



## केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार, के अधीन एक स्वायत्त संगठन)  
शिक्षा सदन, 17, इन्सटिट्यूशनल क्षेत्र, राउज एवेन्यु, दिल्ली-110002.

### **CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Sadan", 17, Institutional Area, Rouse Avenue, Delhi-110002.

CBSE/ACAD/AEO/SAHODAYA/2011

30.09.2011

Circular No.71

All the Chairpersons of  
Sahodaya School Complexes.

Subject: **18th National Annual Conference of Sahodaya School Complexes 2011 to be held from 27<sup>th</sup> – 28<sup>th</sup> December, 2011 at Chennai (26<sup>th</sup> –Pre Conference Dinner)**

Dear All,

The Central Board of Secondary School launched a networking concept among its schools called "SAHODAYA" in the year 1986. The concept of Sahodaya is imbued with the spirit of 'caring & sharing' and is meant to facilitate closer networking and collaboration among the schools of the CBSE family aimed at excellence in education. The Sahodaya School Complex is a group of neighborhood schools who voluntarily come together to share best practices and innovative strategies in various aspects of school education including curriculum design, evaluation and pedagogy and also in providing support to teachers by regular capacity building exercises. Some Sahodaya clusters also engage with parents and leaders in the community to build partnerships and network for a larger cause.

At present there are around 250 active Sahodaya School Clusters across the country with the networking of 4500 schools. In order to bring Sahodaya members on a common platform the Board conducts a National Annual Conference of Sahodaya School Complexes every year on an identified theme of current educational relevance. Besides facilitating broad interactions among practitioners, it also serves as an effective channel of interaction between schools and the CBSE and thereby helps the Board in formulating its policies in a progressive and pragmatic manner. The deliberations on the issues arising out of the conference theme trigger meaningful thought processes which are then encapsulated in the form of Recommendations and disseminated to the other members of the Sahodaya.

#### **1. Eighteenth National Annual Conference of Sahodaya Schools Complexes**

The Board proposes to conduct the 18th National Annual Sahodaya Conference at Chennai on 27<sup>th</sup> and 28<sup>th</sup> December 2011 with a pre-conference dinner on December 26<sup>th</sup> 2011. The detailed schedule will be communicated shortly and will also be available on the Chennai Sahodaya Schools Complex website at [www.chennaisahodaya.org](http://www.chennaisahodaya.org). The theme of the conference is

**“Quality Improvements in Schools”**. The sub-themes for the conference will be the following:

- i. Secondary Education in Context of Reforms**
- ii. From Constructivism to Connectivism**
- iii. Networking through Sahodaya Complexes**
- iv. Child Centered Education and Pedagogy**
- v. Assessment for Learning**
- vi. Implementing the Right to Education Act-2009**
- vii. Improving the Quality of Teachers**
- viii. Harnessing Mass Media for Education.**
- ix. Capacity Building through PPP**

You are requested to kindly depute two or three principals from your Sahodaya School Complex to attend the proposed conference. In the event of more Principals from your Sahodaya School Complexes intending to attend, you may register on the enclosed registration form and mail it to the undersigned marking a copy to the host Sahodaya before **30th November, 2011**.

## **2. Networking of Sahodayas through Central Sahodaya Database**

This year the CBSE has also begun a Project on Networking Sahodayas in collaboration with the Gurgaon Chapter of Sahodaya School Complexes. Those Sahodayas who have active website may also like to register their complex at [www.sahodayaschools.org](http://www.sahodayaschools.org) . The stepwise procedure to get registered is detailed out in the Annexure ‘A’ enclosed.

## **3. Process of Creating a Sahodaya School Complex**

If you do not have Sahodaya Complex in your city, you may collaborate with your neighboring schools to create a new Sahodaya School Complex. The procedure to be followed is outlined below in easy steps:

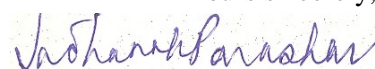
- i.** 5-10 schools which are located geographically close to each other can come together. The Principal of any one school may convene a meeting of the Principals of all member schools to elect a President, Secretary, Treasurer and other office bearers on a rotation basis. They may give a name to their Sahodaya Cluster. In one district, there could be more than one Sahodaya Cluster depending on the number of schools and geographical locations.
- ii.** The members may draw up a set of bye-laws for the Sahodaya School Complex delineating the aims of the voluntary body, the functions, duration of office etc. of office bearers, list of main activities, periodicity of meetings, subscription etc
- iii.** An account in a local bank may be opened in the name of the Sahodaya School Complex to be operated jointly by any two office bearers. The account should be audited annually and details circulated to all the members.
- iv.** An action plan for the whole year may be prepared in consultation with all the members. Duties for carrying out different programmes may be allocated among members. The members should meet at least once a month to review the activities and to take up for discussion any issue of academic nature.
- v.** Once a Sahodaya Complex has been formed, the Secretary may send the details with names, addresses, phone numbers and E-mail ids of the President and Secretary to Director

(Training), CBSE, at the following e-mail id: [cbsecp@gmail.com](mailto:cbsecp@gmail.com) . The details may also be sent by post to: **Al Hilal Ahmed, Assistant Education Officer, Central Board of Secondary Education “Shiksha Sadan”, 17, Institutional Area, Rouse Avenue, Delhi – 110 002.**

Please note that the travel expenditure and the boarding and lodging expenses have to be borne by the individual participant Sahodaya Complex and the Board will not reimburse any expenditure. The SSC Chennai will be sending you complete details of the conference in due course. A separate website is also being created so that you can make online registration. Details of the same will be communicated to you by SSC Chennai. The details will also be available on CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) shortly. The Board looks forward to your active participation in the conference.

With regards,

Yours sincerely,



(Dr Sadhana Parashar)

Director (Training)

**Copy to:**

1. *All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.*
2. *The Education Officers/AEOs of the Academic Branch, CBSE.*
3. *The Joint Secretary (IT) with the request to put this circular on the CBSE website.*
4. *The Library and Information Officer, CBSE*
5. *E.O. to Chairman, CBSE*
6. *PA to Secretary, CBSE*
7. *PA to CE, CBSE*
8. *PA to Director (Acad.)*
9. *PA to HOD (AIEEE)*
10. *PA to HOD (Edusat)*
11. *PRO, CBSE*

## Annexure 'A'

### Procedure for networking the Sahodaya website to the Central Sahodaya Database.

- Step 1.** Log on to [www.sahodayaschools.org](http://www.sahodayaschools.org)
- Step 2.** On the home page click on 'Register Now' tab
- Step 3.** 'Register Now' form will open, fill the relevant information in the form and click Submit button given at the bottom of the page
- Step 4.** After submission of the form you will receive a welcome mail on your email id which will confirm your email id, password and your membership on the website
- Step 5.** Click member login button to open your account

**Note:** *Please note that this site will only connect Sahodaya school cluster websites and not individual schools. Your individual schools will find a place under the SSC website.*



**Registration Form**  
**Eighteenth Annual National Conference of Sahodaya Schools Complexes**  
**26 to 28 December 2011, Chennai**

NAME:				
	TITLE	SURNAME	FIRST NAME	MIDDLE NAME
Sahodaya Represented:				City:
School				
Contact Details:	Complete Mailing Address:			
	Work Phone:		Home Phone:	
	Fax:		Mobile:	
	E-mail:			
Homepage:	http://			
Accompanying Principal(s) Name(s):				
Accommodation Booking (please tick):				
	A	Through Conference Manager at Hotel	<input type="checkbox"/>	
		*Reservation Number Assigned: Payment due: _____		
	B	Not Required	<input type="checkbox"/>	
	<i>*Only for confirmed bookings</i>			
Date:				
				Conference Participants Signature

**Please register online for participation at <http://www.chennaisahodaya.org>**  
**Secretary, Sahodaya Schools Complex, Chennai Chapter,**  
**BHAVAN'S RAJAJI VIDYASHRAM**  
 "Bhavani Campus", No. 6 Kilpauk Gardern Road ,Kilpauk, Chennai 600 010  
 Phone: 91-44-2644 2823/2618 Fax: 91-44-26604466  
**Mail a soft copy also to :**  
 Al Hilal Ahmed, Assistant Education Officer,  
 Central Board of Secondary Education, "Shiksha Sadan", 17, Institutional Area,  
 Rouse Avenue, Delhi – 110 002, [cbsecp@gmail.com](mailto:cbsecp@gmail.com), Phone 011-23237780  
**Please Write Registration Form for participation in 18<sup>th</sup> National Conference at Chennai as the subject of the Mail**