

**CENTRAL BOARD OF SECONDARY EDUCATION**

*“Shiksha Kendra”, 2, Community Center,  
Preet Vihar, Delhi-110092*

**CBSE/ACAD/2012**

**Circular No. 1/12**

**All the Heads of Independent Schools  
Affiliated to the CBSE**

**Subject: *New Year Greetings 2012!***

**Dear Principal,**

***Happy New Year Greetings for 2012!***

As we step into 2012, we look back at the past year with some satisfaction and look forward to the current year with hope, enthusiasm and zest to achieve the unfinished work and move forward to support ongoing projects. We need to strengthen the implementation of School Based Assessment and CCE scheme and consolidate the mentoring work. We have received huge support from schools and massive participation whether in the promotion of Indian Heritage Education, celebration of Heritage Day or National Education Day or introduction of Integrity Clubs. The schools have done the CBSE proud. Students have participated in huge numbers in the School Global Aptitude Index (SGAI) and the Proficiency test.

The following are some of the areas that we need to focus on.

**1. Continuous and Comprehensive Evaluation**

The Teacher's Manual for Classes VI – VIII and Revised Teacher's Manual for Classes IX and X are available in the CBSE store as well as at all Eight Regional Offices. The Teacher's Manual for Classes I – V will also be available for the next session. In interactions with teachers, an effort has been made by the Board to provide the Teacher's Manuals along with Formative Assessment Manuals at the venue at which the workshop is being held. Schools are once again advised that teachers should use these Manuals and familiarise themselves with the guidelines provided in them.

**2. Monitoring and Mentoring**

The Board has increased the number of mentors to 3000 and currently they are involved in the exercise of mentoring 3 to 4 schools in the neighbourhood. The Board has also decided to institutionalize the Mentor Awards from this session onwards.

**3. Empowerment Programmes for Principals**

In its efforts to create excellence and enhance the quality of Heads of institutes, the Board has been carrying on with its Leadership Programmes in Effective School Management in collaboration with prestigious management schools as well as institutes which have expertise in the area. In this connection, the Board has also extended these programmes to organizations from overseas so that Principals in India can have wider exposure.

**4. Capacity Building of Teachers**

The Board has empanelled a number of agencies after due process for creating awareness and orienting teachers in CCE. This programme is being done in the interactive as well as online mode. The trainings in the areas of CCE, Life Skills, Health

and Wellness, Formative Assessment and Physical Education Cards (PEC) will continue in 2012 as well.

5. **Role of Teacher**

It is requested that the Heads continuously interact with the teachers and discuss with them about changed role of teachers in view of the implementation of CCE. The established notion that teachers have to do everything in terms of teacher talk, asking questions and often times answering them before students can think, needs to be reviewed. This mindset is also responsible for some teachers feeling over-burdened with introduction of reforms. The teacher has to appreciate that her role is now more as collaborator and facilitator rather than instructor.

6. **National School Sanitation Initiative**

The CBSE in collaboration with the Ministry of Human Resource Development (MHRD), Ministry of Urban Development (MoUD) and GIZ (*formerly known as GTZ*) has introduced the 'National School Sanitation Initiative' with the aim to inculcate good sanitation habits among the school children in order to inspire, acquaint and celebrate excellence towards School Sanitation at the National Level. In order to create awareness about the 'National School Sanitation Initiative', training programmes are proposed to be conducted pan India.

7. **Health and Wellness Clubs**

For promotion of holistic development, the Board advised schools to set up *Health and Wellness Clubs* in 2005 and four Health Manuals were prepared. The Revised Health Manuals which are priced documents are available from the *Publication Store, Regional Office, Delhi, PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi – 110092* and all other Regional Offices of the Board. It is in this context that the schools should set aside at least two periods in a fortnight for participation of students in *Health and Wellness Clubs, Eco Clubs, Science Clubs, Dramatics Clubs etc.*

8. **Inclusion of Child Rights Issues**

Further to the CBSE's *Circular Nos. 16, 18 and 24* in 2009, the Board would like to once again request schools to remember that schools are ideological institutions and not factories. They must treat children as sensitive individuals who need to be protected at any cost. The schools need to be aware of the impressionable nature of minds of school children and must ensure that all students, irrespective of their differences in physical, social, economic status or by their being differently abled are dealt with in a dignified manner. Adolescents are vulnerable to many influences and must be empowered to take informed decisions. No school under the guise of enforcing discipline should mistreat any student or parent. Moreover schools should desist from exploiting parents by opening book shops or uniform centers which prescribe branded accessories, shoes etc. at inflated costs. This also amounts to discrimination between children. Schools are again advised to comply with bus security norms prescribed by the Hon'ble Supreme Court, as well as other norms prescribed by the local authorities.

