

6-08-2014
MINUTES G.B

AJAY NISHRA

JS(A&L)

MINUTES OF THE MEETING OF THE GOVERNING BODY

held on

Wednesday, the 6th August, 2014

at

**Taber Conference Hall,
Manekshaw Centre, Parade Road,
Delhi Cantt.,
New Delhi-110010.**



CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi - 110092.

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Preet Vihar, Delhi-110092.

MINUTES OF THE MEETING OF THE
GOVERNING BODY OF THE BOARD

Day & Date : Wednesday, 06th August, 2014.
Time : 2:00 P.M.
Venue : Taber Conference Hall, Manekshaw Centre
Parade Road, Delhi Cantt., New Delhi – 110010

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1. The list of members who attended the meeting is at Annexure- I and those who could not be present is at Annexure – II.

The Chairman, CBSE welcomed all the Members at the meeting. Thereafter, the Chairman expressed his gratitude to the following outgoing members of the Governing Body for their valuable contribution to the Board:

- a. Shri Amit Singla, Director of Education, Govt. of NCT of Delhi.
- b. Sh. Chanchal Singh, District Education Officer, Chandigarh Administration.
- c. Prof. D.S. Chauhan, Secretary General (Addl. Charge), Association of Indian Universities.

The Chairman also welcomed the following new members to the Governing Body:

- a. Prof. Sudhish Pachauri (Renomination), Pro-Vice Chancellor, University of Delhi.
- b. Smt. Padmini Singla, Director of Education, Govt. of NCT of Delhi.
- c. Sh. Ram Kumar Sharma, District Education Officer, Chandigarh Administration.
- d. Dr. H.M. Desai, President, Association of Indian Universities & Vice Chancellor, Dharnsinh Desai University, Nadiad.

2. **Presentation by the Chairman**

The Chairman made an elaborate presentation on various activities undertaken by the Board since the last meeting of the Governing Body. Important issues covered in the presentation of the Chairman were as follows:

2.1 **Affiliation**

The number of Schools affiliated with the Board as on 03.03.2014 was 14,870 and this number has increased to 15,561 as on 31.07.2014; as such 691 new schools have been added to the list of affiliated schools with the Board during the said period.

2.2 **Senior School Certificate Examination – 2014**

The Senior School Certificate Examination was held from 1st March, 2014 to 25th April, 2014. A total of 10,28,928 candidates were registered and 10,07,322 candidates appeared in this examination. Total number of schools was 8,602 and number of exam centres were 3,041. Results were declared on 26th May, 2014 in Chennai and Thiruvananthapuram Region, 28th May, 2014 in Ajmer, Allahabad, Bhubaneswar, Guwahati, Panchkula, Patna and 29th May, 2014 in Delhi and Dehradun. Overall pass percentage was 82.66%.

2.3 Secondary School Examination – 2014

The Secondary School Examination was held from 1st March, 2014 to 19th March, 2014. A total of 13,27,350 candidates registered and 13,26,100 candidates appeared in this examination. Total number of schools was 12,860 and number of exam centres (for Scheme-II) was 2,149. Results of Chennai & Thiruvananthapuram declared on 19th May, 2014 in and of other regions on 20th May, 2014. Overall pass percentage was 98.87%.

2.4 Senior School Certificate (Compartment & Improvement of Performance) Examination– 2014

The Senior School Certificate (Comptt) Examination– 2014 (Class XII) was conducted on 16.07.2014. The Secondary School (Improvement of Performance) Examination Scheme-I (Conducted by the schools) was held in July 2014 and Scheme-II (Conducted by the Board) was held from 16th-23rd July, 2014. Candidates who obtained grade E1 or E2 in any or all the five subjects (excluding 6th additional subject) have appeared for improvement of performance as per the option exercised for the main examination held in March.

2.5 Verification and Re-Evaluation – Class X & XII

The verification and re-evaluation (Class X) process was conducted between 21.05.2014 to 10.06.2014. The verification and re-evaluation (Class XII) process was conducted between 30.05.2014 to 05.06.2014. Request for revaluation/challenge has been entertained for a maximum of 10 questions, only in theory paper and were received online from 28.06.2014 to 04.7.2014. Re-evaluation was permitted in the English Core, English Elective, Functional English, Hindi Core, Hindi Elective, Mathematics, Physics, Chemistry, Biology, Business Studies, Economics & Accountancy subjects of class XII.

2.6 ON SCREEN MARKING

CBSE started On Screen Marking (OSM) - Computer based Scanning and Marking of Answer Books in 2013 to help improve the quality of evaluation process and make it more transparent and accurate. For 2014 Class X, Board covered all regions except Thiruvananthapuram. The Board included English Core and Economics in Delhi region only for Class XII.

2.7 Joint Entrance Examination JEE-2014

2nd JEE-MAIN for admission to the undergraduate programme in engineering in the academic session 2014-15 was held on 6th April, 2014 (Offline Examination) and on 9th, 11th, 12th and 19th April, 2014 (Online Exams). Total 1,72,369 (Online) and 11,72,538 (Offline) candidates appeared in paper – I and 1,55,192 candidates appeared in Paper-II.

To find out the top 1,50,000 candidates to be eligible for appearing in JEE (Advanced), the score of the candidates who appeared in Paper - I of JEE (Main) was declared on 2nd May 2014.

Ranks/result of JEE (Main) was based on 40% weightage of class 12th Board marks normalized on percentile basis + 60 % weightage of performance in JEE (Main). It was declared on 8th July 2014.

2.8 All India Pre Medical Test - 2014

The All India Pre-Medical/Pre-Dental Entrance Test - 2014 was held on 4th May, 2014 for the academic session 2014-15 for the 15% merit positions in the Medical/Dental Colleges of India. Total number of Examination centres were 929 in 50 cities and 5,23,701 candidates appeared in the examination. Result was declared on 7th June, 2014. 46,271 candidates qualified the exam and eligible for counselling out of which 18,115 candidates (Male - 9716 and Female - 8399) finally qualified for 15% seats.

10 States and 05 other Government Universities/Institutions voluntarily participated in the AIPMT-2014 for using its merit list for the admission in Medical/Dental Colleges against seats under their control.

2.9 Central Teacher Eligibility Test (CTET) – 2013 and 2014

Fifth Central Teacher Eligibility Test (CTET) was held on 16th Feb, 2014 in 1170 centres. A total of 6,78,209 candidates appeared in this test and results were declared on 21st March, 2014. The pass percentage was 1.88%. The Board, in accordance with the relaxation of 5% extended by Govt. of NCT of Delhi and KVS, have issued special eligibility certificate to the reserved category candidates scoring 82-89 marks in CTET Examination.

2.10 Proficiency Test 2013

Proficiency Test is an optional test for the students of class X to benchmark skills and higher mental abilities of students and to provide motivation to students for academic excellence in the respective subjects. It is conducted in 5 main subjects. For 2014, the Examination was conducted from 14th -18th April, 2014 in 547 centres. 23,927 candidates from 1478 schools appeared in this examination.

Subject	No. of Candidates		Average Marks	
	Registered	Appeared	2013	2014
English	13,442	9,763	51.65	51.51
Hindi	4,566	2,799	39.31	40.18
Mathematics	19,458	14,428	21.18	29.53
Social Science	7,397	4,306	33.07	44.08
Science	20,424	13,588	19.21	38.26

2.11 JNVST 2014

The JNVST for admission in Class VI for summer bound Schools was held on 08th Feb, 2014 and for winter bound schools & for extreme winter bound schools on 7th June, 2014. 16,81,696 candidates appeared in the exam and 41,084 were selected.

2.12 Feedback on OTBA

A questionnaire on introduction of OTBA was administered online on the CBSE Academic website for the various stakeholders. 3257 responses were received and analysed.

Most of the respondents, (more than 90% of Principals, Teachers, Students, Parents and Academic coordinators/ Heads of the Departments) have fully or partially agreed with the introduction of OTBA and its applicability to real life situations.

Nearly 90% respondents have reported that the OTBA text material is interesting and challenging and is an application and extension of concepts taught to students. Nearly 61.25% respondents have agreed extending it to Class X, in all the main Subjects, from the current Academic session (2014-15). Nearly half of the respondents (53.4%) agreed extending it to other subjects of Class XI, specially English and Mathematics from the current academic session. 61.25% of the respondents did not agree for extending it to Class XII at present.

Difficulties faced by stakeholders: Increased printing cost due to lengthy text material, difficult language and extended time of the paper making it exhausting for students.

2.13 Training & Empowerment

A no. of trainings were conducted, a total of around 1.86 lakh participants were trained under this program till now. The House expressed satisfaction on the quality and quantity of trained members who were trained in this year.

2.14 Sanskrit Week

The Board directed the Schools to celebrate Sanskrit Week from August 7 - August 13, 2014 and conducted a number of activities. The Board received more than 2100 entries through WhatsApp, Emails, Google Drive and post for Laghubhashanam, Kavita Rachana, Shloka Antyakshari, Apps, Games and Essay.

2.15 Celebration of Excellence

The Board has invited the top 0.1% of students, who have scored the highest percentile in different subjects and the students who have excelled in CBSE Competitive Sports Programme and CBSE Science Exhibition (500 students with their parents) to celebrate their excellence from 13th – 15th August, 2014 in Delhi and to prepare e-book by students on "Hamari Dharohar Hamara Sapna".

CBSE has also invited writing series from students on inspirational life of *Sri Pingali Venkayya* and best 68 entries got a prize of Rs. 5,000/- each.

2.16 CBSE HERITAGE EDUCATION PROGRAMME

Since 2001, CBSE Heritage Education Programme has provided, a platform to students to share news about related activities and projects across the country.

XIIth CBSE Heritage India Quiz 2013-

This scheme is initiated in 2001 is an inter school quiz competition to raise awareness and better understanding in the student community about cultural diversity in India. It is conducted in three phases.

2.17 FINANCIAL EDUCATION

1st National Financial Literacy Assessment Test (NFLAT) was conducted on 11th and 12th January 2014 for students of classes VIII – X. Around 1 lakh students and 2000 schools registered for the test. The test was held in more than 250 cities across the country.

2.18 Vocational Education

CBSE has introduced four vocational subjects namely Dynamics of Retailing, Automobile Technology, Information Technology and Security in selected schools from the session 2012-13 from class IX onwards. The first batch of class X appeared in 2014 examinations.

2.19 Public Relations Unit:

1531 cases under RTI Act- 2005 have been received from January, 2014 to 30th July 2014. 258 first appeals and 14 second appeals have also been received.

2.20 Student Global Aptitude Index (SGAI)- 2014

The fifth edition of CBSE SGAI is to be held in November, 2014. The last one was conducted on 16th November, 2013. Approx. 900 Principals/ Senior Teachers/ Counsellors from about 500 new schools have also been trained in July 2014.

2.21 CBSE ANNUAL COUNSELLING

17th CBSE Counseling Workshop was held on 29th January 2014, which saw the participation of a number of principals, teachers, counselors and experts from different parts of the country. CBSE had also arranged counseling facility for specially abled children to take care of their needs and anxiety.

2.22 CAER (Centre for Assessment Evaluation and Research)

Centre for Assessment Evaluation and Research is the first PPP in education in India. The CAER runs professional development programmes in the areas of assessment and training for teachers, coordinators, examination in-charge, academic heads and principals to support the school based assessment reform that have been introduced in recent past. The modules are designed by global experts and aligned to NCF 2005.

With these comments and clarifications the house applauded the presentation and approved various proposals in the presentation. Discussion on the individual agenda item was taken thereafter.

Discussion on Agenda items:

ITEM I TO CONFIRM THE MINUTES OF THE MEETING OF THE GOVERNING BODY OF THE BOARD HELD ON 11th DECEMBER, 2013.

The Chairman, CBSE apprised the members of the Minutes of the meeting of the Governing Body of the Board held on 11th December, 2013 and after detailed deliberations, the House confirmed the Minutes of the Governing Body Meeting held on 11th December, 2013.

ITEM II TO RECEIVE A REPORT ON THE FOLLOW UP ACTION TAKEN ON THE MINUTES OF THE LAST MEETING OF THE GOVERNING BODY HELD ON 11th DECEMBER, 2013.

The Chairman informed the House that action has been taken on all the items as per resolution passed by the Governing Body in its last meeting held on 11th December, 2013 and most of the action taken reports were also displayed in the presentation. The members deliberated on the action taken on the last meeting of the Governing Body Meeting held on 11th December, 2013 in detail. The members noted the follow up action taken on the minutes of the last meeting and approved the same.

ITEM III TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 21st FEBRUARY, 2014.

The Controller of Examination, CBSE apprised the members of the recommendations of the Examination Committee meeting held on 21st February, 2014. The House resolved to approve the recommendations of the Examination Committee meeting held on 21st February, 2014.

ITEM IV TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 26th MARCH, 2014.

The Secretary, CBSE apprised the members of the recommendations of the Finance Committee meeting held on 26th March, 2014. The House resolved to approve the minutes of the Finance Committee meeting held on 26th March, 2014.

ITEM V TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 30th JUNE, 2014.

The Secretary, CBSE apprised the members of the recommendations of the Finance Committee meeting held on 30th June, 2014. The House resolved to approve the minutes of the Finance Committee meeting held on 30th June, 2014.

ITEM VI TO CONSIDER THE RECOMMENDATIONS OF THE EXAMINATION COMMITTEE MADE AT ITS MEETING HELD ON 30th JULY, 2014.

The Controller of Examination, CBSE apprised the members of the recommendations of the Examination Committee meeting held on 30th July, 2014. The Chairman highlighted two points. He stated that the special students can complete their course in two phases. They can appear in two courses in one year and remaining courses in next year. He also added that the self-pacing allowed for students with special ability. The Board also proposes to do away with the present system of counter signature of transfer Certificate for the students migrating to other school.

The House resolved to approve the recommendations of the Examination Committee meeting held on 30th July, 2014.

ITEM VII TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 31st JULY, 2014.

The Secretary, CBSE apprised the members of the recommendations of the Finance Committee meeting held on 31st July, 2014. In addition the Chairman informed that the CAER (Centre for Assessment Evaluation and Research) was working well but the partner was not able to break even after two years. Breaking even within two years was

the selection criteria of the partner. Therefore, it was agreed that partnership may be terminated and the Centre to continue working as CBSE's centre only without partner. The existing staff may continue with restructuring of the various governing committees (like Executive Committee etc.). The centre will generate its own resources with the help of the Board. For this, necessary amendments may be carried out in the MoA etc. of the society created for this purpose.

The House resolved to approve the minutes of the Finance Committee meeting held on 31st July, 2014 with the amendment in the Addl. Item No. XV that the HRA@ 30% may also be paid to the Liaison Officer.

ITEM VIII TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 26TH MARCH, 2014.

The Secretary, CBSE apprised the House of the recommendations of the Affiliation Committee meeting held on 26th March, 2014. The House resolved to approve the recommendations of the Affiliation Committee meeting held on 26th March, 2014.

ITEM IX TO CONSIDER THE RECOMMENDATIONS OF THE AFFILIATION COMMITTEE MADE AT ITS MEETING HELD ON 31ST JULY, 2014.

The Secretary, CBSE apprised the House of the recommendations of the Affiliation Committee meeting held on 31st July, 2014. The House resolved to approve the recommendations of the Affiliation Committee meeting held on 31st July, 2014.

ITEM X TO CONSIDER THE RECOMMENDATIONS OF THE 4TH ADVISORY- & IMPLEMENTATION COMMITTEE MEETING HELD ON 24TH APRIL, 2014 FOR CONDUCT OF CENTRAL TEACHER ELIGIBILITY TEST (CTET).

The Chairman, CBSE apprised the House of the recommendations of the 4th Advisory & Implementation Committee meeting held on 24th April, 2014 for conduct of Central Teacher Eligibility Test (CTET). The House resolved to approve the recommendations of the Committee meeting held on 24th April, 2014.

ITEM XI TO CONSIDER NOMINATION OF A MEMBER AS PER CLAUSE 6(XX) OF THE BOARD'S MANUAL FOR SERVING AS CO-OPTED MEMBER ON THE GOVERNING BODY OF THE BOARD.

The House authorized the Chairman, CBSE to nominate a person for serving on the Governing Body of the Board under clause 6(xx).

ITEM XII TO CONSIDER RECONSTITUTION OF THE EXAMINATION COMMITTEE

The Committee considered the item and resolved to approve Reconstitution of the Examination Committee as proposed in the Agenda Item.

ITEM XIII TO CONSIDER THE RECOMMENDATIONS OF THE CURRICULUM COMMITTEE MADE AT ITS MEETING HELD ON 2ND AUGUST, 2014.

Director (ART&I) apprised the House of the recommendations of the Curriculum Committee meeting held on 2nd August, 2014. After detailed discussions, the House approved the minutes of the Curriculum Committee meeting held on 2nd August, 2014.

ADDL ITEM I TO CONSIDER NOMINATION OF ONE MEMBER OF THE BOARD AS MEMBER OF THE COURT OF THE UNIVERSITY OF DELHI

The House authorized the Chairman, CBSE to nominate a serving member of the Governing Body of the Board as member of the Court of the University of Delhi.

The Chairman concluded the presentation on agenda items and invited comments of the house on the presentation as well as current agenda items.

Sh. DK Bhavsar, Dy. Educational Advisor, Deptt. Of School Education & Literacy referred about the system which Govt. of Gujarat has created equivalency of vocational courses with that of class X or XII, or equivalency as applicable for all classes. The Chairman, CBSE informed that there is a Govt. of Gujarat Order, in which they have detailed about equivalence of Vocational education with academic education. The Chairman further stated that the Board will constitute an academic committee to study contents about the equivalence between its courses and academic studies with that of various vocational courses and the same will be placed before the Governing Body for information/ratification.

Shri K.P. Gopalkrishna, Chairman, National Public School, Bangalore raised a problem which the students of Karnataka are facing. CBSE students are getting grades while the state Board gives marks in class X. This puts CBSE students in disadvantage for admission in diploma courses and admission in +2 of State Board. The Chairman replied that the similar case is possible in Maharashtra and Chandigarh also. Many state Boards want marks for admission to Higher Secondary courses; and we are giving grade in class

Dr. D.R. Saini, Principal, DPS, R.K. Puram applauded the efforts of CBSE in granting different types of scholarships.

Smt. Avnita Bir, Principal, R.N. Podar School, Mumbai suggested for revision of curriculum in Commerce and Economics at Senior Secondary level, to which Dr. Sadhna Prashar, Director (ART&I) stated that CBSE has a provision of inviting online feedback from stake holders which is regularly sent to NCERT for updation of curriculum.

Shri D.K. Bhavsar, Dy. Educational Advisor, MHRD informed that presently the CBSE is a society and MHRD proposed to convert CBSE as a Statutory Body. He invited the house to give views on following three major issues:

Should CBSE be concerned with the:

1. Admission policy of the independent school.
2. Fee structure of independent schools.
3. Recruitment of teachers, their salary structure, pension benefits etc.

The Chairman also invited views of the members. There were mixed reactions from the house. Some said it will interfere with the autonomy of schools.

Shri Bhavsar opined that if activities of CBSE are framed under a legislative procedure, uniformity will come in the system.

Smt. Ameeta Mullah Wattal, Principal, Springdales School, Pusa Road, Delhi opined that there are many discrepancies in Schools system. If there are different set of instructions from CBSE and State Govt., it will be difficult for schools to go through with both the systems.

Shri Bhavsar clarified that the above are just initial proposals and is necessary for transparency for stakeholders.

Shri Gopalkrishnan said that already schools are following the bye-laws of CBSE so there is no need for this.

Shri Dinesh Kumar, Additional Commissioner (Acad), KVS suggested that uniformity is suitable for admission and recruitment process but for fee structure it will be difficult. There cannot be uniformity in fee as different schools have different facilities/infrastructure. He further said that in regard to admission in Kendriya Vidyalaya, they are not having nursery class whereas private schools are giving admission in nursery class. So for this uniformity should be there and distance from school to home should also be considered for admission so that travelling of children will be minimum.

Shri Bhavsar informed that the bill on CBSE is available on MHRD's website and the members can also give their suggestions online.

The Chairman also requested the house to give their suggestions on the draft bill on the website of the MHRD.

Shri D.R. Saini, Principal, DPS, R.K. Puram, Delhi wanted clarification on free and compulsory education under RTE Act, 2009 for children in the age group of 6 to 14 years, while the admission age for class I is 5 years to which Chairman replied that age of child for admission differs from state to state. Internationally it is six years. The Board will forward this point to RTE cell of the MHRD to get clarification specially on Delhi schools.

Smt. Jyoti Arora, Principal, mount Abu School requested to include GB members in different committees of the Board to which the Chairman replied that there are many committees of the Board for which services of the members are taken.

The Chairman, CBSE thanked all the members of the House and other participants for their valuable contributions.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(JOSEPH EMMANUEL)
SECRETARY

Sd/-
(VINEET JOSHI)
CHAIRMAN

ANNEXURE - I

The list of members who attended the meeting is given here under:

PRESENT:

1. Shri Vineet Joshi,
Chairman, CBSE,
2, Community Centre,
Preet Vihar,
Delhi-110092.
2. Shri Joseph Emmanuel,
Secretary, CBSE,
2, Community Centre,
Preet Vihar,
Delhi-110092.
3. Shri D.K. Bhavsar, (Rep. of Jt. Secretary (SE), MHRD)
Dy. Education Advisor,
Deptt. of Secondary & Higher Education,
M.H.R.D.,
Shastri Bhawan,
New Delhi-110001.
4. Sh. Anil Kakria, (Rep. of Jt. Secy. & F.A., MHRD)
Dy. Secretary (Finance),
Deptt. of Education,
MHRD,
Shastri Bhawan,
New Delhi- 110 001
5. Smt. Savita Drall, (Rep. of DEO (Act-II), Directorate of Education)
DEO (Exam),
Directorate of Education,
Old Secretariat,
Delhi – 110054.
6. Smt. Suniti Sharma,
Chairperson IPSC & Principal,
Maharani Gayatri Devi Girls School,
Sawai Ram Singh Road,
Jaipur- 302 001
7. Dr. D.R Saini,
Principal,
Delhi Public School,
Sector- XII, R.K Puram,,
New Delhi- 110 022

8. Sh. Dinesh Kumar,
Additional Commissioner
Kendriya Vidyalaya Sangathan,
18, Institutional Area, SJS Marg,
New Delhi-110016.
9. Shri Ashok Kumar,
Principal,
Indian High School,
Dubai, UAE.
10. Smt. Jyoti Arora,
Principal,
Mount Abu Public School,
Sector- V, Pocket B- 8,
Rohini, Delhi- 110 085
11. Shri S.S. Minhas,
Principal,
Guru Harkrishan Public School,
Poorvi Marg, Vasant Vihar,
New Delhi - 110096
12. Smt. Nalini Andrew,
Principal,
Queen Mary's School,
Sector-25,
Rohini, Delhi – 110085
13. Smt. Gunmeet Bindra,
Principal,
Welham Boys School,
5, Circular Road,
Dehradun, Uttarakhand – 248001.
14. Smt. Avnita Bir,
Principal,
R.N. Podar School,
Podar Education Complex,
Jain Derasar Road,
Santacruz West,
Mumbai – 400054
15. Dr. K. P. Gopalkrishna,
Chairman,
National Public School,
12 A, Main Road, HAL,
2nd Stage, Indira Nagar,
Bangalore,
Karnataka – 560038

16. Smt. Ameeta Mullah Wattal,
Principal,
Springdales School,
Pusa Road, Delhi- 110005
17. Smt. G. Pushpa Prasad,
Principal,
Samhita Academy,
52, Lakshmipura Village,
Off Bannerghatta Road,
Jigani Hobli Anekal Taluk,
Bangalore- 560083
Karnataka
18. Prof. J.M. Khurana (Rep. Pro-Vice Chancellor, Univ. of Delhi)
University of Delhi,
Delhi - 110007
19. Shri Ram Kumar Sharma,
District Education Officer,
Chandigarh Administration,
Sec-9, 1st Floor, Addl. Deluxe Building,
Chandigarh – 160017
20. Smt. Naheed R. Usmani
Principal,
Rabea Girls Public School,
1456, Ballimaran,
Delhi- 110006
21. Smt. Usha Rani, (Rep. of Add. D.E. (Schools))
DEO (Schools),
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi-110054

ANNEXURE- II

The list of members who could not attend the meeting

1. Smt. Padmini Singla,
Director of Education,
Directorate of Education,
Govt. of NCT of Delhi,
Old Secretariat,
Delhi – 110054.
2. Shri Upkar Singh,
DPI (Schools),
UT Secretariat,
Sector – 9,
Chandigarh.
3. Smt. Rina Ray,
Principal Secretary,
Andaman & Nicobar Administration,
Secretariat,
Port Blair- 744 101
Andaman & Nicobar Island.
4. Shri R.K.S Gaur,
Addl. Director (Education),
Municipal Corporation of Delhi,
Education Department (H.Q),
Civic Centre, 15th floor,
Jawahar Lal Nehru Marg,
Minto Road, New Delhi- 110 001.
5. Smt. Vidushi Chaturvedi,
Director of Education,
New Delhi Municipal Committee,
VIII Floor, Palika Kendra,
Sansad Marg,
New Delhi.
6. Prof. Bharti Baweja,
Faculty of Education,
University of Delhi,
Delhi-110007.
7. Dr. S.N Puri,
President AIU &
Vice Chancellor,
Central Agricultural University,

P.B. No. 23, Iroisemba,
P.O. Lamphelpat,
Imphal – 795004
Manipur.

8. Dr. P.T. Chande,
Vice Chancellor,
Kavikulguru Kalidas Sanskrit
Vishwavidyalaya, Ramtek,
Distt. Nagpur,
Maharashtra
9. Dr. G. Venkateshwara Rao,
Acting Director,
Central Food Technology Research Institute,
No. 58, 5A Main Road,
Vontikoppal, Mysore – 570002
Karnataka
10. Sh. Jang Bahadur,
Deputy Director of Education
(South West B),
Directorate of Education,
Govt. of NCT of Delhi,
Najafgarh,
New Delhi
11. Sh. Harpal Singh,
Co-Chair, School Education Society,
CII, Mentor & Chairman Emeritus,
Fortis Health Care Limited,
C/O Confederation of Indian Industry,
The Mantosh Sondhi Centre,
23, Institutional Area,
Lodhi Road,
New Delhi 110003.
12. Smt. Kiran Mehta,
Principal,
Salwan Public School,
Kondli Gharoli Complex,
Mayur Vihar Phase- III,
Delhi- 110096
13. Prof. Rama Mathew,
Head, Deptt. Of Education,
Central Institute of Education (CIE),
Delhi and Dean Faculty of Education,
University of Delhi,
Delhi- 110007.

14. Asstt. Director General (ME),
D.G.H.S., Nirman Bhawan,
New Delhi – 110001
15. Prof. Sanjay Srivastava,
Secretary,
Medical Council of India,
Sector -8, Pocket – 14,
Dwarka,
New Delhi – 110075
16. Dr. Suresh S. Honnappagol,
Assistant Director General (EQR),
Indian Council of Agriculture Research,
Krishi Anusandhan Bhawan-II,
Pusa, New Delhi – 110012
17. Dr. K. P. Isaac,
Member Secretary,
All India Council for Technical Education,
7th Floor, Chanderlok Building,
Janpath,
New Delhi- 110 001
18. Padam Bhushan Dr. (Mrs.) Shyama Chona,
Former Principal,
Delhi Public School,
C- 10/8, Vasant Vihar,
New Delhi – 110057
19. Smt. Helen Acharya,
Acting Secretary & Deputy Secretary (Dance),
Sangeet Natak Academy,
Rabindra Bhawan,
Ferozeshah Road,
New Delhi – 110001
20. Dr. H.M. Desai,
President, AIU &
Vice Chancellor, Dharnsinh Desai University,
Post Box no.35, College Road,
Nadiad – 38700.

The following officers of the Board attended the meeting:

1. Dr. (Mrs.) Sadhana Parashar,
Director (ART & I),
CBSE,
Shiksha Sadan,
17, Rouse Avenue,
New Delhi-110002.
2. Shri Antriksh Johri,
Director (IT),
CBSE,
2, Community Centre,
Preet Vihar,
Delhi – 110092.
3. Shri Rajbir Singh,
Executive Director (JAB),
CBSE,
H-149, Sec-63, Phase – IV,
Distt. Gautam Budh Nagar,
NOIDA- 201309
4. Shri, K.K. Chaudhary,
Controller of Examinations & JS (NEET),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi – 110092.
5. Shri S.P Rana,
Joint Secretary (A&L),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
6. Shri G.P. Sharma,
IAFA,
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
7. Shri M.K Arora,
Joint Secretary (Co-ordn.),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
6. Shri B.M. Gupta,
Advisor (IT),
CBSE, 2, Community Centre,

Preet Vihar,
Delhi- 110092

9. Shri M.C. Sharma,
Advisor,
CBSE, 2, Community Centre,
Preet Vihar,
Delhi- 110092
10. Shri Ranvir Singh,
Joint Secretary (Co-ordn.),
CBSE, 2, Community Centre,
Preet Vihar,
Delhi 110092
11. Shri Gyannedra Kumar,
Joint Secretary;
CBSE, Shiksha Sadan,
17, Rouse Avenue,
New Delhi-110002.
12. Shri Harish Sharma,
Addl. IAFA,
CBSE, 2, Community Centre,
Preet Vihar, Delhi, 110092.

**MINUTES OF THE MEETING OF EXAMINATION COMMITTEE HELD ON 21.02.2014
AT 1730 HOURS AT C.B.S.E. SHIKSHA SADAN, 17 ROUSE AVENUE, DELHI – 110 302**

PRESENT :

1. Shri Vineet Joshi
Chairman, CBSE
2. Shri Dinesh Kumar
Joint Commissioner(Acad)
Kendriya Vidyalaya-Sangathan
New Delhi
2. Dr. Sunita S.Kaushik,
Addl.Director of Edu.(Sch.)
Directorate of Education,
Govt. of NCT of Delhi, Delhi.
3. Prof. A K Bhatnagar
Department of Botany
University of Delhi, Delhi
4. Shri L.V. Sehgal
Principal
Bal Bharti Public School
Near Ganga Ram Hospital
New Delhi
5. Mrs. Shashi Bala Saini
Deputy Education Officer
Directorate of Education
Zone 13
Sector 9, Rohini, Delhi
7. Shri M.C. Sharma
Controller of Examinations
CBSE

Dr.(Mrs.) Sadhna Parashar, Director(ART & I) CBSE and Prof. (Retd.) Kapil Kapoor, Delhi University Delhi could not attend the meeting.

Dr. Antriksh Johri, Director(IT), CBSE, Shri B M Gupta, Advisor(IT), CBSE, Shri M K Arora, Joint Secretary(Coord.), Mrs. S. Dharini Arun, Deputy Secretary(Legal) and Mrs. Kavita Vazirani, Asstt. Secretary(Coord) also attended the meeting.

Chairman, CBSE extended a warm welcome to all the Members of the Committee. Thereafter, he requested the Controller of Examinations to take up the Agenda. The Controller of Examinations while welcoming the Members requested them to continue giving the Board their valuable suggestions on this platform. He then took up the Agenda for discussion.

ITEM I : TO APPROVE THE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 25TH NOVEMBER, 2013

The Controller of Examinations informed the Committee that the Minutes of the Meeting of the Examination Committee held on 25th November, 2013 had been circulated to the Members of the Committee. No comments had been received from the Members. The Minutes have also been placed before the Governing Body at its meeting held on 11th December, 2013 and approved.

The Committee resolved that the Minutes be approved.

ITEM II : TO REPORT ACTION TAKEN ON THE MINUTES OF THE EXAMINATION COMMITTEE HELD ON 25TH NOVEMBER, 2013

Item No.	Item Heading	Resolution of the Committee	Action taken
III	TO REPORT ACTION TAKEN BY THE BOARD FOR MAKING IT MANDATORY FOR APPEARING IN SUMMATIVE ASSESSMENTS AND THE PERCENTAGE OF MARKS REQUIRED TO QUALIFY THE ASSESSMENTS	Resolved as under: <ul style="list-style-type: none"> i) recorded the decision and action taken by the Board in making appearance in Summative Assessments mandatory and fixing minimum percentage of marks for qualifying the Summative Assessments; and ii) to include participating in sports activities at cluster and zonal levels organized by CBSE at par with participation at national level; and iii) in view of (ii) above to permit the schools to give one more chance to appear in SA I upto 31st October for Classes IX & X to those students participating in sports activities at cluster and zonal levels organized by CBSE. 	No further action is required to be taken as Circular dated 08.08.2013 has already been issued
IV	TO CONSIDER RESTRICTING UPSCALING IN SCHOLASTIC SUBJECTS BY VIRTUE OF MARKS OBTAINED IN CO-SCHOLASTIC AREAS/ACTIVITIES BY ABOUT 5% OF CANDIDATES SPONSORED BY A SCHOOL FOR CLASS X EXAMINATION	Resolved as under: <ul style="list-style-type: none"> a) recorded the decision taken by the Board with regard to the continuance of the existing upgradation policy for 2014 and onwards examinations; ii) recorded the action being taken by the Board to review the schools who have awarded a perfect 10 CGPA to more than 50% of their candidates through various 	No further action is required to be taken

		<p>strategies, such as field visits, submission of best practices, using the institutions as venue, inviting the other schools to the venue and sending mentors for verification of the Evidence of Assessment; and</p> <p>iii) a Committee be constituted by the Board to look into the records of the schools whose candidates have secured 10 CGPA without Upgradation and with Upgradation, look into their teaching methodology, assessment criteria and techniques etc. and suggest remedial measures, if required. Alternatively, it was also opined that a meeting of such schools be called to hear them in order to present their evidence of assessment and if it found that their evidence of assessment is not satisfactory, appropriate counseling be done.</p>	<p>No further action is required to be taken.</p> <p>Action has been taken by Academic Unit</p>
V	<p>TO CONSIDER THE REQUESTS FROM THREE CANDIDATES WHO HAD APPEARED FOR CLASS XII EXAMINATION IN 2013 FROM CAMBRIDGE INTERNATIONAL SCHOOL, INDORE, MP UNDER PRIVATE CATEGORY TO RE-APPEAR AS REGULAR CANDIDATES IN 2014 IN RELAXATION OF RULE 12(ii) OF THE EXAMINATION BYELAWS</p>	<p>On the basis of recommendation of the Committee constituted by the Board and after going into the details of the case, requests from the schools and parents and after detailed deliberations in order to safeguard the interest and future career of the students, the Committee resolved to:</p> <p>a) permit the said schools to regularize the admission of the three students to enable them to appear as Regular Candidates in 2014 in relaxation of Rule 12(ii) of the Examination Byelaws subject to the condition that:</p> <p>i. Regional Office, Ajmer will take an Affidavit from the parent(s) duly attested by the 1st Class Magistrate to the effect that -</p> <p>A. s/he has no objection for cancellation of her/his ward's result/marks already declared/obtained for the AISSCE 2013;</p> <p>B. s/he will surrender the Original certificate, Marks Statement and</p>	<p>Action has been taken</p>

		<p>Migration Certificate etc. already received by her/his ward from CBSE for cancellation;</p> <p>C. her/his ward will fulfill the eligibility criteria in the present school, as laid down in the Examination Byelaws of the Board, to become eligible for appearing as fresh regular candidate in AISSCE, 2014;</p> <p>D. I will accept the marks/result which my ward will obtain in AISSCE, 2014 and will not make any claim for restoration of her/his previous marks/result and under no circumstances will create any litigation in this regard against the Board.</p> <p>II. Regional Office, Ajmer will take a letter from the present schools concerned for regularization of the admission of the said student(s) in Class XII in the session 2013-2014;</p> <p>b) The schools shall ensure that the students fulfill the requirements, as stipulated in the Examination Byelaws, for appearing in the examination;</p> <p>c) The decision shall not be quoted as a precedent; and</p> <p>Regional Office, Ajmer will ensure that necessary action in the matter is taken at their level.</p>	
VI	TO CONSIDER AMENDMENTS IN THE RULES OF THE EXAMINATION BYELAWS	<p>Resolved as under:</p> <p>i) the word 'Amanuensis' be replaced with the word 'Scribe' as it is a general term used by the differently abled fraternity in Rules 24(i), 25 and 72 of the Examination Byelaws;</p> <p>ii) the word Blind be replaced with the word 'Visually Impaired' in the Examination Byelaws Rules 23, 24, 25, 46 and 72 and for all practical purposes.</p> <p>However, the question papers meant for Visually Impaired candidates will only be administered for blind candidates</p>	<p>Circular No. COORD/25.11/2013 dated 20.2.2014 has been issued</p> <p>Circular No. COORD/25.11/2013 dated 20.2.2014 has been issued</p>

		<p>as per their definition in the existing PWD Act, 1995;</p> <p>iii)- as the Board presently only has provision of permitting an amanuensis even to Autistic candidates, an adult prompter be allowed to Autistic candidates and Examination Byelaws rules 24(i), 25 and 72 be amended. Also the matter be referred to a Committee to develop the detailed criteria for functioning as an Adult Prompter;</p> <p>iv)- as regards inclusion of other categories of disabilities, it resolved to await the passing of The Rights of Persons with Disabilities Bill, 2012;</p> <p>v) except the above amendments, other facilities as existing for CBSE shall continue; and</p> <p>vi) it resolved to amend Rules 36.1(iv)(c), 67 and 68 of the Examination byelaws</p>	<p>Committee met on 12.2.2014 and its recommendation is awaited. The recommendation received from the Committee will be placed before the next meeting of the Examination Committee</p> <p>No further action is required to be taken presently</p> <p>No further action is required to be taken</p> <p>Notification No. COORD/25.11/2013 dated 20.2.2014 has been issued</p>
VII	TO CONSIDER THE REQUEST RECEIVED FROM MINISTRY OF DEFENCE(NAVY) TO COUNTERSIGN THE TRANSFER CERTIFICATES FOR STUDENTS STUYDING IN NAVY CHILDREN SCHOOLS AND AMENDMENT IN NOTE BELOW THE FORMAT OF TRANSFER CERTIFICATE (ANNEXURE I) OF THE EXAMINATION BYELAWS	Resolved to accede to the request of Ministry of Defence(Navy) and also to amend the Note below the Format of Transfer Certificate(Annexure I) of the Examination Byelaws	Communication has been sent to Ministry of Defence
VIII	TO CONSIDER THE REQUEST RECEIVED FROM MASTER AAYUDH YASHLAHA ROLL NO. 1676947/2013 TO APPEAR IN THE SUBJECT OF BIOLOGY AS AN ADDITIONAL SUBJECT IN RELAXATION OF RULE 19(v) OF THE EXAMINATION BYELAWS	The Committee considered the request of Master Aayudh Yashlaha in view of the fact that he is now desirous of taking up medical profession as his career and to safeguard his future. It was also stated that the curriculum in the subject of Physical Education needed review.	

	HELD ON 16 TH JULY, 2013 IN RELAXATION OF RULE 43(i) OF THE EXAMINATION BYELAWS		
X	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING MASTER ANMOL GROVER TO APPEAR IN THE 6 TH SUBJECT UNDER IMPROVEMENT CATEGORY ALONGWITH THE COMPARTMENTAL CANDIDATES IN JULY, 2013 IN RELAXATION OF RULE 44.1(v) OF THE EXAMINATION BYE LAWS	Ratified the decision taken by the Board.	No further action is required to be taken
XI	TO REPORT ACTION TAKEN BY THE BOARD IN CORRECTING THE DATE OF BIRTH IN RESPECT OF 12 CANDIDATES IN RELAXATION OF RULE 69.2(iv) OF THE EXAMINATION BYELAWS	Ratified the decisions taken by the Board.	No further action is required to be taken
XII	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CHANGE IN CANDIDATE'S/MOTHR'S/FATHER'S/GUARDIAN'S NAME/SURNAME IN RESPECT OF 03 CANDIDATES IN RELAXATION OF RULE 69.1(i) OF THE EXAMINATION BYELAWS	Ratified the decisions taken by the Board.	No further action is required to be taken
XIII	TO REPORT ACTION TAKEN BY THE BOARD IN * PERMITTING CORRECTION IN CANDIDATE'S/MOTHER'S/FATHER'S/GUARDIAN'S NAME/SURNAME IN RESPECT OF 05 CANDIDATES IN RELAXATION OF RULE 69.1(ii) OF THE EXAMINATION BYELAWS	Ratified the decisions taken by the Board.	No further action is required to be taken
XIV	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING STUDENTS FOR CHANGE OF CENTRE FOR COMPTT. EXAMINATION, 2013 IN RELAXATION OF RULE 35 OF THE EXAMINATION BYELAWS	Ratified the decisions taken by the Board.	No further action is required to be taken
XV	TO REPORT ACTION TAKEN BY THE BOARD IN COMPUTING THE	Ratified the decisions taken by the Board.	No further action is required to be taken

	MARKS IN THE SUBJECT OF HISTORY ON PRO-RATA BASIS W.E.F. 2014 EXAMINATION ON ACCOUNT OF INTRODUCTION OF PROJECT WORK OF 20 MARKS, CHARGING OF PRACTICAL FEE AND APPOINTMENT OF EXTERNAL EXAMINER TO ASSESS THE PROJECT WORK AND REMUNERATION THEREFOR		taken
XVI	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING JAWAHAR NAVODAYA VIDYALAYA, MUNDALI, CUTTACK, ODISHA TO CONDUCT FA 4 AND SA2 OF CLASS IX AND ENROL KM SAUMYA SUCHARITA NAYAK, A CANCER PATIENT, IN CLASS X IN THE SESSION 2013-14 IN THE EVENT OF HER QUALIFYING CLASS IX	Ratified the decision taken by the Board.	No further action is required to be taken
XVII	TO REPORT ACTION TAKEN BY THE BOARD IN CONDONING SHORTAGE IN ATTENDANCE IN RESPECT OF KM. ANU BINOJ A STUDENT OF CLASS XII, 2014 OF MATER DEI SCHOOL, NEW DELHI, SUFFERING FROM ABDOMINAL TUBERCULOSIS IN RELAXATION OF RULE 14(i) OF THE EXAMINATION BYELAWS	Ratified the decision taken by the Board.	No further action is required to be taken
XVIII	TO REPORT ACTION TAKEN BY THE BOARD IN CONDONING SHORTAGE IN ATTENDANCE IN RESPECT OF MASTER BRIJESH KUMAR SINGH A STUDENT OF CLASS X OF N P BOYS SEC. SCHOOL, MANDIR MARG, DELHI IN RELAXATION OF RULE 14 OF THE EXAMINATION BYELAWS	Ratified the decision taken by the Board.	No further action is required to be taken
ADD L ITEM 1	TO CONSIDER ISSUES RELATED TO PROVIDING OF SPECIAL PROVISIONS FOR THE STUDENTS STUDYING UNDER CBSE i CURRICULUM AND CONDUCT OF	Resolved that the i) provisions as contained in the Examination Byelaws for differently abled candidates for CBSE	Committee met on 12.2.2014 and its recommendation

	THE CLASS XII EXAMINATION UNDER THE CURRICULUM	<p>continue except that an adult prompter be allowed to Autistic candidates and issues advised by the Ministry of Social Justice and Empowerment may be examined by a Committee to be constituted by the Board; and-</p> <p>ii) as regards the provisions for CBSE i the Chapter pertaining to CBSE i included in the Examination Byelaws be reviewed and the above provisions be also included in the same.</p>	<p>is awaited. The recommendation received from the Committee will be placed before the next meeting of the Examination Committee</p> <p>Has been referred to Academic Unit for appropriate action</p>
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The Committee recorded the actions taken by the Board.

ITEM III : TO CONSIDER PERMITTING REVALUATION OF EVALUATED ANSWER BOOKS AND ITS MODALITIES, CHANGE IN THE PROCEDURE FOR VERIFICATION OF MARKS/PROVIDING OF PHOTOCOPY OF THE EVALUATED ANSWER BOOK AND AMENDMENTS IN RULE 61 OF THE EXAMINATION BYELAWS

The Committee was informed that as per the present rules Board has the provision for verification of marks/grades and providing of photocopy of the evaluated answer book. It does not have provision of revaluation. Requests are being received each year for revaluation especially after the provision of providing photocopy of the evaluated answer book has been started w.e.f. 2012 examination.

The Committee was also informed that as per the information obtained from other Boards/Universities with regard to the provision of revaluation prevalent, it was gathered that University of Delhi had the provision but w.e.f. 2013 examination it has been withdrawn as they are having semester mode for Under Graduate courses of examinations. Gujarat Secondary and Higher Secondary Education Board does not have provision for revaluation. Karnataka Board is having the procedure of revaluation

The Committee was of the view that as photocopy of the evaluated answer book and the marking scheme is available in the public domain, candidates are able to pinpoint the areas the marks could have been awarded, but have not been awarded, placing them in an disadvantageous position particularly in view of the fact that each mark counts for candidates going in for competitive examinations viz. JEE etc. The Members appreciated the step to be taken by the Board in permitting candidates to challenge the evaluation.

The Members were also informed that the Board had done an inhouse exercise by getting ten answer books of 2013 examination in twelve subjects revaluated and as per the findings in most of the cases the marks were decreasing by even upto 10-12 marks and wherever the increase it was between the range from 1 – 6. The modalities to be adopted

during the process of revaluation for 2014 examination were discussed at length and the Committee resolved as under:

A. to adopt the following modalities with regard to verification of marks/grades, providing of photocopy of the evaluated answer books and revaluation:

1. the present system of verification of marks/grades shall remain but the mode be only online. The fee shall be ₹300/- instead of the present ₹200/-. The period for applying for verification of marks be reduced to 07 days from the date of declaration of result from the present 21 days as contained in Rule 61 of the Examination Byelaws
2. the present system for applying for obtaining photocopy of the evaluated answer book shall continue but only in online mode. The fee shall be as under -
 - ₹750/- per subject instead of the present ₹500/- per subject in case of candidates who have already applied for verification of marks
 - ₹1050/- per subject in case of those candidates who have not applied for verification of marks earlier. In all such cases the process for verification of marks be also resorted to before providing the photocopy
3. those candidates who have obtained photocopy of the evaluated answer book shall only be permitted to apply for challenging the marking. This will be applicable only in case of Class XII candidates as for Class X the marks obtained are not being provided to the candidates
4. challenge for only ten questions shall be permitted in one go
5. the subjects in which the candidate(s) can challenge be decided by the Board subsequently
6. fee for challenge be ₹500/- per question
7. the challenged question be got revaluated by a team of two subject experts
8. the subject experts be paid remuneration of ₹50/- per question plus conveyance allowance and refreshment as per rules of the Board

B. the modalities finalized and implemented by the Board be placed before the next meeting of the Examination Committee for approval

C. to amend rule 61 of the Examination Byelaws to read as under

Rule	Existing Rule	Amended Rule
i)	A candidate who has appeared at an examination conducted by the Board may apply to the Regional Officer of the Board, in the manner as prescribed by the Board, for verification of marks/Grades in any particular subject. The verification will be restricted to checking whether all the answer's have been evaluated; there has been no mistake in the totalling of marks for each question in that subject; the marks have been transferred correctly on the title page of the answer book and to the award list; whether the supplementary answer book(s) mentioned by the candidate and attached with the answer book are intact. No revaluation of the answer	No change

	book or supplementary answer book(s) shall be done. However, students appearing for School conducted Summative Assessment II at the main Examination or the Improvement of Performance examination may apply for verification of grades in their respective school(s).	
ii)	<p>(a) For the Senior School Certificate and Secondary School Examinations conducted by the Board such an application must be made by the candidate within 21 days from the date of declaration of result for Main Examination held in March/April and 15 days for Compartment/Improvement of Performance Examination held in July, in the manner as prescribed by the Board from time to time.</p> <p>(b) For Secondary School Examination conducted by the Schools affiliated to the Board such an application may be made by the candidate to the school within 21 days from the date of the declaration of result for Main Examination held in March and 15 days for Improvement of Performance Examination held by July. The school(s) shall intimate change in marks, if any, to the Board thereafter.</p>	<p>(a) For the Senior School Certificate and Secondary School Examinations conducted by the Board such an application must be made by the candidate within 07 days from the date of declaration of result for Main Examination held in March/April and 05 days for Compartment/Improvement of Performance Examination held in July, in the manner as prescribed by the Board from time to time.</p> <p>(b) For Secondary School Examination conducted by the Schools affiliated to the Board such an application may be made by the candidate to the school within 07 days from the date of the declaration of result for Main Examination held in March and 05 days for Improvement of Performance Examination held by July. The school(s) shall intimate change in marks, if any, to the Board thereafter.</p>
iii)	All such applications must be accompanied by payment of fee as prescribed by the Board from time to time	No change
iv)	No candidate shall claim, or be entitled to, revaluation of his/her answer book(s).	For Secondary School (Class X) Examination conducted by the Board no candidate shall claim, or be entitled to, revaluation of his/her answer book(s)
v)	A candidate shall not be entitled to refund of fee unless as a result of the verification his/her marks are changed	A candidate shall not be entitled to refund of fee unless as a result of the verification or revaluation his/her marks are changed. In case of revaluation a candidate shall be entitled for refund of fee in the manner as prescribed by the Board from time to time
vi)	In no case the verification of marks shall be done in the presence of the candidate or anyone else on his/her behalf, nor will the answer books be shown to him/her or his/her representative	In no case the verification of marks/grades and/or revaluation shall be done in the presence of the candidate or anyone else on his/her behalf, nor will the answer books be shown to him/her or his/her representative
vii)	Verification of marks obtained by a candidate will be done by the officials appointed by or with the approval of	Verification of marks/grades obtained by a candidate /Revaluation will be done by the officials appointed by or with the

	the Chairman	approval of the Chairman
viii)	The marks, on verification will be revised upward or downward, as per the actual marks obtained by the candidate in his/her answer book	The marks, on verification will be revised upward or downward, as per the actual marks obtained by the candidate in his/her answer book. In case of revaluation, the marks will be revised upward or downward as decided by the Board from time to time.
ix)	The communication regarding the revision of the marks/change in grade(s) if any, shall be sent to the candidate within a reasonable period of time.	No change
x)	The Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent on the revision of marks or delay in communications for reasons beyond control.	No change
xi)	The Board shall revise the marks statement in respect of Senior School Certificate Examination and Statement of Subject wise Performance/Grade sheet cum Certificate of Performance in respect of Secondary School Examination in respect of such candidates after the previous one is returned by the candidate to the Board	No change
xii)	The decision of the Chairman on the result of the verification of marks shall be final	The decision of the Chairman on the result of the verification of marks/ revaluation shall be final.

ITEM IV : TO CONSIDER DOING AWAY WITH THE REQUIREMENT OF AFFIDAVIT AND MOVING TOWARDS SELF CERTIFICATION IN EXAMINATION SYSTEM

The Committee was informed that on the basis of a direction received from Shri C M Bhatla, Under Secretary(EE.1), Government of India, Ministry of Human Resource Development, Department of School Education Literacy(EE.1 Section), an inhouse Committee had been constituted to re-examine the processes and procedures that require affidavits and certified copies and move over to a self certification system. The Committee submitted its record of discussion with regard to retention or doing away with the submission of Affidavits, both in the Examination and Affiliation wings of the Board, jst of which is as under :

I. DOING AWAY WITH REQUIREMENT OF AFFIDAVIT AND TAKING SELF CERTIFICATION

A) EXAMINATION

- a) Proof of residence
- b) Duplicate/triplicate copy of certificate
- c) Change in candidate/father's/mother's/guardian's name

B) AFFILIATION

- a) Relationship among members of the Society running the school
- b) Relationship of the members of the School Managing Committee with each other
- c) Switch over cases
- d) Declaration by school seeking affiliation with CBSE without obtaining NOC from concerned State/UT

II. REQUIREMENT OF AFFIDAVIT MAY NOT BE DONE AWAY WITH

A). EXAMINATION

- a) Schools while admitting students on transfer as residential proof in case no other proof is available

B) AFFILIATION

- a) Running the school from address other than that mentioned in the NOC
- b) Change in name of school other than that mentioned in the NOC

The Members were also apprised that the portion relating to the Examination is placed before the Examination Committee for consideration and the portion relating to Affiliation will be placed before the next meeting of the Affiliation Committee for consideration.

The Committee considered the issue and resolved to accept the recommendation of the inhouse Committee for implementation.

ITEM V : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CHANGE IN DATE OF BIRTH IN RESPECT OF 04 CANDIDATES

The Members were informed that the Examination Committee which had met on 30.5.2012 had considered correction in Date of Birth on the basis of 'Date of Birth certificate' where the same is different from what is mentioned in the school records, was also apprised that there were several court cases where the main prayer was to issue/amend the certificate issued by CBSE on the basis of Date of Birth certificate of the Municipal Authority and the courts decided most of the cases in favour of the candidates. The said Committee had considered the pros and cons of permitting correction of date of birth on the basis of the certificate issued by a statutory body and had resolved to accept the same as basis for correction in date of birth and had further resolved that Legal Advisor may be requested to provide precautions to be taken while implementing it to avoid any misuse at a later date. As resolved in the said Meeting, though the Legal Advisor had been requested to provide precautions to be taken while implementing the correction in date of birth on the basis of the certificate issued by a statutory body he had opined that it may not be advisable to make correction in date of birth on the basis of municipal date of birth certificate as there can be great scope of misuse if sole reliance is placed on the birth certificate and also once reliance on this certificate is provided in Byelaws, it may become difficult for the Board to question its authenticity since it is issued by a Statutory Body. His opinion is based on the facts that parents at the time of admission write the date of birth on the application form which is not as per the birth certificate and later on request for correction in the same on the basis of Municipal certificate which amounts to giving encouragement to unfair practices, it is easy

to secure Municipal birth certificate to suit one's requirement, it is possible to secure it many years after the actual date of birth.

The Examination Committee which met on 10.9.2012 was apprised that the Board does not have provision for change in date of birth, it only has provision for correction in date of birth within five years of passing the examination. The Committee was also apprised that in the year 2004 the Board has made it a rule that the date of birth be entered in the school record on the basis of the date of birth certificate issued by the Registrar of Births and Deaths. The Committee was also apprised that the Board has to carry out the change in date of birth on the basis of directions/judgements received from the Hon'ble High Courts/other Courts.

The Committee also took note of the following sections of the Right of Children to Free and Compulsory Education Act, 2009

- Chapter II Section 3(4) wherein it envisages that where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age.
- Chapter IV section 14(1) & (2) wherein it envisages that
 - (1) For the purposes of admission to elementary education, the age of a child shall be determined on the basis of the birth certificate issued in accordance with the provisions of the Births, Deaths and Marriages Registration Act, 1886 or on the basis of such other document, as may be prescribed
 - (2) No child shall be denied admission in a school for lack of age proof.

After deliberations and in view of the above provisions of the Examination Byelaws and RTE Act, 2009, the Committee had noted that discrepancy in the date of birth as per the document issued by a statutory body and that recorded in the school may decline subsequently w.e.f. 2015-2016 examination. However it had opined that in order to consider cases relating to change in date of birth, such cases may be referred to a Committee, preferably consisting of one member of the Examination Committee. The Board would verify the genuineness of the date of birth certificate issued by a statutory body and submit the case to the Committee for consideration. The recommendation so received from the Committee shall be placed before the Competent Authority for approval and the approval shall be placed before the Examination Committee for ratification.

The present Committee members were informed that in addition to the present four cases, one such case has been approved earlier. The Members were also informed that in all the four cases listed below, the parents have given an affidavit stating that they will not revert to the previous date of birth in respect of their ward, the request has been got forwarded through the school whereby the schools have also made the necessary entry in the admission and withdrawal register. The fresh set of documents have been issued after their surrendering the previous ones and deposition of correction fee. Further the following caption has also been indicated in the fresh set of documents:

"In pursuance of the Affidavit dated _____ given by the parent on the basis of Date of Birth Certificate bearing No. _____ and Registration No. _____ dated _____ issued by _____ on _____ change of Date of

Birth from _____ to _____ has been allowed vide Board's orders dated _____."

Sl. No.	Name of candidate	Roll No./Year of passing	Previous date of birth	Changed Date of Birth	Registration No. of DOB certificate and date on which change permitted/issued by	Affidavit given by the parent dated
1.	Km. Kanika Gupta	8141484/2011	01.6.1995	31.5.1995	1973 dated 07.6.1995 Registrar(Birth and Death), North Delhi Municipal Corporation, GNCTD	17.10.2013
2.	Master Rushil Shrivastava	1144784/2009	22.6.1993	22.12.1993	1330 dated 24.1.1994 Registrar(Birth and Death) and Health Officer, Municipal Corporation, Bhopal, Madhya Pradesh	07.10.2013
3.	Km. Kamaljeet Kaur	8729494/2013	18.3.1998	19.3.1998	1007 dated 20.3.1998 Registrar(Birth and Death), Municipal Corporation, West Zone, GNCTD	23.10.2013
4.	Master Sankalp Dheer	1139698/2008	03.6.1992	03.8.1992	566 dated 20.8.1992 Registrar(Birth and Death) BHEL Township, Bhopal, Madhya Pradesh	01.11.2012

The Committee ratified the decisions taken by the Board

ITEM VI: TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING BAL BHARTI PUBLIC SCHOOL, RAJINDER NAGAR, NEW DELHI TO CONDUCT SA 2 IN RESPECT OF MASTER NAMAN DUTTA A STUDENT OF CLASS IX

The Committee was informed that Master Naman Dutta, a student of Class IX of Bal Bharti Public School, Rajinder Nagar, New Delhi in the session 2012-2013 has been diagnosed as ADHD in 2009 as per the certificate issued by Dr. Roma Kumar, Senior Consultant, Sir Ganga Ram Hospital. He has been placed in the category "EIOP" in Class IX. As per the representation of the parent Master Naman Dutta was not granted the concessions he was eligible for being ADHD however, the school contended that the student did not take the concessions. In order to give advantage to the student the Board granted Master Naman Dutta one more chance for appearing in Class IX SA 2 and took the following decisions to be taken by the school:

1. if he qualifies then he may be promoted to Class X in the academic session 2013-2014
2. his shortage of attendance be also condoned for non-attending the school in the session 2013-2014 as a special case and conduct the Fas and SA 1 of Class X which he has missed out
3. the candidate may also be permitted for the necessary concessions available for the candidates with Learning Disabilities as per provision of the Examination Byelaws.

Shri L V Sehgal, Principal of Bal Bharti School who is also the Member of the Examination Committee informed that the candidate has availed the chance.

The Committee ratified the decision taken by the Board.

ITEM VII : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING BHILAI NAIR SAMAJAM ENGLISH MEDIUM HIGHER SECONDARY SCHOOL, BHILAI NAGAR, CHHATTISGARH TO REGISTER 45 STUDENTS OF CLASS IX FOR THE SESSION 2013-2014

The Committee was apprised that Bhilai Nair Samajam English Medium Higher Secondary School, Bhilai Nagar, Chhattisgarh has been granted affiliation w.e.f. 01.4.2014 to 31.3.2017. Vide letter dated 13.11.2013 the school informed that they applied for the affiliation in 2012 and were expecting the same from 2013. They also stated that their school is one of the most reputed schools in State Board syllabus and Bhilai Township and that they have been receiving persistent requests from the guardians to let their ward continue in the same school hence have enrolled 45 students in Class IX for the session 2013-2014. It was also stated that they are following CCE as per the scheme of the Board and the students of present Class IX are because of the natural growth, hence requested for their registration.

Keeping in view the academic career of the students who are not at fault, the request of the school has been acceded to as a special case and the school was permitted to register the 45 students on roll.

The Committee ratified the decision taken by the Board.

