



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

No.: CBSE/Training Unit/2026

Date: 03.06.2026
Circular No. TRG-09 /2026

केमाशिबो से संबद्ध सभी प्रधानाचार्य/विद्यालय प्रमुख,
All the Principals/Heads of Schools affiliated to CBSE

विषय : प्रेरणा कार्यक्रम, वडनगर, गुजरात हेतु निदेशक एवं मार्गदर्शकों की नियुक्ति के लिए नामांकन आमंत्रण।

Subject: Invitation of Nominations for engagement of Director and Mentors for – PRERANA Programme, Vadnagar, Gujarat.

परिपत्र संख्या TRG-04/2026 दिनांक 11.03.2026 के संदर्भ में जिसके माध्यम से सीबीएसई से संबद्ध विद्यालयों के शिक्षकों से 'प्रेरणा' कार्यक्रम में मार्गदर्शक के रूप में नियुक्ति हेतु आवेदन आमंत्रित किए गये थे। भारत सरकार के शिक्षा मंत्रालय के स्कूली शिक्षा और साक्षरता विभाग ने 'प्रेरणा' कार्यक्रम की शुरुआत जिसका उद्देश्य भारत की समृद्ध संस्कृति और भारतीय ज्ञान प्रणालियों पर आधारित अनुभवात्मक शिक्षा के माध्यम से युवा छात्रों को प्रेरित करना है। यह कार्यक्रम प्रतिभागियों को वडनगर (गुजरात) स्थित 'वर्नाक्यूलर स्कूल' के परिसर में एक सप्ताह का गहन अनुभव प्रदान करता है।

This is in continuation to Circular No. TRG-04/2026 dated 11.03.2026 vide which applications were invited from Teachers (PGT/TGT) from CBSE affiliated private schools for engagement of teachers from CBSE Affiliated Private Schools as Mentors at PRERANA. The Department of School Education and Literacy, Ministry of Education, Government of India launched PRERANA. With an aim to inspire young students through experiential learning rooted in India's rich culture, and Indian knowledge system, this programme offers participants a week-long immersive experience at the premises of Vernacular School, Vadnagar (Gujarat).

इस क्रम में प्रेरणा कार्यक्रम हेतु निदेशक एवं मार्गदर्शकों की नियुक्ति हेतु निजी संबद्ध विद्यालयों के प्रधानाचार्यों एवं शिक्षकों से आवेदन आमंत्रित किए जाते हैं। 'प्रेरणा' के लिए नियुक्त प्रधानाचार्यों एवं शिक्षकों को संलग्न अनुबंध के नियमों का पालन करना होगा। विस्तृत अधिसूचना और आवेदन लिंक PRERANA पोर्टल पर उपलब्ध है:- <https://prerana.education.gov.in>।

The applications are now invited from Principals & Teachers of affiliated private schools for engagement of Director and Mentors for – PRERANA Programme. The Principals & Teachers deputed for PRERANA will be governed as per the enclosed terms of engagement. The detailed notification and application link is provided on PRERANA Portal:- <https://prerana.education.gov.in>.

निदेशक के रूप में प्रधानाचार्य की नियुक्ति हेतु आवेदन/नामांकन लिंक - <https://forms.gle/5oXDmqPhH1DYqqVj9>

Link for Applications/Nomination for engagement of Principal as Director

मार्गदर्शकों के रूप में शिक्षकों की नियुक्ति हेतु आवेदन/नामांकन लिंक - <https://forms.gle/qxVwVaVCuN7tthjX8>

Link for Applications/Nomination for engagement of Teachers as Mentor

नामांकन की अंतिम तिथि/ Last date for nomination: 10/06/2026

सीबीएसई से संबद्ध सभी निजी विद्यालयों से अनुरोध है कि वे उपरोक्त जानकारी को प्रधानाचार्यों/शिक्षकों के बीच प्रसारित करें, एवं पात्र प्रधानाचार्यों/शिक्षकों को 'प्रेरणा' कार्यक्रम में निदेशक एवं मार्गदर्शक के रूप में चयन हेतु आवेदन प्रस्तुत करने के लिए प्रोत्साहित करें।

All CBSE-affiliated private schools are requested to disseminate the above information among Principals/Teachers and encourage the eligible principals/teachers to submit application for selection as Director and Mentors at PRERANA.

