Shri Joseph Emmanuel,
JS/OSD (AIPMT)
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
09. Shri S.P Rana,
Joint Secretary (A&L),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
10. Shri B.M. Gupta,
Advisor (IT),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
11. Smt. I.M. Catherine,
Joint Secretary (IT),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
12. Shri Naveen Maini,
RO (Tech.),
CBSE,
17, Rouse Avenue,
New Delhi- 110002
13. Dr. Biswajit Saha,
P.O. (Vocational),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
14. Shri G.P. Sharma,
IAFA,
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
15. Shri M.K Arora,
Joint Secretary (Co-ordn.),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092

16. Shri U.C Bodh,
Deputy Secretary (Affln.)
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
17. Shri R. P Sharma,
Consultant,
CBSE,
17, Rouse Avenue,
New Delhi- 110002
18. Shri Ram Shankar,
AP & JD,
CBSE,
17, Rouse Avenue,
New Delhi- 110002
19. Shri Harish Sharma,
Addl. IAFA,
CBSE, 2, Community Centre,
Preet Vihar, Delhi 110092.

ANNEXURE- III

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Tuesday, the 08th October, 2013 at 11.00 A.M.

The following members were present:-

1. Sh. Vineet Joshi - In the chair
Chairman, CBSE
Delhi
2. Shri J. Alam - As Member
Joint Secretary (SE)
Deptt. Of Secondary and Higher Education
M.H.R.D.
Shastri Bhawan,
New Delhi – 110001
3. Smt. Ameeta Mullah Wattal, - As Member
Principal, Springdales School,
Pusa Road, Delhi – 110005

Sh. S.P. Rana, Joint Secretary (A&L) and Sh. G.P. Sharma, I.A.F.A., CBSE were also present.

List of Members who could not attend the meeting

1. Shri Yogendra Tripathi - Member
Joint Secretary & Financial Advisor,
Department of Education,
Ministry of Human Resource Development
Shastri Bhawan, New Delhi

ITEM - I To confirm the minutes of the meeting of the Finance Committee held on 26th March and 24th June, 2013

No comments were received from any member of the Finance Committee. Hence, the Committee confirmed the minutes of the Finance Committee held on 26th March and 24th June, 2013

ITEM II - To report action taken on the minutes of the meeting of the Finance Committee held on 26th March, 2013 and 24th June, 2013.

The Committee noted the action taken on the agenda items of the meeting of the Finance Committee held on 26th March, 2013 and 24th June, 2013.

ITEM III Proposal for purchase of 2.08 acres of land at Mohali

The Committee discussed the issue at length and total financial implication including purchase of land, construction of building and furnishing was assessed and the estimated cost was found to be around Rs. 50 crores. Therefore, the Committee resolved that the CBSE may start the Centre at Mohali initially in a rented building as it will be highly economical in comparison to exorbitant cost of land and building. The building shall be hired from any Government Agency/PSU/Private Agency after following the required procedures.

ITEM IV To consider extension of the facilities of Board's Mini and Long Excursion Tour to the retired employees (spouse only) of the Board

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM V To consider Permanent absorption of Sh. B.S. Prabhakar, Jr. Account Officer on deputation

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM VI To consider and approve Memorandum of Understanding between Masscomedia and CBSE

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM VII To consider revised nomenclature of 'authentic interactive video course' as 'multi-media training on CCE' and to approve financial implications of the course.

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM VIII Assignment of Project Management Consultancy (PMC) services to National Building Construction Corporation Ltd. (NBCC Ltd.) in respect of Regional Office Building at Bhubaneswar

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM IX Assignment of Project Management Consultancy (PMC) services to National Building Construction Corporation Ltd. (NBCC Ltd.) in respect of centre for Continuous Professional Development at Rae Bareilly (U.P)

The Agenda item has been deferred and will be taken up in the next meeting.

- ITEM X Hiring of accommodation for establishment of Regional Office at Trivandrum**
The Committee was apprised of the latest development about hiring of the accommodation of Regional Office at Trivandrum, after careful consideration, the Committee approved the proposal for hiring LIC building for a period of five years.
- ITEM XI Approval of recruitment rules for the post of Executive Director (JAB) in PB 4 with Grade Pay of Rs. 8900/- under composite method**
The Committee deliberated on the issue and approved the proposal for the creation of a post of the Executive Director/Joint Admission Board (JAB) in the Pay Band of Rs.37400-67000 with Grade Pay of Rs. 8900/-. The CBSE, however, may review and make amendments in desirable qualifications for the post, if required. The Finance Committee suggested that in place of Allied Subjects in desirable qualification, Science / Mathematics / Statistics / Computer Science / Information Technology may be added.
- ITEM XII Considering the revision of honorarium/remuneration of the Board Officers/Officials as well as the School staff those are engaged for conduct of recruitment test.**
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XIII Replacement of 2 nos. OTIS 'Make' Lifts installed at Shiksha Kendra (HQ Bldg.), Preet Vihar, Delhi-110092**
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XIV To report action taken with regard to the change of nomenclatures of the post of Assistant Librarian/Deputy Librarian/Librarian**
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XV To consider exemption from payment of late fee charged / to be charged on account of late submission of online application for extension of Provisional Affiliation**
The Agenda item has been deferred and will be taken up in the next meeting.

- ITEM XVI** To consider the opening of Sub-Regional office for the Foreign schools affiliated to the Board
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XVII** To consider relaxation in the regular service for the promotion to the post of Assistant, Superintendent, Section Officer and Assistant Secretary.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XVIII** Training of teachers of the schools affiliated to CBSE on Assessment of Educational Achievements of students under Continuous and Comprehensive Evaluation by International Association for the Evaluation of Educational Achievement (IEA).
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XIX** To consider absorption of CTSA staff in the CBSE.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XX** To consider outsourcing of the staff for support services.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXI** To consider the revision of rates of remuneration to moderators for JEE (Main) – 2013 onwards.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXII** To consider the Recommendations of the Committee constituted to address all the issues of fixation of seniority of PCO/FMO, restructuring of the cadre of maintenance, formation of vocational and Accreditation unit.
The Finance Committee deliberated the issue in detail and approved the proposal. However, it was suggested by the Committee that CBSE may consider prescribing departmental test to assess the fitness and eligibility of the employees for promotions.

- ITEM XXIII** Report action taken with regard to establishment of Centre for Continuous Professional Development, new Regional Offices and Students Support Centres.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXIV** To consider the absorption of Sh. Arvind Kumar Mishra to the post of Section Officer
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXV** Renovation of the Lobby at reception area in ground floor at CBSE Headquarter building, Delhi.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXVI** To consider up gradation of one post of Staff Car Driver (Grade-I) to that of Motor Transport Supervisor in the grade pay of Rs. 4200/-
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXVII** To consider the recommendations of the Committee constituted on the matter of funding for higher studies in respect of the employees of the Board.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXVIII** To consider up-gradation of one post of Assistant Vigilance Officer (AVO) carrying the Pay Band-3 Rs. 15,600-39,100 + Grade Pay Rs. 5400/- to the post of Assistant Secretary (Vigilance) in the Pay Band-3 Rs. 15,600-39,100 + Grade Pay Rs. 6600/- in CBSE.
The Agenda item has been deferred and will be taken up in the next meeting.
- ITEM XXIX** To consider the starting of regional centre of CBSE National Institutes of Continuous Professional Development at Kakinada (A.P.)
The Agenda item has been deferred and will be taken up in the next meeting.

ITEM XXX To consider appointment of 'Advisors (Training)' for Training Institutes of Continuous Professional Development.

In view of urgency to set up the Training Centres, creation of two posts of Advisors (Training) for a period of one year was approved @ Rs.80000/- p.m. The Advisor should have an experience of not less than 25 years of management of training or related areas like development of training materials.

ITEM XXXI To consider setting up an inclusive Education Cell at CBSE.

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM XXXII To consider engagement of adjunct faculty at CBSE National Institute of Continuous Professional Development, Gurgaon and its Regional Centers.

The Agenda item has been deferred and will be taken up in the next meeting.

ITEM XXXIII To consider upgradation of one post of Dy. Secy. to Director for the registered office of the Board at Ajmer.

The Agenda item has been deferred and will be taken up in the next meeting.

ADD ITEM I To consider for grant of transport and mobile facility to Sh. Dharampal Singh, Consultant (Agriculture).

The Agenda item has been deferred and will be taken up in the next meeting.

ADD ITEM II Creation of an isolated post of Assistant Director to analyze and to interface with schools for Evidence of Assessment at CBSE

The Agenda item has been deferred and will be taken up in the next meeting.

ADD ITEM III Creation of various faculty posts for Arts and Humanities

The Agenda item has been deferred and will be taken up in the next meeting.

ADD ITEM IV To institute 'SELAQUI-CBSE BEST TEACHER AWARDS'

The Agenda item has been deferred and will be taken up in the next meeting.

ADD ITEM V To consider the proposal for enhancing the annual mandatory sports fee from Rs. 5000.00 to Rs.10000.00 per School
The Agenda item has been deferred and will be taken up in the next meeting.

The meeting ended with the vote of thanks to the Chair and all the members of the Committee.

Sd/-
(S.P.RANA)
Joint Secretary (A&L)

Sd/-
(VINEET JOSHI)
CHAIRMAN

RECRUITMENT RULES FOR THE POST OF EXECUTIVE DIRECTOR (JAB)

Name of Post	No. of Post	Classification	Pay Band & Grade Pay/Pay Scale	Whether Selection post or non-selection post	Age limit	Educational & other qualifications	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment	In case of recruitment by promotion/deputation/direct recruitment /absorption grades from which promotion/deputation/direct/absorption can be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making Recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Executive Director (JAB)	01	Grp 'A'	PB 4 of Rs. 37,400 - 67,000 with Grade Pay of Rs 8900/-	Selection	Upto 56 years on closing date of applications	<u>Essential Qualifications.</u> (i) Bachelor's Degree from a recognized university. <u>Desirable Qualification.</u> (ii) Master's Degree from a recognized university in the field of Engineering / Allied Subjects/ Public Administration /Management.	No.	N.A.	Composite method. (Outside officer will be considered on deputation & departmental candidates on promotion).	Officers of All India Services/ Central / State Govt./ UT Administration or Central / State autonomous/statutory organizations / PSUs with experience in conduct of Examinations of State/National Level in the following grades: (i) Holding analogous post on regular basis, or (ii) 03 years of regular service in PB 4 of Rs. 37,400 - 67,000/- with GP of Rs. 8,700/-, or (iii) 06 years of regular service in PB 3 of Rs. 15,600 - 39,100 with GP of Rs. 7,600/-.	(i) Secretary (SE&I), MHRD - Chairman (ii) Joint Secretary, MHRD, Govt. of India, -Member (iii) Representative of SC/ST/Minority Community - Member (iii) Chairman, CBSE - Member Secretary	No

**MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 28.09.2013 AT 11.00 A.M.
IN THE ROOM OF THE JOINT SECRETARY (A&L) CBSE, PREET VIHAR, DELHI.**

The Competent Authority of the Board has constituted a Committee consisting of the following members to examine various issues as per the terms of reference indicated below:-

1. Sh. P.I. Sabu, Director, Regional Office, CBSE, Delhi.
2. Sh. S. Anandan, Deputy Secretary to the GOI, Ministry of Chemicals and Fertilizers, New Delhi.
3. Sh. S.P. Rana, Joint Secretary (A&L), CBSE, Delhi.
4. Sh. G.P. Sharma, IAFA, CBSE, Delhi.

The terms of the reference for the committee are as under:-

1. Fixation of seniority of PCO/FMOs and Technical cadre personnel etc. in the general cadre of Junior Assistant / Junior Assistant (Computer).
2. Formation of Engineering Cadre for providing promotional avenues to the Engineers.
3. Formation of Vocational Education cadre.

After examination of the records placed before the Committee and detailed discussions, the observations and recommendations of the Committee are as under:-

1. Technical cadre and Franking Machine Operator/Photocopier Operator (FMO/PCO)

The Governing Body of the Board in its meeting held on 16th November, 2011, approved the proposal for en-cadrement of Technical personnel working in the Maintenance Unit at the appropriate level in accordance with the instructions of Govt. of India and subject to fulfilment of the conditions of the Recruitment Rules of the respective posts.

The Finance Committee of the Board in its meeting held on 1st February, 2012 also approved the proposal of en-cadrement of the post of Photocopier/Franking Machine Operators (PCO/FMO) with the general cadre of Junior Assistants in the grade pay of Rs. 1900/- so that they may get further promotion in general cadre subject to fixation of Seniority as per GOI guidelines. The Committee observes that there are nine (09) technical persons working in the Maintenance Unit seeking further promotional avenues and 22 persons are working as PCO/FMO in the Board.

The Committee further observes that the nature of duties of Junior Assistant being totally different, encadreing/merging of Franking Machine Operator/Photocopier Operator or Technical cadre (Electrician, Mason, Plumber, Carpenter, Lift Operator, Wireman and Telephone Operator) with the cadre of Junior Assistant may not be in public interest and the organization will also be deprived of the expertise of the technical cadre. Further the Committee has also been informed that the Board has also received representations from

the employees in the main cadre against the encadrement as it would adversely affect their promotional avenues.

The committee after considering the position cited above, recommends as under: -

(i) The decision of merger of the cadre of FMO/PCO and Technical staff with the main cadre may be reviewed.

(ii) Promotional avenues in their own cadre in respect of the above said post on personal basis in the following may be provided: -

S.No.	Post	Residency period for promotion	Pay Band	Pay Scale	Grade Pay
1	FMO/PCO/Tech.Staff (Grade-II)	—	PB-1	5200-20200	2400
2	FMO/PCO/Tech.Staff (Grade-I)	10 years	PB-1	5200-20200	2800
3	FMO/PCO/Tech.Staff	05 Years	PB-2	9300-34800	4200
4	FMO/PCO/Tech.Staff (Spl.Grade)	05	PB-2	9300-34800	4500

(iii) The cadres of FMO/PCO/Technical may be declared as dying cadres and their services may be outsourced.

2. Engineering cadre

The Engineering cadre may be restructured as mentioned below:-

S. No	Name of Post	No. of Existing Sanctioned Posts	Required Posts	Proposed No. of Post for Creation/ Upgradation	Pay Band	Grade Pay	Method of Recruitment	Eligibility
1	Superintending Engineer	01	01	—	15,600-39,100	7,600/-	By promotion, failing which by deputation from amongst the persons holding analogous post/Executive Engineer with 5 years of service	05 years continuous service
2	Executive Engineer	01	01		15,600-39,100	6,600/-	By Promotion	05 years continuous Service

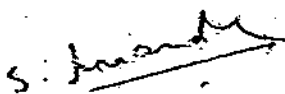
3	Assistant Engineer	02	03	By upgradation of 01 post of Junior Engg.	9,300-34,800	5,400/	By Promotion	05 years continuous service
4	Junior Engineer	06	05	Upgradation of 04 post of Junior Engg. from Grade Pay 4,200/-	9,300-34,800	4,600/	Direct Recruitment	
	Total	10	10					

3. Vocational cadre

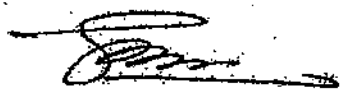
The Committee after examination of the Recruitment Rules proposed for the Vocational cadre as per Annexure – I recommend the same for consideration and approval.

4. Accreditation cadre

The committee, after through examination recommends the formation of cadre & recruitment rules for accreditation unit.



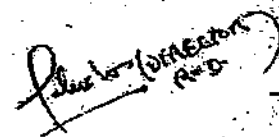
(G. P. SHARMA)



(S. ANANDAN)



(S. P. RANA)



(P. I. SABU)

VOCATIONAL CADRE COMPOSITION

Sl.No.	Designation/Position	Pay Scale with Grade Pay	Existing Strength	Proposed Strength	Year-wise requirement		
					2014	2015	2016
1.	Director (Vocational Education)	PB-4 Rs.37400-67000 GP Rs.8,900	0	01	1		
2.	Additional Director (Vocational Education)	PB-4: Rs.37400-67000 GP Rs.8,700	01*	01	-	-	-
3.	Joint Director (Vocational Education)	PB-3: Rs.15600-39100 GP Rs.7,600	01***	02	-	1	-
4.	Deputy Director I) Vocational Education -01 II) Ind. Coordination-01 III) Sch. Coordination-01	PB-3: Rs.15600-39100 GP Rs.6,600	01**	03	2	-	-
5.	Assistant Director (Vocational Education)	PB-3: Rs.15600-39100 GP Rs.5,400/-	01#	07	3	2	1
	TOTAL		04	14	6	3	1

* Presently working as Programme Officer.

** Presently working as Assistant Programme Officer (Vocational Education).

*** Presently working at Academic Unit after re-designation as Joint Director (Academic & Vocational).

One post of Manager (Language) upgraded to Asstt. Director (Language).

Support Services of the Unit

Sl.No.	Designation/Position	Pay Scale with Grade Pay	Existing Strength	Total Strength	Year-wise requirement		
					2013	2014	
1.	Assistant Secretary	PB-3: Rs.15600-39100 GP Rs.6,600	00	1	1	-	-
2.	Section Officer	PB-2: Rs.9300-34800 GP Rs.4,600/-	00	1	1		
3.	Superintendent	PB-2: Rs.9300-34800 GP Rs.4,200/-	00	2	2		
4.	Executive Assistants	PB-1: Rs.5200-20200 GP Rs.2,400/-	00	4	2	2	
5.	Proof Readers	PB-1: Rs.5200-20200 GP Rs.2,400/-	01	2	-	-	-

VOCATIONAL CADRE OF CBSE

Sl.No.	Designation	Pay Scale with Grade Pay	Minimum experience required for consideration for promotion
01.	Assistant Director (Vocational Education)	PB-3: Rs.15600-39100 GP Rs.5,400	N/A
02.	Deputy Director (Vocational Education)	PB-3: Rs.15600-39100 GP Rs.6,600	Six Years as Assistant Director (Vocational Education)
03.	Joint Director (Vocational Education)	PB-3: Rs.15600-39100 GP Rs.7,600	Six Years as Deputy Director (Vocational Education)
04.	Additional Director (Vocational Education)	PB-4: Rs.37400-67000 GP Rs.8,700	Five Years as Joint Director (Vocational Education)
05.	Director (Vocational Education)	PB-4: Rs.37400-67000 GP Rs.8,900	Three years as Additional Director (Vocational Education)

1. RECRUITMENT RULES FOR THE POST OF " DIRECTOR (VOCATIONAL)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	AGE LIMIT FOR RECRUITMENT	EDUCATION & OTHER QUALIFICATION	WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES
1	2	3	4	5	6	7	8
Director (Vocational)	01	Group 'A'	PB-4 Rs.37400-67000 + GP Rs.8900/-	Selection	56 years For deputation No bar for promotees	<u>Essential:</u> 1. Educational Qualifications Bachelor's Degree in Vocational Education/Trade/B.Tech in any Engg. Discipline. B. Desirable * Doctorate Degree or equivalent Academic works/publications. Experience: 12 Years in administration of vocational education and curriculum dev. Of vocational education and training.	Qualification only

PERIOD OF PROBATION, IF ANY	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ABSORPTION TO BE MADE	IF A DPC/SELCTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14
N.A.	Composite method (If an officer from feeder cadre is selected, will be considered as promoted. If outsider is selected, will be considered on deputation.	<p>PROMOTION: Additional Director (Vocational) possessing prescribed qualification & experience.</p> <p>DEPUTATION: A person with requisite qualification and relevant experience of vocational Education & Training in the following grades: (i) Holding analogous post OR (ii) 3 years in GP 8700/- or equivalent.</p>	<ol style="list-style-type: none"> 1. Secretary (SE&L), MHRD 2. Chairman, CBSE 3. An Eminent Educationist. 4. Representative of SC/ST/Minority Community 	N.A.	

2. RECRUITMENT RULES FOR THE POST OF " ADDNL. DIRECTOR (VOCATIONAL)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	AGE LIMIT FOR RECRUITMENT	EDUCATION & OTHER QUALIFICATION	WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES
1	2	3	4	5	6	7	8
Addnl. Director (Vocational)	01	Group 'A'	PB-4 Rs.37400-67000 + GP Rs.8700/-	Selection	56 years For deputation	<u>Essential:</u> 2. Educational Qualifications Bachelor's Degree in Vocational Education/Trade/B.Tech in any Engg. Discipline. B. Desirable Doctorate Degree or equivalent Academic works/publications. Experience: 10 Years in administration of vocational education and curriculum dev. Of vocational education and training.	Qualification only

PERIOD OF PROBATION, IF ANY	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ABSORPTION TO BE MADE	IF A DPC/SELCTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14
N.A.	Composite method (If an officer from feeder cadre is selected, will be considered as promoted. If outsider is selected, will be considered on deputation.	<p>PROMOTION: Jt. Director (Vocational) possessing prescribed qualification & experience.</p> <p>DEPUTATION: A person with requisite qualification and relevant experience of vocational Education & Training in the following grades: (iii) Holding analogous post OR (iv) 6 years in GP 7600/- or equivalent.</p>	<p>1.Chairman, CBSE 2.Director (vocational) 3.Representative of SC/ST/Minority Community</p>	N.A.	

3. RECRUITMENT RULES FOR THE POST OF "Jt. DIRECTOR (VOCATIONAL)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	AGE LIMIT FOR RECRUITMENT	EDUCATION & OTHER QUALIFICATION	WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES
1	2	3	4	5	6	7	8
Jt. Director (Vocational)	02 A. Science/ Engg./Tech/ Media Tech/Voc. / Allied Sub: 01 B. Commerce/ Strat. Leadershi p/ Mgmt./ Teacher Education / Voc. & Allied Sub:01	Group 'A'	PB-3 Rs.15600-39100 + GP Rs.7600/-	Selection	56 years For deputation	Essential: 3. Educational Qualifications Bachelor's Degree in Vocational Education/Allied/B.Tech in any Engg. Discipline. B. Desirable Doctorate Degree or equivalent Academic works/publications. Experience: 10 Years in administration of vocational education and curriculum dev. Of vocational education and training .	Qualification only

PERIOD OF PROBATION, IF ANY	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ABSORPTION TO BE MADE	IF A DPC/SELCTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14
N.A.	Composite method (If an officer from feeder cadre is selected, will be considered as promoted. If outsider is selected, will be considered on deputation.	<p>PROMOTION: Dy. Director (Vocational) possessing prescribed qualification & experience.</p> <p>DEPUTATION: A person with requisite qualification and relevant experience of vocational Education & Training in the following grades: (v) Holding analogous post OR (vi) 6 years in GP 6600/- or equivalent.</p>	<p>1.Chairman, CBSE</p> <p>2.Director (vocational)</p> <p>3.Representative of SC/ST/Minority Community</p> <p>4.Secretary, CBSE</p>	N.A.	

4. RECRUITMENT RULES FOR THE POST OF "DEPUTY DIRECTOR(VOCATIONAL EDUCATION)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	AGE LIMIT	EDUCATION & OTHER QUALIFICATION REQD. FOR DIRECT RECRUITS.
1	2	3	4	5	6	7	8
Deputy Director (Vocational)	03	Group A'	PB-3	Selection	N.A.	Deputation – 56 years Direct-50 years	<p><u>EDUCATIONAL QUALIFICATIONS</u> Bachelor's Degree in Vocational Education/ M.Tech in any Engg. Discipline/ Master Degree or equivalent in relevant vocational trade (as prescribed in col.no.2).</p> <p><u>EXPERIENCE</u> Minimum 8 years Experience in field of Curriculum Development, Vocational Education And Training/Teaching/ Industry/ Research, Assessment, Standardization of education etc.</p>
Vocational Education -1	1. Vocational Education – 01		Rs.15600+ 39100+ GP				<p><u>Educational Qualification for the post of Dy. Director, Industrial Co-ordination & School Co-ordination</u> Bachelor's Degree from a recognised university.</p> <p><u>Desirable</u> Master's Degree in Management</p> <p><u>Experience</u> 15 years experience of working with CEOs/General Managers (for Industry coordination) and Principals (for school coordination) dealing with liaison work.</p>
Industrial Co-ordination- 1	2. Industrial Coordination – 01		Rs.6600/-				
School Co-ordination – 1	3. School Coordination - 01						

WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES	PERIOD OF PROBATION, IF ANY.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY. PROMOTION/ DIRECT/ DEPUTATION/CONTRACT ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE.	IF A DPC/ SELECTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14	15
N.A.	1 year	A. 40% by promotion failing which deputation/ contract B. 60% by Direct/ deputation/absorption	A. <u>For Promotion:</u> Promotion will be amongst Assistant Directors (Vocational) with GP 5400 or equivalent and possessing the qualification and experience as prescribed B. <u>For Direct/ Deputation/ Absorption/Contract:</u> Officer working on analogous post with requisite qualifications and experience as applicable for direct positions or 6 years' experience in PB-3 with GP 5400/- or equivalent grade.	1. Chairman, CBSE 2. Director (Vocational) 3. SC/ST/OBC/ Minority Rep. 4. Secretary, CBSE	N.A.	

5. RECRUITMENT RULES FOR THE POST OF "ASSISTANT DIRECTOR (VOCATIONAL)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	AGE LIMIT	EDUCATION & OTHER QUALIFICATION REQD. FOR DIRECT RECRUITS.
1	2	3	4	5	6	7	8
Assistant Director (Vocational)	06 <ul style="list-style-type: none"> • Agro Production and Marketing – 01 • Engineering and Technology - 01 • Finance, Business and Management – 01 • Hospitality and Tourism - 01 • Health, Wellness and Nutrition – 01 • Media, Entertainment and Production - 01 	Group A	PB-3 Rs.15600+ 39100 +GP Rs.5400/-	Selection	N.A.	Not exceeding 35 years	<u>Educational Qualifications</u> Bachelor's Degree in Vocational Education/B.Tech in any Engg. Discipline/ Bachelor's Degree or equivalent in relevant vocational trade (as prescribed in col.no.2).

WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES	PERIOD OF PROBATION, IF ANY.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY. PROMOTION/ DIRECT/ DEPUTATION/CONTRACT ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE.	IF A DPC/ SELECTION COMMITTEE EXISTS WHAT IS ITS COM-POSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14	15
N.A.	1 Year	100% by Direct Recruitment	N.A.	1. Chairman, CBSE 2. Director (Vocational) 3.SC/ST/OBC/ Minority community Rep. 4.Secretary, CBSE	N.A.	

ESTABLISHMENT OF ACCREDITATION UNIT AT CBSE, HEADQUARTERS AND SANCTION OF STAFF FOR ACCREDITATION UNIT.

CBSE has completed the pilot phase of accreditation exercise in which the process of accreditation with the help of agencies and peer assessors. The Board is in the process of fine tuning the process of accreditation on the basis of learning gained from the pilot. The Board has received some feedback about the functioning of agencies and therefore there is an imminent need of more stringent monitoring of agencies empanelled for accreditation. Effective monitoring will ensure complete transparency in the proceedings of agencies. The number of agencies would also grow in view of number of affiliated schools. The proposal that the accreditation of schools will be made compulsory and the extension of accreditation will be done every three years makes it imperative to establish an accreditation unit at CBSE headquarters.

To start with the following officers and staff may be sanctioned for accreditation unit. The unit shall function under Director (ART&I)

S.No.	Posts	No. of posts	Grade Pay	Pay scale
1.	Joint Director	03	7600/-	PB 3 Rs. 15600 - 39100
2.	Deputy Director	04	6600/-	PB 3 Rs. 15600 - 39100
3.	Section Officer*	04	4600/-	PB 2 Rs. 9300 - 34800
4.	Superintendent*	06	4200/-	PB 2 Rs. 9300 - 34800
5.	Executive Assistant	08	2400/-	PB 1 Rs. 5200 - 20200

* will be utilised from existing strength of the board

The support staff shall be outsourced. The RR for the post of Joint Director and Deputy Director are at annexure-II.

1. RECRUITMENT RULES FOR THE POST OF "Jt. DIRECTOR (ACCREDITATION UNIT)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	AGE LIMIT FOR RECRUITMENT	EDUCATION & OTHER QUALIFICATION	WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES
1	2	3	4	5	6	7	8
Jt. Director	03	Group 'A'	PB-4 Rs.37400-67000 + GP Rs.7600/-	Selection	50 years.	<p>Essential:</p> <p>A. Educational Qualifications</p> <ol style="list-style-type: none"> 1. Post Graduate Degree from a recognised university. 2. Bachelor's Degree in education from a recognised university. 3. NET qualified. <p>B. Desirable</p> <ol style="list-style-type: none"> 1. Doctorate Degree or equivalent Academic works/publications. 2. Master's Degree in Business Administration. <p>Experience: 8 Years in an organisation dealing with education.</p> <p>Essential Qualification Bachelor's Degree from a recognised university</p> <p>Desirable Master's in Business Management.</p> <p>Experience 08 years in a supervisory capacity dealing with administration/ finance/ establishment matters in Government/ Autonomous/ PSUs/ Reputed Pvt. Organizations.</p>	Qualification only
Academic	02						
Administrative	01						

PERIOD OF PROBATION, IF ANY	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY PROMOTION/ DEPUTATION/ ABSORPTION GRADES FROM WHICH PROMOTION/ DEPUTATION/ABSORPTION TO BE MADE	IF A DPC/SELCTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14
N.A.	<p>50% by promotion</p> <p>50% by Deputation/ Absorption/ Contract.</p>	<p><u>PROMOTION:</u> Dy. Director possessing prescribed qualification & experience.</p> <p><u>DEPUTATION/ ABSORPTION/ CONTRACT:</u> A person with requisite qualification and relevant experience in the following grades: (vii) Holding analogous post OR (viii) 6 years in GP 6600/- or equivalent.</p>	<p>1.Chairman, CBSE 2.Director (ART&I) 3.Representative of SC/ST/Minority Community 4.Secretary, CBSE</p>	N.A.	

2. RECRUITMENT RULES FOR THE POST OF "DEPUTY DIRECTOR (ACCREDITATION UNIT)"

NAME OF POST	NO. OF POST	CLASSIFICATION	SCALE OF PAY (Rs.)	WHETHER SELECTION OR NON SELECTION POST	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	AGE LIMIT	EDUCATION & OTHER QUALIFICATION REQD. FOR DIRECT RECRUITS.
1	2	3	4	5	6	7	8
Deputy Director	04	Group A'	PB-3 Rs.15600+ 39100+ GP Rs.6600/-	Selection	N.A.	50 years	<p>Essential:</p> <p>B. Educational Qualifications</p> <ol style="list-style-type: none"> 1. Post Graduate Degree from a recognised university. 2. Bachelor's Degree in education from a recognised university. 3. NET qualified. <p>B. Desirable</p> <ol style="list-style-type: none"> 1. Doctorate Degree or equivalent Academic works/publications. 2. Master's Degree in Business Administration. <p>C. Experience</p> <p>06 Years in an organisation dealing with education.</p>

WHETHER AGE & EQ. PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEES	PERIOD OF PROBATION, IF ANY.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	IN CASE OF RECTT. BY. PROMOTION/ DIRECT/ DEPUTATION/CONTRACT ABSORPTION : GRADES FROM WHICH PROMOTION/ DEPUTATION/ ABSORPTION TO BE MADE.	IF A DPC/ SELECTION COMMITTEE EXISTS WHAT IS ITS COMPOSITION	CIRCUMSTANCES IN WHICH U.P.S.C. TO BE CONSULTED IN MAKING RECTT.	REMARKS
9	10	11	12	13	14	15
N.A.	1 year	100% by Direct/ deputation/absorption	<p><u>For Direct/ Deputation/ Absorption/Contract:</u></p> <p>Officer working on analogous post with requisite qualifications and experience as applicable for direct positions or 6 years' experience in PB-3 with GP 5400/- or equivalent grade.</p>	<p>1. Chairman, CBSE</p> <p>2. Director (ART&I)</p> <p>3. SC/ST/OBC/ Minority Rep.</p> <p>4. Secretary, CBSE</p>	N.A.	

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Friday, the 18th October, 2013 at 3.30 P.M.

The following members were present:-

1. Sh. Vineet Joshi - In the chair
Chairman, CBSE
Delhi
2. Smt. Ameeta Mullah Wattal, - As Member
Principal, Springdales School,
Pusa Road, Delhi – 110005
3. Sh.D.K.Bhavsar, Dy. Education Advisor, Deptt. of School Education & Literacy, MHRD, Shastri Bhawan, New Delhi -110001 as representative of Shri J. Alam, Joint Secretary (SE), MHRD, Shastri Bhawan, New Delhi - 110001
4. Sh. Anil Kakria, Dy. Secretary (Finance), MHRD, Shastri Bhawan, New Delhi-110001 as representative of Shri Yogendra Tripathi, Joint Secretary & Financial Advisor, MHRD, Shastri Bhawan, New Delhi -110001

Sh. S.P. Rana, Joint Secretary (A&L) and Sh. G.P. Sharma, I.A.F.A., CBSE were also present.

ITEM - I To consider extension of the facilities of Board's Mini and Long Excursion Tour to the retired employees (spouse only) of the Board

The proposal was discussed in detail and Members approved that the CBSE may extend the facility for retired employees of the Board below 70 years of age initially for one year starting from January, 2014. Based on the response and implications, this can be discussed after one year for continuance. The cut off date to decide the maximum age for eligibility may be taken as 1st January every year.