ITEM VIII : TO REPORT ACTION TAKEN BY THE BOARD IN ADOPTING THE WEEDING OUT RULES APPLICABLE FOR AIPMT(PREVIOUSLY NEET) FOR CENTRAL TEACHER ELIGIBILITY TEST

The Members were informed that the Examination Committee at its meeting held on 25.1.2012 against ITEM IX had approved the Weeding Out Rules of the Board. The Members were further informed that request had been received from Central Teacher Eligibility Test Unit to adopt the Weeding Out Rules as applicable for AIPMT(Previously NEET) Unit for CTET Unit also which have been got approved and circulated for implementation in CTET Unit also.

The Committee ratified the decision taken by the Board.

ITEM IX : TO REPORT ACTION TAKEN BY THE BOARD IN ALLOWING 02 STUDENTS OF CLASS X SUFFERING FROM ONCOLOGICAL DISORDER TO AVAIL EXTRA TIME FOR THE SUMMATIVE ASSESSMENT 2

The Members were informed that requests had been received from the following schools/candidates requesting for extra time as they are suffering from oncological disorder and are to appear for the Class X examination in 2014 :

Sl.No.	Name of candidate	Name of school
1.	Kumari Aysha Jasmin	Al-Ameen Central School, Edakulangara Kollam, Kerala
2.	Kumari Niharika Arya	Brightland Girls Sr. Sec. School, Vaishali Nagar, Jaipur, Rajasthan

The Members were also apprised that as per Rule 24 of the Examination Byelaws, extra time is permitted to visually impaired candidates, Physically Handicapped, Autistic, Dyslexic, Spastic and candidates with disabilities as defined in the Persons with Disabilities Act, 1995. In view to encourage the students the facility of extra time has also been extended to them, as a special case.

The Committee ratified the decision taken by the Board.

ITEM X : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING 02 CANDIDATES TO APPEAR IN HINDI AS ADDITIONAL SUBJECT IN 2014 EXAMINATION AT SECONDARY LEVEL IN RELAXATION OF RULE 43(i) OF THE EXAMINATION BYELAWS

The Members were informed that the following candidates have passed the Secondary School examination in the year mentioned against each and have also completed their further education and are trying for teacher's job but due to absence of the subject Hindi at Secondary level they were being deprived of the teaching job in Govt. Boards like DSSSB or NDMC etc.:

Sl.No.	Name of candidate	Roll No./Year of passing Class X
1.	Sonia Bhardwaj	2004
2.	Ayush Kaushik	2103316/2007

The Members were further apprised that as per Rule 43(i) of the Examination Byelaws a candidate who has passed the Senior or Secondary Examination of the Board can appear in an additional subject within 06 years of passing the examination. In view of the fact that in the absence of the subject Hindi at Secondary level their career were at stake, Board has permitted them to appear in the additional subject of Hindi at the Secondary School Examination scheduled for March 2014 in relaxation of Rule 43(i) of the Examination Byelaws.

The Committee ratified the decisions taken by the Board.

ITEM XI : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING 09 CANDIDATES TO APPEAR IN THE SUBJECTS OF BIOLOGY/INFORMATICS PRACTICES AS ADDITIONAL SUBJECT(S) IN RELAXATION OF RULE 19(v) OF THE EXAMINATION BYELAWS

The Members were informed that as per Rule 43(ii) of the Examination Byelaws "A candidate who has obtained minimum Grade D in at least five subjects (excluding the 6th additional subject) under Scholastic Area A as per the Scheme of Studies and a Qualifying Certificate/Gradesheet cum Certificate of Performance at the Secondary School Examination/passed the Senior School Certificate Examination of the Board may offer an additional subject as a private candidate provided the additional subject is provided in the Scheme of Studies and is offered within six years of passing the examination of the Board. No exemption from time limit will be given after six years. Facility to appear in additional subject will be available at the main examination only."

The Members were further informed that as per Rule 19(v) of the Examination Byelaws "Private candidates shall not be allowed to offer such subjects for the examination which involve practical work except in the case of candidates who had failed earlier and who had put in a regular course of study at an institution affiliated to the Board in the previous

academic year. However notwithstanding this condition, female candidates may offer Home Science with practical."

The Members were informed that requests had been received from the following 09 candidates who have passed the Class XII examination to appear for the additional subject Biology/Informatics Practices as the subject is required by them for further studies:

Sl. No.	Name of candidate	Roll No./Year of passing Class XII	School name for conducting practical work	Additional subject requested for
1.	Raghav Bhanot	2675187/2013	DAV International School, Amritsar, Punjab	Biology
2.	Sidharth Sharma	2682634/2008	DAV Sr. Sec. Public School, Ambala City, Haryana	Informatics Practices
3.	Utkarsh Dixit	16248137/2013	School name not available	Biology
4.	Akash Chhahar	1644153/2013	Mahalaya Residential School, Sikar, Rajasthan	Biology
5.	Ashish Dahiya	1623695/2013	School name not available	Biology
6.	Neelanchal Mishra	1668612/2013	School name not available	Biology
7.	Karmdeep Chopra	1654408/2013	Khalsa Academy Shikshan Samiti, Sriganganagar, Rajasthan	Biology
8.	Dushyant Bishnoi	1626106/2013	School name not available	Biology
9.	Siddharth Bishnoi	1626121/2013	School name not available	Biology

As per Rule 43(ii) they are eligible to appear in the additional subject within six years of passing the examination however, as per Rule 19(v) they are not eligible to take subject(s) involving practical component.

The Members were informed that their requests have been considered by the Board by permitting them to appear in Biology/Informatics Practices as an additional subject in relaxation of Rule 19(v) of the Examination Byelaws subject to submission of 6 weeks practical performance certificate from an affiliated school of the Board.

The Committee ratified the above decisions taken by the Board.

The meeting then ended with a Vote of Thanks to the Chair.

Sd/-
(M C SHARMA)
CONTROLLER OF EXAMINATIONS

Sd/-
(VINEET JOSHI)
CHAIRMAN

ANNEXURE - IV

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Wednesday, the 26th March, 2014 at 12.30 P.M.

The following members were present:-

- | | | | |
|----|--|---|--|
| 1. | Sh. Vineet Joshi
Chairman, CBSE
Delhi | - | In the chair |
| 2. | Sh. J. Alam
Joint Secretary (SE),
Deptt. Of School Education &
Literacy,
M.H.R.D,
New Delhi | - | Member |
| 3. | Smt. Ameeta Mullah Wattal,
Principal, Springdales School,
Pusa Road, Delhi – 110005 | - | Member |
| 4. | Sh. Anil Kakria,
Dy. Secretary (Finance)
MHRD, New Delhi | - | Representative of
JS & FA,
MHRD, New Delhi |
| 5. | Sh. Joseph Emmanuel,
Secretary, CBSE,
Delhi | - | Member Secretary |

Sh. G.P.Sharma, I.A.F.A., CBSE was also present in the meeting.

The Committee was informed that the meeting of Finance Committee has been called at a short notice due to certain issues needed to be discussed in view of Income Tax requirements and ongoing examination operations of the Board.

ITEM I

TO CONFIRM THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 8TH & 18TH OCTOBER, 2013 AND 11TH DECEMBER, 2013

No comments were received from any member of the Finance Committee. Minutes of the meetings held on 8th & 18th October, 2013 & 11th December, 2013, were also adopted by the Governing Body in its meeting on 11.12.2013. Hence, the Committee confirmed the minutes of the Finance Committee held on 8th & 18th October, 2013 & 11th December, 2013.

ITEM II

TO CONSIDER THE UNIFORM RATES OF REMUNERATION, TA/DA, HOTEL CHARGES PAYABLE TO BOARD REPRESENTATIVES, OBSERVERS, CENTRE SUPERINTENDENT, DEPUTY CENTRE SUPERINTENDENT ETC. AND CENTRE CHARGES TO CENTRES FOR CONDUCT OF PROFESSIONAL EXAMINATIONS BY THE BOARD:-CTET, AIPMT/NEET, JEE (MAIN) UNITS

The Committee deliberated the proposal at length with following financial implications for different professional examinations:-

JEE - Rs. 4.50 crore

AIPMT - Rs. 1.29 crore

CTET - Rs. 3.17 crore

In order to bring uniformity in rates, the Committee unanimously agreed to approve the proposal of uniform rates of remuneration.

ITEM III

COBSE PROJECT ON RE-ORIENTING & SHARPENING THE ROLE OF SCHOOL EDUCATION BOARDS IN IMPROVING THE QUALITY OF SECONDARY EDUCATION.

The proposal was agreed by the Finance Committee. However, Utilization Certificate for the grant given to the COBSE will be obtained as per prescribed time in this regard.

ITEM NO.IV

TO CONSIDER THE RESOLUTION TO ACCUMULATE THE NET SURPLUS FROM THE FINANCIAL YEAR 2006-07 TO 2012-13 FOR FUTURE ACTIVITIES/OBJECTS

The Finance Committee discussed the year wise proposal of accumulation of funds from 2006-07 to 2012-13 as per agenda item no. IV (a) to (g). The Chairman clarified that this requirement is in accordance with the provisions of Income Tax Act to accumulate funds for future utilization up to 5 years, under Section 11(2) of the Income Tax Act, 1961. The accumulated amount will be utilized towards capital expenditure for future activities/objects. Since the proposals pertain to previous years, which are already over, the ex-post-facto approval of the Finance Committee is solicited for the years 2006-07, 2007-08, 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13. It was also clarified that the above requirement is for the Income Tax purpose and not for regularizing any expenditure, which otherwise have been done following all rules, regulations and procedures. The Chairman apprised the Committee about the infrastructure requirement expansion of activities of the CBSE and opening of new Regional

Offices, Centres of Excellence for Teachers with its own fund only.

Therefore, the Finance Committee resolved that the surplus funds pertaining to financial years 2006-07 to 2012-13 may be accumulated for future activities/objects as per details given in the Agenda item.

The Committee also opined that the Board must take initiatives to pass on the benefits of efficiency of operation to the stakeholders like Schools, Principals, Teachers and Students. The Committee decided a specific proposal for its consideration.

ITEM NO.V: Enhancement of Quarterly Medical Allowance for Board's Employees

The-proposal for enhancement in Quarterly Medical Allowance from Rs.1700/- p.m. to Rs.2500/- p.m. was discussed by the Committee and it was observed that the proposed increase is on the higher side and does not commensurate with the increase in other allowances. Hence, the Committee decided to enhance the Quarterly Medical Allowance from Rs.1700/- p.m. to Rs.2000/- p.m.

ITEM NO. VI: APPOINTMENT OF SH. M.C.SHARMA, CONTROLLER OF EXAMINATION AS ADVISOR AFTER HIS RETIREMENT

The Committee discussed the issue and observed that since examinations are going on, the services of Sh. M.C.Sharma, Controller of Examination will be very useful and in the interest of the Board. Hence the proposal to engage him as an Advisor after his retirement on 31.03.2014 for a period of six months was agreed to.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(JOESPH EMMANUEL)
SECRETARY

Sd/-

(VINEET JOSHI)
CHAIRMAN

ANNEXURE - V

Minutes of the Meeting of the Finance Committee of the Board held at CBSE, 17, Rouse Avenue, New Delhi on Monday, the 30th June, 2014 at 09:30 A.M.

The following members were present:-

- | | | | |
|----|---|---|--|
| 1. | Sh. Vineet Joshi
Chairman, CBSE
Delhi | - | In the chair |
| 2. | Sh. D.K. Bhavsar
Deputy Education Advisor,
Deptt. Of School Education &
Literacy,
M.H.R.D,
New Delhi | - | Representative of
JS (SE),
MHRD, New Delhi |
| 3. | Smt. Ameeta Mullah Wattal,
Principal, Springdales School,
Pusa Road, Delhi – 110005 | - | Member |
| 4. | Sh. Anil Kakria,
Dy. Secretary (Finance)
MHRD, New Delhi | - | Representative of
JS & FA,
MHRD, New Delhi |
| 5. | Sh. P.K. Srivastava;
Assistant Finance Advisor,
MHRD, New Delhi | - | Representative of
JS & FA,
MHRD, New Delhi |
| 6. | Sh. Joseph Emmanuel,
Secretary, CBSE,
Delhi | - | Member Secretary |

Sh. G.P. Sharma, I.A.F.A., CBSE was also present in the meeting.

ITEM I

TO REPORT ACTION TAKEN ON THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 8TH & 18TH OCTOBER 2013 AND 11TH DECEMBER, 2013.

The Committee noted the action taken on the agenda items of the meeting of the Finance Committee held on 8th & 18th October 2013 and 11th December, 2013.

ITEM II

TO CONFIRM THE MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ON 26TH MARCH, 2014.

No comments were received from any member of the Finance Committee. Hence, the Committee confirmed the minutes of the Finance Committee held on 26th March, 2014.

ITEM III

TO CONSIDER THE ANNUAL ACCOUNTS 2013-14 PREPARED ON ACCRUAL BASIS AS PER COMMON FORMAT PRESCRIBED BY MINISTRY OF FINANCE.

The annual account for 2013-14 prepared on accrual basis in the prescribed format was approved by the Finance Committee after going through Balance Sheet, Income & Expenditure Account and Receipt & Payment Account.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(JOESPH EMMANUEL)
SECRETARY

Sd/-
(VINEET JOSHI)
CHAIRMAN

MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 30TH JULY, 2014 AT 1400 HOURS AT CBSE, SHIKSHA SADAN, 17, ROUSE AVENUE, NEW DELHI 110 002

Present:

1. Shri Vineet Joshi
Chairman, CBSE
2. Shri Dinesh Kumar
Addl. Commissioner (Acad)
Kendriya Vidyalaya Sangathan
New Delhi
2. Dr. Sunita S. Kaushik
Addl. Director of Edu. (Sch.)
Directorate of Education,
Govt. of NCT of Delhi, Delhi.
3. (Rtd) Prof. A K Bhatnagar
Department of Botany
University of Delhi, Delhi
4. Mrs. Shashi Bala Saini
Education Officer
Directorate of Education
Zone 13
Sector 9, Rohini, Delhi
5. Shri K K Choudhury
Controller of Examinations
CBSE

Prof. (Retd.) Kapil Kapoor, Delhi University Delhi and Mr. L V Sehgal, Principal, Bal Bharti Public School, Rajinder Nagar, New Delhi could not attend the meeting.

Shri M C Sharma, Advisor (E), Dr. Sadhana Parashar (Director (ART & I), Dr. Antriksh Johri, Director (IT), CBSE, Shri B M Gupta, Advisor (IT), CBSE, Shri M K Arora, Joint Secretary (Coord.), Shri Ranvir Singh, Joint Secretary (Coord), Mrs. S. Dharini Arun, Deputy Secretary (Legal) and Mrs. Kavita Vazirani, Asstt. Secretary (Coord) also attended the meeting.

Chairman, CBSE extended a warm welcome to all the Members of the Committee. Thereafter, he requested the Advisor (E) to take up the Agenda. The Advisor (E) while welcoming the Members requested them to continue giving the Board their valuable suggestions on this platform. He then took up the Agenda for discussion.

ITEM I : TO APPROVE MINUTES OF THE MEETING OF THE EXAMINATION COMMITTEE HELD ON 21ST FEBRUARY, 2014

The Committee was apprised that the Minutes of the last Meeting of the Examination Committee held on 21st February, 2014 had been circulated to the Members of the Committee. No comments have been received. The Members were further informed that Minutes of the Examination Committee are placed before the Governing Body for approval and thereafter actions taken. After the last meeting of the Examination Committee the meeting of the Governing Body is scheduled for 6th August, 2014, Minutes of the last meeting of the Examination Committee will be placed before the Governing Body for approval on 6th August, 2014. After the minutes of the Examination Committee are approved, the decisions taken will be circulated to all concerned and implemented.

The Committee approved the Minutes of the Examination Committee held on 21st February, 2014.

ITEM II : TO REPORT ACTION TO BE TAKEN/TAKEN ON THE MINUTES OF THE EXAMINATION COMMITTEE HELD ON 21ST FEBRUARY, 2014

The Committee recorded the actions to be taken/taken on the resolutions/ratifications taken in the meeting of the Examination Committee held on 21st February, 2014 which are as under:

Item No.	Item Heading	Resolution of the Committee	Action taken/to be taken
III	TO CONSIDER PERMITTING REVALUATION OF EVALUATED ANSWER BOOKS AND ITS MODALITIES, CHANGE IN THE PROCEDURE FOR VERIFICATION OF MARKS/PROVIDING OF PHOTOCOPY OF THE EVALUATED ANSWER BOOK AND AMENDMENTS IN RULE 61 OF THE EXAMINATION BYELAWS	<p>resolved as under:</p> <p>A. to adopt the following modalities with regard to verification of marks/grades, providing of photocopy of the evaluated answer books and revaluation:</p> <ol style="list-style-type: none"> 1. the present system of verification of marks/grades shall remain but the mode be only online. The fee shall be `300/- instead of the present `200/-. The period for applying for verification of marks be reduced to 07 days from the date of declaration of result from the present 21 days as contained in Rule 61 of the Examination Byelaws 2. the present system for applying for obtaining photocopy of the evaluated answer book shall continue but only in 	Action taken with certain modifications which are placed before the present Committee as Item IV for ratification

		<p>online mode. The fee shall be as under -</p> <ul style="list-style-type: none"> • ₹750/- per subject instead of the present ₹500/- per subject in case of candidates who have already applied for verification of marks. • ₹1050/- per subject in case of those candidates who have not applied for verification of marks earlier. In all such cases the process for verification of marks be also resorted to before providing the photocopy <p>3. those candidates who have obtained photocopy of the evaluated answer book shall only be permitted to apply for challenging the marking. This will be applicable only in case of Class XII candidates as for Class X the marks obtained are not being provided to the candidates</p> <p>4. challenge for only ten questions shall be permitted in one go</p> <p>5. the subjects in which the candidate(s) can challenge be decided by the Board subsequently</p> <p>6. fee for challenge be ₹500/- per question.</p> <p>7. the challenged question be got revaluated by a team of two subject experts</p> <p>8. the subject experts be paid remuneration of ₹50/- per question plus conveyance allowance and refreshment as per rules of the Board</p> <p>B. the modalities finalized and implemented by the Board be placed before the next meeting of the Examination Committee for approval</p> <p>C. to amend rule 61 of the Examination Byelaws</p>	
IV	TO CONSIDER DOING AWAY WITH THE REQUIREMENT OF AFFIDAVIT AND MOVING TOWARDS SELF CERTIFICATION	The Members were also apprised that the portion relating to the Examination is placed before the Examination Committee for consideration and the portion relating to Affiliation will be placed before the next	Action will be taken after the approval of the Governing Body which is scheduled to be held on

	<p>IN EXAMINATION SYSTEM</p>	<p>meeting of the Affiliation Committee for consideration.</p> <p>The Committee considered the issue and resolved to accept the recommendation of the inhouse Committee for implementation</p> <p><u>DOING AWAY WITH REQUIREMENT OF AFFIDAVIT AND TAKING SELF CERTIFICATION</u></p> <p>A) EXAMINATION</p> <ul style="list-style-type: none"> a) Proof of residence b) Duplicate/triplicate copy of certificate c) Change in candidate/father's/mother's/guardian's name <p>B) AFFILIATION</p> <ul style="list-style-type: none"> a) Relationship among members of the Society running the school b) Relationship of the members of the School Managing Committee with each other c) Switch over cases d) Declaration by school seeking affiliation with CBSE without obtaining NOC from concerned State/UT <p><u>REQUIREMENT OF AFFIDAVIT MAY NOT BE DONE AWAY WITH</u></p> <p>A) EXAMINATION</p> <ul style="list-style-type: none"> a) Schools while admitting students on transfer as residential proof in case no other proof is available <p>B) AFFILIATION</p> <ul style="list-style-type: none"> a) Running the school from address other than that mentioned in the NOC b) Change in name of school other than that mentioned in the NOC 	<p>6th August, 2014</p>
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V	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CHANGE IN DATE OF BIRTH IN RESPECT OF 04 CANDIDATES	ratified the decisions taken by the Board	No further action is required to be taken
VI	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING BAL BHARTI PUBLIC SCHOOL, RAJINDER NAGAR, NEW DELHI TO CONDUCT SA 2 IN RESPECT OF MASTER NAMAN DUTTA A STUDENT OF CLASS IX	<p>Ratified the following decisions taken by the Board:</p> <ol style="list-style-type: none"> 1. If he qualifies then he may be promoted to Class X in the academic session 2013-2014 2. His shortage of attendance also be condoned for non-attending the school in the session 2013-2014 as a special case and conduct the FAs and SA 1 of Class X which he has missed out 3. The candidate may also be permitted for the necessary concessions available for the candidates with Learning Disabilities as per provision of the Examination Byelaws <p>L V Sehgal, Principal of BalBharti Public School and Member of the Examination Committee informed that the candidate had availed the chance</p>	No further action is required to be taken
VII	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING BHILAI NAIR SAMAJAM ENGLISH MEDIUM HIGHER SECONDARY SCHOOL, BHILAI NAGAR, CHATTISGARH TO REGISTER 45 STUDENTS OF CLASS IX FOR THE SESSION 2013-2014	Ratified the decision taken by the Board in acceding to the request of the school	No further action is required to be taken
VIII	TO REPORT ACTION TAKEN BY THE BOARD IN ADOPTING THE WEEDING OUT RULES APPLICABLE FOR AIPMT (PREVIOUSLY NEET) FOR CENTRAL TEACHER ELIGIBILITY TEST	Ratified the decision taken by the Board in adopting the Weeding Out Rules for Central Teacher Eligibility Test as applicable for AIPMT	No further action is required to be taken
IX	TO REPORT ACTION TAKEN BY THE BOARD IN ALLOWING 02 STUDENTS OF CLASS X SUFFERING FROM ONCOLOGICAL DISORDER TO AVAIL EXTRA TIME FOR THE	Ratified the decisions taken by the Board	No further action is required to be taken

	SUMMATIVE ASSESSMENT 2		
X	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING 02 CANDIDATES TO APPEAR IN HINDI AS ADDITIONAL SUBJECT IN 2014 EXAMINATION AT SECONDARY LEVEL IN RELAXATION OF RULE 43(i) OF THE EXAMINATION BYELAWS	Ratified the decision taken by the Board.	No further action is required to be taken
XI	TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING 09 CANDIDATES TO APPEAR IN THE SUBJECTS OF BIOLOGY/INFORMATICS PRACTICES AS ADDITIONAL SUBJECT(S) IN RELAXATION OF RULE 19(v) OF THE EXAMINATION BYELAWS	Ratified the decisions taken by the Board.	No further action is required to be taken

ITEM III: TO REPORT ACTION TAKEN BY THE BOARD IN APPROVING THE DIRECTIONS GIVEN BY MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT, DEPARTMENT OF DISABILITY AFFAIRS VIDE ITS OM NO. F.NO 16-110/2003-DD.III DATED 26.2.2013 AND TO CONSIDER AMENDMENT IN RULES OF THE EXAMINATION BYELAWS

The Committee was informed that directions of the Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs had been received vide OM F. N. 16-110/2003-DD.III dated 26.2.2013 which have been approved by the Curriculum Committee at its meeting held on 29.11.2013 and subsequently by the Governing Body at its meeting held on 11.12.2013. The Committee while deliberating upon the issue of allowing credit system i.e. carrying over of marks of less number of subjects to subsequent examinations for candidates re-appearing for the Class XII examination vide Item XVI also deliberated for the same facility to be extended for differently abled candidates. Based on the directions received from Department of Disability Affairs and detailed deliberations, the Examination Committee resolved as under:

- i) to constitute a Committee headed by Director(ART & I) and consist of Director(IT) in addition to other Members to deliberate upon the issues of allowing carrying over of credits of previous years' in respect of differently abled candidates as also those re-appearing in Auxilliary Nursing and Midwifery group and/or other subjects under vocational groups.
- ii) to amend the following rules of the Examination Byelaws to read as indicated against each:

Direction of Department of Disability Affairs	Rule No.	Existing Rule	Amended Rule
Facility of scribe/reader/lab assistant be allowed to any person who has disability of 40% or more if so desired by the person	24(i)	Spastic, Blind, Physically Handicapped, Dyslexic, Autistic and Candidates with disabilities as defined in the Persons with	Spastic, Visually impaired, Physically Handicapped, Dyslexic, Autistic and Candidates with disabilities as defined in the Persons with Disabilities Act, 1995 appearing for the Secondary School

Word "extra time or additional time" be changed to "compensatory time" and should not be less than 20 minutes per hour of examinations. All candidates with disability not availing the facility of scribe be allowed additional time of minimum one hour for examination of 3 hours duration which could further be increased on case to case basis		Disabilities Act, 1995 appearing for the Secondary School Examination or Senior School Certificate Examination is permitted to use an amanuensis or allowed extra time as given below or both. For paper of 3 hours duration 60 minutes For paper of 2½ hours duration 50 minutes For paper of 2 hours duration 40 minutes For paper of 1½ hours duration 30 minutes	Examination or Senior School Certificate Examination is permitted to use a scribe or allowed compensatory time as given below or both For paper of 3 hours duration 60 minutes For paper of 2½ hours duration 50 minutes For paper of 2 hours duration 40 minutes For paper of 1½ hours duration 30 minutes
Criteria like educational qualification, marks scored, age or other such restrictions for the scribe should not be fixed instead invigilation system strengthened.	25(ii)	The amanuensis must be a student of a class lower than the one for which the candidate is taking the examination.	A person to be appointed as scribe should not have obtained his/her qualifications in the same subject(s) in which the candidate shall be appearing for the examination
Candidate should have the discretion of opting for his own scribe. Candidates should be allowed to meet the scribe a day before the examination	25(iii)	The Superintendent of the examination centre concerned shall choose a suitable amanuensis and forward immediately to the Regional Officer concerned of the Board, a report giving full particulars of the candidate and of the amanuensis for his consideration and approval.	The candidate shall have the discretion of opting for his own scribe and shall have the flexibility in accommodating change in scribe in case of emergency. Candidate shall also have the option of meeting the scribe a day before the examination. The Centre Superintendent of the examination centre concerned shall forward to the Regional Officer concerned of the Board, a report giving full particulars of the candidate and of the scribe.

- iii) that below mentioned instructions be incorporated in the Guidelines for Centre Superintendents & Assistant Superintendents and/or Guidelines for Spot Evaluation, as the case may be:

Flexibility in accommodating any change in scribe in case of emergency. Candidate should also be allowed to take more than one scribe	---	---	The candidate shall have the discretion of opting for his own scribe and shall have the flexibility in accommodating change in scribe in case of emergency.
Candidates should be allowed to check the computer system one day in advance	---	---	Can visit the examination centre prior to the date of examination
Candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille state, abacus,		---	Calculator is not permitted for any of the Examination conducted by the Board

were decreasing by even upto 10-12 marks and wherever the increase it was between the range from 1 – 6. The Committee had resolved to adopt the modalities as under:

- A. to adopt the following modalities with regard to verification of marks/grades, providing of photocopy of the evaluated answer books and revaluation:
1. the present system of verification of marks/grades shall remain but the mode be only online. The fee shall be Rs.300/- instead of the present Rs.200/-. The period for applying for verification of marks be reduced to 07 days from the date of declaration of result from the present 21 days as contained in Rule 61 of the Examination Byelaws
 2. the present system for applying for obtaining photocopy of the evaluated answer book shall continue but only in online mode. The fee be as under -
 - ₹750/- per subject instead of the present ₹500/- per subject in case of candidates who have already applied for verification of marks
 - ₹1050/- per subject in case of those candidates who have not applied for verification of marks earlier. In all such cases the process for verification of marks be also resorted to before providing the photocopy
 3. those candidates who have obtained photocopy of the evaluated answer book shall only be permitted to apply for challenging the marking. This will be applicable only in case of Class XII candidates as for Class X the marks obtained are not being provided to the candidates
 4. challenge for only ten questions shall be permitted in one go
 5. the subjects in which the candidate(s) can challenge be decided by the Board subsequently
 6. fee for challenge be Rs.500/- per question
 7. the challenged question be got revaluated by a team of two subject experts
 8. the subject experts be paid remuneration of ₹50/- per question plus conveyance allowance and refreshment as per rules of the Board
- B. the modalities finalized and implemented by the Board be placed before the next meeting of the Examination Committee for approval
- C. to amend rule 61 of the Examination Byelaws

The present Committee had been apprised of the salient features relating to re-evaluation as implemented for the Senior School Certificate(Class XII) Examination, 2014 which are as under:

- a) the subjects notified for re-evaluation were English Elective, Functional English, English Core, Hindi Elective, Hindi Core, Physics, Chemistry, Biology, Mathematics, Economics, Business Studies and Accountancy
- b) the subjects were chosen based on the feedback with regard to the number of cases received for verification of marks in the previous years
- c) all the three processes viz. verification of marks, obtaining photocopy of evaluated answer book(s) and re-evaluation had been interlinked. For 2014 examination, approximately 70,000 cases had been received for verification of marks, 12900 for obtaining copy of the evaluated answer book(s) and 2500 for re-evaluation
- d) the re-evaluation of the challenged answers was got done by a team of two persons consisting of subject expert and PGT or two PGTs of the subject concerned
- e) the re-evaluation work has been accomplished at the Headoffice in-house
- f) fee per question challenged was Rs.100/- per question
- g) the re-evaluators are being paid @Rs.25/- per question plus conveyance plus refreshment/lunch as per rules of the Board.
- h) Re-evaluation for Secondary School Examination was not permitted as the copy of answer book is provided after blocking the marks in view of the grading system.

The Committee was also informed that the Board had done re-evaluation in more than 10 questions notified as also had done the re-evaluation in the subjects of Physical Education, Home Science, Geography, Psychology and Computer Science on the basis of the requests received from the candidates, in order to safeguard their career.

The Committee applauded the steps taken by the Board in the introduction of the re-evaluation process. The figures presented before the Committee gave a picture that the evaluation done by the Examiners in the first evaluation was fair and credible. The members also deliberated on the issue of refund of fee in respect of the questions where marks have been revised upward and the administrative reasons for its withdrawal from 2015 examination. Members were also of the view that the existing practice of refund of fee for the question(s) challenged and marks revised upward should continue as the mistake is not on the part of the candidate.

Director(ART & I) was of the opinion that on account of re-evaluation, in cases where the increase in marks was more than 25, action should be taken against the defaulting Examiners by debarring them from the Board's assignments under intimation to their appointing authority. She also placed before the Committee the issue which had come up before the Human Rights Commission in Dehradun region apprising that the fee per question for re-evaluation was on the higher side and only elite group could apply for re-evaluation.

The Committee after deliberations resolved as under:

- i) ratified the modalities adopted by the Board for 2014 examination for verification of marks and providing of photocopy of evaluated answer book(s) for Secondary School Examination circulated vide Notice dated 20.5.2014 and for verification of marks, providing of photocopy of evaluated answer book(s) and Re-evaluation for Senior School Certificate Examination circulated vide Notice dated 29.5.2014 (placed as Annexures 1 and 2);
- ii) ratified the decisions taken by the Board in permitting re-evaluation in number of questions more than 10 on the basis of the requests received from the candidates;
- iii) ratified the decisions taken by the Board in re-evaluating the answer books in the subjects of Physical Education, Home Science, Geography, Psychology and Computer Science on the basis of the requests received from the candidates;
- iv) to constitute a Committee to be headed by Director(ART & I) to look into the modalities for refund of fee charged per question on account of upward revision in marks as also not charging fee from candidates who are in the BPL category; and
- v) resolved to amend Rule 61 of the Examination Byelaws to read as under to be in consonance with the procedures of the Board:

Rule 61	Existing Rule	Amended Rule
HEADING	VERIFICATION OF MARKS/GRADES OBTAINED BY A CANDIDATE IN A SUBJECT	VERIFICATION OF MARKS/GRADES, PROVIDING OF COPY OF EVALUATED ANSWER BOOK(S) AND RE-EVALUATION
i)	A candidate who has appeared at an examination conducted by the Board may apply to the Regional Officer of the Board, in the manner as prescribed by the Board, for verification of marks/Grades in any particular subject. The verification will be restricted to	A candidate who has appeared at an examination conducted by the Board may apply to the Regional Officer of the Board, in the manner as prescribed by the Board, for verification of marks/Grades in any particular subject. The verification will be restricted to checking whether all the answers have been

	checking whether all the answer's have been evaluated; there has been no mistake in the totalling of marks for each question in that subject; the marks have been transferred correctly on the title page of the answer book and to the award list; whether the supplementary answer book(s) mentioned by the candidate and attached with the answer book are intact. No revaluation of the answer book or supplementary answer book(s) shall be done. However, students appearing for School conducted Summative Assessment II at the main Examination or the Improvement of Performance examination may apply for verification of grades in their respective school(s).	evaluated; there has been no mistake in the totalling of marks for each question in that subject; the marks have been transferred correctly on the title page of the answer book and to the award list; whether the supplementary answer book(s) mentioned by the candidate and attached with the answer book are intact. However, students appearing for School conducted Summative Assessment II at the main Examination or the Improvement of Performance examination may apply for verification of grades in their respective school(s). A candidate may also apply for obtaining copy of the evaluated answer book(s) in the manner as prescribed by the Board from time to time.
ii)	<p>(a) For the Senior School Certificate and Secondary School Examinations conducted by the Board such an application must be made by the candidate within 21 days from the date of declaration of result for Main Examination held in March/April and 15 days for Compartment/Improvement of Performance Examination held in July, in the manner as prescribed by the Board from time to time.</p> <p>(b) For Secondary School Examination conducted by the Schools affiliated to the Board such an application may be made by the candidate to the school within 21 days from the date of the declaration of result for Main Examination held in March and 15 days for Improvement of Performance Examination held by July. The school(s) shall intimate change in marks, if any, to the Board thereafter.</p>	<p>(a) For the Senior School Certificate Examination conducted by the Board such an application must be made by the candidate within 07 days from the date of declaration of result for Main Examination held in March/April and 05 days for Compartment/Improvement of Performance Examination held in July, in the manner as prescribed by the Board from time to time. However, for the Secondary School Examination conducted by the Board such an application must be made by the candidate within 21 days from the date of declaration of result for Main Examination held in March/April and 15 days for Compartment/Improvement of Performance Examination held in July, in the manner as prescribed by the Board from time to time.</p> <p>No change</p>
iii)	All such applications must be accompanied by payment of fee as prescribed by the Board from time to time	No change
iv)	No candidate shall claim, or be entitled to, revaluation of his/her answer book(s).	For Senior School Certificate(Class XII) Examination, a candidate may also apply for re-evaluation in the manner as prescribed by the Board from time to time. However for Secondary School (Class X) Examination conducted by the Board no candidate shall claim, or be entitled to, revaluation of his/her answer book(s)

v)	A candidate shall not be entitled to refund of fee unless as a result of the verification his/her marks are changed	No change
vi)	In no case the verification of marks shall be done in the presence of the candidate or anyone else on his/her behalf, nor will the answer books be shown to him/her or his/her representative	In no case the verification of marks/grades and/or re-evaluation shall be done in the presence of the candidate or anyone else on his/her behalf
vii)	Verification of marks obtained by a candidate will be done by the officials appointed by or with the approval of the Chairman	Verification of marks/grades obtained by a candidate / Re-evaluation will be done by the officials/ personnel appointed by or with the approval of the Chairman
viii)	The marks, on verification will be revised upward or downward, as per the actual marks obtained by the candidate in his/her answer book	The marks, on verification will be revised upward or downward, as per the actual marks obtained by the candidate in his/her answer book. However, the marks on Re-evaluation, will be revised upward or downward, as per the policy prescribed by the Board, from time to time.
ix)	The communication regarding the revision of the marks/change in grade(s) if any, shall be sent to the candidate within a reasonable period of time.	No change
x)	The Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent on the revision of marks or delay in communications for reasons beyond control.	No change
xi)	The Board shall revise the marks statement in respect of Senior School Certificate Examination and Statement of Subject wise Performance/Grade sheet cum Certificate of Performance in respect of Secondary School Examination in respect of such candidates after the previous one is returned by the candidate to the Board	No change
xii)	The decision of the Chairman on the result of the verification of marks shall be final	The decision of the Chairman on the result of the verification of marks/grades and re-evaluation shall be final.

ITEM V : TO CONSIDER DOING AWAY WITH THE PRACTICE OF COUNTERSIGNATURE OF THE TRANSFER CERTIFICATES AND AMENDMENT IN RULES OF THE EXAMINATION BY LAWS

The Members present were apprised that the Examination Committee at its meeting held on dated 10.04.2013 against Item IV while permitting Army Welfare Education Society to countersign the Transfer Certificates issued by the schools run under them had resolved that information with regard to the practice being followed in other Boards be also obtained and referred to the next meeting of the Examination Committee. Accordingly all the Education Boards of the country had been requested to provide the practice of Countersign of Transfer certificates being followed by them. The information as received from the Boards had been placed before the Committee as Annexure 3. The Committee was informed that from the information received from various Boards it had been observed that 12 Boards still have the provision of Countersignature of Transfer certificates. The Committee was further apprised that as far as the CBSE was concerned, it has more than 15000 schools affiliated to it spread across the length and breadth of the country as also abroad. It caters to the wards of transferable parents serving in the defence and other government departments as also undertakings. Due to their frequent

transfers, the parents also shift their wards and getting the Transfer Certificates countersigned becomes time consuming thereby the student losing out on studies. On account of the increasing student population of the Board and with frequent transfers or shifting of residences, there has been increase in the number of Transfer Certificates received for countersignature. Also the list of affiliated schools of the Board is available on the website and the incoming institution(s) can confirm the affiliation status of the school issuing the Transfer Certificate from the website.

The Committee was informed that in cases of transfers from Kendriya Vidyalayas, the schools upload scanned copy of the Transfer Certificate issued, on the school's website. After deliberating on the pros and cons of doing away with the system of countersignature on the transfer certificate and in view of the facts placed before the Committee it resolved:

- i) that the practice of countersignature of the Transfer Certificates from one CBSE affiliated school to another be done away with. However, the practices being followed by the respective Boards' for countersignature of the Transfer Certificates shall continue;
- ii) that the following steps be adhered to by the head of the institution while giving admission to a student coming from another school, in a class –
 - a) all the schools affiliated to the Board shall upload scanned copy of the Transfer Certificate(s) issued by them on their official school website;
 - b) the head of the school shall ensure the genuineness of the Transfer Certificate issued by the previous school before giving admission. She/he shall be personally responsible for any lapse on this account
 - c) the Transfer Certificate shall be countersigned by the Manager/Secretary/Member of the School Managing Committee and the head of the school while forwarding the same to the Board in cases of direct admission and seeking approval from the Board;
 - d) while countersigning it shall be mentioned "Verified from (source from where verified i.e. website etc.) on (date of accessing the source of verification) and Countersigned"
 - e) all schools affiliated to the Board shall issue the Transfer Certificate as per the format given in Annexure 1 of the Examination Byelaws.
 - f) the schools shall also mention in the Transfer Certificate "(AFFILIATED TO THE CENTRAL BOARD OF SECONDARY EDUCATION)" below the name and address of the school along with the Affiliation Code No.
 - g) in case of transfer from one CBSE affiliated school to another, affiliation status of the school be verified from the Board's website cbse.nic.in > e-affiliation > list of affiliated schools as also from the school's website and the affiliation number be recorded on the Transfer Certificate
 - h) in case of transfer from a school recognized by/affiliated to any other recognised Board, the genuineness of the Transfer Certificate be got ascertained from the authority controlling the school or from their authenticated website
 - i) in case of doubt/apprehension about the Transfer Certificate, the matter be referred to the Board for clarification,

- j) school managements shall make all out efforts to admit students having valid Transfer Certificate from a school recognised by/affiliated to recognised Boards
- iii) that the teams visiting the school for inspection/inquiry purpose should also verify whether the school is verifying the genuineness of the Transfer Certificate
- iv) CBSE be requested to make a uniform policy relating to countersignature of the Transfer Certificates to be adopted by all the Boards under it
- v) amended the following rules of the Examination Byelaws to read as under:

Heading/Rule No.	Existing Rule	Amended Rule
ADMISSION TO CLASS X Rule 7.3(b)	has completed a regular course of study for Class IX and has obtained minimum Grade D in the five subjects(excluding the 6th additional subject) under Scholastic Area A as well as Grades in subjects under Scholastic Area B under the Continuous and Comprehensive Evaluation Scheme in class IX examination conducted by an institution affiliated to this Board and migrating from/within one city/State to another only on the transfer of the parent(s) or shifting of their families from one place to another, after procuring from the student the Report Book and the Transfer Certificate duly countersigned by the Board; and	has completed a regular course of study for Class IX and has obtained minimum Grade D in the five subjects(excluding the 6th additional subject) under Scholastic Area A as well as Grades in subjects under Scholastic Area B under the Continuous and Comprehensive Evaluation Scheme in class IX examination conducted by an institution affiliated to this Board and migrating from/within one city/State to another only on the transfer of the parent(s) or shifting of their families from one place to another, after procuring from the student the Report Book and the Transfer Certificate; and
ADMISSION TO CLASS XII Rule 7.5(b)	has completed a regular course of study for class XI and has passed class XI examination from an institution affiliated to this Board and migrating from/within one city/state to another only on the transfer of the parent(s) or shifting of their families from one place to another, after procuring from the student the mark sheet and the Transfer Certificate duly countersigned by the Board; and	has completed a regular course of study for class XI and has passed class XI examination from an institution affiliated to this Board and migrating from/within one city/state to another only on the transfer of the parent(s) or shifting of their families from one place to another, after procuring from the student the mark sheet and the Transfer Certificate; and
Annexure-I – NOTE BELOW FORMAT OF TRANSFER CERTIFICATE	Transfer certificate should be issued only under the signatures of the regular Principal/Vice Principal and it should be counter-signed by an officer not below the rank of District Inspector of Schools/Deputy Director of Education/Education Officer of the Education Deptt. of the State/Union Territory concerned. In case of a student migrating from one CBSE affiliated school to another CBSE affiliated school the transfer certificate of a previous school of such a student may be countersigned by the Regional Officer of the Board or the Asstt. Commissioner of the Kendriya Vidyalaya Sangathan or the Deputy Director, Navodaya Vidyalaya Samiti in India or an officer of the Board at the Head Quarters and by the First	Transfer certificate should be issued only under the signatures of the regular Principal/Vice Principal. In case of Transfer Certificates issued by schools affiliated to/recognized by other recognized Boards, it should be counter-signed by an officer not below the rank of District Inspector of Schools/Deputy Director of Education/Education Officer of the Education Deptt. of the State/Union Territory concerned.

	Secretary/Attache/Cultural Attache or an equivalent officer of the Embassy/High Commission of India in the concerned country in respect of students studying in an affiliated school of the CBSE situated outside the country. Army Welfare Education Society and Ministry of Defence have also been authorised to countersign the Transfer Certificate issued by the schools managed by them. The student shall not be admitted to a school without such a counter signature. Assistant Commissioners, KVS have also been authorised to countersign the Transfer Certificates issued by the schools run by Directorate General, Border Security Force.	
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ITEM VI: TO REPORT ACTION TAKEN BY THE BOARD IN GIVING ONE MORE CHANCE FOR IMPROVEMENT OF PERFORMANCE IN RESPECT OF STUDENTS OF CLASS IX SESSION 2013-2014

The Members were informed that subsequent to the approval of the Examination Committee at its meeting held on 14.1.2013 and ratification by the Governing Body in its meeting held on 22.1.2013, Board has circulated to the institutions vide Circular dated 08.8.2013 the following decisions to be made applicable w.e.f. the academic session 2013-14 in Class IX and 2014-15 in Class X:

1. Mandatory appearance in Summative Assessments
2. 25% marks mandatory in both the Summative Assessments taken together

The Members were also informed that representation dated 22.4.2014 had been received from the Principal, Bhartiya Vidya Bhavan's Mehta Vidyalaya, New Delhi stating that due to the rules a large number of students had not been able to qualify the examination as also the Improvement examination, as a result of which there was discontentment amongst the parents and students. She had also attached news item titled 'New CBSE evaluation norm jacks up failure rate in Delhi' which had appeared in the Hindustan Times issued of 22.4.2014. Also discontentment had been shown by other stakeholders stating that this being the first year of its implementation and they were either not aware of the rule or the students could not cope up even after the Improvement Examination conducted by the schools in April and had requested that one more chance be given. In view of the facts stated, candidates of Class IX of the session 2013-14 who were unable to achieve 25% i.e. 15 marks out of 60 in the Summative Assessments even after the chance of Improvement of Performance, were permitted one more chance of Improvement of Performance vide letter of 1st May, 2014 and the schools were requested to conduct the Assessment by July 2014, as a special case.

The attention of the Members was invited that with the introduction of mandatory appearance in the Summative Assessments and obtaining of 25% in order to pass the examination introduced w.e.f. 2014 examination in Class IX and no detention policy under the RTE Act upto Class VIII, the students felt the pressure and found it difficult to cope with the conditions of qualifying Class IX. It was also deliberated upon that in Class X the chance of appearing for the IOP is only for SA 2 whereas a chance should also be given to re-appear in SA 1 at school level.

The Examination Committee after deliberations resolved as under:

i) ratified the decision taken by the Board; and

ii) Committee be constituted headed by Director (ART & I) and consisting of the members of the previous Committee to look into the aspects of mandatory appearance in Summative Assessments, obtaining of minimum percentage of marks to qualify the Summative Assessments and chance for reappearing in SA 1.

ITEM VII : TO REPORT ACTION TAKEN BY THE BOARD IN APPOINTING GUEST TEACHERS FOR EVALUATING THE ANSWER BOOKS IN THE SUBJECTS OF HOME SCIENCE & PHYSICAL EDUCATION IN REGIONAL OFFICE, DELHI

The Members were informed that it had been reported by Regional Office, Delhi that they were finding it difficult to get teachers in the subjects of Home Science and Physical Education for evaluating the answer books as per the criteria laid down in the Examination Byelaws viz PGTs having at least three years' teaching experience and in order to overcome the scarcity of Examiners in the subjects, it was decided that Guest teachers with 03 years' experience be assigned the task of evaluation. Accordingly, Regional Office, Delhi had engaged Guest teachers in the subjects of Home Science and Physical Education.

The Examination Committee ratified the decision taken by the Board.

ITEM VIII : TO CONSIDER INCLUSION OF TRANSGENDER AS SEX IN ADDITION TO MALE AND FEMALE IN THE LIST OF CANDIDATES/APPLICATION FORMS AND DOCUMENTS TO BE ISSUED BY THE BOARD

The Members were informed that Hon'ble Supreme Court of India has given legal status to transgenders by one of its judgement making it the third sex and most of the organizations are also including them in their forms thus making it imperative that the Board also makes way for its inclusion in the LOC, application forms and the documents issued by it.

The Committee resolved that Category "T" for Transgender as Sex in addition to Male and Female in the list of candidates/application forms and documents to be issued by the Board be included by the Board.

ITEM IX : TO REPORT ACTION TAKEN BY THE BOARD IN GETTING THE ANSWERS EVALUATED ONSCREEN FOR THE 2014 EXAMINATION

The Members were apprised that for the 2013 examination, as a pilot project, the answers books of Summative Assessment 2 under Scheme 2 for the Secondary School Examination were got evaluated onscreen in Delhi Region and were further informed about the merits of this type of assessment viz. elimination of unassessed portions, non transference of marks from the inside pages to the title page as also wrong totalling. The Members were informed that the project was extended to all the Regions, except Thiruvananthapuram, for Secondary School Examination and in Regional Office, Delhi for the subjects of English Core and Economics at the Senior level.

The Committee appreciated the efforts being made by the Board in bringing in transparency in the evaluation system as also creditability and ratified the steps taken by the Board.

ITEM X: TO REPORT ACTION TAKEN BY THE BOARD IN INSTALLATION OF SYSTEM FOR TRACKING OF ANSWER BOOKS AT REGIONAL OFFICE, GUWAHATI

The Members were informed that in the past there were some instances of loss of answer books in transit, especially in the jurisdiction of Guwahati region. The answer books either got lost while being transported from the office to the examination centres or on their way back. The Members were further informed that in order to track the transportation of the answer books, a tracking system has been installed in the Regional Office at Guwahati. Detailed working report of the system, as received from Regional Office, Guwahati, was placed before the Members as Annexure 4.

The Committee after reading the working report, ratified the decision taken by the Board.

ITEM XI: TO REPORT ACTION TAKEN BY THE BOARD IN ENHANCING THE RATE OF REMUNERATION PAYABLE TO THE EXAMINERS FOR EXAMINING THE ANSWER BOOKS FOR THE SENIOR AND SECONDARY SCHOOL EXAMINATIONS W.E.F. 2014 EXAMINATION

The Members were informed that demand for revision of evaluation charges were being received by the Board from different quarters for some time, especially on account of steep increase in the pricing of various essential items besides introduction of On Screen Marking which made the work of evaluation strenuous and stressful. Considering the issues the remuneration for Examiners had been revised as under w.e.f. 2014 examination :

Class	Existing		Revised	
	Remuneration in Rs.	Conveyance in Rs.	Remuneration in Rs.	Conveyance in Rs.
Class X	15/- per answer book	150/- per day	20/- per answer book	250/- per day
Class XII	20/- per answer book	150/- per day	25/- per answer book	250/- per day
Minimum examining charges for Class X	200/- per day	150/- per day	250/- per day	250/- per day
Minimum examining charges for Class XII	250/- per day	150/- per day	300/- per day	250/- per day

The Committee ratified the decision taken by the Board.

ITEM XII: TO REPORT ACTION TAKEN BY THE BOARD IN GRANTING EXTRA TIME TO MASTER ADITYA BHASIN SUFFERING FROM DYSTONIA WHO HAS APPEARED FOR THE AISSCE EXAMINATION IN 2014 VIDE ROLL NO. 1617124

The Members were informed that request had been received from The SagarSchol, Distt. Alwar to grant extra time to Master AdityaBhasin suffering from Dystonia for the AISCCE Examination to be held in 2014 as the disease is not covered under the rule 24 of the Examination Byelaws. The Members were further apprised that as per the information downloaded from the Internet Dystonia is a disorder characterized by involuntary muscle contractions that cause slow repetitive movements or abnormal postures, can affect many different parts of the body and the symptoms are different depending upon the form of dystonia, may either include a hand, a leg or neck etc. and in view of the information available from the Internet and the diagnosis projected by Dr. Roma Kumar of Sir Gangaram Hospital, New Delhi, the request for granting extra time was considered in relaxation of Rule 24(i) of the Examination Byelaws, as a special case.

The Committee ratified the decision taken by the Board.

ITEM XIII : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CORRECTION IN DATE OF BIRTH IN RESPECT OF MASTER PARDEEP SINGH

The Members were apprised that the Examination Committee which had met on 10.9.2012 had taken cognizance of the following sections of the Right of Children to Free and Compulsory Education Act, 2009 had opined that in order to consider cases relating to change in date of birth, shall get the genuineness of the date of birth certificate issued by a statutory body verified and submit the case to the Committee, preferably consisting of one member of the Examination Committee, for consideration. The recommendation so received from the Committee be then placed before the Competent Authority for approval and the approval be placed before the Examination Committee for ratification.

- Chapter II Section 3(4), wherein it envisages that where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age.
- Chapter IV section 14(1) & (2) wherein it envisages that
 - (1) For the purposes of admission to elementary education, the age of a child shall be determined on the basis of the birth certificate issued in accordance with the provisions of the Births, Deaths and Marriages Registration Act, 1886 or on the basis of such other document, as may be prescribed
 - (2) No child shall be denied admission in a school for lack of age proof.

The Members were informed that in the case of Master Pardeep Singh bearing Roll No. 2222563 of 2010 had also been dealt with the same parameters and the change in date of birth permitted from 10.11.1995 to 19.10.1995, the parent has given an affidavit stating that they will not revert to the previous date of birth in respect of their ward, the request had been got forwarded through the school whereby the school has also made the necessary entry in the admission and withdrawal register. The fresh set of documents have been issued after the candidate surrendered the previous ones and deposited the correction fee. Further the following caption has also been indicated in the fresh set of documents :

"In pursuance of the Affidavit dated _____ given by the parent on the basis of Date of Birth Certificate bearing No. _____ and Registration No. _____ dated _____ issued by _____ on _____ change of Date of Birth from _____ to _____ has been allowed vide Board's orders dated _____."

The Committee ratified the decision taken by the Board.

ITEM XIV : TO REPORT ACTION TAKEN BY THE BOARD IN WAIVING OFF THE LATE FEE OF RS.5000/- IN RESPECT OF MS. SOUMAYA VERMA ROLL NO. 9204165 OF 2014 EXAMINATION

The Members were informed that request had been received from Shri S K Verma, Under Secretary, Ministry of Human Resource Development, Department of School Education & Literacy, New Delhi for waiving off the late fee of Rs.5000/- in respect of his daughter Ms.SoumayaVerma who was due to appear for the Improvement of Performance examination in March 2014. The request was acceded to by the Board.

The Committee ratified the decision taken by the Board.

ITEM XV: TO REPORT ACTION TAKEN BY THE BOARD IN PREPONING THE DATE FOR RECEIPT OF LIST OF CANDIDATE/APPLICATION FORM WITH LATE FEE OF RS.5000/-

The Members were informed that the Examination Committee at its meeting held on 30th May, 2012 had resolved to keep one more slab for receipt of List of Candidates/Application forms with late fee of Rs.5000/- and the last date was kept as 30th November which was subsequently extended to 15th January of the year of examination. The Members were further informed that as the datesheets for the examination to be conducted in March/April are finalized by the middle/end of December of the previous year, every year, in order to avoid any clash of subjects after the finalization of the datesheets, the last date for receipt of LOC/Application forms with late fee of Rs.5000/- has been preponed to 15th December.

The Committee ratified the decision taken by the Board.

ITEM XVI : TO CONSIDER CARRYING OVER OF MARKS OBTAINED IN TWO SUBJECTS OF THE EARLIER EXAMINATION TO BE MERGED WITH THE MARKS TO BE OBTAINED IN THE REMAINING THREE SUBJECTS IN RESPECT OF CANDIDATES APPEARING FOR AUXILLIARY NURSING AND MIDWIFERY UNDER THE VOCATIONAL GROUP AND ISSUE OF FRESH SET OF MARKS STATEMENT/CERTIFICATE

TheMembers were apprised that the Examination Committee at its meeting held on 14.1.2013 has resolved as under in respect of the candidates re-appearing for the Senior School Certificate Examination with subjects under vocational group:

"The Members were informed that though the ANM course had been introduced by the Board but due to the change in criteria the same had to be discontinued and later reintroduced. The Members were also apprised of the following provision of the Examination Byelaws relating to Criteria for admission to the examinations:

Rule 12(ii) "All India/Delhi Senior School Certificate Examination and Secondary School Examination will be open to such regular candidates who have not passed equivalent Examination from this Board or equivalent or higher examination of any other Board of University."

The Members deliberated upon the above and opined that though presently the Board does not have provision of permitting the pass-outs to take readmission in another course/subjects, but to promote vocational education, especially in respect of those candidates who after passing the Class XII examination decide to take readmission in senior classes with vocational subjects and keeping in view the judgements of the Hon'ble High Court of Punjab and Haryana, the Committee resolved as under:

- 1) the passouts of CBSE's Class XII and desirous of readmission in Class XI and then to appear in Class XII by offering the revised course of Auxiliary Nursing and Midwifery (ANM) be permitted to do so;
- 2) the schools be permitted to admit the pass-outs of CBSE's Class XII students to reappear as regular students with subjects under vocational subjects, provided the subjects are being taught in the particular school;
- 3) such students be permitted to appear only as regular students after fulfilling the requirements as stipulated in the Examination Byelaws;
- 4) Rule 12(ii) of the Examination Byelaws be amended to read as under -

"All India/Delhi Senior School Certificate Examination and Secondary School Examination will be open to such regular candidates who have not passed equivalent Examination from this Board or equivalent or higher examination of any other Board of University. However, All India/Delhi Senior School Certificate Examination will be open to such regular candidates who have passed equivalent Examination from this Board and will reappear with the vocational subjects."

- 5) Statement of Marks and Certificate issued to such students shall also have the mention of the earlier document issued."

The present Committee Members were informed that in case of candidates enrolling for the ANM course after passing the Senior School Certificate Examination, it is implied that they have already completed the course on language and other academic subjects, which is also a pre-requisite for ANM course, therefore, there is a request that such students be exempted to repeat the same course again and be allowed to write examination only in 3 papers of ANM course and such students be awarded with a separate certificate on ANM course. The Members were informed that presently Board does not have any provision of credit system in respect of marks and does not issue marks statement by carrying over the marks of the previous years' in respect of less number of subjects and merging them with the marks obtained in the subsequent examination in the remaining subjects. It issues only one certificate to each candidate passing the examination. The Members were also informed that the issue was to be placed before the Vocational Committee to be held shortly but the meeting may now not be held.

The Members deliberated on the issues and resolved that a Committee be constituted headed by Director(ART & I and consist of Director(IT) in addition to other Members to deliberate upon the issues of allowing carrying over of credits of previous years' in respect of differently abled candidates as also those re-appearing in Auxilliary Nursing and Midwifery group and/or other subjects under vocational groups.

ITEM XVII: TO REPORT ACTION TAKEN BY THE BOARD IN ALLOWING EXTRA TIME TO V PRIYADHARSHINI ROLL NO. 4121749 OF 2014 SA 2 EXAMINATION AS SHE WAS SUFFERING FROM CERVICAL INTER-VERTEBRAL DISC PROLAPSE IN RELAXATION OF RULE 24(i) OF THE EXAMINATION BYELAWS

The Members were informed that request had been received for extra time from V Priyadarshini, a student of PonVidyaMandir Sr. Sec. School, Karuras was under the treatment for cervical inter-vertebral prolapse during the duration of the SA 2 examination was conducted in March 2014. In order to save the career of the student, the Board permitted extra time in relaxation of Rule 24(i) of the Examination Byelaws.

The Committee ratified the decision taken by the Board.

ITEM XVIII : TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING MASTER SEBY JOSEPH, A PHYSICALLY HANDICAPPED STUDENT OF CLASS XI, 2014 TO ATTEMPT THE PRACTICAL QUESTIONS MEANT FOR VISUALLY HANDICAPPED STUDENTS IN THE SUBJECTS OF PHYSICS AND CHEMISTRY

The Members were informed that request had been received from St. Joseph Central School, Mundakayam, Kottayam Distt., Kerala to permit Master Seby Joseph, a physically handicapped student having no arms to attempt the practical questions meant for visually handicapped students in the subjects of Physics and Chemistry for the Senior School Examination, Class XI/2014. The school further stated that he will do the practicals in the subject of Computer Science with his legs. The Members were apprised that as the Board is taking steps to be differently abled friendly and also moving towards inclusive education, it acceded to the request.

The Committee ratified the decision taken by the Board.

ITEM XIX: TO REPORT ACTION TAKEN BY THE BOARD IN WAIVING OFF THE CONDITION OF OBTAINING ATLEAST 25% MARKS IN SUMMATIVE ASSESSMENTS OF CLASS IX 2014 EXAMINATION IN RESPECT OF A STUDENT OF NAVY CHILDRENS SCHOOL, KOCHI SUFFERING FROM ATTENTION DEFICIT HYPERACTIVITY DISORDER

The Members were informed that request had been received from Shri Santosh Thomas, father of a student studying in Class IX in the session 2014 in Navy Children's School, Kochi stating that his son is suffering from ADHD and requesting for waiving off the condition of obtaining atleast 25% marks in Summative Assessments, which had been introduced w.e.f. 2014 examination of Class IX. In order to save the career of the student, the Board acceded to the request of the parent.

