



CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092

CBSE/H(I&R)/MDI-TRG/2010

21st July 2010
Circular No. 34/2010

**All the Heads of Independent Schools
affiliated to the CBSE**

SUBJECT: Training Programme on 'Strategic Management & Leadership for Principals of CBSE affiliated schools at MDI Gurgaon

Dear Principal,

As you may be aware, CBSE has been conducting training programmes for principals in '**Strategic Management & Leadership**' in collaboration with the Indian Institutes of Management and NUEPA, New Delhi. The overwhelming response from the Principals of affiliated schools has made the Board explore other avenues for providing training to Heads of Institutions since the intake for these courses is hugely oversubscribed.

Hence, the CBSE approached Management Development Institute, Gurgaon for strategic collaboration to provide empowerment to **Principals of Senior Secondary Schools** affiliated to CBSE. The Board is pleased to state that the Management Development Institute, Gurgaon has confirmed **four programmes on its campus** with the following objectives:-

- Contextualising the initiatives and flagship programmes of CBSE such as Comprehensive Schools Health Programmes, Life Skills Programmes, Adolescent Education Programmes and Introduction of CCE as well as other alternative modes of assessment in the programme
- **Introducing and managing change within the school system in the context of school reforms initiated by CBSE such as replacing marks with grades, Continuous & Comprehensive Evaluation (CCE) different mode of assessment - formative & summative assessment, incorporating multiple intelligence conceptual framework for assessment and innovative ways of transaction**
- Developing systemic strategies and processes for managing key functional areas in schools, such as financial management and resource mobilization, management of human resources and interpersonal relations and resolution of conflicts
- Identifying and implementing suitable systems of appraisal and evaluation of feedback for teachers and staff
- Place of value systems and culture in the present educational system: identifying options and evolving choices
- Achieving personal growth (intellectual, emotional and social) and organisational development
- Role of technology in management of schools

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The fee for the **six day training programme will be Rs. 25,000/- per participant** which will include the training fee, boarding and lodging of the participants at the venue and reading materials. **This is a fully residential and intensive course and therefore requires commitment to learn. The participants will be expected to stay on campus and participate in pre-dinner sessions also.**

The schedule of these training programmes is as follows:

- 1. Program-2 (P-2): October 25-28, 2010**
- 2. Program-4 (P-4): January 17-20, 2011**

Preference will be given to those who have never attended any IIM programme earlier; are active partners of various initiatives of the Board (hosting workshops, seminars etc.); are members of a Sahodaya cluster; and contribute regularly to the CENBOSEC, the quarterly journal of CBSE.

Principals who are interested in participating in this training programme are requested to complete the enclosed Registration Form and send it to the following address:-

Dr. Sadhana Parashar,
Head (Innovation & Research),
Central Board of Secondary Education,
'Shiksha Sadan', 17, Rouse Avenue,
Institutional Area, Delhi- 110 002

The Registration Form can also be emailed to: sadhanap.cbse@nic.in

IMPORTANT:

- Only those Senior Secondary Schools Principals who have not attended the programme at any of the IIM's earlier will be considered for this programme.
- **The Registration Form SHOULD NOT BE accompanied by demand draft for the fee at this stage.**
- **The last date for receiving the Registration Form is AUGUST 31, 2010**
- Details of mode of payment of fee, reporting time etc. will be conveyed to the selected participants later.

Yours sincerely,



(VINEET JOSHI)
CHAIRMAN

Encl: Registration Form for MDI, Gurgaon

Copy to:

1. The Director of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054.
2. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110602.
3. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi-110048.
4. The Director, Central Tibetan School Administration, ESS Plaza, Sector-3, Rohini, Delhi-85
5. The Additional Director General Director General of Army Education, A-Wing, Sena Bhawan, DHQ-PO, New Delhi.
6. The Secretary & Director Education, Govt. of Sikkim, Gangtok (Sikkim)-737101.
7. The Director of Education, Andaman and Nicobar Islands, Port Blair-744101.
8. The Director of School Education, Govt. of Aurnachal Pradesh, Civil Sectt. Itanagar-70111, Arunachal Pradesh.
9. The Director of Public Instruction, Chandigarh Administration, Sector-9, Chandigarh-160017.
10. All the HOD's of CBSE, Delhi.
11. D.O. to Secretary CBSE, DELHI
12. All the Regional Officers of the CBSE: with a request to send this circular to all the affiliated independent schools under their jurisdiction
13. All the Education Officers of the CBSE, Delhi.
14. Joint Secretary (IT), CBSE with a request to put the circular on the Website.



CHAIRMAN

REGISTRATION FORM – MDI GURGAON**TRAINING PROGRAMME ON ‘STRATEGIC MANAGEMENT & LEADERSHIP FOR PRINCIPALS OF CBSE AFFILIATED SCHOOLS WITH THE BOARD’ AT MDI, GURGAON****P-1: October 25-28, 2010 P-2: January 17-20, 2011**

PROGRAM APPLIED FOR	
1. Name of the Principal	
2. Name and address of the school with Pin Code:	
3. Status of the School:	Secondary/Senior Secondary
4. Phone No(s) with STD Code:	Office: _____ Residence: _____ Mobile: _____
5. Number of years spent working as Principal:	
6. No. of the years for which the school has been affiliated with the CBSE:	
7. Email Address:	
8. Whether the Principal has already attended training programme conducted by CBSE at any of the IIM's or NUEPA, New Delhi: (if so when and where)	Yes/No
9. Whether the school has organized any programme sponsored by the CBSE: (if yes please give details)	Yes/No
10. Whether the school is a member of any Sahodaya Complex or not: (If yes, please give details.)	Yes/No
11. Any contribution to the field of Education you would like to mention:	
12. Articles contributed to <i>CENBOSEC</i> / National/ International Journals:	
13. Books published, if any: (Separate list may be enclosed)	

Declaration: All the information mentioned above is true to the best of my knowledge.**Date:** _____**Signature:** _____**Please note:**

- The last date for receiving the **Registration Form is AUGUST 31, 2010.**
- Details of mode of payment of fee, reporting time etc. will be conveyed to the selected participants later.
- **This Registration Form should not be accompanied by the demand draft for the fee at this stage.** The participants will be required to remit the course fee directly to MDI, Gurgaon **once the confirmation of the participation is conveyed to them.**

The hard copy of the duly filled in Registration Form (as per the format given above) may be posted to:

Dr. Sadhana Parashar,
Head (Innovation & Research),
Central Board of Secondary Education,
‘Shiksha Sadan’, 17, Rouse Avenue,
Institutional Area, Delhi– 110 002