



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No.CBSE/Rectt.Cell/1(1)/2018/10785-10884

Date: 29.06.2018

NOTIFICATION

63.7

Consequent upon the recommendations of Cadre Review Committee, approval of the Finance Committee of the Board vide item No. IX in its meeting held on 25.06.2018 and its ratification by the Governing Body in its meeting held on 28.06.2018 and subsequent approval of the Secretary(SE&L), MHRD, Controlling Authority of the Board, the following amendments has been incorporated in the IT Cadre:

- i) One post of Research Officer (Technology) in PB-4 of Rs.37400-67000 + GP of Rs.8700 (Level 13 of 7th CPC) may be merged with Joint Secretary(IT), but the seniority shall be fixed at the bottom of existing seniority list of Joint Secretary(IT) as per his request.

- ii) The restructured IT Cadre would be as under:

Name of the posts with pay scale	No of existing posts	No. of revised Posts	Method of Recruitment	Residency Period (for promotion)
Director (IT) Level-13 A (PB-4 of Rs. 37400-67000 + GP of Rs.8900/-)	01	01	Promotion	Joint Secretary (IT) with five years' service in the Pay Level 13 on regular basis.
Joint Secretary (IT) Level-13 (PB-4 of Rs. 37400-67000 + GP of Rs.8700/-)	01	04 (including RO(Tech) merged with J.S.(IT))	By Promotion failing which by deputation.	Deputy Secretary (IT) in the Pay Level 12 with five years of regular service.
Deputy Secretary (IT) Level-12 (PB-3 of Rs.15600-39100 + GP of Rs.7600)	02	04	Promotion failing which by deputation.	Assistant Secretary (IT) in the Pay Level-11 with five years of regular service and confirmation the grade.
Assistant Secretary (IT) Level-11 (PB-3 of Rs.15600-39100 + GP of Rs.6600)	07	10	50% by promotion and 50% direct recruitment	Analyst (IT) in the Pay Level 10 with five years regular service and confirmation in the grade.
Analyst (IT) Level-10 (PB-3 of Rs.15600-39100 + GP of Rs.5400)	--	14	100% by direct recruitment	The existing Assistant Programmer shall be upgraded as Analyst (IT)

- iii) The existing persons appointed to the post of Assistant Programmer in PB-2 of Rs.9300-34800 + GP of Rs.4600/- (Level-7 of 7th CPC) who have already completed 8 years of regular service with confirmation shall be considered directly for upgradation/promotion to the post of Assistant Secretary (IT) and who have completed five years of regular service with confirmation shall be considered for upgradation to the post of Analyst(IT) in PB-3 of Rs.15600-39100 + GP of Rs.5400/-(Level-10 of 7th CPC). These Analyst(IT) shall be considered for promotion to the post of Assistant Secretary(IT) after completion of 08 years of combined regular service as Assistant Programmer and Analyst (IT).

Contd.....

Anureg Tripathi



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

-2-

- iv) The 02 additional posts of Assistant Secretary(IT) in PB-3 of Rs.15600-39100 + GP of Rs.6600/- (Level-11 of 7th CPC) shall be filled after upgradation/promotion of 02 posts of Assistant Programmer and 02 posts of Junior Assistant(Computer) as these posts have been shifted to Assistant Secretary(IT).
- v) The Revised Recruitment Rules are annexed.

This issues with the approval of the Competent Authority.

Anurag Tripathi
(ANURAG TRIPATHI)
SECRETARY

Distribution:

1. PS to Chairperson, CBSE
2. SPSS to Secretary/ Controller of Examinations/ Directors, CBSE
3. PS to JS(IT)/ Sr. PRO/ IAFA, CBSE
4. All the Regional Officers/ CoEs of the Board
5. The Assistant Director(OL) with a request to provide Hindi version.
6. All other officers of the Board upto the level of Section Officer
7. President, Shiksha Board Staff Welfare Association.
8. Scrap file/ Guard file/ Notice Board.