The Committee ratified the decision taken by the Board.

ITEM XX: TO REPORT ACTION TAKEN BY THE BOARD IN PERMITTING CORRECTION IN NAME/DATE OF BIRTH IN RESPECT OF 03 CANDIDATES IN RELAXATION OF RULE 69 OF THE EXAMINATION BYELAWS

The Members were informed that as per Rule 69.1(ii) of the Examination Byelaws correction in name is permitted within ten years of passing the examination and as per Rule 69.2(iv) correction in date of birth is permitted within 05 years of passing the examination. The Board has permitted correction in name/date of birth in respect of the following three candidates in order to avoid any hardship to the candidates, in relaxation of the respective rule:

Sl.No.	Roll No./Year	Name of candidate	Correction	
			From	To
1.	5108213/1991	Ashok Kumar Singh	C/Name Ashok Kumar Singn F/Name Janaki Singh	Ashok Kumar Singh Janki Singh
2.	335460/1987	Ranbir Singh	C/Name RanbirSingh	RanbirYadav
3.	2173569/2005	Rahul Rana	DOB 4.11.1989	5.11.1989

The Committee ratified the decisions taken by the Board.

The Meeting then ended with a Vote of Thanks to the Chair

S.d/-
(K K CHOUDHURY)
CONTROLLER OF EXAMINATIONS

S.d/-
(VINEET JOSHI)
CHAIRMAN

Website: www.cbse.nic.in



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्था
(An Autonomous Organisation under the Ministry of
Human Resource Development Govt. of India)
शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली - 110 301
SHIKSHA KENDRA, 2, COMMUNITY CENTRE PREET VIHAR, DELHI - 110 301

COORD/2014

20.5.2014

NOTICE

Secondary School Exam.2014-Scheme-2

Reg: Modalities and schedule of fee in respect of the processes of Verification of Grades and Obtaining Photocopy of the Evaluated Answer Book(s) for the Secondary School(Class X) Examination, 2014 for the candidates who appeared under Scheme-2.

It is for the information of all the stakeholders that following will be the modalities, for applying for Verification of Grades and Obtaining Photocopy of the Evaluated Answer Books(s) for the Secondary School(Class X) Examination, 2014 for the candidates who appeared under Scheme-2:

1. Verification of Grades

- With urgent fee of Rs.300/- per subject within 05 days from the date of declaration of result i.e. w.e.f. 21.5.2014 to 26.5.2014 (25th being Sunday) the applications will be received **only online**.
- With fee of Rs.200/- per subject within 21 days from the date of declaration of result i.e. w.e.f. 21.5.2014 to 10.6.2014. The applications will be received **only online**.
- The requisite fee will have to be deposited through **e-challan** by visiting the identified Bank Branch in case applying from India. Candidates are advised to visit the respective bank branch of ICICI after 1600 hours on 21.5.2014 for remitting the fee. However, in case the applicant is not available in India during the above period, application be submitted online and the fee be remitted through DD in favour of Secretary, CBSE drawn at the place of respective Regional Office of the Board alongwith the confirmation page and the same be sent to the Regional Office concerned.
- The result of verification of grades will be uploaded on the NET. However, in case of a mistake a formal letter will also be sent by speed post.
- the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of grade(s) or delay in communication, for reasons beyond control.

- **No request for verification of Grades will be entertained under RTI.**

2. Application for Obtaining Photocopy of the evaluated answer book

The procedure is as under:

1. the application will be received between 31st to 38th day of the declaration of result of main examination held in March 2014 **ONLINE only i.e. 20.6.2014 to 27.6.2014**
2. candidate applying for photocopy of the evaluated answer book will have to upload an undertaking as per the prescribed format available on the website alongwith photocopy of the admit card.
3. application submitted on behalf of the candidate as also incomplete application will be summarily rejected.
4. Fee for obtaining photocopy of the evaluated answer book is Rs.500/- per subject, which will also have to be remitted through e-challan, by visiting the identified bank on the NET in case applying from India. However, in case the applicant is not available in India during the above period, application be submitted online and the fee be remitted through DD in favour of Secretary, CBSE drawn at the place of respective Regional Office of the Board alongwith the confirmation page and the same be sent to the RO concerned.
5. it will be the endeavour of the Regional Office of the Board concerned to upload/send photocopy of the evaluated answer book within 30 days from the date of receipt of the application.
6. photocopy of the evaluated answer book would be provided after blocking all information relating to the identity of the Examiner/Evaluator/any other official associated with the examination process as also the mark(s) awarded therein
7. communication in writing from the candidate would be accepted only for unevaluated portions not later than 10 days from the date of receipt of the copy of the evaluated answer book by the candidate
8. decision of the Competent Authority of the Board on the grades awarded shall be final and binding on the candidate.
9. the candidate shall have to certify that the photocopy of the evaluated answer book shall not be given to any institution or school for display, commercial purpose or to print media by him/her or anyone on his/her behalf.
10. the photocopy of evaluated answer book shall also not be challenged by any examinee in the court of law or make any claim on this account in any forum.
11. the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent upon the delay in communication for reasons beyond control
12. **No request received under RTI for providing of photocopy of the evaluated answer book will be accepted.**

S.d/-
(K K CHOUDHURY)
CONTROLLER OF EXAMINATIONS

Website: www.cbse.nic.in



केंद्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्था

(An Autonomous Organisation under the Ministry of
Human Resource Development Govt. of India)

शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली - 110 301

SHIKSHA KENDRA, 2, COMMUNITY CENTRE PREET VIHAR, DELHI - 110 301

COORD/2014

29.5.2014

NOTICE

Senior School Certificate(Class XII) Examination, 2014

Reg: Modalities and schedule of fee in respect of the processes of Verification of Marks, Obtaining Photocopy of the Evaluated Answer Book(s) and Revaluation

for the Senior School Certificate(Class XII) Examination, 2014

It is for the information of all the stakeholders that w.e.f. 2014 examination Board has decided to introduce the provision of "Revaluation" at the Senior Secondary level(Class XII) in addition to the provisions of Verification of Marks and Obtaining of photocopy of evaluated answer book(s) which are already in existence. These processes have been interlinked viz. candidates applying for verification of marks will only be eligible to apply for obtaining photocopy of evaluated answer book and those obtaining photocopy of answer book will only be eligible to apply for revaluation, meaning thereby that no candidate will be permitted to make a request for providing of photocopy(ies) without following the procedure of verification of marks and in the same way no candidate would have a right to challenge the answer(s) without verification of marks and getting photocopy of the evaluated answer book. Therefore, the candidates are requested to take note of this information and be careful while submitting application(s) accordingly.

The modalities are as under:

1. Verification of marks

- The fee is Rs. 300/- per subject.
- The period for applying is within 07 days w.e.f. 30.5.2014 to 05.06. 2014
- Payment will be received through gateway/e-challan.
- no application or fee shall be received offline.
- The result of verification of marks will be uploaded on the Net. However in case a mistake is detected, a format letter will also be sent by speed post.
- the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent upon the delay in communication for reasons beyond control
- **NO REQUEST RECEIVED UNDER RTI FOR VERIFICATION OF MARKS WILL BE ACCEPTED.**

2. Application for Obtaining Photocopy of the evaluated answer book

Only those candidates who have applied for verification of marks will be eligible to apply for obtaining photocopy of the evaluated answer book(s) on remitting the requisite fee of Rs.700/- per subject and the schedule for receipt of forms will be **from 20.6.2014 to 23.06.2014.**

The procedure is as under:

- i) Only those candidates who have applied for verification of marks shall be eligible to apply for obtaining photocopy(ies) of the evaluated answer-book(s). Applications will be received only online with payment through **gateway/e-challan** along with required documents duly scanned.
- ii) candidate applying for obtaining photocopy of the evaluated answer book shall have to upload an undertaking on the prescribed format. The undertaking will have to be scanned and uploaded with the application
- iii) application submitted on behalf of the candidate as also incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.
- iv) photocopy of the evaluated answer book would be provided after blocking all information relating to the identity of the Examiner/Evaluators/any other official associated with the examination process
- v) photocopy of the evaluated answer book shall be uploaded on the NET
- vi) the candidate shall have to certify that the photocopy of the evaluated answer book shall not be given to any institution or school for display, for commercial purpose or to print media by him/her or anyone on his/her behalf
- vii) decision of the Competent Authority of the Board on the marks awarded shall be final and binding on the candidate.
- viii) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the delay in communication for reasons beyond control
- ix) The same shall also not be challenged by any examinee in the court of law or make any claim, on account of this in any forum. An undertaking to this effect will be obtained from the candidate in his/her application.
- x) If a candidate finds any error in totalling of marks or finds that any answer has not been evaluated in the photocopy of the answer book, he/she will approach the Regional Office concerned immediately within seven days.
- xi) However, if he/she desires to challenge the marks awarded to any question, then he/she will have to apply online, as per the schedule and only in the subjects notified.
- xii) **NO REQUEST UNDER RTI FOR PROVIDING OF PHOTOCOPY OF THE EVALUATED ANSWER BOOK WILL BE ACCEPTED.**

3. Revaluation

- i) Only those candidates who have applied for obtaining photocopy of the evaluated answer book shall be eligible to apply for revaluation or challenge the marks awarded to any question(s) in the following subjects only.

English Core, English Elective, Functional English, Hindi Core, Hindi Elective, Mathematics, Physics, Chemistry, Biology, Business Studies, Economics & Accountancy

- ii) Request for maximum 10 questions shall be entertained only for theory portion in the above subjects @Rs.100/- per question -
- iii) request for revaluation/challenge for particular question(s) only in theory paper shall be received only online from 28.06.2014 to 04.7.2014.
- iv) no second request for any additional question(s) shall be accepted
- v) the applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper and then submit application for revaluation in the required question(s) with reasoning
- vi) In case there is variation of marks of +5 marks or more in the subject concerned after revaluation, then the marks awarded in the first evaluation in respect of that subject shall stand annulled and the fresh marks awarded in the revaluation shall only stand valid for that particular subject(s) and a fresh marks statement will be issued incorporating the marks awarded in the revaluation. However, if after revaluation, any change is observed in questions of upto 02 marks i.e. 01 and/or 02 marks, the same shall be considered for addition.
- vii) In cases where marks are increased or decreased a fresh marks statement shall be issued to such candidates after surrendering the old Marks Statement by the candidate(s) concerned.
- viii) the status of revaluation shall be uploaded on the NET followed by a formal letter by speed post in the subject and question(s) for which applied for
- ix) In case of an upward revision of marks in the question, fee paid for revaluation shall be refunded for that particular question(s) only.
- x) the decrease even by one mark shall be effected
- xi) In case the marks already awarded remain unchanged or decreased, then the amount of fee paid for revaluation shall not be refunded
- xii) No appeal or review against the revaluation would be entertained.
- xiii) Candidate shall also have to give an undertaking to the effect that the result of Revaluation shall not be challenged in the Court of Law or make any claim on account of revision of marks in any forum.
- xiv) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of marks, if any or delay in communication for reasons beyond control
- xv) **NO REQUEST FOR REVALUATION WILL BE ACCEPTED UNDER RTI.**

S.d/-
(K K CHOUDHURY)
CONTROLLER OF EXAMINATIONS

CENTRAL BOARD OF SECONDARY EDUCATION
Shiksha Kendra, 2, Community Centre, Preet Vihar
Delhi-110092

**Minutes of the Finance Committee meeting of the Board held at CBSE, 17,
Rouse Avenue, New Delhi on Thursday, 31st July, 2014 at 2.00 p.m.**

The following were present:

- | | | |
|---|--|---------------|
| 1 | Sh. Vineet Joshi
Chairman, CBSE, Delhi | -in the chair |
| 2 | Sh Anil Kakaria.
Dy. Secretary(Fin.),
Deptt of School Education and
Literacy, MHRD
Shastri Bhawan, New Delhi | -Member |
| 3 | Sh.D.K.Bhavsar
Dy. Education Advisor
Deptt of School Education and
Literacy,
MHRD, Delhi | -Member |
| 4 | Smt. Ameeta Mullah Wattal
Principal
Springdale School,
Pusa Road, Delhi-110005 | -Member |
| 5 | Sh. Joseph Emmanuel
Secretary, CBSE, Delhi | -Secretary |

Sh. S.P.Rana JS (A&L), Sh. G.P Sharma, IAFA and Sh. Harish Sharma, Addl
IAFA, CBSE, were also present

Minutes of the Finance Committee Meeting held on 31.07.2014

ITEM I TO REPORT INCREASE IN REIMBURSEMENT OF MOBILE PHONE CHARGES TO DRIVERS

The Committee approved the proposal to increase the reimbursement of mobile phone charges to drivers from 100 to 150 per month.

ITEM II REVISION OF ROOM RENT ENTITLEMENT IN R/O BOARD'S EMPLOYEES / PENSIONERS UNDER MEDICAL POLICY

The Committee deliberated on the issue of revision of room rent entitlement in R/o Board's employees/pensioners under medical policy in detail and approved the reimbursement of room rent as under in the approved hospitals of the Board on actual billing basis.

Groups	Posts	Entitlement
A	PB-4 of Rs. 37400-67000 Grade Pay of (Rs.) 12000, 10000, 8900 and 8700. PB-3 of Rs. 15600-39100 Grade Pay of (Rs.) 7600, 6600 and 5400.	Private ward
B	PB-2 of Rs. 9300-34800 Grade Pay of (Rs.) 5400, 4800, 4600 and 4200.	Semi-Private ward
C	PB-1 of Rs. 5200-20200 Grade Pay of (Rs.) 2800, 2400, 2000 and 1900 & 1800.	General/ Economy ward

ITEM III TO CONSIDER THE REVISION OF HOSPITALITY ALLOWANCE

The Committee deliberated on the issue of revision of hospitality allowance and approved the following:

Joint Secretary or equivalent & above Officers of the Board	Rs. 1500 per month
Asstt. Secretary, Deputy Secretary, AVO, APRO & equivalent Officers of the Board	Rs. 1000 per month
Section Officer & equivalent Officers	Rs. 750 per month

ITEM IV**TO CONSIDER THE REVISION OF CLASSIFICATION OF POSTS AS PER DOPT GUIDELINES**

The Committee approved the revision of classification of posts as per DOPT OM no. 11012/7/2008-Estt.(A) dated 17.04.2009 as under:-

Groups	Posts
A	PB-4 of Rs. 37400-67000 : Grade Pay of (Rs.) 12000, 10000, 8900 and 8700. PB-3 of Rs. 15600-39100 : Grade Pay of (Rs.) 7600, 6600 and 5400.
B	PB-2 of Rs. 9300-34800 : Grade Pay of (Rs.) 5400, 4800, 4600 and 4200.
C	PB-1 of Rs. 5200-20200 : Grade Pay of (Rs.) 2800, 2400, 2000 and 1900 & 1800.

ITEM V**TO CONSIDER THE ENHANCEMENT OF RATES OF LATE SITTING ALLOWANCE (LSA)**

The Committee approved the enhancement of rates of Late Sitting Allowance (LSA) as under:

Groups	Posts	Revised Rates	
		Working days (upto 7.30pm)	Holidays (Minimum 4 hrs)
A	PB-4 of Rs. 37400-67000 Grade Pay of Rs. 12000, 10000, 8900 and 8700. PB-3 of Rs. 15600-39100 Grade Pay of Rs. 7600, 6600 and 5400.	Rs. 500/-	Rs. 1000/-
B	PB-2 of Rs. 9300-34800 Grade Pay of Rs. 5400, 4800, 4600 and 4200.	Rs. 350/-	Rs. 750/-
C	PB-1 of Rs. 5200-20200 Grade Pay of Rs. 2800, 2400, 2000 and 1900 & 1800.	Rs. 250/-	Rs. 500/-

The Committee further resolved that the existing limits in number of days in a year will continue in granting LSA.

ITEM VI MEDICAL RE-IMBURSEMENT OF OUTDOOR TREATMENT (CONSULTATION/ PHYSIOTHERAPY/ REHABILITATION/ ADDITIONAL MODALITY) IN RESPECT OF MASTER ASHISH MUDGAL S/O SHRI CHAMAN LAL SHARMA, DEPUTY SECRETARY (RETD.).

The Committee deliberated the issue of Medical reimbursement of outdoor treatment (consultation/physiotherapy/rehabilitation/additional modality) in respect of Master Ashish Mudgal S/o Sh. Chaman Lal Sharma, Deputy Secretary (Retd.) and approved the total expenditure of 7.20 lakh for one year including the physiotherapy charges @Rs. 2080/- per day for 26 days a month. The committee further desired to review the improvement in health of Sh. Ashish Mudgal, S/o Sh. Chaman Lal Sharma.

ITEM VII TO CONSIDER CREATION OF OFFICIAL LANGUAGE CADRE IN THE BOARD.

The Committee approved the proposal for creation of a separate Official Language Cadre in the Board as per Govt of India guidelines for following posts:-

S. no	Name of Post	Scale of Pay	Sanctioned Posts	Re-structure of posts/cadre
1	Asstt. Director (OL)	PB-3, 15900-39100+GP 5400	01(Hindi Officer)	01
2	Senior Translator	PB-2, 9300-34800+GP Rs.4600	05	05
3	Junior Translator	PB-2, 9300-34800+GP Rs.4600	08	07

Recruitment Rules for all the posts of Official Language Cadre are as per **Annexure-I**.

ITEM VIII TO APPROVE THE "POINTS CRITERIA" & "PARTICIPATION ASSESSMENT PROFORMA" ON BEST SCHOOL IN SPORTS AWARD.

The Committee approved the recommendation of CBSE Sports Committee dated 01.06.2012 regarding the "POINTS CRITERIA" & "PARTICIPATION ASSESSMENT PROFORMA" ON BEST SCHOOL IN SPORTS AWARD. The top three schools from CBSE Sporting Competitions should be given cash awards of 5 lakh, 3 lakh and 1 lakh as first, second and third prize respectively. The points criteria and

participation assessment proforma developed as per (Annexure II) was also approved along with following a selection process.

- I. The schools willing to apply for the award would fill-in & submit Self Assessment Proforma.
- II. The Board's Core Committee, on the basis of points shall short-list the top 10 schools out of the total schools that submit the Self Assessment Proforma.
- III. To decide the top 03 Best Schools; the members of the Core Committee will personally visit the top 10 short-listed schools to verify the relevant documents.

ITEM IX

TO CONSIDER REVISION OF REMUNERATION GIVEN TO ITEM DEVELOPERS FOR CENTRAL TEACHERS ELIGIBILITY TEST (CTET) FROM RS.200/- TO RS.300/- PER ITEM

The Committee approved the revision of remuneration given to item developers for CTET from Rs. 200/- to Rs. 300/- per item. The same rates will apply for other competitive exams also.

ITEM X

TO CONSIDER AND APPROVE AN INCREASE IN THE PAYMENTS MADE FOR GROUP MATHEMATICAL OLYMPIAD.

The Committee approved an increase in the payment made for group mathematical Olympiad to the centres for payment of remuneration to Centre Supdt., invigilators and observers and for meeting the other expenses related to conduct of exams as per following:

Job Description	Old Rate of Remuneration (as per class XII Board Exam Norms)(Indian Schools)	Approved Rate of Remuneration (Indian Schools)
Centre Supdt	Rs 300/- (including TA)	Rs 800/- (including TA)
Deputy Supdt	Rs 250/- (including TA)	Rs 500/- (including TA)
Invigilator (two for 30 students)	Rs 100/- (including TA)	Rs 450/- (including TA)
Observer	Rs 800/- (including TA)	Rs 1000/- (including TA)
Class IV	Rs 60/- (including TA)	Rs 150/- (including TA)
Seating and Furniture Maintenance	Rs 03.50/- per student	Rs 03.50/- per student
Answer Sheets and Stationery	Actual Amount Spent	Actual Amount Spent
Postage	Actual Amount Spent	Actual Amount Spent

Job Description	Old Rate of Remuneration (as per class XII Board Exam Norms)(Foreign Schools)	Proposed Rate of Remuneration (Foreign Schools)
Centre Supdt	Rs 600/-(including TA)	R 1000/-(including TA)
Deputy Supdt	Rs 500/-(including TA)	Rs 800/-(including TA)
Invigilator (two for 30 students)	Rs 200/-(including TA)	Rs 500/-(including TA)
Observer	Rs 800/-(including TA)(As approved)	Rs 1200/-(including TA)
Class IV	Rs120/- (including TA)	Rs 200/- (including TA)
Seating and Furniture Maintenance	Rs7/- per student	Rs7/- per student
Answer Sheets and Stationery	Actual Amount Spent	Actual Amount Spent
Postage	Actual Amount Spent	Actual Amount Spent

Increase in Registration fee for the competition has also been approved from Rs. 60/- to Rs. 100/- per student to meet the above expenses.

ITEM XI TO CONSIDER AND APPROVE ICICI BANK E- CHALLAN AND OTHER ONLINE BANKING FACILITIES AT PAR WITH THE EXISTING FACILITIES THROUGH THE SYNDICATE BANK FOR VARIOUS PAYMENTS TO ACADEMIC AND TRAINING WING OF THE BOARD.

The Committee approved the proposal of ICICI bank E- CHALLAN and other online banking facilities at par with the existing facilities through the Syndicate bank for various payments to Academic and Training wing of the Board at the competitive rates not exceeding the rates approved for the Syndicate Bank to give the stake holder multiple options.

ITEM XII TO CONSIDER DEVELOPMENT OF SEPARATE QUESTION PAPER FOR CLASSES VIII, IX, X, XI AND XII FOR ZONAL MATHEMATICS OLYMPIAD CONDUCTED BY THE BOARD.

The Committee approved the development of separate question paper for classes VIII, IX, X, XI and XII for zonal mathematics Olympiad conducted by the Board to motivate students and to tap the talent even in the junior classes. All the items in the question paper will be multiple choice type, the honorarium for item setting shall be at par with other competitive exams.

ITEM XIII INVESTMENT OF FUNDS COLLECTED BY HDFC & ICICI IN THEIR BANKS

The Committee approved the proposal of investment of funds collected by HDFC & ICICI in their banks in order to comply with the order relating to non inviting of bids for interest rates and for maintaining banking relation. The Committee further resolved that the amount kept in Savings Bank Account/Current Account shall be converted to flexy account with the operating Bank.

ITEM XIV TO REPORT ACTION TAKEN ON PURCHASE OF LAND FOR STAFF QTRS. AT BHUBANESWAR (ODISHA)

The Committee approved the purchase of 0.5 acre land amounting to Rs. 2.20 crore for construction of the following staff qtrs at Bhubaneswar (Odisha)

- | | | |
|-----------------|----------------|------------------|
| (1) Type VI - 1 | (2) Type V - 2 | (3) Type III - 8 |
| (4) Type II - 6 | (5) Type I - 3 | |

The Committee also approved to assign the above work to the National Building Construction Corporation (NBCC) at a cost of approx. Rs. 5.0 crores including campus development & horticulture work at its approved P.M.C. charge @ 7%.

ITEM XV TO APPROVE UPDATION & COMPILATION OF CBSE SERVICE RULES 1985.

The Committee approved the updation & compilation of CBSE service rules 1985 as proposed which are at Annexure III:

ITEM XVI TO APPROVE EXTENSION OF FACILITY OF REIMBURSEMENT OF CHARGES OF RESIDENTIAL LANDLINE / MOBILE / RESIDENTIAL BROADBAND CONNECTION UPTO THE LEVEL OF SUPERINTENDENTS- REG.

The committee approved extension of facility of reimbursement charges of residential landline/mobile/residential broadband connection upto the level of superintendents as follows:

Section Officer/ Superintendent/ Private Secretary/ Personal Assistant/ equivalent	Rs. 500/- per month
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ITEM XVII TO APPROVE PROMOTIONAL AVENUE IN RESPECT OF PCO/FMO STAFF OF THE BOARD

The Committee approved the proposal of Promotional avenues in r/o PCO/FMO on personal basis in their own cadre in place of MACP as under as these posts have been already declared as dying cadre.

S.No.	Post	Residency period	Pay Band	Pay Scale	Grade Pay
1	PCO/FMO Grade – II	08 years from the date of grant of Time Bound Promotion/MACP	PB-1	5200-20200	2800
2	Tech. Staff (Grade-III)	05 years from the date of grant of Grade – II	PB-1	5200-20200	4200
3	Tech. Staff (Grade-IV)	05 years from the date of grant of Grade III	PB-1	5200-20200	4600

ITEM XVIII TO APPROVE PROMOTION AVENUE IN RESPECT OF TECHNICAL STAFF OF THE BOARD

The Committee approved Promotional avenues in respect of Technical Cadre (viz. Electrician, Mason, Plumber, Carpenter, Lift Operator, Wireman and Telephone Operator) on personal basis in their own cadre as under:-

S. No	Post	Residency period	Pay Band	Pay Scale	Grade Pay
1	Tech. Staff (Grade-II)	05 years from the date of grant of MACP	PB-1	5200-20200	4200
2	Tech. Staff (Grade-III)	05 years from the date of grant of Grade II	PB-1	5200-20200	4600

The Technical cadre has already been declared as dying cadre.

ITEM XIX RELAXATION IN RESIDENCY PERIOD FOR PROMOTION TO THE POST OF JOINT SECRETARY AND ASSISTANT SECRETARY.

The Committee approved the proposal for relaxation in residency period for promotion to the post of Joint Secretary and Assistant Secretary. One time relaxation for one year may be granted to the eligible officers in the feeder cadre who would be completing relaxed residency period as on 31.12.2014, so that the post cadre promotion quota could be filled. The Committee further resolved that officers promoted after relaxing residency period shall have to work at Regional Offices for at least two years.

ITEM XX TO INSTITUTE 'SELAQUI-CBSE BEST TEACHER AWARDS'

The Committee deliberated the proposal of Selaqui-CBSE Best Teacher Awards and resolved that expression of interest from all

interested parties may be invited by CBSE and Committee may be constituted to frame guidelines for such proposal.

ITEM XXI TO APPROVE RE- DELEGATION OF FINANCIAL POWERS IN RESPECT OF THE CHAIRMAN, HODS AND OTHER OFFICERS OF THE BOARD

The Committee approved re-delegation of financial powers in respect of the chairman, HODs and other officers of the Board as per Annexure IV.

ITEM XXII TO APPROVE COMPILATION OF CBSE MEDICAL RULES

The Committee approved the compilation of CBSE Medical Rules as per Annexure V.

ITEM XXIII TO GRANT APPROVAL FOR DISPOSAL OF OUTDATED BOOKS OF CLASSES IX/X, OLD MARKING SCHEMES AND OLD CURRICULUMS ETC. FOR THE SALE VALUE OF RS. 1,99,81,200/-.

The Committee approved the proposal for disposal of outdated books of classes IX/X, old marking schemes and old curriculums etc. on the cost value of these books. CBSE in general charges more than 100% of the cost price of Text Books as overhead charges. Therefore, the original cost of these books is much lesser than the sale value of Rs. 19981200/- details at Annexure VI. The Committee observed that this is in the interest of the Board to generate revenue through sale of raddi of these obsolete books and to get vacant space by occupied by these publications.

ITEM XXIV INTRODUCTION OF AWARD SCHEME FOR PROMOTION OF VOCATIONAL EDUCATION.

The Committee approved the award scheme for promotion of vocational education to encourage all the affiliated school of CBSE to offer vocational courses. Following categories are considered for the award:

Sl. No.	Award	Nos. of Award	Amount of Award
1	CBSE Best school Award, for offering vocational courses	One	Rs.1 Lakh and a plaque
2	Best Award for Principals for taking leading role in offering vocational courses in his/her area or school or in the	Three	Rs.25,000/- and a plaque + certificate

	respective region.		
3	Best teacher/mentor in vocational education	Five	Rs.15000/- and a plaque + Certificate

The Committee further resolved that the selection criteria of schools for the awards and other modalities may be placed before the Finance Committee at its next meeting.

ITEM XXV TO APPROVE THE REVISED NUMBERS OF CBSE CHACHA NEHRU SPORTS AWARD FROM THE SESSION 2014-15

The Committee approved the proposal for increasing of CBSE CHACHA NEHRU Sports award for the session 2014-15 from 112 to 162 as per **Annexure VII**.

ITEM XXVI TO CONSIDER THE PROPOSAL FOR CONDUCTING TEACHERS TRAINING / AWARENESS PROGRAMME IN VARIOUS CITIES.

The Committee approved the proposal for conducting Teacher Training/Awareness programme in various cities for Vocational courses to empower the teachers with latest trends of Technology and to make them aware about the developments in the revised courseware. The details are at **Annexure VIII**.

The Committee further resolved to sanction an amount of Rs. 25 lakh for the Teachers Training & Awareness Workshops.

ITEM XXVII TO CONSIDER CREATION OF 01 POST OF SUPERVISOR FOR DRIVERS

The Committee approved the proposal of creation of 01 post of supervisor for drivers with the following eligibility conditions:

Sl. No.	Proposed Post	Eligibility
01	Supervisor PB-2 OF Rs.9300-34800-GP 4600/- Mode of Recruitment : Promotion	PB-2 OF Rs.9300-34800-4200/- +03year of experience in the Feeder Cadre or PB-1 OF Rs.5200-20200-2400/- +05year of experience in the Feeder Cadre or PB-1 OF Rs.5200-20200-1900/- +10year of experience in the Feeder Cadre
Minimum Qualifying Standard: 10+2 or equivalent pass		

ITEM XXVIII TO CONSIDER CREATION OF SIX ADDITIONAL POSTS OF SENIOR PRIVATE SECRETARY IN PAY BAND 3 OF RS.15600-39100 WITH GRADE PAY OF RS. 6600/-

The Committee approved creation of six additional posts of Senior Private Secretary in the pay band 3 of Rs. 15600-39100 with Grade pay of Rs. 6600/- and one time relaxation of 2½ years in residency period to the existing incumbents in the feeder cadre of Private Secretary to enable them to take up this opportunity. Recruitment Rules for Private Secretary and PPS/Sr. PS is placed at **Annexure IX**.

ITEM XXIX TO CONSIDER INCREASE IN HONORARIUM OF INSPECTION COMMITTEES FOR AFFILIATION

The Committee approved the increase in honorarium of Convener/Member of inspection committee for affiliation from Rs. 2000 to Rs. 5000 per member.

ITEM XXX TO CONSIDER ABSORPTION OF SH. P.P.VERMA, SUPDT. TO THE POST OF JAO

The item was deferred.

ITEM XXXI TO APPROVE ESTIMATED EXPENDITURE ON ORGANIZATION OF 'CELEBRATION OF EXCELLENCE' FOR MERITORIOUS STUDENTS OF THE BOARD.

The Committee approved the estimated expenditure of 56 lakhs on organisation of "celebration of excellence" on 13,14 & 15 August 2014 for honouring meritorious students of class XII 2014 exams of the board as under:

1. Booking of Venue and Lunch etc.	Rs. 6,00,000/-
2. Re-imburement of Train fair by 3AC Rs. 2000x2x500	Rs. 20,00,000/-
3. Booking of Rooms 350 rooms x3500x2night	Rs. 25,00,000/-
4. Other Misc. expenditure	Rs. 5,00,000/-
Total	Rs. 56,00,000/-

(Rupees Fifty Six Lakh only)

ITEM XXXII TO APPROVE ESTIMATED EXPENDITURE ON ORGANISATION OF 'SANSKRIT WEEK' AND DISTRIBUTION OF AWARDS TO STUDENTS, TEACHERS AND SCHOOLS.

The Committee approved the estimated expenditure of Rs 20 lakhs on organising the "Sanskrit week" and distribution of awards to the students, teacher and school as under:

Sl. no	Arrangement	Calculation	Approx cost
1.	Booking rooms on MAP (Breakfast and dinner, inclusive)	Rs.3400/- x 2 nights x 160 rooms	Rs.10,24,000/-
2.	Arrangement of Buses	Rs.5800/- x 8 Buses	Rs.46,400/-
3.	Medals	Rs.1100/- x 170	Rs.1,87,000/-
4.	Cash Prizes (Students)	1st Prize winner (Rs. 5000/- x 50)	Rs.2,50,000/-
		2nd Prize winner (Rs.3000/- x 50)	Rs.1,50,000/-
		3rd Prize winner (Rs.2000/- x 50)	Rs.1,00,000/-
5.	Cash Prizes (Teachers)	Prize winner (Rs.10,000/- x 10)	Rs.1,00,000/-
6.	Cash Prizes (Schools)	Prize winner (Rs.10,000/- x 10)	Rs.1,00,000/-
7.	Misc Expenditure	----	Rs. 50,000/-
	Total (Approx)		Rs.20,00,000/-

ITEM XXXIII TO APPROVE MODIFICATION IN PROCEDURE FOR APPOINTMENT ON COMPASSIONATE GROUNDS

The Committee approved the modification in procedure for appointment on compassionate grounds as per Annexure X.

ITEM XXXIV TO REPORT ACTION TAKEN REGARDING AMENDMENT IN RECRUITMENT RULES FOR THE POSTS OF JOINT DIRECTOR (ACCREDITATION), JOINT DIRECTOR (VOCATIONAL), DEPUTY DIRECTOR (VOCATIONAL), DEPUTY DIRECTOR (ACCREDITATION), ANALYST, SECTION OFFICER (LEGAL) & SECTION OFFICER (AFFILIATION) FOR CBSE-I

The Committee noted action taken and approved the amendment in recruitment rules for the posts of Joint Director (Accreditation), Joint Director (Vocational), Deputy Director (Vocational), Deputy Director (Accreditation), Analyst, Section Officer (Legal) & Section Officer (Affiliation) FOR CBSE-i as per Annexure XI.

ITEM XXXV

TO GRANT APPROVAL FOR DISPOSAL OF OUTDATED BOOKS OF CLASSES IX/X, OLD MARKING SCHEMES AND OLD CURRICULUMS ETC. [158 TITLES] FOR THE SALE VALUE OF RS.15,99,067/- AT RO-AJMER

The committee approved the disposal of outdated books of classes IX/X, old marking schemes and old curriculums etc (158 titles) for the sale value of Rs. 1599067/- at RO Ajmer as per Annexure XII.

ADDL. ITEM I

TO CONSIDER ENHANCEMENT IN THE ADMISSIBLE PAYMENT FOR REFRESHMENT, LUNCH ETC DURING THE MEETINGS/CONFERENCES/SEMINARS/WORKSHOPS ETC.

The Committee approved the enhancement in payment for refreshment, lunch etc during the meetings/conferences/seminars/workshops etc from 150 to Rs. 250/- (with Rs. 75/- for refreshments and Rs.175/- for lunch). Actual expenditure is to be monitored judiciously depending on the requirements of a particular situation.

ADDL. ITEM II

TO CONSIDER AND APPROVE INSTITUTIONALIZATION OF CBSE SCHOOL EXCELLENCE AWARDS

The Committee approved the proposal for institutionalisation of CBSE school excellence awards. The awards will be based on the following parameters:

1. Areas of exceptional achievements
2. School's reputation in local community
3. School involvement in the social life of the community
4. Pass percentage (IX, X, XI, XII), Normal distribution
5. Co-scholastic Areas:
 - a. Life Skills – Thinking Skills, Social Skills and Emotional Skills
 - b. Work Education
 - c. Visual and Performing Arts
 - d. Attitudes and Values towards – Teachers, School-mates, School programmes and Environment and Value systems
6. Science Exhibition/Science Fairs
7. Maths.Olympiad/IT Olympiad/ICT Olympiads
8. Heritage Quiz
9. Collaboration with CBSE (venue supports)

Number of Awards

- One at the national level comprising of Rs.50,000/- as cash award and a certificate of recognition / citation and trophy
- One each in ten regions comprising of Rs.25,000/- as cash award and a certificate of recognition / citation and trophy

All the schools affiliated to CBSE are eligible to apply for this award. The awardees will be called to Delhi and necessary travel and stay will be arranged by the Board. The committee constituted by CBSE will select winners from written profiles sent by the schools and if needed follow-up interviews will be done.

ADDL. ITEM III TO CONSIDER SCHOOL QUALITY ASSESSMENT AND ACCREDITATION AWARDS

The Committee approved the proposal of school quality assessment and accreditation awards as under:

One recognition award of cash prize of Rs. 25,000/- from each region and Three awards of cash prize of Rs.1,00,000/- each at national level.

Modalities of schemes are at Annexure XIII.

ADDL. ITEM IV TO CONSIDER BEST SCHOOL AWARD AT NATIONAL LEVEL (THROUGH BEST PRACTICES)

The Committee approved the proposal of "best school award" at National Level (through best practices). Under this scheme, three awards in each of the 10 regions of CBSE may be given with a prize of Rs.5,00,000/-, Rs. 3,00,000/- and Rs. 1,00,000 respectively for optimum use of infrastructure facilities, academic performance, co-curricular activities and beneficiary satisfaction, etc. at national level.

Modalities in respect of this award is given at Annexure XIV.

ADDL. ITEM V TO FELICITATE THE SCHOOLS WITH GOOD SANITATION RATINGS AND ALSO THE WINNERS OF THE WAVES OF CHANGE PROGRAMME

The Committee approved the proposal to felicitate the schools with good sanitation ratings and also the winners of the waves of change programme. The total approved expenditure is Rs. 90 lakhs (approx.)

The sanitation ratings are awarded in five colour categories which are as follows :

Categories:	Rating	Remarks: Sanitary Provisions and Conditions are in the state of:	Cash award for each school
91% - 100% of the Norms	Green	Excellent Keep it up!!	Rs 1,00,000
75%- 90% adherence to the Norms	Blue	Very Good, but there is a scope for improvement	Rs 75,000
50%- 74% adherence to the Norms.	Yellow	Fair: Can Improve	Rs 25,000
34%- 49% adherence to the Norms	Black	Poor: Needs considerable Improvement	Nil
Below 33% adherence to the Norms	Red	Grim: Needs Immediate attention	Nil

Details of scheme are at **Annexure XV**

ADDL. ITEM VI TO CONSIDER AND APPROVE THE SPECIAL RELAXATIONS FOR 'DAV COLLEGE MANAGING COMMITTEE' AND 'DPS SOCIETY' FOR EMPANELLING WITH CBSE TO CONDUCT CAPACITY BUILDING PROGRAMMES FOR HEADS OF SCHOOLS, TEACHERS AND STUDENTS OF CBSE AFFILIATED SCHOOLS LOCATED IN INDIA AND ABROAD.

The Committee approved the following special relaxations for "DAV College Managing Committee" and "DPS Society" for empanelling with CBSE to conduct capacity building programmes for Heads of Schools, Teachers and students of CBSE Affiliated schools located in India and abroad.

SL. No.	Condition and Criteria	Proposed Relaxation
1.	Earnest Money Deposit (EMD) - At present the details of EMD to be deposited are as under: For Individuals/Teams/Sahodayas: Rs.25,000/ For Trusts/Societies : Rs.50,000/- For Others: Rs.1,00,000/-	May be relaxed
2.	Yearly Empanelment fee - At present the successful bidder has to deposit an amount as empanelment fee for a year as detailed below: For Individuals/Teams /Sahodayas : Rs.10,000/ For Trusts/Societies : Rs.25,000/- For Others: Rs.50,000/-	As Applicable for trusts and society
3.	Monitoring Cost - At present Rs.50,000/- to be deposited by each empanelled agency to CAER except Individuals and Sahodayas whose monitoring will be done directly by CBSE and no fee will be charged for the same.	May be relaxed

4.	Administrative Fee - At present 10% of the fee collected per participant per programme is to be submitted to CBSE by each empanelled agency towards administrative cost.	As applicable in case a fee is charged
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ADDL. ITEM VII TO CONSIDER AND APPROVE PROVISION OF ACADEMIC AUDIT OF CBSE AFFILIATED SCHOOLS.

The Committee approved the provision for academic audit of CBSE affiliated schools. The CBSE teams comprising of academic officers shall visit the schools to assess the academic activities. The key activities which may be assessed under academic audit are given below:

1. Evidence of Assessments
2. School Based Assessment
3. Mechanism of Leadership and Management of teaching and learning
4. Student profile; access, admission and transition processes
5. Mechanism of assessment
6. Process of student engagement and achievement
7. Mechanism of student feedback and support
8. Teaching quality
9. Teacher-Student ratio

The Academic Audit Teams may submit their reports to the Professor & Director (ART&I), CBSE for initiation appropriate measures. Team member may be paid Honorarium at the same rate applicable for Affiliation inspection per member per school for academic audit along with usual TA/DA and other allowances/ reimbursements.

ADDL. ITEM VIII TO CONSIDER THE RELEASE OF AMOUNT RS.3,00,000/- AS THE SEED MONEY TO BE GIVEN TO COCHIN SAHODAYA COMPLEX FOR THE CONDUCT OF THE 21ST NATIONAL ANNUAL SAHODAYA CONFERENCE

The Committee approved the proposal of releasing an amount of Rs. 300000/- as the seed money to be given to cochin sahodaya complex for the conduct of the 21st National Annual Sahodaya Conference.

ADDL. ITEM IX TO CONSIDER IMPLEMENTATIONS OF DIRECTIONS OF THE GOVT. OF INDIA REGARDING IMPROVEMENT IN WORK AND WORK ENVIRONMENT.

The Committee deliberated the issue of implementations of directions of the Govt. of India regarding improvement in work and work environment and also approved that all the records pertaining to examination and affiliation along with other relevant records may be digitized to save precious space and time. Approved estimated expenditure being Rs. 1.5 crore initially. The work shall be carried out by engaging Govt agencies by following the due procedure.

ADDL. ITEM X TO CONSIDER EMPANELMENT OF SH. HARPREET SINGH, ADVOCATE

The Committee approved the empanelment of Sh. Harpreet Singh, Advocate for Lower Courts in Delhi.

ADDL. ITEM XI TO CONSIDER PAYMENT OF LEGAL FEES IN RELAXATION OF APPROVED FEE NORMS TO SH. MUKUL ROHATGI, ATTORNEY GENERAL OF INDIA: IN CASE TITLED-LIPIKA GUPTA VS UOI & Ors

The Committee approved the payment of Rs. 500,000 (@Rs. 250000 per hearing for two days) as legal fees in relaxation of approved fee norms to sh. Mukul Rohtgi, Attorney General of India in case titled – Lipika Gupta Vs UOI & Ors before the Supreme Court of India.

ADDL. ITEM XII TO CONSIDER COMMON NOMENCLATURE AND ADDITIONAL RESPONSIBILITIES FOR ALL HEAD OF DEPARTMENTS IN CBSE.

The Committee deliberated the issue of common nomenclature and additional responsibilities for all Head of Departments in CBSE and resolved that proposal is approved in principle. A Committee may be formed in this regards. Recommendation of committee may be sent to competent authority as this needs change in resolution for CBSE.

ADDL. ITEM XIII TO CONSIDER CONDUCT OF SPECIALISED RECRUITMENT AND OTHER EXAMINATIONS BY CBSE AND TO RATIFY DECISION TAKEN FOR CONDUCT OF EXAMINATIONS.

The Committee ratified the action taken by the Board in taking up such sensitive examinations as per decision of Government of India and authorized Chairman CBSE to accept such assignments in the interest of the Board without affecting the routine scheduled

examinations. The Committee also approved formation of independent functional unit headed by a Director, for managing its establishment, administration, accounts, examinations, opening of a separate Bank Account and creation of a following posts in the unit:

- | | |
|-------------------------|------------------------|
| 1. Asstt. Secretary | : 01 |
| 2. JAO staff was | : 01 |
| 3. SO | : 01 |
| 4. Asstt Programmer | : 01 |
| 5. Superintendent | : 02 |
| 6. Assistant/Jr. Asstt. | : 02/02 |
| 7. MTS | : 02(to be outsourced) |

ADDL.ITEM XIV TO CONSIDER CREATION OF SPECIALIZED EX-CADRE POSTS IN REGIONAL OFFICE, DELHI FOR SPECIAL ASSIGNMENTS.

The Committee approved the creation of specialised ex-cadre posts in Regional Office, Delhi for special assignments for three years. These specialized IT Units for different divisions are headed by a Technical Officer Supported by Junior Asstts[Computer] which are as under :

1. Assistant Programmer (Contract) : 03 posts
[01 each for Confidential & AB Cell, Examination/CCE, Admn & Accounts]

Minimum qualification:

Regular PG Degree in IT from a recognized University BE/B.Tech (computer) with minimum 2 years experience in a reputed Organization.

Mode or Recruitment :

Deputation/Contract from NIC/NIELIT/ any Govt. Organization or by contract. It was also approved to create a specific post one years to manage Answer Books of Class X, XII, PSA IX, X, XI, XII and to look after verification, photo copy and revaluation scripts. Along with AB Cell Custodian, they will be responsible for the safe custody of Answer Scripts and related confidential documents. The approved posts are as under:-

1. AB Cell Assistant : 03 posts [one each for AB Cell-X, XII, PSA IX-XII].

Minimum qualification:

Graduate from a recognized University with knowledge of Computer Applications.

Mode or Recruitment :

Being tenure post of 03 years will be selected by Headquarters from willing Jr. Asstt/ Assistants having minimum 05 years services in the Board. They will be eligible to draw a special pay of Rs.1000/- per month.

ADDL. ITEM XV TO CONSIDER CREATION OF ONE TEMPORARY POST OF LIAISON OFFICER

The Committee approved the creation of one temporary post of Liaison Officer in view of a large number of visitors in its Headquarter regarding different works pertaining to affiliation, examination, competitive exams etc. The R/R being as follows:

- | | | |
|------------------|---|-----------------------------|
| 1. Qualification | : | Class XII Pass |
| 2. Age Limit | : | 35 years |
| 3. Experience | : | 05 years as Liaison Officer |
| 4. Emoluments | : | Rs.20,000/- per month |

The Committee ends with vote of thanks to the chair.

Sd/-
(JOSEPH EMMANUEL)
SECRETARY

Sd/-
(VINEET JOSHI)
CHAIRMAN

(FOR ITEM NO VII)

RECRUITMENT RULES FOR THE POSTS OF ASSISTANT DIRECTOR (OL) IN CBSE

Sl. No.	Details	Recruitment Rules
1	Name of the Post	Asstt. Director (OL)
2	No. of post(s)	One
3	Classification	Group 'A'
4	Scale of Pay	PB 3 ₹15900-39100 with Grade Pay of ₹5400/-
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	35 years. (Age relaxation for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruits.	<p>Essential:</p> <p>Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at Degree level.</p> <p>(ii) Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi and vice-versa, preferably of</p>

		<p>technical or scientific literature under Central/State Govt./Autonomous Body/Statutory Organizations/PSUs/ Universities or recognized research or educational institutions.</p> <p>OR</p> <p>Three years' experience of Teaching in Hindi and English or research in Hindi or English under Central/State Govt./ Autonomous Body/Statutory Organizations/PSUs/ Universities or recognized research or educational institutions.</p> <p>Desirable:</p> <p>Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th level from recognized Board.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	No
9	Period of probation, if any	One years for direct recruits and promotes.
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by deputation, failing both by direct recruitment
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p><u>Promotion</u></p> <p>Senior Translators in PB-2, Rs. 9300-34800 with Grade Pay of Rs.4600/- with 3 years regular service in the grade.</p> <p><u>Deputation:</u></p> <p>Officers from Central /State Govt./UTs:-</p> <p>(a)(i)Holding analogous posts on regular basis in the parent cadre /department.</p> <p>(ii)with 3 years' regular service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs.9300-34800 with Grade Pay of Rs.4600/-; and</p> <p>(b)Possessing the Educational and other qualifications laid</p>

		<p>down for direct recruits under col.7</p> <p>The Maximum age limit for appointment by deputation shall be Not exceeding 56 years as on the closing date of receipt of applications.</p>
12	If a DPC exists, what is the composition	<ol style="list-style-type: none"> 1. Chairman, CBSE 2. An expert from the field 3. SC/ST/OBC Minority Community Rep. 4. Secretary, CBSE
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable

RECRUITMENT RULES FOR THE POSTS OF SENIOR TRANSLATOR IN CBSE

Sl. No.	Details	Recruitment Rules
1	Name of the Post	Senior Translator
2	No. of post(s)	Five
3	Classification	Group 'B'
4	Scale of Pay	PB 2 ₹9300-34800 with Grade Pay of ₹4600/-
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	30 years. (Age relaxation for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7.	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or</p>

		<p>elective subject at Degree level. AND</p> <p>Recognized Diploma or certificate Course in translation from Hindi to English and vice-versa or three years experience in of translation work from Hindi to English or vice-versa in a Central or State Govt. office, including Govt. of India Undertaking.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	No
9	Period of probation, if any	Two years for Direct Recruits.
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by deputation, failing both by direct recruitment.
11	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p><u>Promotion</u></p> <p>From amongst Junior Translators in PB-2, Rs. 9300-34800 with Grade Pay of Rs.4200/- with 5 years regular service in the grade.</p> <p><u>Deputation:</u></p> <p>Officers from Central /State Govt./UTs:-</p> <p>(a)(i) Holding analogous posts on regular basis in the para. cadre /department. or</p> <p>(ii) with 5 years' regular service in the grade rendered after appointment thereto on a regular basis in posts in PB 2 Rs.9300-34800 with Grade Pay of Rs.4200/-; and</p> <p>(b) Possessing the qualifications and experience prescribed for direct recruits under col. 7.</p>

		<i>The Maximum age limit for appointment by deputation shall be Not exceeding 56 years as on the closing date of receipt of applications.</i>
12	<i>If a DPC exists, what is its composition</i>	<ol style="list-style-type: none"> 1. Secretary 2. Jt. Secretary(A &L) 3. SC/ST/OBC Minority Community Rep. 4. Dy. Director (OL)
13	<i>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</i>	<i>Not applicable</i>

RECRUITMENT RULES FOR THE POSTS OF JUNIOR TRANSLATOR IN CBSE

Sl. No.	Details	Recruitment Rules
1	Name of the Post	Junior Translator
2	No. of post(s)	07 (Subject to variation)
3	Classification	Group 'B'
4	Pay Band and Grade Pay	PB-2 ₹ 9300-34800 with GP of ₹ 4200/-
5	Whether selection post or non-selection post	Non-Selection
6	Age limit for direct recruits	30 years. (Age relaxation for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government).
7	Educational and other qualifications required for direct recruits	<p>Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the Degree level. OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at Degree level.</p> <p>AND</p>

		Recognized Diploma or certificate Course in translation from Hindi to English and vice-versa or three years' experience in of translation work from Hindi to English and vice-versa in a Central or State Govt. office, including Govt. of India Undertaking.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable
9	Period of probation, if any	Two years
10	Method of recruitment, whether by direct recruitment or by promotion or deputation/ absorption and the percentage of the vacancies to be filled by various methods	<p>Direct recruitment</p> <p>Note</p> <p>"Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Govt.:-</p> <p>(a)(i) Holding analogous posts on regular basis in the parent cadre /department; and</p> <p>(b) Possessing the qualifications and experience prescribed for direct recruits under col. 7".</p>
11	In case of recruitment by promotion/Deputation/absorption, grades from which promotion/ deputation /absorption to be made	Not applicable
12	If a Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Secretary 2. Jt. Secretary(A & L) 3. SC/ST/OBC Minority Community Rep. 4. Dy. Director (OL)
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable

CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous Organisation under the Union Ministry of Human Resource Development, Govt. of India)

"SHIKSHA KENDRA" 2, COMMUNITY CENTER, PREET VIHAR, DELHI-110092

Tel: 011-22050061

CBSE INTER SCHOOL SPORTS & GAMES COMPETITIONS

POINTS CRITERIA FOR BEST SCHOOL IN SPORTS AWARD

S. No.	Disciplines	Points for participation at Cluster/Zone Level	Points for winning position(s) at Cluster/Zone Level	Points for participation at National Level	Points for winning positions & setting New Record at National Level
	Athletics Under 14 Girls - Irrespective of size of Team	01 Point	20 Points - I 16 Points - II 12 Points - III 08 Points - IV 04 Points - V 02 Points - VI	03 Points	45 Points - I 27 Points - II 18 Points - III 12 Points - IV 09 Points - V 06 Points - VI
	Athletics Under 16 Girls - Irrespective of size of Team				
	Athletics Under 19 Girls - Irrespective of size of Team				
	Athletics Under 14 Boys - Irrespective of size of Team				
	Athletics Under 16 Boys - Irrespective of size of Team				
	Athletics Under 19 Boys - Irrespective of size of Team				
	For setting each new record in Athletics at National Level	X	X	X	05 Points Per Record
	Basketball Girls	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
	Basketball Boys				
	Football Boys	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
	Kho Kho Girls	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
	Kho Kho Boys				

Table Tennis Girls Under 14 Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Table Tennis Girls Under 16 Team Championship				
Table Tennis Girls Under 19 Team Championship				
Table Tennis Boys Under 14 Team Championship				
Table Tennis Boys Under 16 Team Championship				
Table Tennis Boys Under 19 Team Championship				
Table Tennis Girls Under 14 Individual Championship	01 Point	05 Points - I 03 Points - II 01 Points - III	03 Points	10 Points - I 06 Points - II 02 Points - III
Table Tennis Girls Under 16 Individual Championship				
Table Tennis Girls Under 19 Individual Championship				
Table Tennis Boys Under 14 Individual Championship				
Table Tennis Boys Under 16 Individual Championship				
Table Tennis Boys Under 19 Individual Championship				
Volleyball Girls	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Volleyball Boys				
Badminton Girls Under 14 Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Badminton Girls Under 16 Team Championship				
Badminton Girls Under 19 Team Championship				
Badminton Boys Under 14 Team Championship				
Badminton Boys Under 16 Team Championship				
Badminton Boys Under 19 Team Championship				

Badminton Girls Under 14 Individual Championship	01 Point	05 Points - I 03 Points - II 01 Points - III	03 Points	10 Points - I 06 Points - II 02 Points - III
Badminton Girls Under 16 Individual Championship				
Badminton Girls Under 19 Individual Championship				
Badminton Boys Under 14 Individual Championship				
Badminton Boys Under 16 Individual Championship				
Badminton Boys Under 19 Individual Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Chess Under 14 Girls Team Championship				
Chess Under 14 Mixed Team Championship				
Chess Under 19 Girls Team Championship				
Chess Under 19 Mixed Team Championship	01 Point	05 Points - I 03 Points - II 01 Points - III	03 Points	10 Points - I 06 Points - II 02 Points - III
Chess Under 14 Girls Individual Championship				
Chess Under 19 Girls Individual Championship				
Chess Under 14 Boys Individual Championship				
Chess Under 19 Boys Individual Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Football Girls				
Handball Girls Under 14 Years	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Handball Girls Under 19 Years				
Handball Boys Under 14 Years				
Handball Boys Under 19 Years				

Hockey Girls Under 14 Years	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Hockey Girls Under 19 Years				
Hockey Boys Under 14 Years				
Hockey Boys Under 19 Years	01 Point	20 Points - I 16 Points - II 12 Points - III	03 Points	45 Points - I 27 Points - II 18 Points - III
Judo Girls Under 12 Years Team Championship				
Judo Girls Under 14 Years Team Championship				
Judo Girls Under 17 Years Team Championship				
Judo Girls Under 19 Years Team Championship				
Judo Boys Under 12 Years Team Championship				
Judo Boys Under 14 Years Team Championship				
Judo Boys Under 17 Years Team Championship				
Judo Boys Under 19 Years Team Championship	01 Point	20 Points - I 16 Points - II 12 Points - III	03 Points	45 Points - I 27 Points - II 18 Points - III
Skating Girls Under 08 Years Team Championship				
Skating Girls Under 10 Years Team Championship				
Skating Girls Under 12 Years Team Championship				
Skating Girls Under 14 Years Team Championship				
Skating Girls Under 16 Years Team Championship				
Skating Girls Under 19 Years Team Championship				
Skating Boys Under 08 Years Team Championship				
Skating Boys Under 10 Years Team Championship				
Skating Boys Under 12 Years Team Championship				
Skating Boys Under 14 Years Team Championship				
Skating Boys Under 16 Years Team Championship				
Skating Boys Under 19 Years Team Championship				

Swimming Girls Under 12 Years Team Championship	01 Point	20 Points - I 16 Points - II 12 Points - III 08 Points - IV 04 Points - V 02 Points - VI	03 Points	45 Points - I 27 Points - II 18 Points - III 12 Points - IV 09 Points - V 06 Points - VI
Swimming Girls Under 14 Years Team Championship				
Swimming Girls Under 16 Years Team Championship				
Swimming Girls Under 19 Years Team Championship				
Swimming Boys Under 12 Years Team Championship				
Swimming Boys Under 14 Years Team Championship				
Swimming Boys Under 16 Years Team Championship				
Swimming Boys Under 19 Years Team Championship	X	X	X	05 Points Per Record
For setting each new record in Swimming at National Level				
Taekwondo Girls Under 14 Years Team Championship	01 Point	20 Points - I 16 Points - II 12 Points - III	03 Points	45 Points - I 27 Points - II 18 Points - III
Taekwondo Girls Under 19 Years Team Championship				
Taekwondo Boys Under 14 Years Team Championship				
Taekwondo Boys Under 19 Years Team Championship				
Tennis Girls Under 14 Years Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Tennis Girls Under 19 Years Team Championship				
Tennis Boys Under 14 Years Team Championship				
Tennis Boys Under 19 Years Team Championship				
Tennis Girls Under 14 Years Individual Championship	01 Point	05 Points - I 03 Points - II 01 Points - III	03 Points	10 Points - I 06 Points - II 02 Points - III
Tennis Girls Under 19 Years Individual Championship				
Tennis Boys Under 14 Years Individual Championship				
Tennis Boys Under 19 Years Individual Championship				
Carrom Girls Under 19 Years Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Carrom Boys Under 19 Years Team Championship				
Aerobics Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III

Rope Skipping Girls Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	01 Point	30 Points - I 18 Points - II 12 Points - III
Rope Skipping Boys Team Championship				
Yoga Team Championship	01 Point	10 Points - I 06 Points - II 04 Points - III	03 Points	30 Points - I 18 Points - II 12 Points - III
Best Athlete/Swimmer (Individual Champion) in each age group separately in Girls & Boys category	05 Points per Best Athlete/Swimmer (Only at National Level)			
For organising the CBSE Inter School Sports & Games Competitions at Cluster level; Zone level or National Level	50 Points for organising each level of competition			
For participating in International Competitions Recognized by Ministry of Youth Affairs & Sports, Govt of India	20 Points (Irrespective of numbers of disciplines any school participates)			
For winning in International Competitions Recognized by Ministry of Youth Affairs & Sports, Govt of India	60 Points for each Gold Medal 35 Points for each Silver Medal 25 Points for each Bronze Medal			

INSTRUCTIONS:

- Read carefully the Points allocated at each level & for other achievements
- Fill-in the points carefully while using Black Ball-Point Pen & avoid over-writing.
- Mention the required remarks (if any) in designated column.
- The School organising Athletic Meet & Swimming Championship must calculate the points on the basis of Medals won by the Participating Schools & declare the Team Championships up to VI positions in each age group separately in Girls & Boys category.
- No Points have been allocated for Individual Championships in Aerobics, Carrom, Rope Skipping & Yoga.
- The Self Assessment Proforma must be enclosed with the photocopies of documents to support the claim.
- The Self Assessment Proforma including Declaration must be filled-in & signed by the School Principal & should include School's Seal.
- The Self Assessment Proforma must be enclosed with all necessary supporting documents including copies of certificates against points claimed.
- The team of officials designated by the Board will visit the top 10 schools selected on the basis of points scored to check & verify the claim.