(प्रीति /Preeti)

सहायक प्रोफेसर एवं सहायक निदेशक (प्रशिक्षण)/
Assistant Professor & Assistant Director (Training)



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi-16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida – 201309.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi -110054.
4. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
5. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh -160017.
6. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791111.
8. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair – 744101.
9. The Director, School Education, Ladakh, Council Secretariat Kurbathang, Kargil, Ladakh.
10. The Director, Sambhota Tibetan Schools Society, Dept. of Education, CTA, Dharamshala, Kangra, HP.
11. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, NewDelhi-110001.
12. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi -110001.
13. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt – 110010.
14. The Chairperson, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
15. The Director, School Education, Vijayawada, Andhra Pradesh.
16. The Joint Secretary to Chairperson, CBSE - for information of the Chairperson, CBSE.
17. All the Heads of Department of the CBSE.
18. The Associate Professor & Joint Director (Media & Public Relations, CBSE), with request for proper publicity.
19. All the Regional Directors/Regional Officers/Head-COEs, ACCPD-Raebareli, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance.
20. The Commodore (NE), Directorate of Naval Education, Naval HQ, Ministry of Defence, New Delhi.

के.मा.शि.बो. एकीकृत मुख्यालय परिसर सेक्टर-23 द्वारका, नई दिल्ली –110077

'CBSE', Integrated Office Complex, Sector- 23, Dwarka, New Delhi – 110077

फ़ोन/Telephone: 011- 24050812 वेबसाइट/Website : <https://cbseit.in/cbse/2022/ET/frmListing> ई-मेल/e-mail: drtrgcbse@gmail.com.

Annexure – I

TERMS OF ENGAGEMENT FOR GOVT. ORGANIZATION

The teacher/Headmaster deputed for PRERANA from various Govt. schools will be governed under the service conditions, Leave, Medical, TA rules, etc. as per their parent organization and will continue to draw the same from their parent organization as per their entitlement, reimbursed by PRERANA to parent department of Mentors/Director. However, the vacation/break may be availed by the deputed staff as per break time of PRERANA Program. Queries/clarification regarding entitlement of leave / vacation / break of deputed staff, if any, will be dealt by their parent department.

Annexure – II

TERMS OF ENGAGEMENT FOR CBSE PRIVATE SCHOOLS

1. Purpose and Scope

- These Terms apply to Principal from CBSE private schools selected and nominated as Prerana Director.
- The selection of Director for Prerana Project is purely temporary and does not constitute any claim for his/her absorption in Prerana or NVS.

2. Eligibility and Selection

- Age: The applicant should preferably be below 45 years of age.
- Experience: Minimum 5 Years experience as Principal
- Preferably using Experiential Learning in Classroom.

3. No Objection Certificate (NOC) and Retention of Lien

- The Management of parent school must issue a **No Objection Certificate (NOC) permitting the Principal to join Prerana on his/her selection. The NOC (In Annexure) from parent school should be attached along with nomination/application.**

4. Tenure of Appointment

- The tenure of Director shall be as specified in the engagement order (around 1-2 Years) excluding board exams period.
- PRERANA may relieve Director prematurely for non-performance, discipline issues, restructuring, or any other administrative ground. The teacher shall then immediately be allowed to rejoin the Parent School at same station.

5. Remuneration and Allowances

Remuneration Structure

- The Director shall receive their existing salary (Basic Pay + applicable allowances) as applicable in the Parent School, plus **Special Allowance**, admissible to Prerana Director (₹8,000/- per month).
- Parent School shall continue to pay salary to Director. The remuneration including special allowance shall be reimbursed to parent school of Director on a monthly basis.

6. Leave and Working Conditions

- The Director shall be entitled to a short break of one week for every two months of continuous engagement, in lieu of weekly offs. Additionally, 10 (Ten) days of casual leave will be permissible for 10-month tenure.
- All leave during the tenure shall be sanctioned solely by the NVS.
- Working hours, holidays, and reporting norms shall be governed by Prerana, not by the Parent Schools.

7. Roles, Responsibilities, and Conduct

- Director will be the administrative head of PRERANA under the direction on MoE/NVS.
- Director shall perform the duties assigned by MoE/NVS/PRERANA including teaching, mentoring, documentation, training, and student engagement etc
- Director must comply with all programme guidelines, codes of conduct, safety regulations, and instructions issued by GoI /MoE/ NVS
- Performance will be periodically assessed. Continual under-performance may result in repatriation.

8. Service Continuity, Seniority, and Benefits

- Duration of appointment at Prerana shall count as continuous service in the Parent School for annual increments, seniority, statutory benefits (PF, gratuity, ESI, etc.), medical insurance, health benefits.

9. Safety, Welfare, and Insurance

- Director shall be ensured a safe working environment with provision of complimentary boarding and lodging for the Director, this benefit is not extended to family members. Family members can visit for brief periods.

10. Disciplinary Authority

- For all work performed under the Prerana program, disciplinary authority lies with MoE/NVS

On the letter Head of school/ organization

No.....

