



CBSE/JS/Coord/16Feb/EC/2018

Dated: 27.02.2018

**NOTIFICATION**

**Principals / Heads of the Institutions  
All CBSE affiliated Schools**

The Examination Committee of the Board in its meeting held on 16.02.2018, resolved to consider granting following additional concessions / facilities for Candidates with Special Needs (CWSN) Category from the examination year 2018 and onwards.

**A. USE OF COMPUTER IN WRITING the examination as per the actual need and skills of the students with disabilities.**

It may be allowed as per the actual need and skills of the students with disabilities duly supported by certificate issued by registered medical practitioners / qualified psychological consultants recommending use of Computer facility for writing the examination citing the ground on which recommendation for use of computer has been made. Such permission shall be subject to the followings:

- I. Use of computer shall be limited to only for typing answers, for viewing the questions in the enlarged font size, for listening the question items. Concerned candidate shall bring his / her own computer or laptop duly formatted and the Centre Superintendent shall allow such candidate after an inspection by the Computer teacher and the same teacher may do the monitoring of the use of the computer. CS may compensate for the loss of time if any and record the same.
- II. The computer / laptop brought by the candidate will not have any internet connection so as to maintain the sanctity of the examination.
- III. The candidate shall use the computer / laptop for the purpose for which permission has been taken.
- IV. Such requests along with specific recommendation by the registered medical practitioners / qualified psychological consultants, shall be sent to the Centre Superintendent (CS) by the candidate through school. Concerned CBSE Regional Office, will examine the case based on merit and obtain CBSE HQ approval or otherwise based on merit and documents.
- V. Print out of the answer written by the candidate using computer will be arranged by the Centre Superintendent and each page of the print will be signed by the Invigilators, Computer teacher, CS mentioning Total pages, Roll No, Subject, Subject code, QP code and Centre Code etc. on the top cover page.

**“शिक्षा केन्द्र”, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली -110092**

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केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

**B. PROVISION OF READER in case student with disability DOES NOT WANT THE FACILITY OF SCRIBE and need a person to read the question paper.**

Provision of Reader to read the question paper in case student with disability does not want scribe facility, may be allowed but the **Role Of Such Person Will Be Limited To Reading Of Question Paper**. Centre Superintendent will make arrangement for proper invigilation in such cases. Request for such permission will be made by the candidate through principal with specific recommendation by the registered medical practitioners / authorized psychologist. Such cases will be referred to the CBSE RO by the school principal and permission may be accorded by the CE, CBSE on case to case basis based on merit. **Such candidates will not be allowed to use scribe facility.**

**C. RELAXATION IN MANDATORY ATTENDANCE may be granted if any student with disability could not attend the school for prescribed days.**

Relaxation in attendance upto 50% may be considered and allowed at RO level to such candidates with disability who could not attend the school for prescribed days. Such recommendations with attendance details must come from the Principal of the school of the candidate alongwith supporting certificate from the registered medical practitioners / authorized psychologist. Cases less than 50% attendance alongwith supporting documents, may be referred to the HQ for consideration and approval or otherwise by the Controller of Examinations, CBSE.

(K.K. CHOUDHURY)  
CONTROLLER OF EXAMINATIONS

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi- 110001.
2. The Secretary AWES, Intergrated Headquarters of Mod (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt- 110010
3. The Under Secretary (EE-1), MHRD, Govt. of India, Department of SE&L, Shastri Bhawan, New Delhi -01
4. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
5. All Additional Directors/Joint Directors/Deputy Directors/Assistant Directors, CBSE
6. In charge IT Unit with the request to put this circular on the CBSE Academic website.

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7. The Deputy Director & Assistant Librarian, CBSE
8. The Public Relations Officer, CBSE
9. PS to Chairperson, CBSE
10. SPS to Secretary, CBSE
11. SPS to Controller of Examinations, CBSE
12. SPS to Director (Information Technology), CBSE
13. SPS to Director (Special Exams and CTET), CBSE
14. PS to Joint Secretary (IT)

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