

TENDER NOTICE

**CENTRAL BOARD OF SECONDARY EDUCATION
CBSE INTEGRATED OFFICE COMPLEX,
SECTOR-23, PHASE-I, DWRAKA NEW DELHI-110077**



**NOTICE INVITING BIDS FOR PROCUREMENT OF ANSWER
BOOKS (WITH PAPER) FOR BOARD'S 2027 EXAMINATION**

(Tender Ref. No.CBSE/Admn.III/236786/2026)

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NOTICE INVITING BIDS FOR PROCUREMENT OF ANSWER BOOKS (WITH PAPER) FOR BOARD'S 2027 EXAMINATION

Online bids are invited under Two-Bid system from reputed Answer Book Printers, preferably Security Printers, who have printed Answer Books of similar nature for public Examinations in various Education Board/University, etc. for Printing and Supply of Answer Books and Drawing Sheets with & without OMR Sheets (each with security marks) of different specifications (with Paper) as per requirements of CBSE as detailed below:

S. No.	Name of the Item	Specification*	Quantity to be supplied	Bid Security (₹) (3% of the Total Contract Value)	
				For Cluster-A	
01	Answer Books of various types for Class X with OMR sheet of 105 GSM in the size of 22x28cms with auto machine numbering along with the title cover printing in the size of 22x28cms front & back in red colour printing on 60 GSM paper with 'CBSE-2027' perforation.	Maplitho Paper of reputed mills conforming to BIS Specification 1848/2018 with latest amendment if any in 60 GSM, OMR Sheet of 105 GSM.	As given in the Tender Form	Ajmer	Rs. 39 Lakh
				Dehradun	
				Delhi(East)	
				Delhi(West)	
				Panchkula	
				Lucknow	
				Bhuvaneshwar	
				Patna	
				Pune	
Vijaywada					
Hyderabad**					
Ahmedabad					
For Cluster-B					
Bhopal	Rs. 39 Lakh				
Ludhiana					
Noida					
Prayagraj					
Gurugram					
Bengaluru					
Chennai					
Guwahati					
Thiruvanthapuram					
Kolkata**					
Raipur					
Ranchi					
* (The paper should be procured from reputed Mills)					
** The rates for these Regional offices are also to be obtained, however, the delivery of Answer Books will be made or not to these Regional Offices are subject to the condition that it will be decided as per the operational requirements of the Board.					

The Bidders must have capacity to print the Answer Books as well as the capacity for supply these printed Answer Books timely in different Regional Offices of the Board across the country as per operational requirements of CBSE.

The printing and supply of Answer Books across all 24 Regional Offices is a single, comprehensive assignment rather than a collection of separate tasks. However, due to the time constraint, time bound activity of the examinations and various geographical locations, this assignment has been divided into two parts: Cluster-A and Cluster-B. Bidders may apply for either Cluster-A/Cluster-B, or both clusters; however, they must apply for all Regional Offices within the cluster(s) for which they are submitting a bid.

The selected bidders (i.e., printing agencies) will be responsible for both printing and supplying the Answer Books to all Regional Offices within the cluster(s) for which they have submitted a bid. The work must be carried out in strict compliance, adherence with the quantities, qualities and specifications detailed in the respective work order.

Separate rates are required for each Regional Office due to varying geographical locations, which impact transportation, resource availability, and other logistical aspects.

The contract will be initially for a period of one year(01 year) and extendable up to a period of further two more years(1year + 1year) on year-to-year basis on satisfactory performance of contractual obligations by the agency and requirements of the Board.

The Tender documents divided in two parts. The first part is called "Tender Documents cum Technical Bid" called as Technical Bid along with Check List and the second part is called "Financial Bid." All bids will be accepted on the CPP Portal <https://eprocure.gov.in/eprocure/app> only. No offline bids or bids by email etc. will be entertained.

Documentary evidences in respect of Bid Security, Sample of papers or any other documentary evidences etc. to be sent to the Joint Secretary (A&L) at the address indicated below before bid opening date/time as mentioned in critical date sheet. Tender documents received in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances.

The prospective bidders may ensure their registration on the CPP Portal well in advance and shall also acquaint themselves with the bidding process on the portal.

**The Joint Secretary (Admn. & Legal),
Central Board of Secondary Education,
CBSE Integrated Office Complex, Sector-23, Phase-I,
Dwarka, New Delhi-110077
Email id: admin-3hq@cbseshiksha.in**

CRITICAL DATE SHEET & SCOPE OF WORK

NAME OF ORGANIZATION	Central Board of Secondary Education
SCOPE OF WORK	Procurement of Answer Books (with Paper) as well as supply of these procured Answer Books in all Regional Offices of the Board within Cluster-A/Cluster-B/Both Clusters across the country for 2027 Board's Examination(Mains as well as Supplementary Examination)
TENDER TYPE	Open Tender
TENDER CATEGORY	Goods
DATE OF PUBLICATION OF TENDER	17-10-2026 at 2:30PM
TENDER DOCUMENT DOWNLOAD START DATE	17-10-2026 at 2:30PM
BID SUBMISSION START DATE	17-10-2026 at 3:00PM
BID SUBMISSION END DATE	06-11-2026 at 4:00PM
PRE BID MEETING DATE	22-10-2026 at 2:00PM
LAST DATE FOR SUBMISSION OF ORIGINAL INSTRUMENTS(EMD INSTRUMENT IF ANY) & PAPER SAMPLES	06-11-2026 upto 4:00PM
DATE OF OPENING OF TECHNICAL BID	09-11-2026 at 11:00 AM
DATE OF OPENING OF FINANCIAL BID	Will be intimated in due course

क्रिटिकल डेट शीट और कार्य का दायरा

कार्यालय का नाम	केंद्रीय माध्यमिक शिक्षा बोर्ड
कार्य का दायरा	वर्ष 2027 की बोर्ड परीक्षाओं (मुख्य और पूरक परीक्षा) के लिए उत्तर पुस्तिकाओं की (कागज सहित) खरीद और साथ ही देश भर में बोर्ड के सभी क्षेत्रीय कार्यालयों (क्लस्टर-ए/क्लस्टर-बी/दोनों क्लस्टरों में) में इन खरीदी गई उत्तर पुस्तिकाओं की आपूर्ति
निविदा प्रकार	खुली निविदा (Open Tender)
निविदा श्रेणी	चीज़ें (Goods)
निविदा के प्रकाशन की तिथि	17-10-2026 को दोपहर 2:30 बजे
निविदा दस्तावेज डाउनलोड शुरू होने की तिथि	17-10-2026 को दोपहर 2:30 बजे
बोली जमा करने की आरंभ तिथि	17-10-2026 को दोपहर 3:00 बजे
बोली जमा करने की अंतिम तिथि	06-11-2026 को सांय 4:00 बजे
बोली पूर्व बैठक की तिथि -	22-10-2026 को दोपहर 2:00 बजे
मूल दस्तावेजों (EMD जमा करने हेतु कोई मूल लिखत दस्तावेज यदि आवश्यक हो(एवं कागज के नमूनों को जमा करने की अंतिम तिथि	06-11-2026 को सांय 4:00 बजे तक
तकनीकी बोली खोलने की तिथि	09-11-2026 को सुबह 11:00 बजे
वित्तीय बोली खोलने की तिथि	नियत समय में सूचित किया जाएगा

1 INSTRUCTIONS FOR ONLINE BIDS SUBMISSION	
	<p>The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.</p> <p>More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.</p>
REGISTRATION	
1.1	Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
1.2	As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
1.3	Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
1.4	Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / nCode / eMudhra etc.), with their profile.
1.5	Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
1.6	Bidder then logs into the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
SEARCHING FOR TENDER DOCUMENTS	
1.7	There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
1.8	Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
1.9	The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.
PREPARATION OF BIDS	
1.10	Bidder should take into account any corrigendum published on the tender document before submitting their bids.
1.11	Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
1.12	Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

1.13	To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.
SUBMISSION OF BIDS	
1.14	Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
1.15	The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
1.16	Bidders are required to submit Bid Security/Earnest Money (EMD). The Bid Security of the unsuccessful bidder will be refunded without any interest after finalisation of the Tender.
1.17	Those registered with the Central Purchase Organization, National Small Industries Corporation (NSIC), Micro Small & Medium Enterprises (MSME) or the concerned Ministry or Dept. are exempted for submission of the bid security. The tender should invariably accompany the proof to this effect.
1.18	Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
1.19	The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
1.20	All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
1.21	The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
1.22	Upon the successful and timely submission of bids (i.e., after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
1.23	The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS															
1.24	Any queries relating to the tender document and the terms and conditions contained therein should be addressed to The Joint Secretary (Admn. & Legal), Central Board of Secondary Education, CBSE Integrated Office Complex, Sector-23, Phase-I, Dwarka, New Delhi-110077 Email id: admin-3hq@cbseshiksha.in														
1.25	Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.														
1.26	The above clauses are only for general guidance of the bidders and the bidders shall understand the full process of submission of bids by visiting the CPP portal and studying various instructions etc. given on the portal.														
2 GENERAL CONDITIONS/INSTRUCTIONS FOR BIDDERS															
2.1	BANK DETAILS FOR SUBMISSION OF BID SECURITY / PERFORMANCE SECURITY ETC. <table border="1"> <tr> <td>NAME OF BANK</td><td>CANARA BANK</td></tr> <tr> <td>ADDRESS OF BRANCH</td><td>DWARKA, SECTOR-23, DELHI-110077</td></tr> <tr> <td>ACCOUNT NO.</td><td>91472180005470</td></tr> <tr> <td>ACCOUNT HOLDER'S NAME</td><td>SECRETARY, CBSE</td></tr> <tr> <td>IFSC CODE</td><td>CNRB0007821</td></tr> <tr> <td>PAY TO (FOR D.D. Etc.)</td><td>SECRETARY, CBSE</td></tr> <tr> <td>PAY AT (FOR D.D. Etc.) payable at</td><td>DELHI</td></tr> </table>	NAME OF BANK	CANARA BANK	ADDRESS OF BRANCH	DWARKA, SECTOR-23, DELHI-110077	ACCOUNT NO.	91472180005470	ACCOUNT HOLDER'S NAME	SECRETARY, CBSE	IFSC CODE	CNRB0007821	PAY TO (FOR D.D. Etc.)	SECRETARY, CBSE	PAY AT (FOR D.D. Etc.) payable at	DELHI
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IFSC CODE	CNRB0007821														
PAY TO (FOR D.D. Etc.)	SECRETARY, CBSE														
PAY AT (FOR D.D. Etc.) payable at	DELHI														
2.2	UNDERSTANDING THE TENDER REQUIREMENTS Tender document may be gone through carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.														
2.3	DURATION OF CONTRACT <table border="1"> <tr> <td>(a)</td><td>The contract shall be valid initially for one year as per requirement of the Board.</td></tr> <tr> <td>(b)</td><td>The Board reserves the right to curtail the validity of contract.</td></tr> <tr> <td>(c)</td><td>The Board reserves the right to extend the validity of contract on the same rates and same terms and conditions up to a period of further two more years on year-to-year basis (1year +1 year) on satisfactory performance of contractual obligations by the agency and requirement of the Board.</td></tr> </table>	(a)	The contract shall be valid initially for one year as per requirement of the Board.	(b)	The Board reserves the right to curtail the validity of contract.	(c)	The Board reserves the right to extend the validity of contract on the same rates and same terms and conditions up to a period of further two more years on year-to-year basis (1year +1 year) on satisfactory performance of contractual obligations by the agency and requirement of the Board.								
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2.4	VISIT TO PREMISES The bidders are advised to visit and acquaint themselves with the requirements of the Board before submitting their bids. The costs of visiting/pre-bid meeting etc. shall be borne by the bidder. It shall be deemed that the contractor has undertaken a visit to the Department and is aware of the requirements prior to the submission of the tender documents.														
2.5	CLARIFICATIONS In case the bidder has any doubt about the meaning of anything contained in the Tender document, he shall seek clarification from CBSE, Office as per critical date sheet.														