Dated:

NO OBJECTION CERTIFICATE FOR CBSE PRIVATE SCHOOLS

This is to certify that the Management/Administration of [Name of Parent School/Institution] has no objection to [Principal's Full Name], working as [Current Designation], applying for the post of Director in the Prerana Programme at Vadnagar, Gujarat. In the event of his/her selection, the school management hereby agrees to the following terms and conditions regarding his/her tenure:

- **Rejoining and Service Continuity:** He/She shall be permitted to rejoin his/her duties without any adverse financial or service-related consequences upon completion of the tenure in the Prerana Programme or if relieved earlier. The entire duration of engagement with the Prerana Programme shall be treated as continuous service at this school.
- **Protection of Benefits:** All statutory benefits, including but not limited to Provident Fund (PF), Gratuity, ESI, Medical Insurance, and other health benefits, shall be protected and maintained by the parent school. He/She shall remain eligible for annual increments and retention of seniority as if he/she were on active duty at the parent school.
- **Tenure Security:** The school undertakes not to withdraw him/her during the period of engagement with the Prerana Programme, except under extraordinary circumstances. In such cases, prior written notice of at least 30 days shall be given to the Prerana Programme Administration before any such withdrawal.

Authorized Signatory,

(Signature & School Seal)

[Name of Manager]

[Designation]

[Contact Number]

APPLICATION/NOMINATION FORMAT PRERANA**PART – I****School Details**

1.	Name of Organisation	NVS <input type="checkbox"/> KVS <input type="checkbox"/> AEES <input type="checkbox"/> EMRS <input type="checkbox"/> Sainik School <input type="checkbox"/> Private CBSE School <input type="checkbox"/>
2.	Name of School	
	UDISE+ Code	
3.	CBSE Affiliation No.	
4.	Complete Address of School	
5.	District & State	
6.	Phone No.	
7.	Email ID	

PART – II**Personal & Achievement Details**

1.	Name		Photograph								
2.	Designation										
3.	Phone No										
4.	Email id										
5.	Date of Birth										
6.	Home Town										
7.	Date of Joining in the current Organisation/ School										
8.	Total Service as	<table border="1"> <thead> <tr> <th colspan="2">Service in years</th> </tr> </thead> <tbody> <tr> <td>PRINCIPAL</td> <td></td> </tr> <tr> <td>PGT</td> <td></td> </tr> <tr> <td>TGT</td> <td></td> </tr> </tbody> </table>		Service in years		PRINCIPAL		PGT		TGT	
Service in years											
PRINCIPAL											
PGT											
TGT											
9.	Existing Salary (Basic Pay + Applicable allowances)										
10.	Languages Known										
11.	Academic Qualifications										
12.	Award/Achievement/ Recognition										
13.	Achievement of Students under Mentorship (Inspire award/ Kala Utsav)										

14.	Participation in different Projects in School with name & brief description of project	
15.	Details of Interest in Indian Heritage/Art/Culture	
16.	Proficiency in use of ICT	
17.	Details of Practicing Activity based Experiential Learning	
18.	Details of Innovative practice adopted	
19.	Any other area of interest (Such as graphic design, Art/craft, Photography etc)	
20.	Willingness to work at PRERANA Vadnagar, Gujarat for at least 6-10 months.	
21.	Write up on “ Why I should be selected for PRERANA” attached (Yes/ No)	

Signature of Officer/Manager with Seal

Signature of Principal

PART - III

Recommendation by Officer/Manager:-

(Signature of Officer/Manager with seal)

PART - IV

Write up on “Why I should be selected for PRERANA”

Signature of Principal

Name -

Designation -

School -

Annexure - I

TERMS OF ENGAGEMENT**1. Purpose and Scope**

- These Terms apply to teachers from CBSE private schools selected and nominated as Prerana Mentors.
- The selection of Mentors for Prerana Project is purely temporary and does not constitute any claim for his/her absorption in Prerana or NVS.

2. Eligibility and Selection

- Age: The applicant should preferably be below 45 years of age.
- Experience: Teaching Experience (Classes 9 to 12) of minimum 05 Years.
- Preferably using Experiential Learning in Classroom.

3. No Objection Certificate (NOC) and Retention of Lien

- The Parent School must issue a **No Objection Certificate (NOC)** permitting the teacher to join Prerana on his/her selection. The NOC (In Annexure) from parent school should be attached along with nomination/application.

4. Tenure of Appointment

- The tenure of Mentor shall be as specified in the engagement order (around 6-10 months) excluding board exams period.
- PRERANA may relieve a Mentor prematurely for non-performance, discipline issues, restructuring, or any other administrative ground. The teacher shall then immediately be allowed to rejoin the Parent School at same station.