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APPROVED 11

CBSE INTER SCHOOL SPORTS & GAMES COMPETITIONS SELF ASSESSMENT PROFORMA FOR CLAIMING BEST SCHOOL IN SPORTS AWARD

S. No.	Disciplines	Points Scored for Participation at Cluster Level "A"	Points Scored for Participation at Zone Level "B"	Points Scored for winning position(s) at Cluster/Zone Level "C"	Points Scored for Participation at National Level "D"	Points Scored for winning Position(s) /Setting New Record at National Level "E"	Points Scored (A+B+C+D+E)	Remarks (if any)
01	Athletics Under 14 Girls - Irrespective of size of Team		X					
	Athletics Under 16 Girls - Irrespective of size of Team		X					
	Athletics Under 19 Girls - Irrespective of size of Team		X					
	Athletics Under 14 Boys - Irrespective of size of Team		X					
	Athletics Under 16 Boys - Irrespective of size of Team		X					
	Athletics Under 19 Boys - Irrespective of size of Team		X					
1.1	For setting each new record in Athletics at National Level (Enclose detailed proof)	X	X		X			

02	Basketball Girls		X					
	Basketball Boys		X					
03	Football Boys		X					
04	Kho Kho Girls		X					
	Kho Kho Boys		X					
05 5.1	Table Tennis Girls Under 14 Team Championship		X					
	Table Tennis Girls Under 16 Team Championship		X					
	Table Tennis Girls Under 19 Team Championship		X					
	Table Tennis Boys Under 14 Team Championship		X					
	Table Tennis Boys Under 16 Team Championship		X					
	Table Tennis Boys Under 19 Team Championship		X					
	Table Tennis Girls Under 14 Individual Championship		X					
	Table Tennis Girls Under 16 Individual Championship		X					
	Table Tennis Girls Under 19 Individual Championship		X					
	Table Tennis Boys Under 14 Individual Championship		X					
	Table Tennis Boys Under 16 Individual Championship		X					
	Table Tennis Boys Under 19 Individual Championship		X					

06	Volleyball Girls									
	Volleyball Boys		X							
07	Badminton Girls Under 14 Team Championship	X								
	Badminton Girls Under 16 Team Championship	X								
	Badminton Girls Under 19 Team Championship	X								
	Badminton Boys Under 14 Team Championship	X								
	Badminton Boys Under 16 Team Championship	X								
	Badminton Boys Under 19 Team Championship	X								
	Badminton Girls Under 14 Individual Championship	X								
	Badminton Girls Under 16 Individual Championship	X								
	Badminton Girls Under 19 Individual Championship	X								
	Badminton Boys Under 14 Individual Championship	X								
	Badminton Boys Under 16 Individual Championship	X								
	Badminton Boys Under 19 Individual Championship	X								
08	Chess Under 14 Girls Team Championship	X								
	Chess Under 14 Mixed Team Championship	X								

8.1	Chess Under 19 Girls Team Championship	X						
	Chess Under 19 Mixed Team Championship	X						
	Chess Under 14 Girls Individual Championship	X						
	Chess Under 19 Girls Individual Championship	X						
	Chess Under 14 Boys Individual Championship	X						
	Chess Under 19 Boys Individual Championship	X						
09	Football Girls	X						
10	Handball Girls Under 14	X						
	Handball Girls Under 19	X						
	Handball Boys Under 14	X						
	Handball Boys Under 19	X						
11	Hockey Girls Under 14	X						
	Hockey Girls Under 19	X						
	Hockey Boys Under 14	X						
	Hockey Boys Under 19	X						
12	Judo Girls Under 12 Years Team Championship	X						
	Judo Girls Under 14 Years Team Championship	X						
	Judo Girls Under 17 Years Team Championship	X						

	Judo Girls Under 12 Years Team Championship	X						
	Judo Boys Under 12 Years Team Championship	X						
	Judo Boys Under 14 Years Team Championship	X						
	Judo Boys Under 17 Years Team Championship	X						
	Judo Boys Under 19 Years Team Championship	X						
13	Skating Girls Under 08 Years Team Championship	X						
	Skating Girls Under 10 Years Team Championship	X						
	Skating Girls Under 12 Years Team Championship	X						
	Skating Girls Under 14 Years Team Championship	X						
	Skating Girls Under 16 Years Team Championship	X						
	Skating Girls Under 19 Years Team Championship	X						
	Skating Boys Under 08 Years Team Championship	X						
	Skating Boys Under 10 Years Team Championship	X						
	Skating Boys Under 12 Years Team Championship	X						
	Skating Boys Under 14 Years Team Championship	X						
	Skating Boys Under 16 Years Team Championship	X						
	Skating Boys Under 19 Years Team Championship	X						
14	Swimming Girls Under 12 Years Team Championship	X						
	Swimming Girls Under 14 Years Team Championship	X						
	Swimming Girls Under 16 Years Team Championship	X						
	Swimming Girls Under 19 Years Team Championship	X						
	Swimming Boys Under 12 Years Team Championship	X						

ANNEXURE -

14.1	Swimming Boys Under 14 Years Team Championship	X						
	Swimming Boys Under 16 Years Team Championship	X						
	Swimming Boys Under 19 Years Team Championship	X						
	For setting each new record in Swimming at National Level (Enclose detailed proof)	X						
15	Taekwondo Girls Under 14 Years Team Championship	X						
	Taekwondo Girls Under 19 Years Team Championship	X						
	Taekwondo Boys Under 14 Years Team Championship	X						
	Taekwondo Boys Under 19 Years Team Championship	X						
16.1	Tennis Girls Under 14 Years Team Championship	X						
	Tennis Girls Under 19 Years Team Championship	X						
	Tennis Boys Under 14 Years Team Championship	X						
	Tennis Boys Under 19 Years Team Championship	X						
	Tennis Girls Under 14 Years Individual Championship	X						
	Tennis Girls Under 19 Years Individual Championship	X						
	Tennis Boys Under 14 Years Individual Championship	X						
	Tennis Boys Under 19 Years Individual Championship	X						
17.1	Carrom Girls Under 19 Years Team Championship	X	X					
	Carrom Boys Under 19 Years Team Championship	X	X					
	Carrom Girls Under 19 Years Individual Championship	X	X					
	Carrom Boys Under 19 Years Individual Championship	X	X					
18	Aerobics Team Championship	X	X					

19	Rope Skipping Girl Team Championship	X	X					
	Rope Skipping Boys Team Championship	X	X					
20	Yoga Team Championship	X	X					
21	For participating in International Competitions Recognized by Ministry of Youth Affairs & Sports, Govt of India (irrespective of numbers of disciplines any school participates)	X	X		X	X		
22	For winning in International Competitions Recognized by Ministry of Youth Affairs & Sports, Govt of India	X	X		X	X		
23	For organising the CBSE Inter School Sports & Games Competitions at Cluster level; Zone level or National Level	X	X		X	X		

ANNEXURE-II

Annexure III

(FOR ITEM NO. XV)

UPDATION & COMPILATION OF CBSE SERVICE RULES 1985.

Chapter No	Particulars	Remarks
1.	Preliminary Rules	Amended 1.4 & 1.5, 1.7.1, 1.12, 1.22, 1.23 Mostly items are already approved
2.	Pay	Government Pay Rules 2008 adopted (vide approval of FC-22.10.2008 and ratified by GB 08.12.2008)
3.	Allowances	Government Allowances as per 6th CPC adopted. (HRA vide approval of FC-08.01.1998 and ratified by GB - 02.05.1998) (LSA vide office order no CBSE/JS(A&L)/2011/1371 dated 20.01.2011)
4.	Lien	Proposed for adoption of Government Rules (FC in its meeting held on 31.10.1988 has approved that regarding brining the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
5.	Promotion	Proposed for adoption of Government Rules (FC in its meeting held on 31.10.1988 has approved that regarding brining the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
6.	Confidential Reports	The scheme of APAR has been implemented as per guidelines of DOPT (vide office order no CBSE/ACAR/RC/84-183/2011 dated 19.10.2011)
7.	Conduct, Discipline	Proposed for adoption of Government Rules. (FC in its meeting held on 31.10.1988 has approved that regarding brining the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
8.	Leave Rules	Government Leave Rules adopted (vide approval of FC-13.01.1988 and ratified by GB -28.01.1988)
9.	Classification, Control and Appeal Rules	Proposed for adoption of Government Rules (FC in its meeting held on 31.10.1988 has approved that regarding brining the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed

		by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
10.	Retirement Benefits	Amended 10.1.2 and 10.3 New Pension Scheme added and CPF deleted
11.	Medical Benefit Rules	Compilation of Medical rules are already processed separately
12.	Deposit Linked Insurance Scheme	Proposed to delete this chapter as this scheme is not exists in the Board
13.	Rules relating to grant of Honorarium/ Reward	Old rules deleted and One month salary as honorarium added (vide approval of FC-26.03.2013 and GB-28.06.2013)
14.	Group Insurance Scheme	No change except rates of subscription
15.	Procedure for appointment on compassionate grounds	No change
16.	Uniforms for group C & D employees	NO change except washing allowance as per 6th CPC and stitching charges approved (vide approval of FC-22.12.2009 and GB-23.12.2009)
17.	Leave Encashment Rules	No Change
18.	Children Education allowance and Reimbursement of Tuition Fees	Scheme of Children Education Allowance as per 6th CPC added in place of old one. (vide approval of FC-11.06.2009 and ratified by GB-16.06.2009)
19.	Miscellaneous Benefits	Scheme of Benevolent Fund, CBSE Study Scheme, amended Ex-Gratia payment, News Paper Allowance, Briefcase Facility, CBSE Employee Welfare Scheme, Hospitality facility and scheme of reimbursement of telephone added
20.	Rules for House Building Advance	Government Rules adopted (vide approval of FC-13.01.1988 and ratified by GB-28.01.1988)
21.	Festival Advance	Government Rules adopted (vide approval of FC-13.01.1988 and ratified by GB-28.01.1988)
22.	Rules for grant of Bicycle Advance	Government Rules adopted (vide approval of FC-13.01.1988 and ratified by GB-28.01.1988)
23.	Rules for grant of Motor Cycle/ Scooter/Motor Car Advance	Government Rules adopted (vide approval of FC-13.01.1988 and ratified by GB-28.01.1988)
24.	Change of Name	No Change (As per Govt. of India Rules)
25.	Conditions for grant of Passport	No Change (As per Govt. of India Rules)
26.	Rules regarding grant of permission to the employees of the Board for further studies	No Change (As per Govt. of India Rules)
27.	Purchase Procedure	Proposed for adoption of Government Rules (General Financial Rules) (FC in its meeting held on 31.10.1988 has approved that regarding bring the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
28.	Home Town Concession, LTC, Excursion Educational Trips	Approved Scheme amended with old one (vide approval of FC-15.04.2005 and ratified by GB-27.06.2005) (vide approval of FC-03.11.2009 and ratified by GB-23.12.2009) (vide approval of FC-28.06.2010 and ratified by GB-29.06.2010) (vide approval of FC-11.09.2012 & 20.09.2012 and ratified by GB-

		20-09-2012)
29.	Staff Car Rules	Proposed for adoption of Government Rules (FC in its meeting held on 31.10.1988 has approved that regarding bring the CBSE rules on par with the Government of India need not be brought before it. The Chairman has authorised to amend the CBSE Service Rules as per the decisions conveyed by Govt. of India from time to time. The GB has also ratified the same in its meeting held on 22.09.1988)
30.	Travelling Allowance Rules.	Government Rules adopted (vide approval of FC-11.06.2009 and ratified by GB -16.06.2009) Except utilization of services of any air lines other than Air India / Indian Airlines. (vide approval of FC-03.11.2009 and ratified by GB-23.12.2009)-
31.	Journey on transfer	Government Rules adopted (vide approval of FC-11.06.2009 and ratified by GB -16.06.2009) Except utilization of services of any air lines other than Air India / Indian Airlines. (vide approval of FC-03.11.2009 and ratified by GB-23.12.2009)
32.	Miscellaneous	No Change (As per Govt. of India Rules)
33.	Repeal and Saving	No Change (As per Govt. of India Rules)
	First Schedule - Category and groups of posts in the CBSE	As per existing cadre wise sanctioned strength
	Second Schedule - Recruitment Rules	Under prepration with Recuritment Cell
	Third Schedule - Duties & Responsibilities	Approval of Competent Authority is Required.
	Fourth Schedule - Delegation of Financial Powers	As per proposal

DELEGATION OF FINANCIAL POWERS**General Rules:**

1. The Governing Body, in exercise of the powers vested in it under Memorandum of Association of CBSE can delegate financial powers to Chairman, Heads of Departments and other officers of the CBSE. The powers delegated are included in the Schedules annexed hereto. The powers delegated under these rules shall be exercised in conformity with the norms and scales, general/ special orders, directions and conditions laid down by the Governing Body or which may be issued as prescribed by the Competent Authority.

These will be subject to following conditions:

- (i) Every officer is expected to exercise the same vigilance in respect of Expenditure incurred from the Board moneys as a person of ordinary prudence would exercise in respect of expenditure of his/her own money.
- (ii) The expenditure should not prima facie more than the occasion demands.
- (iii) No authority should exercise its powers of sanctioning expenditure to pass an order which will be directly or indirectly to its own advantage.
- (iv) Expenditure from the Board's moneys should not be incurred for the benefit of a particular person or a section of the people, unless-
 - a) a claim for the amount could be enforced in a Court of Law or
 - b) The expenditure is in pursuance of a recognized policy or custom.
- (v) No expenditure shall be incurred from the Board's revenues except on legitimate objects of expenditure without the sanction of the Competent Authority.
- (vi) Budget provision is a prerequisite for incurring expenditure in the financial year.
- (vii) All purchases shall be made as per provisions contained in GFR 2005.

Notwithstanding these delegations, in cases where adequate competition does not exist or emergent purchases are to be made or expenditure is to be incurred, concurrence of IAFA will be necessary.

Contingent or other expenditure involving departure from any general orders issued by Government of India or made by the Governing Body shall not be incurred or any liability undertaken in connection therewith without prior sanction of Finance Committee.

The Addl. IAFA / Dy. Secretary (F&A.)/DFA/Sr. Accounts Officer/Jr. Accounts Officer/Dy. Secretary/Assistant Secretary will work as Drawing & Disbursing Officer.

Powers to write off losses:

- i) The value of stores shall be the book value where priced accounts are maintained and not replacement value.
- ii) The powers to write off losses are to be exercised in consultation with IAFA.
- iii) Value in each case is to be reckoned with reference to the total value of stores to be written off on one occasion.

Where the powers are to be exercised by the Chairman in excess of the powers delegated, such powers shall be exercised with the approval of Finance Committee and when Finance Committee is not likely to meet shortly the powers may be exercised by the Chairman and action reported to the FC for ratification.

7. In respect of items where no specific delegation has been made, Chairman will exercise the powers of Head of Department in Ministry, as given in Government of India Delegation of Powers Rules.
8. Explanation:
 - 8.1 Powers delegated to a lower authority can be exercised by a superior authority within that division.
 - 8.2 "Per annum in each case" in respect of recurring contingencies means each type of expenditure. To illustrate in respect of repair up to Rs. 1000 per annum in each case would mean incurring of expenditure on repairs on any number of occasions during the year subject to the limit of Rs. 1000 for that year.
 - 8.3 "Each case" in respect of non recurring contingent expenditure means on each occasion. If on a particular occasion number of articles of furniture is to be purchased, the powers of the sanctioning authority shall be reckoned with reference to the total value of articles of furniture to be purchased on that occasion and not with reference to individual articles like table, chairs etc.
 - 8.4 If an Administrative Approval (AA) is granted on a proposal by Competent Authority i.e. Chairman/Secretary, Expenditure Sanction (ES) may be accorded by JS (Admn.& Legal)/ Dy. Secretary(Admin) in case of HQ and Regional Officer/a designated officer in case of Regional Offices and HODs/a designated officer in the departments or Chairman may specifically authorize an officer not below the level of Dy. Secretary for approving such expenditure. It is however clarified that administrative approval will be obtained for specific amount and in the name of specific party/agency.
 - 8.5 Regional Directors posted at RO's shall discharge powers of HOD and Regions headed by JS/DS shall obtain approval for Admn / Exam / Academic related expenses from Secretary / CE / Director (Academic) respectively
 - 8.6 Advances should be drawn as per rules and must be settled within 15 days of completion of the activity it was drawn for. Delay shall attract penal interest @ above 2% of GPF rate of interest.
 - 8.7 All sanctions of expenditure should indicate Head of Account from where expenditure is to be met out and balance of budget available after the sanction. Re-appropriation of budgetary allocation from one budgetary need to another will require prior approval.
 - 8.8 Delegated financial powers shall be exercised by the designated officers after the administrative sanction by the competent authority.
 - 8.9 No authority should exercise powers delegated to him /her for his/her own case.
 - 8.10 The Accounts are to be maintained on accrual basis in the board. Hence, all incurred Income, Outstanding Liabilities, depreciation on assets, write off etc. are also to be maintained on accrual system of accounting.
 - 8.11 Powers not delegated in the list will be exercised as per DFPR of the Government of India.
 - 8.12 The payment shall be released by the DDO against the approved rates / norms or after approval of the Competent Authority as per the delegation of financial powers.
 - i) Signing Authority of the pay order : DDO
 - ii) Signing authority of cheques
 - Up-to Rs.25000/-: DDO
 - Beyond Rs.25000/- Jointly by DDO & authorized signatory.
 - 8.13 Payment of GPF withdrawals and advance, retirement benefits and HBA to the employees is to be made centrally at HQ at Delhi only.
 - 8.14 Payment required to be made under the different heads of account should not exceed the budget provision. However, the DDO will be required to maintain Income & Expenditure of the Board on accrual basis.
 - 8.15 The financial powers for the Board shall be exercised as per the Government of India Delegation of Powers Rules.

Where ever approved rates are mentioned, means approved by the Governing Body.

A work should not be split up to avoid the sanction required from higher authority or to circumvent the purchase procedure.

8.19- List of Heads of Departments in CBSE is as follows:

1. Secretary
2. Controller of Examination
3. Director (ART&I),
4. Director (Vocational & Edusat),
5. Director (CTET & Special Examination),
6. Director (ROD & Misc. Exam),
7. Director (IT)
8. Regional Directors

CPJal

DELEGATION OF FINANCIAL POWERS

	EXPENDITURE HEADS	HEADQUARTER	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTERS
1. Establishment					
1.01	Fixation of Pay under laid down rules.				
	i)	Group 'A'	SECRETARY	SECRETARY	SECRETARY
	ii)	Group 'B' & 'C'	IAFA	REGIONAL OFFICER	IAFA
1.02	Annual increment in normal cases	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin)
1.03	Arrear of pay & allowances	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.04	Wages of Contractual staff as approved by Secretary / ROs	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.05	Yearly Leave Encashment	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin) (HQ)	ASSISTANT SECRETARY (Admin) (HQ)
1.06	Bonus	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.07	GPF/CPF				
	i) Final Payments / Withdrawals				
	a)	Group 'A'	CHAIRMAN	CHAIRMAN	CHAIRMAN
	b)	Group 'B' & 'C'	SECRETARY	SECRETARY	SECRETARY
	ii) GPF Advance				
	a)	HOD's	CHAIRMAN	CHAIRMAN	CHAIRMAN
	b)	Group 'A' & 'B'	SECRETARY	SECRETARY	SECRETARY
	c)	Group 'C'	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
	iii) Interest on GPF / CPF / NPS of staff	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.08	Leave Salary & Pension Contribution				
	i)	Group 'A'	SECRETARY	SECRETARY	SECRETARY
	ii)	Group 'B' & 'C'	I.A.F.A	I.A.F.A	I.A.F.A

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	EXPENDITURE HEADS	HEADQUARTER	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CIET	TRAINING CENTERS
1.09	Medical				
	Monthly Medical Allowance as per approved rates/norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
	Reimbursement of Medical expenses for indoor treatment as per approved norms / rates,				
	a) HOD	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	Others (including Regional Officers)				
	b) Up-to Rs 1,00,000	JOINT SECRETARY (A&L) excluding himself.	Regional Officer excluding himself.	JOINT SECRETARY (A&L) excluding himself.	JOINT SECRETARY (A&L) excluding himself.
	Beyond Rs. 1,00,000 up-to Rs.3,00,000	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	Beyond Rs. 3,00,000	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	Medical advance				
	Up-to Rs 1,00,000	JOINT SECRETARY (A&L) excluding himself.	Regional Officer excluding himself.	JOINT SECRETARY (A&L) excluding himself.	JOINT SECRETARY (A&L) excluding himself.
1.10	Beyond Rs. 1,00,000 up-to Rs.3,00,000	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	Beyond Rs. 3,00,000	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	L.T.C. (including Advance) & encashment				
	i) HOD's	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	ii) other including Regional Officers	SECRETARY	REGIONAL OFFICER (Excluding himself)	SECRETARY	SECRETARY
	Excursion Trips (including Advance)				
	i) up-to Rs.1 lakh in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
1.11	ii) Beyond Rs.1 lakh up-to Rs.2 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	iii) Beyond Rs.2 lakhs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	Children Education Allowance (as per approved norms)	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER

	EXPENDITURE HEADS		HEADQUARTER	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTER
1.12	Late sitting allowance / OTA		DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own branch)	In-charge Training Centre
1.13	Reimbursement of conveyance charges.					
	i)	up-to Rs. 2,000/- in each case	DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own Branch)	DEPUTY SECRETARY or its equivalent (for his own Branch)	In-charge Training Centre (for subordinate staff)
	ii)	Beyond Rs.2000/- up-to Rs. 5000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent	In-charge Training Centre
	iii)	Beyond Rs.5000/- in each Case	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
1.14	Refreshment charges on approved rates / norms at Meetings, seminars, conference, workshops etc.					
	a)		HEAD OF DEPT / JOINT SECRETARY	REGIONAL OFFICER	HEAD OF DEPT / JOINT SECRETARY	In-charge Training Centre
	i)	Up-to Rs.50,000/- in each case				
	ii)	Beyond Rs.50,000/- in each Case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	b)	Expenditure incurred on refreshment served as per entitlement	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.15	TA/DA Advance					
	a)	On Tours/Transfers excluding RO's				
		HODs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
		Group A	SECRETARY	SECRETARY	SECRETARY	SECRETARY
		Group B & C	JOINT SECRETARY / IAFA (FOR STAFF WORKING UNDER HIM/HER)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent	JOINT SECRETARY or its equivalent
	b)	TA/DA Advance to RO's		Regional Officers provided the tour prog. has prior sanction of C.A.		
	c)	TA/DA Expenditure (With approved program)	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER

	EXPENDITURE HEADS		HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTERS
1.16	Misc. Advance for office work					
	i)	Up-to Rs 50,000/- in each case (within budget).	JOINT SECRETARY (A&L)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent	DEPUTY SECRETARY or its equivalent
	ii)	More than Rs.50,000/- in each case	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
1.17	Honorarium		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.18	Reward		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.19	Ex-gratia payment in the event of death of the employee or permanent in-capitation while performing official duties		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.20	Personal Advances					
	a)	HBA	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	b)	Motor Car/Scooter Advance				
		i)	HOD	CHAIRMAN	CHAIRMAN	CHAIRMAN
		ii)	Group 'A'	SECRETARY	SECRETARY	SECRETARY
		iii)	Group 'B' & 'C'	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
	c)	Cycle Advance	DEPUTY SECRETARY (Admin-HQ)	DEPUTY SECRETARY (Admin -HQ)	DEPUTY SECRETARY (Admin -HQ)	DEPUTY SECRETARY (Admin-HQ)
	d)	Festival Advance	DEPUTY SECRETARY (ADMIN)	REGIONAL OFFICER	DEPUTY SECRETARY (ADMIN-HQ)	DEPUTY SECRETARY (ADMIN-HQ)
	e)	Fan Advance	ASSISTANT SECRETARY (Admin)	ASSISTANT SECRETARY (Admin-HQ)	ASSISTANT SECRETARY (Admin.- HQ)	ASSISTANT SECRETARY (Admin.- HQ)
1.21	GIS payment to LIC		I.A.F.A.	I.A.F.A.	I.A.F.A.	I.A.F.A.
1.22	i)	Pension Fund & Gratuity Fund yearly contribution	I.A.F.A.	I.A.F.A.	I.A.F.A.	I.A.F.A.
	ii)	Payment of NPS contribution to designated Bank	I.A.F.A.	REGIONAL OFFICER	HODS	INCHARGE TRG CENTRE
1.23	Retirement benefits i.e. Gratuity, Pension / family pension, commutation of pension, accumulation of group Insurance money, leave encashment etc					
	i)	Group 'A'	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	ii)	Group 'B' & 'C'	SECRETARY	SECRETARY	SECRETARY	SECRETARY

	EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENT
II. PURCHASE & PROCUREMENT					
1.24	Uniform to Driver and non clerical staff (as per approved rates)	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
1.25	Office Stationery as per the approved procedure / norms and within budget allotment.				
	i) up-to Rs.1,00,000/- in each case (as per budget provision)	JOINT SECRETARY (A&L)	REGIONAL OFFICER	Joint Secretary or its equivalent having administration charge	JOINT SECRETARY (A&L)
	ii) Beyond Rs. 1,00,000/- in each case (as per budget provisions)	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
1.26	Rent on rates approved by the Secretary	DEPUTY SECRETARY (Admin I & II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having administration charge	DEPUTY SECRETARY or its equivalent having administration charge
1.27	Rates/Taxes on approved rates	DEPUTY SECRETARY (Admin I & II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having administration charge	DEPUTY SECRETARY or its equivalent having administration charge
1.28	Electricity & Water charges on approved rates in normal cases within budget provision	DEPUTY SECRETARY (Admin I & II)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having administration charge	DEPUTY SECRETARY or its equivalent having administration charge
1.29	Telephone / Mobile / ISDN / Telex/ Fax charge on approved rates in normal cases	ASSISTANT SECRETARY (Admin II)	ASSISTANT / SECRETARY (Admin)	ASSISTANT SECRETARY or its equivalent having administration charge	ASSISTANT SECRETARY or its equivalent having administration charge
1.30	Postages & Telegrams within Budget charges after approval of concerned HOD.	DEPUTY SECRETARY (Admin)	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having administration charge	DEPUTY SECRETARY or its equivalent having administration charge
1.31	Freight				
	i) Air**	CHAIRMAN	CHAIRMAN (Except for RO, Chennai for sending confidential Material to A&N Islands)	CHAIRMAN	CHAIRMAN
	ii) Other Freight	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	HEAD OF DEPT.
1.32	Demurrage	SECRETARY	Up-to Rs.50,000/- REGIONAL OFFICER Beyond Rs.50,000/- HOD / CE	HEAD OF DEPT.	HEAD OF DEPT.
1.33	Sanction for new Telephone, Telex / Fax etc.	SECRETARY	SECRETARY	SECRETARY	SECRETARY

	EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTERS
1.34	Repair & Maintenance of Boards buildings including staff quarter				
	i) Up-to Rs.1,00,000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
	ii) Beyond Rs.1,00,000/- but up-to Rs.3 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	iii) Beyond Rs.3 lakhs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.35	Insurance of office Bldg. etc as per rates / norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
1.36	Repair & Maintenance Motor Vehicle				
	i) Up-to Rs.50,000/- in each case	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
	ii) Beyond Rs.50,000/- in each case	SECRETARY	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.
	iii) POL	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
1.37	Purchase / replacement of motor vehicles	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.38	Audit Fee	I.A.F.A.	REGIONAL OFFICER	I.A.F.A.	I.A.F.A.
1.39	Legal Expenses				
	i) At approved rates	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY (A&L)	JOINT SECRETARY (A&L)
	ii) Special Cases where the rates are more than the approved rates but upto Rs.20000/- in each cases	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	iii) Special cases where rates are beyond Rs. 20000/- in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.40	Contingencies				
	i) Up-to Rs.50,000/-	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) beyond Rs.50,000/-	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
1.41	Subscription of COBSE/other institution	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.42	Scholarships to the wards of Board's employees	SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.43	Printing of forms, pamphlets, cards, letter heads etc. on approved rates	Up-to Rs 50,000/- JOINT SECRETARY (A&L) Beyond Rs.50,000/- SECRETARY	REGIONAL OFFICER (on approved rates and printers)	Up-to Rs.50,000/- JOINT SECRETARY or its equivalent having administration charge or beyond Rs.50,000/- HEAD OF DEPT.	Up-to Rs.50,000/- JOINT SECRETARY or its equivalent having administration charge or beyond Rs.50,000/- HEAD OF DEPT.

	EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENT
1.44	Printing of Answer / Books and approval of presses.				
	i) Up-to Rs.5 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii) Beyond Rs.5 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.45	Purchase and printing of continuous computer stationery				
	i) Up-to Rs.2 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii) Beyond Rs.2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.46	Printing of Books / Publication on approved rates from approved printers				
	i) Up-to Rs.5 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii) Beyond Rs.5 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.47	Purchase of paper of all types.				
	i) Up-to Rs.20 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii) Beyond Rs.20 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.48	Approval of rates for printing & names of presses.	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.49	Refund of earnest money and other misc. refund	DEPUTY SECRETARY	REGIONAL OFFICER	DEPUTY SECRETARY or its equivalent having administration charge	DEPUTY SECRETARY or its equivalent having administration charge
1.50	Purchase of Library Books within budget provision	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	HEAD OF DEPT.
1.51	Publishing & Advt.	SECRETARY	REGIONAL OFFICER	HEAD OF DEPT.	HEAD OF DEPT.
1.52	Purchase of Furniture & Equipments, Fixture and Fittings				
	i) Up-to Rs. 1,00,000/-	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs. 1 Lac and upto Rs. 3 lakhs in each case	SECRETARY	Regional Director/ Secretary	HEAD OF DEPT.	HEAD OF DEPT.
	iii) Beyond Rs.3 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.53	Repair & maintenance of Furniture & Equipments, Fixture fittings.				
	i) Up-to Rs.50,000/- at a time.	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs. 50,000 and upto Rs. 2 lakhs in each case	SECRETARY	Regional Director/ Secretary	HEAD OF DEPT.	HEAD OF DEPT.
	iii) Beyond Rs.2 lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

	EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTERS
1.54	Purchase of Electrical Items				
	i) Up-to Rs.50,000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs. 50,000 and upto Rs. 2 lakhs in each case	SECRETARY	Director/ Secretary	HEAD OF DEPT.	HEAD OF DEPT.
	iii) Beyond Rs.2 lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.55	Purchase of Computer				
	i) Up-to Rs.1,00,000/- in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs.1,00,000/- in each case	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
	Payment to Computer Agencies on rates approved by Chairman.				
	i) Up-to Rs. 1 lakh in each case	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs. 1 lakh in each case	SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
	iii) Payment for punching etc. at approved rates	JOINT SECRETARY (A&L)	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
1.56	Construction of office Bldg. and Staff Quarters / Addition/alteration etc.				
	i) Up-to Rs.2 lakhs in each case	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii) Beyond Rs.2 lakhs in each case	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.57	Write off of stores & losses				
	i) Up-to Rs.25,000/-	JOINT SECRETARY (A&L)	JOINT SECRETARY	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
	ii) Beyond Rs.25,000/- to Rs.1 Lakh	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	iii) Beyond Rs.1 Lakh	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
III EXAMINATION					
1.58	Printing of QP and other secret expenditure	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.59	Remuneration to paper setters, examiner, expenditure on spot evaluation conveyance of Examination, TA/DA contingencies etc.				
	i) As per Board's approval rules / norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
	ii) Special cases where rates are more than the approved rates	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

	EXPENDITURE HEADS	HEADQUARTERS	REGIONAL OFFICES	PMT / AIEEE / EDUSAT / VOCATIONAL / ACADEMIC / CTET	TRAINING CENTRE
1.60	Expenditure on secrecy work i.e. Secrecy payment, conveyance etc. to Secrecy officers and other staff as per Board's approved rates/norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.61	Tabulation, checking of result etc. as per board approved rates / norms	—	REGIONAL OFFICER	HEAD OF DEPT.	HEAD OF TRAINING CENTRE
1.62	Checking of Answer Books/Award lists as per Board approved rates / norms	—	REGIONAL OFFICER	HEAD OF DEPT.	HEAD OF TRAINING CENTRE
1.63	Refund of Exams Fee	—	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
1.64	Rechecking of results as per Board's approved rates/norms	—	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge
1.65	Centre charges i.e. Remuneration Conveyance, TA/DA, contingency etc.				
	i) As per approved rates / norms of the Board	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
	ii) Special cases where the rates are more than the approved rates / norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.66	Advance for Exam Centres (as per approved rates)	—	REGIONAL OFFICER	JOINT SECRETARY or its equivalent having administration charge	JOINT SECRETARY or its equivalent having administration charge

IV. ACADEMIC PROGRAMMES

1.67	Holding of workshops, refresher charges, seminar etc. as per approved rates / norms				
	i) Advance				
	ii) Expenditure				
	i) Advance up-to Rs.50,000/-	SECRETARY	HEAD OF DEPT	HEAD OF DEPT	HEAD OF DEPT
	ii) Beyond Rs.50,000/-	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.68	i) TA/DA, Conv., sitting of allowance etc. to member of the board and its various committees as per approved rates	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
	ii) Approval of Air Journeys	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

V. AFFILIATION OF SCHOOLS

1.69	i) Hon., TA/DA conveyance etc for inspection of school for affiliation as per approved rates / norms	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER	DRAWING & DISBURSING OFFICER
	ii) Special cases where the rates are more than the approved rates / norms	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

	iii)	Approval of Air Journey	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
VI MISC. ITEMS						
1.70	Accommodation hired for pre / post exam purposes (if any)		SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.71	Approval of rates for hiring for furniture etc. for centers		CHAIRMAN	REGIONAL OFFICER (up-to Rs.20,000/- to meet exigency & seeking approval of CE afterwards). Beyond Rs.20,000/- CE)	CHAIRMAN	CHAIRMAN
1.72	Hiring of new accommodation		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.73	Approval / payment for orientation / training of staff		SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.74	Fee / Honorarium for committees / commissions		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
1.75	Expenditure on Transportation		SECRETARY	HEAD OF DEPT.	HEAD OF DEPT.	HEAD OF DEPT.
1.76	Hiring / payment for hiring of vehicle such as Tempo, Lorry, Buses etc as per prescribed procedure / norms		SECRETARY	REGIONAL OFFICER (on rates approved by SECRETARY)	HEAD OF DEPT.	HEAD OF DEPT.
1.77	Investments / reinvestment / encashment of FDRs		SECRETARY	SECRETARY	SECRETARY	SECRETARY
1.78	Any item not covered in the above Delegation of Financial power of expenditure or approval of procedure not covered under the normal procedures					
	i)	Up-to Rs. 2 Lakhs	SECRETARY	SECRETARY	SECRETARY	SECRETARY
	ii)	Up-to Rs.20 Lakhs	CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN
	iii)	Beyond Rs.20 Lakhs	WITH APPROVAL OF F.C	WITH APPROVAL OF F.C	WITH APPROVAL OF F.C	WITH APPROVAL OF F.C
1.79	Re-appropriation of funds		CHAIRMAN	CHAIRMAN	CHAIRMAN	CHAIRMAN

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FOR ITEM NO XXIICBSE MEDICAL RULESSECTION-1**1.1 SHORT TITLE AND EXTENT OF APPLICATION**

1.1.1 These rules may be called the Central Board of Secondary Education Medical Rules 2014.

1.1.2 These rules shall apply to

- (i) All the employees of the Board who are governed by the Service Rules of the Board, when they are on duty, leave or Foreign Service in India or when under suspension.
- (ii) All states /Central Govt. /Autonomous Bodies Servants on deputation with the Board on exercise of option for availing Medical facility of the Board.
- (iii) * All the Retired Board Employees.

(* added as per recommendation of F.C. in its meeting held on dated 11.09.2012 & approved by GB in its meeting held on 26.09.2012. The orders circulated vide Office Order NO.CBSE/Admn.I/Pensioners/Medical Scheme/2012/2363-2462 dated 23.11.2012).

NOTE :

These rules do not apply to:-

- i. Casual/Part time employees.
- ii. Persons employed on contract on fixed honorarium.
- iii. Persons who are on leave or deputation abroad.

1.1.3 The concessions granted under these rules to the Board employees are applicable to their families as well subject to such conditions or exceptions as may be specified in these rules.

1.2 DEFINITION OF FAMILY.

The term "Family" for the purpose of these rules shall mean a Board employees wife or husband, as the case may be, and parents, sisters, widowed sisters, widowed daughters, minor brothers, children or step children wholly dependent upon the Board employees.

NOTE

1. The income limit for dependency of the family members (other than spouse) is Rs.3,500/- plus the amount of dearness relief admissible on Rs.3,500/- on the date of consideration of the claim.

(vide Circular No.CBSE/Personnel-B/2014/11475-11505 dated 23.01.2014)

2. The rules of dependency are as under:

1	Son	Till he starts earning or attains the age of 25 years or gets married, whichever is earlier.
2	Daughter	Till she starts earning or gets married, irrespective of the age limit, whichever is earlier.
3	Son suffering from any permanent disability of any kind (physical or mental)	Irrespective of age limit.

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4.	Unmarried/ widowed sisters/ daughters/ divorced/ abandoned or separated from their husbands	Irrespective of age limit.
5.	Minor brother(s)	Upto the age of becoming a major (18 years)
6.	A female employee has a choice to include either her parents or her parents in law and option exercised can be changed only once during service.	

3. Family member may have medical attendance and treatment even if they do not stay with the Board employee.

EXPLANATIONS:

- i) Exclusions in the term 'family':- The term family does not include any other dependant relations such as major brother etc. The term 'parents' does not include 'step-parents'.
 - ii) The term 'children' will include children adopted legally.
 - iii) The term 'wife' includes more than one wife.
4. **Spouse Employed in the Govt.:-** The husband or wife of the Board employee as the case may be, employed in the State/Central Government, or in the Defence/Railway Services or Corporation/bodies financed partly or wholly by the Central Govt, or the State Govt, or private organizations which provide medical service: would be entitled to choose either the facilities under the Rules of the Board or the Medical facilities provided by the organization in which he/she is employed. Beneficiaries of CGHS however cannot opt out of Central Govt. Health Scheme and in such cases husband or wife whosoever is covered under CGHS will not be allowed medical facilities from the Board. Board employees and also other members of the family may however avail medical facility from the Board if he/she so desires.
5. **When Both are Board Employees:-** In case where both husband and wife are Board employees, they, as well as eligible dependants may be allowed to avail of the medical concessions according to his/her status. For this purpose, they should furnish a joint declaration as to who will prefer the claim for reimbursement of Medical expenses and treatment in respect of wife/husband and the children. This declaration should be recorded in the personal file of each of them. This declaration can be revised anytime on the express request in writing by both, the husband and wife i.e. in the event of promotion, transfer, resignation etc. of either of the them.

1.3 CBSE HEALTH CARD

- 1.3.1. **Issue of Health Card:** CBSE Health Cards is mandatory for its employees for their easy access to medical treatments from the empanelled hospitals of the Board and settlement of their Medical claims. All regular employees/ employees on deputation, who are desirous to avail the Medical facility of the Board, should submit the relevant particulars in the prescribed application form (**Annexure-I**) to their respective Admn Unit. The concerned Admn Unit may in turn forward the same to Personnel-A, Hqtr for preparation of medical card after verification of details from their service book.

(vide Office Order No.CBSE/Hq/Admn I A/2013/5667-74 dated 11.09.2013)

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SECTION - 2

MEDICAL REIMBURSEMENT

2.1 Monthly Medical Reimbursement:

The upper limit for medical reimbursement (General outdoor treatment) is Rs.2000/- per month in respect of the Board employees. This reimbursement will be allowed on furnishing a certificate in the prescribed proforma (**Annexure-II**) by the employee to the effect that he has incurred the said amount on treatment of ailments/illness of his self or/and dependant members of the family.

(vide Office Order No.CBSE/JS(A&L)/2014/773-777 dated 01.10.2014)

2.2 Specialized Out-door Treatment

1. **Prolonged illness:** The expenditure incurred on investigations, consultation and test for special disease as determined under CSMA Rules are admissible at CGHS rates along with cost of admissible medicines. A certificate regarding special disease / prolonged illness has to be submitted on expiry of every six months by all concerned for settlement of medical claims of prolonged diseases.

(vide Office Order No.Admn.1A/MR/2013/4645-4945 dated 23.07.2013 in consequent approval of the Finance Committee / Governing Body dated 24.06.2013 and 26.06.2013 respectively)

2. **Dental Treatment:** The expenditure incurred for dental treatment in the empanelled hospitals of the Board is admissible as per CGHS rates. However, cost of medicines under dental treatment is not admissible.

(vide Office Order No.Admn.1/MR/2008/10638-647 dated 18.08.2008 and Order No.CBSE/Admn.1/Pensioners/Medical Scheme/2012/2363-2412 dated 23.11.2012 in consequent approval of the Finance Committee / Governing Body dated 19.03.2008 and 30.06.2008 respectively))

3. **Reimbursement of Pre-Natal Treatment:** The investigation/tests and consultation as per CGHS rates for Pre-Natal treatment are admissible in approved/empanelled hospitals. The expenses incurred towards taking pre-natal treatment is admissible as per CSMA Rules.

4. **Reimbursement of anti-rabic treatment:** The expenditure incurred for anti-rabic treatment in the empanelled hospitals of the Board is admissible as per CSMA Rules.

(as per Swamy's Medical Attendance Rules G.I., M.H., O.M. No.F.13-66/52-LSG(M), dated the 18th December 1952)

5. **Annual Medical Examination Facility:** Facility for Annual Medical Examination in r/o all regular officers/officials of the age of 40 years and above in each calendar year from the empanelled hospitals is allowed as per following package rates subject to fulfillment of conditions as laid down:

Annual Medical Examination for Men Officers – Rs.2000/-

Annual Medical Examination for Women Officers – Rs.2200/-

Conditions:

- i. The scheme of Annual Medical Examination is mandatory for the officers of the level of Section Officer and above of 40 years and above;
- ii. The Annual Medical Check-up including the tests/investigations as per Annexure-I;

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- iii. The facility of Medical Check-up will be availed by the officer/official once a year from the empanelled hospital by showing I-Card/Health-Card and a certificate of Date of Birth;
- iv. The amount of above rates or actual, whichever is less, will be paid by the officer/official to hospital and the Board shall reimburse the claim to officer/official on submission of bills as per package rates or the actual whichever is less; and
- v. The concerned officers/official shall obtain a medical report in a prescribed proforma (Annexure-II) duly filled and countersigned from the hospital and submit the same to the Board to be attached with the APAR.

(vide Office Order No. Admn. I/MR/2012 dated 29.11.2012 for Group A&B Officers in consequent approval of the Finance Committee / Governing Body dated 11.09.2012 and 26.09.2012 respectively and Office Order No. CBSE/Admn I/MR/2013/5488-95 dated 29.08.2013 for Group C Officials and Office Order No. CBSE/HO/Per A/ MR/2014/599-605 dated 26.03.2014 in consequent approval of the Finance Committee / Governing Body dated 26.03.2013 and 26.06.2013 respectively)

2.3 In-door Treatment

2.3.1. **Hospitalization in Approved Hospital:** In case of hospitalization in Govt./Corporation or approved Hospital/Nursing Home on account of serious illness of the employee or any member of his/her family as defined above, medical expenses may be reimbursed as follows:

1. The room rent charges and confinement fee in case of Hospitalization of the employee of the Board and their dependent family members in the approved Hospitals of the Board may be reimbursed as per following on actual billing basis:-

Groups	Posts	Entitlement
A	Pay Band-4 of Rs. 37400-67000 Grade Pay of Rs. 12000/- , Rs.10000, Rs.8900 & Rs.8700 Pay Band-3 of Rs. 15600-39100 Rs.7600/-, Rs.6600/- & Rs.5400/-	Private Ward
B	Pay Band-2 of Rs. 9300-34800 Grade Pay of Rs.5400/-, Rs.4800/-, Rs.4600/- and Rs.4200/-	Semi- Private Ward
C	Pay Band-1 of Rs. 5200-20200 Grade Pay of Rs.2800/-, Rs.2400/-, Rs.2000/- , Rs.1900 & Rs.1800/-	General/ Economy Ward

(Approved by the Governing Body in its meeting held on 06.08.2014)

2. In case of consultation resulting in hospitalization, the consultant fees will be fully reimbursed.
3. In case of hospitalization, i.e. indoor treatment in Government Hospital/Private Hospital recognized by GOI/CBSE, the entitlement of the CBSE employees for accommodation in hospital will be regulated as per the orders of the GOI, Ministry of Health and Family Welfare issued from time to time. In the case of hospitalization in Government/Private Hospitals /Diagnostic centers recognized by the Government of India/CBSE for specialized and general purposes treatment and

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diagnostic procedure on account of serious illness of the employee or any members of his family medical expenses as charged by the hospital and incurred will be reimbursable in full towards admission charges, Accommodation charges, ICU/ ICCU/ HDU charges, Anesthetic charges, Operation charges, Monitoring charges, Operation Theatre charges, cost of drugs and disposals, Surgical sundries, - Physiotherapy charges, and charges towards Pathological, Bacteriological, Radiological or other method of examination for the purposes of diagnosis available in the hospital subject to the restriction that the reimbursement would be at the relevant rates chargeable based on their entitlement for indoor treatment (This will not include TV charges, and cost of - Cosmetic, Toiletry, Tonics and Medicines advertised in mass media which are not reimbursable and other in-admissible medicines notified by-Government of India from time to time).

4. Charges incurred for registration, preparation of card and certain - pathological test preparatory to hospitalization in any of the Government, Local Body/ approved hospitals are also reimbursable.
5. Expenditure incurred on diet or any other expenses during hospitalization except the ones specified under the rules shall not be reimbursable.

2.3.2 Day Care Procedure: Any day care procedure requiring short admission – a few hours to one day – accommodation charge for one day as per entitlement shall be applicable, provided the patient has been admitted in a room as per his/her entitlement.

(vide Office Memorandum No.S.1101123/2009-CGHS D.II/Hospital Cell(Part IX) dated 30.09.2011)

2.3.3 Hospitalization in Unapproved Hospital: Reimbursement for treatment in an unapproved hospital is admissible subject to fulfillment of following conditions:

- i). The Reimbursement of claims pertaining to unapproved hospital will be discouraged. However, this would be considered in case of emergencies only like accident / heart attack etc. as a special case only. Bills of unapproved hospital will be considered on production of a certificate from the Doctor concerned that immediate hospitalization to the nearby hospital was necessary being threat to life of the patient. Individual has to certify that no empanelled hospital was in vicinity at the time of emergency.
- ii) The claims may be submitted to CBSE with the detailed bills including breakup for room, laboratory, investigations, pharmacy etc. in duplicate. The same has to be accompanied by a covering letter explaining the nature of "Emergency" circumstances.
- iii) It is mandatory on the part of the concerned employee to inform the Office within 72 hours positively otherwise such claims will be summarily rejected.
- iv) The employee has to shift the patient to an approved hospital of the Board as soon as the emergency is over only after recommendation of such shifting by the doctor of hospital where the patient is presently admitted.
- v) In case there is no approved hospital available, the reimbursement of medical expenses in a government hospital or hospital approved under CGHS will be admitted for consideration after due approval of the Competent Authority.
- vi) Treatment in any other hospital other than Govt. or not on approved CGHS panel will be restricted to CGHS rates and in any case shall not exceed the total expenditure incurred.

Signature

vii) All the claims for reimbursement of medical expenses should be presented within a time limit of 3 months as per rules. Late submission shall be summarily rejected.

viii) In all cases the decision of the Competent Authority of the Board would be final.

(vide Office order No. Admn. I/Medical Policy/2012/28571-600 dated 03.04.2012 in consequent approval of the Finance Committee dated 15.11.2011)

2.4 **Reimbursement:** Reimbursement claim will be applicable from serial no.2.2 and 2.3 as follows:

1. The sanctioning authority for reimbursement of medical expenses shall be the Chairman or any other officer to whom powers have been delegated.*
2. Expenses incurred by an employee of the Board for hospitalization as above will be reimbursed subject to the prescribed limits on production of bills duly verified by the concerned hospital on the prescribed form:-
 - a) **For indoor and outdoor treatment** - On certification - Certificate-A/B along with Check List Form (Annexure-III and Annexure-IV) respectively as the case may be) by the Govt, or local body or approved hospital/Nursing Home concerned that hospitalization was necessary and enclose a copy of his/her Health Card.
 - b) **For Annual Examination** - On the prescribed proforma (Annexure-V) duly filled by official/officer and countersigned by the hospital.
3. **Time-limit for medical claims:** It has been decided that final claims for reimbursement of medical expenses of Central Government servants in respect of a particular spell of illness should ordinarily be preferred within three months from the date of completion of treatment as shown in the last Essentiality Certificate issued by the Authorized Medical Attendant/Medical Officer concerned.

SECTION-3

SETTLEMENT OF MEDICAL CLAIMS

3.1 MEDICAL ADVANCE

3.1.1 ADMISSIBILITY

1. To all regular employees of the Board irrespective of pay limit.
2. For in-patient treatment in a recognized hospital.
3. For treatment of TB and cancer at the consulting room of the Medical Officer, at the residence or as an out-patient.
4. For purchase/replacement, repair and adjustment of admissible artificial appliances.
5. Application for advance should be accompanied by necessary certificate from the Medical Officer/Specialist indicating the duration of treatment and anticipated cost thereof.
6. For temporary employees, surety from a permanent employee is required.
7. When the employee is too ill to apply: In case of serious illness/accidents where the employee is unable to apply, the advance may be sanctioned on an application in writing made on his behalf by his wife or other legal heir.

3.2.1 AMOUNT OF ADVANCE

1. Up-to 80% medical advance shall be sanctioned to the serving employees only.
(vide Memorandum No. Admn. I/Medical/2011/19409-658 dated 13.10.2011)
2. For major illness of bypass surgery, kidney transplant etc. - 90% of the package deal wherever it exists or the amount demanded by the hospital concerned in other cases.

3. For TB where the duration of treatment is more than 3 months - 80% of the estimated cost or Rs.36,000/-whichever is less on the certificate of the hospital authority.
4. The advance may be paid in one or more installments for the same illness or injury, subject to the limit prescribed.
5. There is no limit for the number of advances payable to an official with reference to himself and each member of his family and for each case of illness.

3.2 ADJUSTMENT OF ADVANCE

- Advance paid is to be adjusted against the relevant, claim and balance if any, recovered from pay in four installments.
- When advance is paid direct to the hospital, the employee should submit the adjustment bill for final settlement within one month from the date of his discharge from hospital. The Head of the Office will correspond directly with the hospital for refund of the unutilized balance, if any.

SECTION-4

APPROVED/EMPANELLED HOSPITALS: In addition to the Govt./Local Body Hospitals, the Nursing Homes/Hospitals which have been enlisted as under are approved for indoor treatment.

(As per Office Order Dated 03.04.2012).

Sl. No.	Name of Approved Hospitals in Delhi/New Delhi & NCR	Facilities/Treatment Provided
1.	Dr. B.L. Kapoor Memorial General Hospital, Pusa Road, New Delhi.	General Purpose and Diagnostic
2.	Holy Family Hospital, Okhla, New Delhi.	General Purpose and Diagnostic
3.	Jessa Ram Hospital, Karol Bagh, New Delhi.	General Purpose and Diagnostic
4.	Kalavati Saran Children's Hospital, Baird Road, New Delhi.	All Purpose
5.	Lala Ram Sarup T.B. Hospital, Sri Aurobindo Marg, New Delhi	For T.B. case only
6.	Mool Chand Kharaiti Ram Hospital, Lajpat Nagar, New Delhi	All purpose
7.	Smt. Girdhari Lal Matrenity Hospital, Kamla Market, New Delhi	Maternity case only
8.	New Delhi Tuberculosis Centre, J.L.N. Marg, New Delhi	For T.B. case only
9.	Sir Ganga Ram Hospital, Rajender Nagar, New Delhi	All purpose
10.	Swami Dayanand Hospital, Shahdara, Delhi	General Purpose and Diagnostic
11.	St. Stephens Mission Hospital, Tis Hazari, Delhi	All purpose
12.	Tirath Ram Shah Charitable Hospital & Nursing Home, Rajpur Road, Delhi	General Purpose and Diagnostic - Dental
13.	Jivodaya Hospital, Ashok Vihar, Delhi	All purpose
14.	Sardar Vallabh Bhai Patel Chest Institute, Delhi University, Delhi.	General Purpose and Diagnostic
15.	Sh. S.I. Jain Charitable Hospital, Ashok Vihar, Phase-III, Delhi.	General Purpose and Diagnostic
16.	Majeedia Hospital, Jamia Hamdard, Hamdard Nagar, New Delhi.	General Purpose and Diagnostic
17.	Mata Chanan Devi Hospital, C-10, Janak Puri, New Delhi.	General Purpose and Diagnostic

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18.	Maharaja Agrasen Hospital, Punjabi Bagh, New Delhi.	General Purpose and Diagnostic
19.	Kalyani Hospital Pvt. Ltd., Mehrauli Road, Gurgaon.	All purpose
20.	Jaipur Golden Hospital, 2, Institutional Area, Sec-III, Rohini, Delhi.	All purpose
21.	Indian Red Cross Society Hospital, New Seema Puri, G.T. Road, Delhi	General Purpose and Diagnostic
22.	Narendra Mohan Hospital, Mohan Nagar, Ghaziabad.	General Purpose and Diagnostic
23.	Deepak Memorial Hospital & Medical Research Centre, 5, Institutional Area, Vikas Marg, Delhi.	General Purpose and Diagnostic
24.	Escorts Hospital & Research Centre, Neelam Bata Road, Faridabad.	General Purpose and Diagnostic expect cardiac surgery
25.	Kailash Hospital & Research Centre Ltd., H-33, Sector-27, Noida.	All purpose
26.	R.G. Store Urological Research Institute, F-7, East of Kailash, New Delhi.	Endo-Urology surgery
27.	Dharamshila Cancer Hospital & Research Centre, Vasundhara Enclave, Delhi.	Cancer diagnostic & General diagnostic Purpose
28.	Metro Hospital & Cancer Institute-21, Community Center, Preet Vihar, Delhi.	General Purpose and Diagnostic - Dental
29.	All India Institute of Medical Science, New Delhi.	All purpose.
30.	Yashoda Hospital, Kaushambi, Ghaziabad.	General Purpose and Diagnostic
31.	Max Hospital, Patparganj, Delhi	General Purpose and Diagnostic
32.	Max Hospital, Panchsheel, Delhi.	General Purpose and Diagnostic
33.	Max Super Specialty Hospital & Max Devki Devi Heart & Vascular Institute Ltd., Saket, Delhi.	All purpose
34.	Rockland Hospital, Qutab Institutional Area, Delhi.	All purpose
35.	Fortis Group of Hospitals, Delhi & NCR	All purpose
36.	Center For sight Hospital, Preet Vihar, Delhi.	Facilities for eyes problem
37.	Pushpanjali Crosslay Hospital, W-3, Sector-1, Vaishali, Ghaziabad, NCR, UP-201012	General Purpose and Diagnostic
38.	Metro Hospital & Heart Institute (Multispecialty Wing), L-94, Sector-11, Noida (As per Office Order NO.Admn.IA/MR/QMA/2005-12/2687-99 dated 24.12.2012)	General Purpose and Diagnostic
39.	Metro Hospital & Heart Institute (Cardiology Wing), X-1, Sector-12, Noida (As per Office Order NO.Admn.IA/MR/QMA/2005-12/2687-99 dated 24.12.2012)	General Purpose and Diagnostic
40.	Arya Vaidya Sala Kottakkal, Ayurvedic Hospital & Research Centre, Karkardooma, Delhi (As per Office Order No.CBSE/Admn //Empanelment/2013/5223-230 dated 06.08.2013) (Flagged at F/15)	General Purpose and Diagnostic
41.	Foresight Eye Clinic, 106, RPS, Flats Sheikh Sarai, Phase-I; Opposite Apeejay School, Malviya Nagar, New Delhi (As per Office Order No.CBSE/Admn //Empanelment/2014/1278-86 dated 10.05.2014)	Eye Treatment on CGHS Super Specialty rates.

Sl. No.	YOGA & NATUROPATHY TREATMENT in Delhi/New Delhi & NCR	Facilities/ Treatment Provided
1	Krishna Dutt Health Centre, East of Kailash, New Delhi.	Yoga and Naturopathy
2	Bapu Nature Cure Hospital & Yogashram, Gandhi Nidhi, Patparganj, Delhi.	Yoga and Naturopathy

Sl. No.	REFERRAL HOSPITALS in Delhi/New Delhi & NCR	Facilities/Treatment Provided
1.	Batra Hospital & Research Centre, New Delhi.	For Bypass Surgery only
2.	National Heart Institute, New Delhi.	For Bypass Surgery only
3.	Inderprastha Apollo Hospital, New Delhi.*	All purpose *
4.	Escorts Heart Institute & Research Centre, New Delhi.	For Bypass Surgery only

Sl. No.	Regional Office, Ajmer	Facilities/Treatment Provided
1.	St. Francis Hospital, Baewer Road, Ajmer	All Purpose
2.	Holy Family Hospital, Mayo Link Road, Ajmer	General Purpose and Diagnostic
3.	Gheesibai Memorial Mittal Hospital & Research Centre, Ajmer	All Purpose

Sl. No.	Regional Office, Allahabad	Facilities/Treatment Provided
1.	Kamla Nehru Memorial Hospital, Allahabad (UP)	All Purpose
2.	Nazareth Hospital, 13/A, Kamla Nehru Road, Allahabad	General Purpose and Diagnostic
3.	Jeevan Jyoti Hospital, 162, Baika Bagh, Lowthar Road, Allahabad	All Purpose
4.	Shree Narayan Ashram Hospital, Shivkuti, Allahabad	General Purpose and Diagnostic
5.	Vatsalaya Hospital, Allahabad	Super Speciality

S. No.	R.O., BHUBANESHWAR	Facilities/Treatment Provided
1.	Kalinga Hospital, Chandrasekharapur, Bhubaneswar-23	General Purpose and Diagnostic
2.	Apollo Hospital, Plot No. 251, Sainik School Road, Unit/15, Bhubaneswar-751005	General Purpose and Diagnostic
3.	Vivekanand Medical Mission Ltd., Fire Station Square, Barmunda, Bhubaneswar-03	General Purpose and Diagnostic
4.	Ayush Hospital, Plot 13-14, Bhoi Nagar, Acharya Vihar, Bhubaneswar-22	General Purpose and Diagnostic
5.	Aditya Care Hospital, Plot No. 329/1929 (p), Chandrasekharapur, Bhubaneswar- 14	General Purpose and Diagnostic
6.	Aditya care Hospital, Chandrasekharapur, Bhubaneswar (As per Office Order No.CBSE/Admn I/Empanelment/2014/1278-86 dated 10.05.2014)	Multipurpose on CGHS rates

Sl. No.	REGIONAL OFFICE, CHENNAI	Facilities/Treatment Provided
1.	Tamil Nadu Hospital, 439, Cheran Nagar	All Purpose

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2.	Devaki Hospital Ltd., Lux Church Road, Mylapore	General Purpose and Diagnostic
3.	Sridevi Hospital, Anna Nagar, Chennai	All Purpose
4.	K.J. Hospital Private Limited, Chennai	All Purpose
5.	Malar Hospital, Gandhi Nagar, Adyar	All Purpose

Sl. No.	REFERRAL HOSPITALS Chennai	Facilities/Treatment Provided
1.	Apollo Hospital, Chennai	All Purpose
2.	Madras Medical Mission, Chennai	General Purpose and Diagnostic
3.	Trinity Acute Care Centre, Chennai	General Purpose and Diagnostic

Sl. No.	Regional Office, Guwahati	Facilities/Treatment Provided
1.	Guwahati Medical College Hospital, Guwahati	All Purpose
2.	Red Cross Society Hospital, Guwahati	General Purpose and Diagnostic
3.	Dr. B.B. Cancer Hospital, Guwahati	Cancer diagnostic & General diagnostic Purpose
4.	Lokpriya Gopinath Bardoloi T.B. Hospital, Guwahati	For T.B. case only
5.	GNRC Ltd., Dispur, Guwahati	All Purpose
6.	Sri Sankaradeva Nethralaya, Beltola, Guwahati	All Purpose

Sl. No.	Referral Hospital - Guwahati	Facilities/Treatment Provided
1.	GNRC Ltd. Institute of Neurological Sciences GMRC Heart Institute, Institute of Critical Care, Dispur, Guwahati	All Purpose
2.	Sri Sankaradeva Nethralaya, Beltola, Guwahati	All Purpose

Sl. No.	Regional Office, Panchkula	Facilities/Treatment Provided
1.	Post Graduate Institute of Medical Education & Research, Sec-12, Chandigarh	All Purpose
2.	Govt. Hospital, Sec-16, Chandigarh	General Purpose and Diagnostic
3.	Fortis Hospital Sec.-62, Phase-III, Mohali	Multipurpose on CGHS rates
4.	Silver Oaks Hospital Sec-63, Phase IX, SAS Nagar, Mohali	Multipurpose on CGHS rates
5.	Drishiti Eye Hospital, SCO-26, Sec-11, Panchkula	Eye Treatment on CGHS rates
6.	SGHS Hospital, Sohna, Sec-77, Ajitgarh Mohali	Multipurpose on CGHS rates
7.	Raffels Hospital, SCO, 138, Sec-14, Panchkula (Sl no 3 to 7 as per Office Order No.CBSE/Admn //Empanelmen/2014/1278-86 dated 10.05.2014)	Multipurpose on CGHS rates

Office

The following Diagnostic Centers have also been empanelled by the Board for availing test and investigation facilities as per CGHS rates on spot payment basis by the CBSE employees/ pensioners and their dependents:-
(As per Office Order No:CBSE/Admn I/Empanelment/2014/1267-77 dated 10.05.2014)

Sr. No.	Name of the Hospital	Treatment	Offer/ Rates
1.	Dr. Anand Imaging & Neurological Research Centre G-14, Preet Vihar, Vikas Marg, Karkarimor, Delhi-110092	Imaging services including MRI, CT Scan, Ultrasonography/ Color Doppler, X-Ray and Mammography	CGHS Rates
2.	Pratap Memorial Hospital, & Research Centre, Kutchery Road, Ajmer-305001	Various test	CGHS Rates
3.	Kriti Scanning Centre Pvt. Ltd., Allahabad	Test and investigation	CGHS Rates

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APPLICATION FOR CBSE HEALTH CARD

(Regular Employees)

1. Name of the Applicant: Employee Code.....
2. Name of Section/Office
3. Designation
4. Scale of Pay Present Pay Grade Pay.....
(Present pay pre-revised Rs.....)
5. Official Address
6. Residential Address:
7. Telephone Number: (O) (R) (M)
8. e-mail ID
9. Date of Superannuation: Date Month Year.....
10. Are you on Deputation (Central Deputation)
11. If yes, likely completion of Deputation
12. Details of Family

(* Please see definition of Family before filling up this column).