2.6	TECHNICAL BID Technical Bid should be prepared and submitted online as per the Instructions given in the Tender Document along with all required information, documents in support of the minimum eligibility criteria, Bid Security Declaration form etc.				
2.7	FINANCIAL BID Financial Bid should be prepared as per the Financial Bid/BOQ proforma/instructions and submitted online after downloading the Financial Bid proforma given at Annexure-IV. The bidders may note that they have to quote the rates in the Financial Bid proforma and upload the signed and scanned copy at the designated place on the portal. Financial bids of only those bidders may be opened who qualify the Technical Bid.				
2.8	DOCUMENTATION The bidders are required to submit the documents as per the Technical Eligibility Criteria Details (Pages must be clearly readable). All pages are to be numbered serially and the page numbers shall be mentioned in the technical bid. Bidders, in advance, should get ready the bid documents to be submitted as indicated in the Tender document/schedule.				
2.9	CORRIGENDUM/ADDENDUM The bidders should take into account any corrigendum/addendum published on the portal before submitting their bids.				
2.10	CURRENCIES OF BID AND PAYMENT The Bidder shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees only.				
2.11	COST OF PREPARATION OF BID The bidder shall bear all costs associated with the preparation and submission of his bid and the Department will in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.				
2.12	BID VALIDITY Bids shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.				
2.13	LANGUAGE Bids and all accompanying documents shall be in English or in Hindi.				
2.14	INCOMPLETE AND CONDITIONAL OFFERS The bidder must apply in all regions within the cluster they wish to apply for. The Bidders are not allowed to submit incomplete offers, conditional offers or offers with deviations from the conditions of Contract.				
2.15	ALTERATIONS IN THE TENDER PAGES/DOCUMENTS No alternations should be made by the tenderers to any of the documents/tender pages. Violation of the instruction will lead rejection of the tender at the discretion of the Tender Inviting Authority. The tenderer who proposes any alteration to any of the condition laid down or proposes any other conditions of any description what-so-ever is liable to be rejected.				
2.16	SUBMISSION OF BIDS All bids will be accepted on the CPP Portal https://eprocure.gov.in/eprocure/app only. No offline bids or bids by email etc. will be entertained.				
2.17	BID OPENING AND EVALUATION <table> <tr> <td>(a)</td><td>The Technical Bids will be opened online in the presence of the Bidders or of their representatives who choose to attend at the appointed place and time.</td></tr> <tr> <td>(b)</td><td>The bid of any bidder who has not complied with one or more of the conditions prescribed in the terms and conditions will be summarily rejected.</td></tr> </table>	(a)	The Technical Bids will be opened online in the presence of the Bidders or of their representatives who choose to attend at the appointed place and time.	(b)	The bid of any bidder who has not complied with one or more of the conditions prescribed in the terms and conditions will be summarily rejected.
(a)	The Technical Bids will be opened online in the presence of the Bidders or of their representatives who choose to attend at the appointed place and time.				
(b)	The bid of any bidder who has not complied with one or more of the conditions prescribed in the terms and conditions will be summarily rejected.				

		(c)	Incomplete/Conditional bids will be summarily rejected.
		(d)	Financial bids of only the technically qualified bidders will also be opened online for evaluation in the presence of qualified bidders who choose to attend at the appointed place and time.
		(e)	Firm are required to produce evidence of their previous experience for Printing and Supply of blank Answer Books direct to the Education Board/Institution. Work order received as Sub-Contract work i.e. not directly from Education Board/Institutions shall not be considered as experience for Technical eligibility.
	2.18	CALLING FOR ADDITIONAL INFORMATION The Board reserves the right to call for any additional information from the Tenderers apart from the details asked for in the tender, for finalization of the tender and this condition is binding on all the BIDDERS. The Board also reserves the right to visit the premises of the bidder for finalizing the evaluation process. Similarly, the Board also reserves the right to call for any information from the Tenderers for clarification or matching the information submitted in the bid proforma and various documents uploaded, for finalization of the tender and this condition is binding on all the BIDDERS.	
	2.19	AWARD OF CONTRACT (a) The Board will award the contract to the successful bidder(s) whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document. (b) The Board, will communicate the successful bidder(s) that his/her bid has been accepted. This letter shall prescribe the amount which Department will pay to the contractor in consideration of the execution of work/services by the contractor as prescribed in the contract. (c) The successful bidder will be required to execute an agreement on non-judicial stamp paper of Rs. 100/-, within a period of 07 days from the date of issue of Letter of Offer. (d) The successful bidder shall be required to furnish a Performance Security within 15 days of receipt of 'Letter of Offer' for the given amount in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favour of Secretary, CBSE. (e) The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations. In case the contract period is extended further, the validity of Performance Security shall also be extended by the contractor accordingly. (f) Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award and forfeiture of Bid Security. (g) Performance Security will be released after expiry of contract subject to adjustments if any. (h) The work pertaining to Cluster-A shall be awarded to the bidder emerging as the overall L-1 in Cluster-A,(the grand total rates submitted by the bidder across all the regions in the cluster for all types of Answer Books) and the work pertaining to Cluster-B shall be awarded to the bidder emerging as the overall L-1 in Cluster-B,(the grand total rates submitted by the bidder across all the regions in the cluster for all types of Answer Books) (excluding any kind of taxes). In case the same bidder emerges as the separately L-1 in both Cluster-A and Cluster-B, the work of both clusters shall be awarded to that bidder. In addition, the Board may empanel other interested and eligible bidders who have participated in the tendering process, at the L-1 approved rates of the respective cluster, as per the requirement of the Board. The award of any work to such empanelled bidder(s), if required, shall be solely at the discretion of the Board. The empanelled bidder(s) shall not have any right to claim or seek award of any work on the basis of such empanelment.	

2.20	<p>PENALTIES ON FAILURE TO COMMENCE/EXECUTE THE WORK</p> <p>In case the contractor fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, the Board reserves the right to impose any or all of the penalties as detailed below:</p> <table><tr><td>(a)</td><td>In case of delay in supply</td><td>:</td><td>4% per week on the proportionate amount of bill of delayed supply subject to a maximum penalty of 10% of the amount of the Bill.</td></tr><tr><td>(b)</td><td>In the event of grammage not found in consonance with the grammage prescribed by the Board against the items</td><td>:</td><td>Necessary proportionate deduction on total value as per actual grammages arrived at from the RTC/MSME Lab (Govt. of India) shall be made and the decision of the Chairperson of the Board for penalty imposed/deduction made shall be final and binding on the party</td></tr><tr><td>(c)</td><td>In any category of Answer Book, if the material supplied is not as per specifications.</td><td>:</td><td>A proportionate 0.50% penalty will be imposed in particular category of Answer Books of the respective Region/Regions and the amount will be deducted from the bill of the Bidder.</td></tr><tr><td>(d)</td><td>In case the agency refuses to execute the work within the stipulated period of time/Failure to Commence /Execute the work.</td><td>:</td><td>The Board reserves the right to cancel the contract and withhold the agreement and get this job be carried out preferably from other contractor(s). The difference, if any will be recovered from the defaulter contractor and his earnest money/security deposit may also be forfeited, if so warranted and the agency will be blacklisted for future works.</td></tr><tr><td>(e)</td><td>If errors are noticed in numbering (missing/jumbled numbering/wrong number printing, any kind of error in OMR etc.) on Answer Books or, missing page numbering in the Answer Books, short supply of Answer Books, damaged Answer Books supplied/found, or any other error, as reported by the Regional Offices of the Board.</td><td>:</td><td>1% penalty shall be imposed on Bills of particular category of Answer Books of the Region. In case, the large number of quantity of Answer Books have been found errored/short supplied/damaged, the Firm shall also have to replace errored/short supplied/damaged quantity of Answer Books at their own risk and cost.</td></tr></table>	(a)	In case of delay in supply	:	4% per week on the proportionate amount of bill of delayed supply subject to a maximum penalty of 10% of the amount of the Bill.	(b)	In the event of grammage not found in consonance with the grammage prescribed by the Board against the items	:	Necessary proportionate deduction on total value as per actual grammages arrived at from the RTC/MSME Lab (Govt. of India) shall be made and the decision of the Chairperson of the Board for penalty imposed/deduction made shall be final and binding on the party	(c)	In any category of Answer Book, if the material supplied is not as per specifications.	:	A proportionate 0.50% penalty will be imposed in particular category of Answer Books of the respective Region/Regions and the amount will be deducted from the bill of the Bidder.	(d)	In case the agency refuses to execute the work within the stipulated period of time/Failure to Commence /Execute the work.	:	The Board reserves the right to cancel the contract and withhold the agreement and get this job be carried out preferably from other contractor(s). The difference, if any will be recovered from the defaulter contractor and his earnest money/security deposit may also be forfeited, if so warranted and the agency will be blacklisted for future works.	(e)	If errors are noticed in numbering (missing/jumbled numbering/wrong number printing, any kind of error in OMR etc.) on Answer Books or, missing page numbering in the Answer Books, short supply of Answer Books, damaged Answer Books supplied/found, or any other error, as reported by the Regional Offices of the Board.	:	1% penalty shall be imposed on Bills of particular category of Answer Books of the Region. In case, the large number of quantity of Answer Books have been found errored/short supplied/damaged, the Firm shall also have to replace errored/short supplied/damaged quantity of Answer Books at their own risk and cost.
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2.21	<p>WITHDRAWAL OF OFFER</p> <p>Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof.</p> <p>In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, and without sufficient reasons acceptable to the Competent Authority; the Bid Security shall be forfeited.</p> <p>In case of Firms/Bidders registered with MSME/ NSIC/DGS&D or concerned Ministry or department fails to observe and comply with the stipulations made herein or backs out after quoting the rates, and without sufficient reasons acceptable to the Competent Authority; actions will be initiated as per clause mentioned in the Bid Security Declaration Form.</p>																				