5. Remuneration and Allowances**Remuneration Structure**

- The Mentor shall receive their existing salary (Basic Pay + applicable allowances) as applicable in the Parent School, plus **Special Allowance**, admissible to Prerana mentors (₹7,000/- per month).
- Parent School shall continue to pay salary to Mentor. The remuneration including special allowance shall be reimbursed to parent school of Mentor on a monthly basis.

6. Leave and Working Conditions

- The Mentors shall be entitled to a short break of one week for every two months of continuous engagement, in lieu of weekly offs. Additionally, 10 (Ten) days of casual leave will be permissible for 10-month tenure.
- All leave during the tenure shall be sanctioned solely by the Prerana Authority
- Working hours, holidays, and reporting norms shall be governed by Prerana, not by the Parent Schools.

7. Roles, Responsibilities, and Conduct

- Mentors shall perform the duties assigned by MoE/NVS/PRERANA including teaching, mentoring, documentation, training, and student engagement etc
- Mentors must comply with all programme guidelines, codes of conduct, safety regulations, and instructions issued by GoI /MoE/ NVS
- Performance will be periodically assessed. Continual under-performance may result in repatriation.

8. Service Continuity, Seniority, and Benefits

- Duration of appointment at Prerana shall count as continuous service in the Parent School for annual increments, seniority, statutory benefits (PF, gratuity, ESI, etc.), medical insurance, health benefits.

9. Safety, Welfare, and Insurance

- Mentors shall be ensured a safe working environment with provision of complimentary boarding and lodging is strictly for the individual Mentor; this benefit is not extended to family members."

10. Disciplinary Authority

- For all work performed under the Prerana program, disciplinary authority lies with MoE/NVS

On the letter Head of school/ organization

No.....

Dated:

NO OBJECTION CERTIFICATE

This is to certify that the Management/Administration of [Name of Parent School/Institution] has no objection to [Teacher's Full Name] working as [Current Designation] applying for the post of Mentor in the Prerana Programme at Vadnagar, Gujarat. In the event of his/her selection, the school management hereby agrees to the following terms and conditions regarding his/her tenure:

- **Rejoining and Service Continuity:** He/She shall be permitted to rejoin his/her duties without any adverse financial or service-related consequences upon completion of the tenure in the Prerana Programme or if relieved earlier. The entire duration of engagement with the Prerana Programme shall be treated as continuous service at this school.
- **Protection of Benefits:** All statutory benefits, including but not limited to Provident Fund (PF), Gratuity, ESI, Medical Insurance, and other health benefits, shall be protected and maintained by the parent school. He/She shall remain eligible for annual increments and retention of seniority as if he/she were on active duty at the parent school.
- **Tenure Security:** The school undertakes not to withdraw him/her during the period of engagement with the Prerana Programme, except under extraordinary circumstances. In such cases, prior written notice of at least 30 days shall be given to the Prerana Programme Administration before any such withdrawal.

Authorized Signatory,

(Signature & School Seal)

[Name of Principal/Manager]

[Designation]

[Contact Number]

APPLICATION/NOMINATION FORMAT PRERANA**PART – I****School Details**

1.	Name of School	
	UDISE+ Code	
2.	CBSE Affiliation No.	
3.	Complete Address of School	
4.	District & State	
5.	Phone No.	
6.	Email ID	

PART – II**Personal & Achievement Details**

1.	Name		Photograph
2.	Designation		
3.	Phone No		
4.	Email id		
5.	Date of Birth		
6.	Home Town		
7.	Date of Joining in the current School		
8.	Total Service as	Service in years	
		TGT	
		PGT	
9.	Existing Salary (Basic Pay + Applicable allowances)		
10.	Languages Known		
11.	Academic Qualifications		
12.	Award/Achievement/ Recognition		
13.	Achievement of Students under Mentorship of Teacher (Inspire award/ Kala Utsav etc.)		
14.	Participation in different Projects in School with name & brief description of project		
15.	Details of Interest in Indian Heritage/Art/Culture		

16.	Proficiency in use of ICT	
17.	Details of Practicing Activity based Experiential Learning	
18.	Details of Innovative practice adopted	
19.	Any other area of interest (Such as graphic design, Art/craft, Photography etc)	
20.	Willingness to work at PRERANA Vadnagar, Gujarat for at least 6-10 months.	
21.	Write up on " Why I should be selected for PRERANA" attached (Yes/ No)	

Signature of Principal with Seal

Signature of Teacher

PART - III

Recommendation by Principal:-

(Signature of Principal with seal)

PART - IV

Write up on “Why I should be selected for PRERANA”

Signature of Teacher

Name -
Designation -
School -