



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

CBSE/LOC/X-XII/2024-2025/

25.09.2024

To
The Principals
All Schools affiliated to CBSE
(Through CBSE website)

REMINDER 3


Subject: LOC submission & mode of payment of fee- reg

Madam/Sir,

CBSE has issued a detailed notification no CBSE/LOC/X-XII/2025-2026 dated 28/08/2025 regarding all the pre requisites to fill the LOC for class X/XII examinations 2025-2026. A circular mentioning the critical dates was also issued subsequently on 09/09/2025. The schedule for LOC submission is once again being mentioned as under:

S.NO	ACTIVITY	SCHEDULE WITHOUT LATE FEE	SCHEDULE WITH LATE FEE
1.	SUBMISSION OF LOC Schedule for all modes of payment of fees except challan	29.08.2025 (FRIDAY) to 30.09.2025 (TUESDAY)	03.10.2025 (FRIDAY) to 11.10.2025 (SATURDAY)
2.	SUBMISSION OF LOC Schedule for fees paid through challan	29/08/2025 (FRIDAY) TO 22/09/2025 (MONDAY)	03/10/2025 (FRIDAY) TO 08/10/2025 (WEDNESDAY)

The Last date for submission of LOC fee through Challan was 22/09/2025 which is over. Schools are requested to submit the LOC by 30/09/2025 through other modes of fee payment as mentioned in the LOC circular to avoid any late fee payment penalty. The portal for submission of **LOC will close down on 30/09/2025 at 11.59.59 p.m. for all activities and will only be activated for any activity on 03/10/2025.** All schools are thus directed to complete the submission of LOC as per schedule mentioned.


(Dr. Sanyam Bhardwaj)
Controller of Examinations

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction and direct them to submit requests accordingly :-

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.
(commissioner-kvs@gov.in)
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
(nvsshww@gmail.com, commissioner.nvs@gov.in)
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
(nests-tribal@tribal.gov.in, commissioner.nests@tribal.gov.in)
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
(pvpsainikschool@gmail.com)
5. The Director General, Sports Authority of India, Jawaharlal Nehru Stadium Complex, Lodhi Road, New Delhi 110003.
(dg-sai@gov.in)
6. The Navy Education Society (NES), Directorate of Naval Education, West Block V, Wing II, Floor II, RK Puram, Sector 1, New Delhi 110066.
(nesnavy@gmail.com)
7. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
(oavsbbsr.od@gov.in)
8. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054. (diredu@nic.in)
9. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017. (dpi-chd@nic.in)
10. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101.
(directorhehrdd@gmail.com)
11. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791111.
(dirdschedn@sify.com)
12. The Director of Education, Govt. of A&N Islands, Port Blair -744101.
(dirdschedn@sify.com)
13. The Director, Department of School Education, UT of Ladakh, 2nd Floor, Civil Secretariat, Leh-Ladakh. (pr.secy@ladakh.gov.in)
14. The Director, Directorate of School Education, Government of Puducherry, A" Block, I Floor, Perunthalaivar Kamaraj Centenary Educational Complex, 100 ft Road, Anna Nagar, Puducherry - 605 005. (dse-edn@py.gov.in)
15. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh. (dhe-sml-hp@gov.in)
16. The Group Captain Education (Schools) Directorate of Education, West Block-VI, Air HQs (RKP), R.K. Puram, New Delhi-110066. (dopsmp@iaf.nic.in)
17. The Secretary AWES, Integrated Headquarters of MoD (Army), FDR Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010.
(coordsection.aweshq@awesindia.edu.in)
18. The Deputy Secretary to Chairperson, for kind information of the Chairperson, CBSE.

19. All the Heads of Department of the Board.
20. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the principals of the affiliated schools of the Board in their respective regions.
21. Web Admin with the request to put this Circular on the CBSE Website.
22. Media & Public Relations, CBSE for appropriate disseminating and publicity.