2.22	STATUTORY OBLIGATIONS All the statutory obligations, Compliances of all laws, all kinds of taxes etc. will be the responsibility of the bidders. No request of the bidder/agency for relaxation in any of the statutory obligations will be considered by the Board.
2.23	TDS Applicable TDS shall be deducted as per rules.
2.24	PROVIDING FALSE INFORMATION If at any stage, it has been found by the Board that the firm/agency has provided/submitted any false/wrong information to the Board, the bid/contract is liable to be cancelled with forfeiture of the bid/performance security and action under the applicable civil and criminal laws may be taken against agency/contractor.
2.25	ENGAGEMENT OF INTERMEDIARIES No Bidder shall engage any intermediary/ sub-contractor to provide any services or work related to performance of this contract or transfer the contract to any other person in any manner.
2.26	PREVIOUS DEPOSITS No request for transfer of any previous deposit of earnest money or security deposit or adjustment against any pending bill held by CBSE in respect of any previous work shall be entertained.
2.27	RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS The Board is not bound to accept the lowest or any bid and may at any time by notice in writing to the bidders terminate the tendering process at any stage without assigning any reasons thereof.
2.28	CLAIMS FOR EROSION IN VALUE No claim shall lie against the CBSE in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit.
2.29	CLAIMS ON ACCOUNT OF ERRORS While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.
2.31	PRECAUTIONS AGAINST LOSS Contractor and its staff shall take proper and reasonable precautions to preserve from loss, destruction, waste or misuse any data or property entrusted/given to them by the Department and shall not knowingly lend to any person or company any of the effects of the Department under its control.
2.32	RESPONSIBILITY OF LOSS That in the event of any loss occasioned to the Department, as a result of any lapse on the part of the contractor which will be established after an enquiry conducted by the Department, the said loss will be claimed from the contractor up to the value of the loss. The decision of the Board will be final and binding on the agency.
2.33	BILL AND PAYMENT No advance payment will be made. However, after Printing and Supply of the Answer Books, the 80% Payment shall be made on submission of the bills/invoices along with the proof/acknowledgement of supply given by the concerned Regional Offices of the Board to the Agency. The balance 20% payment will be made after completion of the other formalities such as GSM testing of papers and satisfactory performance/acceptance of the material etc. as per norms/specifications.

2.34	LIABILITIES ARISING OUT OF LITIGATION Any liability arising out of any litigation (including those in consumer courts) due to any act of contractor's personnel shall be directly borne by the contractor including all expenses/fines.
2.35	FORCE MAJEURE If at any time during the currency of the contract, either party is subject to force majeure like civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge its obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist.
2.36	INDEMNITY The successful bidder shall indemnify and hold the Department harmless from and against all claims, damages, losses and expenses arising out of or resulting from the works/services under the contract provided by the contractor.
2.37	RESOLUTION OF DISPUTES Board and the agency shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract or any issue arising out of it. If after thirty days from the commencement of such informal negotiations, Board and the agency have been unable to resolve amicably a resolution by formal conciliation the Competent Authority of the Board shall appoint a sole Arbitrator who will not be related to the agency and the decision of the Arbitrator shall be final and binding. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Delhi only.
2.38	JURISDICTION OF COURTS The jurisdiction to try all disputes, if any, arising out of this agreement between the parties shall be the territorial jurisdiction of the NCT of Delhi.
2.39	DISCLOSURE OF CONTRACT TERMINATION, PENALTIES, LITIGATION AND SLA FAILURES The bidder shall submit an undertaking regarding disclose the details of any contract terminated, penalty imposed, poor performance, litigation, data breach or serious Service Level Agreement (SLA) failure, if any, during the last three (03) years as on the date of bid submission. Non-disclosure or submission of false, misleading or suppressed information shall render the bid liable for rejection. If such concealment or false declaration is detected after award of the contract, the work order/contract shall also be liable to be cancelled/terminated, without prejudice to any other action as deemed fit by the Board. The Bidder shall submit an undertaking(as per Annexure-V) on a ₹100 Non-Judicial Stamp Paper, duly signed and notarized along with the technical bid.
2.40	The terms Central Board of Secondary Education, CBSE, the Board, the Department, the Client have been used interchangeably in the tender and mean the same.
2.41	The terms firm, agency, successful bidder, contractor have been used interchangeably in the tender and mean the same.
2.42	The term "Competent Authority of the Board" is used in the tender document, it shall mean the Chairman, CBSE.
3	QUALIFYING/ELIGIBILITY REQUIREMENTS FOR BIDDING <u>(To be supported by documentary evidences)</u>

3.1	EXPERIENCE
(A)	The Bidder who wish to apply for the Regions of Cluster-A/Cluster-B must attach the experience of last three consecutive years i.e. 2023-24, 2024-25 and 2025-26 in the field of manufacturing of Answer Books having minimum 16 pages (with Paper) in, quantity not less than 50,00,000 copies (out of which at least 38,00,000 copies with OMR) in each year to State/Central Education Board/Institutions of Central/State Government in Single Order. The bidder must submit the work order(s) and work completion certificate(s) for each of the said three years, issued by the State/Central Education Boards or Institutions of the Central/State Government where the services were rendered.
(B)	In case the Bidder who wish to apply for the Regions of both Clusters (Cluster-A and Cluster-B also) must attach the experience of last three consecutive years i.e. 2023-24, 2024-25 and 2025-26 in the field of manufacturing of Answer Books having minimum 16 pages (with Paper) in, quantity not less than 1,00,00,000 copies (out of which at least 76,00,000 copies with OMR) in each year to State/Central Education Board/Institutions of Central/State Government in Single Order. The bidder must submit the work order(s) and work completion certificate(s) for each of the said three years, issued by the State/Central Education Boards or Institutions of the Central/State Government where the services were rendered.
3.2	TURNOVER
(A)	<p>The Bidder who wish to apply for the Regions of Cluster-A/Cluster-B should have average annual financial turnover during the last three financial years, i.e. 2023-24, 2024-25 and 2025-26, should be at Rs. 06 Crore or more per annum as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India. The Bidder must submit Audited Balance Sheets along with a Certificate issued by a Chartered Accountant, explicitly stating that the average annual turnover of the last three financial years is derived specifically from the work of printing Answer Books.</p> <p>However, for the financial year 2025–26, the bidder may submit a provisional balance sheet duly certified by a Chartered Accountant, along with a certificate issued by the Chartered Accountant.</p>
(B)	<p>The Bidder who wish to apply for the Regions of both Clusters (Cluster-A and Cluster-B also) should have average annual financial turnover during the last three financial years, i.e. 2023-24, 2024-25 and 2025-26, should be at Rs. 12 Crore or more per annum as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India. The Bidder must submit Audited Balance Sheets along with a Certificate issued by a Chartered Accountant, explicitly stating that the average annual turnover of the last three financial years is derived specifically from the work of printing Answer Books.</p> <p>However, for the financial year 2025–26, the bidder may submit a provisional balance sheet duly certified by a Chartered Accountant, along with a certificate issued by the Chartered Accountant.</p>
3.3	The agency shall submit proof of work orders issued by State/Central Education Boards or Central/State Government Institutions, stating that the bidder has printed and supplied Answer Books with inner pages of not less than 60 GSM, OMR page on the printed Answer Book of not less than 105 GSM, and drawing sheets of not less than 120 GSM.
3.4	The Bidder must have capability of providing Security Marks in the Answer Books and preference shall be given to Security Printers if otherwise, eligible. For the said purpose, the bidder will submit an Undertaking on their letter Head or on a non-judicial stamp paper.

3.5	The Bidder must have their own/rented sufficient storage facility at least 50 Lakh Answer Books (who will applied for Cluster-A/Cluster-B) and at least 01 Crore Answer Books(who will apply for both Cluster-A and Cluster-B) and appropriate security measures for safe custody of the Answer Books. The bidder must attach the documentary proof of the own/rented at least 10000 sq feet storage area for those who wish to apply for Cluster-A/Cluster-B and at least 20,000 sq feet storage area for those who wish to apply for both clusters with safe custody facilities including water safety and fire safety also.
3.6	INFRASTRUCTURE The agencies should have adequate own infrastructure in terms of hardware/ software/ qualified manpower who have experience in the work of procurement the Answer Books of various categories.
3.7	The Specifications/Technical parameters conforming to BIS:1848/2018 (as amended from time to time) will be required in the all types of papers to be used in procurement of Answer Books for Board's 2026 Examination. It is the responsibility of the agency to give undertaking for the same and any divergence found in parameters may attract penalty of 0.5% of total bill value.
3.8	DELIVERY
(a.)	<p>The printing and supply of Answer Books across all 24 Regional Offices is considered a single, comprehensive assignment rather than a collection of separate tasks. However, due to the sensitivity of the Examination process and the time constraints involved and geographical locations, this assignment has been divided into two parts: Cluster-A and Cluster-B.</p> <p>Given the sanctity and sensitivity of examination-related work, it is a highly time-bound task that must be completed within a very narrow timeframe and is subject to zero tolerance for any kind of error/delay in supply etc. Additionally, providing separate rates for each Regional Office is essential due to differences in geographical locations, which affect transportation costs, resource availability, and other logistical factors.</p>
(b.)	<p>The delivery of Answer Books shall be F.O.R. to CBSE Offices situated at Ajmer, Bangalore, Bhopal, Bhubaneswar, Chennai, Ludhiana, Delhi (East), Delhi (West), Dehradun, Guwahati, Noida, Panchkula, Patna, Prayagraj, Pune, Thiruvananthapuram, Vijaywada, Hyderabad*, Ahmedabad, Gurugram, Kolkata*, Lucknow, Raipur and Ranchi. The Bidder shall be able to supply the full order of Answer Books as per time schedule mentioned in the work order positively.</p> <p><u>(*The rates for delivery/supply of Answer Books of these Regional offices are also to be obtained, however, the delivery of Answer Books will be made or not to these Regional Offices are subject to the condition that it will be decided as per the operational requirements of the Board.)</u></p>
(c.)	<p>The Supply of all types of Answer Books(except practical Answer Books) of Main Examination should be made in all Regional Offices of the Board within 70 days and subsequent examination for the same year should be made within 10 days or as per schedule time given to the agency by the Board (however, it may be noted that the time schedule may be lesser than the 70 days/10 days also depending upon the operational requirement of the Board). The Practical Answer Books delivery schedule will be given at that time as per operational requirement of the Board.</p> <p>In case the Supply will not be completed within stipulated time period, it may attract the Penalty clause.</p>