ITEM II - To consider permanent absorption of Sh. B.S. Prabhakar, Jr. Account Officer on deputation

The agenda item was discussed in detail. In view of the shortage of Finance and Accounts staff, the Committee agreed to absorb Sh. Prabhakar in the post of JAO.

ITEM III To consider and approve Memorandum of Understanding between Masscomedia and CBSE

The agenda item was deliberated at length and it was observed that the proposal is in the best interests of students as well as the CBSE and having no financial implications also on the part of CBSE. The Finance Committee approved the proposal.

ITEM IV Assignment of Project Management Consultancy (PM C) services to National Building Construction Corporation Ltd. (NBCC Ltd.) in respect of Regional Office Building at Bhubaneswar

The Finance Committee deliberated on the proposal and approved it as it is as per requirement of the CBSE.

ITEM V Assignment of Project Management Consultancy (PMC) services to National Building Construction Corporation Ltd. (NBCC Ltd.) in respect of Centre for Continuous Professional Development at Rae Bareilly (U.P).

The Finance Committee deliberated on the proposal and approved it as it is as per requirement of the CBSE.

ITEM VI Considering the revision of honorarium/remuneration of the Board Officers/Officials as well as the School staff those are engaged for conduct of recruitment test.

The proposal was discussed in detail by the Finance Committee and approved as follows:-

Sl. No.	Category	Existing Rates	Revised Rates
1.	Centre Superintendent	750/- fixed	Rs. 2000/- fixed.
2.	Deputy Supdt.	750/- fixed	Rs. 1500/- fixed
3.	Invigilators	300/- fixed	Rs. 700/- fixed
4.	Clerk	300/- fixed	Rs. 700/- fixed
5.	Class IV	200/- fixed	Rs. 350/- fixed

6.	Operational charges	10/- per candidate	Rs. 10/- per candidate
7.	Observer/CBSE representative for conduct of computer knowledge test + speed test by IT Officer of CBSE	Rs. 1500/- (Rs. 1000/- Honorarium + Rs.500/- fixed conveyance)	Rs. 2500/- (Rs. 2000/- Honorarium + Rs. 500/- fixed conveyance)
8.	Board's Officials of Group 'C' involved at the Centre	Rs. 700/- (Rs. 500/- Honorarium + Rs.200/- fixed conveyance)	Rs. 1500/- (Rs. 1200/- Honorarium + Rs. 300/- fixed conveyance)

ITEM VII

Replacement of 2 nos. OTIS 'Make' Lifts installed at Shiksha Kendra (HQ Bldg.), Preet Vihar, Delhi-110092

The Finance Committee agreed to the proposal of the CBSE in view of the functional necessity and also desired to get the work done expeditiously.

ITEM VIII

To report action taken with regard to the change of nomenclatures of the post of Assistant Librarian/Deputy Librarian/Librarian.

The Committee deliberated on the issue and resolved to change of nomenclature of Assistant Librarian to Deputy Director/Assistant Librarian. However the committee decided to drop the proposal for cadre creation.

ITEM IX

To consider exemption from payment of late fee charged / to be charged on account of late submission of online application for extension of Provisional Affiliation

The Committee discussed the issue at length and decided to waive off the late fee in respect of those schools who had applied for permanent affiliation before their current extension of affiliation became due.

The Committee also resolved that in modification of the Board's earlier decision, the fee from the schools who submit late applications for extension may now be charged @ Rs.10000/-per month amount subject to a maximum ceiling of Rs.50000/-.

ITEM X To consider the opening of Sub-Regional office for the Foreign schools affiliated to the Board

- (i) The members in the Finance Committee appreciated the proposal of the CBSE for opening of the Sub-Regional office at Dubai for the Foreign Schools located in Middle East Asian countries and affiliated to the Board. The proposal was approved also by the Committee.

The Committee underscored the importance of required clearances from other authorities also.

- (ii) The Finance Committee also approved the proposal of the CBSE for opening of the Sub-Regional office for the Foreign Schools located in South East Asian countries and affiliated to the Board. The Committee however, resolved to operate the office from New Delhi.

ITEM XI To consider relaxation in the regular service for the promotion to the post of Assistant, Superintendent, Section Officer and Assistant Secretary.

The Committee discussed the issue in detail and in view of acute shortage of staff at Regional Offices resolved to grant one time relaxation in residency period as only one time measure so that vacant posts of Asst. Supdts, Section Officers and Asstt. Secretaries could be filled up at Regional Offices.

The Committee also resolved that this relaxation also will be applicable to the applicants who join at Regional Offices outside Delhi where vacancies are existing and are ready to serve for a minimum period of two years at that station. The Committee also made it clear that it would not be quoted as precedence.

ITEM XII Training of teachers of the schools affiliated to CBSE on Assessment of Educational Achievements of students under Continuous and Comprehensive Evaluation by International Association for the Evaluation of Educational Achievement (IEA).

The Finance Committee deliberated on the proposal in detail. It was observed that financial implications appeared on the higher side. Moreover, it was ruled out to make an advance payment of such a huge amount to an external agency. Taking into consideration all relevant aspects, the Finance Committee agreed upon to take up two (2) workshops on pilot basis with 40 participants (Principals of the schools), one each for North Zone and South Zone.

- ITEM XIII** **To consider absorption of CTSA staff in the CBSE.**
After deliberating on the issue in detail the Finance Committee approved the proposal.
- ITEM XIV** **To consider outsourcing of the staff for support services.**
After deliberating on the issue in detail the Finance Committee approved the proposal.
- ITEM XV** **To consider the revision of rates of remuneration to moderators for JEE (Main) – 2013 onwards.**
The Agenda items was discussed and the proposal was approved by the Finance Committee.
- ITEM XVI** **Report action taken with regard to establishment of Centre for Continuous Professional Development, new Regional Offices and Students Support Centres**
- A. Establishment of Centre for Continuous Professional Development**
The progress report was placed before the Finance Committee for information only. The committee expressed its satisfaction over the progress made so far.
- B. Establishment of new Regional Offices**
The progress report was placed before the Finance Committee for information only. The committee expressed its satisfaction over the progress made so far.
- C. Establishment of Student Support Centres**
The progress report was placed before the Finance Committee for information only. The committee expressed its satisfaction over the progress made so far.
- ACTION TAKEN ON POSITION SANCTION FOR ACADEMIC ACTIVITIES:-**
The Finance Committee perused the action taken note and expressed its complete satisfaction over it.
- ITEM XVII** **To consider the absorption of Sh. Arvind Kumar Mishra to the post of Section Officer**
This agenda item was discussed in detail and the proposal was approved by the Finance Committee.

- ITEM XVIII** To consider up gradation of one post of Staff Car Driver (Grade-I) to that of Motor Transport Supervisor in the grade pay of Rs. 4200/-
The Agenda item was deferred and will be taken up in the next meeting.
- ITEM XIX** To consider the recommendations of the Committee constituted on the matter of funding for higher studies in respect of the employees of the Board.
The Finance Committee deliberated on the issue at length and approved the proposal of funding for higher studies in respect of the employees of the Board with the ceiling of Rs. 5 lakh each. However, the Committee agreed to consider funding for higher studies of a maximum of 2 employees only in a financial year.
- ITEM XX** To consider up-gradation of one post of Assistant Vigilance Officer (AVO) carrying the Pay Band-3 Rs. 15,600-39,100 + Grade Pay Rs. 5400/- to the post of Assistant Secretary (Vigilance) in the Pay Band-3 Rs. 15,600-39,100 + Grade Pay Rs. 6600/- in CBSE.
After going through the proposal, the Finance Committee also stressed upon strengthening of the Vigilance Unit at the CBSE. Hence, the proposal was approved by the Finance Committee.
- ITEM XXI** To consider the starting of regional centre of CBSE Institute of Continuous Professional Development at Kakinada (A.P.)
After considering the pros and cons of the proposal, the Finance Committee approved the proposal for starting of the Regional Centre of CBSE for Continuous Professional Development at Kakinada (A.P.) in a building to be hired from State Government.
- ITEM XXII** To consider revised nomenclature of 'Authentic Interactive Video Course' as 'Multimedia Training on CCE' and to approve financial implications of the Course.
The Finance Committee deliberated on the proposal in detail. It was observed by the Committee that the proposal is very good and can be implemented by the Board. However, the Committee was of the opinion that procedural formalities may be followed and bids may be invited through open tender so that other agencies may also get opportunity to participate in the bids.
- ITEM XXIII** To consider setting up an inclusive Education Cell at CBSE.
Appreciating the proposal of the CBSE, the Finance Committee approved the proposal, which is in line with the Government policy.

ITEM XXIV To consider engagement of adjunct faculty at CBSE National Institute of Continuous Professional Development, Gurgaon and its Regional Centers.

Keeping in view the merits of the proposal, the Finance Committee accorded its approval to it.

ITEM XXV To consider up gradation of one post of Dy. Secy. to Director for the registered office of the Board at Ajmer.

Keeping in view the large base of stakeholders of the Board and work at Registered Office, Ajmer, the Finance Committee approved the proposal of upgradation of the post of the Dy. Secretary (Grade Pay of Rs.7600/-) to the post of Director (Grade Pay of Rs.8900/-) for registered office at Ajmer.

ITEM XXVI To consider for grant of transport and mobile facility to Sh. Dharampal Singh, Consultant (Agriculture).

After careful consideration by the Finance Committee, the agenda item has not been agreed to.

ITEM XXVII Creation of isolated posts of Assistant Director to analyze and to interface with schools for Evidence of Assessment at CBSE.

After deliberating the issue in detail, the Finance Committee approved the proposal of the Board.

Sl. No	Position	Pay Scale with Grade Pay	No of Posts
1.	Assistant Director	PB – 3: Rs. 15600 – 39100, GP Rs. 5,400	2+2

ITEM XXVIII Creation of various faculty posts for Arts and Humanities.

Keeping in view the requirements and merits of the proposal, the Finance Committee approved the proposal of creation of various posts for Art and Humanities as under:

Sl. No.	Position	Pay Scale with Grade Pay	No of Posts
1.	Assistant Director	PB – 3: Rs. 15600 – 39100, GP Rs. 5,400	2

ITEM XXIX To institute 'SELAQUI-CBSE BEST TEACHER AWARDS'

The Agenda item was deferred and will be taken up in the next meeting.

ITEM XXX To consider the proposal for enhancing the annual mandatory sports fee from Rs. 5000.00 to Rs.10000.00 per School.

The proposal was considered on merit and the Finance Committee accorded its approval on it.

The meeting ended with the vote of thanks to the Chair and all the members of the Committee.

Sd/-
(S.P.RANA)
Joint Secretary (A&L)

Sd/-
(VINEET JOSHI)
Chairman

Memorandum of Understanding

Between



Central Board of Secondary Education,

17-Rouse Avenue, New Delhi -110002

And



MassCoMedia,

A 94-3, Sector 58, Noida – 201 301, Uttar Pradesh

Memorandum of Understanding

Central Board of Secondary Education located at 17-Rouse Avenue , New Delhi 110002 (here in after referred to as **CBSE** which term or expression, unless it be contrary to the context or meaning hereof, shall mean and include its successors and permitted assigns) and represented by Chairman and **MassCoMedia** having its registered office at A 94-3, Sector 58, Noida – 201 301, Uttar Pradesh.

Whereas **Central Board of Secondary Education** is the premier agency in the area of school education in India

Whereas **MassCoMedia** is a reputed Institute in the field of Films, Television and Media Arts Education and

CONVINCED of the necessity of a lasting and effective cooperation in the interest of both parties; and

BELIEVING that such cooperation would serve the common interests and contribute to the enhancement of the field of teaching and training of Mass Media Studies;

VIEWING to enhance skill sets of students of **CBSE** in creative processes and to impart better understanding of media, graphic expression, crystallization of thought and capturing and presentation of thoughts visually, the parties have come together to train the 11th and 12th standard students of the **CBSE** Board in Media Studies;

HAVE reached the following understanding:

ARTICLE I

OBJECTIVES

The Parties, subject to the terms of this Memorandum of Understanding and the laws, rules, regulations from time to time in force, agree to strengthen, promote and develop cooperation in teaching and training of Mass Media Studies and exchange of information with regard to the same and **MassCoMedia** will act as consultant to **CBSE** to enhance quality education in the field of Media and Entertainment.

ARTICLE II

AREAS OF COOPERATION

- a) **Workshops on Media Studies for students.** MassCoMedia will conduct two day workshops cum Industry Interface Programme at its location for about three hours each day for CBSE students of classes XI and XII. The batches could be up to 70 students each for such workshop. The workshops will include exposure to studio shooting and other related practical media activities.
- b) **Training of Teachers.** Teachers' training for TV, media, and radio with a duration of 5 days.
- c) A seminar on Media Studies will be put up in 4 schools. This will be a two hours seminar and the students from media will be asked to write a report on this event, which can be published on the CBSE web site. The topics for the seminar could be the ones related to journalism and current topics that are political, heritage, social, sports, safety and environment. The students will get a first-hand experience in writing reports and articles professionally, with the help of teachers at MassCoMedia without any cost bearing.
- d) MassCoMedia will cover four subject areas i.e. Cinema, Television, Radio and Internet.
- e) MassCoMedia will develop
 - (a) A module for industry interface of students
 - (b) Training material including audio-visual training material
 - (c) Practical training and testing material for teachers
- f) CBSE will launch an initiative for an open **short film competition** to all the schools, which matter, for the courses. MassCoMedia will sponsor cash prizes on this competition and also help the students to get in touch with media studies. CBSE will organize a national level event in Delhi with 40 schools and 400 students studying Mass Media Studies in collaboration with MassCoMedia.
- g) Each student successfully completing the two year 'Mass Media Studies Elective will receive appropriate certification issued jointly by CBSE and MassCoMedia.
- h) Each student successfully completing the 2-year 'Mass Media Studies will be entitled entry into second semester of the diploma course being conducted at MassCoMedia

subject to availability of seats and MassCoMedia other admission requirements as applicable to all aspiring students

ARTICLE III

JOINT WORKING COMMITTEE

1. The Parties will establish Joint Working Committee (hereinafter referred to as the "Joint Working Committee") to review the implementation of this Memorandum of Understanding between the two parties.
2. The Joint Working Committee will consider ways and means to promote the aforesaid objectives and to ensure the proper coordination and implementation of its decisions and/or recommendations. The Joint Working Committee will also review the progress of the implementation of all understandings concluded between the two Parties within the framework of this Memorandum of Understanding, and take steps to ensure the active and speedy implementation of the understandings.
3. The Joint Working Group will be chaired on behalf of MassCoMedia, by a senior official of MassCoMedia and on behalf of the CBSE, by a senior official of the CBSE with participation by other relevant agencies of both parties as appropriate.
4. The Joint Working Committee will meet once every six months
5. The Joint Working Committee will meet at place and on a date convenient to and decided upon by the Parties.
6. The composition and procedure of the Joint Working Committee will be jointly decided upon by the Parties.
7. The decisions and other conclusions of the Joint Working Committee will be reflected in the agreed minutes of the meeting and the Parties will take appropriate steps to implement these decisions and conclusions.

ARTICLE IV
IMPLEMENTATION

In the implementation of this Memorandum of Understanding, the Parties shall arrange the details of any activity to be carried.

ARTICLE V
FINANCIAL ARRANGEMENTS

1. The entire expenditure for the conduct of various activities shall be borne by MassCoMedia.
2. Notwithstanding anything in paragraph 1 above, expenses for organizing the meetings of the Joint Working Committee shall be borne by the Party hosting the meetings.

ARTICLE VI
PARTICIPATION OF A THIRD PARTY

Either Party may invite the participation of a third Party on the joint activities and/or programmes being carried out under this Memorandum of Understanding upon the prior written consent of the other Party. In carrying out such joint activities and/or programmes, the Parties shall ensure that the third Party shall comply with the provisions of this Memorandum of Understanding.

ARTICLE VII
PROTECTION OF INTELLECTUAL PROPERTY RIGHTS

1. The protection of intellectual property rights shall be enforced in conformity with the respective laws, rules, regulations of the Parties. The use of the name, logo and/or official emblem of any of the Parties on any publication, document and/or paper is prohibited without the prior written approval by either Party.

ARTICLE VIII

CONFIDENTIALITY

1. Each Party shall undertake to observe the confidentiality and secrecy of documents, information and other data received or supplied to the other Party during the period of the implementation of this Memorandum of Understanding or any other agreements made pursuant to this Memorandum of Understanding. Either Party is not allowed to disclose any confidential information without the written consent from the other Party, and otherwise should bear the corresponding legal responsibility.
2. Both Parties agree that the provisions of this Article shall be binding between the Parties notwithstanding the termination of this Memorandum of Understanding.

ARTICLE IX

SUSPENSION

Each Party reserves the right for reasons of national security, national interest, public order or public health to suspend temporarily, either in whole or in part, the implementation of this Memorandum of Understanding by giving three months in advance notice without bearing any responsibility. Suspension shall take effect immediately after written notification has been given to the other Party.

ARTICLE X

REVISION, MODIFICATION AND AMENDMENT

1. Either Party may request in writing a revision, modification or amendment of all or any part of this Memorandum of Understanding.
2. Any revision, modification or amendment agreed to by the Parties shall be reduced into writing and shall form part of this memorandum of Understanding.
3. Such revision, modification or amendment shall come into force on such date as may be determined by the Parties.
4. Any revision, modification or amendment shall not prejudice the rights and obligations arising from or based on this Memorandum of Understanding before or up to the date of such revision, modification or amendment.

ARTICLE XI

SETTLEMENT OF DISPUTES

Any difference of dispute between the Parties concerning the interpretation and/or implementation and/or application of any of the provisions of this memorandum of Understanding shall be settled amicably through mutual consultation or negotiations between the Parties, either Party should not seek the intervention of any third party or organization. This MoU shall be governed in accordance with the laws of India and the Courts of Delhi shall be Courts with competent jurisdiction.

ARTICLE XII

ENTRY INTO FORCE, DURATION AND TERMINATION

1. This Memorandum of Understanding shall come into force on the date of signing and shall remain in force for a period of five (5) years.
2. Notwithstanding anything in this Article, either Party may terminate this Memorandum of Understanding by notifying the other Party of its intention to terminate this memorandum of Understanding by a notice in writing, at least three (3) months prior to its intention to do so.
3. The termination of this Memorandum of Understanding shall not affect the implementation of on-going activities and/or programmes which have been agreed upon before the date of the termination of this memorandum of Understanding.

IN WITNESS WHEREOF, the undersigned being duly authorized there to by their respective institutions, have signed this Memorandum of Understanding done at _____, India on this _____ Day of _____ Month in the year 2013 in two (2) original copies in English.

For MassCoMedia

For the CBSE

Name

Name:

Designation:

Designation: Chairman

Witness -1

Witness -2

Witness -3

Name:

Name:

Name:

Designation:

Designation:

Designation:

S. No.	CATEGORY	EXISTING RATES OF REMUNERATION INCLUSIVE OF CONVEYANCE CHARGES	RATES FOR AIPMT	APPROVED RATES
1	CENTER SUPDT.	Rs. 2000/- for 1 paper and Rs. 3000/- for paper I & II (including the day prior to the date of examination).	Rs. 1500+500 per day (Admissible for two days)	Rs. 2000/- for 1 paper and Rs. 3000/- for paper I & II (including the day prior to the date of examination). Admissible for two days including the day prior to exam.
2	DY. SUPDT.	Rs. 1500/- for 1 paper and Rs. 2000/- for Paper I & II (including the day prior to the date of examination) NORMS: UPTO 200 CANDIDATES - NIL UPTO 500 CANDIDATES - ONE UPTO 1000 CANDIDATES - TWO 1001 & ABOVE - THREE	Rs. 1000 per day+250/- fixed conveyance per day (Admissible for two days).	Rs. 1500/- for 1 paper and Rs. 2000/- for Paper I & II (including the day prior to the date of examination) NORMS: UPTO 200 CANDIDATES - NIL UPTO 500 CANDIDATES - ONE UPTO 1000 CANDIDATES - TWO 1001 & ABOVE - THREE (Admissible for two days including the day prior to exam).
3	INVIGILATOR (S)	PAPER-1 Rs. 300/- PAPER- I&II Rs. 500/- Norms:- ONE FOR EVERY 24 CANDIDATES IN A HALL AND TWO INVIGILATORS IN A ROOM ON EVERY 24 CANDIDATES OR PART THEREOF BUT MINIMUM TWO IN EACH ROOM	Rs. 500+200 (Fixed conveyance)	Rs. 700 for paper (I) Rs. 500+200 Rs. 950 (I&II) Rs. 750+200 (For paper I & II) Per day.
4	CLERK (S)	Rs. 300/- per day for Paper I Norms:- Rs. 500/- per day for Paper I & II UPTO 200 CANDIDATES - ONE UPTO 500 CANDIDATES - TWO UPTO 1000 CANDIDATES - THREE 1001 & ABOVE - FOUR	RS. 500+200 (Fixed conveyance)	Rs. 700/- (I) 500+200 Rs. 950 For paper (I & II) Rs. 750+200 Per day

5	CLASS-IV EMPLOYEES	Rs. 150/- per day for Paper I Rs. 200/- per day for paper I & II Norms:- UPTO 500 CANDIDATES – SEVEN ONE EXTRA FOR EVERY 200 CANDIDATES OR PART THEREOF	Rs. 250+100 (Fixed conveyance)	Rs. 350/- (1) Rs. 250+100 Rs. 450/ (For paper I & II) Rs. 350+100 Per day
6	COORDINATION	Rs. 4000/- (Rs. 3000+Rs. 1000/- fixed conveyance)	Rs. 5000/- Rs. 1500/- Rs. 6500/-	Rs. 5000+1500 Rs. 6500 Fixed conveyance charges For paper (I & II) For two days.
7	LOCAL OBSERVER	Rs. 2000/- for Paper I Rs. 1200+Rs. 800 fixed conveyance Rs. 2300/- for paper (I & II) Rs. 1500+Rs. 800 (fixed conveyance)	Rates for AIPMT Rs. 2500/- Rs. 1500+1000	Rs. 2500/- for paper- (1) 1500+1000 Rs. 3000/- Rs. 2000+1000 For paper (I & II)
8	OUTSIDE SERVER	Rs. 2300/- for Paper I (Rs. 1500+Rs. 800/- fixed conveyance) Rs. 2000/- for paper I & II (Rs. 2000+Rs. 800/- fixed conveyance) Rs. 1500/- per day (Hotel charges maximum for 2 days for X & Y class cities including meal & DA subject to production of proper hotel receipt) Rs. 1000/- per day (Hotel charges maximum for 2 days for remaining cities including meal & DA subject to production of proper Hotel receipt)	Rs. 4000/-Rs. 2500+1500 (Fixed conveyance) For two days plus Rs. 2000/- per day Hotel charges for X & Y cities and 1500/- per day for other cities subject to Production of proper receipts. (Rs. 300/- per day as food charges on production of proper receipt)	Rs. 4000/- for paper (1) 2500+1500 Rs. 5000/- for paper (I & II) 3500+1500 Rs. 2000/- per day Hotel for X & Y cities and Rs. 1500/- per day for other cities. (Rs. 300/- per day as food charges on production of proper receipt)
9	OTHER CHARGES	Contingent Charges per candidate – Rs. 6/- per candidates inclusive of maintenance of furniture and stationary charges. Postal charges-As per actual expenditure on production of receipt. Refreshment-Rs. 25/- per staff member engaged in the examination.	Contingent Charges per candidates – Rs. 15/- and Refreshment charges Rs. 50/- per staff engaged in the examination. Postal Charges As per actual expenditure on production of receipt.	Contingent Charges per candidates – Rs. 15/- and Refreshment charges Rs. 50/- per staff engaged in the examination. Postal Charges As per actual expenditure on production of receipt.



June 10, 2013

Mr. Vineet Joshi,

Chairman CBSE.

Dear Sir,

Please find below a proposal for the participation of IEA in a project for training the Teachers of schools affiliated to CBSE in Continuous and Comprehensive Evaluation (CCE).

IEA is an international organization with more than 50 years' experience in conducting large-scale comparative studies of educational achievement and other aspects of education. During this time, we have developed the expertise and technology necessary in every stage of an educational assessment program. This proposal adapts the experience and knowledge of IEA and its staff to the needs expressed in our communications. However, we are aware of the need for a local partner who would ensure that our international expertise is applied in an adequate and relevant way for the Indian context.

About IEA

The International Association for the Evaluation of Educational Achievement (IEA) is an independent, international cooperative of national research institutions and governmental research agencies.

Through its comparative research and assessment projects, IEA aims to:

- Provide international benchmarks that may assist policy-makers in identifying the comparative strength and weaknesses of their educational systems
- Provide high-quality data that will increase policy-makers understanding of key school- and non-school-based factors that influence teaching and learning
- Provide high-quality data which will serve as a resource for identifying areas of concern and action, and for preparing and evaluating educational reforms
- Develop and improve educational systems capacity to engage in national strategies for educational monitoring and improvement
- Contribute to development of the world-wide community of researchers in educational evaluation

Since its inception in 1958, IEA has conducted more than 23 research studies of cross-national achievement. The regular cycle of studies encompasses learning in basic school subjects. Examples are the Trends in Mathematics and Science Study (TIMSS 1995, TIMSS 1999, TIMSS 2003, TIMSS 2007, TIMSS 2011) and the Progress in International Reading Literacy Studies (PIRLS 2001, PIRLS 2006, PIRLS 2011). IEA projects also include studies of particular interest to IEA members, such as the TIMSS-R Video Study of Classroom Practices, Civic Education

CIVED, ICCS 2009), Information Technology in Education (SITES-M1, SITES-M2, SITES 2006), and Early Childhood Education.

IEA studies are an important data source for those working to enhance students learning at the international, national and local levels. By reporting on a wide range of topics and subject matters, the studies contribute to a deep understanding of educational processes within individual countries, and across a broad international context. In addition, the cycle of studies provides countries with an opportunity to measure progress in educational achievement. The cycle of studies also enables monitoring of changes in the implementation of educational policy and identification of new issues relevant to reform effort.

In addition to conducting these studies, IEA has engaged in extensive training on the use of its databases. IEA has formed the Research and Analysis Unit (RandA) and has hired doctoral level staff that is dedicated to conducting research and supporting analysis with IEA data.

IEA's role in this project can be defined as design, training and certification. This proposal is organized in these two sections. The proposal also points out the areas in which we consider necessary to rely on a local partner.

Training and Certification

An approximate number of 480,000 [an average of 40 teachers per school] Teachers will be trained using a cascade model, with IEA staff and associates training *Principals and Assessment Coordinators (AC)* for each of the schools affiliated to CBSE. In turn, *ACs* will train their school Teachers. The whole process will be carried out as follows:

- a) IEA will design the content, materials and procedures for all training levels, that is:
 - i. Principals
 - ii. ACs
 - iii. Teachers
- b) IEA staff and associates will deliver the trainings for *Principals and ACs* as per structures and procedures established by IEA.
- c) IEA will design tests and procedures for certifying qualified *Trainers* at following levels:
 - i. Principals
 - ii. ACs
- d) IEA will evaluate and award certificates to *Assessment Coordinators*.
- e) IEA will be responsible for quality control for both training delivery and certification at all levels.

Base content and materials for the training program

This section contains a proposal for the topics to be delivered at the two levels of training. In

general, all workshops have two main objectives:

- To get participants to understand the concepts and procedures of an educational assessment program in the context of the CCE scheme.
- To leverage participants' essential skills needed to transfer knowledge and skills to adult learners in an effective and interactive manner.

To reach these objectives:

- Principals will attend a 3 [three] day workshop.
- ACs will attend an 11 [eleven] day workshop.

The workshop for Principals will cover an overview of the main concepts and definitions related to educational assessment in general, and the CCE in particular. The advantages of the CCE approach and the challenges it imposes will be discussed and practical examples will be analyzed. Then, the contents of the CEE documentation (e.g. Circular CBSE 39/40/2009, Teachers' Manual on CEE, Trainers Manual on CEE) will be reviewed in the context of the training program; and finally, the model and procedures of this training program will be thoroughly explained.

For the ACs, the workshop will be organized into three main modules: "Educational assessment: Main concepts and definitions", "Producing a set of guidelines for test administration procedures", and "Analyzing data from an educational assessment program".

The first module will start with an introduction covering an overview of key concepts and procedures involved in educational assessments and in CCE. Then, it will concentrate on the development of achievement tests, including the production of an assessment framework, item writing, pretesting items, and the production of a final test. The second part of this module will focus on concepts and theoretical underpinnings necessary for implementing the *Training for Trainers* approach to the CCE scheme, and for evaluating the results of the training process.

The next module will focus on producing a set of guidelines for test administration (manual). This includes, but is not limited to the procedures related to designing and piloting the guidelines, defining the role of the test administrator, and reviewing examples of other manuals and similar documents that have been used in a variety of contexts.

The second part of this module will concentrate on further development and improvement of participant's competencies necessary for applying the *Training for Trainers* approach to CCE in a classroom setting.

Finally, the third module will review different techniques and strategies for analyzing the data produced by educational assessments (item-level data and factors associated to achievement) and different opportunities for using the results. A part of this workshop will be dedicated to a series of practical sessions in which participants will deliver short presentations on selected topics.

A detailed list of the topics to be covered in the ACs' workshop is as follows. However, we are aware that the final agenda might be modified to meet the specific objectives set for the trainings at the different levels, as well as the particular needs of the different participants.

I. Educational assessment. Main concepts and definitions:

1. Developing an assessment framework for the Continuous and Comprehensive Evaluation scheme
 - a. Identifying the main objectives of the assessment framework
 - b. Assuring that the content of the test is representative of the constructs to be assessed (validity of the content)
 - c. Deciding about the amount and proportion of different item formats to be included (e.g. multiple choice, close constructed response, open ended response)
 - d. Defining and justifying a grading scheme
2. Item writing
 - a. Scholastic and co-scholastic items. A holistic approach to educational assessment
 - b. Items for formative and summative assessment
 - c. Items for background information questionnaires
 - d. Developing items with the adequate difficulty
 - e. Selecting the appropriate item format.
 - f. Selecting adequate response categories and measurement levels
3. Pretesting items
 - a. Piloting items
 - b. Analyzing items (using LETRAP 5 or similar software)
 - c. Summary statistics
 - d. Item difficulty and item discrimination
 - e. Evaluating reliability of the pretest items
 - f. Selecting pretest items for the Question Bank
4. Producing the final test
 - a. Generating the final test from the Question Bank
 - b. Format characteristics and requirements of the final test
 - c. Defining the appropriate method for recording item responses
 - d. Defining the background information and identification variables to be included
5. Using the *Training for Trainers* approach in CCE (Concepts and theoretical underpinnings)
 - a. Adult learning principles
 - b. Adult Learning styles
 - c. Basics of instructional design
 - d. Advanced instructional design principles
 - e. Different approaches to training for *Trainers*
 - f. Determining needs, setting objectives, choosing methods
 - g. Preparing a training outline
 - h. Creating and using effective visuals

II. Producing a set of guidelines for test administration procedures.

1. Designing a set of guidelines for test administration procedures
 - a. Defining scope and content of the document
 - b. Establishing tasks and responsibilities
 - c. Instructions for *Teachers* and principals
 - d. The use of practice questions
 - e. Defining quality control and test security procedures

- f. Defining procedures for analyzing data from the test administration
 - g. Reviewing process by *Teachers*, principals, and item writing teams
2. The role test administrator
 - a. Assuring an unbiased application process
 - b. Interpreting the instructions and procedures contained in the guidelines
 - c. Training test administrators for quality assurance
 - d. Producing a test administrator's checklist
3. Piloting the guidelines
 - a. Pretesting the guidelines
 - b. Refining procedures and instructions
 - c. Producing a final version of the guidelines
4. Reviewing real examples of testing manuals and similar documents
 - a. Achievement test items
 - b. Scoring manuals
 - c. Background questionnaires items
 - d. Assessment manuals
5. Using the *Training for Trainers* approach in CCE (practical skills in the classroom)
 - a. Training different generations
 - b. Understanding of group dynamics
 - c. Managing challenging participants
 - d. Handling challenging classroom situations
 - e. Personalizing the work by example
 - f. Working outside the scope of the plan
 - g. Creating positive synergy in the training group
 - h. Role-play management skills

III. Analyzing data from an educational assessment program.

1. Data processing
 - a. Data recording
 - b. Training *Teachers* to hand-score items
 - c. Developing a scoring manual or rubrics
 - d. Data cleaning
 - e. Producing a final dataset
2. Analysis of item-level data using Classical Test Theory
 - a. Analyzing items (using LERTAP 5 or similar software)
 - b. Summary statistics
 - c. Item difficulty and item discrimination
 - d. Evaluating reliability of the items
 - e. Selecting items for inclusion/exclusion in the Question Bank
 - f. Developing proficiency levels or benchmarks
3. Analysis of the data produced by the assessment (together with background information)
 - a. Summary statistics
 - b. Response similarity analysis (Cheating detection)
 - c. Identification of characteristics of low and high achievers
 - d. Differences in achievement between groups
 - e. Identifying patterns within and between schools (correlation and regression)
 - f. Visual representation of the data
4. Use of assessment results

- a. Formative assessment. Monitoring student progress
- b. Summative assessment. Terminal assessment
- c. Weighting of formative and summative assessment
- d. Production of an aggregated report for all CBSE schools
- e. Different instruments to inform the results of the assessment
- f. Linking workshop's content with CCE documentation (e.g. Circular CBSE 39/40/2009, *Teachers' Manual on CCE*, *Trainers Manual on CCE*)

Content and materials for the trainings at different levels

As mentioned before, the training program includes trainings at three levels. For, ACs, the content will be delivered as described above. Emphasis will be given to the development of documentation for strategic planning (i.e. assessment framework and guidelines for test administration), and to the application of the *Training for Trainers* approach in CCE. They would be prepared to lead, review, support and guide the CCE in their schools. This is important as they will also be the resource persons for the next level of training – the school teachers.