Sr.No.	Name of Family member	Relation with Employee/ Pensioner	Date of Birth (compulsory)	Blood Group (Optional)	Details of occupation and monthly income, if any
1.		Self			
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

13. Paste one ID Card size of Photograph of each member of Family (including self) whose names are proposed to be included as part of your family in the space given below.

Sr. No. 01 Photo	Sr. No. 02 Photo	Sr. No. 03 Photo	Sr. No. 04 Photo	Sr. No. 05 Photo
Name(s) Sr. No. 06 Photo	Sr. No. 07 Photo	Sr. No. 08 Photo	Sr. No. 09 Photo	Sr. No. 10 Photo

Name(s)
I further undertake to intimate to Board immediately, if there is any change in dependency criteria of my family members included in the application form. If I fail to intimate and if the Board comes to know of the change, then the medical facility is liable to be withdrawn by the Board and/or appropriate authority will be free to initiate any action against me. I further undertake to surrender the Card on my leaving the office on transfer, retirement, termination, resignation, or on ceasing to be eligible for Medical benefits.

I certify that the information furnished by me in this application is correct and factual and that no information has been concealed or has been misrepresented and I stand by the same.

Date

Signature (in box)

Name

The details as mentioned by the employee against Point 01 to 13 have been verified as correct. The application is therefore forwarded to Admn I A (MR), CBSE, Hqrs, Delhi for information and further necessary action with regard to issue of CBSE Health Card. It is also certified that the dependency has been checked & verified in view of the guidelines issued vide circular no CBSE/Pers.B/2014/11475-11505 dated 23.01.2014.

SECTION OFFICER (ADMN) / ASSISTANT SECRETARY (ADMN)

Central Board of Secondary Education

"shiksha Kendra " 2, Community Centre, Preet Vihar, Delhi-110092

Full Bank A/c No

Employee Code No

PROFORMA FOR CLAIMING MEDICAL REIMBURSEMENT

Certified that I have incurred an expenditure not below Rs during the period fromtoon treatment of ailments/illness of self/wife/husband and the dependent members of my family who are included in my declaration for Medical Benefit Scheme of the Board. I also certify that :-

- 1.1 None of my family member (s) is working in the Board.
- 1.2 None of the family members (s) whose treatment/ reimbursement is being claimed is covered under C.G.H.S. Scheme.
- 1.3 My wife/husband is an employee of the.....

(Please specify the name of the Government Department/Organization) and that medical reimbursement is being claimed only in respect of the family members who are covered under Medical Benefit Scheme of the Board and that they have not availed of Medical facility during this period from the employer of my husband wife or from any other source.

The above said amount may be reimbursed to me.

Signature.....

Name of the Employee

Designation.....

Branch.....

* Strike out whichever is not applicable

NOTE:

The medical reimbursement is admissible upto the extent of Rs. 20400/-per annum in respect of all the regular employees of the Board. This facility would also be available to the employees whose spouses are also getting medical benefit from their employers provided they are not getting medical benefit in respect of the whole family including the Board's employees.

Central Board of Secondary Education
Checklist Form
 (To be filled by the claimant)

1. Full name of the card holder
(Block Letters)
2. Health Card No. (Please enclose copy of Health Card)
3. Pay in Pay Band/Grade Pay /Entitlement for Ward
4. Full Address.
5. Telephone No./ Mobile No.
6. Email Address, if any
7. Name of the Bank.....Branch.....
SB A/c Branch MICR code.....Tel No. of Bank branch.....
8. Name of the patient & relationship
With the card Holder
9. Whether Serving employee or Pensioner
10. Basic pay/ Basic pension & Last Pay Drawn
11. Name of the hospital with address:
(A) OPD Treatment and Investigations
(B) Indoor Treatment
12. Date of admission..... Date of Discharge.....(In case of indoor
Treatment only)
13. Total amount claimed
(A) OPD Treatment (Admissible, If any)
(B) Indoor Treatment
14. Details of Permission (if any)
15. Details of medical advance if any

Declaration

I hereby declare that the statements made in the application are true to the best of my knowledge and belief. Further I have read the definition of family prescribed under Medical Rules and the person for whom medical expenses were incurred by me is wholly dependent on me as per dependency criteria given on reverse side of this form. I agree for the reimbursement as is admissible under the rules.

Signature of Applicant

Dated:

Note: Misuse of Medical facilities is a criminal offence. Suitable action including cancellation of CBSE Health card shall be taken in case of wilful suppression of facts or submission of false statements. Suitable disciplinary action shall be taken in case of employees.

Information

- (A) Kindly write correct postal address in block letters.
- (B) Obtain break up of investigations from the hospital (details and rates of individual tests and the exact number of sugar test, X-ray films, etc.) for assessment of admissibility of claimed amount on various procedures.

RULES OF DEPENDENCY FOR MEDICAL FACILITIES

1. The term "Family" for the purpose of these rules shall mean a Board employee's wife or husband, as the case may be, and parents, sisters, widowed sisters, widowed daughters, minor brothers, children or step children wholly dependant upon the Board employees.

2. The income limit for dependency of the family members (other than spouse) is Rs.3,500/- plus the amount of Dearness Relief admissible on Rs.3,500/- on the date of consideration of the claim.
3. Family member may have medical attendance and treatment even if they do not stay with the Board employee
4. The rules of dependency are as under:

1	Son	Till he starts earning or attains the age of 25 years or gets married, whichever is earlier.
2	Daughter	Till she starts earning or gets married, irrespective of the age limit, whichever is earlier.
3	Son suffering from any permanent disability of any kind (physical or mental)	Irrespective of age limit.
4	Unmarried/ widowed sisters/ daughters/ divorced/ abandoned or separated from their husbands	Irrespective of age limit.
5	Minor brother(s)	Upto the age of becoming a major (18 years)

5. **EXPLANATIONS:**

- i) Exclusions in the term 'family':- The term family does not include any other dependant relations such as major brother etc. The term 'parents' does not include 'step-parents'.
- ii) The term 'children' will include children adopted legally.
- iii) The term 'wife' includes more than one wife.
 Spouse Employed in the Govt:- The husband or wife of the Board employee as the case may be, employed in the State/Central Government, or in the Defense/Railway Services or Corporation/bodies financed partly or wholly by the Central Govt, or the State Govt, or private organizations which provide medical service: would be entitled to choose either the facilities under the Rules of the Board or the Medical facilities provided by the organization in which he/she is employed. Beneficiaries of CGHS however cannot opt out of Central Govt. Health Scheme and in such cases husband or wife whosoever is covered under CGHS will not be allowed medical facilities from the Board. Board employees and also other members of the family may however avail medical facility from the Board if he/she so desires.

1. **When Both are Board Employees:-** In case where both husband and wife are Board employees, they, as well as eligible dependants may be allowed to avail of the medical concessions according to his/her status. For this purpose they should furnish a joint declaration as to who will prefer the claim for reimbursement of Medical expenses and treatment in respect of wife/husband and the children. This declaration should be recorded in the personal file of each of them. This declaration can be revised anytime on the express request in writing by both the husband and wife i.e. in the event of promotion, transfer resignation etc. of either of the them.

ESSENTIALITY CERTIFICATE

CERTIFICATE 'A'

Under Central Service (Medical Attendance) Rules.

(To be completed in the case of patients who are not admitted to hospital for treatment)

Photo to be
attested by
the Hospital
Authority

Certificate granted to Mrs./Mrs./Miss.....
father/mother/wife/son/daughter of Mr.
employed in the Central Board of Secondary Education,

I, Dr. hereby certify:-

- (a) that I charges and received Rs. for
consultation on (dates to be given) at my consulting
room/at the residence of the patient;
- (b) that I charged and received Rs. for administering
intravenous/intra-muscular/subcutaneous injection on (dates to
be given) at
my consulting room/the residence of the patient;
- (c) that the injection administered were ~~not~~were for immunising or prophylactic purposes;
- (d) that the patient has been under treatment at
Hospital / my consulting room and that the under mentioned medicines prescribed by me in this
connection were essential for the recovery/prevention of serious deterioration in the condition of
the patient. The medicines are not stocked in the (name
of hospital) for supply to private patients and do not include proprietary preparations for
which cheaper substances of equal therapeutic value are available nor preparations which
are primarily foods, toilets or disinfectants.

Names of medicines	Price (in Rs.)
1.
2.
3.
4.

- (e) that the patient is/was suffering from and is
/was under my treatment from to

- (f) that the patient is/was not given pre-natal or post-natal treatment .
- (g) that the X-ray, laboratory test etc., for which an expenditure of Rs. was incurred was necessary and were undertaken on my advice at (name of the hospital or laboratory);
- (h) that I referred the patient to Dr.for Specialist consultation and that the necessary approval of the (name of the Chief Administrative Officer of the State) as required under the rules was obtained;
- (i) that the patient did not require/required hospitalization.

Dated: / /20

**Signature of AMA/Designation of
the Medical Officer and Hospital
(Dispensary to which attached)**

ESSENTIALITY CERTIFICATE CERTIFICATE "B"

(To be completed in the case of patients WHO ARE ADMITTED to Hospital for treatment)

Certificate granted to Mrs./Mr./Miss.
 Father / mother/ husband/ wife/ son/ daughter of Mr./Mrs./Miss
 employed in

Photo to be
attested by
the Hospital
Authority

PART "A"

I, Dr. hereby certify :-

- a) that the patient was admitted to hospital on the advice of (name of the medical officer)/on my advice;
- b) that the patient has been under treatment at and that the under mentioned medicines prescribed by me in this connection were essential for the recovery/prevention of serious deterioration in the condition of the patient. The medicines are not stocked in the (name of the hospital) for supply to private patients and do not include proprietary preparations for which cheaper substances of equal therapeutic value are available not preparations which are primarily foods, toilets or disinfectants.

NAME OF MEDICINES

PRICE

1.
2.
3.
4.
5.

- c) that the injections administered were/were not for immunising of prophylactic purposes;
- d) that the patient is/was suffering from and is/was under treatment from to
- e) that the X-ray, laboratory test etc. for which an expenditure of Rs. was incurred were necessary and were undertaken on my advice at (name of hospital or laboratory);
- f) that I called on Dr. for specialist consultation and that the necessary approval of the (name of the Chief Administrative Medical Officer of the State) as required under the rules, was obtained.

PART "B"

I certify that the patient has been under treatment at the hospital and that the service of the special nurses for which an expenditure of Rs. was incurred, vide bills and receipts attached, were essential for the recovery/prevention of serious deterioration in the condition of the patient.

**Signature of the Medical Officer-in-charge
of the case at the hospital.**

COUNTERSIGNED

- I certify that the patient has been under treatment at the hospital and that the facilities provided were the minimum & which were essential for the patient's treatment.

Medical Superintendent

Place Hospital

**NOTE:- CERTIFICATES NOT APPLICABLE SHOULD BE STRUCK OFF. CERTIFICATE (B) IS
COMPULSORY AND MUST BE FILLED IN BY THE MEDICAL OFFICER IN ALL CASES.**

- * The minimum facilities certificate may be signed either by the Medical Superintendent of the Hospital concerned or another Gazetted Medical Officer who has been authorised in this behalf by the Medical Superintendent. (G.I.M.H., O.M. No.F-2-35/52-LSG (H.I.) dated 19.9.1958)

ANNUAL MEDICAL EXAMINATION FORM

Name: _____
 Age: _____ Sex : M/F
 Marital Status: Married ☐ UNMARRIED ☐

Residential Address:- _____

Telephone Contact:- _____

Email-ID _____

Office Address _____

Blood Group ☐

History of Known Illness

RAISED BP	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- on Regular Treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
DM	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- on Regular Treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
HD	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- on Regular Treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
IHD	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- on Regular Treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
STROKE	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- on Regular Treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>

KIDNEY DISEASE

Chronic Renal Failure	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If, Yes- On Regular Dialysis	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any History of Surgery/Prolonged Hospitalization (More Than 2 Weeks)			If Yes, Reasons There of		
			Any History of Loss of appetite	Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Any History of Loss of Weight	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any History of Altered Bowel Habit	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Any History of Chewing Tobacco	Yes <input type="checkbox"/>	No <input type="checkbox"/>			

Family History of:

DM ☐

HT ☐

Obesity ☐

Premature CAD	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Malignancy	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Stroke	Yes <input type="checkbox"/>	No <input type="checkbox"/>
T.B	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Glaucoma & Premature Cataract	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Smoker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If Yes No per day <input type="checkbox"/>
Ex-Smoker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Years of quitting Smoking <input type="checkbox"/>
Alcohol	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If regular, quantity in ml per day <input type="checkbox"/>

Pan Masala	Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------	------------------------------	-----------------------------

Vegetarian	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Non-Vegetarian	Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------	------------------------------	-----------------------------	----------------	------------------------------	-----------------------------

Regular Exercise	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Walking <input type="checkbox"/>
			Jogging <input type="checkbox"/>
			Cycling <input type="checkbox"/>
			Swimming <input type="checkbox"/>

INVESTIGATION REPORTS

Tests for Officers/Officials

1.	<u>HEAMOGRAM</u> (I) Hemoglobin (II) TLC (III) D&C (A) Polymorphs (B) Lymphocytes (C) Eosinophil (D) Basophil (E) Monocytes (IV) Peripheral Smear	7.	<u>CARDIAC PROFILE</u> (I) S.LDH (II) CK-MB (III) S.CRP (IV) SGOT <u>FOR MEN</u> (V) PSA <u>FOR WOMEN</u> (VI) PAP SMEAR
2.	<u>URINE EXAMINATION</u> a) Color b) Albumin c) Sugar d) Microscopic	8.	X-Ray- Chest PA View Report
3.	<u>BLOOD SUGAR</u> (I) Fasting (II) Post-Prandial	9.	ECG Report
4.	<u>LIPID</u> (I) Total Cholesterol (II) HDL Cholesterol (III) LDL Cholesterol (IV) VLDL Cholesterol (V) Triglycerides	10.	USG Abdomen Report
5.	<u>LIVER FUNCTION TEST</u> (I) S. Bilirubin(Total) (II) S. Bilirubin(Direct) (III) S.G.O.T (IV) S.G.P.T	11.	TMT Report
6.	<u>KIDNEY FUNCTION TESTS</u> (I) Blood Urea (II) S. Creatinine (III) S. Uric Acid	12.	Mammography Report (Women)

GYNECOLOGICAL HEALTH CHECK UP

1.	<u>PILVIC EXAMINATION</u>
	(I) Local Examination
	(II) Per Vaginum (P/V)
	(III) Per Spectrum
	Surgical Examination
	Breast Examination
	Urological Examination (For Men Only)
	Rectal Examination (For Men Only)

SYSTEMATIC EXAMINATION

1.	RESP System
2.	CVS
3.	Abdomen
4.	CNS
5.	Locomotors System
6.	Dental Examination

EYE EXAMINATION

1.	Distant Vision
2.	Vision with Glasses
3.	Color Vision
4.	Tonometry
5.	Fundus Examination

ENT

1.	Oral Cavity
2.	Nose
3.	Throat
4.	Larynx

SUMMARY OF MEDICAL REPORT
ONLY COPY OF THIS PART IS TO BE ATTACHED TO APAR

1.	Overall health of the officer	
2.	Any other remarks based on the health medical checkup of the officer.	
3.	Health profile grading	

Date:

Signature of Medical Authority
Designation

(FOR ITEM NO XXIII)

Annexure- VI

List of obsolete Books/Publications

S.No.	Code No.	Book Name	Rupees	Stock Available	Total Amount
1	79	Teacher Manual on Formative Asses, Eng - IX	200.00	22687	4537400.00
2	81	F/a Manual for Teacher Foundation of Inf. Tech. - X	175.00	5	875.00
3	89	Senior School Curriculum 2014 Vol - III	140.00	111	15540.00
4	92	Secondary School Curriculum 2014 Vol - I	140.00	4770	667800.00
5	93	Senior School Curriculum 2014 Vol - I	220.00	2591	570020.00
6	94	Senior School Curriculum 2014 Vol - II	95.00	2538	241110.00
7	95	Secondary School Curriculum 2014 Vol - II	200.00	3861	772200.00
8	201	Affiliation Bye Laws (Old)	100.00	689	68900.00
9	209	Formative Asses. Eng. Comm. Class - X	185.00	13014	2407590.00
10	210	Formative Asses. T.M. Social Science - IX	110.00	12058	1326380.00
11	219	Formative Asses. T/M Science Class - IX	100.00	14193	1419300.00
12	221	Formative Asses. T/M Science - X	120.00	15495	1859400.00
13	222	Formative Asses. T/M Mathematics - IX	130.00	14705	1911650.00
14	224	Formative Asses. T/M Social SC - X	95.00	15607	1482665.00
15	229	Teacher's Book for English Course - A - IX (Old)	105.00	1	105.00
16	239	Formative Asses. Manual- Teacher Maths - X	125.00	17905	2238125.00
17	244	Examination Bye Laws (Old)	40.00	6443	257720.00
18	291	Senior School Curriculum 2013 Vol - III	140.00	370	51800.00
19	359	Marking Scheme Class - X - 2012	350.00	255	89250.00
20	360	MARKING SCHEME-XII COMMERCE-2012	190.00	53	10070.00
21	361	Marking Scheme - XII - Science - 2012	300.00	89	26700.00
22	362	Marking Scheme-XII- Humanities- 2012	200.00	133	26600.00
TOTAL				147573	19981200.00

(FOR THE YEAR NO XXV)
CBSE INTER SCHOOL SPORTS & GAMES COMPETITIONS

Proposed nos. of discipline-wise CBSE Chacha Nehru Sports Award/Scholarships from session 2014-15:

S. No.	Discipline	Present Number of Scholarships	Proposed Number of scholarships	Remarks
01	Aerobics	02*	04	One in each category
02	Athletics	06* + NMR	No change	06* + NMR
03	Badminton	06	12	Additional 06 for mixed double category.
04	Basketball	04	No change	02 – Best Player (01 Boy + 01 Girl) 02 – Best Scorer (01 Boy + 01 Girl)
05	Carrom	02*	No change	Two - 01 Boy & 01 Girl
06	Chess	02*	No change	Two - 01 Boy & 01 Girl
07	Football (Boys)	04	03	Best Goalkeeper, Scorer & Player
08	Football (Girls)	04	03	Best Goalkeeper, Scorer & Player
09	Handball	08	12	04 Best Goalkeeper, Scorer & Player in each category.
10	Hockey	16	12	04 Best Goalkeeper, Scorer & Player in each category.
11	Judo	08	No change	Best Player in each age group/category
12	Kho Kho	04	No change	02 – Best Chaser (01 Boy + 01 Girl) 02 – Best Runner (01 Boy + 01 Girl)
13	Rope Skipping	02*	No change	Two - 01 Boy & 01 Girl
14	Skating	12*	No change	Best Skater in each age group/category
15	Swimming	08* + NMR	10* + NMR	Eight Individual Champions + who set New Meet Record + Triathlon.
16	Table Tennis	06	12	Additional 06 for mixed double category
17	Taekwondo	04*	No change	Best Player in each age group/category
18	Tennis	04	08	Additional 04 for mixed double category
19	Volleyball	08	06	02 – Best Spiker (01 Boy + 01 Girl) 02 – Best Setter (01 Boy + 01 Girl) 02 – Best Player (01 Boy + 01 Girl)
20	Yoga	02	04	01 in each category
#21	Archery	-	08	01 in each category
#22	Gymnastics	-	08	01 in each category
#23	Rifle Shooting	-	08	01 in each category
#24	Wushu	-	08	01 in each category
Total		112	162	

* Athletes who set New Meet Record in Athletics & Swimming are also given the award.

* Number of scholarships may increase in case of tie in points.

Disciplines added in the year 2014-15.

Annexure VIII

(For Item No.XXVI)

PROPOSAL FOR CONDUCTING TEACHERSTRAINING AWARENESS PROGRAMME IN VARIOUS CITIES.

To empower the teachers with latest trends of Technology and to aware them about the developments in the revised courseware, it was felt necessary to organize training Programme for the teachers of vocational courses and accordingly following subjects are chosen based on the students enrolments and the interest shown by the school time to time and also based on the requirement of NVEQF.

Sl. no	Course Title	Course Schedule	Venue	Amount Required
1.	Retail Teachers' Training Workshop (Class-X & X)	25 th -27 th August'2014	CBSE, Delhi	1 Lakh
2.	Banking and Insurance Teachers' Training Workshop (Class XII)	22 nd -24 th September'2014	CBSE, Delhi	1 Lakh
3.	Health Care Science , Medical Diagnostics Teachers' Training Workshop	25 th -27 th Nov,2014	CBSE, Delhi	1 Lakh
4.	Medical Diagnostics& X-ray Technician Teachers' Training Workshop	9 th -11 th Dec'2014	Delhi/ Chandigarh	1 Lakh
5.	Office Secretary ship Teachers' Training Workshop	15-17 th Dec'2014	CBSE, Delhi	1 Lakh
6.	IT Application Teachers' Training Workshop	22- 24 Dec, 2014	JNU , Delhi	1 Lakh
7.	Travel and Tourism Teachers' Training Workshop (Class XII)	20-24 th Jan'2015	IITM Delhi	1 Lakh
8.	IT Application Teachers' Training Workshop	21 st -23 rd Jan, 2015	Amritsar	1 Lakh
9.	Automobile Technology Teachers' Training Workshop	6 th -8 th Jan , 2015	CBSE, Delhi	1 Lakh
10.	Stenography and computer application Teachers' Training Workshop	3-5 Feb'2015	CBSE, Delhi	1 Lakh
11.	Food Production and Services Teachers' Training Workshop (For	10-14 th Feb'2015	NCHMCT Noida	1 Lakh

	Home science back ground teachers			
12.	Financial Marketing Management Teachers' Training Workshop	17-21st Feb, 2015	NSE, Delhi	1 Lakh
13.	IT Application Teachers' Training Workshop	24 th -26 th March, 2015	Guwahati	1 Lakh
14.	Marketing and salesmanship Teachers' Training Workshop	15-17 th April, 2015	CBSE, Delhi	1 Lakh
15.	Retail Teachers' Training Workshop	19-23rd May, 2015	Guwahati	1 Lakh
16.	Geospatial Technology Teachers' Training Workshop	27-29 May 2014	CBSE, Delhi	1 Lakh

Sl. no.	Name of the place	No. of affiliated schools	Proposed Date
1.	Visakhapatnam	33	First week of August , 2014
2.	Delhi	1849	First week of August, 2014
3.	Dehradun	99	Second week of August, 2014
4.	Bangalore	157	Third week of August, 2014
5.	Ahmedabad	34	Third week of August, 2014
6.	Guwahati	42	Last week of August, 2014
7.	Jaipur	119	First week of September, 2014
8.	Raipur	56	First week of September, 2014
9.	Trivandrum/ Kochi	58/25	Second week of September, 2014
10.	Kolkata/Bhubaneswar/ Bokaro	16/11/56	Second week of September, 2014
11.	Nagpur	53	Third week of September, 2014

It is also to record here that MHRD has approved Rs.5 Lakhs for creating awareness amongst the schools affiliated to the Board regarding refurbished vocational education scheme with greater industry participation. In this respect it is hereby proposed that we may organize aforesaid awareness workshops cum seminars in all region of the country in association with PHD Chamber of Commerce, FICCI, CII, NSDC and SSC etc.

An amount of Rs. 25 lakhs may be sanctioned for the aforesaid teachers training & awareness workshop.

For Item No. XXVIII

RECRUITMENT RULES FOR THE POST OF PRIVATE SECRETARY

Annexure 18

S.NO.	EXISTING RECRUITMENT RULES	PROPOSED RECRUITMENT RULES
1.	Name of Post	PRIVATE SECRETARY
2.	Number of Posts:	12
3.	Classification:	Group 'B'
4.	Pay Band & Grade pay:	PB-2 of Rs.9300-34800 with GP of Rs.4600/-
5.	Whether Selection post or non-selection post:	Selection
6.	Age limit:	N/A
7.	Educational & Other Qualifications required for direct recruits	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	N/A
9.	Period of probation, if any	N/A
10.	Method of Recruitment:	By promotion
11.	In case of recruitment by Promotion/Deputation/Direct Recruitment/Absorption grade from which Promotion/Deputation/Direct/Absorption to be made	<p><u>Essential:-</u></p> <ol style="list-style-type: none"> At least Bachelor's Degree from a recognized University. Holding analogous post or holding post in a comparable scale of pay or having three years regular continuous service and confirmation in the grade as Personal Assistant in the PB-2 Rs. 9300-34800 with Grade Pay of Rs.4200/- <p><u>Desirable:-</u></p> <p>Experience of working in Examination and administration in educational institutions.</p>
12.	If a Departmental Promotion Committee exists what is its composition.	<ol style="list-style-type: none"> Secretary, CBSE - Chairperson Representative of KVS/NVS/NCT - Members Representative of SC/ST/MINORITY - Members J.S (A&L) - Member
13.	Circumstances in which UPSC to be consulted in making recruitment	

RECRUITMENT RULES FOR THE POST OF PRINCIPAL/SENIOR PRIVATE SECRETARY

S.NO.	EXISTING RECRUITMENT RULES		PROPOSED RECRUITMENT RULES
1.	Name of Post	PRINCIPAL/SENIOR PRIVATE SECRETARY	
2.	Number of Posts:	01+06	
3.	Classification:	Group 'A'	
4.	Pay Band & Grade pay:	PB-3 of Rs.15600-39100+ GP Rs.6600	
5.	Whether Selection post or non-selection post:		SELECTION
6.	Age limit:		N/A
7.	Educational & Other Qualifications required for direct recruits		N/A
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.		N/A
9.	Period of probation, if any		N/A
10.	Method of Recruitment:		100% BY PROMOTION
11.	In case of recruitment by Promotion/Deputation/Direct Recruitment/Absorption grade from which Promotion/Deputation/Direct/Absorption to be made		Private Secretaries with 05 years of regular service in PB-3 of Rs.9300-34800 + GP of Rs. 4600/-
12.	If a Departmental Promotion Committee exists what is its composition.		<ol style="list-style-type: none"> 1. Chairman, CBSE – Chairperson 2. J.S (A&L) – Member 3. Secretary, CBSE – Member 4. Representative of SC/ST/OBC/MINORITIES - Member
13.	Circumstances in which UPSC to be consulted in making recruitment		

NOTE: DATA NOT FRAMED

Annexure X

(FOR ITEM NO. XXXIII)

TO APPROVE MODIFICATION IN PROCEDURE FOR APPOINTMENT ON
COMPASSIONATE GROUNDS

EXISTING	APPROVED
<p>The Appointing Authority may appoint, without reference to the Employment Exchange, a son/daughter/immediate near relation of a Board's employee who dies in harness to a post which is required to be filled through Employment Exchange provided the family of the Board's deceased employee stands in need of immediate assistance on account of his sudden death or there being no other earning member in the family.</p> <p>A son/daughter/immediate near relation of the Board's employee who dies in harness leaving his family in indignant circumstances and in need of immediate assistance, despite the fact that there is already an earning member in the family, may also be considered for appointment without reference to the Employment Exchange to a post normally required to be filled through the Employment Exchange.</p> <p>The Appointing Authority, however, shall satisfy himself that the grant of the concession is justified, having regard to the liabilities left by the deceased employee, the income of the earning member and also his own liabilities.</p> <p>The provisions of the orders referred to at 15.1 & 15.2 shall also be applicable to the employment of son/daughter/immediate near</p>	<p>The Appointing Authority may appoint a dependent family member of a Board's employee, despite the fact that there is already an earning member in the family on compassionate grounds. The provisions will be as under:-</p> <p>Applicability of circumstances: Appointment on compassionate ground will be applicable to a dependent family member of employee who :</p> <p>i) dies in service (including death by suicide);</p> <p>ii) is retired on medical ground before attaining the age of 55 years (subject to submission of certificate from Government / Panel Hospitals of the Board)</p> <p>The Appointing Authority, however, shall satisfy himself that the grant of the concession is justified, having regard to the liabilities left by the deceased employee, the income of the earning member and also his own liabilities. However, concession of compassionate appointment is admissible to one dependent only.</p> <p>Deleted as already covered above</p>

relation of Board's employee who has retired from Board's service on medical grounds or after his retirement has run into most indignant circumstances.

The appointment on compassionate grounds as defined in 1,2 & 3 above, however, will be subject to the qualifications and age laid down in the Recruitment Rules of the Board which may be relaxed at the discretion of the Appointing Authority in special circumstances.

Compassionate Appointment may be made irrespective of the fact whether a regular vacancy exists. Appointment so made be reported to the Finance Committee and the Board.

Post of Appointment: Only in Jr. Assistant / MTS posts.

Conditions :

- i) Compassionate appointment will be made against direct recruitment quota and;
- ii) The appointment on compassionate grounds as defined above, however, will be subject to the qualifications and age laid down in the Recruitment Rules of the Board which may be relaxed at the discretion of the Appointing Authority in special circumstances.

Compassionate Appointment may be made irrespective of the fact whether a regular vacancy exists. Appointment so made be reported, to the Finance Committee and the Board.

Reservations:

Persons selected for compassionate appointment to be adjusted in the Recruitment Roaster against the appropriate category i.e. SC/ST/OBC/General Category, depending upon the category to which he/she belongs.

(For ITEM No XXXIV)

Joint Director (Accreditation) (Administration & Academic) on
Deputation/Absorption/Contract Basis

Existing	Amended
Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 7600/-	Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 7600/-
ESSENTIAL QUALIFICATION FOR (ADMINISTRATION):-	JOINT DIRECTOR (ADMINISTRATION)
1. Bachelor's Degree from a recognized university.	EDUCATIONAL QUALIFICATION:-
ESSENTIAL EXPERIENCE FOR (ADMINISTRATION):	ESSENTIAL:-
i. Holding analogous posts; OR With 06 years regular service in PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600-or equivalent.	1. Bachelor's Degree from a recognized university.
ii. 08 years in a supervisory capacity dealing with administration / finance / establishment matters in Government / Autonomous / PSUs / Reputed Private Organizations.	DESIRABLE:
DESIRABLE QUALIFICATION FOR (ADMINISTRATION):	(i) Masters in Business Management.
(i) Masters in Business Management.	EXPERIENCE:-
ESSENTIAL QUALIFICATION FOR (ACADEMIC):-	<u>08 years in a supervisory capacity, dealing with administration / finance / establishment matters in Government / Autonomous / PSUs / Reputed Private Organizations.</u>
1. Post Graduate Degree from a recognized university.	
2. Bachelor's Degree in education from a recognized university	
3. NET Qualified.	
ESSENTIAL EXPERIENCE FOR (ACADEMIC):	JOINT DIRECTOR (ACADEMIC)
i. Holding analogous posts; OR	EDUCATIONAL QUALIFICATION:-
	ESSENTIAL:-
	1. Post Graduate Degree from a recognized university.
	2. Bachelor's Degree in education from a recognized university
	3. NET Qualified.
	DESIRABLE:-
	(i) Doctorate Degree or equivalent Academic works/publications.

<p>With 06 years regular service in PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600 or equivalent.</p> <p>ii. 08 years in an organization dealing with education.</p> <p>DESIRABLE QUALIFICATION FOR (ACADEMIC):</p> <p>(i) Doctorate Degree or equivalent Academic works/publications.</p> <p>(ii) Master's Degree in Business Administration.</p> <p>Age limit: 56 years as on closing date of the application.</p>	<p>(ii) Master's Degree in Business Administration.</p> <p>EXPERIENCE:-</p> <p><u>08 years in an organization dealing with education.</u></p> <p>AGE LIMIT:-</p> <p>For Deputation/Absorptions:- 56 years.</p> <p>For Contract:- 50 years.</p>
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Joint Director (Vocational)

Existing	Amended
<u>JOINT DIRECTOR (VOCATIONAL) ON COMPOSITE METHOD BASIS:</u>	<u>JOINT DIRECTOR (VOCATIONAL) ON COMPOSITE METHOD/CONTRACT BASIS:</u>
Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 7600/-	Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 7600/-
<u>ESSENTIAL QUALIFICATION:-</u>	<u>QUALIFICATION:-</u>
1. Bachelor's Degree in Vocational Education/Allied/B.Tech in any Engg. Discipline.	(i) ESSENTIAL:- 1. Bachelor's Degree in Vocational Education/Allied/B.Tech in any Engg. Discipline.
<u>EXPERIENCE:</u>	(ii) DESIRABLE QUALIFICATION:- (i) Doctorate Degree or equivalent Academic works/publications.
i. Holding analogous posts; <u>OR</u> With 06 years service in PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600 or equivalent.	<u>EXPERIENCE:</u> <u>10 years in administration of vocational education and curriculum dev. of vocational education and training.</u>
ii. 10 years in administration of vocational education and curriculum dev. of vocational education and training.	
<u>DESIRABLE QUALIFICATION:</u>	<u>AGE LIMIT:-</u> For Deputation:- 56 years. For Contract:- 50 years.
(i) Doctorate Degree or equivalent Academic works/publications.	
<u>Age limit:</u> 56 years as on closing date of the application.	

Deputy Director (Vocational) (Industrial/School Coordination) on Direct/Deputation/Absorption/Contract Basis:-

Existing	Amended
<p>Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600/-</p> <p><u>Essential:-</u></p> <p>1. Bachelor's Degree from a recognized university.</p> <p><u>EXPERIENCE:</u></p> <p>i. Holding analogous posts with requisite qualifications;</p> <p><u>OR</u></p> <p>With 06 years service in PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 5,400/- or equivalent grade.</p> <p>ii. 15 years experience of working with CEOs/General Managers (for industry coordination) and Principals (for school coordination) dealing with liaison work.</p> <p><u>DESIRABLE:</u></p> <p>(i) Masters Degree in Management.</p> <p><u>Age limit:</u> Not exceeding 50 years of age as direct recruitment and 56 years of age on deputation/absorption/contract basis as on closing date of the application.</p>	<p>Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600/-</p> <p><u>QUALIFICATION:-</u></p> <p><u>ESSENTIAL:-</u></p> <p>1. Bachelor's Degree from a recognized university.</p> <p><u>DESIRABLE:-</u></p> <p>(ii) Masters Degree in Management.</p> <p><u>EXPERIENCE:-</u></p> <p><u>15 years experience of working with CEOs/General Managers (for industry coordination) and Principals (for school coordination) dealing with liaison work.</u></p> <p><u>AGE LIMIT:-</u></p> <p>For Direct/Contract:- 50 years.</p> <p>For Deputation/Absorption:- 56 years.</p>

**DEPUTY DIRECTOR (ACCREDITATION UNIT) ON DIRECT/DEPUTATION/
ABSORPTION/CONTRACT**

Existing	Amended
<p>Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600/-</p> <p>Essential:-</p> <ol style="list-style-type: none"> 1. Post Graduate Degree from a recognized University. 2. Bachelors Degree in Education from a recognized University. 3. NET Qualified. <p>EXPERIENCE:-</p> <ol style="list-style-type: none"> i. Holding analogous posts with requisite qualifications; OR With 06 years experience in PB.3 of Rs. 15600-39100 with Grade Pay of Rs. 5400 or equivalent grade. ii. 06 years in an organization dealing with Education. <p>DESIRABLE:-</p> <ol style="list-style-type: none"> (i) Doctorate Degree or equivalent Academic Work/Publications. (ii) Masters Degree in Business Administration. <p>Age limit: Not exceeding 50 years of age as direct recruitment and 56 years of age on deputation/absorption/contract basis as on closing date of the application.</p>	<p>Pay Scale: PB 3 of Rs. 15600-39100 with Grade Pay of Rs. 6600/-</p> <p>QUALIFICATION:-</p> <p>ESSENTIAL:-</p> <ol style="list-style-type: none"> 1. Post Graduate Degree from a recognized University. 2. Bachelors Degree in Education from a recognized University. 3. NET Qualified. <p>DESIRABLE:-</p> <ol style="list-style-type: none"> (i) Doctorate Degree or equivalent Academic Work/Publications. (ii) Masters Degree in Business Administration. <p>EXPERIENCE:- 06 years in an organization dealing with Education.</p> <p>AGE LIMIT:-</p> <ol style="list-style-type: none"> (i) For Direct/Contract:- 50 years. (ii) For Deputation/Absorption:- 56 years.

Analyst on Direct basis

Existing	Amended
<p><u>Essential:-</u></p> <ol style="list-style-type: none"> 1. Bachelors Degree from a recognized university. 2. MBA from a recognized university. <p><u>EXPERIENCE:</u></p> <p>i. 03 years experience in Govt./Autonomous/Reputed Private Educational Organizations in PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/- or equivalent gross pay.</p> <p><u>Age limit:</u> 35 years as on closing date of the application.</p>	<p><u>Essential:-</u></p> <ol style="list-style-type: none"> 1. Bachelor's Degree from a recognized university. 2. MBA from a recognized university. <p><u>EXPERIENCE:</u></p> <p>i. 03 years' experience in <u>Govt./Autonomous/Reputed Private Educational Organizations in a supervisory capacity.</u></p> <p><u>Age limit:</u> 35 years.</p>

Section Officer (Affiliation) for CBSE-i on Direct Basis

Existing	Amended
Pay Scale: PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/-	Pay Scale: PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/-
Essential: I. 2 nd Class Bachelor's Degree in any discipline from a recognized university. II. At least 05 years experience in PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4200/- or equivalent in the field of handling administrative/educational/selection/management in a Central or State Govt. or Autonomous Organization or Public Sector Undertaking.	Essential: I. 2 nd Class Bachelor's Degree in any discipline from a recognized university. II. <u>At least 05 years experience in PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4200/- or equivalent in the field of handling administrative/educational/examinations/management in a Central or State Govt. or Autonomous Organization (including reputed private organization) or Public Sector Undertaking.</u>
Age Limit: For direct not exceeding 40 years as on closing date of application.	Age Limit: Not exceeding 40 years.

Section Officer (Legal) on Direct/Deputation Basis:-

Existing	Amended
<p>Pay Scale: PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/-</p> <p><u>Essential:</u></p> <ol style="list-style-type: none"> I. 2nd Class Bachelor's Degree from a recognized university. II. 2nd Class Law Degree from a recognized university. III. 05 years experience in PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4200/- in the field of handling legal cases in a Central or State Govt. or Autonomous organization or Public Sector Undertaking. <p>Age Limit: For direct not exceeding 40 years and for deputation not exceeding 56 years age as on closing date of application.</p>	<p>Pay Scale: PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/-</p> <p><u>Essential:</u></p> <ol style="list-style-type: none"> I. 2nd Class Bachelor's Degree from a recognized university. II. 2nd Class Law Degree from a recognized university. III. <u>05 years experience in PB 2 of Rs. 9300-34800 with Grade Pay of Rs. 4200/- in the field of handling legal cases in a Central or State Govt. or Autonomous organization (including reputed private organization) or Public Sector Undertaking.</u> <p>Age Limit: For direct:- 40 years. For deputation:- 56 years.</p>

Annexure- **XII**List of Books to be written-off(For ITEM XXXV)

S.NO.	TITLES	RATE	QTY	TOTAL
1	PHYSICAL & HEALTH EDUCATION	24	10	240
2	SR. SCHOOL CURR. 2004 VOL I	60	105	6180
3	SAMPLE QUESTPAPER 2003 CHE.BIO.	20	8	200
4	CURR. XII 2004 VOL II	30	90	2820
5	CURR. XII VOL III LANG 2004	20	150	1140
6	CURR. X 2003 VOL I	25	42	1070
7	CURR. X 2003 VOL II	25	79	2205
8	CURR. XII 2003 VOL I	20	105	2400
9	MARKING SCHEME SCIENCE XII 2003	100	59	5900
10	MARKING SCHEME HUM. XII 2003	125	37	4625
11	CURR. XII VOL II 2003	50	62	3100
12	MARKING SCHEME XI COMM. 2003	85	84	7140
13	MARKING SCHEME X 2003	115	112	12880
14	CURR. X VOL I 2003	45	142	6390
15	CURR. XII VOL I 2003	100	150	15000
16	CURR. XII VOL II 2003	20	65	2600
17	CURR. X 2003 VOL II	50	78	3900
18	MARKING SCHEME XI COMM. 2004	60	51	3060
19	MARKING SCHEME XII HUM. 2004	120	32	3840
20	MARKING SCHEME XI SCIENCE 2004	100	74	7400
21	MARKING SCHEME X 2004	125	50	6250
22	MARKING SCHEME XI COMM. 2004	85	39	3315
23	MARKING SCHEME XII HUMANIT 2003	125	28	3500
24	ON LITERAT IN ENG. WORK BOOK IX	30	141	4230
25	INTERACT IN ENG. MAIN BOOK X	25	500	12500
26	INTERACT IN ENG. LITERATURE X	25	753	18825
27	MANTRA XTH	30	1532	45960
28	MANTRA IX (OLD)	20	300	6000
29	MANTRA XTH & TEXT BOOK XII	20	28	560
30	MANTRA XTH BASED COURSES	20	16	320
31	MANTRA XTH BASED COURSES	25	42	1050
32	MANTRA XTH BASED COURSES	25	48	1200
33	MANTRA XTH AND PERAMERICAL COURSE	25	17	425
34	MANTRA XTH BASED COURSES	20	22	440

35. TEACHING HOME SCIENCE	40	36	1460
36. WORK EXPERIENCE IN SCHOOL	30	11	330
37. ART EDUCATION IN SCHOOL	39	141	549
38. ORGANISING LIBRARY IN SCHOOL	56	28	1568
39. IN-OUT SCHOOL LAB	63	60	3780
40. CURRICULUM DEVELOPMENT	30	15	450
41. CURRICULUM BASED	30	128	3840
42. CURRICULUM BASED	30	7	210
43. CURRICULUM BASED	30	35	1050
44. CURRICULUM BASED	15	176	2640
45. CURRICULUM BASED	30	119	3570
46. CURRICULUM BASED	30	176	5280
47. CURRICULUM BASED	30	176	5280
48. CURRICULUM BASED	15	11	165
49. CURRICULUM BASED	25	52	1300
50. CURRICULUM BASED	45	265	11925
51. CURRICULUM BASED	30	27	810
52. CURRICULUM BASED	40	36	1440
53. CURRICULUM BASED	24	28	672
54. CURRICULUM BASED	60	91	5460
55. CURRICULUM BASED	50	95	4750
56. CURRICULUM BASED	60	81	4860
57. CURRICULUM BASED	30	8	240
58. CURRICULUM BASED	15	118	1770
59. CURRICULUM BASED	30	98	2940
60. CURRICULUM BASED	30	18	540
61. CURRICULUM BASED	30	74	2220
62. CURRICULUM BASED	30	91	2730
63. CURRICULUM BASED	15	178	2670
64. CURRICULUM BASED	60	121	7260
65. CURRICULUM BASED	30	143	4290
66. CURRICULUM BASED	30	27	810
67. CURRICULUM BASED	30	19	570
68. CURRICULUM BASED	30	121	3630
69. CURRICULUM BASED	30	121	3630
70. CURRICULUM BASED	30	121	3630
71. CURRICULUM BASED	30	121	3630
72. CURRICULUM BASED	30	121	3630
73. CURRICULUM BASED	30	121	3630
74. CURRICULUM BASED	30	121	3630
75. CURRICULUM BASED	30	121	3630
76. CURRICULUM BASED	30	121	3630
77. CURRICULUM BASED	30	121	3630
78. CURRICULUM BASED	30	121	3630
79. CURRICULUM BASED	30	121	3630
80. CURRICULUM BASED	30	121	3630
81. CURRICULUM BASED	30	121	3630
82. CURRICULUM BASED	30	121	3630
83. CURRICULUM BASED	30	121	3630
84. CURRICULUM BASED	30	121	3630
85. CURRICULUM BASED	30	121	3630
86. CURRICULUM BASED	30	121	3630
87. CURRICULUM BASED	30	121	3630
88. CURRICULUM BASED	30	121	3630
89. CURRICULUM BASED	30	121	3630
90. CURRICULUM BASED	30	121	3630
91. CURRICULUM BASED	30	121	3630
92. CURRICULUM BASED	30	121	3630
93. CURRICULUM BASED	30	121	3630
94. CURRICULUM BASED	30	121	3630
95. CURRICULUM BASED	30	121	3630
96. CURRICULUM BASED	30	121	3630
97. CURRICULUM BASED	30	121	3630
98. CURRICULUM BASED	30	121	3630
99. CURRICULUM BASED	30	121	3630
100. CURRICULUM BASED	30	121	3630

ANNEXURE XII

3-

	Page	Date
94 MATHS SUPPL. PART B&C	50	18200
95 CURR. XII 2007 VOL I	140	8820
96 CURR. X 2007 VOL I	45	5535
97 CURR. X 2007 VOL II	75	225
98 CURR. XII 2007 VOL II	35	5120
99 S.O.P. XII ENG. HINDI AND SANSKRIT 2006	65	12285
100 SR. SCHOOL CURRICULUM 2008 VOL. I	125	5500
101 SEC. SCHOOL CURRI 2008 VOL. II	55	1470
102 SR. SEC. CURRICUL 2008 VOL. II	85	3910
103 S.O.P. XIITH HINDI ENG. & S 2007	65	26105
104 MARKING SCHEME XII HUM 2006	150	1200
105 SR. SEC CURRICULUM 2009 VOL. I	125	1250
106 SEC. CURRICULUM 2009 VOL. II	50	3500
107 SR. SEC CURRICULUM 2009 VOL. II	50	4500
108 SAMPLE QUESTION PAPER XIITH SC 2009	80	480
109 SAMPLE QUESTION PAPER XIITH COM 2009	70	7070
110 SAMPLE QUESTION PAPER XIITH HUM 2009	85	10370
111 SAMPLE QUESTION PAPER XIITH LANG 2009	85	26600
112 SAMPLE QUESTION PAPER XIITH HUM 2008	60	30200
113 SAMPLE QUESTION PAPER XIITH LANG 2008	75	6150
114 MARKING SCHEME XIITH COM 2008	20	2270
115 INTERACT. IN ENG. MAIN BOOK X	30	1300
116 INTERACT. IN ENG. WORK BOOK X	27	243
117 CURRICULAM 2010 XI VOL. I	125	20600
118 CURRICULAM 2010 X VOL. I	55	2005
119 CURRICULAM 2010 X VOL. II	30	150
120 CURRICULAM 2010 XI VOL. I HINDI	135	11500
121 CURRICULAM 2010 X VOL. I HINDI	55	2625
122 CURRICULAM 2010 XI VOL. I	130	2175
123 CURRICULAM 2010 X VOL. I	60	3920
124 CURRICULAM 2010 X VOL. II	70	2420
125 SAMPLE QUESTION PAPER XIITH SC 2010	80	380
126 SAMPLE QUESTION PAPER XIITH HUM 2010	100	1000
127 SAMPLE QUESTION PAPER XIITH P 2010	110	9200
128 SAMPLE QUESTION PAPER XIITH LANG	100	200
129 MARKING SCHEME X THOV. 10	150	770
130 MARKING SCHEME XIITH 2009	150	720
131 MARKING SCHEME XIITH COM 2010	140	140
132 MARKING SCHEME XIITH HUM 2010	120	200
133 MARKING SCHEME XIITH LANG	120	200
134 MARKING SCHEME XIITH COM	140	200
135 MARKING SCHEME XIITH HUM	120	200
136 MARKING SCHEME XIITH LANG	120	200
137 MARKING SCHEME XIITH COM	140	200
138 MARKING SCHEME XIITH HUM	120	200
139 MARKING SCHEME XIITH LANG	120	200
140 MARKING SCHEME XIITH COM	140	200
141 MARKING SCHEME XIITH HUM	120	200
142 MARKING SCHEME XIITH LANG	120	200
143 MARKING SCHEME XIITH COM	140	200
144 MARKING SCHEME XIITH HUM	120	200
145 MARKING SCHEME XIITH LANG	120	200
146 MARKING SCHEME XIITH COM	140	200
147 MARKING SCHEME XIITH HUM	120	200
148 MARKING SCHEME XIITH LANG	120	200
149 MARKING SCHEME XIITH COM	140	200
150 MARKING SCHEME XIITH HUM	120	200

145	SAMPLE QUESTION PAPER SCIENCE XII 2011	136	25	1720
146	SAMPLE QUESTION PAPER COMMERCE XII	56	19	2030
147	SAMPLE QUESTION PAPER ARTS XII	160	40	4600
148	MARKING SCHEME COMMERCE 2011	163	0	0
149	MARKING SCHEME X 2011	270	4	3780
150	MARKING SCHEME HUMANITIES	527	8	4296
151	SAMPLE QUESTION PAPER OPTIONAL XII	100	18	800
REVISED PUBLICATION				
152	EXAMINATION BYE LAWS	10	50	2240
153	COMPENDIUM OF CBSE CIRCULARS VOL. I	50	119	5950
154	COMPENDIUM OF CBSE CIRCULARS VOL. II	50	121	6050
FORMATIVE ASSESSMENT TEACHER'S MANUAL				
155	HINDI COURSE A IX	115	1214	17600
FORMATIVE ASSESSMENT TEACHER'S MANUAL				
156	HINDI COURSE A X	100	401	6645
FORMATIVE ASSESSMENT TEACHER'S MANUAL				
157	HINDI COURSE B IX	40	42	6000
FORMATIVE ASSESSMENT TEACHER'S MANUAL				
158	HINDI COURSE B X	40	42	6000
TOTAL				

There are total 158 titles including various editions of books, manuals, compendium, bye laws, marking schemes, sample question papers, etc. The cost of these books is Rs. 1,77,000/- (One lakh seventy thousand only) and the cost of the paper is Rs. 1,00,000/- (One lakh only).

For further details, please refer to the list of books and manuals attached at the end of this page.

**SCHOOL QUALITY ASSESSMENT AND ACCREDITATION
AWARDS**

This award will be based on the following parameters with
sub-domains as below:

- A. Scholastic Processes and Outcomes.
 - o Curriculum Planning
 - o Teaching and Learning Processes
 - o Student Assessment and Performance

- B. Co-scholastic Processes and Outcomes
 - o Life Skills
 - o Value Systems
 - o Attitudes
 - o Work Education Visual and Performing Arts
 - o Co-scholastic Activities
 - o Health and Physical Activities, Health Cards

- C. Infrastructure – Adequacy, Functionality and Aesthetics
 - o Classrooms, library, laboratory, computer labs and ICT facilities, playground
 - o Principal's office, staff room and administration offices
 - o Sports and games facilities, hobby rooms, arts and music facilities
 - o Sick room, water and sanitation, health management facilities
 - o Furniture, lighting and ventilation
 - o Safety and disaster management provisions (fire extinguisher, emergency exit, DM Club, Drills)
 - o Provisions for differently-abled children and inclusive practices
 - o Eco-friendly orientation, aesthetics, lawns and green plants.
- D. Human Resources
 - o School Staff
 - o Parents
 - o Alumni
 - o Students

- E. Management and Administration
 - o Institutional Planning Mechanisms
 - o Institutional Improvement and Process of Accreditation and Certification
 - o Goal Setting and Policy Making
 - o Effective Co-ordination within the school
 - o Resource Management

- Relationship Management (staff, parents, community, alumni, etc.)
- Activity Management
- Data and Record Maintenance
- Oral and Written Communication
- Standard Operating Procedures
- Financial Administration

F. Leadership

- Vision and Mission statement
- Strategic Plans for School Improvement
- Quality and Change Management
- Scholastic Leadership
- Collaborative Leadership
- Innovative Practices

G. Beneficiary Satisfaction

- Student Satisfaction
- Teacher Satisfaction
- Office Staff
- Principal
- Management
- Parents and Alumni
- Community

Eligibility

All the schools affiliated to CBSE are eligible to apply for this award.

The awards will be given by an educationist of national repute or a prominent national figure in an appropriate ceremony organized by CBSE.

The awardees will be called to Delhi and necessary travel and stay will be arranged by the Board.

Financial Sanction :

- One recognition award of Rs.25,000/- from each region – Rs.2,50000/-
- Three awards of prize Rs.1,00000/- each at national level – Rs.3,00000/-
- Total cost – 5,50000/- + administrative cost

Annexure XIV
(FOR ADDL.ITEM NO.IV)

**BEST SCHOOL AWARD AT NATIONAL LEVEL (THROUGH
BEST PRACTICES)**

This award will be based on the following parameters with
sub-domains as below:

A. Promoting a Holistic Curriculum

- a. Equal emphasis to scholastic as well as co-scholastic domain at all levels
- b. Activities undertaken to promote co-scholastic aspects
- c. National/state level achievements
- d. Innovation promoting a holistic curriculum
- e. Practices/strategies pertaining to promoting a Holistic Curriculum

B. Instructional Leadership

- a. Whole school review
- b. Data sets used for this review
- c. Strategies for leadership succession
- d. Collaborative exercise for professional development
- e. Practices/strategies/innovations pertaining to leadership
- f. Practices/strategies pertaining to instructional Leadership

C. Quality Teachers'

- a. Rigorous process of selection
- b. Process of peer evaluation
- c. Process to assess teachers' professional satisfaction
- d. Reflective exercises and action research by teachers
- e. Practices/strategies pertaining to quality teachers'

D. Continuous Professional Development

- a. Participation of teachers in training
- b. Budget allocation for Continuous Professional Development
- c. Organisation of workshop/training programme
- d. Practices/strategies pertaining to Continuous Professional Development

E. Innovative Pedagogy

- a. Use of multiple pedagogical strategies
- b. Collaboration and sharing of ideas
- c. Updated with respect of new pedagogical strategies
- d. Practices/strategies pertaining to Innovative Pedagogy

F. Innovative Assessments

- a. Report of evidence of assessment
- b. Principal as CBSE mentor
- c. Practices/strategies pertaining to Innovative Assessments

- G. Differential Instructions
 - a. School equipped with knowledge and skills of providing differential instructions
 - b. Infrastructure flexible to accommodate differential instructions
 - c. Practices/strategies pertaining to Differential Instructions
- H. Health Promoting Schools
 - a. Full time health professionals in schools
 - b. Regular health check-ups
 - c. Time devoted to sports and physical activities in the time table
 - d. Practices/strategies pertaining to Health Promoting Schools
- I. Eco Schools
 - a. National school sanitation rating
 - b. National school sanitation initiative
 - c. Practices/strategies pertaining to eco schools
- J. Nurturing Sports
 - a. Qualified physical education teachers
 - b. National/state level sports achievement
 - c. Scheme to identified talents
 - d. Provision of special coaching/training to the identified talent
 - e. Practices/strategies pertaining to nurturing sports
- K. Integrating ICT in all areas of the curriculum
 - a. Access of computer available to students and teachers
 - b. Percentage of smart classes
 - c. Use of ICT in all subjects
 - d. Practices/strategies pertaining to integrating ICT in all areas of curriculum
- L. Promoting Inclusive Education
 - a. Number of children with special need in the school
 - b. Number of qualified special educators
 - c. Resources / assistive technology available
 - d. Individualised educational plan
 - e. Participation of children with special need in all school activity
 - f. Practices/strategies pertaining to promoting Inclusive Education
- M. Taking care of Students' mental health
 - a. People employed for the school counselling cell
 - b. Sensitisation of teachers to notice early warning signs of mental health related problems
 - c. Age appropriate counselling / information pertaining to mental health

- d. Practices/strategies pertaining to taking care of Students' mental health

N. Promoting Reading

- a. Number of books in the library
- b. Number of qualified librarian
- c. Funds allotted to the library per child
- d. Instructional strategies adopted to increase reading engagement
- e. Practices/strategies pertaining to Promoting Reading

O. Focus on Language speaking and Listening

- a. Number of language teachers trained for assessment of speaking and listening
- b. Strategies adopted to foster speaking and listening
- c. Practices/strategies pertaining to focus on Language speaking and Listening

P. Acknowledging our Heritage

- a. Resources available that help in building awareness about heritage
- b. Participation in programme related to heritage
- c. Practices/strategies pertaining to acknowledging our Heritage

Q. Community outreach

- a. Organisation of programme to reach out to the community
- b. Level of students engaged in community outreach programme
- c. Practices/strategies pertaining to community outreach

R. Linkages with Institutes of Higher Education

- a. Links and collaboration with institutes of higher education
- b. Collaborative activities programme undertaken
- c. Practices/strategies pertaining to linkages with Institutes of Higher Education

S. Students Autonomy

- a. Student council/union elected by the students
- b. Initiatives taken by the student bodies
- c. Autonomy given to the students involvement of the students in planning for the utilisation of the existing school facilities
- d. Practices/strategies pertaining to Students Autonomy

T. Partnering with Parents

- a. Open communication between parents and school
- b. Existence of elected school parent body
- c. Participation of parents in school activities
- d. Contribution of parents in review and advising on school policies

e. Practices/strategies pertaining to partnering with Parents

Financial sanction

1. Total prizes cost = Rs. 90 lacs + administrative and function cost

Eligibility

All the schools affiliated to CBSE are eligible to apply for this award.