3.9	<p>BID SECURITY</p> <p>Bids must be accompanied by a Bid Security/Earnest Money Deposit (EMD) equivalent to 3% of the contract value: ₹78 lakh for both Cluster-A and Cluster-B, and ₹39 lakh for those applying for either Cluster-A or Cluster-B. The EMD should be submitted in the form of a Demand Draft, Fixed Deposit Receipt (FDR), Banker's Cheque, Bank Guarantee from any of the Commercial Bank or online payment in favour of "Secretary, CBSE," payable at Delhi. The Bid Security of the unsuccessful bidder will be refunded without any interest after finalisation of the Tender. The Bid Security shall remain valid for a period of forty-five (45) days beyond the final bid validity period.</p> <p>However, those registered with the Central Purchase Organization, National Small Industries Corporation (NSIC), Micro Small & Medium Enterprises (MSME), startup under Department for Industry & Internal Trade (DPIIT) are exempted for submission of the bid security. However, they have to submit Bid Security Declaration Form as per Annexure-VIII. The tender should invariably accompany the proof to this effect.</p>
3.10	<p>REGISTRATION</p> <p>The Agencies/Firms registered under the provisions of the relevant Central/State Laws, as applicable to their respective constitution/status, i.e. Proprietary, Private Limited, Public Limited or Government, shall be eligible to participate in the tender. Joint Ventures (JVs) and Consortiums shall not be eligible to participate in the tender.</p>
3.11	<p>STARTUPS</p> <p>Considering the sensitive nature, large volume and strict time-bound requirements of printing and supply of Answer Books across all 24 Regional Offices, no relaxation in the prescribed experience and turnover criteria shall be allowed to Startups, in view of the criticality of the assignment and the need to ensure timely and error-free execution.</p>
3.12	<p>PAN CARD</p> <p>The bidder shall have PAN Card No. allotted under the Income Tax Act.</p>
3.13	<p>REGISTRATION UNDER GST</p> <p>The bidder shall have valid registration under GST.</p>
3.14	<p>BLACKLISTING</p> <p>As per GFR 2017, Rule 151(ii), the bidder should not have been blacklisted/debarred/banned by any Central/State Government Department, PSU, or Autonomous Body during the last three (03) years as on the date of bid submission. Similarly, the bidder's conduct should not have been under investigation by any law enforcement agency in matters related to identical business/work during the last three (03) years. In case of concealment or misrepresentation found at any stage, the bid/contract shall be rejected/terminated, and EMD/Performance Security may also be forfeited. The Bidder shall submit an undertaking(as per Annexure-V) on a ₹100 Non-Judicial Stamp Paper, duly signed and notarized along with the technical bid.</p>

3.15 PAPER SAMPLES SUBMISSION

The Agency shall provide sample of papers, which should meet the following specifications:

Nature of item	Specification
Inner Paper to be used for Answer Books for Class X and XII	60 GSM Maplitho paper conforming to BIS Specification 1848/2018 or latest with size of 22x28cms
OMR sheet to be used on Answer Books for Class X and XII	105 GSM Maplitho paper conforming to BIS Specification 1848/2018 or latest with size of 22x28cms
Drawing Sheet	120 GSM Maplitho paper conforming to BIS Specification 1848/2018 or latest with size of 22x28cms

3.16 The following Specifications/Technical parameters conforming to IS:1848/2018 (as amended from time to time) will be required in the paper along with 60 GSM of paper from reputed Mill. The firms are required to use the paper of one Mill only:

Cobb value Max.	24 C
Smoothness (Bendtsen) Max.	200
Brightness	85%
Opacity Min.	90%
Wax. Pick	10 A Clear

3.17 GST EXEMPTION

As per Entry 66(b)(iv) of Notification No. 12/2017-Central Tax (Rate) dated 28.06.2017, as amended from time to time, read with CBIC Circular No. 151/05/2021-GST dated 17.06.2021, Printing and Supply of Answer Books relating to the conduct of examinations supplied to educational institutions/examination conducting authorities are exempt from GST. Further, exercise books, graph books, laboratory notebooks and notebooks covered under HSN 4820 are also subject to NIL rate of GST as per the applicable GST provisions. The bidder shall accordingly quote the rates without GST, and no separate GST amount shall be payable by the Board wherever such supplies are exempt from GST.

3.18 TRANSIT INSURANCE AND LIABILITY:

The contractor shall, at its own cost, obtain and maintain Transit Insurance covering the full value of the consignment against loss, damage, theft, fire, accident, shortage and all other risks during transit. The 100% risk and financial liability shall remain with the contractor until the Answer Books are safely delivered and accepted at the designated CBSE Regional Office/Godowns. Any loss, damage, theft, fire or shortage occurring during transit shall be 100% made good by the contractor at its own cost, without any financial liability on the Board.

4 SCHEDULE OF REQUIREMENTS**4.1 (A) SPECIFICATIONS AND ALLIED TECHNICAL DETAILS**

The specifications and instructions for manufacturing, printing and supply of Answer Books for 2027 Examinations as detailed below:

S. No.	Name of the Item	Specification
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1.	Main Answer Books for Class –X	<p>(i) 32 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms with page wise numbering, inclusive of printed Cover page of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with RED ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p> <p>(ii) 20 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms with page wise numbering, inclusive of printed Cover of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with RED ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p>
2.	Main Answer Books for Class - XII	<p>(i) 32 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms with page wise numbering inclusive of printed Cover of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with BLUE ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p> <p>(ii) 20 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms. with page wise numbering inclusive of printed Cover of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with BLUE ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p>
3.	Answer Books with Graph Paper for Class -X	<p>40 pages including 2 extra sheets of graph(i.e. 36+4) on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms with page wise numbering inclusive of printed Cover of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with RED ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p> <p>One side printed graphs on offset machine is to be kept in the centre of the Answer Books and stitched with other pages. Graph pages should be accurate with capital words “WITH GRAPH PAPER” to be printed in a different colour on the Title Page.</p>
4.	Answer Books with Graph Paper for Class -XII	<p>40 pages including 2 extra sheets of graphs(i.e. 36+4) on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms with page wise numbering inclusive of printed Cover of same paper with adhesive paper seal size of 2.3cms. x 3cms. duly printed “CBSE 2027” (Cover page Front side printed with BLUE ink and OMR Front cover Printing in 02 colour & back side of OMR Printing with instructions in single colour)</p> <p>One side printed graphs on offset machine is to be kept in the centre of the Answer Books and stitched with other pages. Graph pages should be accurate with capital words “WITH GRAPH PAPER” to be printed in a different colour on the Title Page.</p>
5.	Answer Books for <u>Blind Candidates</u> for Class -X	<p>40 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms. with page wise numbering inclusive of printed Cover of same paper (without Adhesive paper seal)</p> <ul style="list-style-type: none"> <u>The inside pages are not to be ruled.</u> <p>The answer books are <u>to be gummed on top instead of stitching on the left side.</u></p>
6.	Answer Books for <u>Blind Candidates</u> for Class -XII	<p>40 pages on 60 GSM Paper along with OMR of 105 GSM in the size 22x28cms. with page wise numbering inclusive of printed Cover of same paper (without Adhesive paper seal)</p> <ul style="list-style-type: none"> <u>The inside pages are not to be ruled.</u> The answer books are <u>to be gummed on top instead of stitching on the left side.</u>

7.	Supplementary Answer Books for Class -X & XII	<p>08 pages on 60 GSM Paper in the size 22x28cms. with page wise numbering and all ruled with Slips. (without Adhesive paper seal)</p> <ul style="list-style-type: none"> (For Class-XII yellow colour slip with blue printing and for Class-X red/pink colour slip with black printing).
8.	Practical Answer Books for Class - XII	08 pages on 60 GSM Paper inclusive of printed cover of same paper (front and Back both printed) in the size 22x28cms with page wise numbering (without Adhesive paper seal)
9.	Drawing Sheet	Single Sheet, not to be ruled on 120 GSM in the size 37½cms. x 54½cms. with OMR Sheet of 22x28cms in 105 GSM Paper. On the back side of the Drawing Sheet “Perforated portion not to be used may be left blank” is to be printed. (without Adhesive paper seal)
10.	Other Specifications	<p>All the inside pages (both sides of the pages including the back side of title cover page) ruled with margin rules, small QR code, instructions, etc. to be printed in English & Hindi on both the outer sides of cover, thread stitching by machine and wire stitching at two places, one hole for the tag on the left-hand top corner at a distance of 2.5cms. from top side to be perforated with “CBSE 2027” with a needle die to be approved by the Board, the Title Cover printing in the size 22x28cms in blue/red colour and serial number printed by printing machine, (auto numbering) to be put on the title page before stitching and page wise numbering on all pages for Class-X and Class-XII. Inner page(s) of all answer books(Main Ans. Books, Supplementary, Answer Books with graph, Practical Answer Books etc.) will be in two colours as earlier following cyan and magenta colours will be used. It is reiterated that all Answer Books shall be perforated, thread-sewing and wire-stitched also.</p> <p>Colour scheme/Art work etc. for each type of Answer Book will be intimated/communicated to the agency in the work order, in case of any change. The agency will have to incorporate the changes and the same may be got approved from the Controller of Examination by the Bidder.</p> <p>The Vertical margin line or the horizontal top line in the Answer Books both for Class-X and XII shall bear security mark on each page.</p> <p>In the title page for Class-X & XII, signature of A.H.E. and the No. of A.H.E. (Bilingual) will be added beside the sign column of H.E.</p> <p>The Answer Books are to be packed in packets of 100 copies each (accurate counting serial number 1-100 century wise) in wrapping paper and then packed in bundles of 500 each (century wise) in hessian cloth of superior quality. Title to be printed on offset machine in the colour to be approved by the Board with Sl. No. of the Answer Books. The press should have automatic serial number printing arrangement. The Answer Books with hand numbering will not be accepted.</p>

Note: (Important)

It must be noted that the above said Colour Scheme of Answer Books/cover pages/ OMR (may be changed/modified as Single colour/two colour/Multicolour)/Art work and instructions printing on Answer Books/positioning or type of Serial number (may be in numeric or in the form of Bar Code)/QR code/ may also be changed/modified as and when required by the Board due to secrecy/security reasons or as per operational requirements of the Board. The Main Answer Books for Class – X/XII and the Graph Answer Books for Class-X/XII will be supplied with Adhesive Paper Seal of 2.3cms. x 3cms. duly printed “CBSE 2027” on it and affixed in the middle of the Answer Books.