9. **18<sup>th</sup> National Annual Sahodaya Conference**

The 18<sup>th</sup> National Annual Sahodaya Conference was held at Chennai on the theme "Quality Improvements in Schools" and the resolution of the conference was :

'Quality Improvements in Schools' can be achieved through focusing on child centered education and personalized learning based on the needs, interests and aptitudes of the learner. Implementation of reforms and Right to Free and Compulsory Education must be done in a mission mode. Teacher quality is central to excellence in schools and continuous development of teachers must continue including in house development and

collaboration. Quality in schools can be greatly enhanced through the process of self reflection and external validation and accreditation. Vocational education need to be strengthened across all states. Mentoring networks need to be Board based with a wider ambit. One of the recommendations of the conference was that schools should continue to network through the agency of communities of practice and the Sahodaya movement provides an excellent platform. The project of networking of Sahodaya school complexes must continue. Schools and Sahodaya need to continue to use the logo – slogan and song on CCE in all their correspondence with parents and other stakeholders as well as on their website.

10. **Introduction of new subjects**

Mass Media Studies and Mass Media Production is one of the subjects which has been piloted in schools in Delhi, Mumbai and Pune in the Academic as well as in the Vocational areas. It will now be open to all schools from the session 2012 – 2013 for Class XI.

**This is to also inform schools that the Board has replaced the hands on practical component in Physics, Chemistry and Biology for Classes XI and XII for visually impaired students with Multiple Choice Questions based on these Practicals. This will come into effect in the current session for Class XI and 2012 – 2013 for Class XII.**

11. **Innovation in Schools - CBSE Project**

The Board will encourage innovation by bringing together the best practices in education within schools affiliated to CBSE. A circular to this effect will soon be uploaded and schools and organizations are encouraged to respond in the relevant area.

12. **Ensuring Quality Parameters**

The recent educational reforms have been implemented with the objective of providing holistic development of students. Besides academics, this includes acquisition of life skills, positive attitude and sound value system through active participation of students in variety of learning experiences organized by the schools. However, special care may be taken by schools that every student be helped to maximize his/her potential for academic brilliance. The aspiration of excellence in academic pursuits and active participation in creative contours should go hand-in-hand. All parents may also be sensitized towards this vision of the Board.

13. **Involvement of Parents**

Heads are well aware about need and benefits of involvement of Parents in the affairs of the schools. Purposeful involvement of Parents has now been made more feasible after introduction of CCE, wherein each and every parent irrespective of socio-economic status can find an area of his / her interest for contributing to the school, Heads of schools are advised to have continuous interaction with the Parents and utilize the vast resource of parent interactions for quality enhancement of schools.

14. **Call Centre for Schools**

In view of demand received from the stakeholders about frequent two way communication with the Board, it has been decided to establish a call centre at the Board. This is likely to be made operational from 15<sup>th</sup> February, 2012. Please keep on referring to the CBSE's website about call centre numbers.

15. **Other instructions**

The Board is involved in multiple programmes in Academic as well as in Vocational Areas. It has also conducted the Central Teacher Eligibility Test (CTET) last year and

the second CTET will be held on 29<sup>th</sup> January, 2012. We are in constant touch with all our stake holders and receive regular feed back both in formal and informal ways. The 'Interact with Chairman' facility is currently updated with all queries which have been responded to promptly.

My request to all of you is to find time to visit the CBSE website as frequently as possible but definitely within a fortnight to provide yourself with the latest information that we would like to share with you. I take this opportunity to seek your collaboration in all our endeavours so that we mutually bring together a better world of education synergised with energy and positive learning for the children.

Wishing you the very best in the year ahead so that we can take up fresh challenges and learn from our previous experience to march ahead with even greater wisdom.

Yours Sincerely,



(VINEET JOSHI)  
Chairman

**Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdictions:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. The Secretary, Central Tibetan School Administration, ESS ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
9. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
10. The Education Officers/AEOs of the Academic Branch, CBSE.
11. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
12. The Library and Information Officer, CBSE
13. EO to Secretary, CBSE
14. PA to CE, CBSE
15. PA to Secretary, CBSE
16. PA to Director (Training)
17. PA to Director (Acad.)
18. PA to HOD (AIEEE)
19. PA to HOD (Edusat)
20. PRO, CBSE



(CHAIRMAN)