The awards will be given by an educationist of national repute or a prominent national figure in an appropriate ceremony organized by CBSE.

The awardees will be called to Delhi and necessary travel and stay will be arranged by the Board.

TO FELICITATE THE SCHOOLS WITH GOOD SANITATION RATINGS AND ALSO THE WINNERS OF THE WAVES OF CHANGE PROGRAMME

The CBSE in collaboration with the Ministry of Human Resource Development (MoHRD), Ministry of Urban Development (MoUD) and the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH (formerly known as GTZ) had introduced the 'National School Sanitation Initiative' with an aim to inculcate good sanitation habits among the school children in order to inspire, acquaint and celebrate excellence in towards School Sanitation at the National Level.

Under the **National School Sanitation Initiative (NSSI)**, launched on 27th April 2010, it has been made mandatory for all schools to focus on the practical aspects of sanitation in its right perspective, laying emphasis on personal hygiene, proper sanitation, clean toilet habits, safe drinking water, separate toilets for girl students, disposal of waste water, waste water recycling, waterless urinals, waste segregation and composting, food hygiene, creation and conservation of green spaces etc. The Schools have to visit the school sanitation website www.schoolsanitation.com and get the online Sanitation Rating for their school, after providing the required information.

The CBSE's **Comprehensive School Health Manuals** also address the issue of Sanitation in Schools. Sanitation is one of the six areas and themes that have been identified for a school to improve its performance in its objective of becoming a **Health Promoting School**. These six themes are:

1. Food and Nutrition,
2. Knowing Your Body,
3. Personal, Environmental Hygiene and Sanitation.
4. Behaviour and Life Skills,
5. Physical Fitness and
6. Being Responsible and Safe.

As furtherance to the National School Sanitation Initiative it has been decided that all the CBSE schools will be rated accordingly to their sanitation status. Accordingly, **Online School Sanitation Ratings** were instituted with the purpose of recognizing those schools who are taking significant steps towards effective sanitation and improvement in service delivery leading to the

desired behavioral and attitudinal changes towards hygiene & sanitation. The Sanitation Ratings are expected to infuse the required dynamism in the schools towards sanitation management. The sanitation ratings are awarded in five colour categories which are as follows :

Categories:	Rating	Remarks: Sanitary Provisions and Conditions are in the state of:
91% - 100% of the Norms	Green	Excellent Keep it up!!
75%- 90% adherence to the Norms	Blue	Very Good, but there is a scope for improvement
50%-74% adherence to the Norms	Yellow	Fair: Can Improve
34%- 49% adherence to the Norms	Black	Poor: Needs considerable Improvement
Below 33% adherence to the Norms	Red	Grim: Needs Immediate attention

In order to ease out the School Sanitation Ratings, the entire process has been made online and the schools register themselves and obtain a sanitation rating for them by following the due process.

If any school improves its sanitation situation by appropriate means, it can obtain a fresh certificate after a gap of two months from the date of issue of the earlier rating certificate.

Further, for awareness generation and internalization of the new vistas in education in India the **"Waves of Change (WoC)"** program was conceptualized.

This program is aimed at facilitating the holistic development of the mind, body and soul, learning by doing and encourages the multiple intelligences and capabilities of a student. Special focus is given to the good health of students through proper sanitation and hygiene in schools. WoC highlights "Education Beyond Books" and celebrates excellence through scholastic and co-scholastic learnings and shaping of life skills.

Through this program, CBSE aims at making the nation aware of the new initiatives, reforms and innovations that have been effectuated in the school education and examination system by the Ministry of Human Resource Development (MoHRD) in recent times, thus making it more relevant and contemporary.

The Waves of Change Programme aims at internalizing all the efforts by the students, teachers and parents and strives to externalize the five thematic areas in order to provide impetus to the all-round development of school children by making them aware of the changing aspects of education and new emerging alternatives, innovative employment and entrepreneurship possibilities.

The themes for the "Waves of Change" programme are:

1. Health, Wellness & Sanitation (Compulsory theme)
2. National Talent Hunt (Optional themes)
3. Environment, Culture & Heritage (Optional themes)
4. Competitive Sports (including a National Talent Hunt in Sports) (Optional themes)
5. Ideas & Innovations (Optional themes)

The guidelines on the types of activities under each theme were informed to the schools through CBSE circular (CBSE circular no. Acad. 49/2012 dated August 14, 2012).

Institutionalization of the Waves of Change Programme is expected to empower the current generation of students to transform themselves into a generation of healthy, sharp and dutiful young citizens ready to take on the mantle of nation building as Agents of Change leading to a better tomorrow for us all.

The Waves of Change Programme was launched on 28th Nov 2012 by the erstwhile Union Minister for Human Resource Development, Government of India, *Dr. M. M. Pallam Raju*. On the same day the erstwhile HRM also gave away awards to 169 schools which obtained the top three sanitation ratings i.e. schools under the Green, Blue and Yellow category of sanitation ratings. (4 Green, 1 Blue+, 43 Blue, 54 Yellow and 67 Yellow- category). GIZ also gave away cash prizes to the schools in different categories as per their ratings.

As GIZ has withdrawn the support to the National School Sanitation Initiative hence it will not be giving away any cash prizes to the schools.

Therefore it is proposed that CBSE may consider felicitating schools who have obtained good sanitation ratings and also award the schools who have done outstanding work in different categories of the Waves of Change programme.

The total expected expenditure for the event will be in tune of Rs. 90 lakhs. (expected breakup annexed)

The proposal to felicitate the schools with good sanitation ratings and also the winners of the Waves of Change programme is put before the august house for approval, please.

Proposed Costing for NSSI Awards 2014 at Vigyan Bhawan Plenary Hall

S. No.	ITEM	QTY	AMOUNT	Remarks
1	Liason, Write Edit and Design			
a	Advertisement --	4	60,000.00	
b	Posters	10	50,000.00	
c	Compendium (Approx pages 150 pages)	1	75,000.00	
d	Sanitation - The Journey so far (Approx pages 100)	1	50,000.00	
e	Programme Booklet	1	8,000.00	
f	Banners and Hoarding	N/A	40,000.00	
g	Trophies	N/A	40,000.00	
h	Certificates	N/A	5,000.00	
i	Liason		1,00,000.00	
2	Printing			
a	Compendium (Approx pages 150 pages)	1500	2,65,000.00	
b	Sanitation - The Journey so far (Approx pages 100)	1500	1,60,000.00	
c	Certificates	300	18,000.00	
d	Posters x 10	1500	1,05,000.00	
e	Pledge w Envelopes	1500	30,000.00	
f	Packaging for Award DD	1500	50,000.00	
g	Programme Booklet	1500	30,000.00	
h	Invitation Cards on recycled paper w Printed Envelopes	2000	60,000.00	
i	Car Parking Labels	1000	8,000.00	
j	Name Tags incl Duty Badges w holder and string	1500	45,000.00	

3		Other collaterals			
	a	Mementoes for judges +VIPs.	10	60,000.00	
	b	Trophies. (Green, Blue and Yellow Schools)	300	12,00,000.00	
	c	Banners and Hoarding	2000	1,45,000.00	
	d	Bags.	1500	2,25,000.00	
	e	Gifts for VIP	3	21,000.00	
4		On Hire			
	a	Vigyan Bhawan Plenary Hall	1 day	70,000.00	Vigyan Bhawan Booking charges for Plenary Hall plus allied rooms
	b	Lunch (Non Veg)	1500	7,65,000.00	Provided by ITDC at the Atrium adjacent to Plenary Hall
	c	Flower arrangement Complete	1	1,00,000.00	Provisioned by Dept of Horticulture, Govt of Delhi
	d	Seating Signs	20	3,200.00	
	e	Videography and Still Photography	1 day	50,000.00	
	f	Compere	1	40,000.00	
	g	Hosts and Hostesses	12	30,000.00	
5		Other Activities			
	a	Verification of Schools		15,00,000.00	Approximately
	b	Publication of Advertisement (Print + banner ads.)			On Actuals
	c	Honorarium to judges			On Actuals
	d	Costs for brand ambassador. (travel, stay)			On Actuals

Total 54,08,200.00

Taxes extra as applicable (VAT @5% + service tax @ 12.36%)

NB : The above list is not exhaustive and is based on past requirement. Any addition/deletion/enhancement or reduction in items will alter costs accordingly

**Proposed Costing for Waves of Change Awards 2014 at Vigyan Bhawan
Plenary Hall**

S. No.	ITEM	QTY	AMOUNT	Remarks
1	Liason, Write Edit and Design			
	a Advertisement	2	30,000.00	
	b Posters	10	50,000.00	
	c WOC - The Journey so far (Approx pages 150)	1	75,000.00	
	d Programme Booklet	1	8,000.00	
	e Banners and Hoarding	N/A	40,000.00	
	f Trophies	N/A	40,000.00	
	g Certificates	N/A	5,000.00	
	h Liason		1,00,000.00	
2	Printing			
	a WOC - The Journey so far (Approx pages 150)	3000	4,80,000.00	
	b Certificates	3000	3,00,000.00	
	c Posters x 10 types per set	5000	3,50,000.00	
	d Programme Booklet	1500	30,000.00	
	e Invitaiton Cards on recycled paper w Printed Envelopes	2000	60,000.00	
	f Car Parking Labels	1000	8,000.00	
	g Name Tags incl Duty Badges w holder and string	1500	45,000.00	
3	Other collaterals			
	a Trophies for Schools	50	3,00,000.00	
	b Trophies for Students	125	3,75,000.00	
	c Banners and Hoarding	2000	1,45,000.00	
	d Bags	1500	2,25,000.00	
	e Gifts for VIP	3	18,000.00	
	f Mementoes for Judges	16	32,000.00	
4	On Hire			

	a	Vigyan Bhawan Plenary Hall	1 day	70,000.00	Vigyan Bhawan Booking charges for Plenary Hall plus allied rooms
	b	Lunch (Non Veg.)	1500	7,65,000.00	Provided by ITDC at the Atrium adjacent to Plenary Hall
	c	Flower arrangement Complete	1	1,00,000.00	Provisioned by Dept of Horticulture, Govt of Delhi
	d	Seating Signs	20	3,200.00	
	e	Videography and Still Photography	1 day	30,000.00	
	f	Compere	1	40,000.00	
	g	Hosts and Hostesses	12	24,000.00	
5		Other Activities			
	a	Judges Honararium	16	4,80,000.00	
	b	Logistics Cost for Brand Ambassador/ VVIP			On Actuals
	c	Publication of Advertisement			On Actuals

Total 42,28,200.00

NB : The above list is not exhaustive and is based on past requirement. Any addition/deletion/enhancement or reduction in items will alter costs accordingly
Taxes will be charged extra @ 5 % VAT/ 12.36 % Service Tax as applicable.

ANNEXURE – VIII

MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 26.03.2014 at 01.00 P.M IN THE CHAMBER OF THE CHAIRMAN, CBSE, SHIKSHA SADAN, 17, ROUSE AVENUE, NEW DELHI

Present:

- | | |
|---|-----------------------|
| 1. Shri Vineet Joshi,
Chairman-
CBSE,
Preet Vihar,
Delhi-110-092 | In the Chair |
| 2. The Joint Secretary(SE)
Deptt of School Education and Literacy,
M.H.R.D., Shastri Bhawan,
New Delhi-110 001 | Member |
| 3. Dr. K.P Isaac
Member Secretary,
All India Council for Technical Education,
7 th Floor, Chanderlok Building, Janpath
New Delhi-110001. | Member |
| 4. Mrs. Sunita Kaushik
Addl. Director
Directorate of Education
Govt. of NCT of Delhi,
Old Secretariat
Delhi-110-054 | Representative Member |
| 5. Dr. Prassanna Raj
Addl. Secretary
Medical Council of India
Sector-8, Pocket-14, Dwarka
New Delhi-110075 | Member |
| 6. Ms. Gunmeet Bindra
Principal
Welham Boys School,
5, Circular Road,
Dehradun City,
Dehradun
Uttarakhand-248001, | Member |
| 7. Sh. Joseph Emmanuel
Secretary
CBSE, Preet Vihar,
Delhi-1100301 | Member Secretary |

Shri U.C Bodh, Deputy Secretary (Aff.) was also present in the meeting.

The Committee deliberated on the notes of each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and observed that the speed with which the process of affiliation is carried out needs acceleration to bring efficiency to decide application within the time frame fixed by the Board. All the applicant schools be informed instantly that their application accepted provisionally subject to fulfilment of condition of Affiliation Bye-Laws and genuineness and correctness of information and documents submitted alongwith the application. The Committee also observed that communication to schools on completion of each stage of affiliation process be made systematic and timely to bring transparency and candidness in the system.

The Chairman CBSE explained the Committee Members the various reforms already brought in the affiliation process and narrated the plan of action to curtail consumption extra time to complete the affiliation process within 2-3 months time period.

After above deliberation, the Committee has taken up Item-wise Agenda for discussion and resolved as under:

ITEM-I	<p>TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 06.12.2013</p> <p>The minutes of the last meeting of the Affiliation Committee held on 06.12.2013 was placed before the Governing Body at its meeting held on 11.12.2013. However, confirmed the Governing Body has already ratified the same hence the minutes of the last meeting may be taken as.</p>
ITEM-II	<p>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 06.12.2013</p> <p>The Committee noted the action taken on the minutes of the last meeting held on 06.12.2013 and confirmed the same.</p>
ITEM-III	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF BRIGHT RIDERS SCHOOL, P.O. BOX - 39665, ABU DHABI, UNITED ARAB EMIRATES-462016 FOR GRANT OF FRESH COMPOSITE PROVISIONAL AFFILIATION UPTO SENIOR SECONDARY LEVEL IN ONE GO WITH PERMISSION TO START CLASS IX TO XII FROM THE SESSION 2014-15.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-IV	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF WHITEFIELD PUBLIC SCHOOL, NALLURAHALLI, WHITEFIELD, BANGALORE EAST, BANGALORE, KARNATAKA-560 066 FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-V	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF AMANORA SCHOOL, NO.2, SECTOR AS-3, AMANORA PARK TOWN, HADAPSAR-</p>

	<p>KHARADI BYPASS, HADAPSAR, DIST. PUNE, MAHARASHTRA -411 013 FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-VI	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF M.B. PUBLIC SCHOOL, NEAR RAILWAY STATION, DADODIYA, DUNGARPUR, RAJASTHAN - 314 001 FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-VII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF "SS GROUP OF EDUCATIONAL INSTITUTES" KOTHI SADAR - A - ALLAH, AGRA ROAD, MAINPURI (UP) -205001 FOR GRANT OF SPECIAL PERMISSION FOR 06 STUDENTS TO TAKE ADMISSION IN ANOTHER CBSE AFFILIATED SCHOOL FOR AISSE(X)-2014.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-VIII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF OXALISS INTERNATIONAL SCHOOL, SALEM CHENNAI MAIN ROAD, THATCPUR, KALLAKURICHI, TAMIL NADU - 606 202 FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-IX	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF ROOTS COUNTRY SCHOOL, POST OFFICE - BAGHI TEHSIL- KOTKHAI, DIST. SHIMLA, HIMACHAL PRADESH - 171 225 FOR CHANGE OF SESSION FROM 2015-16 TO 2014-15.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-X	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF ST. MARY'S CONVENT SCHOOL, ELIVALIKKARA, MUKKOOTTUTHARA P.O., KOTTAYAM DIST. - 686510, KERALA FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XI	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF SAMSKRUTHI SCHOOL, KAKKIDIPPURAM, POST ALANKODE, TEHSIL - PONNANI, DISTT. MALAPPURAM - 679585, KERALA FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>

ITEM-XII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF ST. ELIZABETH ENGLISH MEDIUM SCHOOL, PONGANAMGAD, KURICHIKKARA PO, THRISSUR DIST.- 680028, KERALA FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XIII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF SHOSHIT SAMADHAN KENDRA, PATNA, BIHAR-800014 FOR REGISTRATION 7 CANDIDATES OF CLASS IX IN THE SESSION 2013-14.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XIV	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF DELHI PUBLIC SCHOOL KADIRABAD, DARBHANGA, BIHAR-846004 FOR REGISTRATION OF 61 CANDIDATES IN CLASS IX IN THE SESSION 2013-14.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XV	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF JAMALI ENGLISH SCHIOOL, OPP. BLIND SCHOOL, CHHAPRI, DOHAD, GUJRAT FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XVI	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF INTERNATIONAL PUBLIC SCHOOL, HOSHANGABAD, MADHYA PRADESH FOR GRANT OF SPECIAL PERMISSION TO 77 STUDENTS TO APPEAR IN AISSCE-2014.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XVII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF NARMADA VALLEY INTERNATIONAL SCHOOL, BABAI TOLL NAKA, HOSHANGABAD-461 001 (MADHYA PRADESH) FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee resolved to ratify the decision and action taken by the Board.</p>
ITEM-XVIII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF RAO RUKMANI DEVI PUBLIC SCHOOL, VILLAGE LOHARI RAJMARG, TEHSIL TENDUKHEDA, DISTT. NARSINGHPUR, MADHYA PRADESH FOR GRANT OF SPECIAL PERMISSION TO 43 STUDENTS TO APPEAR IN AISSE-2014.</p> <p>The Committee considered the item and resolved to ratify the decision and action</p>

	taken by the office with the approval of Chairman.
ITEM-XIX	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF CENTRAL ACADEMY, DADABARI, KOTA, RAJASTHAN FOR GRANT OF SPECIAL PERMISSION TO ADDITIONAL 160 STUDENTS OVER AND ABOVE THE RESTRICTION OF 07 SECTION IN CLASS XI/XII (280) TO APPEAR AT AISSCE-2014.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XX	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF GLOBAL PUBLIC SCHOOL, KOTA, RAJASTHAN FOR GRANT OF SPECIAL PERMISSION TO ADDITIONAL 42 STUDENTS OVER AND ABOVE THE RESTRICTION OF 02 SECTIONS IN CLASS XI/XII (80) TO APPEAR IN AISSCE - 2014.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XXI	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF THE DAV PUBLIC SCHOOL, AMBEDKAR NAGAR, UTTAR PRADESH FOR UPGRADATION TO +2 STAGE FOR CHANGE OF SESSION FROM 2014-17 TO 2013-16.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XXII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF DELHI PUBLIC SCHOOL, JHARSUGUDA ROAD, SAMBALPUR, PO SASON, ORISSA - 768001 FOR CHANGE OF SESSION OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL FROM 2014-15 TO 2013-14</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XXIII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF AMITY INTERNATIONAL SCHOOL, SAIL UNIT COMPLEX, JAGDISHPUR, DISTT AMETHI, UTTAR PRADESH-227817 FOR GRANT OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL FROM THE SESSION 2013-2014</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XXIV	<p>TO CONSIDER THE REQUEST OF SCHOOLS RUN BY NARAYANA EDUCATIONAL SOCIETY FOR GRANT OF SPECIAL PERMISSION FOR SPONSORING STUDENTS OF CLASS X IN AISSE (X) MARCH, 2015.</p> <p>The Committee considered the request of the following schools for grant of permission to class IX students in the session 2014-15 due to delay in getting NOC from the State Government:</p> <ol style="list-style-type: none"> 1. SL-01898-1415 (Affiliation No.830510)- Narayana E Techno School, Vishweshwaraiah Layout Cholanayakanahalli, R T Nagar, Bangalore - 158 students.

	<p>2. SL-01849-1415 (Affiliation No. 830508) - Narayana E Techno School, Mandur Village, Virgo Nagar Post, Bangalore – 146 students.</p> <p>3. SL-01873-1415 (Affiliation No.830509)- Narayana E Techno School, Kundalahalli Gate, Tubarahalli, Behind Sri Rama Samriddhi Appartments, Bangalore – 158 students.</p> <p>The Committee observed that there is disproportionately high enrolment in class IX in comparison to that of lower classes in all the above schools and resolved that schools may be granted special permission subject to verification of genuinity of enrolment of students and fulfilment of condition of Examination / Affiliation Bye-Laws of the Board.</p>
ITEM-XXV	<p>TO CONSIDER THE REQUEST OF KIDS WORLD SCHOOL, REWA MADHYA PRADESH FOR GRANT OF SPECIAL PERMISSION FOR SPONSORING STUDENTS OF CLASS X IN AISSE (X) MARCH, 2015.</p> <p>The Committee considered the request of the school and resolved that school may be accorded Composite Provisional Affiliation upto Secondary Level w.e.f. 01.04.2013 for a period of 03 years.</p>
ITEM-XXVI	<p>TO REPORT ACTION TAKEN BY THE OFFICE REGARDING GRANT OF AFFILIATION/UPGRADATION ETC TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 06/12/2013.</p> <p>The Committee considered the item and resolved to ratify the decision and action taken by the office with the approval of Chairman.</p>
ITEM-XXVII	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

The meeting ended with thanks to the Chair.

Sd/-
(Joseph Emmanuel)
Secretary

Sd/-
(Vineet Joshi)
Chairman

ANNEXURE – IX

MINUTES OF THE MEETING OF AFFILIATION COMMITTEE HELD ON 31.07.2014 at 02.30 P.M IN THE CHAMBER OF THE CHAIRMAN, CBSE, SHIKSHA SADAN, 17, ROUSE AVENUE, NEW DELHI

Present:

- | | | |
|----|---|------------------|
| 1. | Shri Vineet Joshi,
Chairman
CBSE,
Preet Vihar,
Delhi-110 092. | In the Chair |
| 2. | Sh. D.K Bhawsar
Deputy Education Advisor
Deptt of School Education and Literacy,
M.H.R.D., Shastri Bhawan,
New Delhi-110 001 | Member |
| 3. | Sh. Rajender Kumar
Director,
All India Council for Technical Education,
7 th Floor, Chanderlok Building, Janpath
New Delhi-110001. | Member |
| 4. | Mrs. Sunita Kaushik
Addl. Director
Directorate of Education
Govt. of NCT of Delhi,
Old Secretariat
Delhi-110 054 | Member |
| 5. | Ms. Gunmeet Bindra
Principal
Welham Boys School,
5, Circular Road,
Dehradun City,
Dehradun
Uttarakhand-248001, | Member |
| 6. | Sh. Joseph Emmanuel
Secretary
CBSE, Preet Vihar,
Delhi-1100304 | Member Secretary |

The Secretary, Medical Council of India, Delhi could not attend the meeting.

Smt. Punam, Assistant Secretary (Aff.) and Smt. Babita Singh, Assistant Secretary (Aff.) were also present in the meeting.

The Committee deliberated on the notes of each item of Agenda of the Meeting as per the provisions laid down in the Affiliation Bye-Laws of the Board and resolved as under:-

ITEM-I	<p>TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 26.03.2014 and 31.7.2014</p> <p>The minutes of the last meeting of the Affiliation Committee held on 26.03.2014 has been confirmed.</p>
ITEM-II	<p>TO CONSIDER THE ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 26.03.2014</p> <p>The Committee noted the action taken on the Minutes of the last meeting held on 26.3.2014 and confirmed the same.</p>
ITEM-III	<p>TO CONSIDER THE REQUEST OF VIDYA GYAN SCHOOL, VILLAGE & POST SURAINCHA TEHSIL: SIDHAULI, DISTT. SITAPUR, UTTAR PRADESH TO GRANT PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL FROM SESSION 2013-14</p> <p>The Committee considered the matter placed before it and observed that the school is giving 100 per cent free education to rural students of Uttar Pradesh State and in this regard MOU has been signed between the Society running the school and the Government of U.P. The Committee observed that the Society is running two schools in the State and it has shifted students from Bulandshahar to Sitapur School due to opening of a new school. The students shifted includes those reading in Class IX. Therefore, after deliberations the Committee resolved that provisional affiliation upto Secondary level may granted to to the school from the session 2014-15 with permission to its Class X students to appear in AISSE 2015 to save the future of rural meritorious students.</p>
ITEM-IV	<p>TO CONSIDER THE REQUEST OF BHARATIYA VIDYA BHAVANS NARAYAN BANDEKAR SCHOOL, GOA HOUSING BOARD COLONY, UPASNAGAR, ZUARINAGAR, MURMUGOA, GOA – 403 726 FOR GRANT OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL</p> <p>The Committee discussed the case of the above said school and approved the same in view of the fact that there is only a gap of 20 mtrs. between the main campus and playground. The Committee also noted that the playground has been allotted by the Local Panchayat to the school. After deliberations the Committee resolved that provisional affiliation upto Secondary level w.e.f 1.4.2014 may be granted to the school.</p>
ITEM-V	<p>TO CONSIDER THE REQUEST OF PATEL PUBLIC SCHOOL, ALIRAJPUR, JHABUA, MADHYA PRADESH (457 887) FOR GRANT OF UPGRADATION TO SENIOR SECONDARY LEVEL.</p> <p>The Committee noted that the school is affiliated with CBSE upto Secondary level w.e.f 1.4.2009. Its application for upgradation is pending since 2011 and due to natural growth, students have reached upto Class XI and XII. The school was</p>

	<p>given special permission to sponsor its Class XII students in AISCCE 2013 and 2014. The Committee observed that due to various reasons upgradation of the school has taken unusually long processing time, hence, being a school located in Tribal area where education facilities are not adequate upgradation to +2 stage may be granted to the school from the session 2014-15 with special permission to its Class XII students to appear in AISCCE 2015.</p>
ITEM-VI	<p>TO CONSIDER THE CASE OF JAIN VIDYALAYA DAWANGARE KARNATAKA FOR GRANT OF PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL FROM THE ACADEMIC SESSION 2013-14</p> <p>The Committee discussed the case of the above said school and resolved to approve grant of provisional affiliation upto Secondary level to the school from the academic session 2014-15 with the special permission to register its candidates for (AISCCE) Class X examinations 2015.</p>
ITEM-VII	<p>TO CONSIDER THE CASE OF GEORGE PUBLIC SCHOOL, UTTARAKHAND VAISHALI SHIKSHA PARISHAD, NIMBU WALA, GARHI CANTT., DEHRADUN, UTTARANCHAL-248001 FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL.</p> <p>The Committee considered the item and observed that the school building is located in a campus area of 3870.99 sq. mtr which is slightly less than the minimum land area requirement of 4000 sq. mtr. applicable for Capital City of Dehradun. However, the Committee noted that the school has another plot of 1505 sq mtr. For playground purpose located at a distance of 250 mtr. The Committee also noted that school is located in hilly area where land crunch and restrictions for purchase of land from concerned authorities is existing. Therefore, after deliberations the Committee resolved that provisional affiliation upto Secondary level may be granted to the school under switch over category from State Board w.e.f 1.4.2014 to 31.3.2017. The school should restrict number of students and sections strictly as per Affiliation Bye-Laws of the Board.</p>
ITEM-VIII	<p>TO CONSIDER THE REQUEST OF RAO RUKMANI DEVI PUBLIC SCHOOL, VILLAGE - LOHARI RAJMARG, TEHSIL TENDUKHEDA, DISTT. NARSINGHPUR, MADHYA PRADESH FOR CONDONATION OF OPENING OF CLASS IX DUE TO DELAY IN AFFILIATION.</p> <p>The Committee discussed the matter of the above said school and resolved to condone opening of class IX without approval due to shifting of students to nearby CBSE affiliated school.</p>

ITEM-IX	<p>TO CONSIDER THE REQUEST OF SFS ENGLISH MEDIUM SCHOOL, VETTELAPPALLY VAYAL THANA PO KANNUR DISTT KERALA</p> <p>The Committee discussed the case of the above said school and resolved to grant provisional affiliation upto Secondary level from the session 2014-15 subject to the condition that the school will construct an over-bridge for connecting both the campuses for safety and easy access of students. The Committee resolved that further extension of provisional affiliation or upgradation of the school will be subject to verification of compliance of construction of over bridge.</p>																					
ITEM-X	<p>TO CONSIDER CHARGING OF ANNUAL FEE FROM PERMANENTLY AFFILIATED SCHOOLS OF THE BOARD.</p> <p>The Committee discussed the matter and resolved that annual fee from permanently affiliated schools may be charged once in every 05 years and the permanently affiliated schools may remit the same online after updation of schools data on the website of CBSE. The Committee further resolved that a Committee may be constituted for submission of recommendations for enhancement of Reserve Fund and maintaining of Reserve Fund account of each school with CBSE in the Electronic format.</p>																					
ITEM-XI	<p>TO CONSIDER DEFINING TIMEFRAME FOR PROCESSING OF ONLINE APPLICATION FOR AFFILIATION AND DEVELOPING ONLINE MODULE FOR PREPARATION AND PROCESSING OF INSPECTION REPORT.</p> <p>The Committee considered the item placed before it and resolved to approve the proposal with the following changes to fix time frame in processing of online applications at each stage.</p> <p>(1) Fresh Affiliation and Upgradation</p> <table border="1"><thead><tr><th>S.No.</th><th>Activity</th><th>No. Of Days</th></tr></thead><tbody><tr><td>1.</td><td>Completion of scrutiny of application and seeking any additional information from the applicant school.</td><td>60 days from the date of application.</td></tr><tr><td>2.</td><td>Inspection committee of school</td><td>90 days from the date of receipt of application.</td></tr><tr><td>3.</td><td>Inspection of the school</td><td>120 days from the date of application.</td></tr><tr><td>4.</td><td>Scrutiny of Inspection Committee Report and communication of deficiency if any, after inspection</td><td>30 days from the date of inspection. (150 days from the date of application)</td></tr><tr><td>5.</td><td>Final decision on application</td><td>180 days from the date of submission of application.</td></tr><tr><td>6.</td><td>Timeframe for submission of objection/grant of NOC by state Govt.</td><td>60 days from the date of submission of application to the state govt. by the school concerned.</td></tr></tbody></table>	S.No.	Activity	No. Of Days	1.	Completion of scrutiny of application and seeking any additional information from the applicant school.	60 days from the date of application.	2.	Inspection committee of school	90 days from the date of receipt of application.	3.	Inspection of the school	120 days from the date of application.	4.	Scrutiny of Inspection Committee Report and communication of deficiency if any, after inspection	30 days from the date of inspection. (150 days from the date of application)	5.	Final decision on application	180 days from the date of submission of application.	6.	Timeframe for submission of objection/grant of NOC by state Govt.	60 days from the date of submission of application to the state govt. by the school concerned.
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(2) Extension of Provisional Affiliation and introduction of additional subjects

S.No.	Activity	No. Of Days
1.	Completion of scrutiny of application and seeking any additional information from the applicant school.	60 days from the date of application.
2.	Final decision on application or reason(s) for not taking final decision	90 days from the date of application
3.	Inspection committee of school (wherever applicable)	90 days from the date of application.
4.	Scrutiny of Inspection Committee Reports, communication of deficiency if any.	120 days from the date of application.
5.	Final decision on application after inspection	150 days from the date of application.

The Committee also approved the proposals for developing requisite online modules for complete e-affiliation process including inspection report submission, appointment of Inspection Committee etc. through NIC.

ITEM-XII

TO REPORT ACTION TAKEN ON THE REQUEST OF "VIDYA KUNJ SCHOOL, DHAMTARI, CHHATTISGARH (493 773) FOR GRANT OF APPROVAL TO RUN SCHOOL IN TWO SHIFTS

The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.

ITEM-XIII

TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION TO BENSONS INTERNATIONAL ACADEMY, 133, NAGARTHALI, RAYANAKERE POST, JAYAPURA, HOBLI, MYSORE, KARNATAKA - 570008

The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.

ITEM-XIV

TO REPORT ACTION TAKEN ON THE REQUEST OF THE GURUKUL VIDYAPEETH, VILLAGE BAHADURPUR, BARGAUN ROAD, SAHARANPUR, UTTAR PRADESH FOR UPGRADATION TO + 2 STAGE

The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.

ITEM-XV

TO REPORT ACTION TAKEN IN-RESPECT OF THE WARANGAL PUBLIC SCHOOL, HUNTER ROAD, SUBEDARI (PO), HANAMKONDA, WARANGAL DIST., ANDHRA PRADESH - 506 001.

The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.

ITEM-XVI	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SENIOR SECONDARY LEVEL IN ONE GO W.E.F. 01/04/2014 TO SHINING STAR INTERNATIONAL SCHOOL, PO BOX NO. 25714 SHARJAH, MUSSAFAH AREA, ABU DHABI, UAE</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XVII	<p>TO REPORT ACTION TAKEN ON THE REQUEST OF THE MANAGEMENT OF SPRING VALLEY PUBLIC SCHOOL, KANADIA ROAD, DISTT & TEHSIL - INDORE, MADHYA PRADESH FOR RESTORATION OF AFFILIATION UPTO SENIOR SECONDARY STAGE.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XVIII	<p>TO REPORT ACTION TAKEN IN RESPECT OF SCHOOL NO. 3430197 BOKARO PUBLIC SCHOOL, SECTOR-3-C, BOKARO STEEL CITY, DISTT. BOKARO, JHARKHAND -827003 REGARDING RESTORATION OF PROVISIONAL AFFILIATION FOR SENIOR SECONDARY CLASSES.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XIX	<p>TO REPORT ACTION TAKEN IN RESPECT OF SCHOOL NO. 2130803 GOLDEN HEART ACADEMY, BUDHANA ROAD, KHATAULI, DISTT. MUZAFFARNAGAR-251201, UTTAR PRADESH REGARDING RESTORATION OF PROVISIONAL AFFILIATION FOR SENIOR SECONDARY CLASSES.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XX	<p>TO REPORT ACTION TAKEN FOR WITHDRAWAL OF AFFILIATION OF CENTRAL PUBLIC SENIOR SECONDARY SCHOOL, TALWANDI, LADPURA, KOTA, RAJASTHAN-324005</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XXI	<p>TO REPORT ACTION TAKEN BY THE BOARD FOR GRANT OF COMPOSITE PROVISIONAL AFFILIATION UPTO SECONDARY LEVEL W.E.F. 01/04/2013 TO MANIPAL SCHOOL, ATTAVAR, MANGALORE, KARNATAKA</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman.</p>
ITEM-XXII	<p>TO CONSIDER THE REPRESENTATION OF GYANSTHALI HIGH SCHOOL, BAG BHOOP SINGH LANE, OPP. ALAM GANJ, POLICE CHOWKI PATNA, BIHAR - 800007 FOR GIVING SOME MORE TIME FOR SHIFTING THE SCHOOL TO NEW SITE AND ALSO TO RESTORE PROVISIONAL AFFILIATION OF THE SCHOOL WITH THE BOARD</p> <p>The Committee considered the representation of the school and resolved to grant one year's time to complete construction of school building at its permanent campus. The Committee resolved that the school should complete all the required</p>

	formalities and get re-affiliation with the Board within the stipulated time frame otherwise no special permission will be granted to it beyond 2017 .
ITEM-XXIII	<p>TO REPORT ACTION TAKEN BY THE OFFICE REGARDING GRANT OF AFFILIATION/UPGRADATION ETC TO THE SCHOOLS AFTER THE LAST MEETING OF THE AFFILIATION COMMITTEE HELD ON 26/03/2014.</p> <p>The Committee considered the item and resolved to ratify the action taken by the office with the approval of Chairman. The Committee noted that there are 691 new schools affiliated since the last meeting of the Affiliation Committee held on 26.3.2014 and the total number of affiliated schools with the Board is 15561 as on 31.7.2014.</p>

The meeting ended with vote of thanks to the Chair.

Sd/-
(Joseph Emmanuel)
Secretary

Sd/-
(Vineet Joshi)
Chairman

TO CONSIDER THE MINUTES/RECOMMENDATIONS OF THE 4TH ADVISORY & IMPLEMENTATION COMMITTEE MEETING HELD ON 24TH APRIL, 2014 AT CONFERENCE HALL, 1ST FLOOR, ACADEMIC UNIT, CBSE, 17, ROUSE AVENUE, NEW DELHI - 110 002 FOR CONDUCT OF CENTRAL TEACHER ELIGIBILITY TEST (CTET).

BACKGROUND

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 (Annexure-1) has conveyed the approval of Hon'ble HRM that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

The Chairman, CBSE has constituted an Advisory and Implementation Committee for the conduct of Central Teacher Eligibility Test, comprising of the members from all the stakeholders i.e. representative from MHRD, Govt. of NCT of Delhi, Chandigarh Administration, Andaman & Nicobar Administration, Dadra & Nagar Haveli Administration, KVS, JNV, CTSA and Principal of Private/Public School and reputed Educationists to consider and recommend on all the matters for the smooth conduct of the Test.

The Chairman, CBSE has called the 4th Meeting of the Advisory and Implementation Committee which was held on 24th April, 2014 at 11:00 A.M. in the Conference Hall at Academic Unit, CBSE, Rouse Avenue, New Delhi for discussing and consideration on the status report of CTET-FEB 2014 and to decide issues / modalities for the conduct of next CTET exam. The meeting was also attended by the Head of Divisions of the Board.

ISSUE UNDER CONSIDERATION

The issue under consideration is the Agenda and Recommendation of the 4th Advisory & Implementation Committee meeting held on 24.04.2014. The following was the agenda for the meeting:

- Item-I Minutes of the 3rd Advisory & Implementation Committee for Ratification and Approval.
- Item-II To consider the report of the result of CTET Examination held after the last Advisory & Implementation Committee Meeting
- Item-III Ex-Post Facto approval for issue of special eligibility certificates after extending 5% relaxation in qualifying marks to the reserved category candidates i.e. SC/ST/OBC/Differently Abled candidates as per notification of Directorate of Education, Govt. of NCT of Delhi and Kendriya Vidyalaya Sangathan.
- Item-IV Expost Facto approval for increasing the time duration of CTET Examination from 1:30 Hrs. to 2:30 Hrs.
- Item-V Item Analysis of the CTET result.
- Item-VI To consider discontinuation of facilitation centers for providing assistance to the candidates to apply on-line for CTET Examination.
- Item-VII To consider revision of rates of remuneration for conduct of CTET Examination.
- Item-VIII To consider the revised fee structure for conduct of future CTET Examination.
- Item-IX To consider the language option in CTET Examination.

- Item-X To consider conducting of on-line CTET examination on the pattern of JEE(Main).
- Item-XI Any other item with the permission of the Chair.

The Advisory and the Implementation Committee after due consideration and deliberation on the (i) Brief Report of CTET-NOV 2012, CTET-JULY 2013 and CTET-FEB 2014(Annexure-2), (ii) Provision of RTE Act 2009, (iii) NCTE Guidelines dated 11.02.2011(Annexure-3) regarding conduct of Teacher Eligibility Test by the respective State/UT Government, (iv)NCTE Gazatte Notification dated 23.08.2010(Annexure-4) and 29.07.2011(Annexure-5), regarding minimum eligibility criteria for appointment of teacher under RTE Act-2009, (v) Minutes of 3rd Advisory & Implementation Committee(Annexure-6), (vi) Minutes of 4th Advisory & Implementation Committee(Annexure-7) and (vii) Draft Information Bulletin of CTET-FEB 2014 and made the following recommendations:

- (1) The committee unanimously ratified the minutes and the recommendations of the third Advisory & Implementation Committee meeting held on 24.4.2014.
- (2) The committee approved the result of CTET-NOV 2012, CTET-JULY 2013 and CTET-FEB 2014 and made the following recommendations on the result:
 - a) The detailed item analysis of all the three results may be made and feedback to the item writers on the non-performing part of the question papers may be provided.
 - b) The details of the performance of the candidates of the different education institution, may be shared with the NCTE.
 - c) NCTE may be asked to develop common guidelines and framework for the item writers to standarize the items writing of TET Examination.
- (3) The committee accorded the ex post facto approval for the grant of 5% relaxation in the qualifying marks in CTET Examination to the reserved category candidates i.e. SC/ST/OBC and Differently Abled candidates in accordance with Govt. of NCTT of Delhi & KVS orders. However, committee also recommended that the Board should write to NCTE & MHRD for extending uniform relaxation in qualifying marks to the reserved category candidates in CTET, applicable to all the appointing authorities, if law permits.
- (4) The committee accorded the ex post facto approval on the extension of time for CTET Examination from 1:30 Hrs. to 2:30 Hrs. as per NCTE communication and accorded approval for continuation of same till orders are received from NCTE/MHRD.
- (5) After considering the presentation on item analysis of CTET-NOV 2012 examination by the Centre for Assessment, Evaluation and Research, the committee recommended that item analysis for all the three CTET examination may be done and the findings may be shared with the item writers for further improvement in the quality and relevance of question papers in identifying right attitude and talent desired of a teacher.
- (6) The committee recommended that the Facilitation Centers in those regions/cities where candidates have utilized the facility for submission of on-line application, may be continued and those facilitation centers from where the number of candidates submitting the application in NIL, may be discontinued.

- (7) The committee after considering the proposal has approved the revised rates of remuneration (Annexure-B) for conduct of future CTET Examination, as per the approval of the Finance Committee of the Board.
- (8) The committee after due deliberation and consideration approved the following fee structure for forthcoming CTET Examination.

Category	Only Paper – I or II		Both Paper – I or II	
	Old	Revised	Old	Revised
General/OBC	Rs 500/-	Rs 600/-	Rs 800/-	Rs 1000/-
SC/ST/Diff. Abled Person	Rs 250/-	Rs 300/-	Rs 400/-	Rs 500/-

- (9) The committee after due deliberation and consideration re-confirmed the following existing language option by the candidates for opting the two different language as per the scheme of the TET Examination in future CTET Examination as under:-

- | | |
|--------------|--------------|
| 1. English | 11. Marathi |
| 2. Hindi | 12. Mizo |
| 3. Assamese | 13. Nepali |
| 4. Bengali | 14. Oriya |
| 5. Garo | 15. Punjabi |
| 6. Gujarati | 16. Sanskrit |
| 7. Kannada | 17. Tamil |
| 8. Khasi | 18. Telugu |
| 9. Malayalam | 19. Tibetan |
| 10. Manipuri | 20. Urdu |

- (10) The committee after due deliberation and consideration recommended that the on-line and off-line examination may be conducted simultaneously in all the cities, by the CTET Unit as per their convenience and other logistics involved in the conduct of the future examinations.

The minutes of the meeting were send vide CBSE No.CTET/Ad&Imp.Com. Meeting/2014/134213-23 Dated: 24.05.2014 to all the members for their consent. No comments has been received from any member upto the given date. Accordingly the minutes of the committee has been approved by the competent authority of the Board.

RATIFICATION

The Governing Body may kindly consider and ratify the Minutes of the 4th Advisory & Implementation Committee (Annexure- 7).

①

P.1-2/2011-EE-4
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

New Delhi, dated 28th February, 2011.

To

The Chairman,
Central Board of Secondary Education,
No.2, Community Centre,
Preet Vihar,
New Delhi-110092

Subject: Appointing CBSE as the Examining Body for conducting of Teacher Eligibility Test on behalf of Central Government.

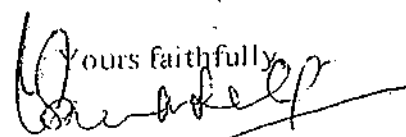
Sir,

In accordance with the provisions of sub-section (1) of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) had vide Notification dated 23rd August, 2010 laid down the minimum qualification for a person to be eligible for appointment as a teacher in classes I – VIII. It had been inter alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE.

2. The NCTE has issued guidelines for conduct of TET on 11.2.2011, a copy of which can be downloaded from the website www.education.nic.in. The TET conducted by the Central Government shall apply to schools under the Central Government and UTs without legislature. Further, Managements of schools affiliated to Boards such as CBSE, ICSE etc may also opt for the TET conducted by the Central Government.

3. In the light of the above, it has been decided with the approval of Hon'ble HRM that the Central Board of Secondary Education (CBSE) shall be the examining body for conducting the TET on behalf of the Central Government.

4. You are requested to kindly intimate your formal approval and take suitable action for conducting of TET

Yours faithfully,


(Vikram Sahay),
Director
Telefax: 23381470



CENTRAL TEACHER ELIGIBILITY TEST (CTET)

Conducted by

Central Board of Secondary Education

Brief Report

Background and Rationale

The implementation of right of children to free and compulsory education (RTE) Act – 2009 requires the recruitment of a large number of teachers across country in a time-bound manner. In spite of the enormity of the task, it is desirable to ensure that quality requirement for recruitment of teachers is not diluted at any cost. It is therefore, necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of Teaching of the primary and upper primary level. As such, in accordance of the provisions of Sub-Section 1 of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) vide Notification dated 23.08.2010 had laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. It had been inter-alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Govt. in accordance with the Guidelines framed by the NCTE.

Accordingly, Deptt. Of Sch. Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4, dated 28.02.2011 has conveyed the approval that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

- i) The CTET shall apply to schools of the Central Govt. (KVS, NVS, Tibetan Schools, etc.) and schools under the administrative control of UT of Chandigarh and Andaman & Nicobar Islands, Dadra & Nagar Haveli and Daman & Diu.
- ii) CTET may also apply to the unaided private schools, who may exercise the option of considering the CTET.
- iii) Schools owned and managed by the State Govt./local bodies and aided Schools shall consider the TET conducted by the State Govt. However, a State Govt. can also consider the CTET if it decides not to conduct the State TET.

The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under :

- i. It could bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the government lays emphasis on teacher quality.

The question papers contained 150 multiple choice questions each carrying one mark (01 mark) without negative marking. The duration for examination was 2:30 hours. The brief details of the papers held are as follows :

Paper – I (For classes I to V) Primary Stage**Paper – II (For classes VI to VIII) Elementary Stage**

1	Child Development & Pedagogy	30 MCQs	Child Development & Pedagogy	30 MCQs
2	Mathematics	30 MCQs	For Mathematics and Science	60 MCQs
3	Environmental Studies	30 MCQs	Teacher : Mathematics & Science or For Social Studies/Social Science Teacher : Social Science	
4	Language I	30 MCQs	Language I	30 MCQs
5	Language II	30 MCQs	Language II	30 MCQs

The 3rd Advisory & Implementation Committee meeting was held on 27.07.2012. The Board since then has conducted the three CTET Examinations i.e. i) CTET-NOV 2012 was held on 18.11.2012 and the result was declared on 31.12.2012, ii) CTET-JULY 2013 was held on 28.07.2013 and the result was declared on 06.09.2013, however, as per NCTE communication, the time duration of CTET Examination was increased from 1:30 hrs. to 2:30 hrs. from CTET-JULY 2013 and thereafter iii) CTET-FEB 2014 was held on 16.02.2014 and the result was declared on 21.03.2014. The summary result of these three CTET Examinations, is as follows :

Candidates	CTET-NOV 2012		CTET-JULY 2013		CTET-FEB 2014	
	Paper - I	Paper - II	Paper - I	Paper - II	Paper - I	Paper - II
Registered	322187	618436	346996	704156	279954	631341
Appeared	271348	524430	286538	590087	230910	519817
Qualified	2481	2368	33184	44170	7839	5589

The result was also displayed on the CBSE/CTET website i.e. www.cbse.nic.in and www.ctet.nic.in

The Directorate of Education, Govt. of NCT of Delhi vide their Gazette Notification No.F.No.DE.4(6)(350)/E-IV/2011/290, dated 30.11.2012 and the KVS vide their letter No.F.11054/3/2010-KVS/RPS, dated 04.02.2013, have informed the Board regarding grant of 5% relaxation in qualifying marks in CTET for SC/ST/OBC and Differently Abled candidates. Accordingly the Board in accordance with the aforesaid relaxation extended by Govt. of NCT of Delhi and KVS, have issued special Eligibility Certificates to the reserved category candidates scoring 82 – 89 marks in CTET Examination thereafter, applicable to these departments.

Year	Paper – I				Paper – II				Total
	SC	ST	OBC	DAP	SC	ST	OBC	DAP	
NOV 2012	767	169	2499	104	721	146	2934	101	7441
JULY 2013	5628	1172	12300	611	6508	1321	17742	663	45945
FEB 2013	1890	320	4786	185	1656	269	5433	196	14735

राष्ट्रीय अध्यापक शिक्षा परिषद्
(भारत सरकार का एक विधिक संस्थान)



National Council for Teacher Education
(A Statutory Body of the Government of India)

No. 75-4/2010/NCTE/Acad

Dated: 11th February 2011

To
All Secretaries/Commissioners of Education of State Governments/UTs

Subject: Guidelines for conducting Teacher Eligibility Test (TET) under the Right of Children to Free and Compulsory Education Act (RTE), 2009

Sir/Madam,

In accordance with the provisions of sub-section (1) of Section 23 of the RTE Act, the National Council for Teacher Education (NCTE) had vide Notification dated 23rd August, 2010 laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. It had been inter alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE.

In this regard, please find enclosed the Guidelines for conducting the Teacher Eligibility Test (TET) for necessary action at your end.

This may be brought to the knowledge of all concerned.

Yours faithfully

(Vikram Sahay)
Member Secretary

Enclosed: 2/2
Copy to:-

- (i) PS to HRM/MOS (HRD)
- (ii) PPS to Secretary (SE&L)
- (iii) Commissioner, Kendriya Vidyalaya Sangathan
- (iv) Commissioner, Navodaya Vidyalaya Samiti
- (v) Chairman, Central Board of Secondary Education
- (vi) Chairman, Council for the Indian School Certificate Examination

Wing - II, Hans Bhawan, 1, Babadur Shah Zafar Marg, New Delhi 110002
011-23370125 Tel: 23370125 Fax: 23370128
E-mail: mail@ncte-india.org Website: http://www.ncte-india.org



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्राधिकार से प्रकाशित

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NEW DELHI, WEDNESDAY, AUGUST 25, 2010/BHADRA 3, 1932

राष्ट्रीय अध्यापक शिक्षा परिषद्

अधिसूचना

नई दिल्ली, 23 अगस्त, 2010

फा. सं. 61-03/2010/एनसीटीई (एन एंड एस).—निःशुल्क एवं अनिवार्य बाल शिक्षा अधिनियम, 2009 (2009 का 35) की धारा 23 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और स्कूली शिक्षा और साक्षरता विभाग, मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा जारी दिनांक 31 मार्च, 2010 की अधिसूचना सं. का.आ. 750(अ) के अनुसरण में राष्ट्रीय अध्यापक शिक्षा परिषद् एतद्वारा इस अधिसूचना की तिथि से निःशुल्क और अनिवार्य बाल शिक्षा अधिनियम, 2009 की धारा 2 के खण्ड (ड) में संदर्भित स्कूलों में कक्षा I से VIII में अध्यापक के रूप में नियुक्ति की पात्रता हेतु निम्नलिखित न्यूनतम योग्यता निर्धारित करती है :—

1. न्यूनतम योग्यता —

(i) कक्षा I-V

(क) न्यूनतम 50% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं प्रारंभिक शिक्षा शास्त्र में द्विवर्षीय डिप्लोमा (जिस नाम से भी जाना जाता हो)।

या

न्यूनतम 45% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं प्रारंभिक शिक्षा शास्त्र में द्विवर्षीय डिप्लोमा (जिस नाम से भी जाना जाता हो), जो राष्ट्रीय अध्यापक शिक्षा परिषद् (मान्यता, मानक और क्रियाविधि) विनियम, 2002 के अनुसार प्राप्त किया गया हो।

Frequency of conduct of TET and validity period of TET certificate

11 The appropriate Government should conduct a TET at least once every year. The Validity Period of TET qualifying certificate for appointment will be decided by the appropriate Government subject to a maximum of seven years for all categories. But there will be no restriction on the number of attempts a person can take for acquiring a TET Certificate. A person who has qualified TET may also appear again for improving his/her score.

Procedure for conduct of the Test

12 The examining body shall formulate a detailed procedure and lay down instructions for conduct of the TET. Candidates should be informed that a very serious view will be taken of any malpractice or impersonation.

Legal Disputes

13 All legal disputes with regard to conduct of TET shall be subject to the jurisdiction of the appropriate Government.

Award of TET Certificate

14 The appropriate Government conducting the Test shall award a TET Certificate to all successful candidates. The certificate should contain the name and address of the candidate, date of birth, Registration No. year/month of award of Certificate, marks obtained in each Paper, class level of its validity (Class I to V, class VI to VIII or both), and, in case of classes VI to VIII, the subject area (Science and Mathematics, Social Studies, etc.). The certificate may be electronically generated with adequate security features. Appropriate may consider utilizing the services of specialized agencies for issuing de-materialized (demat) TET certificates as a security feature to avoid any kind of malpractice.

Monitoring

15 Following measures would be taken for monitoring the quality and administration of the TET:

- (a) The appropriate Government shall appoint a Nodal Officer for the purpose of TET.
- (b) The NCTE would organize meetings of the Nodal Officers at least once every year.
- (c) Every appropriate Government will forward a report of each TET to the NCTE in a format to be prescribed by the NCTE.
- (d) The NCTE shall maintain data base and be the repository of experts and resources, including the technological tools for conduct of the TET, and shall share it with the appropriate Government.

30 marks each. The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes VI-VIII by the appropriate government.

- The questions in the tests for Paper II will be based on the topics of the prescribed syllabus of the State for classes VI-VIII but their difficulty standard as well as linkages could be upto the senior secondary stage.

8 The question paper shall be bilingual – (i) in language(s) as decided by the appropriate Government; and (ii) English language.

Qualifying marks

9 A person who scores 60% or more in the TET exam will be considered as TET pass. School managements (Government, local bodies, government aided and unaided)

- (a) may consider giving concessions to persons belonging to SC/ST, OBC, differently abled persons, etc., in accordance with their extant reservation policy;
- (b) should give weightage to the TET scores in the recruitment process; however, qualifying the TET would not confer a right on any person for recruitment/employment as it is only one of the eligibility criteria for appointment.

Applicability

10

(a) TET conducted by the Central Government shall apply to all schools referred to in sub-clause (i) of clause (a) of section 2 of the RTE Act.

(b) TET conducted by a State Government/UT with legislature shall apply to :

(i) a school of the State Government/UT with legislature and local authority referred to in sub-clause (i) of clause (n) of section 2 of the RTE Act; and

(ii) a school referred to in sub-clause (ii) of clause (n) of section 2 of the RTE Act in that State/UT.

A school at (i) and (ii) may also consider eligibility of a candidate who has obtained TET Certificate awarded by another State/UT with legislature. In case a State Government/UT with legislature decides not to conduct a TET, a school at (i) and (ii) in that State/UT would consider the TET conducted by the Central Government.

(c) A school referred to in sub-clause (iv) of clause (n) of section 2 of the RTE Act may exercise the option of considering either the TET conducted by the Central Government or the TET conducted by the State Government/UT with legislature.

- The test items in Mathematics and Environmental Studies will focus on the concepts, problem solving abilities and pedagogical understanding of the subjects. In all these subject areas, the test items shall be evenly distributed over different divisions of the syllabus of that subject prescribed for classes I-V by the appropriate Government.
- The questions in the tests for Paper I will be based on the topics of the prescribed syllabus of the State for classes I-V, but their difficulty standard, as well as linkages, could be upto the secondary stage.

**Paper II (for classes VI to VIII); No. of MCQs – 150;
Duration of examination : one-and-a-half hours**

Structure and Content

(i)	Child Development & Pedagogy (compulsory)	30 MCQs	30 Marks
(ii)	Language I (compulsory)	30 "	30 "
(iii)	Language II (compulsory)	30 "	30 "
(iv)	(a) For Mathematics and Science teacher : Mathematics and Science – 60 MCQs of 1 mark each		
	(b) For Social studies teacher : Social Studies - 60 MCQs of 1 mark each		
	(c) for any other teacher – either 4(a) or 4(b)		

While designing and preparing the questions for Paper II, the examining body shall take the following factors into consideration:

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning, relevant to the age group 11-14 years. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The test items for Language I will focus on the proficiency related to the medium of instruction, as chosen from list of prescribed options in the application form.
- The Language II will be a language other than Language I. The person may choose any one language from among the available options and as in the specified list in the application form and attempt questions in the one indicated by the candidate in the application form by him. The Test items in Language II will also focus on the elements of language, communication and comprehension abilities.
- The test items in Mathematics and Science, and Social Studies will focus on the concepts, problem solving abilities and pedagogical understanding of these subjects. The test items of Mathematics and Science will be of

State/UT which has been granted relaxation under sub-section (2) of section 23 of the RTE Act. The relaxation will be specified in the Notification issued by the Central Government under that sub-section.

Structure and Content of TET

6 The structure and content of the TET is given in the following paragraphs. All questions will be Multiple Choice Questions (MCQs), each carrying one mark, with four alternatives out of which one answer will be correct. There will be no negative marking. The examining body should strictly adhere to the structure and content of the TET specified below.

7 There will be two papers of the TET. Paper I will be for a person who intends to be a teacher for classes I to V. Paper II will be for a person who intends to be a teacher for classes VI to VIII. A person who intends to be a teacher either for classes I to V or for classes VI to VIII will have to appear in both papers (Paper I and Paper II).

Paper I (for classes I to V); No. of MCQs – 150;

Duration of examination: one-and-a-half hours

Structure and Content (All Compulsory)

(i)	Child Development and Pedagogy	30 MCQs	30 Marks
(ii)	Language I	30 "	30 "
(iii)	Language II	30 "	30 "
(iv)	Mathematics	30 "	30 "
(v)	Environmental Studies	30 "	30 "

Nature and standard of questions

While designing and preparing the questions for Paper I, the examining body shall take the following factors into consideration:

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning relevant to the age group of 6-11 years. They will focus on understanding the characteristics and needs of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- The Test items for Language I will focus on the proficiencies related to the medium of instruction, (as chosen from list of prescribed language options in the application form).
- The Language II will be from among the prescribed options other than Language I. A candidate may choose any one language from the available language options and will be required to specify the same in the application form. The test items in Language II will also focus on the elements of language, communication and comprehension abilities.

Guidelines for conducting Teacher Eligibility Test (TET)

Background and Rationale

The implementation of the Right of Children to Free and Compulsory Education (RTE) Act, 2009 requires the recruitment of a large number of teachers across the country in a time bound manner. In spite of the enormity of the task, it is desirable to ensure that quality requirement for recruitment of teachers are not diluted at any cost. It is therefore necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at the primary and upper primary level.

2 In accordance with the provisions of sub-section (1) of section 23 of the Right of Children to Free and Compulsory Education (RTE) Act, 2009, the National Council for Teacher Education (NCTE) has laid down the minimum qualifications for a person to be eligible for appointment as a teacher in class I to VIII, vide its Notification dated August 23, 2010. A copy of the Notification is attached at Annexure 1. One of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government.

3 The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under:

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality

4 The TET examination may be conducted by a suitable professional body designated by the appropriate Government for the purpose. It will be conducted in accordance with the Guidelines hereunder.

Eligibility

5 The following persons shall be eligible for appearing in the TET:

- i. A person who has acquired the academic and professional qualifications specified in the NCTE Notification dated 23rd August 2010.
- ii. A person who is pursuing any of the teacher education courses (recognized by the NCTE or the RCI, as the case may be) specified in the NCTE Notification dated 23rd August 2010.
- iii. The eligibility condition for appearing in TET may be relaxed in respect of a

(ख) राष्ट्रीय अत्यापक शिक्षा परिषद् द्वारा इस प्रयोजन के लिए जारी किए गए मॉडरणीय सिद्धान्तों के अनुसार उपयुक्त सरकार द्वारा आयोजित अत्यापक प्रशिक्षण (टी.ई.टी.) में पास होगा।

(II) मूल अधिसूचना के धारा 1 के उप-धारा (ii) के स्थान पर निम्न प्रतिस्थापित किया जाएगा, नामतः :—

1. (ii) कक्षा VI—VIII

(क) स्नातक और प्रारम्भिक शिक्षा में द्विवर्षीय द्वितीय (चौड़े जिस किसी नाम से जाना जाता हो)

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ स्नातक एवं शिक्षा शास्त्र में एक वर्षीय स्नातक (बी.एड.)

