



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)



CBSE/AFF./Circular/2025

Date: 28.07.2025

Circular No: 12/2025

To,

All the Heads & Managers of CBSE Affiliated Schools,

Subject: Permission to the newly affiliated schools located in the areas where relaxed land norms are applicable to apply for the Branch School for session 2026-27 in SARAS 6.0-reg

This is in continuation to the Board's earlier notification no CBSE/AFF/Misc./BS/2025 Dated 22.02.2025 through which it was communicated that the schools which are affiliated with the Board and are located in the areas/cities where relaxed land norms are applicable on the land requirements for setting schools under Chapter 3 of Affiliation Bye-Laws-2018 of the Board may establish a Branch School under the same name and affiliation number and by the school management but with separate set of resources in terms of Physical and Academic Infrastructure, Teaching & Supporting staff etc.

The Board has received queries from various stakeholders seeking information about whether a school which has been granted fresh affiliation up to Secondary/Senior Secondary level for the session 2026-27 in SARAS 6.0 may apply immediately for Branch School without waiting for the opening of the next online portal for Affiliation.

Therefore, the Board, after due consideration, has decided to permit schools which are located in the areas where relaxed land norms, as per Chapter 3 of the Affiliation Bye-Laws-2018 of the Board, are applicable, to apply for branch school immediately after the grant of their application for the Main school, through online SARAS portal, in the same session itself. The following will be the process for applying in such cases: -

1. Once the main school is found fit for grant of affiliation, approval is communicated to the school on Progress Panel.
2. The school may submit their details in OASIS and get the grant letter generated for the Main School.
3. The school may submit their application for Branch school thereafter through Progress Panel on the same SARAS platform.
4. A separate Registration number will be generated on successful submission of Application for Branch School.
5. The application will be processed accordingly as per norms.

(Himanshu Gupta)
Secretary



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Distributions:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
3. The Commissioner, National Education Society for Tribal Students, Ministry of Tribal Affairs, Government of India, Gate No. 3A, Jeevan Tara Building, Parliament Street, New Delhi-110001.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
5. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
6. The Director of School Education, Andhra Pradesh, 3rd Floor, B block, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpattanam, Andhra Pradesh-521 456.
7. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
8. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9. Chandigarh-160017.
9. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar -791 111.
10. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim-737101.
11. The Director of Education, Govt. of A&N Islands, Port Blair-744101.
12. The Director of School Education, Ladakh, Room No. 101-102, Ground Floor, Council Secretariat, Kurbathang, Kargil Ladakh.
13. The Director, Sambhota Tibetan Schools Society. Dharmshala, Himachal Pradesh.
14. The Additional Director General of Army Education, A-Wing. Sena Bhawan, DHQ, PO, New Delhi-110001.
15. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010.
16. The Group Captain Education (Schools), Directorate of Education, West Block - VI, Air HQs(RKP), R.K. Puram, New Delhi, 110066.
17. The Commodore (Naval Education), Directorate of Naval Education, Naval Headquarters Ministry of Defence, West Block-V, RK Puram New Delhi-110066.
18. DS to Chairperson, CBSE.
19. Secretary/ Controller of Examinations/ All Directors, CBSE.
20. All Regional Directors/ Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
21. All Joint Secretary/ Deputy Secretary/ Under Secretary/ Assistant Secretary, CBSE.
22. All Head(s)/ In-Charge(s), Centre of Excellence. CBSE.
23. In charge IT Unit with the request to put this Circular on the CBSE Affiliation Website.
24. In-Charge, Library.
25. Record File.

(Himanshu Gupta)
Secretary



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