At the next level are the school principals who would be sensitized as to the need and methods of CCE such that they are able to effectively monitor the quality and guide the implementation of CCE in their schools.

For the last level, though not a part of this proposal, the *Teachers, training would be conducted by ACs, under the overall supervision and directions of CBSE*. However, IEA, together with the help of associate institutions, carry out sample supervision & audits.

Procedures for delivering trainings at different levels

As mentioned before, IEA, together with its associates, will be responsible for delivering training to Principals and ACs only. However, IEA will provide the materials and design the content for trainings at all levels. It will also arrange to oversee and audit trainings of Teachers, delivered by ACs on a sampling basis, thus ensuring adherence to quality parameters right through.

Workshops at the *Principals level* are designed to take three days; ACs level shall be of 11 days duration. Workshops may be conducted by associate institutions / bodies under the overall mandate and supervision of IEA.

Finally, workshops at *Teachers level* are recommended to be delivered in 3-day sessions and be conducted by the ACs under the directions and supervision of CBSE. IEA and its associate institutions will conduct sample audits in consultation with CBSE and provide course correction, wherever required.

Procedures for certifying ACs / Trainers at all levels

Certification process of the ACs, will consist of a written test. The test will contemplate the evaluation of the skills needed to successfully replicate the training and lead and guide CCE implementation within their schools.

For *Teacher* level workshops, the testing & certification process will include a theoretical written test.

There will be no tests or certification for *Principals* level. Certificates of participation shall be awarded to those, who attend all three days of training.

IEA will design the procedures, develop the instruments (e.g. tests), establish the criteria necessary for certifying Teachers and ensure the quality of the whole process at all levels. It will arrange to certify ACs, and teachers.

Quality Control & Certification

IEA will ensure the quality of testing administration and certification processes carried out by its staff or associates through two main methods. First, by conducting reliability procedures; and second, by conducting sample quality control visits throughout the roll out phase of the project.

Special emphasis will be given to security of information. IEA will produce documents with test security guidelines for test administrators. Additionally, the design of the tests will include features to ensure test security, for example multiple booklets with a rotated design.

Regarding the quality control visits IEA and its associate staff and institutions will visit and observe actual training sessions on sampling basis, discuss unexpected issues and experiences and establish preventive and corrective measures for keeping quality to the maximum standard.

Budgets

The overall budget for these activities is as below:

There would be a total of 600 workshops, 300 each for *Principals* and *Assessment Coordinators*, conducted in 8 [eight] locations across India.

Training cost per person, per day and per workshop

Position	Workshop Size	Days	Costs Per Teacher		Total
			Per Day	Per Person	Workshop Cost *
Principals	40	3	€ 42.86	€ 128.57	€ 5,142.86
Assessment Coordinators	40	11	€ 21.43	€ 235.71	€ 9,428.57

* Indian Taxes, if any are extra

The budget includes;

Designing of trainings

Content and materials

Transaction of Training

Tea, snacks & lunch at site

Testing & certification of ACs

All travel, boarding & lodging charges of Trainers in 8 [eight] zones.

Payments

IEA will be paid on the basis of workshop and not on the basis of individuals attending it. Regardless of the numbers attending, the commitment and costs of IEA shall remain unaffected and so will the workshop cost.

CBSE would pay an advance for 150 workshops, 75 each for Principals and ACs, as advance to IEA at the time of signing the MOU.

The total payments shall be split into Euro and Indian Rupees. The exact details of such breakup shall be provided after the in-principle agreement is reached between IEA & CBSE.

Deliverables by CBSE

Identification and provision of training venues at the zonal level.

Venue for training with at least two classrooms and one work room for trainers. *[It would probably be a progressive school in the region]*

Creation of training rosters in consultation of IEA representatives

Ensuring attendance of participants.

Provision of Audio video equipment *[provided by the host schools]*

Printing & photocopying facility within the school.

We look forward to your earliest consideration of this proposal

Yours Sincerely,

Dr. Hans Wagemaker

Executive Director

MINUTES OF THE MEETING

In pursuance to the directions of MHRD vide letter No. 4-3/2002-UT.2/Sch.3 dated 13th March, 2013 regarding absorption of willing staff of CTSA in CBSE on transfer of CTSA to Department of Education, Central Tibetan Administration, Dharamshala, a committee of the following officers was constituted by the Competent Authority of the Board :-

1. Sh. P.I. Sabu
Director (Edu., R&D and Voc. Edu.),
CBSE, Delhi.
2. Sh. S.P. Rana
Joint Secretary (A&L),
CBSE, Delhi.
3. Sh. Harish Sharma
Senior Account officer,
CBSE, Delhi.
4. Sh. Hari Swarup
President (SBSWA),
CBSE, Delhi.

The meeting of the committee was held in the room of the Director (Edu., R & D and Voc. Edu.) on 17.03.2013 at 11.00 a.m.

The Committee, after taking into consideration the recruitment rules, qualifications and vacancies existing at different offices of the Board recommends the posting & absorptions of the staff of CTSA as appended hereunder:-

Sl. No.	Name of official	Present Designation	Grade Pay	Proposed post and Grade Pay	Proposed posting in CBSE offices
1.	Sh. A.S. Rawat	Education Officer (S.Sc)	7600/-	As Joint Director (So. Sc.) 7600/-	CBSE, Acad. Branch
2.	Sh. J. Sunil Kumar	Head Master (Middle School)	4800/-	As Section Officer 4800/-	R.O., Chennai
3.	Smt. Sarin Kazi	Principal (GD - II)	5400/-	As Asstt. Director 5400/-	Acad., Delhi
4.	Smt. M. Thilgavathy	TGT (Science)	4600/-	Assistant Librarian/PR 4600/-	Library, Delhi
5.	Sh. Jeet Singh	Accounts Officer	4600/-	As JAO 4600/-	R.O., Bhubaneswar
6.	Sh. S.S. Rathore	Superintendent	4200/-	As Supdt. (Accounts) 4200/-	R.O., Patna
7.	Sh. Sunder Sharma	Assistant	4200/-	As Supdt. 4200/-	R.O., Trivandrum
8.	Sh. Suresh Kumar	Assistant	4200/-	As Supdt. 4200/-	Trivandrum
9.	Sh. A.K. Bajpai	Assistant	4200/-	As Supdt. 4200/-	CTSA, Pension Cell
10.	Sh. Raj Kumar	Assistant	4200/-	As Supdt. 4200/-	Bhubaneswar
11.	Sh. Bishwajit Saha	Assistant (on Deput. In CBSE as AVO)	4200/-	As A.V.O. 5400/-	H.Q. as AVO

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12.	Sh. Sushil Kumar	Assistant	4200/-	As Supdt. 4200/-	Bhubaneswar
13.	Sh. Keshav Kumar	Assistant	4200/-	As Supdt. 4200/-	CTSA, Pension Cell
14.	Sh. K.C. Belwal	Assistant	4200/-	As Supdt. 4200/-	Allahabad
15.	Sh. Arvind Kumar Kushwaha	Assistant	4200/-	As Supdt. 4200/-	Trivendrum
16.	Sh. D.K. Saxena	Assistant	4200/-	As Supdt. 4200/-	Trivendrum
17.	Sh. M.P. Raghav	Hindi Translator GP 2800	2800/-	As Hindi Translator GP 2800/-	Trivendrum
18.	Smt. Veena Sobti	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
19.	Smt. Neelam Juneja	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
20.	Sh. Satish Kumar	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
21.	Ms. Madhu Bhanot	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
22.	Sh. Sher Singh	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
23.	Smt. Anita Nagrath	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
24.	Sh. Raja Ram Singh	UDC (GP2400)	2400/-	As Assistant 2400/-	Patna
25.	Sh. Anand Prakash	UDC (GP2400)	2400/-	As Assistant 2400/-	Trivendrum
26.	Sh. P.S. Rao	UDC (GP 2400)	2400/-	As Assistant 2400/-	Trivendrum
27.	Sh. Om Rakesh Singh Negi	Hindi Typist GP 1900	1900/-	As Hindi Typist 1900/-	Trivendrum
28.	Smt. Neeru Grover	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
29.	Smt. Sita Mehra	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
30.	Smt. I.K. Dhawan	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
31.	Sh. C.P. Kalwani	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
32.	Smt. Rashmi Rai	LDC GP 1900	1900/-	As Junior Assistant 1900/-	CTSA, Pension Cell
33.	Sh. Amarjit Manji	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
34.	Sh. Ravinder Kumar	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
35.	Smt. Poonam Shah	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
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37.	Sh. Vinod Kumar	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Trivendrum
38.	Sh. Rajesh Kumar	LDC GP 1900	1900/-	As Junior As Assistant 1900/-	Bhubaneswar
39.	Smt. Shaweta Verma	LDC GP 1900	1900/-	As Junior Assistant 1900/-	Patna
40.	Sh. Azad Singh	Driver GP 1900	1900/-	As Junior Assistant 1900/-	Delhi.
41.	Sh. Suresh Kumar	Driver GP 2000	1900/-	As Staff Car Driver 1900/-	Patna

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42.	Sh. C.S. Rathod	Driver GP 2000	1900/-	As Staff Car Driver 1900/-	Chennai
43.	Sh. D.K. Tanwar	Pump Operator GP 1900	1900/-	As P.O. 1900/-	Trivendrum
44.	Sh. Satbir	Daftry (MTS) GP 1800	1800/-	As MTS 1800/-	H.Q.
45.	Sh. Hiralal	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	R.O., Delhi
46.	Sh. Bhawar Singh	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	R.O., Delhi
47.	Sh. Ram Niwas	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	H.Q.
48.	Sh. Gajender Pal Singh	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	H.Q.
49.	Sh. Pradeep Kumar	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	Patna
50.	Sh. Bal Krishan	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	Bhubaneswar
51.	Sh. Santosh Kumar	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	H.Q.
52.	Sh. Rajesh Jajoria	Peon (MTS) GP 1800	1800/-	As MTS 1800/-	Allahabad
53.	Sh. Raj Kumar	Sweeper (MTS) 1800	1800/-	As MTS 1800/-	Guwahati
54.	Sh. V. Duraiswamy	Sweeper (MTS) 1800	1800/-	As MTS 1800/-	Chennai

MINUTES OF THE MEETING

In pursuance to the directions of MHRD vide letter No. 4-3/2002-UT.2/Sch.3 dated 13th March, 2013 regarding absorption of willing staff of CTSA in CBSE on transfer of CTSA to Department of Education, Central Tibetan Administration, Dharamshala, a committee of the following officers was constituted by the Competent Authority of the Board :-

1. Sh. P.I. Sabu
Director (Edu., R&D and Voc. Edu.),
CBSE, Delhi.
2. Sh. S.P. Rana
Joint Secretary (A&L),
CBSE, Delhi.
3. Sh. Harish Sharma
Senior Account officer,
CBSE, Delhi.
4. Sh. Hari Swarup
President (SBSWA),
CBSE, Delhi.

The meeting of the committee was held in the room of the Director (Edu., R & D and Voc. Edu.) on 17.03.2013 at 11.00 a.m.

The Committee, after taking into consideration the recruitment rules, qualifications and vacancies existing at different offices of the Board recommends the posting & absorptions of the staff of CTSA as appended hereunder:-

SL No.	Name of official	Present Designation	Grade Pay	Proposed post and Grade Pay	Proposed posting in CBSE offices
1.	Sh. J. Sunil Kumar	Head Master (Middle School)	4800/-	As Section Officer 4800/-	Kochi
2.	Smt. Sarin Kazi	Principal (GD - II)	5400/-	As Asstt. Director 5400/-	Academic
3.	Smt. M. Thilgavathy	TGT (Science)	4600/-	Assistant Librarian/PR 4600/-	APRO
4.	Sh. Jeet Singh	Accounts Officer	4600/-	As JAO 4600/-	R.O., Bhubaneswar
5.	Sh. S.S. Rathore	Superintendent	4200/-	As Supdt. (Accounts) 4200/-	R.O., Patna
6.	Sh. Sunder Sharma	Assistant	4200/-	As Supdt. 4200/-	R.O., Trivandrum
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16.	Sh. M.P. Raghav	Hindi Translator GP 2800	2800/-	As Hindi Translator GP 2800/-	Trivendrum
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53.	Sh. V. Duraiswamy	Sweeper (MTS) 1800	1800/-	As MTS 1800/-	Chennai

COMMITTEE REPORT ON FUNDING FOR HIGHER STUDIES IN R/O CBSE EMPLOYEES

A committee consisting of (i) Sh. M C Sharma, the Controller of Examination (ii) Sh M Laxminarayan, Former Joint Secretary, G.O.I., (iii) Sh. S P Rana, Joint Secretary and (iv) Sh G P Sharma, I.A.F.A. was constituted vide orders dated 22.07.2013 of the competent authority to chart out a detailed policy about training reserve in different cadres & policy of choosing the eligible candidates for Funding for higher studies in r/o Board's employees. The committee was also given the matter related to funding for PGDM course pursued by Sh. Ajay Mishra, Deputy Secretary, CBSE for its recommendations.

In this connection, the committee held its meeting in office on 19.08.13 and 27.08.2013 and discussed various aspects revolving around the issue. Subsequently, the committee members gathered in the chamber of the Controller of Examination on 03.10.2013 at 3.00p.m. and deliberated on the issue at length to reach at a conclusive framework of the scheme for funding for higher studies in r/o employees and to finalize the issue of funding for the course PGDM in r/o Sh. Ajay Mishra, Deputy Secretary. The major points and manifestations of the committee meeting are as under:-

The Board is in a state of constant expansion with induction of a lot of fresh staff in the recent times. Presently, the Board has approx. 1013 employees on its rolls and the requirement of polishing of the professional skills of existing staff and new entrants need emphasis for gaining quality output and trained manpower in order to improve the functioning of the Board and delivery of its services to the public.

While exploring the provisions of Govt of India and other organizations with regard to funding of courses for higher studies in r/o Govt. employees, it is important to state that the full funding of higher studies for employees of central Govt is not available anywhere in Central Govt. Provisions and it will ordinarily be met by the Govt. servant except in exceptional circumstance. However:-

- The provision of grant of study allowance exists in All India Services under Study leave regulations, 1960 for studies in foreign countries (F/"1"). However, No study allowance shall be paid during study leave for course of study in India. Cost of fees for study:- "A member of the Service granted study leave shall ordinarily be required to meet the cost of fees paid for the study but in exceptional cases the Government may sanction the grant of such fees:

- i) Provided that in no case shall the cost of fees be paid to a member of the Service, who is in receipt of scholarship or stipend, or who is permitted to receive or retain, in addition to his leave salary, any remuneration in respect of part-time employment, if the quantum of the stipend or scholarship or remuneration from part-time employment is equal to or more than the amount of fees payable
- ii) Provided further that in case where the quantum of scholarship of stipend or remuneration in respect of part-time employment is less than the fees payable, the member of the service may be sanctioned the amount equivalent to the difference between the quantum of such scholarship or stipend or remuneration in respect of part-time employment and the fees.

- Under another scheme of Govt. of India (F/"2") Distance & E-Learning Programmes for Government Employees (DELPGE) for Masters/PG/PG Diploma Programs, certificate programs etc. has the following provision of fee payments/reimbursement:-

- i) The employees enrolling for the courses under this Programme will pay the required course fees to IGNOU. The amount so paid shall be re-imbursed to the employee on his/her successful completion of the course by IGNOU.
- (ii) Employees failing to complete the course in the time limits and / or with the minimum qualifying grades prescribed by IGNOU shall not be eligible for any reimbursement.
- (iii) Reimbursement for the Masters programme is available to an employee only once in his/her career.
- (iv) The participants are eligible to enrol for only one programme at a time under this program.

- Under another scheme of Tamil Nadu Government (F/"3"):- A study allowance shall be granted for the period spent in prosecuting a definite course of study at the institutions recognised by Government along with certain following conditions. Besides it has been given that study allowance will be equal to held of full daily allowance to which the Government servant would have been entitled under rules regulating his travelling allowance if he were on tour to place of study. The period of study allowance will not exceed 24 months in all.

It is further pertinent to mention that the F.C. in its meeting held on 19.03.2008 and subsequently the Governing Body in its meeting held on 30.06.2008 (copy enclosed) has ratified the proposal of sanction of Tuition Fee amounting to Rs. 3,02,000/- in r/o Sh. Vineet Joshi, the then Secretary, CBSE (now Hon'ble Chairman) for three years part time MBA. In the minutes of G.B. (Refer A enclosed), the committee also approved that the Board may extend the funding for up to maximum two officials/officers of the Board in a year, who are interested in pursuing MBA at IIM, Lucknow (Noida Campus) and IIFT, Delhi. However, the official or officer concerned has to seek admission in these institutes on his own as per the criteria prescribed for selection by these institutes.

The matter regarding funding for PGDM course in r/o Sh Ajay Mishra, Deputy Secretary was subsequently referred to Finance Committee and it has now resolved by the F.C. that this agenda item may be presented again with detailed policy about training reserve in different cadres & policy of choosing the eligible candidate. The existing case will be considered under the detailed policy.

In view of all above facts and circumstances in the background of available Government provisions on the matter and also taking into consideration the need of providing assistance to employees in order to enhance their professional skills and gain

Sp. Sec.

[Handwritten signatures]


quality output of Board's assignments, the need of structuring a transparent yet effective policy of funding of higher studies gains ground. The Committee therefore recommends the following guidelines for funding of courses:-


- i) This scheme will be entitled "CBSE Study Scheme".
- ii) This scheme will only be available for part time / distance learning Masters/PG/ PG Diploma programme/PhD from recognized Universities under UGC / Distance Education Council/AICTE/DEC.
- iii) This will be open for all regular confirmed Official/Officers working in the Board who had rendered at least 05 year of satisfactory services in the Board and should have at least 05 years' service tenure.
- iv) The official or officer concerned has to seek admission in the university on his own as per the criteria prescribed for selection by this university.
- v) The employee will have to obtain prior permission for admission in such courses from the Board.
- vi) The admission will be taken by the individual at his own expenses and the reimbursement will be made on satisfactory completion of course with minimum qualifying grades/percentage and within the time limits prescribed by the University.
- vii) The courses proposed to be pursued should strictly be relevant for the functioning of the Board and it should be insured that the intended studies will enhance the quality of the delivery of the services of the Board to its various stakeholders.
- viii) For part time courses, the university/institute in which the course are to be pursued should have been those established by Govt of India and located in the National Capital Territory of Delhi or Gurgaon/Noida for CBSE, Delhi employees. Further, the institution should be in urban agglomeration for employees of Regional Offices of the Board.
- ix) Reimbursement will be available to an employee only once in his/her career.
- x) Study leave will not be permissible under this scheme.
- xi) The scheme will also be available for employees who pursue the course under this scheme on Extra Ordinary Leave. However, grant of leave will be subject to approval of the competent authority depending upon merit/importance of the case which can also be regretted in office interest.
- xii) An employee who has come on deputation/ foreign service or is going on deputation/Foreign Service at the time of pursuing the course will not be allowed to avail the scheme from the Board.


- xiii) **Ceiling for reimbursement:** - The Board will reimburse only 90% of the tuition fees subject to the maximum of Rs. 5,00,000/- out of total tuition fees as incurred by an employee. Other fees, if any will have to be borne by the individual.
- xiv) A maximum of 05 employees will be considered in a financial year for the scheme. The selection of such employees will be done as per recommendation of a committee comprising of 03 members of the level of Joint Secretary & above.
- xv) Every employee, who has been permitted to pursue higher studies under this scheme, shall have to execute beforehand a bond that either he/she will not resign from the services of the Board or will not serve on deputation post for a minimum period of 03 years from the date of completion of the course otherwise he will have to refund the entire amount with interest thereon @GPF rates, as applicable in lump sum to the Board.
- xvi) The decision of the competent authority of the Board after the scrutiny by the Committee shall be final and binding to all the applicants of the scheme.
- xvii) The Committee also suggest that similar scheme of other institutions / Boards may also be explored for review.

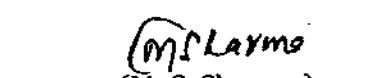
The case of funding of course of PGDM in r/o Sh. Ajay Mishra, Deputy Secretary may be settled after implementation of the scheme.

Further, the Committee is also of the opinion that the matter of short time trainings/limited days workshops related to training may be taken up by the Recruitment Wing of the Board time to time with training departments of the Government of India depending upon the requirement of polishing / grooming the professional skills of staff of a Unit concerned.

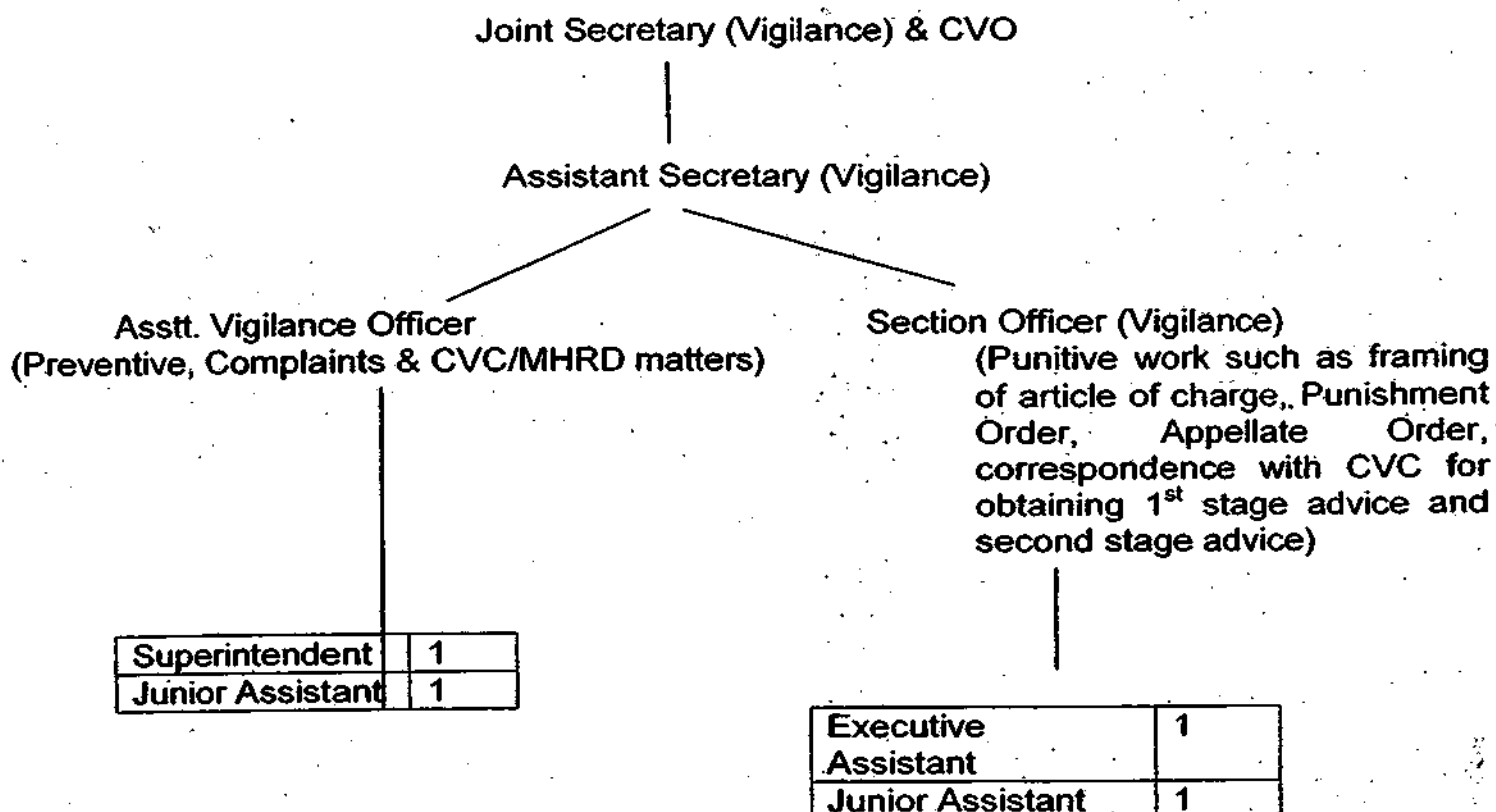

(G. P. Sharma)
I.A.F.A.


(S. P. Rana)
Joint Secretary


(M. Laxminarayan)
Former Jt. Secy.(GOI)


(M. C. Sharma)
Controller of Examination

Proposed revised Set up of Vigilance Unit



Cadre of Vigilance Section is proposed to be re-structured as above as per the directions of CVC vide their letter no. 013/CRD/020/224868 dated 9.9.2013 -

The position of sanctioned strength as well as additional staff requirement are as follows -

S. No.	Name of Post	Pay Band + Grade Pay (rupees)	Already sanctioned	Actual requirement as per re-structured	Additional requirement	Remarks
1.	CVO	37400-67000 + GP 8900/-	1	1	Nil	
2.	Assistant Secretary (Vigilance)	15600-39100 + GP.6600/-	Nil	1	1	Out of two existing sanctioned posts of Assistant Vigilance Officer, one post is proposed to be upgraded as Assistant Secretary (Vigilance)
3.	Assistant Vigilance Officer	15600-39100 + GP. 5400/-	2	1	Nil	
4.	Section Officer (Vigilance)	9300-34800 + GP-4600	1	1	Nil	
5.	Superintendent (Vigilance)	9300-34800 + GP-4200	1	1	Nil	
6.	Executive Assistant	5200-20200 + GP-2400	1	1	Nil	
7.	Junior Assistant	5200-20200 + GP-1900	2	2	Nil	

Recruitment Rules for various posts for the Inclusion Cell

Recruitment Rules for the post of Joint Director (inclusion Cell) in the Pay scale : PB – 3: Rs. 15600 – 39100 GP
Rs. 7,600

Educational and other qualifications

Essential:

- Masters' degree in Psychology/Child Development with at least 55% marks or its equivalent from a recognized University/Institute.
- NET/SLET or equivalent and/or academic work/publications.
- Diploma in Guidance and Counseling/ Special Education/Child Development from a recognized University/Institute

Desirable Qualifications:

- PhD in Psychology
- M.Ed./M.Phil./ Post Graduate Degree in Special Education or equivalent.
- Experience in organising seminars, in-service courses, orientation programmes for teachers, Symposia etc. at National and International Level.
- Bachelor of Education (B.Ed.) Degree from a recognized University/Institute. Preferably in Special Education

Experience:

At least **7-8 years** of professional experience in education development, particularly in special education, governance, planning and management.

Competencies:

- Good interpersonal skills, including the ability to work in a team and a multi-cultural environment;
- Good analytical skills and logical mind-set to do situation analyses and formulate options and recommendations;
- Sound knowledge of the general and education-specific situations in India;
- Good leadership to manage the unit and develop capacities of staff in the unit;
- Strong writing and editing skills to communicate information and knowledge into various formats.
- Practicable experience in developing and implementing education projects in India
- Excellent knowledge of Hindi and English. Good knowledge of the other Indian language would be an asset

Method of Recruitment:

Direct Recruitment. The recruitment process will include written examination, GD, presentation, personal interview etc.

Recruitment Rules for the post of Deputy Director (inclusion Cell in the Pay scale : PB – 3: Rs. 15600 – 39100 GP Rs. 6,600

Educational Qualifications:

- Masters' degree in Psychology/Child Development with at least 55% marks or its equivalent from a recognized University/Institute.
- NET/SLET or equivalent and/or academic work/publications.
- Diploma in Guidance and Counseling/ Special Education/Child Development from a recognized University/Institute

Desirable Qualifications

- PhD in Psychology
- Qualification e.g. M.Ed./M.Phil./ Post Graduate Degree in Special Education or equivalent.
- Experience in organising seminars, in-service courses, orientation programmes for teachers, Symposia etc. at National and International Level.
- Bachelor of Education (B.Ed.) Degree from a recognized University/Institute. Preferably in Special Education

Experience:

At least 5-6 years of professional experience in education development, particularly in special education, governance, planning and management.

Competencies:

- Good interpersonal skills, including the ability to work in a team and a multi-cultural environment;
- Good analytical skills and logical mind-set to do situation analyses and formulate options and recommendations;
- Strong writing and editing skills to communicate information and knowledge into various formats.
- Excellent knowledge of Hindi and English. Good knowledge of the other Indian language would be an asset

Method of Recruitment :

Direct Recruitment. The recruitment process will include written examination, GD, presentation, personal interview etc.

Recruitment Rules for the post of Assistant Director (inclusion Cell in the Pay scale : PB – 3: Rs. 15600 – 39100 GP Rs. 5,400

Educational Qualifications:

- Masters' degree in Psychology/Child Development with at least 55% marks or its equivalent from a recognized University/Institute.
- NET/SLET or equivalent and/or academic work/publications.
- Diploma in Guidance and Counseling/ Special Education/Child Development from a recognized University/Institute

Desirable Qualifications

- PhD in Psychology
- Qualification e.g. M.Ed./M.Phil./ Post Graduate Degree in Special Education or equivalent.
- Experience in organising seminars, in-service courses, orientation programmes for teachers, Symposia etc. at National and International Level.
- Bachelor of Education (B.Ed.) Degree from a recognized University/Institute. Preferably in Special Education

Experience:

At least **2-3 years** of professional experience in education development, particularly in special education, governance, planning and management.

Competencies:

- Good interpersonal skills, including the ability to work in a team and a multi-cultural environment;
- Good analytical skills and logical mind-set to do situation analyses and formulate options and recommendations;
- Strong writing and editing skills to communicate information and knowledge into various formats.
- Excellent knowledge of Hindi and English. Good knowledge of the other Indian language would be an asset

Method of Recruitment :

Direct Recruitment. The recruitment process will include written examination, GD, presentation, personal interview etc.

CENTRAL BOARD OF SECONDARY EDUCATION
RECRUITMENT RULES FOR THE POST OF CONTROLLER OF EXAMINATIONS,
DIRECTOR (EDUSAT, RESEARCH DEVELOPMENT AND VOCATIONAL EDUCATION) AND REGIONAL DIRECTOR

1.	Name of the post	1. Controller of Examinations 2. Director (Region)
2.	No. of Posts	04 [one each of Controller of Examinations and 03 for Directors (Region)]
3.	Classification	Group 'A'
4.	Scale of pay	Rs.37,400-67,000 + GP Rs. 8,900/-
5.	Whether selection post or non-selection post	Selection Post
6.	Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	N/A
7.	Age limit for direct recruitment	For the post to be filled on the deputation basis, not exceeding 56 years as on closing date of the application.
8.	Educational and other qualifications required for direct recruitment	N/A
9.	Whether age and Educational qualifications prescribed for direct recruits will apply in the case of promotees	No
10.	Period of probation, if any	N/A
11.	Method of rectt. Whether by direct rectt. or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	1. 75% by promotion, failing which by transfer on deputation* (including short term contract). 2. 25% by transfer on deputation* (including short term contract).

12.	In case of recruitment by Promotion/deputation/transfer, grades from which promotion/deputation, transfers to be made.	<p>A) Promotion : Joint Secretary with 3 years of regular service in the grade.</p> <p>B) By Transfer on deputation: Officers of Central/State Govts./UT Administration or Central/State Govt., autonomous Educational Organizations: Holding analogous posts on regular basis, or With 6 years' regular service in the posts carrying the PB 3 of Rs. 15600-39100 with GP of Rs. 7600/- and Possessing experience as follows: Experience of at least 5 years at senior level in University/recognized Board conducting public examinations, workshops in evaluation and training of paper-setters and examiners, and familiarity with allied administrative and academic work.</p>
13.	If a DPC exists what is its Composition.	<ol style="list-style-type: none"> 1. Secretary (in charge of School Education), Ministry of Human Resource and Development, Govt. of India. 2. Chairman, Central Board of Secondary Education. 3. Joint Secretary (in charge of School Education), Ministry of Human Resource Development, Govt. of India. 4. Women representative-Member <p>The above committee shall also be Selection Committee for selecting candidates on deputation basis (including short term contract.)</p>
14.	Circumstances in which UPSC is to be consulted in making rectt.	N/A
15.	Remarks	<p>* The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. The appointment on deputation/short term contract shall be for a term of 3 years, extendable by another 3 years at the discretion of the Board provided the incumbent has not attained the age of superannuation earlier.</p> <p>** In case of exceptionally qualified candidates, the experience clause may be relaxed by the Board.</p>

ANNEXURE- V

Minutes of the Meeting of the Advisory Committee of the All India Pre-Medical/Pre-Dental Entrance Test held on 22.10.2013 at 11.00 a.m. at Conference Hall, CBSE, Shiksha Sadan, 17, Rouse Avenue, New Delhi-110002

Following members were present:

- 1. Shri Vineet Joshi,
Chairman,
Central Board of Secondary Education,
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110 092.**
- 2. Shri M.C. Sharma,
Controller of Examinations,
Central Board of Secondary Education,
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110 092.**
- 3. Shri Sube Singh
Director
Ministry of Health & Family Welfare,
Nirman Bhawan,
New Delhi**
- 4. Dr. D.K. Bhawsar
Deputy Educational Advisor,
Ministry of Human Resource Development
Shastri Bhawan,
New Delhi**
- 5. Dr. B. Srinivas,
Assistant Director General (ME),
Directorate General of Health Services,
Nirman Bhawan,
New Delhi-110108.**
- 6. Shri Shikhar Ranjan
Law Officer
Medical Council of India,
Plot No.14, Sector-08,
Dwarka, New Delhi.**

In the Chair

(Rep. of Secretary, MCI)

7. **Dr.(Col.) S.K. Ojha**
Secretary,
Dental Council of India,
Kotla Road, Aiwan-E-Galib Marg,
Opposite Mata Sundari College for Women,
New Delhi-110 002
8. **Dr. S. Rama Devi Pani,**
Assistant Director (Research) &
Editor, University News,
Association of Indian Universities,
AIU House, 16, Kotla Road,
New Delhi.
9. **Shri Henry Baa** (Rep. Dean)
Deputy Registrar,
Faculty of Medical Sciences,
University of Delhi,
Delhi-110 007.
10. **Ms. Kum Kum Lamba,** (Rep. Director)
Asstt. Director of Education(Schools),
Directorate of Education
Old Secretariat,
Delhi-110 054
11. **Shri Sunil Kumar,** (Rep. Deputy Director General)
Senior Technical Director,
National Informatic Centre,
CGO Complex,
Lodhi Road,
New Delhi.
12. **Shri Joseph Emmanuel** Convenor
Joint Secretary (OSD)
Central Board of Secondary Education,
Preet Vihar,
Delhi.

