

CENTRAL BOARD OF SECONDARY EDUCATION
2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110092

D(A)/PA/05/

Circular No. 23/2005

May 4, 2005

All Heads of Institutions
Affiliated to the CBSE

SUBJECT : Training Programmes for Principals at IIM, Ahmedabad.

Dear Principal,

As you are aware the Central Board of Secondary Education has taken various initiatives recently to strengthen the academic climate of its affiliated institutions by appropriate curricular and extra-curricular inputs, meaningfully responding to emerging challenges of globalization and Information Technology. As a prime educational agency in the field of School Education, the Board has been exploring various possibilities of human resource development in its affiliated schools. One vital area is the training of Principals of the affiliated schools who could provide the necessary leadership of bringing about the desirable changes in the school environment of a value-oriented climate. They need to be equipped with the recent methods and systems in the administrative and conceptual environment in educational management.

Keeping this in view, the Board had launched a programme titled 'Strategic Leadership for School Principals' in collaboration with the Indian Institute of Management, Ahmedabad in 2001. Six programmes have so far been successfully conducted and over three hundred and fifty principals have benefited from them. The encouraging feedback from the principals has induced the Board to conduct the seventh programme from *11th to 17th September 2005* at IIM, Ahmedabad. This programme will be for a period of six days and the broad objectives of the programme would be :

- Developing systematic strategies and processes for managing key functional areas in schools, such as financial management and resource mobilization, management of human resources and interpersonal relations and resolution of conflicts.
- Identifying and implementing suitable systems of appraisal, evaluation of feedback for teachers and staff.

- Place of value and culture in the present educational system: identifying options and evolving choices. 1
- Achieving personal growth (intellectual, emotional and social) and organizational development.
- Introducing and managing change within the school system in the context of rapid changes taking place in society.
- Role of technology in management of schools.

It is expected that the fee for the training programme will be Rs. 20,000/- per participant, which will include the training fee and board and lodging of the participants at the venue.

The Board on its part will be supporting the programme for the preparation of necessary materials and inputs and the follow up.

I am writing this letter to know from you whether you would be interested in participating in this training programme. The fee for the programme has to be paid by the participating school. As the number of seats for this training programme is very limited, I would like to get a word of confirmation from you before 30th May 2005 with regard to your willingness to participate in the programme. You may please send your reply by fax to 011-22515829 or email directoracad@hotmail.com or by mail to Mr. G. Balasubramanian, Director (Acad.), "Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110 092. Please do not send the demand draft for the fee with your willingness letter at this stage.

Yours faithfully,

(G. BALASUBRAMANIAN)