



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार, के अधीन एक स्वायत्त संगठन)
शिक्षा सदन, 17, इन्स्टिट्यूशनल क्षेत्र, राउज एवेन्यु, दिल्ली-110002

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)
"Shiksha Sadan", 17, Institutional Area, Rouse Avenue, Delhi-110002

CBSE/DIR(TRG)/NUEPA/2011

November 17, 2011
Circular No- 85/2011

All the Heads of Independent Schools
Affiliated to the CBSE

Subject: Thirteenth Management Development Programme for Principals, at NUEPA, New Delhi from January 30 to February 03, 2012

Dear Principal,

The Central Board of Secondary Education in its constant endeavor to empower the heads of institutions has been organizing training programmes for Principals in "Leadership in Educational Administration" in collaboration with the National University of Educational Planning and Administration (NUEPA) New Delhi. These programmes have been customized for better delivery on the basis of feedback received from the previous participants. The 13th such programme for Principals of independent schools is scheduled to take place at NUEPA Campus, Sri Aurobindo Marg, New Delhi from January 30 to February 03, 2012.

The main objectives of the five day programme are -

- To sensitize the participant about new changes and challenges in leadership for school education
- To develop and understanding of the concepts and techniques in school management in the context of new challenges

The fee for the training programme will be **Rs. 12,000/- per participant** which will include the training fee, boarding and lodging of the participants at the venue, stationery, reading materials, etc.

Preference will be given to those who have never attended any IIM/NUEPA programme earlier; are active partners of various initiatives of the Board (hosting workshops, seminars etc.); are members of a Sahodaya cluster; and contribute regularly to the CENBOSEC, the quarterly journal of CBSE.

Principals who are interested in participating in this training programme are requested to complete the enclosed Registration Form and send it to the following address:-

Dr. Sadhana Parashar,
Director (Training),
Central Board of Secondary Education,
'Shiksha Sadan', 17-Rouse Avenue,
Institutional Area, Delhi- 110 002

The Registration Form can also be emailed to: cbsecp@gmail.com

The Registration Form SHOULD NOT BE accompanied with demand draft for the fee at this stage. The last date for receiving the duly filled Registration Form is DECEMBER 30, 2011. The details of mode of payment of fee, reporting time etc. will be conveyed to the selected participant later.


Yours sincerely,


(DR. SADHANA PARASHAR)
DIRECTOR (TRAINING)

Encl: Registration Form

Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh- 160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim - 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. Director of Education, SIE, CBSE Cell, VIP Road, Junglee Ghat, PO 744103, A&N Island.
9. The Secretary, Central Tibetan School Administration, ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
10. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the independent schools affiliated with the Board in their respective regions.
11. The Education Officers/AEOs of the Academic Branch, CBSE.
12. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
13. The Library and Information Officer, CBSE
14. EO to Chairman, CBSE
15. PA to CE, CBSE
16. PA to Secretary, CBSE
17. PA to Director (ACAD.)
18. PA to HOD (AIEEE)
19. PA to HOD (EDUSAT)
20. PRO, CBSE


DIRECTOR (TRAINING)

REGISTRATION FORM - NUEPA

Thirteenth Management Development Programmes in Leadership in Educational Administration for Heads of Institutes of Private Independent Schools Affiliated with the Board at NUEPA, New Delhi

1. Name of the Principal	
2. Name and address of the school with Pin Code:	
3. Status of the School:	Secondary/Senior Secondary
4. Phone No(s) with STD Code:	Office: _____ Residence: _____ Mobile: _____
5. Number of years spent working as Principal:	
6. No. of the years for which the school has been affiliated with the CBSE:	
7. Email Address:	
8. Whether the Principal has already attended training programme conducted by CBSE at any of the IIM's or NUEPA, New Delhi: (if so when and where)	YES/NO
9. Whether the school has organized any programme sponsored by the CBSE: (if yes please give details)	YES/NO
10. Whether the school is a member of any Sahodaya Complex or not: (If yes, please give details.)	YES/NO
11. Any contribution to the field of Education you would like to mention:	
12. Articles contributed to Cenbosec / National/ International Journals:	
13. Books published, if any: (Separate list may be enclosed)	

Declaration: All the information mentioned above is true to the best of my knowledge.

Date: _____

Signature: _____

Please note: The last date for receiving the duly filled **Registration Form** is **DECEMBER 30, 2011**

- Details of mode of payment of fee, reporting time etc. will be conveyed to the selected participants later.
- **This Registration Form SHOULD NOT BE accompanied with the demand draft for the fee at this stage.** The participants will be required to remit the course fee directly to NUEPA once the confirmation of the participation is conveyed to them.

The hard copy of the duly filled in Registration Form (as per the format given above) may be posted to:

Dr. Sadhana Parashar,
Director (Training),
Central Board of Secondary Education,
'Shiksha Sadan', 17-Rouse Avenue,
Institutional Area, Delhi- 110 002