These specifications/potential changes must be taken into account while quoting the rates. No extra charges or additional rates will be payable by the Board under any circumstances for any kind of changes, if required by the Board during/in the mid of the contract.

	<p>(B) REGION-WISE ESTIMATED/TENTATIVE QUANTITY OF FRESH ANSWER BOOKS REQUIRED TO BE MANUFACTURED FOR BOARD'S EXAMINATIONS-2027</p> <p>REFER ANNEXURE-II FOR DETAILS.</p> <p>NOTE: THE QUANTITY OF ANSWER BOOKS MENTIONED IN ANNEXURE-II ARE PURELY ESTIMATED/TENTATIVE QUANTITY, WHICH MAY INCREASE OR DECREASE SUBJECT TO ACTUAL REQUIREMENT.</p>
4.2	<p>STATIONERY</p> <p>No stationery shall be provided by the Board. The agency has to print & supply the Answer Books of various categories as per specifications mentioned in the requirement schedule above to the various Regional Offices of the Board.</p>
4.3	<p>DELIVERY/ SUPPLY OF ANSWER BOOKS OF VARIOUS CATEGORIES</p> <p>The Answer Books of various categories will have to be supplied /delivered F.O.R. to CBSE Regional Offices situated at Ajmer, Bangalore, Bhopal, Bhubaneswar, Chennai, Ludhiana, Delhi (East), Delhi (West), Dehradun, Guwahati, Noida, Panchkula, Patna, Prayagraj, Pune, Thiruvananthapuram, Vijayawada, Hyderabad*, Ahmedabad, Gurugram, Kolkata*, Lucknow, Raipur and Ranchi in instalments and the Bidder shall be able to supply the full order of Answer Books as per time schedule mentioned in the work order positively.</p> <p>Freight charges have to be borne by the Firm up to the Godowns of the Board. (F.O.R.).</p> <p><u>(*The rates of these Regional offices are also to be obtained, however, the delivery of Answer Books will be made or not to these Regional Offices are subject to the condition that it will be decided as per the operational requirements of the Board.)</u></p>
4.4	<p>NO SUB CONTRACTING</p> <p>The work including procurement/printing of Answer Books (with Paper) for Board's 2027 examination will have to be done by the bidder at its own end/premises and in no case shall be Sub-contracted. As evidence of the above, the Bidder shall submit an undertaking on a ₹100 Non-Judicial Stamp Paper, duly signed and notarized as per Annexure-VI.</p> <p>If, at any point, it is found that the bidder has outsourced any part of the work, legal action will be initiated against the agency, and it will be blacklisted by the Board for a period of three (03) years for doing the business with the CBSE.</p>
4.5	<p>RESPONSIBILITY FOR ERRORS</p> <p>The Answer Books are to be machine (auto) numbered carefully, Manual machine numbering or any mistake in the numbering will not be accepted and the supplier will replace it at his own cost.</p> <p>On completion of work, the Bidder shall furnish an undertaking that any shortage or deficit found by the Board shall be made good by the firm; the plates used for printing have been destroyed and no stationery shall be printed more than the specified quantities/no. In case any discrepancy/ breach of contract is noticed by the Board, the firm will be black listed and appropriate penalty/action shall be taken by the Board.</p>

4.6	RESPONSIBILITY OF SUPPLIER Being an Examination matter, the printing and supply of the Answer Book is highly sensitive nature of work. The bidder will maintain highest standard of printing and utmost confidentiality during the course of manufacturing of Answer books complete printing, supply and dispatch of Answer book to destination. Therefore, the agency should be responsible to make all arrangements to ensure complete security and secrecy with regard to the printing, storage, supply and safe custody of all documents and stationery also. All transit risk will be to agency account.
4.7	RESPONSIBILITIES IN RESPECT OF THE EQUIPMENT AND MANPOWER The Board will not be responsible for any damage to the equipment of the agency and the agency shall be solely responsible for all aspects of the duties and responsibilities of and towards the employed manpower.
4.8	PAPER The paper to be used by the firm for the printing of material should be of the reputed mills such as J.K. Paper, Century, HPCL, Ballarpur, Setia, Star, K. R. Pulp, ABC etc. only and as per specifications as mentioned in the tender against each item.
5	SPECIFIC CONDITIONS/REQUIREMENTS/INSTRUCTIONS
5.1	Estimated cost of work: Approx. Rs. 26,00,00,000/-(Rupees Twenty Six Crores only) for all Regional Offices of the Board of both clusters (Estimated cost approx. Rs. 13,00,00,000/- per cluster).
5.2	Bid Security: Bid Security @3% of the Approx. cost of work i.e. Rs. 78 Lakh for those who wish to apply in both Cluster-A & Cluster-B and Rupees 39 Lakh only for those who wish to apply only for one cluster i.e. for Cluster-A/Cluster-B
5.3	Performance Security: Performance Security @ 3% of the total work assigned will be taken and same will be specified in the Work Order.
5.4	BID EVALUATION METHODOLOGY AND CRITERIA
	(a) For being technically qualified the bidder shall meet all conditions given in the “TECHNICAL ELIGIBILITY CRITERIA” .
	(b) The Board reserves the right to relax any of the eligibility conditions in respect of bidders.
	(d) The bidder quoting the lowest rates(basic rates without any kind of tax) will be considered as L-1 by the Board and will be awarded the work subject to overall satisfaction of the Board and the terms and conditions of this tender.
	(e) In case the rates quoted by one or more bidders are same then the bidders having the highest average turnover during the previous 03 years will be considered as L-1.
5.5	There should not be any overwriting or amendment in the rates offered and the terms & conditions of the contract are to be signed by the Partners/Owner/Managing Director of firm.
5.6	The rates to be quoted by the Bidders shall be inclusive of all stationery costs. Rates quoted in manner different from format of Financial Bid shall be summarily rejected.

5.7	<p>NOTE:</p> <p>As per amendments in Fundamental principles of public buying' by inserting rule 144(xi) in General Financial Rule by Department of Expenditure, Ministry of Finance, "Notwithstanding anything contained in, Department of Expenditure may, by order in writing, impose restrictions, including prior registration and/or screening, on procurement from bidders from a country or countries, or a class of countries, on grounds of defence of India, or matters directly or indirectly related thereto including national security; no procurement shall be made in violation of such restrictions".</p>
5.8	<p>Integrity Pact</p> <p>This Tender is governed under Integrity Pact which envisages an agreement between the prospective vendors /bidders and the buyer, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering in to this Pact would be a preliminary qualification.</p>
6. PRE-BID MEETING	
<p>The Bidder or his authorized representative is advised to attend a Pre-Bid Meeting which will be convened on 22-10-2026 at 2:00 PM in Conference Hall of CBSE HQ, Sector-23, Dwarka, New Delhi.</p> <p>The purpose of the meeting will be to clarify issues on proposal and to answer queries on any matter that may be raised at that stage. No queries received after the Pre-Bid Meeting will be entertained. The bidders are requested to submit any query in writing and ensure that the same may be reached to the Board office one (01) day before the date of Pre-Bid meeting. The queries would be preferred by emails only. For this purpose the Bidders may send their queries on the following Email id:- admin-3hq@cbseishiksha.in</p> <p>Any modification of the Proposal Documents, which may become necessary as a result of the Pre-Bid meeting, may be made by the CBSE exclusively through the issuance of an addendum/corrigendum. The Pre-Bid responses and all the related addendum or corrigendum will be posted on Board's website/e-procurement cpp portal.</p>	

TENDER ACCEPTANCE LETTER

(To be given on Bidder's Company letterhead)

Date: _____

The Joint Secretary (A&L),

.....

.....

Subject: Acceptance of Terms & Conditions of the Tender.

Reference:

Applied for:- Cluster-A/Cluster-B/Both Clusters.....

**Name of Tender/Work: PROCUREMENT OF ANSWER BOOKS (WITH PAPER) FOR
BOARD'S 2027 EXAMINATION.**

Dear Sir,

1. I / We hereby undertake and certify that I / we are authorised to sign this letter.
2. I / We hereby certify that I / we have read and understood the entire terms and conditions of the tender document (including all documents like annexure(s), schedule(s), etc. from Page no. 1 to page no. 50), and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued by your department/ organisation too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We hereby declare that the bidding firm/agency has the requisite number of equipment and technical manpower under its ownership/possession and control.
6. It is also to confirm and certify that none of the close relatives of the stake holders of the bidder is working in CBSE.
7. It is also to confirm and certify that the bidder has not been blacklisted/debarred/banned by any Central/State Government Department, PSU, Autonomous Body, Educational Board or University during the last three (03) years as on the date of bid submission, nor has the conduct of the bidder or its stakeholders been under investigation by any law enforcement agency in matters relating to identical business/work during the last three (03) years.
8. It is hereby declared that neither the bidder nor its stakeholders have been involved in any contract termination due to default, major penalty, poor performance, litigation, data breach, or serious SLA failure during the last three (03) years as on the date of bid submission.
9. In case any provisions of this tender are found violated, then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender / bid including the forfeiture of the full said earnest money deposited in full.