RECRUITMENT RULES FOR THE POST OF DIRECTOR (IT)

1.	Name of the post	Director (IT)
2.	Number of Posts:	01
3.	Classification:	Group- A
4.	Pay Band & Grade Pay:	Level 13-A
5.	Whether Selection post or non-selection post:	Selection
6.	Age limit:	Not Applicable
7.	Educational & Other Qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promote.	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of Recruitment:	By promotion
11.	In case of recruitment by promotion/ deputation / absorption grade from which promotion / deputation /absorption to be made	<u>PROMOTION:</u> Joint Secretary (IT) with five years' service in the Pay Level 13 of 7 th CPC (PB-4 Rs 37400-67000 + GP 8700) on regular basis. Education Qualification is no bar.
12.	If a Departmental Promotion Committee exists what is its composition.	1. The Secretary (SE&L), MHRD 2. Joint Secretary (SE-II), MHRD 3. Representative of SC/ST 4. Chairman, CBSE
13.	Circumstances in which UPSC to be consulted in making recruitment	Not Applicable

[Handwritten signatures and initials]

[Large signature] *SPC* *AG* *Secretary* *[Signature]* *[Signature]*

[Signature]

RECRUITMENT RULES FOR THE POST OF JOINT SECRETARY (IT)

1.	Name of the post	Joint Secretary (IT)
2.	Number of Posts:	04
3.	Classification:	Group- A
4.	Pay Band & Grade Pay:	Level 13
5.	Whether Selection post or non-selection post:	Selection
6.	Age limit:	56 years for deputation
7.	Educational & Other Qualifications required for deputation recruits	<p>Essential :</p> <p>(i) Master's Degree in Computer Science or Information Technology or Master's Degree in Technology (IT).</p> <p>(ii) 12 years experience in a senior and supervisory level in software development large volume examination data processing/management.</p> <p align="center">Or</p> <p>(i) Bachelor's degree in Engineering/ Technology in Computer Science or Electrical/Electronic Engineering.</p> <p>(ii) 15 years experience in a senior and supervisory level in Software Development Large Volume Examination Data Processing/Management.</p> <p>Desirable:</p> <p>(i) Experience and knowledge of handling large projects in the field of information Technology</p> <p>(ii) Knowledge in Data Bases/Hard Core Programming/Web Hoisting/ Networking/ Maintenance.</p>
8.	Whether age and educational qualifications prescribed for deputation will apply in the case of promotees.	No
9.	Period of probation, if any	Not Applicable
10.	Method of Recruitment:	By Promotion failing which by deputation.



ope

Ag

isarti



11.	In case of recruitment by promotion/ deputation / absorption grade from which promotion / deputation /absorption to be made	<p>Promotion:</p> <p>Deputy Secretary (IT) in the Pay Level 12 of 7 CPC (PB-3 Rs 15600-39100 + GP 7600) with five years of regular service in the grade. Education Qualification is no bar.</p> <p>DEPUTATION</p> <p>Officers of the Central/State. Govt./UTs/ Universities/Public Sector Undertakings/Statutory or Autonomous Organizations:-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre/department;</p> <p>Or</p> <p>(ii) Five years' of regular service in the grade rendered after appointment thereto on a regular basis in Level -12 (as per 7th CPC) or equivalent in the parent cadre/department;</p> <p>And</p> <p>(b) Possessing the education qualifications and experience mentioned in Column-7.</p>
12.	If a Departmental Promotion Committee exists what is its composition.	<ol style="list-style-type: none"> 1. The Chairman, CBSE 2. The Joint Secretary (SE), MHRD 3. The Director of Education, Govt. of NCT of Delhi./Commissioner, NVS/KVS 4. Representative of SC/ST 5. The Secretary, CBSE.
13.	Circumstances in which UPSC to be consulted in making recruitment	Not Applicable

