



CBSE/COORD/112233/2018

18.02.2019

**All the Centre Supdts.  
of the CBSE Affiliated Schools  
fixed as Examination Centre for 2019 Exams**

**Sub: Appointment of Scribe/Reader/Lab Assistant**

**Sir/Madam,**

The criteria for appointment of scribe as given in Circular No. Circular No. CBSE/COORD/112233/2018 dated 26.09.2018 & Notification No. CBSE/Coord/DS/2018 dated 26.11.2018 is as under:-

- i) The candidate shall have the discretion of opting for his own scribe/reader or request the examination centre for the same.
- ii) In case Scribe/ Reader is provided by Examination Centre, the qualification of Scribe should not be more than the minimum Qualification criteria of the examination.
- iii) In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The person with benchmark disabilities opting for own Scribe/Reader should submit the detail of the own scribe/Reader as per proforma at appendix-II.

In view of the directions of the Hon'ble High Court of Delhi dated 4.12.2018 and circulated by Ministry of Social Justice & Empowerment Office Memorandum No. F. No. 34-02/2015-DD-III(pt) dated 1.1.2019 you are requested to form a Panel of Scribe/Reader/Lab Assistant as per criteria given at (ii) above.

In case any candidate request the examination centre for a scribe, he/she may be provided a scribe from the Panel formed.

Other modalities remain the same as mentioned in Circular No. CBSE/COORD/112233/2018 dated 26.09.2018 & Notification No. CBSE/Coord/DS/2018 dated 26.11.2018.

Yours faithfully,

(Dr. Sanyam Bhardwaj)

Controller of Examinations

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