The Director (Acad.), CBSE and Dr. K.K. Deepak, Deptt. of Physiology and Dean of Examinations, AIIMS could not attend the meeting due to their pre-occupation.

Shri B.M. Gupta, Advisor (IT), CBSE, Smt. I.M. Catherine, Joint Secretary (IT), CBSE, Shri Manoj Kumar Saxena, Scientist, NIC, Smt. Raj Rani Sharma, Assistant Secretary, CBSE and Smt. Meenu Joshi, Assistant Secretary, CBSE were also present.

Soon after the commencement of the meeting, the Chairman, CBSE had to leave for attending a meeting in MHRD hence, the remaining session was chaired by the Controller of Examinations, CBSE.

The Controller of Examinations, CBSE requested all the participants to introduce themselves. Thereafter, with the permission of the Chair, the Joint Secretary (OSD) took up the agenda items for consideration of the Committee.

ITEM – I TO CONFIRM THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE HELD ON 22.08.2012

Minutes of the meeting of the Advisory Committee held on 22.08.2012 were circulated vide letter No. F.12/CBSE/NEET/2012 dated 10.09.2012 to all the members of the Committee. The comments received from the members were incorporated in the Information Bulletin of NEET-UG, 2013. The minutes were also placed before the Governing Body of the Board at its meeting held on 26th September, 2012 and the Governing Body has also approved the minutes of the Advisory Committee. Hence the Committee resolved that the minutes may be taken as confirmed.

ITEM – II TO RECEIVE A REPORT ON THE FOLLOW-UP ACTIONS TAKEN ON THE MINUTES OF THE LAST MEETING OF THE ADVISORY COMMITTEE HELD ON 22.08.2012.

The Advisory Committee noted that the action taken on the minutes of the last meeting of the Advisory Committee held on 22.08.2012 as per details placed before it and unanimously resolved to approve the same.

ITEM-III TO REPORT THE CONDUCT OF NEET-UG 2013.

The Advisory Committee noted the detailed report on the conduct of the National Eligibility Cum Entrance Test –UG, 2013. The Committee expressed satisfaction for the smooth and fair conduct of examination and resolved that the actions taken by the CBSE be approved and recorded.

ITEM-IV TO REPORT THE DEVELOPMENT AFTER CONDUCT OF NEET-UG, 2013 FOR REVIVAL OF AIPMT IN THE YEAR 2014 AS SINGLE STAGE EXAMINATION

The Advisory Committee observed that the Hon'ble Supreme Court of India has quashed NEET introduced through notifications issued by the Medical Council of India and Dental Council of India. The Review Petitions against the orders passed by the Supreme Court are still under consideration and no further orders are received till date. The Committee further observed that in the absence of a decision on NEET, there is an urgency to revive AIPMT for filling up of seats under 15% All India Quota in Government Medical Colleges in the academic session 2014-15. The date of conduct of Medical Entrance Examination fixed by CBSE is 1st Sunday of May and the schedule of inviting applications is 1st December of the previous year upto 31st January of the year of conduct of examination.

The Committee also observed that the proposal for conduct of AIPMT in the year 2014 with certain changes has also been concurred by the Ministry of Health & Family Welfare, Government of India vide letter no.V.11025/35/2012/MEP-1 dated 19th September, 2013.

The Advisory Committee after deliberations resolved to approve the proposal for conduct of AIPMT in the year 2014 with the following changes in its pattern:

1. AIPMT 2014 may be kept as a single stage examination with 180 questions equally divided into the subjects Physics, Chemistry, Botany and Zoology.
2. The AIPMT 2014 may be conducted in English and Hindi only as per pattern of AIPMT 2012.
3. The syllabus of NEET-UG may be adopted for AIPMT 2014.
4. AIPMT 2014 may be conducted on 1st Sunday of May, 2014, i.e., 4th May, 2014.

The Committee further resolved that the Chairman, CBSE may take appropriate action for filing application in the Supreme Court for getting approval on the above.

ITEM-V TO CONSIDER REQUESTS RECEIVED FROM AFMC, DELHI UNIVERSITY, JAMIA HAMDARD AND FEW STATE GOVERNMENTS TO USE THE MERIT LIST OF AIPMT 2014

The Advisory Committee noted that CBSE was conducting AIPMT exclusively for admission to 15% All India quota seats in Government Medical Colleges. Subsequently, with the quashing of NEET, AFMC, Delhi University, Jamia Hamdard

and few State Governments have expressed their desire to join in AIPMT for use of merit list for admission in their medical colleges in the session 2014-15. So far, the written request for use of result of AIPMT 2014 has been received from the DGAFMS, Ministry of Defence and Jamia Hamdard and others have intimated verbally.

Dr. D.K. Bhawsar, Deputy Educational Advisor, MHRD suggested that for reducing the financial burden on CBSE, State Governments, Universities and Medical Institutions using the result of AIPMT may be charged for the same.

The Controller of Examinations, CBSE clarified that CBSE is in a position to meet the expenses of conducting AIPMT from the revenue generated out of examination fee. However, it is not feasible to charge fee from the State Governments, Universities and Medical Institutions for providing the result as they may also have to incur expenses for conducting counseling and admissions. Further, as per policy of the Ministry of Health & Family Welfare, Government of India more and more State Governments and Institutions be encouraged to join in the Common Entrance Examination for bringing fairness, transparency and efficiency in medical education.

Shri Shikhar Ranjan, Law Officer, Medical Council of India raised a point whether CBSE is in a position to share counseling expenses of States and Institutions using the result of AIPMT.

The Controller of Examinations, CBSE clarified that meeting the counseling expenses of States and Institutions is not possible for the CBSE and for the said purpose, the concerned may charge fee directly from the students.

The Committee after deliberations resolved that the requests of State Governments, Universities and Medical Institutions for use of result of AIPMT-2014 may be acceded to with a condition that the CBSE will not bear any counseling expenses.

ITEM – VI TO CONSIDER THE DRAFT INFORMATION BULLETIN, APPLICATION FORM AND SCHEDULE FOR AIPMT-2014

The Advisory Committee resolved to approve the schedule of conduct of AIPMT 2014 as placed before it. Further, the Committee resolved that all members and other stake holders may be given 10 days period from the date of circulation of minutes for submitting comments on the Information Bulletin, Application Form and Schedule for AIPMT 2014.

Shri Henry Baa, Deputy Registrar, Faculty of Medical Sciences, Delhi University suggested that details of States and Universities participating in AIPMT may be provided in the Information Bulletin as well as website of CBSE.

The Controller of Examinations, CBSE clarified that incorporating the details of participating States and Medical Institutions are possible only when they intimate CBSE in writing about their participation with details, such as, name and address of Nodal Officer, Website Address, E-mail Address, telephone numbers, etc. in advance.

Further, the Advisory Committee authorized the Chairman, CBSE to finalize the Information Bulletin of AIPMT – 2014 after considering the feedback received from all members and other stakeholders within the stipulated time period of 10 days.

ITEM – VII TO CONSIDER THE LIST OF CITIES FOR FIXATION OF CENTRES OF ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE TEST – 2014

The Controller of Examinations, CBSE explained that AIPMT usually conducted in State Capitals. However, due to increase in the number of registered candidates from some States few more cities were added. There are demands from cities such as Kota, Rajasthan, Calicut, Kerala for conducting the examination.

The Committee observed that the details of States and Institutions joining AIPMT are not known at this stage, hence, after deliberations approved that the Chairman, CBSE may be authorized to take appropriate decisions for fixation of cities for successful conduct of examination.

ITEM – VIII TO CONSIDER VARIOUS ACTIONS TO BE TAKEN FOR IMPLEMENTATION OF ALL INDIA PRE-MEDICAL/PRE-DENTAL ENTRANCE TEST – 2014

The Advisory Committee observed that for the smooth and fair conduct of the AIPMT 2014, CBSE has to make all preparations such as appointment of Item Writers, Moderators and other supporting staff, appointment of City Coordinators, Observers and other supporting staff and fixation of Examination Centres and Appointment of Centre Superintendents and supporting staff, etc.

Dr. D.K. Bhawsar, Deputy Educational Advisor, MHRD wanted to know the mechanism of CBSE for maintaining the secrecy and confidentiality of question papers setting.

The Controller of Examinations, CBSE explained the detailed procedure involved in appointing item writers, moderators and the method of performing their tasks by ensuring confidentiality and secrecy.

The Advisory Committee after deliberations resolved to authorize the Chairman, CBSE to take appropriate decisions for fair and successful conduct of examination.

ITEM – IX TO CONSIDER PROPOSAL FOR PREVENTION OF UNFAIR MEANS PRACTICES IN AIPMT - 2014

The Controller of Examinations apprised the Committee that the conduct of fair Medical Entrance Examination is a big challenge as the number of seats is available for MBBS course is less. There is a tendency among candidates to use unfair practices to get admission in MBBS course. He has also explained the elaborate arrangement made by CBSE for ensuring fair conduct of AIPMT as well as the provisions available in the Information Bulletin for handling unfair means cases.

The Advisory Committee after deliberations resolved that apart from the actions taken by the Board for medical entrance examination 2013, the Chairman, CBSE may also be authorized to take any other steps that may ensure fair and smooth conduct of AIPMT 2014.

The Meeting thereafter ended with a vote of thanks to the Chair.

Sd/-
(JOSEPH EMMANUEL)
JT. SECY (OSD)

Sd/-
(M.C. SHARMA)
CONT.OF EXAMS.

Sd/-
(VINEET JOSHI)
CHAIRMAN

ANNEXURE - VI

MINUTES OF THE MEETING OF EXAMINATION COMMITTEE HELD ON 25.11.2013 AT 1100 HOURS AT C.B.S.E. PREET VIHAR, DELHI – 110 301

PRESENT:

1. Shri Vineet Joshi
Chairman
CBSE
3. Dr. Sunita S.Kaushik,
Addl.Director of Edu.(Sch.)
Directorate of Education,
Govt. of NCT of Delhi,
Delhi.
4. Sh. L.V. Sehgal
Principal
Bal Bharti Public School
Near Ganga Ram Hospital
New Delhi
5. Mrs. Shashi Bala Saini
Deputy Education Officer
Directorate of Education
Zone 13
Sector 9, Rohini, Delhi
6. Dr.(Mrs.) Sadhna Parashar
Director(Training & Academic)
CBSE
7. Sh. M.C. Sharma
Controller of Examinations
CBSE

The Commissioner, Kendriya Vidyalaya Sangathan, New Delhi and Prof. (Retd.) Kapil Kapoor, Delhi University Delhi could not attend the meeting.

Dr. Antriksh Johri, Director(IT), CBSE, Shri B M Gupta, Advisor(IT), CBSE, Shri M K Arora, Joint Secretary(Coord.) and Mrs. Kavita Vazirani, Asstt. Secretary(Coord) also attended the meeting.

Chairman, CBSE extended a warm welcome to all the Members of the Committee. Thereafter, he requested the Controller of Examinations to take up the Agenda. The Controller of Examinations while welcoming the Members requested them to continue giving the Board their valuable suggestions on this platform. He then took up the Agenda for discussion.

ITEM I : TO APPROVE THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 10TH APRIL, 2013

The Controller of Examinations informed the Committee that the Minutes of the Meeting of the Examination Committee held on 10th April, 2013 had been circulated to the Members of the Committee. No comments had been received from the Members. The Minutes have also been placed before the meeting of the Governing Body held on 28th June, 2013 and approved.

The Committee resolved that the Minutes be approved.

ITEM II : TO REPORT ACTION TAKEN ON THE MINUTES OF THE EXAMINATION COMMITTEE HELD ON 10TH APRIL, 2013.

Item No.	Item Heading	Resolution of the Committee	Action taken
III	to consider appointing retired Principals/Vice Principals in the secrecy team for the confidential work of the class XII & X examinations and amendment in rule 50(ii) of the Examination Byelaws	Resolved to amend Rule 50(ii)	Amended Rule has been circulated vide Notification dated 22.07.2013 and also hosted on the website
IV	to report action taken by the Board in permitting Army Welfare Education Society to countersign the transfer certificates issued by the schools run by them and to consider amendment in the note below the format of Transfer Certificate given as Annexure 1 of the Examination Byelaws	Ratified/resolved as under: i) ratified the action taken by the Board, ii) amended the Note below the format of the Transfer Certificate(Annexure 1 of the Examination Byelaws) iii)To get information from other Boards regarding the practice being followed by them relating to countersignature of	Amended Note has been circulated vide Notification dated 22.07.2013 and also hosted on the website Letter has been sent to all the Boards and the information is being received and under the process of being compiled. The matter will be placed before the next meeting of the

		Transfer Certificate in case of transfer from one school to another and refer the matter in the next meeting of the Examination Committee.	Examination Committee
V	to report action taken by the Board in permitting Master Sumit Shekhar a student of class XI of Lakshimpat Singhania Academy, Kolkata suffering from Muscular Dystrophy to appear for practical component in the subjects of Physics and Biology meant for visually handicapped students	Ratified the action taken by the Board	No further action is required to be taken
VI	to report action taken by the Board in permitting Delhi Public School, R K Puram, New Delhi to carry over the marks of SA 1 in SA 2 in respect of Master Yashodhar Govil & Km. Ankushi Antardhawani, students of class IX of 2012-13 session suffering from cancer and mysterious disease of bone respectively	Ratified the action taken by the Board	No further action is required to be taken
VII	to report action taken by the Board in permitting Km Akshita Kohli to appear in subjects of science stream for class XI examination, 2013 as per the schedule to be decided by S D Public School, East Patel Nagar, New Delhi	Ratified the action taken by the Board	No further action is required to be taken
VIII	to report action taken by the Board in redeclaring the class X result in respect of Master Raghav Joshi, a student of class X 2012-13 session of Lakshimpat	Ratified the decision of the Board to accept the Grade obtained in the subject of Mathematics at the 2 nd EIOP and re-declare the result in	No further action is required to be taken

	Singhania Academy, Kolkata bearing roll no. 6121944	order to save the career of Master Raghav Joshi.	
IX	to report action taken by the Board in permitting change of examination centre in respect of Km. Ayesha Malik a private candidate of class XII, 2013 examination in relaxation of rule 35 of the Examination Byelaws	Ratified the action taken by the Board	No further action is required to be taken
X	to report action taken by the Board in granting extra time to Master Vipul Bhagat, suffering from Thalassaemia, a student of Apeejay School, Pitampura, Delhi appearing for the class XII examination, 2013 in relaxation of rule 24(i) of the Examination Byelaws	Ratified the action taken by the Board	No further action is required to be taken
XI	to report action taken by the Board in permitting Sprindales School, Dhaula Kuan, New Delhi to allow Master Tanishq Malhotra a student of class IX, 2013 session to take another subject in lieu of Mathematics due to maths phobia	Ratified the action taken by the Board as a special case subject to the condition that it should not be quoted as precedent.	No further action is required to be taken
XII	to report action taken by the Board in correcting date of birth in respect of four candidates in relaxation of rule 69.2(iv) of the Examination Byelaws	Ratified the action taken by the Board	No further action is required to be taken
XIII	to report action taken by the Board in correcting the date of birth in respect of Master Manpreet Singh roll no. 6143145/2005 of Regional Office, Delhi in	Ratified the action taken by the Board	No further action is required to be taken

	relaxation of rule 69.2(iv) of the Examination Byelaws		
ADDL ITEM I	to consider correction in father's name in respect of Km. Shabnam bearing roll no. 6617727 of 1998 in relaxation of rule 69.1(ii) of the Examination Byelaws	Resolved as under: a) to permit correction in father's name from Mohd. Riyazuddin to Riyazuddin Ansari in the Class XII documents on the basis of Class X documents in relaxation of Rule 69.1(ii) of the Examination Byelaws; and b) correction be effected immediately in view of the court's order.	Correction has been effected

The Committee recorded the actions taken by the Board.

ITEM III : TO REPORT ACTION TAKEN BY THE BOARD FOR MAKING IT MANDATORY FOR APPEARING IN SUMMATIVE ASSESSMENTS AND THE PERCENTAGE OF MARKS REQUIRED TO QUALIFY THE ASSESSMENTS

The Members were informed that the Examination Committee which had met on 14.1.2013 vide Item IV had resolved to make it mandatory for appearing in the Summative Assessments and had also decided on the percentage of marks required to qualify the assessments. The Committee was further informed that In order to have more deliberations on the issue and the modalities before implementation, another sub-Committee was constituted which met on 11.7.2013 and deliberated on the issue and opined as under:

Resolution of EC dated 14.1.2013	Opinion of the Committee dated 11.7.2013
it should be made mandatory for a student to appear in both the Summative Assessments	(i) it should be made mandatory for a student to appear in both the Summative Assessments in both Classes IX & X
---	(ii) in case of non-appearance in Summative Assessments on grounds of illness, one more chance to appear in the SA 1 may be given upto 31 st October for Class IX. For SA 2 in class IX the chance for improvement of performance be allowed as circulated vide Circular No.

	CE/CBSE/ACAD/CCE/2010/ April 03, 2010 Circular No.11(A) / 2011 within a period of one month from the date of declaration of the result
	<p>(iii) In case of non-appearance in Summative Assessments on grounds of illness, one more chance to appear in SA 1 may be given upto 31st October for Class X. SA 2 of Class X be held only as per the schedule given by the school/datesheet published by the Board in the month of March.</p> <p>EIOP for SA 2 in class X be conducted as per Rule 42((i)(b) of the Examination Byelaws i.e. by the Board in July/by the schools by July</p>
a student should have to obtain atleast 25% marks in the Summative Assessments to be eligible to qualify the examination i.e. atleast 15 marks out of 60 marks;	a student should have to obtain atleast 25% marks in the Summative Assessments(both the SA 1 and SA 2 taken together) to be eligible to qualify the examination i.e. atleast 15 marks out of 60 marks and total 33% in each of the five subjects of scholastic area, as per the present practice
decisions at (i) & (ii) above may be made applicable for class IX session 2013-2014 and class X 2014-2015	decisions at (i) & (ii) above may be made applicable for class IX session 2013-2014 and (iii) for class X session of 2014-2015
in respect of students participating in sports at national level, exemption from appearing in any one Summative Assessment may be granted subject to prior approval of the Board provided the student will be participating in sports at national level organized by recognized federations/CBSE/SGFI and being held during the month of the conduct of the Summative Assessment. In such case, the marks obtained in one SA shall also be indicated for the 2nd SA by the Board. The school shall fill in the relevant field with ZERO(0) marks. In the hard copy remark be given against such student supported with necessary	in respect of students participating in sports at national level, exemption from appearing in any one Summative Assessment may be granted subject to prior approval of the Board provided the student will be participating in sports at national level organized by recognized federations/CBSE/SGFI and being held during the month of the conduct of the Summative Assessment. In such case, the marks obtained in one SA shall also be indicated for the 2nd SA by the Board. The school shall fill in the relevant field with ZERO(0) marks. In the hard copy remark be given against such student supported with necessary documents; as regards attendance requirement, school may take action as per rule 14 of the Examination Byelaws. However, efforts be made by the school to give them one more chance to appear in the SA 1 upto 31st October in Class IX/X and for SA 2 upto 31st March in Class IX

documents; as regards attendance requirement, school may take action as per rule 14 of the Examination Byelaws	
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The Members were informed that as there was not much difference between the earlier resolution and the opinion of the Committee which met on 11.7.2013, the decision has been implemented w.e.f. 2014 Class IX examination and has been circulated vide Circular dated 08.08.2013, copy of which is placed at Annexure I please.

The Members were informed that references have also been received from schools/parents to consider students participating in sports events at the cluster and zonal levels organized by the Board at par with those participating at national level organized by recognized federations/CBSE/SGFI and such students may also be given one more chance for appearing in SA 1, as each year the CBSE inter school Sports & Games competitions begin in the month of August and are held till December/January.

The Committee, after deliberations, resolved as under:

- i) recorded the decision and action taken by the Board making appearance in Summative Assessments mandatory and fixing minimum percentage of marks for qualifying the Summative Assessments; and
- ii) to include participating in sports activities at cluster and zonal levels organized by CBSE at par with participation at national level; and
- iii) in view of (ii) above to permit the schools to give one more chance to appear in SA 1 upto 31st October for Classes IX & X to those students participating in sports activities at cluster and zonal levels organized by CBSE.

ITEM IV : TO CONSIDER RESTRICTING UPSCALING IN SCHOLASTIC SUBJECTS BY VIRTUE OF MARKS OBTAINED IN CO-SCHOLASTIC AREAS/ACTIVITIES BY ABOUT 5% OF CANDIDATES SPONSORED BY A SCHOOL FOR CLASS X EXAMINATION

The Members were informed that the Examination Committee which had met on 14.1.2013 vide Item V had resolved to restrict upscaling in Scholastic subjects by virtue of marks obtained in Co-scholastic areas/activities as per the following criteria:

"resolved that the number of candidates to be upscaled be restricted to about 5% of the total number of candidates sponsored by a school for Class X examination as per the following criteria:

- Method of calculating Grade Points in Co-scholastic areas/activities would remain the same
- Board would consider up-scaling the Grades in Scholastic areas of the top 5% candidates. For example – if there are 100 candidates in the range of 53 – 65 only the first 5

candidates getting 65 or 64 or 63, as the case may be, would be given the benefit of upscaling in two subjects

- In case of a tie, all candidates getting that mark will be considered for upscaling

The Members were informed that in order to have more deliberations on the issue and the modalities before implementation, another sub-Committee was constituted which met on 11.7.2013 and deliberated on the issue and opined as under:

Resolution of EC dated 14.1.013	Opinion of the Committee dated 11.7.2013
<p>a) Method of calculating Grade Points in Co-scholastic areas/activities would remain the same</p> <p>b) Board would consider up-scaling the Grades in Scholastic areas of the top 5% candidates. For example – if there are 100 candidates in the range of 53 – 65 only the first 5 candidates getting 65 or 64 or 63, as the case may be, would be given the benefit of upscaling in two subjects</p> <p>c) In case of a tie, all candidates getting that mark will be considered for upscaling</p>	<p>After deliberations the Committee opined that putting restriction of 5% etc. may be disadvantageous to the candidates who are otherwise performing very well in co-scholastic areas/activities. Further, the Committee also opined that upgradation in scholastic areas have an impact to motivate students to a large extent to participate in these activities willingly hence the status quo i.e. the policy as followed for 2013 examination be maintained which is as under.</p> <p>a) those Students who get total grade points in co-scholastic areas/ activities in the range 53-65 may benefit by getting upgraded to the next higher grade in two subjects in scholastic areas,</p> <p>b) those students who get total grade points in the range 40-52, may benefit by getting upgraded to the next higher grade in one subject in scholastic area,</p> <p>c) the upscaling of Grade in Scholastic Areas is applicable in Main Subject only (i.e. excluding Additional 6th Subject),</p> <p>d) no Grade should be upscaled twice,</p> <p>e) no upscaling be done if the Grade obtained in the subject is E2 or A1,</p> <p>f) upscaling be done from lowest grade to next higher grade and so on</p> <p>(Example : E1 be upscaled to D, D to C2, C2 to C1, C1 to B2, B2 to B1, B1 to A2 and A2 to A1)</p>

	<p>g) in case of tie in Grades in two or more subjects (i.e. if Grades obtained are same), the upscaling be done in following order :</p> <ul style="list-style-type: none"> • Higher marks obtained in the subject be preferred • In case of tie in marks, higher marks obtained in Summative Assessments (SA1+SA2) • In case of tie in Summative Assessments marks, higher marks obtained in Formative Assessments (FA1+FA2+FA3+FA4) <p>h) benefit be given to the students who win I/II positions/prizes in competitions held at state level and/or participation in competitions held at national/international level organised by a body recognized by the state/central Government/CBSE. Any competition organised by such agencies related to the co-scholastic areas/ activities included in the Board's CCE card may be considered for giving this benefit. Those students who qualify under this provision will benefit by getting their grade up-scaled to the next higher grade in two subjects provided this benefit has not been given to the student under the aforesaid grade point scheme.</p>
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The Members were informed that as the sub-Committee did not find favour with the scheme, the Board took a decision not to implement the revised scheme approved in the earlier Meeting of the Examination Committee held on 14th January, 2013. The said Committee had further opined that the present upgradation policy be continued for 2014 examination also. Accordingly, it has been suggested that the status quo be maintained for 2014 and onwards examinations.

The Members were further informed that Board has compiled list of such schools who have awarded a perfect 10 CGPA to more than 50% of their candidates, which is annexed as Annexure 2. The Members were further informed that Board has decided to review the schools through various strategies such as field visits, submission of best practices, using the institutions as venue, inviting the other schools to the venue and sending mentors for verification of the Evidence of Assessment.

The Committee resolved as under:

- i) recorded the decision taken by the Board with regard to the continuance of the existing upgradation policy for 2014 and onwards examinations;
- ii) recorded the action being taken by the Board to review the schools who have awarded a perfect 10 CGPA to more than 50% of their candidates through

various strategies such as field visits, submission of best practices, using the institutions as venue, inviting the other schools to the venue and sending mentors for verification of the Evidence of Assessment; and

- iii) a Committee be constituted by the Board to look into the records of the schools whose candidates have secured 10 CGPA without Upgradation and with Upgradation, look into their teaching methodology, assessment criteria and techniques etc. and suggest remedial measures, if required. Alternatively, it was also opined that a meeting of such schools be called to hear them in order to present their evidence of assessment and if it found that their evidence of assessment is not satisfactory, appropriate counseling be done.

ITEM V : TO CONSIDER THE REQUESTS FROM THREE CANDIDATES WHO HAD APPEARED FOR CLASS XII EXAMINATION IN 2013 FROM CAMBRIDGE INTERNATIONAL SCHOOL, INDORE, MP UNDER PRIVATE CATEGORY TO RE-APPEAR AS REGULAR CANDIDATES IN 2014 IN RELAXATION OF RULE 12(ii) OF THE EXAMINATION BYELAWS

The Members were apprised that Cambridge International School, Indore, MP has been disaffiliated vide Affiliation Branch letter No. CBSE/AFF/1030120/2013/567252 dated 05.6.2013 with immediate effect. The school has also been directed not to admit students in Class IX w.e.f. 1.4.2013 onwards under CBSE pattern. However the present students of Class IX to XII have been allowed to appear in the examinations in 2013 and 2014.

The Members were further apprised that as per the resolution of the Result Committee held on 21.5.2013, the candidates of class XII sponsored by the school have been treated as Private Candidates as the school could not produce the record to prove that the candidates had attended the school regularly.

The Members were also informed that out of the candidates of Class XII who had appeared for the examination in 2013, only 03 candidates viz Masters Parth Sharma, Aniket Chavan and Raj Kumar Jai Singh have taken re-admission in Shri Krishna Public School, Tilak Nagar, Indore, MP and J J Public School, Indore, MP in the session 2013-14 and have requested to consider their request for reappearing as regular candidates as stated by their parent(s).

The Members were apprised that as per Rule 12(ii) of the Examination Byelaws "All India/Delhi Senior School Certificate Examination and Secondary School Examination is open to such regular candidates who has not passed equivalent Examination from this Board or equivalent or higher examination of any other Board or University. However, All India/Delhi Senior School Certificate Examination will be open to such regular candidates who have passed equivalent Examination from this Board and will reappear with the vocational subjects."

The Committee considered the requests of the above three candidates received through their respective schools to permit them to appear as regular candidates from Shri Krishna Public School, Tilak Nagar, Indore and J J Public School, Indore for the Class XII examination in 2014 in relaxation of Rule 12(ii) of the Examination Byelaws.

On the basis of recommendation of the Committee constituted by the Board and after going into the details of the case, requests from the schools and parents and after detailed deliberations in order to safeguard the interest and future career of the students, the Committee resolved to:

- a) **permit the said schools to regularize the admission of the three students to enable them to appear as Regular Candidates in 2014 in relaxation of Rule 12(ii) of the Examination Byelaws subject to the condition that:**
 - I. **Regional Office, Ajmer will take an Affidavit from the parent(s) duly attested by the 1st Class Magistrate to the effect that –**
 - A. **s/he has no objection for cancellation of her/his ward's result/marks already declared/obtained for the AISSCE 2013;**
 - B. **s/he will surrender the Original certificate, Marks Statement and Migration Certificate etc. already received by her/his ward from CBSE for cancellation;**
 - C. **her/his ward will fulfill the eligibility criteria in the present school, as laid down in the Examination Byelaws of the Board, to become eligible for appearing as fresh regular candidate in AISSCE, 2014;**
 - D. **I will accept the marks/result which my ward will obtain in AISSCE, 2014 and will not make any claim for restoration of her/his previous marks/result and under no circumstances will create any litigation in this regard against the Board.**
 - II. **Regional Office, Ajmer will take a letter from the present schools concerned for regularization of the admission of the said student(s) in Class XII in the session 2013-2014;**
- b) **The schools shall ensure that the students fulfill the requirements, as stipulated in the Examination Byelaws, for appearing in the examination;**
- c) **The decision shall not be quoted as a precedent; and**
- d) **Regional Office, Ajmer will ensure that necessary action in the matter is taken at their level.**

ITEM VI : TO CONSIDER AMENDMENTS IN THE RULES OF THE EXAMINATION BYELAWS

The Members were informed that based on discussions at various forums including a Committee constituted by the Board for differently abled candidates and the need, amendments in the rules of the Examination Byelaws were required. The Members were informed that The Rights of Persons with Disabilities Bill, 2012 is underway and may include the following disabilities when made an Act, which are not a part of the present PWD Act, 1995 –

Autism Spectrum Disorder
 Chronic neurological conditions
 Deafblindness
 Hemophilia
 Intellectual Disability
 Multiple Dystrophy
 Multiple Sclerosis
 Specific Learning Disabilities
 Speech & Language Disability
 Thalassemia
 Multiple Disability

An issue was also raised about the authority who is authorised to issue a certificate for the Learning Disabled child. The Members were informed that Circular dated 8.4.2011 has been issued by the Board specifying the authorities whose certificates could be accepted by the schools, copy of which is annexed as Annexure 2. Another issue raised was permitting an adult prompter to Autistic students instead of an amanuensis/scribe keeping in view their special need which only can be understood by an adult prompter. Issues were also raised with regard to special provisions for differently abled candidates appearing under CBSE i

The Members deliberated on the need of the same and resolved as under:

- i) the word 'Amanuensis' be replaced with the word 'Scribe' as it is a general term used by the differently abled fraternity in Rules 24(i), 25 and 72 of the Examination Byelaws;
- ii) the word Blind be replaced with the word 'Visually Impaired' in the Examination Byelaws Rules 23, 24, 25, 46 and 72 and for all practical purposes.