Yours sincerely,

(Signature of the Bidder/Proprietor, with Official Seal)
Full Name and Designation

Date:

Place:

ANNEXURE-II

ESTIMATED/TENTATIVE QUANTITY OF VARIOUS TYPES OF ANSWER BOOKS REQUIRED FOR BOARD’S 2027
EXAMINATION

`Name of Ans Book	Ajmer	Bangalore	Bhopal	Bhubanesh war	Chennai	Ludhiana	Delhi (East)	Delhi (West)	Dehradun	Guwahati	Panch kula	Patna	Prayagraj	Pune	Noida	Trivend ram	Vijay wada	Hyderabad *	Guru gram	Lucknow	Ahmeda bad	Kolkata *	Ranchi	Raipur
Main X (32 Page)	510125	722700	820050	386925	896500	1187450	1699500	1115400	766700	515900	649550	1284250	1111550	967450	1097250	471350	341825	341825	778800	752400	510125	386925	595100	291500
Main X (20 Page)	66825	95700	124300	60500	115500	155650	186450	115500	123200	81400	88550	136400	164450	145200	179850	54450	44000	44000	118800	122650	66825	60500	93500	45650
Graph X	127325	179850	204050	96800	224400	257950	372350	239800	191950	130350	154550	323950	279400	237050	274450	117700	84975	84975	194700	188650	127325	96800	148500	73150
Main XII (32 Page)	357775	121660	459800	270050	578050	721050	1286054	791450	590150	382800	426800	413600	759550	233750	739200	234850	69025	69025	556600	570350	357775	270050	317900	233750
Main XII (20 Page)	25850	4290	24750	18700	19250	59400	43450	22550	51700	16500	51700	62700	36300	8800	75350	5720	3025	3025	81400	44550	25850	18700	23100	23650
Graph XII	38775	22770	36300	35750	92950	55000	75064	44550	45650	23650	49500	74250	77000	39050	78650	35090	10175	10175	80300	62150	38775	35750	38500	30250
Practical	170775	64350	161700	160325	380600	303050	311850	133650	289300	160050	184800	268400	341000	143000	284900	129250	42075	42075	310750	339900	170775	160325	197450	118250
Supple- X	182731	258786	293586	139597	321662	372555	538364	346243	277000	202948	223254	467403	402580	341917	397159	168511	121947	121947	281279	271495	182731	139597	214436	104408
Supple- XII	165430	58423	205168	119849	263547	324777	475570	311793	261956	156926	191994	231480	353934	103091	333674	109655	31880	31880	248849	252580	165430	119849	143656	92772
Blind X	1000	1000	1000	1000	1000	1000	1925	1320	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
Blind XII	1000	1000	1000	1000	1000	1000	1980	2310	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
Drawing Sheet	1000	1000	1000	1000	1000	1000	1837	1111	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000

* The rates of these Regional offices are also to be obtained, however, the delivery of Answer Books will be made or not to these Regional Offices are subject to the condition that it will be decided as per operational requirements of the Board.

**TECHNICAL BID PROFORMA FOR PROCUREMENT OF ANSWER BOOKS FOR
BOARD'S 2027 EXAMINATION**

1	NAME OF THE AGENCY				
	WHETHER PROPRIETARY /PRIVATE LTD /PUBLIC LIMITED /GOVT.?				
	APPLIED FOR CLUSTER-A/CLUSTER-B/ FOR BOTH CLUSTERS A & B.				
2	NAME(S) OF THE PROPRIETOR /DIRECTOR/PARTNERS				
3	COMPLETE REGISTERED ADDRESS				
4	TELEPHONE NUMBER AND EMAIL ID.				
5	DETAILS OF REGISTRATION AS FIRM/ COMPANY ETC.				
6	i. ADDRESS OF OPERATIONAL /REGD. OFFICE				
	ii. WHETHER THE PREMISES ARE OWNED OR RENTED?				
	iii. AREA IN SQUARE METERS ALONWITH DOCUMENTARY PROOF?				
7	PAN CARD NUMBER				
8	GST REGISTRATION NUMBER				
9	QUALITY CERTIFICATION, IF ANY: DETAILS OF ISSUING AUTHORITY? VALIDITY: FROM-TO?				
10	PAST EXPERIENCEOF MANUFACTURING, PRINTING & SUPPLY OF ANSWER BOOKS IN GOVT. DEPTT. /EDUCATIONAL BOARDS/ UNIVERSITIES ETC.:				
	YEAR	NAME OF BOARD/ INSTITUTION	QUANTITY	VALUE OF CONTRACT	DETAILS OF WORK EXECUTED (WITH PROOF)
	2023-24				
	2024-25				
	2025-26				

* Total period of experience in manufacturing, printing & supply of answer books along with the names of the Board/Institutions etc. The copy of Work Orders for each year may be enclosed.		
12(i)	HAS THE BIDDER EVER BEEN BLACK LISTED BY ANY GOVT. DEPARTMENTS/ EDUCATIONAL BOARDS/ UNIVERSITIES ETC. IN THE LAST THREE YEARS AT THE TIME OF BID SUBMISSION?	YES / NO
12(ii)	ATTACHED UNDERTAKING ON A ₹100 NON-JUDICIAL STAMP PAPER, DULY SIGNED AND NOTARIZED REGARDING NON-BLACKLISTING DECLARATION.(AS PER ANNEXURE-V)	YES / NO
12(iii)	ATTACHED UNDERTAKING ON A ₹100 NON-JUDICIAL STAMP PAPER, WHETHER THE BIDDER, DURING THE LAST THREE (03) YEARS AS ON THE DATE OF BID SUBMISSION, BEEN INVOLVED ANY CONTRACT TERMINATION, PENALTY, POOR PERFORMANCE, LITIGATION, DATA BREACH OR SERIOUS SERVICE LEVEL AGREEMENT (SLA) FAILURE? (AS PER ANNEXURE-V)	YES / NO
13	ATTACHED UNDERTAKING ON A ₹100 NON-JUDICIAL STAMP PAPER, DULY SIGNED AND NOTARIZED REGARDING NO SUB CONTRACTING OF THE WORK. (AS PER ANNEXURE-VI)	YES / NO
14	ARE ANY OF THE NEAR RELATION OF STAKE HOLDER IN BIDDING AGENCY IS WORKING IN CBSE? IF YES, DETAILS THEREOF.	YES/NO
15	ESSENTIAL PRE-REQUISITE	
15.1	PHYSICAL / CAPITAL	
	i. Type & total no. of machines available for manufacturing, printing of Answer Books. The bidder must clearly mentioned the operational capacity of each machine (Type & total no. of machines) available with them indicating the approximate output that can be achieved per day.	(Kindly attach separate sheet(s) for the same)

	ii. Capacity of the machines to manufacture the Estimated quantity of Answer Books as well as the capacity of the Agency for deliver all the allotted work(Answer Books)as per delivery schedule point no.3.8(a), 3.8(b) and 3.8(c) F.O.R. to various CBSE Regional Offices of the Board.	YES / NO	
	iii. Facility available for putting page wise numbering in the Answer Books.	YES / NO	
	iv. Facility of Automatic serial numbering for Answer Books.	YES / NO	
	v. As per Tender Clause no. 3.5 the Capacity of storage of Answer books in Firm's godowns.	YES / NO	_____Sq. Fts.
15.2	FINANCIAL (Attach duly audited statements for each Financial Year.)		
	YEAR	ANNUAL TURNOVER (FROM PRINTING OF ANSWER BOOKS)	
	2023-24	₹ _____ /-	
	2024-25	₹ _____ /-	
	2025-26	₹ _____ /-	
15.3	DETAILS OF MANPOWER		
	Number of trained manpower available for printing work.	Nos.	
15.4	The proof of work orders has been attached issued by State/Central Education Boards or Central/State Government Institutions, stating that the bidder has printed and supplied Answer Books with inner pages of not less than 60 GSM, OMR page on the printed Ans Book of not less than 105 GSM, and drawing sheets of not less than 120 GSM.	YES / NO	
15.5	WHETHER CAPABLE OF PROVIDING SECURITY MARK(S) FEATURES /FACILITY IN THE ANSWER BOOKS.	YES / NO	
	UNDERTAKING IN THIS REGARD ON AGENCY'S LETTER HEAD OR ON A NON-JUDICIAL STAMP PAPER HAS BEEN ENCLOSED.	YES / NO	
16	PARTICULARS OF BID SECURITY (EMD):		
16.1	Amount		

16.2	Demand Draft No.		
	(i) Issuing Bank Name with Date of Issue		
	(ii) Name of cluster for which Bid applied		
17.	As per Tender Clause 3.15 samples of Paper have been deposited?	YES / NO	

(Authorised Signatory)

Note:

1. Earnest Money in the shape of Bank Draft in favour of Secretary, CBSE, Delhi.
2. Attach duly Audited Statements of the Financial Turnovers for each year and Chartered Accountant Certified copy must be attached.
3. Photocopy of Work Orders, Certificates etc. as desired in Technical Bid duly certified by the Bidder with seal on it.
4. Certificate of registration with MSME, NSIC, etc. Ministry/Deptt. concerned in case of non-submission of EMD amount.
5. Copy of PAN should be attached with the tender.
6. Copy of Certificate of registration under GST.
7. All uploaded documents must be duly signed and stamped by the Bidder.

**FINANCIAL BIDPERFORMA FOR PROCUREMENT OF ANSWER BOOKS FOR
BOARD'S 2027 EXAMINATION**

1. Name of Bidder: _____

Sl.No	Description of Work / Item(s)	Rate per 1000 copies Exclusive of Taxes from Agency Godown to CBSE Godown F.O.R.
1	CLUSTER-A Main Answer Books Class X - 32 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
1.01	Ajmer	
1.02	Dehradun	
1.03	Delhi(East)	
1.04	Delhi (West)	
1.05	Panchkula	
1.06	Lucknow	
1.07	Bhuvaneshwar	
1.08	Patna	
1.09	Pune	
1.10	Vijaywada	
1.11	Hyderabad	
1.12	Ahmedabad	
2	CLUSTER-A Main Answer Books Class X - 20 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3	

	cms) duly printed with “CBSE 2027”, OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
2.01	Ajmer	
2.02	Dehradun	
2.03	Delhi(East)	
2.04	Delhi (West)	
2.05	Panchkula	
2.06	Lucknow	
2.07	Bhuvaneshwar	
2.08	Patna	
2.09	Pune	
2.10	Vijaywada	
2.11	Hyderabad	
2.12	Ahmedabad	
3	CLUSTER-A Main Answer Books Class XII - 32 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with “CBSE 2027”, OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
3.01	Ajmer	
3.02	Dehradun	
3.03	Delhi(East)	
3.04	Delhi (West)	
3.05	Panchkula	
3.06	Lucknow	
3.07	Bhuvaneshwar	
3.08	Patna	

3.09	Pune	
3.10	Vijaywada	
3.11	Hyderabad	
3.12	Ahmedabad	

4	CLUSTER-A Main Answer Books Class XII - 20 pages in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
4.01	Ajmer	
4.02	Dehradun	
4.03	Delhi(East)	
4.04	Delhi (West)	
4.05	Panchkula	
4.06	Lucknow	
4.07	Bhuvaneshwar	
4.08	Patna	
4.09	Pune	
4.10	Vijaywada	
4.11	Hyderabad	
4.12	Ahmedabad	
5	CLUSTER-A Graph Answer Books for Class X - 40PAGES including 2 extra sheets of Graph(i.e. 36+4) in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. The word "WITH GRAPH PAPER" to be printed in a different colour on the Title Page.	

