



CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)

Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301

CBSE/AFFL./CIRCULAR/2011

Circular No. 07
Date : Oct. 7, 2011

**All the Heads of the Independent Institutions
Affiliated to the CBSE**

SUB: Incorporation of New Provision in the CBSE Affiliation Bye-Laws under Rule 15.6 fixing a time limit of 3 MONTHS for schools to submit its representation against rejection of application on scrutiny of application form and the inspection report

Dear Principal,

This is to bring to the notice of all concerned that the Central Board of Secondary Education has incorporated a new provision in the Affiliation Bye-Laws under Rule 15.6 fixing time limit in submitting representation against rejection of application on scrutiny of application form and the inspection report.

Some of the schools while submitting fresh applications for affiliation do not fulfil the essential conditions of NOC, Land, and Society etc. as prescribed in the Affiliation Bye-Laws. Such deficient applications lie with the Board for long and schools submit their request for reconsideration after a long gap. Such practice has been causing difficulty in maintaining uniformity in processing such representations. Besides, such deficient applications reflect unnecessary pendency on the part of the Board. In view of the same, it has been decided to incorporate a new provision in the Affiliation Bye-Laws under Rule 15.6 fixing a time limit of three months for the schools to submit its representation against rejection of application on scrutiny of application form and the inspection report.

Existing Rule	New Rule 15.6
-----	Any representation against the decision of the Board on scrutiny of application and inspection report shall be submitted within three months of communication of decision to schools. Application of a school rejected after considering the representation may apply afresh with prescribed fee subject to fulfilling the norms of affiliation given in Chapter II and the application will be considered against the academic session for which it is registered. The school may seek refund of application fee after deduction of 10 percent of fee as processing charges against rejection of application on scrutiny without inspection of the schools within one year of communication of decision.

With the incorporation of the new rule as above, the existing Rule 15.6 to 15.11 of the Affiliation Bye-Laws stands re-numbered as 15.7 to 15.12.

Yours Sincerely,

(MANOJ K. SRIVASTAVA)
Deputy Secretary (Affiliation)

Distribution:

1. All the Principals of the schools affiliated to the CBSE.

2. All the Managers of the private unaided schools affiliated to the CBSE.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
4. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
5. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
6. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
7. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
8. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
9. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
10. The Secretary, Central Tibetan School Administration, ESS ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-85
11. All the members of the Governing Body of the CBSE
12. All the Regional Officers of the CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
13. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
14. The PRO, CBSE
15. The Library and Information Officer, CBSE
16. All the Officers of the Board upto the level of Section Officer.