[Handwritten signatures and initials]

[Signature] *[Initials]* *[Initials]* *[Initials]*

[Signature] *[Signature]* *[Signature]*

RECRUITMENT RULES FOR THE POST OF DEPUTY SECRETARY (IT)

1.	Name of the post	Deputy Secretary (IT)
2.	Number of Posts:	04
3.	Classification:	Group- A
4.	Pay Band & Grade Pay:	Level 12
5.	Whether Selection post or non-selection post:	Selection
6.	Age limit:	56 years for deputation
7.	Educational & Other Qualifications required for deputation recruits	<p>Essential:</p> <p>(i) Master's Degree in Computer Science or Information Technology or Computer Application or Post Graduate Diploma in ITM from a recognized University or equivalent.</p> <p>(ii) 10 years experience in the field of Data Processing, Data Management, Software Development with Focus on Visual Basic, Visual FOXPRO, SQL, COBOL, HTML, DHTML, XML, ASP, JAVA.</p> <p>Desirable:</p> <p>(i) Experience in the field of Internet Technology, Software Engineering & Web Designing.</p> <p>(ii) Experience in Data Processing/Data Management or Large Volume Examination Data.</p>
8.	Whether age and educational qualifications prescribed for deputation will apply in the case of promotees.	No
9.	Period of probation, if any	Not Applicable
10.	Method of Recruitment:	Promotion failing which by deputation.
11.	In case of recruitment by promotion/ deputation / absorption grade from which promotion / deputation /absorption to be made	<p>Promotion:</p> <p>Assistant Secretary (IT) in the Pay Level-11 of 7 CPC (PB-3 Rs. 15600-39100 + GP 6600) with five years of regular service and confirmation the grade. Education Qualification is no bar.</p> <p>Deputation:</p> <p>Officers of the Central/State. Govts./UTs/ Universities/Public Sector Undertakings/Statutory or Autonomous Organizations:-</p>

[Handwritten signature] spe Af

[Handwritten signature] /
mk

		<p>(a) (i) Holding analogous post on regular basis in the parent cadre/department;</p> <p>OR</p> <p>(ii) Five years' of regular service in the grade rendered after appointment thereto on a regular basis in the scale Pay Level-11 OR equivalent in the parent cadre/department;</p> <p>And</p> <p>(b) Processing the educational qualifications and experience as mentioned in Column-7.</p>
12.	If a Departmental Promotion Committee exists what is its composition.	<p>1. The Chairman, CBSE</p> <p>2. The Director of Education, Govt. of NCT of Delhi./Commissioner, NVS/KVS</p> <p>3. Representative of SC/ST</p> <p>4. The Secretary, CBSE.</p>
13.	Circumstances in which UPSC to be consulted in making recruitment	Not Applicable

Sharma *pe* *Ag* *Ward*

Sharma *h*

me

RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (IT)

1.	Name of the post	Assistant Secretary (IT)
2.	Number of Posts:	10
3.	Classification:	Group- A
4.	Pay Band & Grade Pay:	Level -11
5.	Whether Selection post or non-selection post:	Selection
6.	Age limit:	40 years for direct recruitment. Note: Relaxable for Government servants as per the instructions or orders issued by the Govt. of India from time to time.
7.	Educational & Other Qualifications required for direct recruits	<u>Essential:</u> (i) BE/B. Tech (IT)/M.Sc. (IT)/MCA from a recognized University/Institution. (ii) Working experience in development of online applications, using dot net Technologies, SQL Server, Visual Basic dot net, C# dot net, Fox Pro. And 03 years service in Pay Band- 3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/- (Level-10) Or 06 years experience in the Pay Band-2 of Rs. 9300-34800 with Grade Pay of Rs. 4600/- (Level-7) <u>Desirable:</u> (i) Experience in the field of Internet Technology, Software Engineering & Web Designing. (ii) Experience in Data Processing/Data Management or Large Volume Examination Data.
8.	Whether age and educational qualifications prescribed for direct will apply in the case of promotees.	No
9.	Period of probation, if any	01 year for direct recruits
10.	Method of Recruitment:	50% by promotion and 50% direct recruitment