5.01	Ajmer	
5.02	Dehradun	
5.03	Delhi(East)	
5.04	Delhi (West)	
5.05	Panchkula	
5.06	Lucknow	
5.07	Bhuvaneshwar	
5.08	Patna	
5.09	Pune	
5.10	Vijaywada	
5.11	Hyderabad	
5.12	Ahmedabad	
6	CLUSTER-A Graph Answer Books for Class XII - 40PAGES including 2 extra sheets of Graph(i.e. 36+4) in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. The word "WITH GRAPH PAPER" to be printed in a different colour on the Title Page.	
6.01	Ajmer	
6.02	Dehradun	
6.03	Delhi(East)	
6.04	Delhi (West)	
6.05	Panchkula	
6.06	Lucknow	
6.07	Bhuvaneshwar	
6.08	Patna	
6.09	Pune	
6.10	Vijaywada	

6.11	Hyderabad	
6.12	Ahmedabad	
7	CLUSTER-A Main Answer Books for Class-X of 40 PAGES on 60 GSM paper in the size of 22x28cms for Blind Candidates along with printed cover page of same paper with OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. (without Adhesive seal)	
7.01	Ajmer	
7.02	Dehradun	
7.03	Delhi(East)	
7.04	Delhi (West)	
7.05	Panchkula	
7.06	Lucknow	
7.07	Bhuvaneshwar	
7.08	Patna	
7.09	Pune	
7.10	Vijaywada	
7.11	Hyderabad	
7.12	Ahmedabad	
8	CLUSTER-A Main Answer Books for Class-XII of 40 PAGES on 60 GSM paper in the size of 22x28cms for Blind Candidates along with printed cover page of same paper with OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.(without Adhesive seal)	
8.01	Ajmer	
8.02	Dehradun	
8.03	Delhi(East)	
8.04	Delhi (West)	

8.05	Panchkula	
8.06	Lucknow	
8.07	Bhuvaneshwar	
8.08	Patna	
8.09	Pune	
8.10	Vijaywada	
8.11	Hyderabad	
8.12	Ahmedabad	
9	CLUSTER-A Supplementary Answer Books of 8 PAGES on 60 GSM Paper in the size 22x28cms along with coloured slip Class X/XII (without Adhesive seal)	
9.01	Ajmer	
9.02	Dehradun	
9.03	Delhi(East)	
9.04	Delhi (West)	
9.05	Panchkula	
9.06	Lucknow	
9.07	Bhuvaneshwar	
9.08	Patna	
9.09	Pune	
9.10	Vijaywada	
9.11	Hyderabad	
9.12	Ahmedabad	
10	CLUSTER-A Practical Answer Books for Class XII of 8 PAGES on 60 GSM Paper in the size of 22x28cms along with cover page printing on same paper with serial number printing & instruction Printing on the back side of the cover page (without Adhesive seal)	
10.01	Ajmer	
10.02	Dehradun	
10.03	Delhi(East)	

10.04	Delhi (West)	
10.05	Panchkula	
10.06	Lucknow	
10.07	Bhubaneswar	
10.08	Patna	
10.09	Pune	
10.10	Vijaywada	
10.11	Hyderabad	
10.12	Ahmedabad	
11	CLUSTER-A Drawing Sheets of 120 GSM in the size 37½ x 54½cms with OMR Sheet of 22x28cms in 105 GSM paper with front side printing in 02 colours, back side printing with instructions in single colour. (without Adhesive seal)	
11.01	Ajmer	
11.02	Dehradun	
11.03	Delhi(East)	
11.04	Delhi (West)	
11.05	Panchkula	
11.06	Lucknow	
11.07	Bhubaneswar	
11.08	Patna	
11.09	Pune	
11.10	Vijaywada	
11.11	Hyderabad	
11.12	Ahmedabad	
CLUSTER-B		
1	CLUSTER-B Main Answer Books Class X - 32 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027",	

	OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
1.01	Bhopal	
1.02	Ludhiana	
1.03	Noida	
1.04	Prayagraj	
1.05	Gurugram	
1.06	Bengaluru	
1.07	Chennai	
1.08	Guwahati	
1.09	Thiruvananthapuram	
1.10	Kolkata*	
1.11	Raipur	
1.12	Ranchi	
2	CLUSTER-B Main Answer Books Class X - 20 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
2.01	Bhopal	
2.02	Ludhiana	
2.03	Noida	
2.04	Prayagraj	
2.05	Gurugram	
2.06	Bengaluru	
2.07	Chennai	
2.08	Guwahati	

2.09	Thiruvananthapuram	
2.10	Kolkata*	
2.11	Raipur	
2.12	Ranchi	
3	CLUSTER-B Main Answer Books Class XII - 32 pages in the size of 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
3.01	Bhopal	
3.02	Ludhiana	
3.03	Noida	
3.04	Prayagraj	
3.05	Gurugram	
3.06	Bengaluru	
3.07	Chennai	
3.08	Guwahati	
3.09	Thiruvananthapuram	
3.10	Kolkata*	
3.11	Raipur	
3.12	Ranchi	
4	CLUSTER-B Main Answer Books Class XII - 20 pages in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.	
4.01	Bhopal	
4.02	Ludhiana	

4.03	Noida	
4.04	Prayagraj	
4.05	Gurugram	
4.06	Bengaluru	
4.07	Chennai	
4.08	Guwahati	
4.09	Thiruvananthapuram	
4.10	Kolkata*	
4.11	Raipur	
4.12	Ranchi	
5	CLUSTER-B Graph Answer Books for Class X - 40PAGES including 2 extra sheets of Graph(i.e. 36+4) in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with “CBSE 2027”, OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. The word “WITH GRAPH PAPER” to be printed in a different colour on the Title Page.	
5.01	Bhopal	
5.02	Ludhiana	
5.03	Noida	
5.04	Prayagraj	
5.05	Gurugram	
5.06	Bengaluru	
5.07	Chennai	
5.08	Guwahati	
5.09	Thiruvananthapuram	
5.10	Kolkata*	
5.11	Raipur	
5.12	Ranchi	

6	CLUSTER-B Graph Answer Books for Class XII - 40PAGES including 2 extra sheets of Graph(i.e. 36+4) in the size 22x28 cms on 60 GSM paper along with printed cover page of same paper, adhesive paper seal (2.3 cms x 3 cms) duly printed with "CBSE 2027", OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. The word "WITH GRAPH PAPER" to be printed in a different colour on the Title Page.	
6.01	Bhopal	
6.02	Ludhiana	
6.03	Noida	
6.04	Prayagraj	
6.05	Gurugram	
6.06	Bengaluru	
6.07	Chennai	
6.08	Guwahati	
6.09	Thiruvananthapuram	
6.10	Kolkata*	
6.11	Raipur	
6.12	Ranchi	
7	CLUSTER-B Main Answer Books for Class-X of 40 PAGES on 60 GSM paper in the size of 22x28cms for Blind Candidates along with printed cover page of same paper with OMR of 105 GSM with page-wise numbering, Cover page front side printing in RED colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering. (without Adhesive seal) (without Adhesive seal)	
7.01	Bhopal	
7.02	Ludhiana	
7.03	Noida	
7.04	Prayagraj	
7.05	Gurugram	

7.06	Bengaluru	
7.07	Chennai	
7.08	Guwahati	
7.09	Thiruvananthapuram	
7.10	Kolkata*	
7.11	Raipur	
7.12	Ranchi	
8	CLUSTER-B Main Answer Books for Class-XII of 40 PAGES on 60 GSM paper in the size of 22x28cms for Blind Candidates along with printed cover page of same paper with OMR of 105 GSM with page-wise numbering, Cover page front side printing in BLUE colour, OMR front side printing in 02 colours, back side printing with instructions in single colour and auto machine numbering.(without Adhesive seal)	
8.01	Bhopal	
8.02	Ludhiana	
8.03	Noida	
8.04	Prayagraj	
8.05	Gurugram	
8.06	Bengaluru	
8.07	Chennai	
8.08	Guwahati	
8.09	Thiruvananthapuram	
8.10	Kolkata*	
8.11	Raipur	
8.12	Ranchi	
9	CLUSTER-B Supplementary Answer Books of 8 PAGES on 60 GSM Paper in the size 22x28cms along with coloured slip Class X/XII (without Adhesive seal)	
9.01	Bhopal	

9.02	Ludhiana	
9.03	Noida	
9.04	Prayagraj	
9.05	Gurugram	
9.06	Bengaluru	
9.07	Chennai	
9.08	Guwahati	
9.09	Thiruvananthapuram	
9.10	Kolkata*	
9.11	Raipur	
9.12	Ranchi	
10	CLUSTER-B Practical Answer Books for Class XII of 8 PAGES on 60 GSM Paper in the size of 22x28cms along with cover page printing on same paper with serial number printing & instruction Printing on the back side of the cover page(without Adhesive seal)	
10.01	Bhopal	
10.02	Ludhiana	
10.03	Noida	
10.04	Prayagraj	
10.05	Gurugram	
10.06	Bengaluru	
10.07	Chennai	
10.08	Guwahati	
10.09	Thiruvananthapuram	
10.10	Kolkata*	
10.11	Raipur	
10.12	Ranchi	
11	CLUSTER-B Drawing Sheets of 120 GSM in the size 37½ x 54½cms with OMR Sheet of 22x28cms in 105 GSM paper with front side printing in 02 colours, back side	

	printing with instructions in single colour (without Adhesive seal).	
11.01	Bhopal	
11.02	Ludhiana	
11.03	Noida	
11.04	Prayagraj	
11.05	Gurugram	
11.06	Bengaluru	
11.07	Chennai	
11.08	Guwahati	
11.09	Thiruvananthapuram	
11.10	Kolkata*	
11.11	Raipur	
11.12	Ranchi	

*The rates of these Regional offices are also to be obtained, however, the delivery of Answer Books will be made or not to these Regional Offices are subject to the condition that it will be decided as per operational requirements of the Board.