However, the question papers meant for Visually Impaired candidates will only be administered for blind candidates as per their definition in the existing PWD Act, 1995;

- iii) as the Board presently only has provision of permitting an amanuensis even to Autistic candidates, an adult prompter be allowed to Autistic candidates and Examination Byelaws rules 24(i), 25 and 72 be amended. Also the matter be referred to a Committee to develop the detailed criteria for functioning as an Adult Prompter;
- iv) as regards inclusion of other categories of disabilities, it resolved to await the passing of The Rights of Persons with Disabilities Bill, 2012;
- v) except the above amendments, other facilities as existing for CBSE shall continue; and
- vi) it resolved to amend Rules 36.1(iv)(c), 67 and 68 of the Examination byelaws to read as under -

Rule No. & Rule Heading	Existing Rule	Amended Rule	Reason for amendment
36.1(iv)(c) Rules for Unfair Means	Writing questions or answers on any	Writing questions or answers on any material	In reference to case of Km. Pooja Soni of Regional Office, Allahabad in the

- General	material other than the answer book given by the Centre Superintendent for writing answers	other than the answer book given by the Centre Superintendent for writing answers OR using any other writing instrument/ink/pencil etc. other than blue/black ball point pen	2013 Main examination. Centre Supdts, and the CNS/Head Examiners have been directed that to ensure that the candidates only use blue/black ball point pen for writing on the answer books. Candidates have also been directed to use only blue/black ball point pen for writing on the answer book and using of any other writing instrument/ink/pencil etc. will be at their own risk.
67 Duplicate Pass Certificate	Heading	Duplicate/Triplicate Certificate/Grade Sheet cum Certificate of Performance	As the name of the Certificate for Class X has been changed as also the Rule states duplicate/triplicate certificate
68 Provision of Mother's name	Heading	Provision of Parent(s)/Guardian's name	As the rule has provision of mentioning the mother's/father's or the guardian's name

ITEM VII : TO CONSIDER THE REQUEST RECEIVED FROM MINISTRY OF DEFENCE(NAVY) TO COUNTERSIGN THE TRANSFER CERTIFICATES FOR STUDENTS STUDYING IN NAVY CHILDREN SCHOOLS AND AMENDMENT IN NOTE BELOW THE FORMAT OF TRANSFER CERTIFICATE(ANNEXURE I) OF THE EXAMINATION BYELAWS

The Members were informed that letter No. ED/6237/AFFL dated 07.11.2013 had been received from Commander A K Sharma, Joint Director, Naval Education(NES), Ministry of Defence(Navy), Directorate of Naval Education, West Block – V, Wing II, New Delhi – 66 requesting that the powers for countersignature of Transfer Certificates for students studying in Navy Children Schools be vested with NES authorities appointed at their eight Navy Children Schools at Delhi, Mumbai, Goa, Karwar, Kochi, Arrakkonnam, Visakhapatnam and Port Blair which are headed not below the rank of Captain (equivalent to Colonel) in order to mitigate the problems faced by naval personnel, as has been done for Army Welfare Education Society(AWES). Directorate of Naval Education has further stated that there are 08 Navy Children Schools functioning under the aegis of Navy Education Society at various states in India having more than 15000 students on their roll. Every year approx.. 25-30% of students move from one station to another on account of their parents transfer. They have further stated that as observed most of the time when parents forward

transfer certificate of their child to RO of CBSE for countersignature, it gets misplaced in transit or get unnecessary delayed in reaching back to the parents hence the request.

The Members were informed that as per the information available on the Board's website 07 Navy Children Schools and 02 Navy Public Schools are affiliated with the Board situated in the places listed above.

The Committee opined that acceding to the request will reduce the time taken for getting the Transfer Certificates countersigned

The Committee resolved to accede to the request of Ministry of Defence(Navy) and also to amend the Note below the Format of Transfer Certificate(Annexure I) of the Examination Byelaws to read as under:

Existing Note	Amended Note
Transfer certificate should be issued only under the signatures of the regular Principal/Vice Principal and it should be counter-signed by an officer not below the rank of District Inspector of Schools/Deputy Director of Education/Education Officer of the Education Deptt. of the State/Union Territory concerned. In case of a student migrating from one CBSE affiliated school to another CBSE affiliated school the transfer certificate of a previous school of such a student may be countersigned by the Regional Officer of the Board or the Asstt. Commissioner of the Kendriya Vidyalaya Sangathan or the Deputy Director, Navodaya Vidyalaya Samiti in India or an officer of the Board at the Head Quarters and by the First Secretary/Attache/Cultural Attache or an equivalent officer of the Embassy/High Commission of India in the concerned country in respect of students studying in an affiliated school of the CBSE situated outside the country. Army Welfare Education Society has also been authorised to countersign the Transfer Certificate issued by the schools managed by them. The student shall not	Transfer certificate should be issued only under the signatures of the regular Principal/Vice Principal and it should be counter-signed by an officer not below the rank of District Inspector of Schools/Deputy Director of Education/Education Officer of the Education Deptt. of the State/Union Territory concerned. In case of a student migrating from one CBSE affiliated school to another CBSE affiliated school the transfer certificate of a previous school of such a student may be countersigned by the Regional Officer of the Board or the Asstt. Commissioner of the Kendriya Vidyalaya Sangathan or the Deputy Director, Navodaya Vidyalaya Samiti in India or an officer of the Board at the Head Quarters and by the First Secretary/Attache/Cultural Attache or an equivalent officer of the Embassy/High Commission of India in the concerned country in respect of students studying in an affiliated school of the CBSE situated outside the country. Army Welfare Education Society and Ministry of Defence(Navy) have also been authorised to countersign the Transfer Certificate issued by the schools managed by them. The student shall not be admitted to a school without such a counter signature. Assistant Commissioners, KVS have also been authorised to countersign the Transfer

be admitted to a school without such a counter signature. Assistant Commissioners, KVS have also been authorised to countersign the Transfer Certificates issued by the schools run by Directorate General, Border Security Force.	Certificates issued by the schools run by Directorate General, Border Security Force.
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ITEM VIII : TO CONSIDER THE REQUEST RECEIVED FROM MASTER AAYUDH YASHLAHA ROLL NO. 1676947/2013 TO APPEAR IN THE SUBJECT OF BIOLOGY AS AN ADDITIONAL SUBJECT IN RELAXATION OF RULE 19(v) OF THE EXAMINATION BYELAWS

The Members were apprised that as per Rule 43(ii) of the Examination Byelaws "A candidate who has obtained minimum Grade D in at least five subjects (excluding the 6th additional subject) under Scholastic Area A as per the Scheme of Studies and a Qualifying Certificate/Gradesheet cum Certificate of Performance at the Secondary School Examination/passed the Senior School Certificate Examination of the Board may offer an additional subject as a private candidate provided the additional subject is provided in the Scheme of Studies and is offered within six years of passing the examination of the Board. No exemption from time limit will be given after six years. Facility to appear in additional subject will be available at the main examination only."

The Members were also apprised of Rule 19(v) of the Examination Byelaws according to which "Private candidates shall not be allowed to offer such subjects for the examination which involve practical work except in the case of candidates who had failed earlier and who had put in a regular course of study at an institution affiliated to the Board in the previous academic year. However notwithstanding this condition, female candidates may offer Home Science with practical."

The Committee considered the request dated 02.11.2013 received from Master Aayudh Yashlaha who has passed the Class XII examination in 2013 against Roll No. 1676947 to appear for the additional subject Biology as he is desirous of going in for the medical profession.

The Members were informed that as per Rule 43(ii) Master Aayudh Yashlaha is eligible to appear in the additional subject within six years of passing the examination however, as per Rule 19(v) he is not eligible to take a subject involving practical component.

The Committee considered the request of Master Aayudh Yashlaha in view of the fact that he is now desirous of taking up medical profession as his career and to safeguard his future. It was also stated that the curriculum in the subject of Physical Education needed review. After deliberations, the Committee resolved as under:

- i) **that Master Aayudh Yashlaha be permitted to appear in Biology as an additional subject in the 2014 examination in relaxation of Rule 19(v) of the Examination Byelaws subject to submission of 6 weeks practical performance**

certificate from an affiliated school of the Board, as the subject of Biology also has practical component; and

- ii) because of globalisation candidates passing out with one set of combination say Humanities desire to go in for medical or engineering courses for which they did not have the required subjects in Class XII, a Committee be constituted to:

- (a) to examine the issue of permitting the pass out candidates to appear in the subjects in which they have not appeared earlier, even the subjects having practical/project component alternatively all the fine subject repeating the languages;
- (b) look into the curriculum aspect of the subject Physical Education so as to deter students from just opting for the subject to increase their overall percentage of marks which is very crucial for admission in higher courses. It was also resolved that though as a policy Board does not prescribe books of private publishers, therefore, the textbooks be developed to facilitate the uniform transaction of curriculum in the subject Physical Education;
- (c) to also examine the issue of permitting candidates to appear for Improvement of Performance in July the same year.

ITEM IX : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING MASTER KARAN DHINGRA, ROLL NO.2682553/2012 FOR APPEARING IN MATHEMATICS AS AN ADDITIONAL SUBJECT AT THE COMPARTMENTAL EXAMINATION HELD ON 16TH JULY,2013 IN RELAXATION OF RULE 43(i) OF THE EXAMINATION BYELAWS

The Members were informed that letter dated 25.6.2013 had been received from Dr. Sangeeta Chopra Dhingra, Senior Scientist, Pusa, New Delhi seeking permission for her son Master Karan Dhingra, Roll No.2682553/2012 for appearing in Mathematics as an additional subject at the Comptt. Examination to be held on 16th July, 2013. The Members were also informed that as per Examination Bye Laws Rule 43(i) a candidate can offer an additional subject within six year of passing the examination and can appear only in the Main examination. However, keeping in view the career of the candidate the Board permitted him to appear in Mathematics as an additional subject in July,2013 as a special case in relaxation of Rule 43(i) of the Examination Byelaws.

The Committee ratified the decision taken by the Board.

ITEM X : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING MASTER ANMOL GROVER TO APPEAR IN THE 6th SUBJECT UNDER IMPROVEMENT CATEGORY ALONGWITH THE COMPARTMENTAL CANDIDATES IN JULY,2013 IN RELAXATION OF RULE 44.1(v) OF THE EXAMINATION BYE LAWS

The Members were apprised that letter dated 15.7.2013 had been received from the Director, Venkateshwar International School, Sector-10, Dwarka, New Delhi-110075 stating

that Master Anmol Grover appeared in Class XII 2013 and passed his class XII Examination with Physical Education as 5th subject but due to medical reasons he could not appear in Maths paper. It was further stated that qualifying the subject Mathematics is a mandatory requirement for taking admission in B.Tech(Computer Science) under sports quota.

The Members were apprised that as per Rule 44.1(v) candidates appearing in six subjects at the Senior School Certificate Examination having been declared pass by virtue of securing pass marks in five subjects as per Rule 40.1(iv) may appear in the failing main subject at the Comptt. Examination to be held in July the same year provided he/she had appeared in the examination held in March in the said subject. Keeping in view the career of the candidate the Board permitted him to appear in July 2013 for improving his performance in the subject of Mathematics as a special case under the Improvement of Performance category.

The Committee ratified the decision taken by the Board.

ITEM XI : TO REPORT ACTION TAKEN BY THE BOARD IN CORRECTING THE DATE OF BIRTH IN RESPECT OF 12 CANDIDATES IN RELAXATION OF RULE 69.2(IV) OF THE EXAMINATION BYELAWS

The Members were informed that as per Rule 69.2(iv) of the Examination Byelaws correction in date of birth is allowed within five years of passing the examination. The Members were further informed that requests from the following candidates had been received regarding correction in date of Birth after the prescribed period of 5 years and in order to safeguard the future of the candidates the correction in date of birth in relaxation of Rule 69.2(iv) had been approved by the Board as under:

Sl.No.	Name of the Candidate	Roll No./Year	Correction in Date of Birth	
			From	To
1.	Charmy	2114420/2006	13.08.1889	13.08.1990
2.	Sheetal Sharma	2132232/2007	26.06.1991	22.06.1991
3.	Manmeet Kaur	2148585/2003 2145094/2004	04.06.1987	04.06.1988
4.	Siddhant Sardana	2169951/2007	08.10.1992	08.10.1991
5.	Mohit Arora	2138419/2006	18.7.1983	18.07.1988
6.	Kanika Garg	2140730/2007	17.05.1991	17.06.1991
7.	Aanchal Singh	2159424/2007	12.12.1991	12.12.1990
8.	Vinay Rana	2183598/2006	13.10.1990	30.10.1990
9.	Naman Singla	2172746/2007	16.12.1991	25.12.1991
10.	Varsha Singal	2114478/2006	09.05.1991	09.09.1991
11.	Prabhjot Singh	2184453/2005	30.01.1990	31.01.1990
12.	Prashant Thapliyal	6164665/2008	27.04.1992	22.04.1992

The Committee ratified the above decisions taken by the Board.

ITEM XII : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CHANGE IN CANDIDATE'S/MOTHR'S/FATHER'S/GUARDIAN'S NAME/SURNAME IN RESPECT OF 03 CANDIDATES IN RELAXATION OF RULE 69.1(i) OF THE EXAMINATION BYELAWS

The Members were informed that as per Rule 69.1(i) of the Examination Byelaws, change in candidate's/mother's/father's/guardian's name/surname is carried out within ten years of passing the examination. The Members were further informed that following candidates had applied for change after the expiry of the period of ten years as stipulated in rule 69.1(i) of the Examination Byelaws. However, in order to safeguard the future of the candidates the changes had been permitted in relaxation of Rule 69.1(i) of the Examination Byelaws as under:

Sl.No.	Name of the Candidate	Roll No./Year	Change	
			From	To
1.	Harpreet Kaur	2147894/2000 2243981/2000	M/N Paramjeet Kaur	M/N Leela Devi
2.	Sonu Dalal	2162102/2000	C/N Sonu Dalal	C/N Sidharth
3.	Harshvardhan	2118492/2000	C/N Harshvardhan M/N Usha Mishra F/N S.N. Mishra	C/N Yuvraj Mishra M/N Priyaa Mishra F/N Satya Narayan Mishra

The Committee ratified the above decisions taken by the Board.

ITEM XIII : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CORRECTION IN CANDIDATE'S/MOTHER'S/FATHER'S/GUARDIAN'S NAME/SURNAME IN RESPECT OF 05 CANDIDATES IN RELAXATION OF RULE 69.1(ii) OF THE EXAMINATION BYELAWS

The Members were informed that as per Rule 69.1(ii) of the Examination Byelaws, correction in candidate's/mother's/father's/guardian's name/surname is carried out within ten years of passing the examination. The Members were further informed that following candidates had applied for correction after the expiry of the period of ten years as stipulated in rule 69.1(ii) of the Examination Byelaws however, in order to safeguard the future of the candidates the corrections had been permitted in relaxation of Rule 69.1(ii) of the Examination Byelaws as under:

Sl.No.	Name of the Candidate	Roll No./Year	Correction	
			From	To
1.	Sat Bir Singh	345673/1990	C/N Sat Bir Singh	Satyabir Singh
2.	Karmjit Kaur	1129949/1998	C/N Karmjit Kaur F/N Nachhatar Singh	Karamjit Kaur f/N Nachhattar Singh
3.	Reshu Bala Gaur	6326700/1998	F/N Ranji	F/N Ramji

4.	Suman Chaudhary	5171694/1999	F/N Vijendra	F/N Bijendra
5.	Rahul Priyadarshi	5128216/2000	F/N Kamaleshwar	F/N Kamleshwar

The Committee ratified the above decisions taken by the Board.

ITEM XIV : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING STUDENTS FOR CHANGE OF CENTRE FOR COMPTT. EXAMINATION, 2013 IN RELAXATION OF RULE 35 OF THE EXAMINATION BYELAWS

The Members were informed that as per orders of the Competent Authority the following cases, though not covered under Rule No. 35 of the Examination Bye Laws for Change of centre for the Compartment Examination, 2013, had been permitted on account of the reason given against each, in relaxation of Rule 35 of the Examination Byelaws and to safeguard the interest of the candidate:

Sl No.	Name of the candidate	Roll No./Year	Date of approval	Change of Region		Reason for change of centre
				From	To	
1.	Ameer MA	9101928/2013	03.7.2013	Jeddah	RO, Chennai	Came to India for further studies and unable to go back for appearing in the Comptt. Exam.
2.	Muhammad Aqdas	9102740/2013	-do-	Riyadh	RO, Chennai	
3.	Dean Disouza	9107339/2013	12.07.2013	Abu Dhabi	RO, Chennai	Had come to India on account of father's heart surgery
4.	Junaid Shaikh	8106046/2013	12.07.2013	Kuwait	RO, Chennai	Came to India for further studies and unable to go back for appearing in the Comptt. Exam.
5.	Soleheen Shoeb	9111031/2013	02.7.2013	KSA	RO, Chennai	Already left KSA
6.	Rahat Naz	9111033/2013	-do-	KSA	RO, Allahabad	Already left KSA
7.	Ku.Zabia Ali	9104819/2012	05.7.2013		RO, Ajmer	Also appeared for 2 nd chance Comptt. From Bhopal
8.	Xenia Assumption	9100576/2013	08.7.2013	Bahrain	RO, Chennai	Shifted to India
9.	Aleena Jos Akkara	9102369/2013	-do-	Riyadh	RO, Chennai	Shifted to India
10.	Renimol Regi	9104894/2013	02.7.2013	Oman	RO,	Shifted to India

					Chennai	
11.	Shah Rose	9102840/2013	-do-	Al Jubail	RO, Chennai	Shifted to India
12.	Rufus Vergis Abraham	9101326/2013	-do-	Damma m	RO, Chennai	Shifted to India

The Committee ratified the above decisions taken by the Board.

ITEM XV : TO REPORT ACTION TAKEN BY THE BOARD IN COMPUTING THE MARKS IN THE SUBJECT OF HISTORY ON PRO-RATA BASIS W.E.F. 2014 EXAMINATION ON ACCOUNT OF INTRODUCTION OF PROJECT WORK OF 20 MARKS, CHARGING OF PRACTICAL FEE AND APPOINTMENT OF EXTERNAL EXAMINER TO ASSESS THE PROJECT WORK AND REMUNERATION THEREFOR

The Members were apprised that Project work has been introduced w.e.f. 2014 examination in the subject of History which has been circulated to all concerned vide Circular No. 16/2013 of 17.4.2013

The Members were further informed that as has been done in the past, the following decisions have been taken relating to the examination in the subject of History also w.e.f. 2014 examination onwards:

- 1. Computing the marks on pro-rata basis in the subject of History w.e.f. 2014 examination in respect of fresh female private candidates under Delhi region and all failure/compartamental/improvement candidates appearing in 2013 or before**

As the fresh female private candidates under Delhi Region and all the failure/compartamental/Improvement candidates appeared in 2013 or before and who will appear in 2014 examination would not have done the Project Work of 20 marks, such candidates will be permitted to appear for the theory examination consisting of 80 marks as per the Senior School Curriculum prescribed for 2014 examination and the theory marks obtained by these candidates out of 80 will be computed to be out of 100 through Computer Programming at the time of finalization of result.

- 2. Charging of practical fee**

As is being done in the subjects of Accountancy and Business Studies having project work of 20 marks, in the subject of History also practical fee has been charged from the candidates offering the subject

3. Appointment of External Examiner to assess the project work and remuneration therefor

As is being done in the subjects of Accountancy and Business Studies having project work of 20 marks, the project work in the subject of History will also be got evaluated by an External as well as an Internal Examiner. The External Examiner will be paid remuneration @Rs.3.50p per candidate as is being paid to the External Examiner in the subjects of Accountancy and Business Studies

4. Declaration of result combining the marks obtained in theory as well as in project out of maximum 100 marks

Also as is being done in the subjects of Accountancy and Business Studies, result of regular candidates in the subject of History will also be declared combining the marks obtained in theory as well as project to be out of maximum 100 marks.

The Committee ratified the above decisions taken by the Board.

ITEM XVI : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING JAWAHARNAVODAYA VIDYALAYA, MUNDALI, CUTTACK, ODISHA TO CONDUCT FA 4 AND SA2 OF CLASS IX AND ENROL KM SAUMYA SUCHARITA NAYAK, A CANCER PATIENT, IN CLASS X IN THE SESSION 2013-14 IN THE EVENT OF HER QUALIFYING CLASS IX

The Members were informed that Jawahar Navodaya Vidyalaya, Mundali, Cuttack, Odisha vide letter dated 26.8.2013 had stated that Km. Saumya Sucharita Nayak was under treatment at Tata Memorial Centre, Mumbai for Cancer hence could not undertake the FA4 and SA2 of Class IX and had reported for continuing of studies in August, 2013 by which time FA 1 & 2 of Class X had already been conducted in the school. The school sought guidelines from the Board.

The Members were further apprised of the resolution of the Examination Committee which had met on 10.4.2013 in the case relating to carry over of SA marks in respect of two students of Class IX of Delhi Public School, R K Puram, New Delhi suffering from Cancer/a mysterious disease wherein it was resolved that **in case of such requests for circumstances beyond control, the schools be directed to conduct the EOP for SA 2 and the marks obtained in the EOP assessment be uploaded instead of permitting the school to upload the marks obtained in SA 1 for SA 2 also.**

The Committee was informed that in consonance with the above resolution of the Examination Committee, following decisions had been taken in respect of Km. Saumya:

- a) for FA 4 and SA2 of Class IX – the school has been directed to conduct the Assessments and award the marks converted into Grade; and
- b) in view of the medical condition of the student the school has been permitted to enroll her in Class X in the event of her qualifying Class IX
- c) As FA 1 and 2 of Class X had already been conducted by the schools, the school has been directed to conduct the same in respect of this student.

The Committee ratified the above decision taken by the Board.

ITEM XVII: TO REPORT ACTION TAKEN BY THE BOARD IN CONDONING SHORTAGE IN ATTENDANCE IN RESPECT OF KM. ANU BINOJ A STUDENT OF CLASS XII, 2014 OF MATER DEI SCHOOL, NEW DELHI, SUFFERING FROM ABDOMINAL TUBERCULOSIS IN RELAXATION OF RULE 14(i) OF THE EXAMINATION BYELAWS

The Members were informed that request had been received from the Principal, Mater Dei School, New Delhi stating that Km. Anu Binoy has been suffering from Abdominal Tuberculosis since 2011. Though she has passed Class XI her attendance in Class XII will be less than that required for appearing for the examination. As per Rule 14(ii) of the Examination Byelaws attendance in respect of candidates suffering from TB can be condoned below 60% however as per Rule 14(i) of the Examination Byelaws the request shall have to be received in February, 2014. As Km Anu Binoy was not likely to have attendance more than 50%, the request was considered in the month of August, 2013 only in relaxation on Rule 14(i) of the Examination Byelaws.

The Committee ratified the above decision taken by the Board.

ITEM XVIII: TO REPORT ACTION TAKEN BY THE BOARD IN CONDONING SHORTAGE IN ATTENDANCE IN RESPECT OF MASTER BRIJESH KUMAR SINGH A STUDENT OF CLASS X OF N P BOYS SEC. SCHOOL, MANDIR MARG, DELHI IN RELAXATION OF RULE 14 OF THE EXAMINATION BYELAWS

The Members were informed that Master Brijesh Kumar Singh was a student of Class X/2013 of N P Boys Sr. Sec. School, Mandir Marg, New Delhi. His name was struck off from the school record due to long absence and creating indiscipline in the school and the information was sent to the Board. As an inquiry is pending against him in FIR No. 143/12, the Principal Magistrate, JJB – I, Kingsway Camp vide his orders of 12.2.2013 directed the school to re-admit him in the class he was studying at the time when his name was struck off and his involvement in the present inquiry should not be treated as disqualification for his further studies as per JJ Act. Though the school complied with the directions it did not send any information to the Board, due to which the result of the candidate was not declared. Later on in July the school approached the Board for declaration of his result. All his FAs and SAs had been taken on record by the school. He had around 50% attendance in the school. His result has been declared in relaxation of Rule 14 of the Examination Byelaws.

The Committee ratified the above decision taken by the Board.

ADDL. ITEM 1 : TO CONSIDER ISSUES RELATED TO PROVIDING OF SPECIAL PROVISIONS FOR THE STUDENTS STUDYING UNDER CBSE i CURRICULUM AND CONDUCT OF THE CLASS XII EXAMINATION UNDER THE CURRICULUM

Director(ART & I) placed before the Committee the following issues :

- I. To consider and approve the special provisions for differently abled candidates appearing in various examinations conducted under CBSE and CBSE-i**

Director (Arti) informed the house that in accordance with the Government of India, Ministry of Social Justice and Empowerment Department of Disability guidelines vide OM F. No. 16-110/2003-DD.III dated 26.02.2013 the following instructions are proposed to be considered and approved regarding differently abled candidates during the conduct of CBSE and CBSE-i Examination:-

1. The differently abled candidates may be given compensatory time of 50 minutes in each paper of CBSE and CBSE-i Examination for differently abled candidates who are making use of scribe/amanuensis. All the candidates with disability not availing the facility of scribe may also be allowed compensatory time of 50 minutes.
2. The facility of scribe/amanuensis may be allowed to any person who has disability of 40% or more if so desired by the person.
3. The candidate may be permitted for opting of his own scribe/amanuensis or may be provided by the Centre Superintendent on his/her request. Such candidates are advised to request the centre superintendent for amanuensis one day before the examination in between 10:00 AM to 1:00 PM.
4. There will be no criteria for educational qualification, age etc. for the scribe/amanuensis.
5. Proper seating arrangement preferably at ground floor should be made prior to the commencement of Examination to avoid confusion.
6. The time of giving the question paper, should be marked accurately and timely supply of question paper meant for visually impaired candidates, should be ensured.
7. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for language.

In addition to this it is also proposed that the near relatives of the candidate may be permitted to be present in the examination hall only for the purpose of motivation and support to the candidate

II. CBSE-i Examination

A. To consider and approve the assessment structure and Report Card/Mark Statement-cum-Certificate in respect of students of Class XII appearing first time under CBSE-i Curriculum in Examination 2014.

The format of assessment structure and Report Card/Mark Statement-cum-Certificate in respect of students of Class XII were tabled in the house. The following three schools have registered candidates for appearing in Class XII examination 2014, which is being conducted for first time under CBSE-i Curriculum:-

01. M.E.S. Indian School, Doha-Qatar
02. Shanti Niketan Indian School, Doha-Qatar
03. Alpha Private School, Ras Al Khaimah, UAE

B. To approve evaluation of Answer Scripts of

Class X/XII

The Board proposed that the Answer Scripts of Class X students will be evaluated in schools itself and the Answer Scripts of Class XII students will be called at Delhi, India for evaluation. The procedure being followed regarding evaluation of Answer Scripts will be adhered.

C. To approve custodians for the confidential material (Class X/XII question papers) and mode of delivery of Question Papers for Examination 2014

The Board proposed that the Head/Centre Superintendent of respective Examination Centres may be considered as custodians of the confidential material. The question papers for Class X will be sent to examination centres through Integrated Test Management System (ITMS) software. The confidential material for Class XII will be dispatched through Embassy/post to examination centres.

D. To approve appointment of observers for CBSE-i Class X/XII Examination 2014

The Board proposed to appoint CBSE officials and senior school principals of CBSE affiliated schools as observers to supervise the conduct of Class X/XII CBSE-i Examination/PAT 2014.

E. To approve finalisation of Date Sheet for CBSE-i Class X/XII Examination as well as PAT 2014.

The Board proposed to hold the CBSE-i Class X/XII Examinations 2014 in the month of March/April 2014 and PAT in the month of February 2014. It has also been proposed to hold the above examination in a row (without any gap) and finish all scheduled papers in 5-6 days time period.

F. To consider and approve the chances for appearing in compartment examination for class XII

The Board proposed that a candidate placed in compartment at the CBSE-i Senior School Certificate Examination may reappear at the compartmental examination for three subsequent attempts. Compartmental examination that a student can take up for improvement are:

- o First Chance: Compartment examination in July the same year
- o Second Chance: in March/April next year with the regular students
- o Third Chance: Compartment examination in July of next year

G. To consider and approve provision of External Examiners for the practical examinations in class XII

The Board proposed that the subject teachers from the other CBSE-i/ CBSE schools from the local country be made the external examiners for the practical based subjects of CBSE-i.

The Committee after deliberating on the issues resolved that the

- i) provisions as contained in the Examination Byelaws for differently abled candidates for CBSE continue except that an adult prompter be allowed to Autistic candidates and issues advised by the Ministry of Social Justice and Empowerment may be examined by a Committee to be constituted by the Board; and
- ii) as regards the provisions for CBSE i the Chapter pertaining to CBSE i included in the Examination Byelaws be reviewed and the above provisions be also included in the same.

The meeting then ended with a Vote of Thanks to the Chair.

Sd/-
(M C SHARMA)
CONTROLLER OF EXAMINATIONS

Sd/-
(VINEET JOSHI)
CHAIRMAN

Minutes
of the meeting of
CURRICULUM COMMITTEE

held on
November 29, 2013 at 11.00 a.m.

Venue:
Conference Hall, Shiksha Sadan, Rouse Avenue,
Delhi-110002

Central Board of Secondary Education, Shiksha Sadan,
17 Rouse Avenue, Institutional Area,
New Delhi-110002

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4.9	To consider and approve setting-up of a research development cell for action research based on development of question banks, evidence of assessment, feedback received during trainings and workshops
4.10	To consider and approve the development of textbooks for class XI (for the session 2015-16 and class XII (for the session 2016-17) for the elective Physical Education
4.11	To consider and approve the development of support documents called 'Values across Curriculum' for classes I to X
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4.20	To consider and approve organization of a pilot with BiBox Innovation Labs by Evobi Automations on Complementary basis
4.21	To consider and approve Technology Augmented Learning & Education

	Environment Management (TALEEM)
4.22	To consider and approve the engagement of various agencies for different academic activities
4.23	To consider and approve the agencies to provide comprehensive online and offline modes of learning management system for CCE
4.24	To approve the modalities of selection of effective and competent Peer Assessors for carrying out the School Quality Assessment and Accreditation Process, and also to make Accreditation process transparent and automated
4.25	To approve the conduct of the training programmes for Mentors at various locations throughout the country
4.26	To approve the initiation of the CBSE Certified Master Trainers' programme
4.27	To approve the conduct of two day CCE and FA training programme for teachers of CBSE affiliated schools
4.28	To approve the training calendar of CCE trainings to be conducted by CBSE in the Academic Session 2014-2015
4.29	To consider and approve appointment of 'Advisor (Training)', Heads of Regional Centers of Continuous Professional Development along with contract staff preferably from the local state for running these institutes
4.30	To consider and approve the addendum in the RFP floated for teacher's training
4.31	To consider and approve the criteria for analysis of performance of the empaneled agencies
4.32	To consider and approve the training calendar of trainings of Assessment of Speaking and Listening Skills (ASL)
4.33	Items related to academic aspects of CBSE – i
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4.35	To consider and approve accreditation of empaneled agencies by CAER
4.36	To consider and approve the Assessment Training Programme Cadre of 200 CBSE Assessments Mentors
4.37	To consider and approve the teacher resources of CAER
4.38	To consider and approve the manual for the conceptual framework for the CCE
4.39	To consider and approve the international benchmarking of the CBSE-i curriculum
4.40	To consider and approve Qualitative analysis of quality of question paper of JEE 2013

The following members were present in the meeting:

Shri Vineet Joshi, Chairman, CBSE.....In the Chair
Dr. Sadhana Parashar, Professor and Director (Arti), CBSE
Sh. M. C. Sharma, Controller of Examination, CBSE, Preet Vihar, Delhi
Ms. Sarita Manuja, Director, Centre for Assessment Evaluation and Research
Ms. Sunita Kaushik, Additional Director, Directorate of Education, Govt. of NCT, Delhi
Ms. Ameeta Mulla Wattal, Principal, Springdales School, New Delhi
Dr. Lata Vaidyanathan, Modern School, Barakhamba Road, New Delhi – 110001
Mr. L.V.Sehgal, Principal, Bal Bharti School, Pusa Road, New Delhi
Dr. K.P.Chinda, Retd. Principal, H-320, New Rajender Nagar, New Delhi - 60
Prof. R.P. Tandon, Deptt. of Physics, Delhi University, Delhi
Prof. (Mrs.) Prem Singh, Deptt. of Hindi, Delhi University, Delhi
Prof. Ujwal K. Singh, Department of Political Science, Delhi School of Economics, University of Delhi, Delhi
Prof. H.Ramachandran, Department of Geography, University of Delhi
Prof. R. C. Thakaran, Department of History, Delhi School of Economics, University of Delhi, Delhi – 110007
Prof. C. K. Saluja, Dept. of Sanskrit, University of Delhi, Delhi-110007
Prof. Om Vikas, C-15, Tarang Apartments, 19 I.P. Extension, Delhi- 110092
Prof. Tulsi Patel, Department of sociology, University of Delhi
Col. Vijay Ahlawat, Director General, NCC
Dr. Subhash Chandra, Asst. Professor, Lady Irwin Collage, University of Delhi
Prof. Girishwar Mishra, Department of Psychology, University of Delhi, Delhi – 110007

The following officers of the Board were also in attendance:

Mrs. Sugandh Sharma, Additional Director
Mrs. Radha Mahalakshmi, Additional Director
Mr. Navin Maini, Research Officer (Technology)
Mrs. Ramandeep Kaur, Education Officer
Ms. P.Rajeshwary, Education Officer
Ms. Kshipra Verma, Education Officer
Mr. Sandeep Sethi, Education Officer
Mrs. Neelima Sharma, Consultant
Sh. Ram Shankar, Joint Director
Sh. Pramod Kumar T.K., Joint Director
Sh. Al Hilal Ahmed, Joint Director
Sh R.P. Singh, Joint Director
Dr.Pragya Singh, Joint Director

The following members could not attend the meeting due to their preoccupation:

Dr. V.Vijayalaxmi, Joint Commissioner (Acad), Kendriya Vidyalaya, New Delhi
Prof. B.L. Pandit, Deptt. of Economics, Delhi school of economics, University of Delhi, Delhi – 110007
Prof. Bhairabi Prasad Sahu, Deptt. of History, Delhi University Delhi
Prof. Kapil Kapoor, Former Prof. Vice Chancellor, Department of English, JNU, New Delhi
Prof. J.M. Khurana, Deptt. of Chemistry, Delhi University, Delhi
Prof. Jayashree Sharma, NCERT
Mrs. Tripurari Sharma, Convener, Theatre Studies
Prof. A.K.Bhatnagar, Professor Department of Biology, Delhi University
Dr. P.C.Jain, Principal, SRCC Mauris Nagar, New Delhi-07

At the outset, Director (Arti) welcomed all the members to the meeting and requested to introduce them. After the introduction, Director (Arti) thanked the conveners for their support to CBSE despite of their busy schedules. Chairman, CBSE also welcomed members to the meeting and informed the house about some activities have taken place since the last meeting held on June 26, 2013. Director (Arti) then, with the permission of chair, started proceedings of the house by discussing various sections.