अथवा

न्यूनतम 45 प्रतिशत अंकों के साथ स्नातक एवं शिक्षा शास्त्र में एक वर्षीय स्नातक (बी.एड.) जो इस समय में समय-समय पर जारी किए गए राष्ट्रीय अत्यापक शिक्षा परिषद् (माध्यम, मानदण्ड तथा कियविधि) विनियमों के अनुसार प्राप्त किया गया हो।

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (अथवा इसके समकक्ष) एवं 4 वर्षीय प्रारम्भिक शिक्षा शास्त्र में स्नातक (बी.एल.एड.)

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं 4 वर्षीय बी.ए./बी.एस.बी.एड. या बी.ए.एड./बी.एस.बी.एड.

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ स्नातक तथा एक वर्षीय बी.एड. (विशेष शिक्षा)

अथवा

(ख) राष्ट्रीय अत्यापक शिक्षा परिषद् द्वारा इस प्रयोजन के लिए जारी किए गए मॉडरणीय सिद्धान्तों के अधीन उपयुक्त सरकार द्वारा आयोजित अत्यापक प्रशिक्षण (टी.ई.टी.) में उत्तीर्ण।

(III) मूल अधिसूचना के धारा 3 के स्थान पर निम्न प्रतिस्थापित किया जाएगा, नामतः :—

(1) प्राप्त किया जाने वाला प्रशिक्षण—ऐसा व्यक्ति भी—

(क) जिसने न्यूनतम 50 प्रतिशत अंकों के साथ स्नातक और बी.एड. अर्थात् अथवा इस समय में समय-समय पर जारी किए गए राष्ट्रीय अत्यापक शिक्षा परिषद् (माध्यम, मानदण्ड और कियविधि) विनियमों के अनुसार न्यूनतम 45 प्रतिशत अंकों के साथ स्नातक तथा शिक्षा में एक वर्षीय स्नातक (बी.एड.) उत्तीर्ण किया हो, अथवा (बी.एड.) उत्तीर्ण की हो, निम्नलिखित के बाद प्रारम्भिक शिक्षा में

निम्नलिखित के बाद यह प्रारम्भिक शिक्षा में राष्ट्रीय अत्यापक शिक्षा परिषद् द्वारा मान्यमान 6 महीने का विशेष कार्यक्रम पूरा कर ले।

(ख) यह व्यक्ति, जिसने 'डी.एड. (विशेष शिक्षा) अथवा बी.एड. (विशेष शिक्षा) उत्तीर्ण की हो, निम्नलिखित के बाद प्रारम्भिक शिक्षा में

राष्ट्रीय अत्यापक शिक्षा परिषद् द्वारा प्रदान की विशेष कार्यक्रम पूरा करेगा।

(ग) आशुप्राप्ति : आशुप्राप्ति वेब कि एस.सी./एस.टी./ओ.बी.सी./बी.एड. और के अत्यापकों को अर्हक अंकों में 5 प्रतिशत

रक की दर से होगी।

(IV) मूल अधिसूचना के धारा 5 के स्थान पर निम्न प्रतिस्थापित किया जाएगा, नामतः :—

5. (क) कुछ मामलों में इस अधिसूचना की तिथि के बाद नियुक्त अत्यापक : इस अधिसूचना की तिथि से पूर्व यदि सरकारों

अथवा स्थानीय प्रशासकों अथवा विद्यालयों द्वारा विधान जारी कर अत्यापकों की नियुक्ति की प्रक्रिया आरम्भ कर दी गई हो, ऐसी स्थिति में

नियुक्ति, राष्ट्रीय अत्यापक शिक्षा परिषद् (स्कूलों में अत्यापकों की भर्ती के लिए न्यूनतम योग्यताओं का निर्धारण) निर्देश, 2001 के अन्तर्गत की जा सकती है।

(ख) इस अधिसूचना में उल्लिखित न्यूनतम योग्यता मानदण्ड तथा, सामाजिक अत्यापन, विज्ञान और के अत्यापकों के मामले में

उत्तीर्ण की गई है। राष्ट्रीय शिक्षा के अत्यापकों के मामले में प्रारम्भिक शिक्षा अत्यापकों के लिए उल्लिखित न्यूनतम योग्यता मानदण्ड लागू होंगे।

इस अधिसूचना के अन्तर्गत अत्यापक शिक्षा परिषद् न्यूनतम योग्यताओं के सम्बन्ध में राष्ट्रीय अत्यापकों के सम्बन्ध में राष्ट्रीय अत्यापक शिक्षा परिषद् द्वारा जारी की गई

विभाग संलग्न, संयोजक

[निर्माण III/4/13/2011/अमल]

यह अधिसूचना दिनांक 23 अगस्त, 2010 को फा. सं. 61-1/2011/रा.अ.वि. (मा. तथा म.) के रूप में भारत के राजपत्र,

प्रकाशित की गई थी।



भारत का राजपत्र The Gazette of India

असाधारण
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सं. 158†

No. 158†

नई दिल्ली, मंगलवार, अगस्त 2, 2011/श्रावण 11, 1933
NEW DELHI, TUESDAY, AUGUST 2, 2011/SRAVANA 11, 1933

राष्ट्रीय अध्यापक शिक्षा परिषद् अधिसूचना

नई दिल्ली, 29 जुलाई, 2011

फा. सं. 61-1/2011/राअशिप(मा. तथा मा.)—निःशुल्क एवं अनिवार्य बाल शिक्षा अधिनियम, 2009 (2009 का 35) के खण्ड 23 की उप-भार (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और स्कूली शिक्षा और साक्षरता विभाग, मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा जारी दिनांक 31 मार्च, 2010 की अधिसूचना संख्या का.आ. 750(अ) के अनुसरण में, राष्ट्रीय अध्यापक शिक्षा परिषद् (राअशिप) एतद्वारा अध्यापक के रूप में नियुक्ति के लिए पात्र होने के वास्ते न्यूनतम अर्हताएं निर्धारित करने वाली दिनांक 23 अगस्त, 2010 की फा. संख्या 61-1/2010-राअशिप (मा. तथा मा.) के रूप में भारत के राजपत्र, असाधारण के भाग III, खण्ड 4 में प्रकाशित संख्या 215 दिनांक 25 अगस्त, 2010 की अधिसूचना में एतद्वारा निम्न संशोधन करती है (जिसका उल्लेख मूल अधिसूचना के रूप में किया जाएगा)—

(1) मूल अधिसूचना के पैरा 1 के उप-पैरा (1) के स्थान पर निम्न प्रतिस्थापित किया जाएगा, नामतः :—

1. न्यूनतम अर्हताएं :

(i) कक्षा I से V

(क) न्यूनतम 50 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (अथवा इसके समकक्ष) तथा प्रारम्भिक शिक्षा में द्विवर्षीय डिप्लोमा (चाहे उसे कोई भी नाम दिया गया हो)

अथवा

न्यूनतम 45 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (अथवा इसके समकक्ष) एवं प्रारम्भिक शिक्षा शास्त्र में द्विवर्षीय डिप्लोमा चाहे जिस किसी नाम से जाना जाता हो जो राष्ट्रीय अध्यापक शिक्षा परिषद् (मान्यता, मानदण्ड और क्रियाविधि) विनियम, 2002 के अनुसार प्राप्त किया गया हो।

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (अथवा इसके समकक्ष) तथा 4 वर्षीय प्रारम्भिक शिक्षा शास्त्र में स्नातक (बी.एल.एड.)

अथवा

न्यूनतम 50 प्रतिशत अंकों के साथ उच्चतर माध्यमिक (अथवा इसके समकक्ष) तथा शिक्षा शास्त्र (विशेष शिक्षा) में द्विवर्षीय डिप्लोमा

अथवा

स्नातक तथा प्रारम्भिक शिक्षा में द्विवर्षीय डिप्लोमा (चाहे जिस किसी नाम से जाना जाता हो)

तथा

(1)

प्रारंभिक शिक्षा शास्त्र में राष्ट्रीय अध्यापक शिक्षा परिषद् द्वारा मान्यता-प्राप्त 6-माह का विशेष प्रशिक्षण प्राप्त कर ले ।

(ख) जिसके पास डी. एड. (विशेष शिक्षा) या बी.एड. (विशेष शिक्षा) की योग्यता है, उसे नियुक्ति के बाद प्रारंभिक शिक्षा शास्त्र में राष्ट्रीय अध्यापक शिक्षा परिषद् द्वारा मान्यता प्राप्त 6-माह का विशेष प्रशिक्षण प्राप्त करना आवश्यक होगा ।

4. इस अधिसूचना की तिथि से पहले नियुक्त अध्यापक :- इस अधिसूचना की तिथि से पूर्व कक्षा I से VIII के लिए नियुक्त निम्नलिखित श्रेणी के अध्यापकों को उपर्युक्त पैरा (1) में निर्धारित न्यूनतम योग्यता हासिल करने की आवश्यकता नहीं है :-

(क) राष्ट्रीय अध्यापक शिक्षा परिषद् (स्कूलों में अध्यापकों की भर्ती के लिए न्यूनतम योग्यताओं का निर्धारण) विनियम, 2001 (समय-समय पर यथा संशोधित) के अनुसार 3 सितम्बर, 2001 अथवा उसके बाद नियुक्त अध्यापक ।

किन्तु बी.एड. की योग्यता रखने वाले कक्षा I से V के अध्यापकों या बी.एड. (विशेष शिक्षा) या डी.एड. (विशेष शिक्षा) की योग्यता रखने वाले अध्यापकों को प्रारंभिक शिक्षा शास्त्र में राष्ट्रीय अध्यापक शिक्षा परिषद् द्वारा मान्यता-प्राप्त 6-माह का विशेष प्रशिक्षण प्राप्त करना होगा ।

(ख) कक्षा I से V के शिक्षा स्नातक (बी.एड.) योग्यताधारी अध्यापक जिसने पूर्व में राष्ट्रीय अध्यापक शिक्षा परिषद् द्वारा अनुमोदित 6-माह का विशेष आधारभूत अध्यापक पाठ्यक्रम (विशेष बी.टी.सी.) पूरा कर लिया है ।

- 9 -

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न्यूनतम 50% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं 4 वर्षीय प्रारंभिक शिक्षा शास्त्र स्नातक (बी.एल.एड.)

या

न्यूनतम 50% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं 4 वर्षीय बी.ए./बी.एससी एड. या बी.ए.एड./बी.एससी.एड.

या

न्यूनतम 50% अंकों के साथ बी.ए./बी.एससी एवं एकवर्षीय बी.एड. (विशेष शिक्षा)

और

(ख) राष्ट्रीय अध्यापक शिक्षा परिषद द्वारा निरूपित मार्गदर्शी सिद्धान्तों के अधीन उपयुक्त सरकारों द्वारा आयोजित [अध्यापक पात्रता परीक्षा (टी.ई.टी.) में उत्तीर्ण]।

2. अध्यापक शिक्षा शास्त्र में डिप्लोमा/डिग्री पाठ्यक्रम — इस अधिसूचना के संदर्भ में केवल राष्ट्रीय अध्यापक शिक्षा परिषद (सअशिप) द्वारा मान्यता-प्राप्त अध्यापक शिक्षा शास्त्र में डिप्लोमा/डिग्री पाठ्यक्रम मान्य होगा। शिक्षा शास्त्र में डिप्लोमा (विशेष शिक्षा) और बी.एड. (विशेष शिक्षा) के लिए केवल भारतीय पुनर्वास परिषद (आरसीआई) द्वारा मान्यता-प्राप्त पाठ्यक्रम मान्य होगा।

3. विशेष अनिवार्य प्रशिक्षण — वह व्यक्ति,

जो जिसके पास न्यूनतम 50% अंकों के साथ बी.ए./बी.एससी और बी.एड. योग्यता है, कक्षा I

के लिए नियुक्ति के लिए 1 जनवरी, 2012 तक पात्र होगा, बशर्ते कि वह नियुक्ति के बाद

या

न्यूनतम 50% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं 4 वर्षीय प्रारंभिक शिक्षा शास्त्र स्नातक (बी.एल.एड.)

या

न्यूनतम 50% अंकों के साथ उच्चतर माध्यमिक (या इसके समकक्ष) एवं शिक्षा शास्त्र में द्विवर्षीय डिप्लोमा (विशेष शिक्षा)

और

(ख) राष्ट्रीय अध्यापक शिक्षा परिषद् द्वारा निरूपित मार्गदर्शी सिद्धान्तों के अधीन उपयुक्त सरकारों द्वारा आयोजित [अध्यापक पात्रता परीक्षा (टी.ई.टी) में उत्तीर्ण]।

(ii) कक्षा VI-VIII

(क) बी.ए./बी.एस.सी और प्रारंभिक शिक्षा शास्त्र में द्विवर्षीय डिप्लोमा (जिस नाम से भी जाना जाता हो)

या

न्यूनतम 50% अंकों के साथ बी.ए. / बी.एस.सी. एवं शिक्षा शास्त्र में एकवर्षीय स्नातक (बी.एड.)

या

न्यूनतम 45% अंकों के साथ बी.ए. / बी.एस.सी एवं शिक्षा शास्त्र में एकवर्षीय स्नातक (बी.एड.) जो इस संबंध में समय-समय पर जारी राष्ट्रीय अध्यापक शिक्षा परिषद् (मान्यता, मानक और क्रियाविधि) विनियम के अनुसार प्राप्त किया गया हो

या

+ approved

(2)

Minutes of the 3rd Advisory and Implementation Committee Held on 27.07.2012

The Deptt. of School Education & Literacy, Ministry of HRD, Govt. of India vide letter No. F.1-2/2011-EE-4 dated 28.02.2011 has conveyed the approval of Hon'ble HRM that the CBSE shall be the examining body for conducting the TET on behalf of the Central Govt.

The Chairman, CBSE has constituted an Advisory and Implementation Committee of Central Teacher Eligibility Test comprising of the following members from all the stakeholders i.e. representatives from MHRD, Govt. of NCT of Delhi, Chandigarh Administration, Andaman & Nicobar Administration, Dadra & Nagar Haveli Administration, KVS, JNV, CTSA, and Principal of Private/Public School and reputed Educationists to consider and recommend on all matters for the smooth conduct of the Test.

1. Commissioner, KVS, New Delhi.
2. Commissioner, NVS, New Delhi.
3. Director Education, Delhi.
4. Director Education Dadra & Nagar Haveli.
5. Director, CTSA, New Delhi.
6. Director, Directorate of Education, Andaman & Nicobar Islands.
7. Dr. Surender S. Dahiya, Director, SIE, Chandigarh.
8. Director, NCERT, New Delhi.
9. Shri Vikram Sahay, Director, MHRD, New Delhi.
10. Prof. Anita Rampal, CIE, Delhi University, Delhi.
11. Mrs. Usha Ram, Principal, Laxman Public School, New Delhi.
12. Prof. C. K Sahuja, (Retd.) CIE, Delhi University, Delhi.

The Chairman, CBSE has accordingly called the 3rd meeting of the Advisory and Implementation Committee which was held on 27th July, 2012 at 11.00 a.m. in the Conference Hall, 2nd Floor, CBSE, Shiksha Kendra, 2, Community centre, Preet Vihar, Delhi-110092 for discussion and consideration on the status report of CTET - JAN 2012, Information Bulletin of CTET - NOV 2012 and to decide issues / modalities for the conduct of CTET-2012. The meeting was attended by the following members;

1. Shri Vijay Kumar, Jt. Commissioner, KVS;
2. Shri A S Rawat, Education Officer, CTSA;
3. Mrs. Sunita Kaushik, Addl. Director of Education, Delhi;
4. Mrs. Usha Ram, Principal, Laxman Public School;
5. Prof. S K Yadav, NCERT;
6. Prof. C K Sahuja, CIE, Delhi University;
7. Shri Vinnet Joshi, Chairman, CBSE;

Other members, who sent their consent, could not attend the meeting due to the change in their schedule at the last moment. The meeting was also attended by the Heads of Divisions of the Board. The agenda for the meeting is as per Annexure-A :

The Advisory and the Implementation Committee after due consideration and deliberation on the (i) Brief Report of CTET-NOV 2012, (ii) Provisions of RTE Act-2009, (iii) NCTE Guidelines dated 11.02.2011 regarding conduct of Teacher Eligibility Test by the respective State/UT Government, (iv) NCTE Gazette Notification dated 23.08.2010

and 29.07.2011, regarding minimum eligibility criteria for appointment of teacher under RTE Act-2009, (v) Minutes of 2nd Advisory & Implementation Committee, (vi) Draft Information Bulletin and Application Form for CTET-Jan 2012 and (vii) Press Advertisement for CTET-Jan 2012 made the following recommendations;

1. The committee ratified the decision to conduct the CTET on 18th Nov. 2012.
2. The Committee approved the Draft CTET-NOV 2012 Information Bulletin and Application Form along with the changes, addition and deletion of examination centre cities and the Press Advertisement for CTET-NOV 2012.
3. The Committee approved to continue the Scheme and Pattern of Examination for CTET i.e. the examination will have 150 MCQs without any negative marking. However the Committee also recommended that CBSE should write to MHRD and NCTE to consider increasing the present time duration of 1:30 hrs so that the candidates have sufficient time to answer the question.
4. The Committee after analyzing the result of CTET-JAN 2012 recommended that an item analysis of response marked by the candidates against all the questions may be done and questions from areas of syllabus where the response of the candidates has not been satisfactory may be re-assessed.
5. The Committee recommended for seeking only on-line applications for CTET-NOV 2012 Examination and desired that CBSE may open facilitation centres in the country, to assist candidates who face problems in submitting their online applications.
6. The committee recommended the following fee structure for CTET- NOV 2012 proposed in CTET-NOV 2012 Information Bulletin.

CATEGORY	Only Paper - I or II	Both Paper - I & II
General/OBC	Rs.500/-	Rs.800/-
SC/ST/Diff. Abled Person	Rs.250/-	Rs.400/-

7. Committee ratified the Minutes of 2nd Advisory & Implementation Committee meeting held on 11.10.2012.

(N. Nagaraju)
Director (CTET)

**Minutes of the fourth Advisory & Implementation Committee
held on 24.04.2014 at Conference Hall, 1st Floor, Academic Unit,
CBSE, 17, Rouse Avenue, New Delhi - 110 002**

As per the approval of Hon'ble HRM vide letter No.F.1-2/2011-EE-4, dated 28.02.2011, CBSE has been appointed as the examining body for conduct of Teacher Eligibility Test on behalf of the Central Government as per the scheme and pattern of the Examination stipulated vide NCTE Guidelines dated 11.02.2011.

Accordingly an Advisory & Implementation Committee of Central Teacher Eligibility Test (CTET), has been constituted by the Chairman, CBSE comprising of the following members from all the stakeholders i.e. representatives from MHRD, Govt. of NCT of Delhi, Chandigarh Administration, Andaman & Nicobar Administration, Dadra & Nagar Haveli Administration, KVS, NVS, CTSA and the Principal of the Private/Public School and reputed Educationists to consider and recommend on all the matters for smooth conduct of the CTET :-

1. Chairman, NCTE, New Delhi
2. The Director, NCERT, New Delhi
3. The Commissioner, Kendriya Vidyalaya Sangathan, New Delhi
4. The Commissioner, Navodaya Vidyalaya Samiti, Noida
5. The Director, Central Tibetan Schools Administration, Delhi
6. The Director, SCERT, Chandigarh
7. The Director, Directorate of Education, Andaman & Nicobar Islands, Port Blair
8. The Director of Education, Dadra & Nagar Haveli, Silvassa
9. The Director, Directorate of Education, Govt. of NCT of Delhi
10. The Deputy Secretary, MHRD, Deptt. of School Edu. & Literacy
11. Prof. Anita Rampal, Deptt. of Education, Central Institute of Education, Delhi University, Faculty of Education, Delhi
12. Mrs. Usha Ram, Principal, Laxman Public School, Hauz Khas, New Delhi
13. Prof. C.K. Saluja, Professor, Central Institute of Education, Delhi University, Delhi

The third meeting of the Advisory & Implementation Committee was held on 27.07.2012. The Chairman, CBSE has accordingly called the fourth meeting of the Advisory & Implementation Committee on 24th April, 2014 at Conference Hall, 1st Floor, Academic Unit, CBSE, 17, Rouse Avenue, New Delhi - 110 002 for discussion and consideration on the status report of CTET-NOV 2012, CTET-JULY 2013 and CTET-FEB 2014 and to consider other modalities for the conduct of CTET Examination. The meeting was attended by the following esteemed members :-

1. Shri Vineet Joshi, Chairman, CBSE - In Chair
2. Prof. Santosh Panda, Chairman, NCTE
3. Prof. C.K. Saluja, Professor, Central Institute of Education, Delhi University, Delhi
4. Shri Dinesh Kumar, Addl. Commissioner, Kendriya Vidyalaya Sangathan, New Delhi
5. Dr. Sunita S. Kaushik, Addl. Director, Directorate of Education, Delhi
6. Dr. Surender S. Dahiya, Director, SCERT, UT of Chandigarh
7. Prof. Anita Rampal, Deptt. of Education, Central Institute of Education, Delhi University, Faculty of Education, Delhi
8. Dr. Raj Rani, Professor, DTE, NCERT New Delhi
9. Dr. Usha Ram, Principal, Laxman Public School, Hauz Khas, New Delhi
10. Dr. Anil Shukla, Dy. Secretary, NCTE
11. Shri C Chandrasekaran, Addl. Commissioner, Navodaya Vidyalaya Samiti, Noida
12. Shri A.S. Rawat, Education Officer, Central Tibetan Schools Administration, Delhi
13. Shri Pitam Singh, Director (SE & CTET), CBSE

Ms. Anamika Singh, Deputy Secretary, MHRD and Director(Education), Andaman & Nicobar Islands, Port Blair could not attend the meeting due to the change in their schedule at the last moment.

Shri S. Devedas, Joint Secretary(CTET), Shri J.P. Chaturvedi, Assistant Secretary(Exam), CBSE & Shri Anil Kapoor, Assistant Secretary(Conf.), CTET also attended the meeting.

The Director(SE & CTET) welcomed all the members and presented the activities of previous & current CTET exams. Thereafter the agenda was taken as under & as per the agenda at Annexure- 'A' please.

The Advisory and Implementation Committee after due deliberation and consideration on the items made the following recommendations which are as under :-

ITEM - I : The committee unanimously ratified the minutes and the recommendations of the third Advisory & Implementation Committee meeting held on 27.07.2012.

ITEM - II : The Committee approved the result of CTET - NOV 2012, CTET-JULY 2013 and CTET-FEB 2014. However, the Committee expressed its concern on the result and variation in the pass percentage of the CTET Examination. The Committee after due deliberation made the following recommendations on the result :

(a) The detailed item analysis of all the three results may be made and feedback to the item writers on the non-performing part of the question papers may be provided.

(b) The details of the performance of the candidates of the different education institutions, may be shared with the NCTE.

(c) NCTE may be asked to develop common guidelines and framework for the item writers to standardize the items writings of TET Examination.

ITEM - III : The committee accorded the ex post facto approval for the grant of 5% relaxation in the qualifying marks in CTET Examination to the reserved category candidates i.e. SC/ST/OBC and Differently Abled candidates in accordance with Govt. of NCT of Delhi & KVS orders.

The committee also recommended that the Board should write to NCTE & MHRD for extending uniform relaxation in qualifying marks to the reserved category candidates in CTET, applicable to all the appointing authorities, if law permits.

ITEM - IV : The committee accorded the ex post facto approval on the extension of time for CTET Examination from 1:30 hrs. to 2:30 hrs. as per NCTE communication and accorded approval for continuation of same till orders are received from NCTE/MHRD.

ITEM - V : The committee after considering the presentation on item analysis of CTET-NOV 2012 Examination by the Centre for Assessment, Evaluation and Research, recommended that item analysis for all the three CTET Examination may be done by the centre and their findings may be shared with the item writers for further improvement in the quality and relevance of question papers in identifying right attitude and talent desired of a teacher.

ITEM - VI : The committee recommended that the Facilitation Centres in those regions/cities where candidates have utilized the facility for submission of on-line application, may be continued and those facilitation centres from where the number of candidates submitting the application is NIL, may be discontinued.

ITEM - VII : The committee after considering the proposal, has approved the revised rates of remuneration (Annexure-B) for conduct of future CTET Examination, as per the approval of the Finance Committee of the Board.

ITEM - VIII : The committee after due deliberation and consideration approved the following fee structure for forthcoming CTET Examination :-

CATEGORY	Only PAPER - I or II		Both PAPER - I & II	
	Old	Revised	Old	Revised
General/OBC	Rs. 500/-	Rs. 600/-	Rs. 800/-	Rs. 1000/-
SC/ST/Diff. Abled Person	Rs. 250/-	Rs. 300/-	Rs. 400/-	Rs. 500/-

ITEM - IX : The committee after due deliberation and consideration re-confirmed the following existing language option by the candidates for opting the two different languages as per the scheme of the TET Examination in future CTET Examinations as under :-

- | | |
|--------------|--------------|
| 1. English | 11. Marathi |
| 2. Hindi | 12. Mizo |
| 3. Assamese | 13. Nepali |
| 4. Bengali | 14. Oriya |
| 5. Garo | 15. Punjabi |
| 6. Gujarati | 16. Sanskrit |
| 7. Kannada | 17. Tamil |
| 8. Khasi | 18. Telugu |
| 9. Malayalam | 19. Tibetan |
| 10. Manipuri | 20. Urdu |

ITEM - X : The committee after due deliberation and consideration recommended that the on-line and off-line examination may be conducted simultaneously in all the cities, by the CTET Unit as per their convenience and other logistics involved in the conduct of the future examinations.

The CTET Unit, as an incentive to promote on-line CTET Examination, may also consider having lower fee structure for candidates opting for on-line computer based examination.

Since the next CTET is scheduled to be held on 27.07.2014, it will not be possible to conduct On-line Examination in July, 2014 due to lack of time for preparation of various sets of question papers and to call tender & to complete other formalities. On-line Examination along with Off-line Examination will be conducted for future CTET Exams.


 (PITAM SINGH)
 DIRECTOR (SE & CTET)



Minutes of the meeting of the CURRICULUM COMMITTEE

held
on
August 2, 2014 at 11.30 a.m.

Venue:
**Conference Hall, Shiksha Sadan, Rouse Avenue,
Delhi-110002**

**Central Board of Secondary Education, Shiksha Sadan,
17 Rouse Avenue, Institutional Area,
New Delhi-110002**

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4.4	To consider and approve the revision of textbook of French 'Entre Jeunes' for class X
4.5	To consider and approve revision of the Punjabi textbooks published by the Board for classes IX and XI
4.6	To consider and approve the change in the nomenclature of English Functional and an Elective Course of English classes XI and XII to English Elective CBSE
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4.8	To consider and approve Assessment of Speaking and Listening skills training programmes 2014-15.
4.9	To consider and approve the special relaxations for 'not for profit' organisations Bal Bharati Public School Training Centre, DAV College Managing Committee and DPS Society for empanelling with CBSE to conduct Capacity Building Programmes for Heads of Schools, Teachers and Students of CBSE affiliated schools located in India and abroad
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4.18	To consider and approve integration of existing online registration system and existing online CCE data collection system
4.19	To consider and approve the organization of 21st Annual National Conference of Sahodaya School Complexes at Kochi and 22nd Annual National Conference of Sahodaya School Complexes at Raipur, Chhattisgarh
4.20	To consider and approve development of separate question paper for classes VIII, IX, X, XI and XII for zonal Mathematics Olympiad conducted by the Board.
4.21	To consider and approve the Heritage Quiz Book containing sample items for the participants
4.22	To consider and approve development of Road Safety Manual for the students
4.23	To consider and approve Compulsory Self Defence training, education in Civil Defence in the schools affiliated to CBSE for girl students and train school teachers/resource persons in Civil Defence.
4.24	To consider and approve provision of Academic Audit of CBSE affiliated schools
4.25	To consider and approve formation of a Standing Committee for empanelling agencies.
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4.30	To consider and approve Academic Audit of CBSE-i schools
4.31	To consider and approve Academic Audit of CBSE-i schools
4.32	To consider and approve replacing of smiley face, flat face, grumpy face with three, two and one smiley representing Excellent, Satisfactory and Needs Support level of performance respectively.
4.33	To consider and approve on-line Assessment Training Programme for CBSE teachers
4.34	To consider and approve workshop for item writers of X and XII Board Examination
4.35	To consider and approve the research on 'Comparability of School and Board Based Examination'
4.36	To consider and approve LAMPS (LEARNING ASSESSMENT & MEASURING PROGRESS OF STUDENTS) model of system monitoring
4.37	To consider and approve research on 'Use of feedback to improve students learning'

4.38	To consider and approve PSA Handbook for Grade IX and XI (2nd Edition)
4.39	To consider and approve Assessment Training Program for 200 CBSE Teachers (ATP-200) by CAER
4.40	To consider and approve review of the CBSE-I curriculum and benchmark it against nominated International Curricula
Additional Agenda Item	
1	To introduce special curriculum for learning of instruments like Bagpipes, Drums, Trumpet, Tuba, Saxophone, Euphonium and other such instruments towards Western Instrumental Music and Flute, Harmonium, Bugle, Sitar towards Indian Instrumental Music.
2	To consider and approve the setting up of the committee on Inclusive Education led by Dr. Swaroop Sampat Rawal.
3	To consider and approve development of books in major subjects in Braille and audio format for visually challenged students.
4	To consider and approve the functional guidelines for the Inclusion Cell Committee at the CBSE
5	To consider and approve mandatory appointment of Special Educator in all the schools affiliated to CBSE.
6	To consider and approve the proposed changes in the scheme of SBA for Classes IX and X effective from 2015-16
7	To consider and approve a national level programme to promote books and reading throughout the country.
8	To consider and approve the proposed fundamentals or essentials for the effective implementation of School Based Assessment at the primary level (Classes I-V)
9	To sensitize students about the concerns of the persons hailing from the North East
10	To consider and approve the organization of Student Exchange Programme
11	To consider and approve the development of audio books / material on Tribal Languages such as Santhali and Gondi
12	To consider and approve Celebration of Birthday of Schools which have completed 50, 75, 100 and above years
13	To consider and approve exploration of the possibility of using drama in education both for Life Skills as well as scholastic areas
14	To consider and approve the conduct of the 3 rd International Life Skills, Values, Gender, School Health and Well-being Summit for the students of the schools affiliated to CBSE
15	To consider and approve the financial literacy in school curriculum and conduct of Pocket Money Programme in CBSE affiliated school
16	To consider and approve the development of a booklet on martyrs from Indian Armed Forces who laid down their lives in war or peace time operations

The following members were present in the meeting:

Shri Vineet Joshi, Chairman, CBSE.....in the Chair
Dr. Sadhana Parashar, Professor and Director (Arti), CBSE
Sh. K.K.Chaudhary, Controller of Examination, CBSE, Preet Vihar, Delhi
Ms. Sunita Kaushik, Additional Director, Directorate of Education, Govt. of NCT, Delhi
Mr. L.V.Sehgal, Principal, Bal Bharti School, Pusa Road, New Delhi
Prof. Bhairabi Prasad Sahu, Deptt. of History, Delhi University Delhi
Prof. (Mrs.) Prem Singh, Deptt. of Hindi, Delhi University, Delhi
Prof. J.M. Khurana, Deptt. of Chemistry, Delhi University, Delhi
Prof. A.K.Bhatnagar, Professor, Department of Biology, Delhi University
Prof. B.L. Pandit, Deptt. of Economics, Delhi School of economics, University of Delhi, Delhi - 110007
Prof. Ujjwal K. Singh, Department of Political Science, Delhi School of Economics, University of Delhi, Delhi
Prof. H.Ramachandran, Department of Geography, University of Delhi
Prof. R. C. Thakaran, Department of History, Delhi School of Economics, University of Delhi, Delhi - 110007
Prof. Om Vikas, C-15, Tarang Apartments, 19 I.P. Extension, Delhi- 110092
Prof. Girishwar Mishra, Department of Psychology, University of Delhi, Delhi - 110007
Dr. Subhash Chandra, Asst. Professor, Lady Irwin Collage, University of Delhi
Mrs. Naheed R.Usmani, Principal, Rabea Girls Public School, Ballimaran, Delhi-6

The following officers of the Board were also in attendance:

Mrs. Sugandh Sharma, Additional Director
Mr. Navin Maini, Research Officer (Technology)
Sh. Gyanendra Singh, Joint Secretary
Ms. P.Rajeshwary, Education Officer
Mr. Sandeep Sethi, Education Officer
Mrs. Neelima Sharma, Consultant
Sh. R.P.Sharma, Consultant
Sh. Ram Shankar, Joint Director
Sh. Pramod Kumar T.K., Joint Director
Sh. Al Hilal Ahmed, Joint Director
Dr. Pragya Singh, Joint Director
Dr. Sweta Singh, Joint Director
Mr. Sandeep Kumar, Joint Director
Ms. Monika Mehta, Joint Director (Accreditation)
Mrs. Ramandeep Kaur, Deputy Director

The following members could not attend the meeting due to their preoccupation:

Shri Gautam Biswas, Director, IIT, Guwahati
Mrs. Gunmeet Bindra, Principal, Welham Boys School-5, Circular Road, Dehradun
Prof. Kapil Kapoor, Former Prof. Vice Chancellor, Department of English, JNU, New Delhi
Dr. K.P.Chinda, Retd. Principal, H-320, New Rajender Nagar, New Delhi - 60
Prof. R.P. Tandon, Deptt. of Physics, Delhi University, Delhi
Dr. P.C.Jain, Principal, SRCC Mauris Nagar, New Delhi-07
Prof. C. K. Saluja, Dept. of Sanskrit, University of Delhi, Delhi-110007
Dr. V.Vijayalaxmi, Joint Commissioner (Acad). Kendriya Vidyalaya, New Delhi
Prof. Tulsi Patel, Department of Sociology, University of Delhi
Mrs. Tripurari Sharma, Convener, Theatre Studies

At the outset, Director (Arti) welcomed all the members to the meeting and requested them to introduce themselves. After the introduction, Director (Arti) thanked the conveners for their support to CBSE despite their busy schedules. Director (Arti) then, with the permission of chair, started proceedings of the house by discussing various sections.

OPENING REMARKS

The discussion focused on the following aspects:

Section I: Confirmation of the minutes of the meeting held on November 29, 2013

Section II: Action Taken Report

Section III: Academic Initiatives

Section IV: Current Agenda Items

While giving an overview of CBSE, Director (Arti) outlined major decisions, activities and initiatives and major activities conducted since the last Curriculum Committee.

Director (Arti) shared with the house that the Board organized annual **CBSE Science Exhibitions** to encourage scientific and technological creativity among students. These exhibitions have been organised in different parts of the country at Regional level in the month of April/ May. The main theme for this year's exhibition is Scientific and Mathematical Innovations with five sub-themes viz., Agriculture, Energy, Health, Environment and Resources.

The house was informed that the Board conducted annual optional proficiency test to benchmark skills and higher mental abilities of students and to provide motivation to students for academic excellence in the respective subjects. This year the proficiency test was conducted from April 14-18 this year. A total of 44884 candidates appeared in this examination.

The School Based Assessment has been operational in all CBSE affiliated schools for classes IX and X. The second Summative Assessment (SA-II) for this academic session for classes IX and X was conducted from the second week of March 2014. To distribute the question papers and marking scheme to schools, the Board has used web-based technology and has built a solution called "CBSE Integrated Test Management System (CBSE-ITMS)". More than 11,000 schools used ITMS facility and remaining government schools (approx. 4000) used the Question Papers sent to them by their departments which took the paper from the CBSE.

The Board revised guidelines for Practical Examination in Physics, Chemistry and Biology for Visually Impaired Students of classes XI and XII. It includes general instructions, list of apparatus and items for identification, list of practicals (experiential manner rather than recording observations), sample questions and assessment scheme for classes XI and XII. The revised scheme is effective from March, 2015 examination for both the classes.

The Board organized **CBSE Cryptic Crossword Contest 2014** in classes IX to XII as Crossword puzzles help students improve their vocabulary, reasoning, lateral thinking and analytical abilities.

The Board analyzed feedback collected from 3257 school on OTBA. Most of the respondents, (more than 90% Principals, Teachers, Students, Parents and Academic coordinators/Head of the Departments) have fully or partially agreed with the introduction of OTBA and its applicability to real life situations. Nearly 61.25% respondents have agreed extending it to Class X, in all the main Subjects, from the current Academic session (2014-15). Most of the respondents (61.25%) do not agree with extending it to Class XII at present. The respondents have suggested that the OTBA may be conducted on a separate day or should be considered as one of the FA's and study material should be provided in Braille also.

Section I

Confirmation of the minutes of the meeting held on November 29, 2013

Agenda Item: 1

To confirm the minutes of the meeting held on November 29, 2013

The minutes of the meeting of the Curriculum Committee which was held on November 29, 2013 were circulated among all the members of the Curriculum Committee. No comments were received. The house unanimously confirmed the minutes.

Section II

Action Taken Report on the agenda items discussed in the previous meeting held on November 29, 2013

The Director (Arti) elaborated on the action taken with respect to the agenda items of the last Curriculum Committee meeting as follows:

Agenda Item: 2 – Action Taken Report

2.1 To report the draft of the curriculum document 2014-15 and publication of a unified curriculum document for classes IX-X and XI-XII

Director (Arti) informed the house that the Board often found that there seemed to be an ambiguity at the time of selecting a specific curriculum document out of two available documents which were simultaneously in use one for class IX and the other for class X. Therefore, the Board from this year has unified both these documents and now one curriculum document is used for both the classes IX – X and XI – XII. The Director (Arti) also informed the house that the Board has added new information in the curriculum documents such as 'how to apply for the introduction of a new elective in a school.' The effort from now on would also be to ensure the document is available by January of the next year.

2.2 To report on status of newly introduced elective optional at senior secondary level.

Director (Arti) shared with the house that the Board has been writing to UGC and various other universities for the vertical mobility for the new electives in higher education. However, universities did not respond favourably in this regard especially with respect to English, Mass-Media Studies and the three courses i.e. Informatics Practices, Web and Multimedia and Computer Science. The status of new electives is as given below:

Sl. No	Name of Elective optional	Year of starting	No. of school opted/given affiliation	Name of the books XI/XII
1.	Library and Information Science(079)	2014-15	48	All the five units required for term-I have been sent and uploaded on net
2	Legal Studies (Code No. 074)	XI = 2013-14 First Board exam - 2015	2013-14 - 149 (XI) 2014-15 - 32 (XI)	All Units have been sent to schools and are available online for Class XI 3 units have been sent to schools and are available online for Class XII.
3	Human Rights and Gender Studies (Code No. 075)	XI = 2013-14 First Board exam - 2015	18	Human Rights and Gender Studies Class XI (all 16 units available online) Human Rights and Gender Studies Class XII (05 units available online)

4	Theatre Studies (Code No. 078)	XI = 2013-14 First Board exam - 2015	14	08 units sent through mail for Class XI 06 units sent through mail for Class XII
5	NCC (Code No. 076)	XI = 2013-14 First Board exam - 2015	25	10 units sent through mail for Class XI 10 units sent through mail for Class XII
6	Knowledge Tradition and Practices of India (Code No. 073)	XI = 2012-13	25	Knowledge Tradition and Practices of India - XI (available online) Knowledge Tradition and Practices of India - XII (available online)
7	Heritage Crafts (Code No. 070)	XI = 2008-09 First Board exam - 2010	2	Living Crafts Traditions of India Textbook in Heritage Crafts for Class XI (NCERT) Crafts Traditions of India - Past, Present & Future Textbook in Heritage Crafts for Class XII (NCERT) Exploring the Crafts Traditions of India - Field Study and Application in Heritage Crafts for Classes XI & XII (NCERT)
8	Graphic Design (Code No. 071)	XI = 2008-09 First Board exam - 2010	6	Graphic Design XI Graphic Design XII
9	Creative Writing and Translation Studies (Code No. 069)	XI = 2007-08 First Board exam - 2009	5	Creative Writing and Translation Studies XI Creative Writing and Translation Studies XII
10	Fashion Studies (Code No. 053)	XI = 2004-05 First Board exam - 2006	76	Revised Practical Manual on Fashion Studies XI Revised Textbook in Fashion Studies XI Revised Practical Manual on Fashion Studies XII Revised Textbook in Fashion Studies XII Revised Teachers' Manual Class XI & XII
11	Functional English (Code No. 101)	XI = 2003-04 First Board exam - 2005	158	Language Skills Book English Elective CBSE Literature Reader English Elective CBSE
12	Entrepreneurship (Code No. 066)	XI = 2001-02 First Board exam - 2003	250	Entrepreneurship - XI Entrepreneurship - XII
13	Bio-Technology (Code No. 045)	XI = 2002-03 First Board exam - 2004	212	Revised Bio-technology - XI (Not printed) Textbook on Bio-technology-XII
14	Mass Media Studies (Code No. 072) (Academic Elective)	XI = 2010-11 First Board exam - 2012	29	Mass Media Studies - XI Mass Media Studies - XII

Professor J.M.Khurana informed the house that CBSE offers nearly 280 vocational and academic electives. Whereas the universities offer purely academic subjects and do not know where to place these new electives. Most of the traditional courses offered by universities are based on old subjects offered by the Board and therefore, the universities place a premium on old electives and sometimes discounts new electives taken, as they do not fit in well in the scheme of studies of Bachelor degree courses. He also shared with the house that the University of Delhi devised a formula to consider the eligibility for all the newly introduced electives by the Board. However, the formula could not be implemented.

The Chairman, CBSE pointed out that the University considers those students who studied Physics, Chemistry, Biology for taking admission to all the courses in Humanities but does not consider the students who studied newly introduced multidisciplinary and pragmatic subjects. The Chairman informed the house that all these new electives are academic and not vocational electives and there is ambiguity in deciding whether a subject is more or less academic in nature.

Professor B.L. Pandit suggested that the students studying Human Rights and Gender Studies and Legal Studies may appear in the Common Law Admission Test (CLAT) held by the National Law University and take admission in the 4 years integrated course.

Professor Girishwar Mishra suggested that there should be a committee which can work out if the quantum of work has been done in an elective and the elective meets the required standard of academic rigor.

Professor Om Vikas highlighted that there must be a credit transfer system for all new subjects.

Prof. Bhairabi Prasad Sahu suggested that there must be some committee to look into the skill and knowledge area of the new electives and where they overlap with the subjects offered by University of Delhi.

It was eventually resolved that a committee comprising of senior professors from various departments of University of Delhi will be constituted to look in to the linkage of newly introduced electives by the CBSE to various degree courses and the recommendation of this committee may be referred to the academic council of the University of Delhi for consideration. Students may find it easier if University of Delhi allows these areas of studies for granting admission

Director (Arti) requested that Professor Khurana may head this committee and Professor Ujjawal Singh, Professor Om Vikas, Professor Thakran and Professor B P Sahu may be a part of this Committee. Dr. Sweta Singh will coordinate and put up a report of the Committee in next three months and definitely by December, 2014.

2.3 To report on the introduction of the new academic elective on Library & Information Science for classes XI and XII from the session 2014-15

Director (Arti) reported that so far 51 schools have given permission to start the newly started elective Library & Information Science. This may motivate students to pursue B Lib course after their graduation. All the five chapters of the textual material for this elective have been mailed to schools and are available on CBSE website. The remaining units will be mailed before the second term starts i.e. before the September end.

2.4 To report on the development of teachers' manual on Visual and Performing Arts

Director (Arti) shared with the house that though the Board had introduced Visual and Performing arts many years ago, the Board did not have any reference material for teachers in this area. The work for the development of this manual is in full swing and will be completed in the next six months.

2.5 To report on the revision of Grade XI text book of Bio technology

Director (Arti) informed the house that the above book has been prepared on time and is available at CBSE website as well as in the printed form.

2.6 To report on the Python book for Grade XII text book under Computer Science (Code No.083)

Director (Arti) stated that Board started an option of providing the Language Python in the elective computer science. As the feedback from industry says that Python is the language of future and will be required more in the workplaces the Board contemplated that C++ would be gradually replaced by the Python. However the board has got feedback from many teachers that C++ is more structured for classes XI and XII and most of them are willing to continue with C++. The book on Python is ready and available at CBSE website as well as in the printed form.

Chairman CBSE shared with the house that the Department of Technical Education, in collaboration of IIT Mumbai, is offering free Software Training to teachers and students. Training on many useful and popular software, for example, Linux, Libre Office (Open Source alternative of MS Office), C, C++, Java, Python, PHP & MySQL, Blender (Open Source alternative for 3D Max, Maya), GIMP (open Source alternative for Photoshop) etc. are being offered completely free of cost and without the need of any expert trainers at the centers. The above mentioned training is being provided with learning material from Spoken Tutorial Project, IIT Bombay. As a part of this training programme, learners can take online exams and receive certificates from Spoken Tutorial Project, IIT Bombay. Professor Kannan is doing this at IIT Mumbai. The Board may tie-up with IIT Mumbai regarding this. The Education Officer may take this forward and organize periodic training programmes for its teachers. It was also imperative to familiarize schools with the option of online-training.

On the question of replacing C++ with the Python, Prof Khurana again highlighted the need to ensure the Universities are offering it in their graduation programme or not.

Chairman CBSE opined that the Board should continue with both the options for some years. The house supported this view and it has been resolved that both the options will be available to students.

2.7 To report on the development of Question Bank for supporting schools

Director (Arti) shared with the house that the Board prepares a huge database of questions for each summative assessment and therefore planned to develop a question bank to be used by schools.

Prof Khurana proposed that the Question Bank may be divided into Easy, Medium difficulty and difficult categories.

Chairman CBSE stated that the Board must offer teacher training on how to make question paper by using the question bank and till then the present system may continue. The concept of using a given blue-print to develop a question paper may be initiated in the coming session.

2.8 To report on the development of textbooks for class XI (for the session 2015-16 and class XII (for the session 2016-17) for the elective Physical Education

Director (Arti) informed the house that the material is ready for printing. Chairman CBSE informed the house that CBSE is trying to improve both the textual material as well as the implementation of Physical Education. Prof Thakran said that the marks obtained in Physical education can be amongst the best of four to which Prof Khurana agreed.

The textual material for both the classes is ready and compilation of the units is going on. The books will be ready for printing by August, 2014.

2.9 To report on the development of support documents called 'Values across Curriculum' for classes I to X

The Director (Arti) informed the house that the Board has signed a Memorandum of Understanding with the Ramakrishan Mission. The Mission has conducted few training programmes and its expertise will be utilized for improving the quality of material developed in Values education. It will continue to impart training for all Regions.

2.10 To report on the setting up of the Inclusion Cell at CBSE

Director (Arti) informed the house that CBSE now has an inclusion cell. A number of officers (One Joint Director, one Deputy Director and one Assistant Director) have joined this Inclusion Cell.

Chairman CBSE informed that the basic idea to establish this cell is to proactively scrutinize every policy and programme of the Board from the angle of Inclusion. Like the cell may analyse every resource in the light of inclusive practices and align it before it is finally published. It will be an integral part of every activity conducted by the Board.

2.11 To report on the special provisions for differently abled candidates appearing in various examinations conducted under CBSE and CBSE-i

The following provisions which are already included in the Affiliation Bye-laws for CBSE-i schools will also need to be reviewed and revised for the coming session 2015-2016.

The following provisions have been included in the affiliation Bye-laws for the CBSE-i schools.

1. The differently abled candidates may be given compensatory time of 50 minutes in each paper of CBSE and CBSE-i Examination for differently abled candidates who are making use of scribe/amanuensis. All the candidates with disability not availing the facility of scribe may also be allowed compensatory time of 50 minutes.

2. The facility of scribe/amanuensis may be allowed to any person who has disability of 40% or more if so desired by the person.
3. The candidate may be permitted to opt for his own scribe/amanuensis or may be provided by the Centre Superintendent on his/her request. Such candidates are advised to request the centre superintendent for amanuensis one day before the examination.
4. There will be no criteria for educational qualification, age etc. for the scribe/amanuensis.
5. Proper seating arrangement preferably at ground floor should be made prior to the commencement of Examination to avoid confusion.
6. The time of giving the question paper, should be marked accurately and timely supply of question paper meant for visually impaired candidates, should be ensured.
7. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for language.
8. In addition to this it was also proposed that the near relatives of the candidate may be permitted to be present in the examination hall only for the purpose of motivation and support to the candidate.

2.12 To report on the various measures to address the issue of schools found to have awarded 10 CGPA in all the five subjects in grade X (2013-14)

Director (Arti) shared with the house that the Board had asked 53 schools which awarded topmost grade to more than fifty percent of their students to appear before a committee at CBSE to share their best practices which could be related to the performance of their students. Out of 53 schools only 14 schools turned up with a presentation to explain their case. 3-4 of the schools were actually found to be following extremely good practices. Remaining of them were not good and apologized for their arbitrary action.

The Chairman CBSE informed the house that if such practice is repeated by a school, the Board may take severest of action and disaffiliate the erring school.

2.13-21 To report on the initiatives of IT unit of academic wing

Research Officer Shri Navin Maini shared with the house that the Board has initiated the process of collection, verification and analysis of Evidences of Assessments since 2010-11 to assess the 'Practices of School Based Assessment'. 50% of the schools affiliated to the Board are randomly selected in each term for sending the evidences. The EAs and the marks awarded are verified and analysed by the subject evaluators/moderators appointed and empanelled by the Board. With the purpose to streamline the process, the system has been decentralized by appointing City-Coordinators. An objective and comprehensive Feedback Report has been designed for the schools which assigns grades/marks and highlights their strengths and weaknesses in their evaluation and assessment practices. Based on the feedback received, schools are asked to submit Compliance Reports stating the reasons for non-compliance in their assessment practices. Low scoring schools are identified for each term and these are asked to re-submit their evidences for the next term. A Microsite on Evidences of Assessment and an "Online status updation system" have been developed (<http://49.50.126.244/eaq/index.asp>) in order to provide schools with updated information on the status of their evidences sent such as their receipt and a facility to download their feedback reports.

The format of reporting evidence is revised every year based on feedback.

In order to facilitate the submission of subscription and other fees the Board has initiated an online service. For the convenience of participating schools, the Board proposed to launch online payment facility. This has been implemented for CENBOSEC subscriptions and trainings and recruitment. Regarding the submission of CBSE-i affiliation applications the Board has developed software to initiate an online service. The trials for this software will be done shortly.

All internal processing in CBSE is being done through paper based files. If the filing and other office procedure can be done by using software it will reduce effort and increase transparency. The Board has floated an RFP in this regard.

A dedicated corner at the www.cbseacademic.in website has been created for facilitating parents. The corner contains all the latest and important information related to students which a parent would like to know.

The organization of a pilot with BiBox Innovation Labs. by Evobi Automations on complementary basis was successfully completed.

Under the project TALEEM workshops were held for expert teachers of Gurgaon, Chennai and Kannur Sahodayas. Prof. Srivathsan had explained about web based collaborative development of TALEEM lesson plans.

2.22 To report on the modalities of selection of effective and competent Peer Assessors for carrying out the School Quality Assessment and Accreditation Process, and also to make Accreditation process transparent and automated.

Director (Arti) shared with the house that for the online screening test for the selection of effective and certified Peer Assessors, one set of MCQs based on the SQAA Manual and a Case study have been designed. With regard to the making of SQAA process transparent and automated, an RFP was published for empanelling agencies for providing School Quality Assessment and Accreditation Management Solutions. After evaluating the technical bids, none of the bidders were found to completely satisfy the required qualification criteria and thus the RFP was cancelled. The work has been started on the publication of fresh RFP.

Report on item number 2.23 to 2.33 was given to every member. No comments were received on these items.

Centre for Assessment Evaluation and Research (CAER)

2.34 To report on the accreditation of empaneled agencies by CAER

Director (Arti) shared with the house that the CAER is supporting the CBSE in the following ways:

Research Studies

- Aggregating Subject Examinations at the Level of scores for entry into Indian tertiary Institutions (September 2012) to suggest a model for aggregating the Board Examinations so that the students (Engineering aspirants) are not advantaged or disadvantaged either by the choice of their subject or the Examination Board.
- Evaluation of the validity and functioning of the Central Teacher Eligibility Test-Nov 2013 to provide inputs about functioning of the CTET, so that education system can use the results and recommendations and ensure that the test serves the intended purpose, and thereby enhances validity of the results.
- Structure of Grade XII Question Papers for different School Examination Boards (20 November 2014) to compile and analyse the comparative typology of Senior Secondary Examinations conducted by 25 Examination Boards.
- Evaluation of the Item Functioning of the Test, JEE (Main), 2013 to improve the quality of the JEE (Main) and precision of the results, in context of the changed purpose i.e. to serve as (a) an anchor test for normalisation of the board scores (the new purpose), and (b) a selection test that enables ranking with a higher degree of precision among the 1,50,000 qualifying candidates (the conventional purpose).
- Comparability of Board-based and School-based Tests of Secondary School (Grade X) Examination, 2013(April 2014) to determine whether the tests used under different schemes and options of Grade X Board Examination are of similar difficulty. It is necessary in order to ensure that the results obtained on these tests are comparable which means that a specific grade score, say B1 or 75%, from any of these tests means similar level of performance.
- Evaluation of Item Functioning of JEE (Advanced), 2013 to improve the quality of JEE (Advanced), 2013 through analysing test and item functioning.
- Monitor the Input and feedback process regarding levels of Students' Learning (study completed- under print)-to suggest an integrated model of feedback that can be used by the teachers in classrooms to improve the performance of students.
- Evaluating current Examination practices of AISSCE (ongoing) to analyse the practices of test construction, moderation, test administration, scoring, results, etc. for AISSCE; benchmark them against global best practices for public examination; and, make recommendations to improve the examination practices to enhance validity of results.

Publications

The CAER has been publishing

- Newsletters: Educational Assessment and Research News and Views

- **Bulletins**
- **Monographs**
- **Case Studies**
- **Problem Solving Assessment Handbook**

Professional Development

The CAER Continuous Professional Development Department runs professional development programmes in the areas of **assessment & assessment literacy** for teachers, coordinators, examination in-charge, academic heads and principals to support the school based assessment reform that has been introduced. The modules are designed by global experts and aligned to NCF 2005.

The expected outcomes of the CAER trainings are:

- **enhanced competence/ ability in constructing valid and reliable tests; and**
- **deeper understanding and perspective in the theories and practices of continuous evaluation leading to overall improvement in school based assessment practices.**

Chairman CBSE desired that a copy of each of the report and publication may be given to all the members of the Curriculum Committee

Section III

Major activities conducted since the last Curriculum Committee Meeting

Chairman CBSE requested Director (Arti) to take up new initiatives and major activities conducted since the last Curriculum Committee.

Director(Arti) shared with the house that the Board has identified and empaneled 79 agencies on the basis of an RFP for the mandatory in-service training programmes for the teachers on various aspects of teaching and learning in various subjects and for the effective School Management and Leadership programmes in order to meet the training requirement of its affiliated schools. These agencies conduct these programmes at nominal rates.

To facilitate and manage the entire process and provide freedom to schools to choose different training programmes as per their need and location the Board has launched an Online Training Management System. Depending upon their area of expertise, agencies have been allotted various training programmes which vary in duration and areas. Agencies upload their upcoming programmes with the details of venue city and nature of programmes. If a school log on to this system it can see multiple options given by various agencies and register for a place and time convenient programme for its teacher. Online Feedback is also available which will be analysed by Centre for Assessment and Evaluation for improving the quality of teachers imparted by the empaneled agencies. Overall monitoring of the training programmes by various agencies is done by the Board.

The Board is particularly serious about the quality of training programmes conducted by these agencies.

Dr. Subhash Chandra informed the house that there are a lot of government run state teachers training institutes which also impart in-service trainings to teachers. These institutes may be roped in to impart training to specific cities where they are located. These institutes have good faculty and infrastructure.

Chairman CBSE requested for a database of all such institutes run by Central or State Universities (affiliated colleges) and expressed willingness to explore the possibility of collaboration with these institutes especially in the context of Centres of Excellence.

Director (Arti) again highlighted the need of filtering out agencies through a process of transparent feedback.

Prof Chandra proposed that the faculty of TTIs run by Central and State government Universities may be deputed as observers for the training programmes conducted by various empanelled agencies

Chairman CBSE appreciated the idea and stated that if a list of such professors is available, they may be contacted directly as official institutional operations are time consuming. The Board will take official permissions from their respective institutes so that they may be involved in this endeavour of maintaining the quality of teachers.

Prof Ujjawal Singh highlighted the need of objective format/criteria for taking feedback.

Chairman CBSE opined that feedback can be taken online as well as through SMSs.

Agenda Item: 4 – New Agenda items for consideration and approval

Agenda item – 4.1

To consider and approve the Introduction of the language Kokborok in the schools affiliated to CBSE

Director (Arti) stated that if there are even 2, 3 schools that wish to offer a language; the Board after ensuring availability of curriculum and textbooks either from the state government or a government body introduces the language. This is basically to cater to the linguistic diversity. The Board has been approached by the Tripura Tribal Areas Autonomous Council to introduce the option of language Kokborok spoken in the State for the benefit of the students speaking this language and studying in the schools affiliated to CBSE in the state of Tripura. The Kokborok is a prominent language among the tribes which, according to an estimate, is spoken by nearly 17 percent population. So this will be an inclusive step to benefit students of CBSE schools in Tripura.

Prof Khurana wanted to know whether the state government is offering this language or not.

Prof. Thakran pointed out that even if the state government is not offering a tribal language, CBSE must introduce these languages.

Director (Arti) responded that the language is offered in the state run schools and as per the prevailing practice in this regard, the Board adapts the curriculum of regional language prevalent in the respective state and also prescribes the same textbooks as published by the state. The house appreciated introduction of a tribal language.

The Curriculum Committee granted approval for the same

Agenda item - 4.2

To consider and approve the introduction of four local languages i.e. Rai, Gurung, Tamang and Sherpa in the CBSE curriculum from the academic session 2015-16

Director (Arti) shared with the house that there are around 200 schools affiliated to CBSE in the state of Sikkim. As there is no State Board of school education, the Government of Sikkim approached CBSE to start offering Rai, Gurung, Tamang and Sherpa languages for classes IX onwards in a phased manner from the academic session 2015-16 onwards. The Human Resource Development Department, Govt. of Sikkim has got developed the textbooks and syllabus for class IX in these languages. The HRD department, Govt. of Sikkim has also identified suitable experts for the Committee of Courses for these languages. The Board may start offering these languages from the academic session 2015-16.

The house agreed over the agenda.

The Curriculum Committee granted approval for the same

Agenda item - 4.3

To consider and approve introduction of Thai as a second language at Global Indian International School, Thailand (2015-16)

Director (Arti) informed the house that in order to cater to the need of expatriates in Thailand, the Board proposes to introduce Thai language in CBSE affiliated Indian schools in Thailand. CBSE curriculum is valued and respected by Thai parents and they want their children to study in Global Indian School, Thailand. If Thai language is introduced as a second language it would be beneficial for the CBSE schools to grow further and spread CBSE standards in Thailand.

The curriculum and other guidelines will be developed in consultation with Thai experts in Thailand and would be approved by the Ministry of Education, Thailand.