[Handwritten signature]

SP



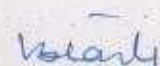
AF


isat

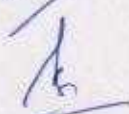
[Handwritten signature]


[Handwritten signature]

11.	In case of recruitment by promotion/ deputation / absorption grade from which promotion / deputation /absorption to be made	<u>Promotion:</u> Analyst (IT) in the Pay Level 10 (PB-3 Rs 15600-39100 GP 5400) with five years regular service and confirmation in the grade. Education Qualification is no bar.
12.	If a Departmental Promotion Committee exists what is its composition.	<ol style="list-style-type: none"> 1. The Chairman, CBSE 2. The Director of Education, Govt. of NCT of Delhi./Commissioner, NVS/KVS 3. Representative of SC/ST 4. Representative of Minority Community (in case of Direct Recruitment) 5. The Secretary, CBSE.
13.	Circumstances in which UPSC to be consulted in making recruitment	Not Applicable

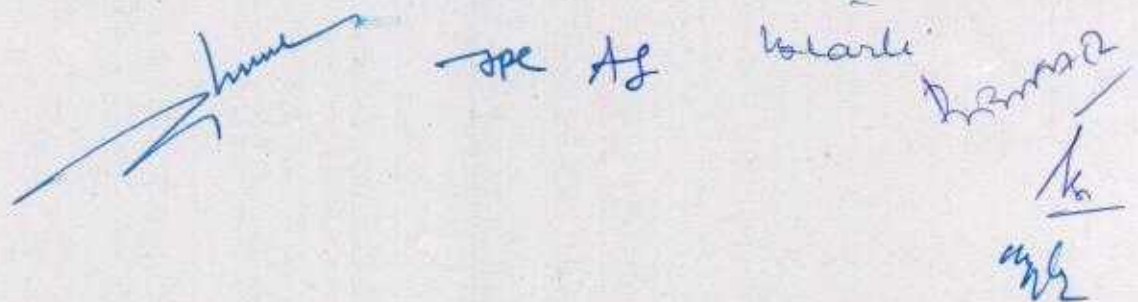






RECRUITMENT RULES FOR THE POST OF ANALYST (IT)

1.	Name of the post	Analyst (IT)
2.	Number of Posts:	14
3.	Classification:	Group- A
4.	Pay Band & Grade Pay:	Level -10
5.	Whether Selection post or non-selection post:	Not Applicable
6.	Age limit:	35 years for direct recruitment.
7.	Educational & Other Qualifications required for direct recruits	<u>Essential:</u> (i) BE/B. Tech (IT)/M.Sc. (IT)/MCA from a recognized University/Institution. (ii) 05 years of working experience in development of online applications, using dot net Technologies, SQL Server, Visual Basic dot net, C# dot net, Fox Pro in reputed Institutions/organizations.
8.	Whether age and educational qualifications prescribed for direct will apply in the case of promotees.	No
9.	Period of probation, if any	01 year for direct recruits
10.	Method of Recruitment:	100% by direct recruitment
11.	In case of recruitment by promotion/ deputation / absorption grade from which promotion / deputation /absorption to be made	Not Applicable
12.	If a Departmental Promotion Committee exists what is its composition.	1. The Chairman, CBSE 2. The Secretary, CBSE. 3. Representative of SC/ST 4. Representative of Minority Communities 5. The Director (IT), CBSE.
13.	Circumstances in which UPSC to be consulted in making recruitment	Not Applicable

Handwritten signatures and initials in blue ink, including a large signature on the left, 'SPE AG' in the center, and several other signatures and initials on the right.