



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

¼मानव संसाधन विकास मंत्रालय, भारत सरकार, के अधीन एक स्वायत्त संगठन½

शिक्षा सदन, 17, इन्सटिट्यूशनल क्षेत्र, राउज एवेन्यु, दिल्ली-110002.

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Sadan", 17, Institutional Area, Rouse Avenue, Delhi-110002.

CBSE/H(I&R)/NUEPA/2011

July 14, 2011

Circular No- 50/2011

All the Heads of Independent Schools  
Affiliated to the CBSE

**Subject: Twelfth Management Development Programme for Principals, at NUEPA, New Delhi from 12 to 16 September, 2011.**

**Dear Principal,**

The Central Board of Secondary Education in its constant endeavor to empower the heads of institutions has been organizing training programmes for Principals in "Leadership in Educational Administration" in collaboration with the **National University of Educational Planning and Administration (NUEPA) New Delhi**. These programmes have been customized for better delivery on the basis of feedback received from the previous participants. The 12<sup>th</sup> **such programme for Principals of independent schools is scheduled to take place at NUEPA Campus, Sri Aurobindo Marg, New Delhi from 12 to 16 September, 2011.**

The five day programme will have the following objectives:-

- **Introducing and managing change within the school system in the context of school reforms initiated by CBSE such as replacing marks with grades, Continuous & Comprehensive Evaluation (CCE), different mode of assessment - formative & summative assessment, incorporating multiple intelligence conceptual framework for assessment and innovative ways of transaction**
- Developing systemic strategies and processes for managing key functional areas in schools, such as financial management and resource mobilization, management of human resources and interpersonal relations and resolution of conflicts
- Identifying and implementing suitable systems of appraisal and evaluation of feedback for teachers and staff
- Contextualising the initiatives and flagship programmes of CBSE such as Comprehensive Schools Health Programmes, Life Skills Programmes, Adolescent Education Programmes and Introduction of CCE as well as other alternative modes of assessment in the programme

- Place of value systems and culture in the present educational system: identifying options and evolving choices
- Achieving personal growth (intellectual, emotional and social) and organisational development
- Role of technology in management of schools
- Inclusive education and managing differently abled classrooms

The fee for the training programme will be **Rs. 12,000/- per participant** which will include the training fee, boarding and lodging of the participants at the venue, stationery, reading materials, etc.

**Preference will be given to those who have never attended any IIM/NUEPA programme earlier; are active partners of various initiatives of the Board (hosting workshops, seminars etc.); are members of a Sahodaya cluster; and contribute regularly to the CENBOSEC, the quarterly journal of CBSE.**

Principals who are interested in participating in this training programme are requested to complete the enclosed Registration Form and send it to the following address:-

*Dr. Sadhana Parashar,*  
**Head (Innovation & Research),**  
**Central Board of Secondary Education,**  
**‘Shiksha Sadan’, 17-Rouse Avenue,**  
**Institutional Area, Delhi– 110 002**

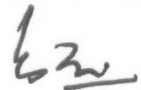
The Registration Form should be accompanied with a Demand Draft of Rs. 12,000/- in the name of Finance Officer, NUEPA payable at New Delhi. It may kindly be noted here that this does not confirm their selection as participant for the programme. The application for the participation in the programme will be entertained on first come first serve basis. In case of non selection for the programme, the bank draft received will be returned back to the respective individuals.

The Registration Form and Demand Draft (scanned copy) can also be emailed to:

[sadhanap.cbse@gmail.com](mailto:sadhanap.cbse@gmail.com)

The last date for receiving the duly filled Registration Form along with the Demand Draft is **August 20, 2011**. Other details of the programme including reporting time etc. will be conveyed to the selected participants later.

Yours sincerely,



(VINEET JOSHI)  
CHAIRMAN

**Encl:** Registration Form

**Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016.
2. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737 101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair-744 101.
8. Director of Education, SIE, CBSE Cell, VIP Road, Junglee Ghat, PO 744103, A&N Island.
9. The Secretary, Central Tibetan School Administration, ESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110 085.
10. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the independent schools affiliated with the Board in their respective regions.
11. The Education Officers/AEOs of the Academic Branch, CBSE.
12. The Joint Secretary (IT) with the request to put this circular on the CBSE website.
13. The Library and Information Officer, CBSE
14. EO to Chairman, CBSE
15. PA to CE, CBSE
16. PA to Secretary, CBSE
17. PA to Director (ACAD.)
18. PA to HOD (AIEEE)
19. PA to HOD (EDUSAT)
20. PRO, CBSE



**CHAIRMAN**

**REGISTRATION FORM - NUEPA**

**TWELFTH MANAGEMENT DEVELOPMENT PROGRAMMES IN LEADERSHIP IN  
EDUCATIONAL ADMINISTRATION FOR HEADS OF INSTITUTES OF PRIVATE  
INDEPENDENT SCHOOLS AFFILIATED WITH THE BOARD AT NUEPA, NEW DELHI**

1. Name of the Principal	
2. Name and address of the school with Pin Code:	
3. Status of the School:	Secondary/Senior Secondary
4. Phone No(s) with STD Code:	Office: _____ Residence: _____ Mobile: _____
5. Number of years spent working as Principal:	
6. No. of the years for which the school has been affiliated with the CBSE:	
7. Email Address:	
8. Whether the Principal has already attended training programme conducted by CBSE at any of the IIM's or NUEPA, New Delhi: (if so when and where)	YES/NO
9. Whether the school has organized any programme sponsored by the CBSE: (if yes please give details)	YES/NO
10. Whether the school is a member of any Sahodaya Complex or not: (If yes, please give details.)	YES/NO
11. Any contribution to the field of Education you would like to mention:	
12. Articles contributed to Cenbosec / National/ International Journals:	
13. Books published, if any: (Separate list may be enclosed)	

**Declaration:** All the information mentioned above is true to the best of my knowledge.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please note:**

- The last date for receiving the duly filled **Registration Form is August 20, 2011**
- Other details of the programme including reporting time etc. will be conveyed to the selected participants later.
- **This Registration Form should be accompanied with the demand draft for the fee at this stage.**  
The Demand Draft should be in the name of Finance Officer, NUEPA payable at New Delhi.

The hard copy of the duly filled in Registration Form (as per the format given above) along with the Demand Draft of Rs.12,000/- may be posted to:

*Dr. Sadhana Parashar,*  
**Head (Innovation & Research),  
Central Board of Secondary Education,  
'Shiksha Sadan', 17-Rouse Avenue,  
Institutional Area, Delhi- 110 002**