NOTE:

- Before quoting the rates in Financial Proposal/Commercial bid format is provided as BoQ_XXXX.xls, the specifications and allied technical details under clause 4.1(A) and the estimated/tentative quantities as mentioned under clause 4.1(B) may be considered by the bidder.
- The rates quoted should be inclusive of all stationery costs.
- As per Entry 66(b)(iv) of Notification No. 12/2017-Central Tax (Rate) dated 28.06.2017, as amended from time to time, read with CBIC Circular No. 151/07/2021-GST dated 17.06.2021, the Printing and Supply of Answer Books relating to the conduct of examinations supplied to educational institutions/examination conducting authorities, are exempt from GST.
- The rates quoted should include all incidental costs required for successful and timely execution of the Work and Recurring Charges including data preparation, computer time, development of required software and processing or any kind of changes made in the parameters by the Board due to secrecy reason.
- The above-mentioned Financial Proposal/Commercial bid format is provided as BoQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with CBSE.

UNDERTAKING FOR NON-BLACKLISTING AND PAST PERFORMANCE

(To be executed on ₹100 Non-Judicial Stamp Paper and duly signed and notarized)

Tender Title: Procurement of Answer Books with Paper for 2027 Board Examinations

Tender ID: _____

The bidder hereby solemnly affirms and declares as under:

1. Non-Blacklisting/Debarment

The bidder declares that it has not been blacklisted, debarred or banned by any Central/State Government Department, Public Sector Undertaking (PSU) or Autonomous Body during the last three (03) years as on the date of submission of the bid.

2. Investigation by Law Enforcement Agencies

The bidder declares that its conduct has not been under investigation by any law enforcement agency during the last three (03) years as on the date of submission of the bid in matters relating to identical business/work.

3. Declaration Regarding Past Performance

The bidder hereby declares that during the last three (03) years as on the date of submission of the bid, there has been no contract termination, penalty for poor performance, litigation, data breach, serious Service Level Agreement (SLA) failure or any other similar adverse performance-related instance attributable to the bidder in respect of any contract.

4. Consequences of False Declaration or Misrepresentation

The bidder declares that all statements and declarations made in this undertaking are true and correct. In case any statement or declaration is found to be false, misleading or incorrect at any stage, the bid shall be liable for rejection and, if the contract has already been awarded, the work order/contract shall be liable to be cancelled/terminated.

In such circumstances, the Board shall be entitled to forfeit the EMD and/or Performance Security, as applicable, in accordance with the tender conditions and applicable rules. Further, if the work is required to be awarded to the L-2 bidder due to such default or misrepresentation, the bidder shall be liable to reimburse the Board for the difference between the L-1 and L-2 rates for the corresponding work, in addition to any other action permissible under the tender conditions and applicable rules.

The bidder hereby undertakes to abide by the above declarations and all applicable terms and conditions of the tender.

Place: _____

Date: _____

Name of the Bidder/Firm/Company: _____

Name of Authorized Signatory: _____

Designation: _____

Signature of Authorized Signatory: _____

Seal of the Firm/Company

VERIFICATION

The bidder hereby verifies that the contents of this undertaking are true and correct and that no material information has been concealed or misrepresented.

Verified at _____ on this _____ day of _____, **20**.

Signature of Authorized Signatory: _____

Name and Designation: _____

Seal of the Firm/Company

NOTARY PUBLIC

(Signature and Seal)

UNDERTAKING FOR NOT SUB-LET OF WORK

(To be executed on ₹100 Non-Judicial Stamp Paper and duly signed and notarized)

Tender Title: Printing and Supply of Answer Books for 2027 Board Examinations

Tender ID: _____

The bidder hereby undertakes that, in the event of award of the contract, the work of printing and supply of Answer Books shall be executed by the bidder itself and shall not be sublet, subcontracted or assigned, either in whole or in part, to any other firm, agency or third party.

The bidder further undertakes that any violation of this condition shall render the bidder liable for appropriate action by the Board, including cancellation/termination of the contract, in accordance with the terms and conditions of the tender and applicable rules.

Place: _____

Date: _____

Name of the Bidder/Firm/Company: _____

Name of Authorized Signatory: _____

Designation: _____

Signature of Authorized Signatory: _____

Seal of the Firm/Company

NOTARY PUBLIC

(Signature and Seal)

ANNEXURE-VII

Applied for Cluster-A/Cluster-B/Both Clusters.....

TECHNICAL ELIGIBILITY CRITERIA DETAILS

			Y/N	Page Nos.	
				From	to
1.	BID SECURITY(EMD) /BID SECURITY DECLARATION FORM	Scanned copy of Bid Security			
2.	MSME/NSIC/START-UP CERTIFICATE ETC. IF ANY	Scanned copy to be uploaded			
3.	DETAILS OF REGISTRATION AS FIRM/COMPANY	Details to be uploaded			
4.	PAN CARD NUMBER	PAN Card to be uploaded			
5.	REGISTRATION NUMBER UNDER GST	Registration Certificate to be uploaded			
6.	QUALITY CERTIFICATION, IF ANY	Certificate to be uploaded			
7.	ATTACH WORKS EXPERIENCE i.e. MANUFACTURING, PRINTING & SUPPLY OF ANSWER BOOKS(WITH PAPER) OF QUANTITY MENTIONED IN TENDER CLAUSE NO.3.1(A)/ 3.1(B)IN YEAR 2023-24 IN SINGLE ORDER.	Attach Work Orders and Completion Certificates of each individual work to be uploaded (For the details of attachment of Documentary proofs please refer Tender clause no. 3.1(a)/3.1(b) whichever is/are applicable.)			
8.	ATTACH WORKS EXPERIENCE i.e. MANUFACTURING, PRINTING & SUPPLY OF ANSWER BOOKS(WITH PAPER) OF QUANTITY MENTIONED IN TENDER CLAUSE NO.3.1(A) / 3.1(B) IN YEAR 2024-25 IN SINGLE ORDER.				
9.	ATTACH WORKS EXPERIENCE i.e. MANUFACTURING, PRINTING & SUPPLY OF ANSWER BOOKS(WITH PAPER) OF QUANTITY MENTIONED IN TENDER CLAUSE NO.3.1(A)/ 3.1(B) IN YEAR 2025-26 IN SINGLE ORDER.				
10	ANNUAL TURNOVER FOR THE FINANCIAL YEAR 2023-24	Audited Balance Sheet and Chartered Accountant Certified Certificate (For the details of			
11	ANNUAL TURNOVER FOR THE FINANCIAL YEAR 2024-25				

12	ANNUAL TURNOVER FOR THE FINANCIAL YEAR 2025-26	attachment of Documentary proofs please refer Tender clause no. 3.2(a)/3.2(b) whichever is/are applicable.)			
13	TENDER ACCEPTENCE LETTER ON COMPANY LETTER HEAD	Annexure-I of this tender duly signed to be uploaded			
14	NEAR RELATION WORKING IN CBSE.	Annexure-I of this tender duly signed to be uploaded			
15	ATTACHED UNDERTAKING ON A ₹100 NON-JUDICIAL STAMP PAPER, DULY SIGNED AND NOTARIZED REGARDING NON-BLACKLISTING DECLARATION AND DISCLOSURE OF CONTRACT TERMINATION, PENALTIES, LITIGATION AND SLA FAILURES(IF ANY)	Annexure-V uploaded			
16	ATTACHED UNDERTAKING ON A ₹100 NON-JUDICIAL STAMP PAPER, DULY SIGNED AND NOTARIZED REGARDING NO SUB CONTRACTING OF THE WORK.	Annexure-VI uploaded			
17	PROOF OF WORK ORDERS ISSUED BY STATE/CENTRAL EDUCATION BOARDS OR CENTRAL/STATE GOVERNMENT INSTITUTIONS, STATING THAT THE BIDDER HAS PRINTED AND SUPPLIED ANSWER BOOKS WITH INNER PAGES OF NOT LESS THAN 60 GSM, OMR PAGE ON THE PRINTED ANS BOOK OF NOT LESS THAN 105 GSM, AND DRAWING SHEETS OF NOT LESS THAN 120 GSM.	attached & uploaded			
18	DETAILS OF TYPE & TOTAL NO. OF MACHINES AVAILABLE FOR MANUFACTURING, PRINTING OF ANSWER BOOKS INCLUDING FACILITY OF AUTOMATIC SERIAL NUMBERING, PAGEWISE NUMBER IN THE ANS. BOOKS.	attached & uploaded			

19	DETAILS OF CAPACITY OF STORAGE OF ANSWER BOOKS IN FIRM'S GODOWNS.	attached & uploaded			
20	DETAILS OF MANPOWER	attached & uploaded			
21	DETAILS OF UNDERTAKING ON AGENCY'S LETTER HEAD OR ON A NON-JUDICIAL STAMP PAPER REGARDING CAPABLE OF PROVIDING SECURITY MARK(S) FEATURES /FACILITY IN THE ANSWER BOOKS	attached & uploaded			

BID SECURING DECLARATION FORM

(To be given on Bidder's Company letterhead)

Date: _____

Tender: No. _____

To,

The Joint Secretary (Admn. & Legal),
Central Board of Secondary Education,
Cbse Integrated Office Complex, Sector-23, Phase-I,
Dwarka, New Delhi-110077

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration, in lieu of Earnest Money Deposit.

I/We hereby accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if

- a. I am /We are in a breach of any obligation under the bid conditions,
- b. I/We have withdrawn or unilaterally modified/amended/revised or impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid, if any;
- c. Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instruction to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: *(Insert signature of person whose name and capacity are shown)*

In the capacity of *(Insert legal capacity of person signing the Bid Securing Declaration)*

Name: *(Insert complete name of person signing the Bid Securing Declaration)*

Duly authorized to sign the bid for an on behalf of *(insert complete name of Bidder)*

Dated on _____ day of _____ (Insert date of signing)

Corporate Seal *(Where appropriate)*

RATE REASONABLENESS CERTIFICATE

(To be given on Bidder's Company letterhead)

Tender Title: Procurement of Answer Books with Paper for 2027 Board Examinations

Tender ID: _____

The bidder i.e..... hereby certifies that the rates quoted in the financial bid are fair, reasonable and competitive and have been arrived at after considering all costs and expenses required for successful execution of the work.

The bidder further certifies that the rates quoted are not higher than the rates charged by the bidder for similar work under comparable conditions to any Government Department/Organization or other institution.

The bidder undertakes that the above declaration is true and correct and, in case of any false or misleading declaration, the Board shall be entitled to take appropriate action as per the tender conditions.

Place: _____

Date: _____

Name of Bidder/Firm: _____

Authorized Signatory: _____

Signature & Seal: _____