OPENING REMARKS

The discussion focused on the following aspects:

Section I: Confirmation of the minutes of the meeting held on June 26, 2013

Section II: Action Taken Report

Section III: Academic Initiatives

Section IV: Current Agenda Items

While giving an overview of CBSE, Director (Arti) outlined major decisions, activities and initiatives taken by the Board since the last Curriculum Committee meeting held on June 26, 2013.

Section I

Confirmation of the minutes of the meeting held on June 26, 2013

Agenda Item: 1

To confirm the minutes of the meeting held on June 26, 2013

The minutes of the meeting of the Curriculum Committee which was held on June 26, 2013 were circulated among all the members of the Curriculum Committee. No comments were received. The house unanimously confirmed the minutes.

Section II

Action Taken Report on the agenda items discussed in the previous meeting held on June 26, 2013

The Director (Arti) elaborated on the action taken with respect to the agenda items of the last Curriculum Committee meeting as follows:

Agenda Item: 2 – Action Taken Report

2.1 To report on the analysis of the results of schools at grade 10 which have awarded 10 CGPA in all the five subjects based on analyses of assessment data

Director (Arti) told the house that there are 68 schools that have awarded 10 CGPA to more than 50 percent of their students. The assessment data has been analyzed by CBSE in-house and reports have been submitted. There is an agenda item regarding the proposed measures to deal with these schools.

2.2 To report on the constitution of an Advisory Committee on trainings conducted by CBSE

Director (Arti) informed the house that in view of growing number of trainings and number of empaneled agencies, the Board has constituted advisory committee on trainings which have eminent experts from government and non-government sectors. The committee has recommended the following measures

- Streamlining of training programmes by the agencies
- Implementation of CCE in the schools
- Ensuring quality training programmes from the agencies

- Assessment and accreditation of the agencies by CAER

2.3 To report on the setting up of a mechanism at CBSE to collect feedback of training programmes conducted through empanelled agencies and the Board using multiple methods

Director (Arti) shared with the house that the CBSE has empanelled agencies to conduct training programmes on behalf of CBSE. To keep a check on the quality of the training programmes conducted by these agencies, observers are being deputed by CBSE who send a detailed report to the CBSE. However, in order to doubly ensure the quality of trainings imparted by these agencies, the Board has entrusted the responsibility of assessing and accrediting these agencies to the Centre for Assessment, Evaluation and Research which is an independent body set up by Board under PPP mode with a non-profit charitable wing of Pearson Foundation.

2.4 To report on operationalizing the National Institute of Professional Development and its Regional Centers of the Board

Director (Arti) reported that the plot of land for the National Institute of Professional Development and for three of the Regional Centres have been allotted by various state governments. Director (Arti) invited suggestions on the functioning and running of these centres from the members.

2.5 To report on the provision of online support mechanism to schools and students

Director (Arti) informed that the Board has institutionalized an online support mechanism for school and students. However, very few mails have been received so far. This may be due to lack of awareness in schools and students about this facility.

2.6 To report on the pilot project for Co-scholastic assessment tool with World Kids

Director (Arti) shared with the house that WorldKids Foundation has developed a unique Assessment Tool in conjunction with expert educationists, counsellors, and psychologists using a series of multiple-choice questions to assess students in co-scholastic areas as per CBSE guidelines. WorldKids will develop multiple choice questionnaires for the students. A film has also been uploaded on you-tube channel. The Board has identified 55 schools for this pilot.

2.7 To report on the organization of 20th Annual National conference of Sahodaya School Complexes at Amritsar

Director (Arti) informed the house that the organization of 20th National Annual Sahodaya Conference on the theme of 'Future Ready Schools' was a great success. More than 800 participants from across the country participated in the Conference.

Chairman, CBSE also informed the house that the issues related to school education on themes selected in annual Sahodaya Conferences need frequent and elaborate discussions and therefore, it is proposed that from now on the National Conference of Sahodaya School Complexes will be held bi-annually. The next two being at Raipur and Kochi.

† *Director (Arti) then discussed the recommendations and resolution of the conference. The conference highlighted the need of continuous professional development of teachers head teachers, parents and students using multiple agencies and committed individuals/group of individuals in online and interactive mode. Additionally, Sahodaya School Complexes can also be empanelled with CBSE for training. Individuals and teams have also been allowed to be empanelled.*

Chairman, CBSE shared with the house that there has been a feedback from various quarters that the Board should take up Values Education up-front. The Board is planning to adopt a modal in which schools will provide separate time for dealing with Values Education. The Board will build capacity of teachers as well as produce material required for this purpose.

Director (Arti) also briefed the house that Centre for Assessment Evaluation and Research (CAER) will also be assessing and accrediting empaneled agencies. The CAER has also carried out a comparative study on design of the question papers of 25 state boards.

Dr. K.P.Chinda wanted to know the outcome of the study and whether the Board will be sharing the result of this study with the state boards or not?

It was pointed out that the result of the study was an eye-opener as it was found in one of the question papers of a renowned national board that only two questions count for the fifty per cent of the total weighting. There are many issues related to question paper design which have come to light after this study.

Chairman, CBSE informed the house that the results will be shared with the COBSE which is also working on a common design of question papers for all member boards. The result of the study will be helpful in designing a balanced design of the question paper suitable for all the boards across the country.

2.8 To report on the syllabus and textual material for NCC, Theatre Studies and Legal Studies, optional electives started from the current academic year 2013-14

Director (Arti) informed about the number of schools that have introduced new electives. The schools that have introduced NCC are 143; Theatre Studies 39; Legal Studies 149 and Human Rights and Gender Studies are 18.

2.9 To report on the visit of principals of the CBSE affiliated schools to China

The house was informed that a delegation of principals of the schools affiliated to CBSE visited China to interact with native Chinese teachers for introducing Mandarin Chinese in the schools affiliated to CBSE. The group comprised of 25 principals from KVS, NVS, Government of Delhi schools and private independent schools from across the country. Apart from interviewing the teachers, the group also studied the school education system of China by visiting schools in various provinces of China. CBSE also invited experts for realigning the curriculum and textual material from the Hanban.

2.10 To report on the omission of long reading text / novel 'Lord of Flies' by William Golding prescribed for class XII English Core subject in the CBSE Curriculum 2014 and 2015

The house was told that the Board is in the process of finalizing a novel out of three shortlisted novels. The final decision will be conveyed to schools shortly.

2.11 To report on advisory to schools for celebrating "World Ozone Day"

The house was briefed about organization of competitions such as Poster Making with a message (for class VI), Slogan Writing (for class VII) and Essay Writing (for class VIII) in schools to sensitize students about preservation of the Ozone Layer". The Sahodayas have been involved in this event. In this regard the names are received from Patiala Sahodaya School Complex and Bhubaneswar Sahodaya School Complex.

2.12 To report on the combined training calendar of the Board.

The details of trainings that have taken place since June 26, 2013 were tabled in the house. It was shared that a total of 6165 teachers have been trained by CBSE in CCE ad FA in the current session 2013-14.

2.13 To report on development of question banks of questions appearing in last ten years' question papers of JEE (AIEEE) and NEET-UG(AIPMT) Examinations conducted by CBSE under resources for students

The questions have been completed unit wise in Chemistry, Physics, Mathematics and Biology. A total of 2229 questions are ready for uploading on the website. The launch of this facility may take place in the month of January, 2014.

2.14 To report on the incorporation of the checklist of gender sensitive parameters to promote gender sensitivity in classroom transaction and school extra-curricular activities in the accreditation parameters and Affiliation byelaws

The approved checklist of gender sensitive parameters to promote gender sensitivity in classroom transaction and school extra-curricular activities in school monitoring systems has been incorporated in the Accreditation manual.

2.15 To report on the online 'Authentic Interactive Video Course on CCE' based on video modules in collaboration with Educational Technology and Management Academy (ETMA), Gurgaon.

The Director (Arti) informed the house that Prof. Marmar Mukopadhyaya has developed Authentic Interactive Video Course on CCE. However, the Board has invited RFP from all interested firms to select one of them for this project.

2.16 To report on the organization Katha for the conduct of the programme 'I Love Reading' aimed at promoting reading, creative writing and translation in students of the schools affiliated to CBSE

The house was informed that Katha: 'I Love Reading' project is being conducted in different schools affiliated to CBSE across the country and finals will be held at Sanskriti School, New Delhi in the month of December, 2013.

2.17 To report the launch of the innovative forum termed CBSE Student- Lokpal to address concerns of the student community

It was briefed that the Board has appointed a committee to address this issue. The committee has formulated Guidelines and Code of Conduct for the student council.

Thereafter, Director (Arti) presented before the house ATR on the items related to CBSE-i:

- 2.18 The affiliation bye-laws of CBSE international curriculum (CBSE-i) and allotment of affiliation number to schools found eligible for running CBSE-i curriculum
- 2.19 examination bye-laws of CBSE-i
- 2.20 coordination with other Universities in India and abroad for facilitating admission of class XII CBSE-i Curriculum pass outs
- 2.21 development of reading material in case of Visual art, Performing art, ICT, Computer Science and Human Studies for CBSE - i
- 2.22 action taken regarding printing of CCE Certificate for CBSE-i Class X Examination 2014
- 2.23 generating of Admit Cards as well as Attendance Sheets for Class X/XII Examination 2014
- 2.24 Answer Books stationery for Class X/XII Examination 2014
- 2.25 printing of Registration Cards for Class IX & XI (Academic Session 2013-14)
- 2.26 creation of Centre of Examinations for CBSE-i Class X/XII Examination 2014
- 2.27 conduction of compulsory PAT Examination for the students of CBSE-I Classes IX/X/XI/XII

Centre for Assessment, Evaluation and Research

Director (Arti) introduced the Director (CAER) and requested her to report items related to Centre for Assessment Evaluation and Research. Director (CAER) gave a brief introduction of Centre and the activities taken up in the recent time. The Director (CAER) shared with the house that the CAER develops research and assessment capabilities and resources for CBSE, its affiliated schools and teachers and also intends to serve as a research body for all educational boards and organizations in the country. Its work is informed by international best practices in school-based assessment, teaching techniques and high-stakes examinations. It carries out research, provides professional development programs, and publishes a variety of support materials, all with the single aim of improving student learning.

Director (CAER) also informed the house that the Centre has launched an interactive and user-friendly website with resources on school assessment, school assessment communities and discussion forums. A roundtable of principals was also organized in order to bring together diverse perspectives and practical examples of assessment practices in schools.

Ms. Lata Vaidyanathan looked forward to CAER in providing support material and rubrics for planning and assessing activities like interdisciplinary group projects, anecdotal records and recitation etc.

2.28 To report on the Item analysis and comparison of the Question Papers of two schemes i.e. Board Based and School Based Summative Assessment –II (of ten schools from each of the regional offices) held in March-2013 by the Centre for Assessment, Evaluation and Research (CAER)

Ms. Sarita Manuja, Director (CAER) informed the house that the work is under progress.

2.29 To report on the Qualitative and Quantitative evaluation of class XII question papers in case of following subjects of English, Math, Economics, History and Physics

Ms. Sarita Manuja, Director (CAER) informed that the item analysis of examination papers, marking schemes, and blueprints of both Delhi and Regional sets for five subjects have been completed and the report is under review.

2.30 To report on the analysis of CTET examination paper with respect to performance of candidates

The CTET question paper has been analysed on parameters like Reliability, Difficulty, Discrimination ability, Internal consistency. A monograph based on above information is under construction

2.30 To report on the Qualitative analysis of question papers of 25 state boards

The Centre has analysed question papers of 21 Boards of the CBSE. It has been found out that there are a number of items in many Boards in different subjects which have not been scored with integers (i.e. they are carrying 0.5, 1.5, marks etc.). The partial mark could lead to difficulties (caused by rounding to the nearest integer) in arriving at a final percentage. This could also lead to a reduction in the reliability of the results.

It is interesting to note that a board has a 20 mark question and a 30 mark question in the English examination. This means that 50% of the paper is being assessed by two questions which raises some concern about the coverage of the entire syllabus. This in turn could reduce the validity of the final mark.

Section III

Director (Arti) reported major activities that have taken place after the last meeting of the Curriculum Committee.

Agenda Item: 3

1. Update on Academic initiatives

(i) Conduct of Summative Assessment-I for Classes IX and X (Academic Session 2013-2014)

The Board has successfully conducted the Summative Assessment I for classes IX and X and approximately 13,000 schools downloaded around 0.17 million question papers through ITMS for 16 subjects.

(ii) Introduction of Open Text Based Assessment in the Summative Assessment II of Class IX and in the Annual Examination of Class XI, March, 2014 (Geography, Biology and Economics)

Director (Arti) informed the house that OTBA has been introduced in SA II for classes IX and XI. The questions will be open ended with a flexible time (3-3 ½ hours).

Ms. Lata Vaidyanathan, Principal, Modern School and Mr. L.V. Sehgal, Principal, Bal Bharti School wanted to know about the number of OTBA texts that will be there for schools to download it for Summative Assessment – II for class IX and final examination for class XI. They also wanted to know whether the values based questions could be there for the texts or not. Mr. Sehgal also wanted to know how to further divide the 10 marks provided for OTBA.

Director (Arti) clarified that there will be only one text out of the two or three uploaded texts on the website for the schools across the country. Questions other than the uploaded ones will be put up. Questions will not be MCQs and one mark type rather they will be extrapolative and inferential type. There could be more than one part of this question, however, the total weighting will remain 10 marks.

Chairman, CBSE told the house that OTBA questions may be considered values based if they are focusing on any of the values. Though, a question paper explicitly contain only one values based question, however, there can always be some questions based on the textual material and curriculum which do not directly focus on values but there is an inherent value in them.

Ms. Vaidyanathan told the house that their school is organizing workshops to prepare sample questions on the OTBA texts provided by the Board.

Director (Arti) also stated that the Board has provided a link to CBSE ASL corner and library website. The library website has various tabs for students, parents, principals, teachers and librarians. Useful information to different stakeholders is provided on the website. The catalogue of books is also available online.

The Board has also initiated parent's corner on CBSE website.

The Board has been analyzing the 'Evidence of Assessments (EAs)' conducted at school level. Major findings of the analysis highlights that most of schools (54.76%) have only about 3-4 tasks in FA's. In Class Test/Unit Test, 24.48% schools give only 1 written task, 51.02% schools give 2 – 4 written tasks while 24.51% schools give more than 5 written tasks to the students. Listening and Speaking Skills are being tested adequately in only 19.19% schools and average in 44.22% schools through various tasks and activities but are either inadequate or not tested at all in 36.59% schools. Only 10.58% schools do group projects. Only 36.16% schools assign multi-disciplinary/trans-disciplinary projects.

Ms. Lata Vaidyanathan highlighted the need of one complete session in various training programmes conducted by the Board on interdisciplinary group projects covering the planning, execution as well as assessment of multi-disciplinary group projects. She highlighted the need of succinct, reliable and correct rubrics for the projects.

Director (Arti) requested Mrs. Radha Mahalakshmi to share with the house the progress made on development of handbook of interdisciplinary group projects for schools.

Mrs. Mahalakshmi shared with the house that the handbook is under the final phase and will be available by January, 2014. The handbook will be a compilation of interdisciplinary group projects for schools.

Ms. Vaidyanathan told the house that Sahodayas may collaborate with CBSE in this endeavour.

(iii) XIII CBSE Heritage Education and Heritage India Quiz 2013.

Director (Arti) informed the house that the finals of Heritage India Quiz, 2013 will be held on 16-17 December, 2013 in Modern School, Delhi and the Board has also tied up with AETN 18 Media Private Ltd. for its coverage.

(iv) Revision of the textbook of 'Entrepreneurship' for class XI

Director (Arti) informed the house that the Board has completed the revision of 'Entrepreneurship' Elective of Class XI, for the session 2013-14. The revised book is available at www.cbseacademic.in.

(v) National Wildlife Quiz 2013

The house was informed that the Board in collaboration with Ministry of Environment and Forests (MoEF), Government of India has initiated 'Wild Wisdom Quiz' for the students of classes VI, VII and VIII. National Finals were held in New Delhi on the 4th of October, during the Wildlife Week. The top 3 teams won a once-in-a-lifetime trip in collaboration with 'Adventure Nation' to their Snow Leopard Camp at Shivpuri (near Rishikesh).

(vi) IGNITE 2013

Director (Arti) stated that the Board has organized a Nationwide Campaign to harness the creative and innovative spirit of school children in collaboration with National Innovation Foundation-India (NIF). It had 20,000 submissions. The winners will be facilitated by Dr.A.P.J.Abdul Kalam in a ceremony.

Thereafter, Director (Arti) presented before the house the glimpses of the following activities:

- (i) Celebration of National Education Day- 2013
- (ii) 2nd International Life Skills, Values, Gender, School Health and Well-being Summit –2013
- (iii) IX Painting Competition on Energy Conservation 2013
- (iv) National Informatics Olympiad 2013-14
- (v) Sensitization regarding challenging and satisfying career in Armed Forces
- (vi) Alternative provision for physically disabled student in place of ASL
- (vii) Details of the training programmes conducted after June 26, 2013
- (viii) Training of teachers teaching CBSE-i
- (ix) Extension of CBSE-i to grade XII
- (x) Organization of country specific training of teachers teaching CBSE-i curriculum
- (xi) Organization of on-line training for teachers teaching CBSE-i curriculum
- (xii) Plan for the conduct of examination

Agenda Item: 4 – New Agenda items for consideration and approval

Agenda item - 4.1

To consider and approve the draft of the curriculum document 2014-15 and publication of a unified curriculum document for classes IX-X and XI-XII

Director (Arti) informed the house that the Board publishes curriculum documents for secondary and senior secondary levels. For a particular year two different curriculum documents remain in effect, one for the classes X and XII and other (new one) for classes IX and XI. It has been noticed that schools find it difficult to comprehend that these documents refer to two consecutive sessions. Hence it is proposed that the curriculum documents from now on will contain the syllabi of both the classes IX and X for the same academic session. The same applies for senior secondary curriculum document 2014-15.

Mr. L.V.Sehgal and Ms.Lata Vaidyanathan both said that it is an absolutely worthy idea and appreciated the proposal.

The Curriculum Committee granted approval for the same.

Agenda item - 4.2

To consider and approve the development of subject pages in major subjects for the website

Director (Arti) stated that the Board invited student members from Kendriya Vidyalayas and Government schools run by the Delhi government for their opinion on modification of curriculum. The committees of courses in various subjects have taken into account the concerns of students while reviewing the curricula. During the meeting with student representatives, many of the students expressed their desire for developing subject pages for the website which may contain all the latest information like curriculum, previous year's question paper, sample questions and other material published by the Board. The generic resource material available for free may also be linked to these pages. The Board proposes to develop subject pages in-house in Hindi, English (Core, Elective and Functional), Mathematics, Biology, Biotechnology, Physics, Chemistry, Accountancy, Business Studies, Economics, History, Geography, Sociology, Philosophy, Psychology, Political Science, Knowledge Traditions and Practices of India, Human Rights and Gender Studies, Legal Studies, Theater Studies and NCC.

The house welcomed this move.

The Curriculum Committee granted approval for the same.

Agenda item - 4.3

To consider and approve development of Question Bank for supporting schools

Director (Arti) informed the house that the Board is providing options to schools regarding development of their own question paper, taking the question paper provided by the Board or mixing and matching the paper provided to make their own question paper. It has been noticed that about 70% of schools use the question papers provided by the Board.

Chairman, CBSE told the house that this was initially done to ensure the coverage of required syllabus as well as to ensure the minimum quality of the question papers. The curriculum committee of the Board had taken a decision not to provide sample question papers and blue prints. Therefore, the Board now provides the curriculum, design of the question paper and sample questions for class X. However, in view of extreme pressure from schools, parents and students, this could not be done for class XII. As assessment is an integral part of teaching, the Board proposes to provide a **Bank of Questions** for Summative – I and II for classes IX and X and schools will be able to generate question papers with the help of software. The provision of the Question Bank is necessary as the motivation level of teachers in urban cities like Delhi is different than that of the teachers in the remote areas of the country.

Dr. Sunita Kaushik, Additional Director, Directorate of Education, Delhi supported the idea and said that teachers specially in government schools in Chhattisgarh and Arunachal Pradesh will find it easier to develop their questions with the help of this Question Bank.

Dr. K.P.Chinda asserted that this may demotivate teachers own creativity.

Chairman, CBSE responded that this will be only for those teachers who find it difficult to develop their own questions as the option for developing their own question papers has been and will be there.

Prof. Om Vikas appreciated this move and said that this will enable teachers to develop standard questions.

Mr. M.C.Sharma, Controllor of Examination shared with the house that there is an issue of ownership of question papers as schools blindly follow the question papers provided by the Board. When they will develop their own question paper with the help of the Question Bank, the ownership of that question paper will be their own.

आचार्य चौद किरण सालूजा, दिल्ली विश्वविद्यालय ने इस तथ्य की प्रशंसा की कि बोर्ड परीक्षा से मूल्यांकन की ओर बढ़ रहा है। अभी तक बच्चों के माता-पिताओं में यह धारणा बनी हुयी थी कि परीक्षा में अंक अर्जन ही शिक्षा का अंतिम उद्देश्य है। श्री सालूजा प्रश्न पत्रा के स्वरूप में आमूलचूल परिवर्तन लाने की बात की तथा इस तथ्य पर बल दिया कि प्रश्न-पत्राओं में सामान्य जीवन में घटित घटनाओं के आधार पर केस स्टडी आदि भी सम्मिलित की जानी चाहिए। उन्होंने यह भी उल्लेख किया कि प्रश्न पत्रा न केवल शैक्षिक विषयों पर केन्द्रित हो वरन उनमें सह-शैक्षिक क्षेत्रों का भी समावेश होना चाहिए। यदि प्रश्न ऐसे होंगे जो इन दोनों महत्वपूर्ण क्षेत्रों का समावेश करेंगे तो समाज और शिक्षा में

सह-संबंध स्थापित हो सकेगा। उन्होंने इस तथ्य पर भी बल दिया कि भारतवर्ष में प्रश्नपत्र ही शिक्षा पद्धति को निर्धारित करते हैं। यदि प्रश्न पत्रों का स्तर एवं प्रकृति बदलती है तो यह शिक्षण पद्धति को भी प्रभावित करेगा।

आचार्य प्रेम सिंह, द्वारा इस तथ्य को प्रकाश में लाया गया कि विद्यालय, महाविद्यालय एवं विश्वविद्यालय के विभिन्न स्तरों पर पढ़ाई जाने वाली अंतर्वस्तु में कोई अंतर्संबंध होना चाहिए।

अध्यक्ष, सीबीएसई ने कहा कि बोर्ड इस संबंध में एक समिति गठित करेगा।

Director (Art) asserted that text books are only a tool in the transaction of curriculum. In this rapidly changing world, the nature of knowledge is also changing continuously and it is perhaps not possible for any agency to publish the textbooks so frequently. The textbook based questions force children to mug-up the factual information from textbooks. The situation is such that in some cases around 80% of questions are knowledge based.

Ms. Lata Vaidyanathan stated that the assessment should be focused on the process rather than on product of learning. Questions based on HOTS could replace knowledge based questions.

Chairman, CBSE highlighted that the improvement in the quality of question paper can be done in a very cautious manner as there are first generation learners and the interest of these students must not suffer, otherwise, the holistic growth of society will not take place.

Shri Chand Kiran Saluja pointed out that the addition of OTBA etc. will certainly help first generation learners and modification in the level and nature of question paper should be done slowly.

Chairman, CBSE again highlighted that we must not forget the ground reality that not all the teachers are teaching properly. There are self-learners and change at the cost of them is not acceptable.

Shri L.V.Sehgal asserted that content based learning cannot be done away and 10% of OTBA is enough.

Prof. Girishwar Mishra, Department of Psychology, Delhi University said that the assessment is encouraging reproduction and nothing can be asked in examination which is out of book. We need to change the mind-set of teachers and provide flexibility in the design of question paper.

Dr. K.P.Chinda emphasized the need of countrywide workshops for question paper setters.

Chairman, CBSE told the house that a committee will assess the design of question papers. Chairman highlighted that the needs of special category students will be given due importance. The following members could be members of the Committee:

- (i) Shri Chand Kiran Saluja
- (ii) Dr. K.P.Chinda

Chairman, CBSE also requested members to volunteer for the above committee.

The Curriculum Committee granted approval for the development of Question Bank.

Agenda item - 4.4

To consider and approve introduction of the new academic elective on Library and Information Science for classes XI and XII from the session 2014-15

Director (Art) informed the house that CBSE proposes to introduce Library and Information Science elective at Senior Secondary level. This will fulfill the requirement of developing necessary skills in learners to identify, locate, evaluate and use the required information efficiently. One of the important aspects of this elective is to improve the education system for Library and Information Science at school level which may be equivalent to diploma holders in Library and Information Science.

The Curriculum Committee granted approval for the same.

Agenda item - 4.5

To consider and approve the development of teachers' manual on visual and performing arts

Director (Arti) informed the house that though the above areas were there in the curriculum for more than 40 years but nothing has been developed in terms of material development. The Board is planning to develop manual on Visual and Performing Arts. It will help teachers to look out for exemplar activities and assessment rubrics in these areas.

Ms. Lata Vaidyanathan and Dr. Sunita Kaushik volunteered participation of their teachers in the development of this manual.

The Curriculum Committee granted approval for the same.

Agenda item - 4.6

To consider and approve revision of Grade XI text book of Biotechnology

Director (Arti) informed the house that in view of the feedback received from various schools and based on the decision of Committee of Courses some minor modifications in the curriculum have been identified. To incorporate these minor modifications, revision of biotechnology books of Grade XI will be taken up.

The Curriculum Committee granted approval for the same.

Agenda item - 4.7

To consider and approve Python book for Grade XII text book

Director (Arti) highlighted the point that Python is a more advanced language, however, in view of requests from schools, the provision of option between C++ and Python will be continued for two more years. A book will be developed for class XII for 'Python'.

The Curriculum Committee granted approval for the same.

Agenda item - 4.8

To approve undertaking a study on the Performance analysis of students in Science in Class X for the Board based Examinations

Director (Arti) informed the house that Joint Director (Shri R.P.Singh) will conduct this study. Shri R.P.Singh briefed the house about the process of selecting the schools and collection of the answer sheets. He said that appropriate software will be used and CAER may like to extend their cooperation in this.

Director (Arti) announced that this study will be completed till January, 2014.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.9

To consider and approve setting-up of a research development cell for action research based on development of question banks, evidence of assessment and feedback received during trainings and workshops

Director (Arti) informed the house the proposed Unit will liaison with the CAER and carry out R&D work at CBSE. The following positions may initially be created at this cell.

S.N	Name of the Post	No. of the posts
1.	Joint Director	One
2.	Assistant Director	Two

Prof. Om Vikas highlighted the need of a Journal. The proposed R&I Unit may also bring out a journal for the CBSE.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.10

To consider and approve the development of textbooks for class XI (for the session 2015-16 and class XII (for the session 2016-17) for the elective Physical Education

Director (Art) informed that it was highlighted in the meeting of Examination Committee of the Board held on November 25, 2013 that some schools use substandard books for this elective whereas the curriculum demands comprehensive books. As a policy also, the Board does not prescribe books of private publishers; therefore, it is proposed that above textbooks may be developed to facilitate the uniform transaction of curriculum in this elective.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.11

To consider and approve the development of support documents called 'Values across Curriculum' for classes I to X

Director (Art) highlighted need of resource material for values education with activities on values education and proposed that a document called 'Values across Curriculum' may be developed by the CBSE for classes I to X. The document may compile fifteen interdisciplinary activities related to values education for each class. The Board can also see the material developed by Ramakrishna Mission.

Dr. Sunita Kaushik informed the house that the directorate has already been providing such activities to schools and SCERT may be involved in this project.

आचार्य चौद किरण सातुजा, दिल्ली विश्वविद्यालय ने इस तथ्य पर बल दिया कि सभी पाठ्यक्रम समिति एक साथ मंच पर पुस्तकों का मूल्यांकन करें और ऐसे क्षेत्रा चिह्नित किये जायें जिनमें सभी विषयों का एकीकरण किया जा सके।
आचार्य प्रेम सिंह, ने बताया श्री सुदर्शन को जैन्डर से जुड़े प्रसंगों के लिये ऐसी समिति में सम्मिलित किया जा सकता है।

The Curriculum Committee granted approval for the same.

Agenda Item: 4.12

To consider and approve setting up of the Inclusion Cell at CBSE

Chairman, CBSE shared it with the house that the establishment of the inclusion cell has been approved by the Finance Committee of the Board and cell will be dedicated to take up all the issues related to inclusion.

The following officers may be initially recruited to establish and run the proposed Inclusion Cell

Sl. No.	Proposed Position	Proposed Pay Scale with Grade Pay	No of Posts
1.	Joint Director	PB – 3: Rs. 15600 – 39100, GP Rs. 7,600	1
2.	Deputy Director	PB – 3: Rs. 15600 – 39100, GP Rs. 6,600	2
3.	Assistant Director	PB – 3: Rs. 15600 – 39100, GP Rs. 5,400	2

Prof. Prem Singh proposed that the Board may establish an Equal Opportunity Cell and member from special category like deaf, dumb, blind and physically disabled may be included in this cell.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.13

To consider and approve the special provisions for differently abled candidates appearing in various examinations conducted under CBSE and CBSE-i

Director (Arti) informed the house that in accordance with the Government of India, Ministry of Social Justice and Empowerment Department of Disability guidelines vide OM F. No. 16-110/2003-DD.III dated 26.02.2013 the following instructions are proposed to be considered and approved regarding differently abled candidates during the conduct of CBSE and CBSE-i Examination:-

- 1. The differently abled candidates may be given compensatory time of 50 minutes in each paper of CBSE and CBSE-i Examination for differently abled candidates who are making use of scribe/amanuensis. All the candidates with disability not availing the facility of scribe may also be allowed compensatory time of 50 minutes.*
- 2. The facility of scribe/amanuensis may be allowed to any person who has disability of 40% or more if so desired by the person.*
- 3. The candidate may be permitted for opting of his own scribe/amanuensis or may be provided by the Centre Superintendent on his/her request. Such candidates are advised to request the centre superintendent for amanuensis one day before the examination in between 10:00 AM to 1:00 PM.*
- 4. There will be no criteria for educational qualification, age etc. for the scribe/ amanuensis.*
- 5. Proper seating arrangement preferably at ground floor should be made prior to the commencement of Examination to avoid confusion.*
- 6. The time of giving the question paper, should be marked accurately and timely supply of question paper meant for visually impaired candidates, should be ensured.*
- 7. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for language.*

In addition to this it is also proposed that the near relatives of the candidate may be permitted to be present in the examination hall only for the purpose of motivation and support to the candidate.

The Curriculum Committee granted approval for the same.

Agenda item - 4.14

To consider and approve various measures to address the issue of schools found to have awarded 10 CGPA in all the five subjects in grade X

Director (Arti) informed the house that the Board is planning to send committees of principals and teachers to these schools.

Chairman CBSE shared with the house that in view of lesser number of these schools, they all may be called to Delhi to present their evidence of assessment and best practices. If it is found that their evidence of assessment is not satisfactory, appropriate counseling of schools may be done.

The Curriculum Committee granted approval for the same.

Agenda item – 4.15

To consider and approve online payment facility initially for CENBOSEC subscription, Accreditation and Science exhibition

Board proposed to start online payment facility for the convenience of participating schools.

The Curriculum Committee granted approval for the same.

Agenda item – 4.16

To consider and approve online CBSE i affiliation facility

For the convenience of participating schools, Board proposes to launch online CBSE-i affiliation facility.

The Curriculum Committee granted approval for the same.

Agenda item – 4.17

To consider and approve building an e-Governance Analytics Platform (eGAP)

CBSE in Collaboration with C-DAC and Amrita University is building an e-Governance Analytics Platform (eGAP) which will enable schools to make parents important stakeholders in the system. With the CBSE recently announcing that schools will be rated based on sanitation indices as well, technology could come handy in including more aspects in the rating and review process.

Prof. Ujjawal Singh opined that the proposal should be carefully studied.

Members were of the opinion that any kind of ranking of schools done by any agency should not be placed at CBSE platform.

Chairman CBSE stated that CBSE, for the larger cause of the improvement in the quality of education, does not mind partnering with any likeminded, not for profit organization.

The Curriculum Committee granted approval for the same.

Agenda item – 4.18

To consider and approve internal e-Governance at the academic unit

In order to streamline the filing system and save paper, CBSE proposes to use following modules developed by NIC

- *File Management System*
- *Knowledge Management System*
- *Collaboration and Messaging Services*
- *Leave Management System*
- *Personnel Information System*

The Curriculum Committee granted approval for the same.

Agenda item – 4.19

To consider and approve creation of Parent's Corner on CBSE academic website

The Parents also wish to know the various options available to their wards with respect to curricular and co-curricular areas. In view of growing concerns of parents, CBSE proposed that a dedicated corner at the website

may be created for facilitating parents. The corner may contain all the latest and important information related to students which a parent would like to know.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.20

To consider and approve organization of a pilot with BiBox Innovation Labs by Evobi Automations on Complementary basis

Evobi Automations is a package to create a comprehensive unique platform which could transform imagination into real working models. The programs are in tune to the curriculum and hence make it even more interesting for the students. Evobi Automations Private Limited proposed to conduct a pilot of the BiBox Innovation lab in a maximum of 5 schools affiliated to CBSE in Delhi/NCR and 5 Schools in Hyderabad/Bangalore. This pilot will be done by the agency without any financial burden on the selected schools.