The Curriculum Committee granted approval for the same

Agenda item - 4.4

To consider and approve the revision of textbook of French 'Entre Jeunes' for class X

Director(Arti) highlighted that the Board has already revised the French textbook 'Entre Jeunes' for class IX. The book is available in the CBSE stores and a downloadable soft copy is also available at www.cbseacademic.in. In continuation of this work, the textbook 'Entre Jeunes Part - II' for class X, may be revised this year. The committee which revised the class IX textbook 'Entre Jeunes' may continue to revise the textbook for class X.

The Curriculum Committee granted approval for the same

Agenda item - 4.5

To consider and approve revision of the Punjabi textbooks published by the Board for classes IX and XI

Director (Arti) briefed the house that the Board publishes two textbooks of Punjabi for class IX with the title Sahit Deepika Part- I and Sahitk Wangia Part- I. As the textual content of both of these books were last revised in the year 2000, the committee of courses opined for its revision. The Board also publishes a text book titled Kaav Kamaee for class XI. This book was published in the year 1986 for the first time and has not been revised since then. The committee of courses strongly recommends the revision of this book also.

The Curriculum Committee granted approval for the same

Agenda item - 4.6

To consider and approve the change the nomenclature of English Functional and an Elective Course of English classes XI and XII to English Elective CBSE

Director (Arti) informed the house that CBSE has done a comparative study of the course contents of English (Elective) and Functional English offered by the Board. As the course content is structurally similar the Board proposes to rename it English (Elective) CBSE. This is proposed to remove the ambiguity that Functional English as a name suggests in the context of Delhi University admissions for 2014-15.

Professor Khurana informed the house that the controversy is only for those students who wish to pursue English(Honors) course which is the most prestigious in most of the colleges.

Director(Arti) said that number of students who opt for English(Elective) is very small and majority goes for English Core. The Board earlier proposed to drop English (Elective) but the Curriculum Committee did not approve and it was resolved that English (elective) must be offered even if the number of students is less.

Shri L V Sehgal proposed that CBSE may keep different code numbers but mention English (Elective) in the marks statements issued to students. Schools may be given a choice to follow either NCERT or CBSE books.

Professor Khurana supported the view and said that it will solve the problem. He suggested that if there are slight differences in books and curriculum, all such electives must be given a common name. He also opined that the assessment structure of the two electives must also be of comparative difficulty.

Director (Arti) assured the house that the Board will ensure the parity of assessment in similar electives. A committee of Senior professors from University of Delhi and colleges like Miranda House, Lady Shri Ram, and Jesus and Marry may evaluate what more needs to be done to make Functional(English) at par with English(Elective). ASL certificate will also be valued more after the authentication by the proposed committee.

The Curriculum Committee granted approval for the same

Agenda item - 4.7

To consider and approve the development and printing of textual materials for Legal Studies, Theatre Studies, NCC, Human Rights and Gender Studies, Library and Information Science and Knowledge Traditions and Practices of India textbook for Classes XI and XII for printing.

Director(Arti) proposed to print of the books of electives where the number of students is greater than or equal to 500 students. The conveners of these new courses will be once again requested to go through the text before printing

The Curriculum Committee granted approval for the same

Agenda item - 4. 8

To consider and approve Assessment of Speaking and Listening skills training programmes 2014-15.

Director(Arti) informed the house that the following programs have been planned to reinforce Assessment of Speaking and Listening Skills:

1. 10 region wise 03 day training of Principals by CBSE for 500-600 Principals.
2. Selection of 150 Master Trainers out of existing Cohort of 500 ASL-ETs (Assessment of Speaking and Listening skills – Examiner Trainers) to be trained by Trinity experts.
3. Training of ASL-ETs Cohort of 280-300 ASL-ETs 7 workshops x 40 participants (280) by Trinity.
4. Training Calendar for 02-day training cascade training.
5. 01 training programme for KVS Principals whose subject is English.
6. 01 training programme for DoE Principals whose subject is English.
7. Preparation for digitized version of the ASL.
8. Documentation to be done for international standardization of the test.
9. Live Test Material for Winter Bound Schools for classes IX, X & XI.
10. SA-I & SA-II ASL papers for class X to be prepared by CBSE.

The Curriculum Committee granted approval for the same

Agenda item - 4.9

To consider and approve the special relaxations for three 'not for profit' organisations viz., Bai Bharati Public School Training Centre, DAV College Managing Committee and DPS Society for empanelling with CBSE to conduct Capacity Building programmes for heads of Schools, teachers and students of CBSE affiliated schools located in India and abroad

Director(Arti) informed the house that the CBSE has relaxed certain conditions regarding fee charged and financial criteria of those empanelled agencies which are 'not for profit' organisations and they find it difficult to fulfil criteria and conditions especially with regard to the financial aspects.

Director further informed the house that Board would like to collaborate with such institutions which are working in school education in the not for profit mode.

The following relaxations are proposed to be considered for approval regarding the empanelment of 'not for profit' organisations to conduct Capacity Building Programmes for Heads of Schools, Teachers and Students:

S	Criteria and Condition	Proposed Relaxation
1	Earnest Money Deposit (EMD) - At present the details of EMD to be deposited are as under: • For Individuals/Teams/Sahodayas: Rs.25,000/ • For Trusts/Societies : Rs.50,000/- • For Others: Rs.1,00,000/-	May be relaxed
2	Yearly Empanelment fee - At present the successful bidder has to deposit an amount as empanelment fee for a year as detailed below: • For Individuals/Teams /Sahodayas : Rs.10,000/ • For Trusts/Societies : Rs.25,000/- • For Others: Rs.50,000/-	As applicable for trusts and society
3	Monitoring Cost - At present Rs.50,000/- to be deposited by each empanelled agency to CAER except Individuals and Sahodayas whose monitoring will be done directly by CBSE and no fee will be charged for the same.	May be relaxed
4	Administrative Fee - At present 10% of the fee collected per participant per programme is to be submitted to CBSE by each empanelled agency towards administrative cost.	As applicable in case a fee is charged

Dr. Subhash Chandra opined that there should be a mechanism to ensure the quality of trainings conducted by these agencies.

Director (Arti) responded that we already have a mechanism and the Board is working to further improve upon it. CAER will be the accrediting agency for these agencies and there would be visits, quarterly reviews and the review of the training modules used.

Shri LV Sehgal thanked CBSE for this move.

The Curriculum Committee granted approval for the same

Agenda Item: 4.10

To consider and approve Institutionalization of 'CBSE School Excellence Award'

The Director (Arti) briefed the house about these awards.

With an intention to further boost the morale of the schools in achieving quality benchmark, the Board has gone further and decided to institutionalize CBSE School Excellence Awards. These awards aim to recognize and honor schools that have demonstrated overall excellence and shown qualitative improvement in various domains of education such as academics, co-curricular activities, teacher empowerment, parental involvement (beneficiary satisfaction) community service, innovative best practices, values education and gender sensitization, use of emerging technologies etc.

The awards will be based on the following parameters:

1. Areas of exceptional achievements
2. School's reputation in local community
3. School involvement in the social life of the community
4. Pass percentage (IX, X, XI, XII), Normal distribution
5. Co-scholastic Areas:
 - a. Life Skills – Thinking Skills, Social Skills and Emotional Skills
 - b. Work Education
 - c. Visual and Performing Arts
 - d. Attitudes and Values towards – Teachers, School-mates, School programmes and Environment and Value systems
6. Science Exhibition/Science Fairs
7. Maths Olympiad/IT Olympiad/ICT Olympiads
8. Heritage Quiz
9. Collaboration with CBSE (venue support)
10. Participation in local Sahodaya/National Conference
11. Contribution to Cenbosec
12. Principals as Mentor
13. Principals and teachers involvement in Assessments and Evaluation
14. Sanitation and Waves of Change
15. Excellence in IT/Community Outreach/Eco Clubs/Carbon Footprints/Save Water-rivers, etc.

Selection

The Board will constitute a committee of judges who have expertise in the field to select this award. The committee will select winners from written profiles sent by the schools and, if needed, follow-up interviews will be done. The committee will score entries on educational value, performance of schools in various qualitative domains as mentioned in the accreditation manual of the Board, growth, innovation, and collaboration with other schools and contribution in promoting the national educational goals such as universalization of elementary education, Sarva Shiksha Abhiyan, Rashtriya Madhyamic Shiksha Abhiyan.

Eligibility

All the schools affiliated to CBSE are eligible to apply for this award. The awardees will be called to Delhi and necessary travel and stay will be arranged by the Board.

Number of Awards

- One at the national level comprising of Rs.50,000/- as cash award and a certificate of recognition / citation and trophy
- One each in ten regions comprising of Rs.25,000/- as cash award and a certificate of recognition / citation and trophy

The Curriculum Committee granted approval for the same

Agenda Item: 4.11

To consider and approve Institutionalization of School Quality Assessment and Accreditation Awards

One recognition award of prize Rs. 25,000/- from each region and three awards of prize of Rs.1,00,000/- each may be given at national level.

This award will be based on the following parameters with sub-domains as below:

- A. Scholastic Processes and Outcomes**
 - Curriculum Planning
 - Teaching and Learning Processes
 - Student Assessment and Performance
- B. Co-scholastic Processes and Outcomes**
 - Life Skills
 - Value Systems
 - Attitudes
 - Work Education Visual and Performing Arts
 - Co-scholastic Activities
 - Health and Physical Activities, Health Cards
- C. Infrastructure – Adequacy, Functionality and Aesthetics**
 - Classrooms, library, laboratory, computer labs and ICT facilities, playground
 - Principal's office, staff room and administration offices
 - Sports and games facilities, hobby rooms, arts and music facilities
 - Sick room, water and sanitation, health management facilities
 - Furniture, lighting and ventilation
 - Safety and disaster management provisions (fire extinguisher, emergency exit, DM Club, Drills)
 - Provisions for differently-abled children and inclusive practices
 - Eco-friendly orientation, aesthetics, lawns and green plants.
- D. Human Resources**
 - School Staff
 - Parents
 - Alumni
 - Students
- E. Management and Administration**
 - Institutional Planning Mechanisms
 - Institutional Improvement and Process of Accreditation and Certification
 - Goal Setting and Policy Making
 - Effective Co-ordination within the school
 - Resource Management
 - Relationship Management (staff, parents, community, alumni, etc.)
 - Activity Management
 - Data and Record Maintenance
 - Oral and Written Communication
 - Standard Operating Procedures
 - Financial Administration
- F. Leadership**
 - Vision and Mission statement
 - Strategic Plans for School Improvement
 - Quality and Change Management
 - Scholastic Leadership
 - Collaborative Leadership
 - Innovative Practices
- G. Beneficiary Satisfaction**
 - Student Satisfaction
 - Teacher Satisfaction
 - Office Staff
 - Principal
 - Management

- o Parents and Alumni
- o Community

Eligibility

All the schools affiliated to CBSE are eligible to apply for this award.

The awards will be given by an educationist of national repute or a prominent national figure in an appropriate ceremony organized by CBSE.

The awardees will be called to Delhi and necessary travel and stay will be arranged by the Board.

The Curriculum Committee granted approval for the same

Agenda Item: 4.12

To consider and approve Institutionalization Best School Award at National Level (through best practices)

Under this, three awards in each of the 10 regions of CBSE may be given with a prize of Rs.5,00,000/-, Rs. 3,00,000/- and Rs. 1,00,000 respectively for optimum use of infrastructure facilities, academic performance, co—curricular activities and beneficiary satisfaction, etc. at national level.

This award will be based on the following parameters with sub-domains as below:

A. Promoting a Holistic Curriculum

- a. Equal emphasis to scholastic as well as co-scholastic domain at all levels
- b. Activities undertaken to promote co-scholastic aspects
- c. National/state level achievements
- d. Innovation promoting a holistic curriculum
- e. Practices/strategies pertaining to promoting a Holistic Curriculum

B. Instructional Leadership

- a. Whole school review
- b. Data sets used for this review
- c. Strategies for leadership succession
- d. Collaborative exercise for professional development
- e. Practices/strategies/innovations pertaining to leadership
- f. Practices/strategies pertaining to instructional Leadership

C. Quality Teachers'

- a. Rigorous process of selection
- b. Process of peer evaluation
- c. Process to assess teachers' professional satisfaction
- d. Reflective exercises and action research by teachers
- e. Practices/strategies pertaining to quality teachers'

D. Continuous Professional Development

- a. Participation of teachers in training
- b. Budget allocation for Continuous Professional Development
- c. Organisation of workshop/training programme
- d. Practices/strategies pertaining to Continuous Professional Development

E. Innovative Pedagogy

- a. Use of multiple pedagogical strategies
- b. Collaboration and sharing of ideas
- c. Updated with respect of new pedagogical strategies
- d. Practices/strategies pertaining to Innovative Pedagogy

F. Innovative Assessments

- a. Report of evidence of assessment
- b. Principal as CBSE mentor
- c. Practices/strategies pertaining to Innovative Assessments

G. Differential Instructions

- a. School equipped with knowledge and skills of providing differential instructions
 - b. Infrastructure flexible to accommodate differential instructions
 - c. Practices/strategies pertaining to Differential Instructions
- H. Health Promoting Schools**
- a. Full time health professionals in schools.
 - b. Regular health check-ups
 - c. Time devoted to sports and physical activities in the time table
 - d. Practices/strategies pertaining to Health Promoting Schools
- I. Eco Clubs**
- a. National school sanitation rating
 - b. National school sanitation initiative
 - c. Practices/strategies pertaining to eco schools
- J. Nurturing Sports**
- a. Qualified physical education teachers
 - b. National/state level sports achievement
 - c. Scheme to identify talent
 - d. Provision of special coaching/training. Practices/strategies pertaining to nurturing sports
- K. Integrating ICT in all areas of the curriculum**
- a. Access of computers available to students and teachers
 - b. Percentage of smart classes
 - c. Use of ICT in all subjects
 - d. Practices/strategies pertaining to integrating ICT in all areas of curriculum
- L. Promoting Inclusive Education**
- a. Number of children with special needs in the school
 - b. Number of qualified special educators
 - c. Resources / assistive technology available
 - d. Individualised educational plan
 - e. Participation of children with special need in all school activity
 - f. Practices/strategies pertaining to promoting Inclusive Education
- M. Taking care of Students' mental health**
- a. People employed for the school counselling cell
 - b. Sensitisation of teachers to notice early warning signs of mental health related problems
 - c. Age appropriate counselling / information pertaining to mental health
 - d. Practices/strategies pertaining to taking care of students' mental health
- N. Promoting Reading**
- a. Number of books in the library
 - b. Number of qualified librarians
 - c. Funds allotted to the library per child
 - d. Instructional strategies adopted to increase reading engagement
 - e. Practices/strategies pertaining to Promoting Reading
- O. Focus on Language speaking and Listening**
- a. Number of language teachers trained for assessment of speaking and listening
 - b. Strategies adopted to foster speaking and listening
 - c. Practices/strategies pertaining to focus on Language speaking and Listening
- P. Acknowledging our Heritage**
- a. Resources available that help in building awareness about heritage
 - b. Participation in programmes related to heritage
 - c. Practices/strategies pertaining to acknowledging our Heritage
- Q. Community outreach**
- a. Organisation of programmes to reach out to the community
 - b. Level of students engaged in community outreach programme
 - c. Practices/strategies pertaining to community outreach

g. Linkages with Institutes of Higher Education

- a. Links and collaboration with institutes of higher education
- b. Collaborative activities programmes undertaken
- c. Practices/strategies pertaining to linkages with Institutes of Higher Education

s. Students Autonomy

- a. Student council/union elected by the students
- b. Initiatives taken by the student bodies
- c. Involvement of the students in planning for the utilisation of the existing school facilities
- d. Practices/strategies pertaining to Students Autonomy

T. Partnering with Parents

- a. Open communication between parents and school
- b. Existence of elected school parent body
- c. Participation of parents in school activities
- d. Contribution of parents in review and advising on school policies
- e. Practices/strategies pertaining to partnering with Parents

Eligibility

All the schools affiliated to CBSE are eligible to apply for this award.

The Curriculum Committee granted approval for the same

Agenda Item: 4.13

To consider and approve felicitation of the schools with good sanitation ratings and also the winners of the Waves of Change programme

Under the National School Sanitation Initiative (NSSI), launched on 27th April 2010, it has been made mandatory for all schools to focus on the practical aspects of sanitation in its right perspective, laying emphasis on personal hygiene, proper sanitation, clean toilet habits, safe drinking water, separate toilets for girl students, disposal of waste water, waste water recycling, waterless urinals, waste segregation and composting, food hygiene, creation and conservation of green spaces etc. The Schools have to visit the school sanitation website www.schoolsanitation.com and get the online Sanitation Rating for their school, after providing the required information.

As furtherance to the National School Sanitation Initiative it has been decided that all the CBSE schools will be rated according to their sanitation status. Accordingly, Online School Sanitation Ratings were instituted. The sanitation ratings are awarded in five colour categories which are as follows:

Categories:	Rating	Remarks: Sanitary Provisions and Conditions are in the state of:
91%-100% of the Norms	Green	Excellent Keep it up!!
75%-90% adherence to the Norms	Blue	Very Good, but there is a scope for improvement
50%-74% adherence to the Norms	Yellow	Fair: Can Improve
34%-49% adherence to the Norms	Black	Poor: Needs considerable Improvement
Below 33% adherence to the Norms	Red	Grim: Needs immediate attention

Further, for awareness generation and internalization of the new vistas in education in India the "Waves of Change (WoC)" program was conceptualized. It was launched on 28th Nov 2012. On the same day awards were given to 169 schools which obtained the top three sanitation ratings i.e. schools under the Green, Blue and Yellow category of sanitation ratings. (4 Green, 1 Blue+, 43 Blue, 54 Yellow and 67 Yellow- category). GIZ also gave cash prizes to the schools in different categories as per their ratings. As GIZ has withdrawn the support to the National School Sanitation Initiative hence it will not be giving away any cash prizes to the schools.

Therefore it is proposed that CBSE may consider felicitating schools who have obtained good sanitation ratings and also award the schools who have done outstanding work in different categories of the Waves of Change programme. ('green' schools : 25,000/-, 'blue+' school : 10,000/-, 'blue' school : 5,000/-, 'yellow' school : 3,000/- and 'yellow-' schools : 2,000/-)

Professor Om Vikas proposed that all these criteria must be included in all categories perhaps a lesser weighting with major area getting maximum weighting.

The Curriculum Committee granted approval for the same

Agenda Item: 4.14

To consider and approve Celebration of Sanskrit week in Schools

Professor B L Pandit wanted to know why only Sanskrit week and no other regional languages weeks are celebrated by CBSE?

Director (Arti) informed the house that the CBSE has done a lot of work in Sanskrit. As directed in National Policy on Education 1968 and POA 1992, Sanskrit has a special importance attached to it and has contributed to the growth and development of Indian languages and enjoys unique contribution to the cultural unity of the country, facilities for its teaching at the school and university stages should be offered on a more liberal scale. The Board had been taking various steps to promote learning of Sanskrit such as initiation of interactive approach in Sanskrit, development of textbooks for classes VI-XII and workbooks and support material like Teachers Manual; Resource manual and Audio Cassette (Dhvani Mudrika) for Class IX, conduct of 50 teachers' training programmes and seminars across the country to orient the teachers in communicative approach to teaching Sanskrit.

The Board also proposes to bring out a booklet on leadership through classical Indian literatures for the benefit of students. The students may study this booklet throughout their schooling as the nature of this booklet would be perennial and general. Schools may use this booklet in addition to other material, for developing universal values. The Board also proposes to develop Activity Cards for aiding learning of Sanskrit for different levels in a phased manner. Activity cards for classes IX may be developed in current academic year followed by development of cards for class X next year.

Professor Ramachandran, Professor Girishwar Mishra, Professor Prem Singh Professor Sahu and Professor Thakran supported the idea. Professor Ujjawal Singh and Professor B L Pandit said that the Board must celebrate other languages day/week may be on alternate year at some predetermined dates. It was proposed that the first week of December may be used for the purpose.

Professor Ramachandran said that Sanskrit is a non-living and stateless language and needs special efforts.

The Director (Arti) agreed to the proposal to keep one week for all other regional languages and all the schools affiliated to CBSE in that state may celebrate regional language week in that week.

The Curriculum Committee granted approval for the same

Agenda Item: 4.15

To consider and approve Celebration of Excellence -13-15th August 2014

The Director (Arti) informed the house that the Board is calling the top 0.1% of students who have scored the highest percentile in each subject to celebrate their excellence. 500 students with their parents from all over the country are invited to visit Delhi in this connection. It is proposed that a Heritage trip may be organized for these students in smaller groups to the heritage monuments of Delhi. On the second day these students will prepare an e-book of 'Hamari Dharohar Hamara Sapna'.

The Curriculum Committee granted approval for the same

Agenda Item: 4.16

To consider and approve the modified format for collecting Evidence of Assessment from schools

It was shared with the house that the Board initiated the process of collecting Evidence of Assessment to ensure the quality of assessment and the proper coverage of syllabus. On analysing the evidences of all the schools it has been revealed that now more schools are giving adequate number of tasks per FA and these tasks are of wide variety and challenging nature. There is an improvement in integration of Values and Problem Solving activities in Formative Assessments and the recording and documentation of FA's has also improved. Also multi-disciplinary projects have been included in the assessments. Also, this process helped the Board in identifying issues for future training programmes and also for improvements in the CCE documents and the Teachers' manuals on assessments. Some of the findings have also been incorporated in the CCE Manual such as "How to manage a classroom", "How to conduct and assess Long Answer Questions" and "How to calculate grades in FA's", etc.

The basis of feedback received from the schools, the Board has modified the formats of collecting evidence. New formats are brought before the house for approval.

The Curriculum Committee granted approval for the same

Agenda item – 4.17

To consider and approve the conduct of Problem Solving Assessment (PSA) for classes IX and XI

Director(Arti) requested Shri R P Sharma to brief the house on PSA. Shri Sharma informed the house that PSA for the academic session 2014-15 is scheduled to be held in January 2015. A weightage of 10% in the annual result of a student was being assigned to PSA (In place of FA4) during the preceding years. However, in the light of feedback and suggestions from the stakeholders, the Board is considering reducing the weightage of PSA to 5% along with a weightage of 5% to the project work.

Shri L V Sehgal asserted that the Problem Solving should be made a part of evaluation of each subject and there should not be a separate PSA. However, the house was reminded that this decision has been taken after great debate 2 years back.

Director (Arti) responded that in school assessments, schools generally focus on recall based questions and that may be one of the reasons for the abysmally pathetic performance of Tamilnadu and Himachal which took PISA. So until the time teachers are trained and they understand that PSA is a part of their subject, separate PSA remains a necessity. It was resolved that the Board will collect more feedback on whether to reduce the weightage of PSA or not and for this year the old scheme of 10% weightage will continue. If the majority of schools again give feedback to reduce the weightage, then it may be done for the year 2015-16.

The Board also proposed to get the question paper for this test developed through its team of experts and the help from Centre for Assessment, Evaluation and Research (located in CBSE campus). Experts from Cluster Innovation Centre, Delhi University, NCERT, JP University and School system are associated with the process of development of items for the test.

The Curriculum Committee granted approval for the same

Agenda item – 4.18

To consider and approve integration of existing online registration system and existing online CCE data collection system

Director (Arti) requested RO(T) Shri Navin Maini to brief the house about the item. Shri Maini informed the house that the Board has an online registration system where candidates admitted to classes IX-XII are registered with the Board. There is a separate online CCE data collection system where the CCE grades and marks of students in classes IX & X are collected. As the two systems are separate and not integrated, the student registration data is uploaded into the CCE data collection system late in the academic year and CCE data collection starts late in the academic year. Schools have to maintain voluminous records in physical registers throughout the academic year and complete the data entry into the CCE data collection system in a short period of time towards the end of the year.

In order to decrease the workload on the schools, it is proposed that the two systems will be integrated by the agency maintaining the CCE data collection system. As soon as a school finalizes the registration of a group (lot) of students, they can start CCE data entry for this group of students. In this way the schools will have the facility to enter CCE Data throughout the year. Schools will not have to maintain physical registers and can do the CCE marks entry only once in a year directly in the system. In order to do analysis of ASL detailed marks as per annexure are required which will also be done through online CCE data collection system.

Shri L V Sehgal suggested that the data may be retrievable to school to which Shri Maini responded that the schools may retrieve the data throughout the year.

Director(Arti) enquired about the timeline and it was agreed that it will be available by the end of October 2014.

The Curriculum Committee granted approval for the same

Agenda item – 4.19

To consider and approve the organization of 21st Annual National Conference of Sahodaya School Complexes at Kochi and 22nd Annual National Conference of Sahodaya School Complexes at Raipur, Chhattisgarh

Director(Arti) informed the house that the Board has decided to organise two Annual National Sahodaya Conferences. The 21st National Annual Sahodaya Conference is proposed to be hosted by Kochi Chapter of Sahodaya Schools Complex from 17th – 19th October, 2014 and 22nd National Annual Sahodaya Conference to be hosted by Raipur Chapter of Sahodaya Schools Complex from 12th – 14th December, 2014. The theme proposed for these two National Annual Sahodaya Conferences is 'Life Skills Education'. The proposed sub-themes are: Life Skills Approach; Adolescence Education; Alternate Pathways of Learning; Problem Solving Ability (PSA); Multiple Modes of Assessment; Assessing Co-Scholastic Areas; Assessing Life Skills; Whole Brain Thinking. It was also resolved that members of the Management as well as heads of schools may be invited. Moreover it is being observed that in some places the same principal remains the Chairperson for a number of years. The rules and regulations may once again be shared in the form of a circular.

Director (Arti) stated that the Board would organise the biannual conference to restrict the number of principals below 500. The Board would like to invite all the members of the Curriculum Committee to these conferences

The Curriculum Committee granted approval for the same

Agenda Item: 4.20

To consider and approve development of separate question paper for classes VIII, IX, X, XI and XII for zonal Informatics Olympiad conducted by the Board.

The Director(Arti) informed the house that the Central Board of Secondary Education has been conducting the National Informatics Olympiad in collaboration with the Indian Association for Research in Computing Science (IARCS), Mumbai. The examination is conducted for all the students of classes VIII-XII studying in schools affiliated to CBSE. A common paper is prepared by Zonal Informatics Olympiad for this purpose. In this context it is highlighted that the standard of the question paper is largely of grade XII level and therefore students of classes IX, X and XI are not getting a fair chance in this competition.

Hence it is proposed that CBSE may develop separate question papers for each class from class VIII onward to motivate students and to tap the talent even in the junior classes.

The Curriculum Committee granted approval for the same

Agenda item - 4.21

To consider and approve the Heritage Quiz Book containing sample items for the participants

The Director(Arti) stated that the Board proposes to host the 14th Heritage India Quiz in coordination with AETN 18 Media Private Ltd. Therefore, the need has arisen to prepare Heritage India Quiz book to provide study material for preparation of quiz. The Board proposes to develop the quiz book comprising all the four domains viz. 1. Built Heritage, 2. Natural Heritage, 3. Arts and Crafts and 4. Performing Arts. 3300 students from 1100 schools participated in the last CBSE Heritage India Quiz in 2013.

The Curriculum Committee granted approval for the same

Agenda Item: 4.22

To consider and approve development of Road Safety Manual for the students

Director (Arti) informed the house that CBSE has taken various measures in collaboration with the Ministry of Shipping, Road Transport and Highways, Government of India to encourage greater awareness about road safety and reduce the incidents of road accident. Keeping in view the importance of road safety the Board proposes to develop the following three categories of Road safety Manuals:

1. Road safety manual Classes I-V
2. Road Safety Manual Classes VI-VIII
3. Road Safety Manual Classes IX-XII

The Curriculum Committee granted approval for the same

Agenda item - 4.23

To consider and approve Compulsory Self Defence training, education in Civil Defence in the schools affiliated to CBSE for girl students and train school teachers/resource persons in Civil Defence.

Director(Arti) informed the house that CBSE is planning to introduce compulsory Self-Defence training of girls in schools under the subject Physical and Health Education. Activities like Sports, NCC, NSS, Scouting and Guiding and Gymnastic under co-scholastic activities can also have an added component of Self-Defence. As any two activities

are compulsory in classes IX and X and the performance in these are reflected in the final certificate issued by the Board, the schools will take it seriously and arrange for this training.

The Board would also encourage the mixed sports events in all schools to inculcate healthy relationships and ask schools to introduce Martial arts training for girls. The Board is also exploring the possibility of making NCC/NSS/Scouting and Guiding compulsory for the Girl Students for at least one year in classes VI to X

The Board proposes to introduce compulsory education in civil defence in all the schools affiliated to CBSE. The Board also proposes to train school teachers/resource persons act as responders in the event of any emergency in their respective schools. The trainings will be conducted in collaboration with National Civil Defence College, Nagpur under Cascade model of ToT.

The Curriculum Committee granted approval for the same

Agenda Item: 4.24

To consider and approve provision of Academic Audit of CBSE affiliated schools.

Director(Arti) informed the house that Academic Audit will be done for those schools which seem to inflate grades of their students and which allegedly do not implement school based assessment properly. This will comprise of field visits where officers shall visit the schools to assess the academic activities. The key activities which may be assessed under academic audit are:

1. Evidence of Assessments
2. School Based Assessment
3. Mechanism of assessment
4. Process of student engagement and achievement
5. Mechanism of student feedback and support
6. Teaching quality
7. Teacher-Student ratio

The open house with parents may be part of Academic Audit. The Academic Audit Team may prepare the detailed report on prescribed format. On the basis of the academic audit report, the Board may send the feedback to the school or initiate any other relevant action.

The Curriculum Committee granted approval for the same

Agenda Item: 4.25

To consider and approve formation of a Standing Committee for collaboration with agencies

Director(Arti) stated that the Board as per its mandate conducts various academic activities such as various competitions, examinations, academic programmes etc. for its students. Some of these activities are free of cost and are fully sponsored by the organizations, whereas in some cases a small fee is charged from the participants to meet their expenses. To ensure transparency in identifying suitable organizations for activities and to critically evaluate the academic output and financial implications, it is proposed that a Standing Committee may be constituted with the following composition.

1. Deputy Commissioner KVS. (member convener)
2. Principal from a Govt. Sr. Secondary School affiliated to the Board (member)
3. Principal from a Private Independent school affiliated to the Board(member)
4. A representative from a well-known Social Organization funded or supported by the Government (member)
5. An expert/officer nominated by the Board

The proposed terms of reference for the committee are as under:

- a) To develop guidelines for association of various organizations with the board.
- b) To evaluate the proposals from the institutions to identify their academic value.
- c) To assess the financial implications keeping in mind the benefits for the Board and its stakeholders.
- d) To recommend the nature of tie-up and suggest a road map for meaningful association.

The Curriculum Committee granted approval for the same

Agenda Item: 4.26

To consider and approve measures to make youth more respectful to women

Director (Arti) shared with the house that the Board has taken several measures to stress the inculcation of values among students in the schools affiliated to it by making Values Education compulsory in the curricula. The Board further proposes to take the following measures in this regard:

1. Institutionalization of Values Education with specific focus on Gender and Elders in the Community.
2. Implementation of co-scholastic activities (Life Skills, Health and Physical Education, Club Activities) more seriously, improving its monitoring and recognition.
3. Introduction of 'Student Police Cadets' where Local Police Thana takes care of nurturing neighboring schools. The school students of classes IX-XII are briefed compulsorily once in 3 months for about 1-2 hours about relevant crimes and punishments.
4. Development of interesting free, video, internet games on Gender Sensitization/Values; making them available on social media, also.

Director (Arti) informed the house that the Student Police Cadets is successful programme in Kerala and the Board envisages the same for the entire country.

The Curriculum Committee granted approval for the same
Agenda Item: 4.27

To consider and approve measures to promote sports in schools

Director(Arti) informed the house that the Board has advised schools to keep at least 40-45 minutes of Physical Activities or Games period for Classes I-X every day. However it has been noticed that Sports education further need impetus and concrete action, therefore the Board proposes the following:

Sports Curriculum

As part of the earlier identification drive the CBSE needs to develop individualized curriculum in different disciplines of sports in age appropriate ways right from Grade I to Grade XII. Moreover this would also help to identify talent at an early age and nurture the specific sporting activities. Such identified talent at say Grade IV/V, can then be given specialised coaching, while others continue with sports for healthy living. For students identified for specialized coaching, the academic curriculum will be differentiated.

Shri L V Sehgal proposed that CBSE may develop a sports manual focusing on various issues related to Sports Education and include the National Minimum Physical Fitness Criteria in it. The manual may also contain the assessment criteria of ascertaining the National Minimum Physical Fitness.

Professor Girishwar requested to include all sports and not only the Competitive Sports

Chairman CBSE responded that the idea is to identify the children with talent and potential for a particular sport, and nurture their innate giftedness.

The Curriculum Committee granted approval for the same

Agenda Item: 4.28

To consider and approve measures to motivate students to protect rivers and water resources

It was shared with the house that rivers are the most crucial resource in our country and the country treats most of them as precious Heritage and the Board is of the view that it is important for the young learners to know about India's heritage in order to understand better, the beliefs, values, history and socio-cultural context of the country.

In this regard it was proposed that

- 1. Waves of Change programme may be done at all 3 levels – Cluster, Zonal and National. Best practices to be rewarded at National Level.*
- 2. Schools in areas where river flows may organize 'River Walks' where students are informed about heritage of rivers; cleanliness campaigns to be organized on the banks of rivers.*
- 3. Rivers and Water Resources can be a major theme in Secondary Classes for inter-disciplinary study of Science, Social Science, Mathematics and Languages.*
- 4. Interdisciplinary projects focusing on cleaning rivers.*

The Curriculum Committee granted approval for the same

Agenda Item: 4.29

To consider and approve measures to promote awareness about drug menace

Director (Arti) informed the house that the Board has been taking various measures to promote awareness about the ill effects of drugs through Adolescent Education Programme, Health Education, Life Skills. The Board proposes to further lay greater focus on Life Skills Programme enabling children to make informed decisions and avoid negative peer pressure. The Board proposes to make Health and Wellness Clubs mandatory in every school.

The Curriculum Committee granted approval for the same

CBSE-i

Agenda Item: 4.30

To consider and approve Academic Audit of CBSE-i schools

As the Board is conducting an academic audit of CBSE (Main). In order to keep a check on quality and to monitor the effective implementation of CBSE-i Academic Audit of the schools who have now been running CBSE-i for three or more years is also required. In case the curriculum is not being implemented properly, the CBSE-i needs to be taken away from such a school.

The Curriculum Committee granted approval for the same.

Agenda Item: 4.31

To consider and approve Academic Audit of CBSE-i schools

CBSE-i offers a child friendly performance profile towards classes I and II where instead of grades students are awarded smiley face, flat face, grumpy face representing Excellent, Satisfactory and Needs Support level of performance respectively. The parents and schools have suggested that the children do not feel happy about getting flat face, grumpy face.

In order to make the performance profile more child friendly the proposal of replacing smiley face, flat face, grumpy face with three, two and one smiley representing Excellent, Satisfactory and Needs Support level of performance respectively was proposed.

The Curriculum Committee granted approval for the same

Agenda Item: 4.32

To consider and approve replacing of smiley face, flat face, grumpy face with three, two and one smiley representing Excellent, Satisfactory and Needs Support level of performance respectively.

CBSE-i offers 5 point grading system towards classes III and V where the grade range is continuous. As the start point of a marks range is also the end point of the previous marks range the schools do not find it convenient to allot grades to the students falling on these points/marks. In order to make the performance profile more rational the proposal of replacing continuous marks range with discontinuous range is proposed as follows:

MARKS RANGE	GRADE	GRADE POINT
81-100	A	5
61-80	B	4
41-60	C	3
33-40	D	2
Below 33	E	1

The Curriculum Committee granted approval for the same

Centre for Assessment Evaluation and Research (CAER)

Agenda Item: 4.33

To consider and approve on-line Assessment Training Programme for CBSE teachers

To improve the access of training modules of Assessment Training Programme and reach out to a large section of society the CAER has made efforts to harness the potential of ICT. ATP Modules are being converted into online sessions so that the teachers can learn and acquire the assessment related competencies at their own pace, in a hassle-free manner.

The Curriculum Committee granted approval for the same

Agenda Item: 4.34

To consider and approve workshop for item writers of X and XII Board Examination

AISSE and AISSCE are the high-stakes examination, because they play a lead role to determine students entry to secondary and tertiary education, respectively. It necessitates that the tests (or measurement tools) need to be valid and accurate, so that the decisions made on the basis of results are valid. Quality of the assessment tool can be ensured by following and practicing certain guiding principles and procedures of item writing.

The CAER can help paper setters to understand the basis for constructing a quality question paper and investigate into the evidence to make their items valid.

The CAER proposes to conduct trainings for the CBSE Paper Setters on research-based best practices for constructing valid and reliable tests.

The Curriculum Committee granted approval for the same

Agenda item : 4.35

To consider and approve the research on 'Comparability of School and Board Based Examination'

At present, All India Secondary School Examination (AISSE) is conducted under two schemes: board-based examination and school-based examination. The two schemes follow the same test design, but they differ in the way in which Summative Assessment II (SA-II) is set, administered and evaluated. Students' performance or scores are interpreted in same manner, irrespective of the scheme. There is assumption that difficulties of all the tests and test forms from either of the schemes are similar, so that students of same ability appearing for either of the scheme be awarded the same grade, for the same level of performance. If the tests are not comparable, it is not justified to compare students' grade or scores directly.

The purpose of the proposed study is to generate evidence whether the difficulty of tests from the various schemes and options are similar, and scores obtained on these tests are comparable.

The Curriculum Committee granted approval for the same

Agenda item – 4.36

To consider and approve LAMPS (LEARNING ASSESSMENT & MEASURING PROGRESS OF STUDENTS) model of system monitoring

The CAER has designed a measurement system to monitor the trend of students learning over a period of time and across the grades. This system has also the potential to measure the effectiveness of educational interventions on learning. The CAER has envisaged this model as a precursor to develop an Indian Measurement Scale.

The CAER proposes to pilot the model to observe and analyse how the students of CBSE schools in different grades are learning.

The Curriculum Committee granted approval for the same

Agenda item – 4.37

To consider and approve research on 'Use of feedback to improve students learning'

The CAER proposes to undertake a study to analyse and interpret the current level of feedback strategies in the CBSE schools, with an intent to develop a model to improve its effectiveness.

The Curriculum Committee granted approval for the same

Agenda item – 4.38

To consider and approve PSA Handbook for Grade IX and XI (2nd Edition)

The students Handbook developed by CBSE-CAER has been well received by the students and teacher community. The intent was to provide students and teachers with a clear and correct understanding of the type of items being covered in PSA rather than relying on incorrect interpretations floated in the market by sundry publishers.

The CAER proposes to publish second edition of the same in the next academic session.

The Curriculum Committee granted approval for the same

Agenda item – 4.39

To consider and approve Assessment Training Program for 200 CBSE Teachers (ATP-200) by CAER

It has been experienced that teachers in school need empowerment in the area of assessment related activities. In this context, development of valid, reliable and objective items, preparation of a balanced question paper based on the flexible designs as prescribed by the Board, evaluation of written assessments, assessment of co-scholastic areas, assigning descriptive indicators etc. need special attention. The Board proposes to train at least 1000 teachers per month with the help of Master Trainers for ATP 200.

The Curriculum Committee granted approval for the same

Agenda item – 4.40

To consider and approve review of the CBSE-i curriculum and benchmark it against nominated International Curricula

The CAER may guide the CBSE in developing the content and performance standards for CBSE-i K-12 curriculum. The CAER proposes to review the existing curriculum and benchmark it against the best global curricula in similar contexts.

The Curriculum Committee granted approval for the same

Additional Agenda Item 1

To introduce special curriculum for learning of instruments like Bagpipes, Drums, Trumpet, Tuba, Saxophone, Euphonium and other such instruments towards Western Instrumental Music and Flute, Harmonium, Bugle, Sitar towards Indian Instrumental Music for differently abled students.

Director (Art) informed the house that Board proposes to introduce graded syllabus of various instruments such as Bagpipes, Drums, Trumpet, Tuba, Saxophone, Euphonium and other such instruments towards Western Instrumental Music and Flute, Harmonium, Bugle, Sitar towards Indian Instrumental Music for all students as there is no such syllabus available for classes VI-X.

Dr. Subhash raised the issue of forced allotment of Music to special children. It was also proposed that this should also be available for normal children.

Shri L V Sehgal responded that it is done only on the request of parents and a certificate from a qualified doctor is required in this regard.

Shri L V Sehgal appreciated the proposal and said that this will add credit to the certification given on ability to play different instruments.

The Curriculum Committee granted approval for the same

Additional Agenda Item 2

To consider and approve the setting up of the committee on Inclusive Education led by Dr. Swaroop Sampat Rawal

Director (Art) informed the house that the Board has set up a committee on Inclusive Education led by Dr. Swaroop Sampat Rawal. The committee will focus on the following:

- 1. Modification in the question papers of Class X and XII to cater to the need of special education.*
- 2. To bring out Teachers Manual at different stages of schooling for addressing inclusive classrooms.*
- 3. To launch an online portal in order to share the specific concerns and issues, best practices, and other teaching-learning resources.*
- 4. To develop vocational education and industry linked training programmes.*
- 5. To conduct workshops and develop teacher-education modules in reference to inclusive education.*
- 6. To provide access to all the spaces of school to CWSN.*

The Curriculum Committee granted approval for the same

Additional Agenda Item 3

To consider and approve development of books in major subjects in Braille and audio format for visually challenged students

The Board proposes to develop major textbooks published by it in the Braille as well as audio format to facilitate the teaching and learning for the visually challenged students. The Examination Committee in its meeting held on 30.7.14 also referred the following resolve for the consideration of the Curriculum Committee:

- a) Examination body should also provide reading material in Braille or E-text or computers having suitable screen reading software for open book examination. Similarly online examination should be in accessible format
- b) Alternative objective questions in lieu of descriptive questions should be provided for Hearing Impaired persons in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with visual impairment.

The Curriculum Committee granted approval for the same

Additional Agenda Item 4

To consider and approve the functional guidelines for the Inclusion Cell Committee at the CBSE

The Board has set up a committee under Dr. Swaroop Sampat Rawal to advise the functioning of Inclusion Cell at CBSE. The committee may work on the following guidelines:

- To ensure accurate identification and assessment of children and adolescents with special needs across all schools affiliated to CBSE.
- To map and create a database of variations across different disabilities and other allied special needs of the schools affiliated with CBSE.
- To provide consultative services to both schools and special educators to meet the increasingly complex demands of securing students with disabilities.
- To develop a document and dispense "a statement of special education" related services and supplementary aids to be provided, including modification in the curriculum, accommodations in the classroom and provisions by the board for the advancement of the student.
- To design recommendations for such students in the co-scholastic and nonacademic activities of the school
- To identify and maintain the database of the cascade of other allied professionals associated in the delivery of special education service for a child
- To advocate the inclusion of these children in the school fabric, by sensitizing the existing school system through programmes aiming at removal of stigma often attached with these students.
- To supplement comprehensive school counseling services with the goal of promoting child friendly inclusive classrooms and early identification of emotional and behavioural difficulties/disorders
- To collate update and dispense information regarding legal issues related to special education
- To undertake development and designing of regular training programmes for the requisite task force involved in imparting special education in CBSE schools.
- To liaison with mental health professionals like psychiatrist, psychologist and counselor to address the psychosocial issues related to the special needs children.

The Curriculum Committee granted approval for the same

Additional Agenda Item 5

To consider and approve mandatory appointment of Special Educator in all the schools affiliated to CBSE.

Director(Arti) proposed that schools ought to have special educators to work with children and young adults who need extra support or require an advanced programme of education in order to complete their learning successfully. These teachers may work with individuals who are physically disabled, sensory impaired (i.e. deaf/blind), have speech and language difficulties such as dyslexia, have a mental disability such as autism, are emotionally vulnerable, have behavioural difficulties or have a combination of these disabilities. A Special Education teacher may also work with gifted and talented individuals.

Shri LV Sehgal welcomed the proposal and stated that Special Educator is not only for the special children rather they bring in values for other children also.

The Curriculum Committee granted approval for making the appointment of special educators mandatory for each school and making it a part of the affiliation bye-laws.

Additional Agenda Item 6

To consider and approve the proposed changes in the scheme of SBA for Classes IX and X effective from 2015-16

Director(Arti) highlighted that the Board is planning some strategies on the basis of analysis of Evidences of Assessment to effectively implement CCE. These strategies will be a part of the revised CCE Manual for classes VI-X. The strategies being proposed to implement CCE effectively are as follows:

1. Components of Formative Assessment

FA I	FA II	FA III	FA IV
One Individual Written Task* per subject	One Individual Written Task per subject	One Individual Written Task per subject	One Interdisciplinary group project***
One small Group Activity**/ Pair Work per subject (this should not include Project)	One small Group Activity / Pair Work per subject (this should not include Project)	One small Group Activity / Pair Work per subject (this should not include Project)	PSA

For Classes IX and X, FA4 shall include Interdisciplinary group project and Problem Solving Assessment (PSA) carrying weightage of 5% each.

*Individual Activity (written task) can be any ONE of the following:

- Concept Maps
- Assignment
- MCQ based test
- Application based tests
- Creative work (for example, a science cartoon in Science or a short story in English)

**Small Group Activity can be any ONE of the following:

- Small group discussions
- Small group oral Presentation
- Survey / Collection and Analysis of data in groups
- Debate
- Oratory
- Extempore
- Presentation
- Club Activities
- Role Play / Skill / Drama
- Case Based Learning in pairs / groups
- Quiz
- Lab activities/ Experiments
- Or any other subject related activity except project

***Interdisciplinary Group Project:

- To be done by students in groups throughout 2nd term.
- Will carry 5% weightage in FA IV
- Assessment shall be done in FA IV. All the related subject teachers to assess the project as per the objectives of the project.
- Two sample projects each for class IX and X will be provided in the revised CCE Manual. Teachers may use these sample projects or devise their own.
- NOT to be given as Homework.
- To be undertaken under the supervision of the teachers.
- The remaining 5% in FA IV will be that of PSA.
- PSA score to be reflected in one language (English or Hindi), Mathematics, Science and Social Science. For the remaining subject, an individual FA IV task is to be conducted by the concerned subject teacher.

2. Summative Assessment

Students should obtain at least 25% in SA I as well as in SA II to be eligible to qualify the examination. In case a student gets less than 25% in SA I or in SA II, then he/she will be given an opportunity to improve his/her performance within one month of the declaration of result in case of SA I, within July in case of SA II.

3. Descriptors for Co-Scholastic Aspects

The number of descriptors for all the Co-Scholastic Areas has been reduced. Now each of the co-scholastic areas will have five descriptors. These are a part of the revised CCE Manual (VI -X) being developed by the Board.

The Curriculum Committee granted approval for the above.

Additional Agenda Item 7

To consider and approve a national level programme to promote books and reading throughout the schools affiliated to the Board.

Director(Arti) informed the house that the Board has been consistently focusing on Promoting Reading Habits of students. In order to further promote reading habits and cultivate a culture of ideas, the Board proposes to introduce many more programmes in its already focused 'Promoting Reading Habits' programme. The programme would have the following objectives.

1. to motivate children to read
2. to broaden mental horizons
3. to promote books and reading culture
4. to make young children passionate about reading and understanding books as repositories of ideas and culture

Programmes that may be undertaken

1. Encouraging recommending books at age appropriate level
2. Promoting class libraries
3. Establishment of e-library
4. Programmes to inculcate e-reading habits
5. Reading together and reviewing books
6. Book Fairs
7. Strengthening school libraries
8. Promoting biography websites
9. Introducing students to book review sites, book donation drives, celebrating book of the week/month
10. Reading think camps, story telling camps
11. Translating and creating short stories
12. Creative Writing workshops
13. Translating stories into other languages
14. Encouraging RWAs to begin home library
15. Encouraging Gift a book campaign
16. Encouraging including long reading text and the upper primary as well
17. Creating books in brail for visually challenged

The CBSE may collaborate with the following organizations may collaborate with CBSE in this regard:

1. RK Mission
2. Aurobindo Ashram
3. National Book Trust
4. Katha
5. Association of Writers and Illustrators for Children (AWIC)

The Curriculum Committee granted approval for including a multipronged approach towards promoting Reading:

Additional Agenda Item 8

To consider and approve the proposed fundamentals or essentials for the effective implementation of School Based Assessment at the primary level (Classes I-V)

Director(Arti) informed the house that taking cognizance of fundamentals of learning at primary level, Board implemented CCE in primary Classes at I-V (Vide Circular Numbers 5/18/25/04) in 2004 so as to do away with the concept of pass/Tail system up to class V and to focus more on the positive aspects of the learner's development

during this stage.

For the effective implementation of school based assessment at the primary level, Board proposes the following essentials or fundamentals:

- No Pass or Fail at the end of the academic year and promote all learners to the next class.
- No exams at the end of term or session; assessment to be integrated in teaching- learning process.
- Assessment through formal and informal activities, designed to achieve specific learning outcomes. Teachers to regularly evaluate learner's performance in these activities and maintain a term-wise record.
- Evaluation based on rubrics, checklists and descriptive indicators.
- Continuous observation and documentation based on anecdotal records, leading to specific diagnosis, feedback and remediation.
- No marks or grades, only smiley in performance profile for Classes I – II.
- Grades on a 5-point scale for classes III – V.
- Teachers to provide descriptive feedback on strengths and on the areas that need support/improvement (reinforcement).
- Regular reinforcement and remediation to help learners overcome the gaps in learning and understanding.
- Textbooks till Class II to be kept in school.
- Group activities (Projects) should to be Interdisciplinary. Project work to be done in class under the supervision of the teacher and not to be given as home-work.
- Creative home assignments to be given. (Alternatives to Homework Classes I-V, CBSE).
- Focus on socio-emotional development- Attitudes and Values Formation and Life-Skills.

The Curriculum Committee granted approval for the same

Additional Agenda Item 9

To sensitize students about the concerns of the persons hailing from the North East

Director (Art) informed the house that CBSE is in the process of establishing Centre of Excellence for teachers at Guwahati with the help of IIT Guwahati. Teachers from North East region whose services can then be used for further training of teachers and students from other parts of the country can be trained. This will lead to better connect with the North East.

The following proposals are for consideration and same can be implemented in CBSE System for addressing the concerns of the persons hailing from North Eastern region:-

1. **Project based learning:** As a part of Continuous and Comprehensive Evaluation (CCE) for classes VI-VIII, the CBSE advised the schools to take up projects related to different subjects. Guidelines can be issued by the Board that projects be made in the contexts of the North East. This will not only enlighten students of other areas about the North East, it will also ensure that the projects cannot be bought off the shelf from the market.
2. **Open Text Book Assessment (OTBA):** CBSE has introduced the concept of OTBA in all main subjects in classes IX-X and in Economics, Biology and Geography in Class XI. The OTBA material can be made based on the situations found in the North East so as to encourage students learn more about the same.
3. **Use of Formative Assessment:** Teachers of the North East can be trained to devise these tasks in their local, social, economic and political, contexts; while they still meet the objectives of the curriculum. The CBSE has emphasised this point to the teachers from the North East, especially in the context of the demand for inclusion of various freedom fighters from that area. However, the skills of teachers to actually undertake such task needs improvement which can be done by the Board.
4. **Values Education Kit:** The CBSE has brought out the a handbook 'Values Education' for Teachers as a part of the Values Education Kit (VEK) that can help in bringing education for values in schools. The Value Education Cards, and CDs can be further enriched by bringing activities for creating awareness and sensitivity regarding the North East students.
5. **Gender Sensitive Pedagogy and Activity cards:** CBSE has prepared Educator's Manual on Gender Sensitive Pedagogy and Activity cards for classes I – XII. The Gender Sensitive Pedagogy and Activity cards can be further enriched by bringing activities for creating awareness and sensitivity regarding the North East students.
6. **Heritage India Quiz:** The CBSE organises Heritage India Quiz which emphasises upon the tangible and intangible Heritage of the country. For the quiz CBSE includes items from the North East. Conscious effort

can be made by the CBSE to ensure that at least 25% of the items asked at every level of the Heritage India Quiz are based upon the rich heritage of the North East.

7. **Science Exhibition:** The themes every year can also be focused in and around the situation particular to North Eastern Region like such as Bio-diversity.
8. **Students Exchange Programme:** Students and schools from the metropolitan areas can be encouraged to organise Students Exchange Programme with the schools in the North East region which will lead to entire student community appreciate the diversity of the country in a better way.
9. **Learning Material based on the North East context:** In order to make students from the North East learn difficult concepts easily, support material for the teachers and students can be made using the cultural, geographical, historical, political, economical and other situations of the North East while teaching different concepts. The CBSE has prepared similar material in Agricultural context.
10. **Questions based on North East themes:** A certain percentage of questions can be asked in different subjects which have the context of the North East, while questions are aimed at testing the understanding, application and analysis of the particular subject. This will lead students to understand more about the different aspects of the North Eastern region.
11. **Introduction of Vocational Courses:** CBSE has introduced a number of vocational subjects. With the help of PSSIVE, Bhopal, and North Eastern states may be involved. More vocational courses, relevant to the North Eastern region Processed Food Manufacturing, Supply Chain Management, E-Commerce etc. can be introduced in CBSE system.
12. **Introduction of Additional Subjects:** Subjects which are more focussed on skills and generate self-employment opportunity can be introduced by the CBSE, such Self Defence, Martial Arts, Herbolology and Biodiversity.

Prof Sahoo said that students from the North East must also be counseled to join the mainstream. He gave examples from his experience at the Delhi University.

The Curriculum Committee granted approval for working towards assimilating cultures.

Additional Agenda Item 10

To consider and approve the organization of Student Exchange Programme

Director (Arti) stated that there is a perceived lack of appreciation of other cultures in most of students and therefore the board proposes to facilitate the Student Exchange Program. This exchange program may draw tribal students from around the country who want to get to know students from city. Tribal students stay with the same age group attending school or working within a city, gaining a fresh perspective on a culture including activities / dance / music / games / art and painting. By experiencing new cultures as outsiders, students also gain a deeper understanding of themselves and their home cultures. Host schools give students the chance to interact with their peers in a social setting.

Exchange programs give participants an all-access pass to discover and explore cultural classes including activities such as Dance / Music / Games / Art / Painting and Languages such as English/ Hindi and special academic classes of subjects like Mathematics.

Methodology

- **Phase I:** Identifying the Host school preferably in the same state.
- **Phase II:** Identifying the Host school out of state.
- Group should be of minimum 10 students as per their skill/craft/hobbies/gender etc.
- Students to stay with same age group, attend cultural classes (Activities/ dance/ music/ games/ art and painting)
- Special class of academic for these students in the Host school for languages and subjects: Language - English/Hindi, Subject - Mathematics

Shri L V Sehgal pointed out that it would be better if CBSE can facilitate contact programmes between schools in North-East (Or tribal Areas) with the schools in the metropolitan cities. Schools can then have direct one to one communication and organize student exchange programmes as is being done with the international schools.

Director (Arti) said that a committee headed by Shri Sehgal may be appointed to further look into this area and prepare guidelines for schools in this regard. Chairman CBSE requested to include Shri Gyanender (JS) in this committee and take up this agenda in right earnest.

The Curriculum Committee granted approval for the same.

Additional Agenda Item 11

To consider and approve the development of audio books / material on Tribal Languages such as Santhali and Gondi

Director (Arti) informed the house that in order to protect and promote India's official scheduled language - Santhali and Gondi and to enlist the endangered languages of North East India, the Board proposes to:

Phase I: Collect data from different schools and prepare a list of subjects to be taught in class I to V.

Phase II: Select pertinent books of class I to V and then translate those books in to Santhali and Gondi Language.

The Curriculum Committee granted approval for the same and the Chairman urged the Education Officer to bring out a preliminary document within a month.

Additional Agenda Item 12

To consider and approve Celebration of Birthdays of Schools which have completed 50, 75, 100 and above years

Director (Arti) informed the house that a number of schools affiliated to CBSE are extremely old and have completed more than 50 years of establishment. These schools celebrate golden, diamond jubilees and centenaries to highlight the contribution made by them in the field of education.

Director (Arti) asserted that the Board may appoint a committee to suggest further course of action in this regard.

Chairman CBSE added that the Committee may also verify the claim of schools about their age. Education Officer may coordinate the work of this committee

CBSE also proposed to bring out an inspirational coffee table book dedicated to the legacy of such schools and document their practices.

The Curriculum Committee granted approval for the same

Additional Agenda Item 13

To consider and approve exploration of the possibility of using drama in education both for Life Skills as well as scholastic areas

Director (Arti) informed the house that Board proposes to create lesson plans centered around drama in specific areas in each subject with Teacher Manual for grade VI-VIII in the academic year 2015-2016 and subsequently for classes IX & X in the year 2016-2017.

The Curriculum Committee granted approval for the same

Additional Agenda Item 14

To consider and approve the conduct of the 3rd International Life Skills, Values, Gender, School Health & Wellbeing Summit for students of the schools affiliated to CBSE

The Central Board of Secondary Education proposes to organize the 3rd International Life Skills, Values, Gender, School Health & Wellbeing Summit - 2014 for the schools affiliated to CBSE in collaboration with Expressions India. The events will be conducted nationwide and in Middle East at 14 regional centers, between September- November 2014. The International summit is scheduled in the first week of December at New Delhi. The schools are advised to register 4 Students + 1 Teacher/School Counselor (maximum five delegates).

The Objectives of the Summit are:

- To understand and review the concept, needs and trends of School Health and Life Skills, Values Education - national, global perspectives and research.
- To focus on good practices in assessment and continuous evaluation of skills based Co - Scholastic development.
- To ensure integration of school safety, sanitation, nutrition, hygiene and health checkup program within the comprehensive school health education curriculum and life skills programming with a special focus on the Capacity Building and Sensitization on various Contemporary Gender Issues in Education.
- To facilitate dissemination of Values Education by promoting the role of peer educator and student's participation with a special focus on Gender Sensitization.

- To promote Life skills and health by strengthening integrated community involvement activities, designed to engage parents and families as active participants in their children's Health and Well-being; thereby including the staff health promotion policy.
- To formulate a sequential health and life skills education curriculum for kindergarten through 12th grade that imparts knowledge on sensory-motor skills and adoption of positive adaptive behaviour by the students.

Director (Arti) invited the members to this conference in anticipation.

The Curriculum Committee granted approval for the same

Additional Agenda Item 15

To consider and approve the financial literacy in school curriculum and conduct of Pocket Money Programme in CBSE affiliated schools

Director (Arti) said that the CBSE in collaboration with National Institute of Security Markets (NISM) and educational initiative of SEVI proposes to initiate a pocket money programme for imparting financial education to school students.

The Curriculum Committee granted approval for the same

Additional Agenda Item 16

To consider and approve the development of a booklet on martyrs from Indian Armed Forces who laid down their lives in war or peace time operations.

Director(Arti) informed the house that the Board has written to Armed Forces to provide the list of unsung heroes who participated in any kind of action amounting to war, to bring out a booklet on them to recognize and commemorate their sacrifice and to inspire students to join the forces.

Prof Sahoo suggested that ICHR is doing a project and collecting the data in this regard.

Dir(Arti) requested Education Officer to note down the suggestion

Prof B L Pandit emphasized the need to include personnel from paramilitary and state police departments as well.

Prof Thakran raised the issue of reservation for the wards of such personnel in the admission to CBSE affiliated schools and their widows in teaching jobs.

Chairman CBSE assured the house that the matter will be explored further in the Governing Body.

The Curriculum Committee granted approval for the same

Sd/-
VINEET JOSHI
CHAIRMAN, CBSE

Sd/-
DR. SADHANA PARASHAR
DIRECTOR (ART&I)