Chairman CBSE desired that some of the government schools must also be included in this project. Chairman also proposed the name of Prof. Om Vikas to be associated with this project.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.21

To consider and approve Technology Augmented Learning & Education Environment Management (TALEEM)

CBSE needs to induct ICT in education through disciplined use of ICT, OERs, social networking, Wikis and so on. CBSE proposed to carry out the following major activities:

- 1. Promoting effective networking, efficient and secure network services for clusters of schools under each Sahodaya or geographic region using schemes such as those available through NME-ICT under the MHRD and NOFN under the universal services obligations of network providers under the MCIT.*
- 2. Development of the online TALEEM Subject Guide and TALEEM Lesson Plans for each unit of every subject. These will complement the printed and tablet delivered CBSE/NCERT text books and the various guidelines provided by the Academics and Research Wing of the CBSE. They provide education related sequences of learning activities in each lesson that is linked to rich Open Education and Multimedia Resources.*
- 3. Designing and conducting capacity building of teachers on the use of ICT in class management and managing pedagogically effective ways of conducting the learning activities.*
- 4. Guiding on equipping the schools with such school management systems and practices that will help the teachers manage the classes with students engaged in study both in the school environment and over the Internet and Digital TV at home. This will also include guiding how to promote quality education delivery through laptops, tablets and smart phones.*

Dr. K P Chinda appreciated this project

The Curriculum Committee granted approval for the same.

Agenda Item: 4.22

To consider and approve the engagement of various agencies for different academic activities

Chairman CBSE told the house that many of the agencies empanelled have been found to underreport the participation and some have even gone to the extent of outsourcing the conduct of activities/workshops. Therefore it is proposed that the collection of fee from schools should be through CBSE.

Ms. Ameeta Mulla Wattal asked about the role of observers, to which Chairman responded that every observer may not seem to perform duties assigned to her/him properly.

It is proposed that the agencies may be engaged by the Board to conduct various activities under two different modes given below.

- a) **The fees being directly collected by the agencies and Board collecting empanelment/administration charges:**

Under this mode Requests for Proposals shall be floated by the Board for empanelment of agencies and the empanelled agencies will collect fees directly from the schools and 10% of the collections will be shared with the Board with a non-refundable Empanelment fees.

- b) **The fees being directly collected by the Board and sharing a part of the revenue for meeting out Consultancy and implementation expenses of the agencies:**

Under this mode the Board will get the services of a Trust/Society functioning as an NGO which runs on Not for Profit basis for conduct of activities of the Board. The Board will collect certain amount of fees to cover the expenses of the programme. From the receipts, the N.G.O will be paid an amount to meet out actual expenses at a reasonable rate.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.23

To consider and approve the agencies to provide comprehensive online and offline modes of learning management system for CCE

Chairman CBSE shared with the house that it will be a resource in addition to NCERT textbooks and will be available on optional basis.

An RFP in above reference had been floated six months back. All the material will be absolutely free for all the government schools and a minimal charge per child per month will be taken from rest of the schools.

The following five agencies were found eligible for providing Online/Offline LMS.

1. Enlive Education Pvt.Ltd. New Delhi
2. Olive International ,Jalandhar, Punjab
3. Teledata Technology Solutions Limited, Chennai
4. Mac Millan Publishers India Ltd Gurgaon
5. Mc Graw Hill Education Private Limited, Noida , U.P
6. Sankya Info Tech Limited , Hyderabad ,A.P

Subsequently the Board has taken the exercise of Content validation of the LMS and SLA to be signed and will be reviewed every year.

Members said that the price is very low and agencies will move out. Chairman CBSE said only the best agencies that will be able to maintain a balance between business and philanthropy will be there in the time to come.

The Curriculum Committee granted approval for the same.

Training and empowerment programmes

Agenda item - 4.24

To approve the modalities of selection of effective and competent Peer Assessors for carrying out the School Quality Assessment and Accreditation Process, and also to make Accreditation process transparent and automated

The Board is planning an online assessment of peer assessors to certify them. The assessment will have MCQs from the SQAA and an exemplar case study of a school will also be given to them to assess their rating skills.

Chairman CBSE told the house that it is necessary to ensure the objectivity and transparency in assessment by Peer Assessors. It will be like an open process to select a peer assessor. This will also reduce the number of allegations against peer assessors. A committee of experts will evaluate these assessments and accordingly Peer Assessors will be certified.

Prof. Om Vikas said that this will be an outcome based accreditation.

Prof. Ramachandran raised issue of covering the provisions provided in the RTE Act, 2009 by the schools.

Ms. Ameeta Mulla Wattal wanted to know within how many years of affiliation, accreditation will be done.

Chairman, CBSE informed the house that within 3 years of affiliation, accreditation will be necessary and provisions of RTE have already been covered in the process of Accreditation.

The Curriculum Committee granted approval for the same.

Agenda item - 4.25

To approve the conduct of the training programmes for Mentors at various locations throughout the country

The Board proposed to conduct the training programmes for the Mentors at the following locations:

S	REGIONAL OFFICE	STATE/UT	NO. OF WORKSHOPS	PROPOSED VENUE/CITY
1	Delhi	Delhi	4	CBSE, Academic Unit, Delhi
2	Panchkula	Haryana	2	Delhi Public School, Sector -45, Gurgaon O P Jindal Modern School, Hissar, Haryana
3	Panchkula	Himachal Pradesh	1	Dalhousie Public School, Dalhousie
4	Chennai	Goa	1	The Kings School, Gold Road, Pajifond, Margao, Goa
5	Ajmer	Madhya Pradesh	1	Gyan Ganga International School, Jabalpur
6	Chennai	Maharashtra	1	J. V. Patil International School, Pune
7	Ajmer	Rajasthan	1	Delhi Public School, Udaipur
8	Allahabad	Uttar Pradesh	2	G.D.Goenka School, Ghaziabad Delhi Public School, Agra
Total workshops proposed			13	

The Curriculum Committee granted approval for the same.

Agenda item - 4.26

To approve the initiation of the CBSE Certified Master Trainers' programme

The Board proposed to take up the responsibility of initiating a Certified Master Trainers' training programme to develop a cadre of Master Trainers. Under this programme, the Master Trainers from all over India representing

all the CBSE regions will be selected after proper scrutiny and will be given training. The training would be imparted in three phases:

Phase I – Training (Two-Days): In this phase training will be imparted by CBSE Officers/Resource Persons and will cover all aspects of CCE and its proper implementation.

Phase II - I follow-up (One Day): In this phase, the Master trainers will be called for a follow-up session with the Officers of CBSE after a period of about 3-4 months from Phase I. This phase will involve discussing all aspects of various reforms initiated by CBSE during the period between Phase I and II.

Phase III - II follow-up (One Day): After a period of about 3-4 months from Phase II, this phase will involve taking feedback from the Master Trainers who have been deputed as a Resource Persons/Facilitators or Observers for the various training programmes on CCE to be conducted by CBSE and/or empanelled agencies. The fee of rupees one thousand may be charged per participant per day

Proposed Schedule Of The CBSE Certified Master Trainers' Programme: CBSE Region	Phase I: Training (Two Day)	Phase II: I Follow-Up (One Day)	Phase III: II Follow Up (One Day)
Patna	December 2013	April 2014	October 2014
Bhubaneswar			
Guwahati			
Chennai	January 2014	May 2014	
Ajmer			
Allahabad			
Panchkula	February 2014	June 2014	
Delhi			

The Curriculum Committee granted approval for the same.

Agenda item - 4.27

To approve the conduct of two day CCE and FA training programme for teachers of CBSE affiliated schools

The Board proposed that each of the CCE and FA training programme to be conducted by the Board of its affiliated schools in the session 2014-2015 should be a two-day programme instead of a one-day.

The Curriculum Committee granted approval for the same.

Agenda item - 4.28

To approve the training calendar of CCE trainings to be conducted by CBSE in the Academic Session 2014-2015

The Board proposed that for the session 2014-2015, the trainings may be done at the following venues:

S	REGIONS	2014-2015 (PROPOSED)	
		PROPOSED NO. OF TRGS	PROPOSED VENUE CITIES
1	Ajmer	6	Ajmer, Bhilwara, Vadodara, Hoshangabad, Rewa, Neemuch
2	Allahabad	7	Allahabad, Saharanpur Gorakhpur Lucknow (2 progs) Jhansi Aligarh
3	Bhubaneswar	3	Bhubaneswar, 24 Parganas (N), Bhubai
4	Chennai	12	Vishakhapatnam, Guntur, Bangaluru, Mangalore, Trivandrum, Cochin, Kottayam, Kannur, Nagpur, Pune, Madurai, Trichchirappalli
5	Delhi	4	East Delhi, Central Delhi, South Delhi, North Delhi
6	Guwahati	4	Guwahati, Tinsukhia, Imphal, Agartala
7	Panchkula	9	Rewari, Fatehabad, Sirsa, Moga, Tam Taran, Hoshiarpur, Muktsar, Solan, Udhampur
8	Patna	5	Patna, Rohtas, Bokaro, Jamshedpur, West Singhbun
	Total	50	

The Curriculum Committee granted approval for the same.

Agenda item - 4.29

To consider and approve appointment of 'Advisor (Training)', Heads of Regional Centers of Continuous Professional Development along with contract staff preferably from the local state for running these institutes

CBSE has decided to establish the National Institute of Continuous Professional Development for empowering teachers for improving the quality of school education at Gurgaon and its regional centres at Kakinada, Kolkata, Chandigarh, Kochi, Sitapur, Rai Bareilly and Pune.

It is proposed that 'Advisor (Training)', Heads of Regional Centers of Continuous Professional Development along with contract staff preferably from the local state for running these institutes be appointed

The work profile of the Advisor (Training) will be to advise In-charges of the Regional Centres and monitor the progress related to the following activities. The Advisor (Training) may submit a quarterly report regarding the progress of work at regional training centres to Chairman, CBSE through Director (ARTI):

- 1) *Preparation of a Continuous Professional Development Calendar for teachers for:*
 - (i) *Formative Assessments and CCE trainings*
 - (ii) *Subject and competency based trainings*
 - (iii) *Orientation trainings in the newly introduced subjects*
 - (iv) *Values Education, Gender Sensitivity*
 - (v) *Life skills and Health and Wellness Programme*
 - (vi) *PEC card orientation*
 - (vii) *Environmental Education Orientation*
 - (viii) *Training of Coordinators for Evidence of Assessment*
 - (ix) *Parent Advocacy*
 - (x) *Audit and Pre-accreditation Training*
 - (xi) *CBSE-i orientations*
 - (xii) *Any other training required to be taken up by the CBSE*
- 2) *Liaisoning and visits to schools for the following:*
 - (i) *Periodic inspection of schools under CBSE and CBSE-i*
 - (ii) *Visits to coordinators to monitor the quality of analysis of Evidence of Assessment*
 - (iii) *Coordinate with the existing Sahodaya Complex regarding various curricular and co-curricular activities*
- 3) *Development of academic material*
 - (i) *Preparation of Question Banks in each of the subjects for CBSE and CBSE-i*
 - (ii) *Development of online material such as Teacher Resources and Student Resources*
- 4) *Research*

The aims of the research wing are to

- (i) *conduct research to improve the efficiency of child-centred instructional pedagogy and school based assessment by making them more user-friendly*
- (ii) *contribute to the development of theory and methodology in applied educational research;*
- (iii) *promote research-based understandings of School based Assessment and its practice in education;*
- (iv) *support teachers in conducting their own action research in contexts of teaching;*
- (v) *work closely with the schools and teachers to find feasible solutions to their problems*
- (vi) *provide research training and support for teachers.*

5 Any other academic activity assigned by the headquarters from time to time

Initially the Advisor (Training) may be based in Chennai and function from there as the regional centre Kochi and Kakinada are expected to start functioning soon. She/ He may visit regional/national centres as when required.

Chairman, CBSE informed the house that there Centres will work in 24X7 mode and any teacher needing assistance can approach these Centres. The proposal is already approved by the Finance Committee of the Board. The services of these centres will not be limited to schools affiliated to CBSE rather schools affiliated to State Boards or any other Board may also approach them. Centres will be made to work in a self-sustaining mode and therefore, will be required to generate their own revenue once after they become fully operational.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.30

To consider and approve the addendum in the RFP floated for teacher's training

The Board has included Sahodaya Clusters and School Teacher Training Centers for the training programmes. The Board has kept the fees for Sahodaya Clusters low in comparison to other professional agencies and an addendum with the following details has been issued:

Head	Individuals/Teams/Sahodayas	Trusts/Societies	For Others
EMD	Rs.25,000/-	Rs.50,000/-	Rs.1,00,000/-
Empanelment fees*	Rs.10,000/-	Rs.25,000/-	Rs.50,000/-

**Irrespective of the number of areas selected, the empanelment fees will be as above. There shall not be any additional empanelment fee of Rs.2500/- as mentioned in the RFP.*

1. Individuals/Teams/Sahodayas/Trusts will be assessed separately from other agencies and the cost per participant per region per area will be finalized separately.
2. In case of compulsory training programmes for Principals, the price may be quoted only for Pan India and Foreign countries.
3. The bidder will be asked to give presentations in each of the major areas separately and if there is any need of additional number of presentations the same shall be intimated to the concerned agency.
4. The bidders may kindly note that Sub contracting is strictly prohibited.
5. Final price for any programme will be declared only after cost analysis by the technical committee.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.31

To consider and approve the criteria for analysis of performance of the empaneled agencies

In 2012 Board empanelled agencies for imparting In-service Training Programme on various components of CCE. Based on the feedback received from the stakeholders the list of empanelled agencies is being revisited now. The analysis of the performance of these agencies has been done on the basis of the following criteria.

**RUBRICS FOR CRITERIA FOR THE ANALYSIS OF PERFORMANCE OF AN EMPANELLED AGENCY – FOR
ESM&L**

	S. No.	INDICATORS	1	2	3	4	5	6	7	8	9	10
Quantitative analysis	1	No. of training programmes conducted by the agency	1	2	3	4	5	6	7	8	9	≥10
	2	No. of participants	0-25	26-50	51-75	76-100	101-125	126-150	151-175	176-200	201-225	≥ 225
Qualitative analysis	3	Overall feedback of participants	Not Good		Average		Good		Very Good		Excellent	
	4	Overall report of the observers	Not Good		Average		Good		Very Good		Excellent	
	5	Quality and effectiveness of resource person based on observer's report	Not Good		Average		Good		Very Good		Excellent	
	6	Overall report of the training by venue director	Not Good		Average		Good		Very Good		Excellent	

OVERALL CRITERIA:

MARKS	1	2-3	4-5	6-7	8-10
RATING	Not good	Average	Good	Very good	Excellent

**RUBRICS FOR CRITERIA FOR THE ANALYSIS OF PERFORMANCE OF AN EMPANELLED AGENCY – FOR
CCE**

	S. No.	INDICATORS	1	2	3	4	5	6	7	8	9	10
Quantitative analysis	1	No. of training programmes conducted by the agency	0-10	11-20	21-30	31-40	41-50	51-60	61-70	71-80	81-90	≥90
	2	No. of participants	0-300	301-600	601-900	901-1200	1201-1500	1501-1800	1801-2100	2101-2400	2401-2700	≥2700
Qualitative analysis	3	Overall feedback of participants	Not Good		Average		Good		Very Good		Excellent	
	4	Overall report of the observers	Not Good		Average		Good		Very Good		Excellent	
	5	Quality and effectiveness of resource person based on observer's report	Not Good		Average		Good		Very Good		Excellent	
	6	Overall report of the training by venue director	Not Good		Average		Good		Very Good		Excellent	

OVERALL CRITERIA:

MARKS	1-2	3-4	5-6	7-8	9-10
RATING	Not good	Average	Good	Very good	Excellent

The Curriculum Committee granted approval for the same.

Agenda Item – 4.32

To consider and approve the training calendar of trainings of Assessment of Speaking and Listening Skills (ASL)

The Board proposed to train at least two teachers, a PGT and a TGT from each school to help in professional development and assessment of speaking and listening skills-during the academic session 2013-14. The training calendar for these trainings was tabled in the house.

The Curriculum Committee granted approval for the same.

CBSE-i

Agenda item – 4.33

- A. To consider and approve the extension of CBSE-i curriculum to grades IV, V and VI in session 2014-15 in CBSE i affiliated schools in India**

CBSE – i will be extended to grades IV, V and VI in the session 2014-15 in the CBSE i affiliated schools in India. Presently 29 schools are affiliated to CBSE i in India and running classes till grade III. The textual material for these classes is under development. Extension is required to provide for the needs of students studying in lower classes.

- B. To consider and approve extension of CBSE-i Curriculum in Indian Schools**

The Board has received applications from around 75 schools in India. The applications and all supporting documents sent by these schools were scrutinized by a committee, the shortlisted schools have been informed accordingly and inspection of these schools is in process.

- C. To consider and approve Printing of Student's manual for CBSE-i students by floating an RFP**

Schools teaching CBSE i curriculum are continuously requesting for student's manual. Keeping in mind their constant request the Board decided to float an RFP so that printing of student's manual may be taken up.

- D. To consider and approve revision of CBSE – i curriculum for classes I to V**

It is essential to revise CSBE – i curriculum for classes I to V especially in subjects like Visual and Performing art where modification is required.

- E. To consider and approve formation of committee of courses for CBSE i subjects and at Primary level.**

As the CBSE-i curriculum was initially developed in the year 2010, separate Committee of Courses are now needed to continuously update and review curricula in different subjects offered under this curriculum. It is proposed that separate committees may be formed at primary level while subject wise committees may be formed at middle and senior level.

Director (Arti) invited suggestions from the house whether to assign the work of CBSE – i curriculum to the committees doing the work of CBSE main.

Prof. Chand Kiran Saluja was of the view that different committees should be appointed and a common member could be there in both of the committees otherwise there will be un-necessary repetition of material in CBSE-i.

- F. To consider and approve CBSE – i training programme for teachers in India affiliated to CBSE- i schools.**

A two days training programme is planned and teachers from the selected schools will be updated about CBSE-i and activity based teaching. They will also be informed about CORE areas and how to guide

children in these areas. They will also be trained about CBSE-i portal so that they are able to use CBSE – i portal comfortably.

- G. To consider and approve French Curriculum and availability of units for the schools affiliated to CSBE –i**

French curriculum is ready and will be uploaded on the CBSE-i portal. Resource persons were also requested to develop units as per the curriculum.

- H. To consider and approve on Tamil Curriculum and availability of units for the schools affiliated to CSBE –i.**

Tamil curriculum is ready and will be uploaded on the CBSE-i portal. Resource persons were also requested to develop units as per the curriculum.

- I. To consider and approve Engineering Graphics Curriculum and Units for CBSE i for classes XI and XII.**

Revision of Engineering Graphics Curriculum (CBSE i) was taken up to prepare a curriculum which could meet international standards and requirements. Resource persons were requested to write units for this revised curriculum. Development of these units is underway.

- J. To consider and approve revised Bio technology Curriculum and Units for CBSE i for classes XI and XII.**

A need was felt to revise Bio technology Curriculum (CBSE i) to prepare a curriculum which could meet international standards and requirements. The curriculum should be competitive and must have elements that could make it truly international. Hence, revision of Bio technology curriculum was taken up.

- K To consider and approve the printing of available Student's Manual in all subjects**

In order to support schools and students, the Board has developed material such as CBSE – i Handbook, Flyer, FAQs, Curriculum Documents, Affiliation Bye-laws, Examination Bye-laws and support material for teachers and students. The resource material for students is available in all the subjects offered. However, the student resource material is available only on CBSE- i portal.

There has been a consistent demand from parents as well as students that all the student resource material should also be available in printed version.

Therefore, an RFP has been floated to invite interested firms for printing all the student resource material. The Board is in process of short-listing the agencies.

The Curriculum Committee granted approval for the same.

Agenda item - 4.34

CBSE-i Examination

- B. To consider and approve the assessment structure and Report Card/Mark Statement-cum-Certificate in respect of students of Class XII appearing first time under CBSE-i Curriculum in Examination 2014.**

The format of assessment structure and Report Card/Mark Statement-cum-Certificate in respect of students of Class XII were tabled in the house. The following three schools have registered candidates for appearing in Class XII examination 2014, which is being conducted for first time under CBSE-i Curriculum:-

04. M.E.S. Indian School, Doha-Qatar
05. Shanti Niketan Indian School, Doha-Qatar
06. Alpha Private School, Ras Al Khaimah, UAE

B. To approve evaluation of Answer Scripts of Class X/XII

The Board proposed that the Answer Scripts of Class X students will be evaluated in schools itself and the Answer Scripts of Class XII students will be called at Delhi, India for evaluation. The procedure being followed regarding evaluation of Answer Scripts will be adhered to.

C. To approve custodians for the confidential material (Class X/XII question papers) and mode of delivery of Question Papers for Examination 2014

The Board proposed that the Head/Centre Superintendent of respective Examination Centres may be considered as custodians of the confidential material. The question papers for Class X will be sent to examination centres through Integrated Test Management System (ITMS) software. The confidential material for Class XII will be dispatched through Embassy/post to examination centres.

D. To approve appointment of observers for CBSE-i Class X/XII Examination 2014

The Board proposed to appoint CBSE officials and senior school principals of CBSE affiliated schools as observers to supervise the conduct of Class X/XII CBSE-i Examination/PAT 2014.

E. To approve finalisation of Date Sheet for CBSE-i Class X/XII Examination as well as PAT 2014.

The Board proposed to hold the CBSE-i Class X/XII Examinations 2014 in the month of March/April 2014 and PAT in the month of February 2014. It has also been proposed to hold the above examination in a row (without any gap) and finish all scheduled papers in 5-6 days time period.

F. To consider and approve the chances for appearing in compartment examination for class XII

The Board proposed that a candidate placed in compartment at the CBSE-i Senior School Certificate Examination may reappear at the compartmental examination for three subsequent attempts. Compartmental examination that a student can take up for improvement are:

- *First Chance: Compartment examination in July the same year*
- *Second Chance: in March/April next year with the regular students*
- *Third Chance: Compartment examination in July of next year*

G. To consider and approve provision of External Examiners for the practical examinations in class XII

The Board proposed that the subject teachers from the other CBSE-i/ CBSE schools from the local country be made the external examiners for the practical based subjects of CBSE-i.

The Curriculum Committee granted approval for the same.

Centre for Assessment Evaluation and Research

Agenda item – 4.35

To consider and approve accreditation of empaneled agencies by CAER

The accreditation of agencies will enable empanelled agencies to successfully deliver outcomes based education programmes and award the empanelled agencies appropriate certification upon meeting the standards and criteria framed under the triple framework of input, process and outcome. The Agencies will be evaluated against the rubrics. Rubrics will be provided to map the rating. The process will be transparent, open and formative in nature. The cost for accrediting an agency is proposed to be rupees fifty thousand.

Chairman, CBSE informed the house that it is of the paramount importance that the agencies empanelled by CBSE must deliver the quality training programmes as per the criteria laid down by CBSE. In absence of any structured quality assurance mechanism based on objective criteria.

The Curriculum Committee granted approval for the same.

Agenda item – 4.36

To consider and approve the Assessment Training Programme Cadre of 200 CBSE Assessments Mentors

The CAER will train and certify 200 CBSE trainers as master trainers of the ATP. This will allow these certified trainers to reach out to a large number of teachers across the country and enable the maximum number of teachers to get trained in the area of assessment. This will also build a cadre of qualified and competent trainer community for the CBSE and allow them to be valuable assets to the CBSE.

Chairman, CBSE highlighted the acute dearth of competent trainers for the various training programmes conducted by the Board. The Board is evolving objective criteria for selecting assessment mentors. The criteria involves willingness and assessment literacy test. The mentors will be selected from across the country to suit the regional needs.

The Curriculum Committee granted approval for the same.

Agenda item – 4.37

To consider and approve the teacher resources of CAER

The CAER aims to publish a rich source of information and knowledge on assessment and evaluation and provide a platform to be able to disseminate research work and publications to the larger education community. The CAER Bulletins are theme based articles containing both theoretical content as well as practical samples and activities for educators to read and understand concepts related to assessments and evaluation. Bulletins will be brought out on a monthly basis by CAER. The CAER Assessment Monographs are specialized publications on specific topics on assessment. These provide sufficient details and are adequately supplemented with examples consisting of detailed and in depth writing on a particular theme in educational assessment.

Chairman, CBSE shared with the house that valuable inputs has been received from CAER

The Curriculum Committee granted approval for the same.

Agenda item – 4.38

To consider and approve the manual for the conceptual framework for the CCE

One of the key objectives of the CAER is to strengthen school based assessments with the large purpose of improving quality of students learning in the country. The focus areas which the Centre has identified to make classroom based assessments successful are:

- to develop an understanding of the nature of child and process of learning*
- to understand recent trends and developmental paradigms of assessments*
- to enhance teachers abilities and augment their roles and accountabilities in context of the recent reforms*
- to develop CCE/FA manuals in order to achieve the above will be the guiding principles of the framework.*

The Curriculum Committee granted approval for the same.

Agenda item – 4.39

To consider and approve the international benchmarking of the CBSE-i curriculum

The CAER is well qualified in school based assessments and will guide the CBSE-i in developing the content and performance standards for K-12.

The Curriculum Committee granted approval for the same.

Agenda item – 4.40

To consider and approve Qualitative analysis of quality of question paper of JEE 2013

The Board has conducted Joint Engineering Eligibility Test for the first time in 2013. The quality of the question papers of JEE has wider implications as it is directly associated with the quality of technical education in the country. In order to select appropriate candidates, it becomes imperative to analyze the question papers for this test. The feedback obtained can be used to further improve the quality of question papers for selecting the more appropriate candidates for engineering colleges. The Centre for Assessment, Evaluation and Research proposes to do a study to analyze the question papers of this test so as enable the Board to prepare more reliable, objective and valid question papers for the future such tests.

Ms. Lata Vaidyanathan requested for the a small committee to analyse the gray areas in the implementation of CCE by the schools. The committee may comprise of members from different subjects so as to provide guidelines in different subjects. The committee may exclusively focus on how to assess and the requirements of the assessment. The committee may also focus on structural requirements for physically challenged students in the implementation of CCE.

Director (Art) proposed that the coming up Inclusion Cell may take up this issue. Director cited an individual case where the parents requested for a prompter and not a scribe for their special child.

Prof. Chand Kiran Saluja highlighted that there are some issues with the RTE like for primary schools, no sports teacher is provided. There is a provision for the part-time teacher for Arts and Music. This implies that the assessment of students cannot be done as per the spirit of CCE.

The Curriculum Committee granted approval for the same.

Additional Agenda Items

Agenda Item – I

To consider and approve the agenda for focusing on 68 schools which have more than 50% students with CGPA-10

It was proposed that multiple ways of reaching out to these schools need to be explored such as:

- a) Conducting CBSE training programmes in these schools and asking heads to showcase their best practices.*
- b) Visit of senior Mentors to such schools to observe and send detailed reports.*
- c) Visit of CBSE Officials in teams to conduct an academic audit.*

The Curriculum Committee granted approval for the same.

Agenda Item – II

To consider and approve the replacement of Foundation of Information Technology (FIT) curriculum with approved Information and Communication Technology (ICT) curriculum for grades IX and X.

It was proposed that FIT curriculum may be replaced by ICT curriculum. In this regard, a feedback form is also uploaded on the CBSE website to take feedback from concerned stakeholders.

Prof. Om Vikas asserted that the connotation ICT is not an appropriate one.

Chairman, CBSE desired that a feedback will be taken in this regard.

The Curriculum Committee granted approval for the same.

Agenda Item – III

To consider and approve the revision of e-type writing curriculum and its inclusion under vocational stream

The e-type writing curriculum for grades IX and X needs revision. This curriculum is obsolete. The purpose of this curriculum is to develop basic Desk Top Publishing (DTP) skills in students. However the curriculum is not able to achieve this objective as it is very basic and after the completion of two years course, the students cannot achieve DTP skill sets which are mandatory to get a job or start their own venture. Hence it is proposed that revision of this curriculum may be taken up.

Seeing the content and learning objectives of this curriculum, it is also proposed that it is more suitable to be included under vocational stream than academics.

The Curriculum Committee granted approval for the same.

Sd/-
DR. SADHANA PARASHAR
DIRECTOR (ART&I)

Sd/-
VINEET JOSHI
CHAIRMAN

**Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Vikas Marg, Delhi-110 301**

**MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 06.12.2013 at
11.00 A.M IN THE CHAMBER OF THE CHAIRMAN, CBSE, SHIKSHA SADAN, 17, ROUSE
AVENUE, NEW DELHI**

Present:

- | | |
|---|----------------|
| 1. Shri Vineet Joshi,
Chairman
CBSE,
Preet Vihar,
Delhi-110 092 | In the Chair |
| 2. Sh. D.K Bhawsar
Deputy Education Advisor
Deptt of School Education and Literacy,
M.H.R.D., Shastri Bhawan,
New Delhi-110 001 | Represented by |
| 3. Dr. K.P Isaac
Member Secretary,
All India Council for Technical Education,
7 th Floor, Chanderlok Building, Janpath
New Delhi-110001. | Member |
| 4. Dr. Prassanna Raj
Addl. Secretary
Medical Council of India
Sector-8, Pocket-14, Dwarka
New Delhi-110075 | Member |
| 5. Ms. Gunmeet Bindra
Principal
Welham Boys School,
5, Circular Road,
Dehradun City,
Dehradun, Uttarakhand-248001 | Member |

The Director, Govt. of NCT, Delhi could not attend the meeting due to their preoccupations, Ms. Lata Vadyanathan, Principal, Modern School, Barakhamba, Delhi was present in the meeting as a Special invitee and Shri U.C Bodh, Deputy Secretary (Aff.) was also present in the meeting.

The Committee deliberated on the notes of each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and to resolved as under:

ITEM-I	<p>TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 24.6.2013</p> <p>The minutes of the last meeting of the Affiliation Committee held on 24.6.2013 which is being placed before the Governing Body in its meeting scheduled to be held on 28.6.2013. However, confirmation of the minutes has been recorded.</p>
ITEM-II	<p>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING DATED 24.6.2013 OF THE AFFILIATION COMMITTEE</p> <p>The Committee noted the action taken on the minutes of the last meeting held on 24.6.2013 and confirmed the same.</p>
ITEM-III	<p>TO CONSIDER THE AMENDMENT IN THE MINUTES OF THE AFFILIATION COMMITTEE MEETING HELD ON 26.3.2013 IN ADDITIONAL ITEM NO.V.</p> <p>The Committee considered the minor amendment and resolved to approve the same.</p>
ITEM-IV	<p>TO CONSIDER THE AMENDMENT IN RULE NO. 10.2 CHAPTER II OF AFFILIATION BYE-LAWS REGARDING PAYMENT OF SALARY THROUGH ECS TO THE STAFF WORKING IN PRIVATE UNAIDED INSTITUTIONS AFFILIATED WITH THE BOARD</p> <p>The Committee considered the proposed amendment in Rule 10.2 of Affiliation Bye-laws and resolved to approve the same.</p>
ITEM-V	<p>TO APPROVE THE INCORPORATION OF THE CONCEPT NOTE AND CHECKLIST FOR GENDER SENSITIVE PARAMETERS TO PROMOTE GENDER SENSITIVITY IN CLASSROOM TRANSACTION AND SCHOOL EXTRA-CURRICULAR ACTIVITIES IN SCHOOL AS "APPENDIX X" AND ADDITIONAL RULE 23.(xxvii) IN AFFILIATION BYE-LAWS OF THE BOARD.</p> <p>The Committee considered the incorporation of Concept Note and Check List to promote Gender Sensitivity in Affiliation Bye-Laws under Rule 23.(xxvii) and Appendix XA and XB and resolved to approve the same.</p>
ITEM-VI	<p>TO CONSIDER THE REQUEST OF SCHOOLS SITUATED AT NOIDA FOR RELAXATION IN LAND NORMS AT PAR WITH FOUR METROPOLITAN CITIES.</p> <p>The Committee discussed the matter in length in view of the fact that Secondary affiliation to these schools were granted as one time relaxation in land in the light of fact that land allotted to these schools by the Authority prior to 1996. It was unanimous view of the Committee, after the deliberation, that schools which were given land by NOIDA Authority in 1996 or before may again be inspected by a team headed by a Member of the Affiliation Committee to better understand the issue.</p>
ITEM-VII	<p>TO CONSIDER AND APPROVE THE PROPOSAL TO AFFILIATE 100 TRAINING INSTITUTES CUM INDUSTRIES WITH ADEQUATE INFRASTRUCTURE TO OFFER VOCATIONAL COURSES FROM CLASS IX TO CLASS XII UNDER NVEQF.</p> <p>The Committee discussed the matter in length and is of unanimous view that the proposed introduction of vocational courses from Class IX to Class XII under NVEQF</p>

	<p>across the country is a good idea but the member expressed their reservation about the availability of facilities in such training institutes cum industries. After a good discussion, the Committee resolved to agree that initially Board may allow running of vocational courses (i) Automobile Technology (ii) Information Technology (iii) Retail (iv) Security (v) Tourism and Travel (vi) Hospitality in Class IX-XII as a pilot project. The Board may grant affiliation to one school each in each region for a period of 02 years and the outcome will be studied by the Board to take decision for further continuity or affiliation of more such schools. Parameters of affiliation except in-campus playground, for such special schools as per Affiliation Bye-Laws will be applicable. For playground, such schools will have a tie up with a nearby school.</p>
ITEM-VIII	<p>TO CONSIDER THE REQUEST OF APPLE GROVE SCHOOL, DELHI ROAD, SAHARANPUR-247001 (U.P) FOR ONGOING AFFILIATION BEYOND 01.04.2012 & REGULARIZING 29 OF ITS CANDIDATES SPONSORED FOR BOARD'S ALL INDIA SECONDARY EXAMINATION 2013 AND UP-GRADATION TO PLUS TWO STAGE.</p> <p>The Committee discussed the matter of the above said school and approved the same in view of the fact that there is only a 30 mtrs. gap between the playground and main campus and resolved to give time upto 31st March, 2015 to construct the over-bridge for easy access to the playground and the compliance will be verified by inspection of the school. However, school will not open class IX in the session 2015-16 without prior extension of affiliation by the Board.</p>
ITEM-IX	<p>TO CONSIDER THE REQUEST OF SREE SANKARA BALA VIDYALAYA JUBILEE SCHOOL, KAMAKOTI NAGAR MAIN ROAD, PALLIKARANAI, CHENNAI, KANCHEEPURAM, TN-601302, FOR GRANT OF SPECIAL PERMISSION TO 10 STUDENTS OF STD. X TO APPEAR FOR AISSE 2014 AND TO REGISTER 20 STUDENTS OF STD. IX FOR AISSE 2015.</p> <p>The Committee discussed the issue and resolved to approve to grant affiliation upto secondary level 1.4.2012.</p>
ITEM-X	<p>TO CONSIDER THE REQUEST OF VIDYAGRAM INTERNATIONAL SCHOOL, RADHA SWAMI BAGH, NH-11, CHOMU, JAIPUR, RAJASTHAN - 324 071 FOR GRANT OF SPECIAL PERMISSION FOR THE 81 STUDENTS OF CLASS IX - 58 & CLASS XI - 23 TO APPEAR IN AISSE/AISSCE 2015 FROM ANOTHER CONSENT SCHOOL.</p> <p>The Committee discussed the matter and resolved to grant permission to transfer these students to Vinayak International School, Chomu, Rajasthan to appear in AISSE/AISSCE 2015.</p>
ITEM-XI	<p>TO CONSIDER THE CASE OF CENTRAL ACADEMY SR. SECONDARY SCHOOL, DADABARI, KOTA, RAJASTHAN REGARDING DISPROPORTIONATE ENROLLMENT IN LOWER AND HIGHER CLASSES AND NON ADHERENCE OF THE PROVISIONS OF AFFILIATION /EXAMINATION BYE-LAWS/ INSTRUCTIONS OF THE BOARD.</p> <p>The Committee discussed the issue with regard to relaxation in restriction imposed in Class XI and Class XII by the Board and resolved that restriction of 04 sections in Class XI and XII should continue. The Committee has taken serious view of non-compliance of restriction by the school.</p>
ITEM-XII	<p>TO CONSIDER THE REQUEST OF ST. JOSEPH'S CONVENT SCHOOL, TFRJ, NEAR GOUR RIVER, NEEMKHEDS, MANDALA ROAD, JABALPUR, MADHYA PRADESH - 482 001 WITH REGARD FOR GRANT OF PROVISIONAL</p>

	<p>AFFILIATION UPTO SECONDARY LEVEL INSTEAD OF MIDDLE CLASS SYLLABUS.</p> <p>The Committee discussed the issue and resolved to approve the composite provisional affiliation of the school upto Secondary level w.e.f 1.4.2013.</p>
ITEM-XIII	<p>TO CONSIDER THE REQUEST OF SHOSHIT SAMADHAN KENDRA RUN BY SHOSHIT SEVA SANGH FOR PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL ON THE TEMPORARY SITE TILL SHIFTING AT ITS NEW SITE AT VILLAGE UDANTOLA, POST SHIKARPUR, PS SHAHPUR, DISTT PATNA, BIHAR.</p> <p>The Committee discussed the matter in the light of fact that school is involved in educating the most downtrodden scheduled caste population for their social upliftment and resolved to agree to grant affiliation to above said school at the temporary site only for 02 years. The Board will consider further extension only on compliance by the school to the effect that school has completed the construction and shifted the entire classes at the new site. The school will not open class IX from the academic session 1.4.2016 without prior affiliation from the Board.</p>
ITEM-XIV	<p>TO CONSIDER THE CASE OF RESTORATION OF AFFILIATION FOR SECONDARY AND SR. SECONDARY EXAMINATIONS IN RESPECT OF UDAYA PUBLIC SCHOOL, UDAYA SCHOOL CHAURHA, PANCH KOSI PARIKRAMA MARG, FAIZABAD (U.P.)</p> <p>The Board discussed the matter in the light of fact that 33 mtrs. distance between main campus and playground as reported by the Committee and resolved to decide that a surprise committee may inspect the site and see the possibility of construction of over-bridge for safe passes of the students to the playground.</p>
ITEM-XV	<p>TO CONSIDER THE REQUEST OF SANSKAR PUBLIC SCHOOL, NEAR SHIVAI NAGAR CIRCLE, POKHRAN ROAD NO. 1, THANE (W), MAHARASHTRA-400606 FOR GRANT OF APPROVAL OF MIDDLE CLASS SYLLABUS ON LAND MEASURING 1746 SQ.MT.</p> <p>The Committee discussed the issue for grant of affiliation to above said school in the light of fact that the school is running on a land measuring 1746 sq. mtr. only since it is not fulfilling the minimum land criteria, the Committee resolved to decide to reject the request of the school.</p>
ITEM-XVI	<p>TO CONSIDER THE REQUEST OF R.K. MODERN SCHOOL, C-5 A, SECTOR-55, NOIDA, GAUTAM BUDH NAGAR, UTTAR PRADESH – 201 301 FOR GRANT OF UPGRADATION TO +2 STAGE ON THE LAND MEASUREING 3110 MTRS. AGAINST REQUIREMENT OF LAND 01 ACRE</p> <p>The matter discussed and resolved to decide as per item No. 6 of the agenda of this meeting.</p>
ITEM-XVII	<p>TO CONSIDER THE REQUEST OF AMTUL'S PUBLIC SCHOOL WAJID NAGAR, PRINCE ROAD, MORADABAD – 244001, U.P FOR GRANT OF SR. SECONDARY LEVEL.</p> <p>The Committee discussed the issue of documentation of land in length in view of the fact that school is affiliated with the Board upto Secondary level w.e.f 1.4.2005 with certain conditions and the Board has not received any objection from the State Government or local authority in this matter, therefore, the Committee resolved to decide that upgradation to +2 stage may be considered with same condition as</p>

	conveyed while granting secondary affiliation to it. However fulfillment of other requirement of Affiliation Bye-Laws should be taken care of.
ITEM-XVIII	<p>TO CONSIDER THE REPLY OF SHOW CAUSE NOTICE ISSUED TO GOLDEN HEART ACADEMY, BUDHANA ROAD, KHATAULI, DIST. MUZAFFARNAGAR-251 201(UP) FOR VIOLATION OF AFFILIATION/EXAMINATION BYE-LAWS OF THE BOARD.</p> <p>The Committee considered the issue in the light of fact that school has not responded the Show Cause Notice issued by the Board and nor has removed the deficiencies communicated by the Board to it. The Committee resolved to decide to withdraw the affiliation of the school with immediate effect and school should not allow to run Class IX w.e.f 1.4.2014 under CBSE pattern.</p>
ITEM-XIX	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST ST. DOMINIC CONVENT ENGLISH MEDIUM SCHOOL, MANNARKKAD, PERIMABADARI, P.O., MANARCADU, PALAKAD, KERELA- 678 762 FOR APPROVAL OF SECONDARY LEVEL INSTEAD OF MIDDLE CLASS SYLLABUS.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XX	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF ST. MICHAELS PUBLIC SCHOOL, THIRUMARAYOOR, VELIYANAD PO, ARAKKUNNAM, ERNAKULAM, KERALA - 682 319 FOR APPROVAL OF SECONDARY LEVEL INSTEAD OF MIDDLE CLASS SYLLABUS.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXI	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF NOBLE INTERNATIONAL ACADEMY, MHOW-NEEMUCH ROAD, NEAR CHOUPAL SAGAR, VILL.KHARAKHEDI, RATLAM,MADHYA PRADESH-457 001 FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL FROM THE SESSION 2012-13.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXII	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF INTERNATIONAL PUBLIC SCHOOL,NEAR OF RAILWAY CROSSING, NH-69, ITARSI ROAD,PAWARKHEDA BASTI, HOSHANGABAD,MADHYA PRADESH-461001 FOR GRANT OF SPECIAL PERMISSION TO 34 BONAFIDE CANDIDATES TO APPEAR AT AISSCE,2014.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXIII	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF PERFECT PUBLIC SCHOOL, LD BLOCK, OPP. METRO PILLAR NO. 333, PITAMPURA, DELHI-110034 FOR GRANT OF SPECIAL PERMISSION FOR REGISTRATION OF GRADE IX STUDENTS (03 CANDIDATES) REGISTRATION W.E.F. ACADEMIC SESSION 2013-14.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXIV	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF RAMAKRISHNA MISSION ASHRAMA SCHOOL,P.O.HATAMUNIGUDA, DISTT.RAYAGADA,ORISSA-765 020 FOR GRANT OF UPGRADATION TO SENIOR SECONDARY LEVEL FROM THE SESSION 2013-14 INSTEAD OF 2014-15.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>

ITEM-XXV	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF SHREE VIDYADHIRAJA SEVA MISSION SCHOOL,KUDAKKACHIRA, KOTTAYAM DIST.KERALA-686 635 WITH REQUEST TO GRANT COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXVI	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF SHRI OMAR VAISH VIDYAPEETH,MANBODHAN PRASAD PUBLIC SCHOOL,143-D, SHYAM NAGAR,KANPUR-208 013(UP) WITH REGARD TO GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL ON THE BASIS OF LAND LEASE DOCUMENT EXECUTED FOR 29 YEARS 10 MONTHS.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXVII	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR WITHDRAWAL OF PROVISIONAL AFFILIATION FOR SECONDARY AND SR. SECONDARY EXAMINATION OF THE BOARD OF THE SCHOOL IN BIHAR WHICH WERE FOUND RUNNING ON LESS LAND OR RUNNING ON OTHER LOCATIONS DURING SURPRISE INSPECTION.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXVIII	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF DEEPALAYA SCHOOL, A-14, KALKAJI EXTENSION NEW DELHI-110 019 WITH REGARD TO GRANT OF PERMISSION FOR REGISTRATION OF 20 STUDENTS OF CLASS XI FROM THE SESSION 2013-14.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXIX	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF SARASWATI BAL MANDIR, A-2, PASCHIM VIHAR, NEW DELHI-63 BY THE BOARD WITH REGARD TO PERMISSION FOR OPENING OF CLASS XI TO FROM THE SESSION 2013-14 WITHOUT UPGRADATION TO PLUS TWO STAGE.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXX	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF DELTA ENGLISH SCHOOL, P.O BOX 20121, SHARJAH, UNITED ARAB EMIRATES WITH REGARD TO GRANT SPECIAL PERMISSION FOR ALLOWING 24 STUDENTS OF CLASS X TO APPEAR IN THE AISSE TO BE HELD IN MARCH 2014.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXI	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF ANKUR SCHOOL, PUNJAB UNIVERSITY CAMPUS, SECTOR-14, CHANDIGARH WITH REGARD TO GRANT OF SPECIAL PERMISSION TO 09 STUDENTS OF CLASS X TO APPEAR AT AISSE 2014 EXAMINATION.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXII	<p>TO REPORT ACTION TAKEN BY THE BOARD WITH REGARD TO RECTIFICATION IN THE RULES ADDED AND REPORTED IN THE AFFILIATION</p>

	<p>COMMITTEE MEETING HELD ON 26.3.2013 VIDE ITEM NO. V Rule 17.2. a (v) AND MEETING HELD ON 24.6.2013 VIDE ITEM NO. IV 17.2. a (xvi), (xvii) MAY BE READ AS 17.2. a (xvi), (xvii) & (xviii)</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXIII	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF ROOTS COUNTRY SCHOOL, POST OFFICE - BAGHI, TEHSIL - KOTKHAI, DISTRICT - SHIMLA - 171225, HIMACHAL PRADESH WITH REGARD TO GRANT SPECIAL PERMISSION TO 62 STUDENTS OF CLASS X TO APPEAR AT AISSE-2014.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXIV	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF NIKITA INTERNATIONAL SCHOOL OF STUDIES, S. F. NO. 451, PANAPALAYAM, NAMBIYAMPALAYAM (VIS), THEKKALUR POST, AVINASHI, COIMBATORE - 641654, TAMIL NADU WITH REGARD TO GRANT SPECIAL PERMISSION TO 10 STUDENTS CLASS X TO APPEAR AT AISCE-2014.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXV	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF SURAJMAL MODERN HIGHER SECONDARY SCHOOL, FALAWADA, MAWANA, MEERUT, UTTAR PRADESH WITH REGARD TO GRANT OF PROVISIONAL UPGRADATION FROM THE SESSION 2013-14.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXVI	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEST OF SRI SRI RAVISHANKAR VIDYA MANDIR, NEAR GODHAVI LAKE, OPP JAIN TEMPLE, AT BHOPAL MANIPUR ROAD, SANAND, AHMEDABAD, GUJRAT WITH REGARD TO GRANT OF SPECIAL PERMISSION OF CLASS X STUDENTS IN BOARD EXAMINATION 2014.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXVII	<p>TO REPORT ACTION TAKEN BY THE BOARD ON THE REQUEUST OF ST.MARY'S ENGLISH MEDIUM SCHOOL,PALIKERE, KASARAGOD, KERALA FOR CHANGE OF SESSION FROM 2014 -15 TO 2013-14.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXVIII	<p>TO REPORT ACTION TAKEN BY THE OFFICE REGARDING GRANT OF AFFILIATION/UPGRADATION ETC. TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 24.6.2013</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XXXVIII	<p>TO CONSIDER TO ALLOWING THE 'PRESIDENT'S AWARDEE' TO SUPERANNUATE AT THE AGE OF 65 YEARS</p> <p>The special invitee has placed a proposal with regard to above issue with the permission of the Chair. The committee discussed the above in the light of existing provisions of Affiliation Bye-Laws presently made applicable by the NCT Government in its Government schools. Accordingly, the Committee resolved to amend Rule 30.1 of Affiliation Bye-Laws.</p>

	Existing Rule 30.1	Amended Rule 30.1
	<p>Notwithstanding anything contained in these rules or otherwise every employee including Head of institution shall retire from service on attaining the age of 60. However if the age of superannuation falls during the academic session, the concerned employee will retire at the end of the academic session.</p> <p>Provided further that if such employee is a recipient of National/State/CBSE Teachers Award. He may be considered for a further extension of service for two years after attaining the age of superannuation provided he is medically fit and is prepared to serve the school. The school managing committee after considering such case of extension of service, shall forward the details to the Board.</p>	<p>Notwithstanding anything contained in these rules or otherwise every employee including Head of institution shall retire from service on attaining the age of 60. However if the age of superannuation falls during the academic session, the concerned employee will retire at the end of the academic session.</p> <p>Provided further that if such employee is a recipient of State/CBSE Teachers Award, he/she may be considered for a further extension of service for two years and in the case of National awardees five years after attaining the age of superannuation provided he is medically fit and is prepared to serve the school. The school managing committee after considering such case of extension of service, shall forward the details to the Board.</p>
ADD ITEM-I	<p>TO CONSIDER THE CASE OF SHRI RAM KRISHNA HIGH SCHOOL, VILLAGE-BHIGAN, GANNAUR, SONEPAT, HARYANA FOR PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL ON TWO PLOTS DIVIDED BY A ROAD. (Page No. 62)</p> <p>The Committee discussed the issue with regard to grant of provisional affiliation to above said school in the light of fact that there is a 16 feet kacha road between main campus and playground and to resolved that school may be asked to construct over-bridge for the safe passes of the students to the playground and the same may be got verified before grant of affiliation.</p>	
ADD ITEM-II	<p>TO CONSIDER THE REQUEST OF STEP BY STEP SCHOOL, UDAIPUR, RAJASTHAN FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION W.E.F THE SESSION 2013-14.</p> <p>The Committee discussed the issue and resolved to approve the composite provisional affiliation of the school w.e.f 2013-14.</p>	
ADD ITEM-III	<p>TO REPORT ACTION BY THE BOARD WITH REGARD TO GRANT OF AFFILIATION FOR SECONDARY AND SR. SECONDARY (UNDER SWITCH OVER CATEGORY) W.E.F 1.4.2013 INSTEAD OF 1.4.2014 IN RESPECT OF ST. PAUL SR. SECONDARY SCHOOL, ALWAR GATE, RAJASTHAN.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>	

The meeting ended with thanks to the Chair.

Sd/-
(U.C Bodh)
Deputy Secretary

Sd/-
(Vineet Joshi)
Chairman

**MINUTES OF SECOND MEETING
OF THE VOCATIONAL
COMMITTEE**

Held on

Thursday, the 28th November, 2013

At

2nd Floor, Conference Hall,

Central Board of Secondary Education

"Shiksha Kendra", 2, Community Centre,

Preet Vihar, New Delhi-110092



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE,

PREET VIHAR, DELHI - 110 092

CONTENTS

<u>S.No.</u>	<u>AGENDA ITEM</u>
<u>Agenda Item:1</u>	To consider and approve the proposal of implementing STAR scheme in CBSE school.
<u>Agenda Item:2</u>	To consider the proposal of translation of books of Health & Beauty Services, Fashion Design & Garment Technology for class XI in to Hindi
<u>Agenda Item:3</u>	To consider the proposal for conducting teachers training / awareness programme in various cities
<u>Agenda Item:4</u>	To consider and approve the proposal of setting up of a question papers for SA I and SA II both for the academic subject (rationalized curriculum) and all vocational subjects of class IX and class X.
<u>Agenda Item:5</u>	To consider and approve the proposal of preparing assessment guidelines for Vocational courses under CCE
<u>Agenda Item:6</u>	To consider and approve the proposal of printing student handbook of following vocational courses:- Health the Beauty Services, Electronics Technology, FMM, Travel & Tourism, Banking & Insurance and Teachers Manual of Geospatial Technology etc.
<u>Agenda Item:7</u>	Proposal for inviting two separate RFP for SKPs one from VTP/ ITI/Polytechnic/ Engineering College etc. Others from any skill training institute
<u>Agenda Item:8</u>	To consider and approve the proposal of signing Memorandum of Understanding with NSDC for aligning existing curriculum of vocational courses of CBSE as per the requirement of NVEQF
<u>Agenda Item:9</u>	To consider and approve the proposal to affiliate 100 training institutes cum industries with adequate infrastructure to offer vocational courses from Class IX to Class XII under NVEQF

The following members were present in the Second Meeting of Vocational Committee :

1. Shri Vineet Joshi, Chairman, CBSE.....in the Chair.
2. Shri M.V.V. Prasada Rao, Director (Vocational Education and Edusat), CBSE.
3. Shri Rajinder Kumar, Director (Admin), AICTE
4. Prof. C G Naidu, School of Vocational Studies , IGNOU
5. Dr. KC Pathak, Joint Secretary, UGC
6. Dr. Om Vikas, Ex-Director, IITM, Gwalior.
7. Dr. Banhi Jha, Sr. Professor, NIFT, Delhi.
8. Ms V. Vijayalaxmi, Joint Commissioner, KVS
9. Ms. Usha Kumari, Deputy Director, Directorate of Education, Govt. of NCT Delhi
10. Ms. Sushma Aggarwal, Directorate of Education. Govt of NCT Delhi
11. Ms Sangeeta Jain, Sr Lecturer (Cosmetology & Health), MBIT.
12. Ms Indu Prasad, Principal, Good Samaritan School, Jasola, New Delhi.
13. Ms Meghali Prabhakar, Consultant, NSDC.

The Following members from CBSE were also present:

1. Dr. Biswajit Saha, Programme Officer, (Vocational).
2. Ms. Swati Gupta, Assistant Programme Officer, Vocational.
3. Ms. Sharmila Devi (Manager Language).
4. Ms. Ankita Bhargava, Research Fellow, Health Care Science.

At the outset, **Director (VE & Edusat), CBSE** welcomed all the members to the meeting and initiated the discussions. Thereafter with the permission of the Chair, Programme Officer placed all agenda before the house one by one for kind consideration.

Section I:

Minutes of the first meeting of Vocational Committee held on 25th June, 2013 was accepted unanimously by the house with the following recommendations:

1. In reference to Agenda Item 1 Board may develop separate parameters to offer Vocational Course for the drop-outs and 10+2 passouts.
2. Feasibility of the offering Vocational Course through online mode may be explored properly and services of PSUs may be taken to concretize the implementation.

Section II:

Director (VE & Edusat) elaborated on the Action Taken Report to the agenda items of last Vocational Committee meeting as follows:

- 2.1 To report Skill Certification for the drop outs and 10+2 pass out students.

To be implemented from the next academic session

- 2.2 To report the development of modules for providing skill education training in online/distance mode.**

M/S Veda online Chennai has been asked to identify few schools wherein online Skill Technical Training can be imparted. In addition, Board is also exploring the feasibility of Skill Certification of drop outs and 10th pass out students through some SKPs from the coming academic session.

- 2.3 To report the proposal of making one/two vocational courses mandatory for Senior Secondary level**

Proposal has been moved for review of next GB meeting.

- 2.4 To report the Research and development on vocational pedagogy and development of relevant curriculum.**

Cell has interacted with the multiple experts of industry, Sector Skill Council and from various other Department and accordingly it has already revised some of its curriculum based on the present industry requirements and in regard to the development of data base for skills and identifying appropriate pedagogical method is in process.

- 2.5 To report the Signing of Memorandum of Understanding between CBSE and ICAR, 8 New Delhi for offering Agriculture based courses in the affiliated schools of CBSE.**

MoU not yet signed and the agenda will be placed in the next Finance Committee Meeting.

- 2.6 To report for constituting Sectorial Committee for Vocational courses.**

As per suggestion of the curriculum committee the Sectorial Committee some new Members has been included in the various Sectorial Committee.

- 2.7 To report for printing of Curriculum Document for Secondary and Senior Secondary School for the year 2015 and printing of Books for various vocational courses.**

The curriculum document for Sr. Secondary 2015 and Secondary 2015 has been sent printing.

- 2.8 Global Conference on "Skilling in Schools" in collaboration with PHD Chamber of Commerce and Industry.**

Global Conference on "Skilling in Schools" has been organized in collaboration with PHD chamber of Commerce on 18th July 2013, wherein more than 250 Principals has attended.

- 2.9 To report implementation of German Model (Dual system) of Vocational Education on pilot basis in schools of Delhi-NCR, Chennai and 5 schools in Bangalore.**

In this regard approx. 20 schools in India has been selected where technology based courses namely Mechatronics will be introduced from class IX to class XII from next academic session. Also Max Muller Bhavan, New Delhi has agreed to develop the curriculum with the help of German Embassy and PFCET. The study material will be prepared by another well-known publisher in Germany namely Christiani and same will be reframed & published by Indian publisher as student handbook.

In regard to setting up of laboratory for the pilot schools, the lab facilities will be provided by Festo and gradually school has to develop their own laboratory with the help of Festo and Christiani or any other suitable organisations. It is assumed that curriculum will be ready by December 2013 and its content will be develop by April 2014 and thereafter a teachers training programme on Mechatronics and allied field will be organized in India by CBSE with the help of two German experts, who will impart the training of two weeks each.

- 2.10 To report the proposal to increase remuneration/ honorarium for authors and acquiring ISBN for every publication of Vocational Cell, CBSE.**

Action being taken as decided.

- 2.11 To confirm the winner of logo competition.**

Commendation letter with a cheque of Rs. 25,000/- is ready for handing over.

Section III(New Agenda) :

- 3.1: To consider and approve the proposal of implementing STAR (Standard Training Assessment and Reward) scheme in CBSE school.**

V. Vijayalaxmi, Joint Commissioner asked whether NVEQF subjects can be bring under STAR (Standard Training Assessment and Reward) scheme

Chairman, CBSE informed that all NVEQF courses can be brought under STAR Scheme and it should be approved by sector skill council, and trainers / agencies should be accredited by NSDC.

Vocational Committee granted approval for the same.

- 3.2: To consider the proposal of translation of books of Health & Beauty Services, Fashion Design & Garment Technology for class XI in to Hindi.**

All members of Vocational Committee agreed and approved the proposal.

3.3: To consider the proposal for conducting teachers training / awareness programme in various cities

It was suggested by *Dr. Om Vikas*, ex-director of IIITM, Gwalior and *Mr Ravinder Kumar*, Director, AICTE to organize more number of trainings in multiple locations, so that more number of stakeholders can be covered. It was also suggested by Dr. Om Vikas to organize special workshop inviting parents to sensitize about the requirement of Vocational Education.

The Vocational Committee granted approval for the same.

3.4: To consider and approve the proposal of setting up of a question papers for SA I and SA II both for the academic subject (rationalized curriculum) and all vocational subjects of class IX and class X

Dr. Om Vikas, ex-director, IIITM, Gwalior enquired about the impact of vocational course on the Academic course.

Chairman, CBSE mentioned that Board is offering vocational courses under NVEQF in three modes viz Compulsory, Additional and no Vocational at secondary level and Board will analyse the impact and also see their growth when such students subsequently take admission in class XI and XII by analysing the result of 10+2 examination. Thereafter the Board will decide the suitability of such option.

The vocational Committee approved the proposal.

3.5: To consider and approve the proposal of preparing assessment guidelines for Vocational courses under CCE:

It was suggested by the curriculum committee members that assessment guidelines for vocational courses under CCE should be prepared in such a manner that uniformity and quality of vocational courses can be maintained and initiative of separate assessment guidelines for the secondary level for vocational courses viz. Retail, Information Technology, Security, Automobile and Travel and Tourism for class IX and Class X was appreciated

The Curriculum Committee granted approval for the same.

3.6: To consider and approve the proposal of printing student handbook of following vocational courses:- Health the Beauty Services, Electronics Technology, FMM, Travel & Tourism, Banking & Insurance and Teachers Manual of Geospatial Technology etc.

The curriculum committee members agreed to the above agenda and suggested to consider the demand of stake holders and with availability of NOS/ Job-roles of public sector as prepared by various sector skill council for

developing new curriculum/ revising existing curriculum to align with the NVEQF requirements. The committee members also appreciated the financial aid of Rs22 lakhs approved by MHRD for the aforesaid purpose.

The vocational Committee approved the proposal.

- 3.7: Proposal for inviting two separate RFP for SKPs one from VTP/ ITI/Polytechnic/ Engineering College etc. Others from any skill training institute.**

Dr. Om Vikas, ex-director, IIITM, Gwalior and Mr Ravinder Kumar, Director of AICTE also mentioned that they can assist the Board by way of providing details other SKP associated with AICTE to offer vocational course under NVEQF under different level.

The Vocational Committee granted approval for the same.

- 3.8: To consider and approve the proposal of signing Memorandum of Understanding with NSDC for aligning existing curriculum of vocational courses of CBSE as per the requirement of NVEQF**

The representative of NSDC told the list of qualification pack and Job-roles of some vocational courses and *V. Vijayalaxmi*, Joint Commissioner supported the idea and told it will really help the schools to provide quality vocational programme. Also told that KVS is planning to offer one vocational course compulsory in all Kendriya Vidyalayas within the 5 subjects.

- 3.9: To consider and approve the proposal to affiliate 100 training institutes cum industries with adequate infrastructure to offer vocational courses from Class IX to Class XII under NVEQF**

Idea was appreciated by all the members. *Dr. Om Vikas*, ex-director, IIITM, Gwalior suggested that Board may prepare detailed guidelines for such special school so that quality of such training can be monitored.

The Vocational Committee granted approval for the same.

The meeting ended with vote of thanks.

Sd/-
(M.V.V. Prasada Rao)
Director (VE & Edusat), CBSE

Sd/-
(Vineet Joshi)
Chairman, CBSE

ANNEXURE – X

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Wednesday, the 11th December, 2013 at 10.00 A.M.

The following members were present:-

1. Sh. Vineet Joshi - In the chair
Chairman, CBSE
Delhi
2. Smt. Ameeta Mullah Wattal, - As Member
Principal, Springdales School,
Pusa Road, Delhi – 110005
5. Sh.D.K.Bhavsar, Dy. Education Advisor, Deptt. of School Education & Literacy, MHRD, Shastri Bhawan, New Delhi -110001 as representative of Shri J. Alam, Joint Secretary (SE), MHRD, Shastri Bhawan, New Delhi -110001
6. Sh. Anil Kakria, Dy. Secretary (Finance), MHRD, Shastri Bhawan, New Delhi-110001 as representative of Shri Yogendra Tripathi, Joint Secretary & Financial Advisor, MHRD, Shastri Bhawan, New Delhi - 110001

Sh. S.P. Rana, Joint Secretary (A&L) and Sh. G.P. Sharma, I.A.F.A., CBSE were also present.

ITEM I To consider revised Budget Estimates for 2013-14 & Budget Estimates for 2014-15

The Committee, after detailed discussion approved the Budget estimates for 2014-15 and revised Budget Estimates for 2013-14. The Committee also desired to put up detailed utilization plan of the corpus.

ITEM II Medical re-imbursement of outdoor treatment (consultation / physiotherapy / rehabilitation / additional modality) in r/o Sh. Ashish Mudgal S/o Sh. Chaman Lal Sharma, Deputy Secretary, R.O. Delhi

In view of the fact that the Board is already reimbursing the cost of outdoor treatment of Sh. Ashish Mudgal S/o Sh. Chaman Lal , Deputy

Secretary, approved the proposal to reimburse the expenditure on his outdoor treatment upto December, 2013.

ITEM III Day Care Scheme for children of working parents.

The Committee, after detailed deliberations approved the scheme initially for CBSE (HQ) on pilot basis on the guidelines of Govt. of India.

ITEM IV To approve the proposal of grant of Gratuity to the Teachers of Independent Schools where scheme of Gratuity is not in operation.

The committee held detailed discussions, observed the fact that about 74% schools are private independent and main source of funding to the CBSE, and approved the proposal of grant of Gratuity to the Teachers of Independent Schools where scheme of Gratuity is not in operation. The Finance Committee also desired to explore the possibility of creating a cell to monitor the issues of pay and terminal benefits of the staff of Independent Schools.

ITEM V To consider the reimbursement of medical expenses of Rs. 11,504/- incurred by Smt. Anju, Junior Assistant in an unapproved Hospital on her husband who was met with an accident.

Considering the fact that the reimbursement of medical expenses sought by unpanelled hospital was in emergency, the proposal was approved.

ITEM VI To consider grant of scholarship/financial assistance for the ward of the Board's Employee upto UG & PG level

The Committee desired to put up a detailed proposal.

ITEM VII To consider reimbursement of phone/mobile charges to PS to Chairman.

Considering the fact that PS to Chairman, CBSE has to co-ordinate with CBSE and various other officers and stake holders, the proposal of reimbursement of Rs. 800/- + taxes per month towards mobile/landline charges was approved.

A.ITEM VIII To consider the starting of Technology Augmented Learning and Education Environment Management (Taleem) Program.

The Committee deliberated on the issue and resolved to approve the proposal.

A.ITEM IX To approve revenue sharing on joint publications of CBSE & CAER on Problem Solving Assessment (PSA) for Classes IX & XI

The Committee after detailed deliberations approved the proposal with revenue sharing of Joint publications of CBSE and CAER in the ratio of 50:50.

- A.ITEM X Fixation of remuneration for engagement of full time Consultant for CBSE(i) work.**
Considering the fact that other officers of the same level are receiving Rs.30,000/- per month, approved the proposal.
- A.ITEM XI Disposal of obsolete Sample Papers and out dated Books as raddi.**
The committee, after detailed discussion approved the proposal of disposal of old sample papers/books worth Rs. 77.11 lakh. The committee also desired that the orders for printing may be placed judiciary.
- A.ITEM XII To consider up gradation of one post of Staff Car Driver (Grade-I) to that of Motor Transport Supervisor in the Grade Pay of Rs.4200 – reg.**
The Committee desired to put up the detailed proposal as per Govt. of India guidelines.
- A.ITEM XIII To approve the proposal of grant of 100% examination fee for class X & XII and professional tests to the wards of defence and para military forces.**
The committee after detailed deliberations approved the proposal of grant of 100% examination fee for class X & XII and professional tests to the wards of defence and para military forces.
- A.ITEM XIV Setting up of mechanism to address the grievance regarding implementations of RTE**
The Committee took note of the status of implementation of RTE in Independent Schools and noted the fact that though implementation of RTE is the responsibility of concerned state/UT Govt., the Board may set up a cell to address the grievances regarding implementation of Right to Education Act effectively.
- A.ITEM XV To grant exemption from empanelment fee to training wing of DAV, centre for Academic Excellence.**
The Committee after detailed deliberations resolved to grant exemption from empanelment fee to DAV CAE for conducting training programmes for the teachers of DAV schools.

The meeting ended with the vote of thanks to the Chair and all the members of the Committee.

Sd/-
(S.P.RANA)
JOINT SECRETARY (A&L)

Sd/-
(VINEET JOSHI)
CHAIRMAN