

# **Integrated Payment System (IPS) User Manual for Schools & Exam Functionaries**

**CENTRAL BOARD OF SECONDARY  
EDUCATION, DELHI**



CBSE/Coord/IPS/2025

11/09/2025

To

**The Principal/Centre Superintendents,  
Chief Nodal Supervisors,  
Coordinators,  
Exam Functionaries of Board Examinations 2025**  
(Through CBSE website)

**Subject: Launch of Integrated Payment System-2025**

Madam/Sir,

Each year, CBSE conducts Board Examinations for its candidates studying in CBSE affiliated schools across India and abroad. For academic session 2024-25 the class X and XII examinations had started with practical examinations in the month of November 2024 (for winter bound schools) and during January to mid-February 2025 (for summer bound schools). Thereafter, theory examinations are being scheduled from 15.02.2025 to 04.04.2025. These examinations are conducted through 7842 CBSE schools fixed as exam Centers across India and foreign countries.

Such mega examinations can only be conducted successfully with the dedicated and active participation of all concerned stakeholders. The exam functionaries play a very vital role in conducting the board examinations and evaluation of answer books for timely declaration of results. Their services during the examinations are acknowledged by the Board by way of remuneration and honorarium at prescribed rates. The board ensures that Centre charges, expense on logistics, remuneration, conveyance, TA/DA etc. are paid to the beneficiary on time in their bank account with minimum procedural formalities.

The Integrated Payment System (IPS) is a stepping stone in our endeavor to make timely payments to all exam functionaries/schools. The first installment towards Center charges to all exam Centers has been released on 17.02.2025. CBSE will start other IPS modules viz. IPS Practical 2025, IPS Marking Scheme 2025, Centre Final Payment 2025 and Sport Evaluation 2025 in coming days.

The success of the payment portal lies in correct recording and uploading of data on other inter related portals like OECMS and TETRA from where data is automatically fetched. Hence, all are once again reminded on filling of correct data during period of duty.

-sd-

**(Dr. Sanyam Bhardwaj)**  
**Controller of Examinations**

|          |
|----------|
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## Chapter - 01

# Background

### Introduction

CBSE is an autonomous body under Ministry of Education, Department of School Literacy, Ministry of Education, Government of India. It was founded in the year 1929 with a goal to manage & spread school education in Central India, Rajputana and adjoining province. In its quest to achieve the goal, today, more than 30 thousand schools are affiliated with CBSE in India as well as foreign countries. Each year CBSE conducts Secondary School Examinations and Senior Secondary Certificate Examinations. These examinations are successfully conducted by engaging more than 10 lakhs principals and teachers, and CBSE acknowledges them for performing board duties at prescribed rates of remuneration, TA/DA, Conveyance etc.

### Integrated Payment System (IPS)

The Integrated Payment System (IPS) was first launched in the year 2022. The newly designed IPS technology has digitally changed the earlier manual and time-consuming procedure into an efficient, human-error-free system. Its transformative capabilities enable automatic calculations and eliminate human intervention. IPS allows for direct bank transfers of remuneration and TA/DA to the intended payee. This was accomplished by integrating IPS software with the bank's payment gateway. This innovative system has not only enhanced efficiency but also set a benchmark for digital payment mechanisms in CBSE.

### Features of IPS

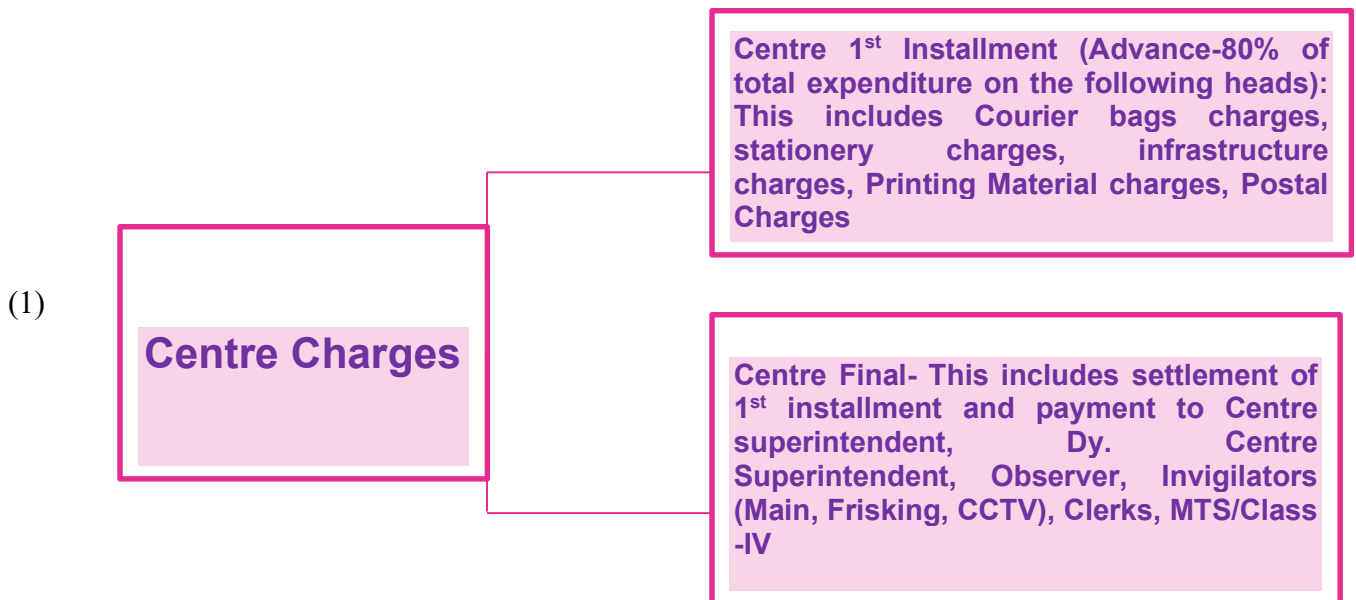
The IPS has following features:

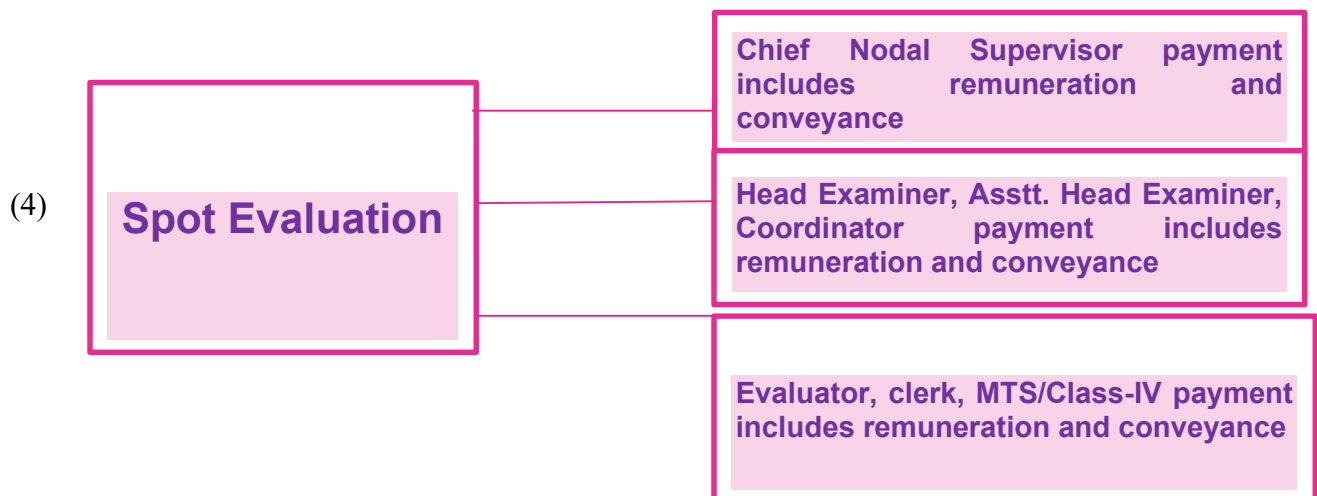
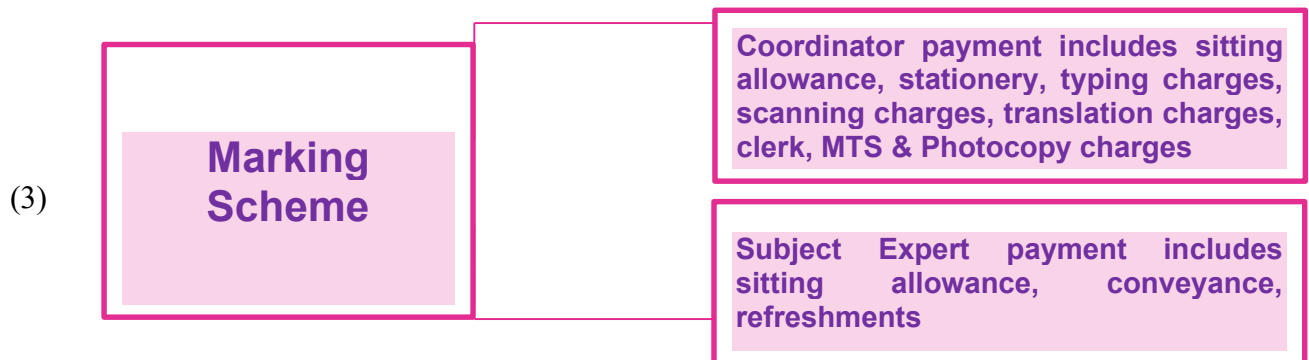
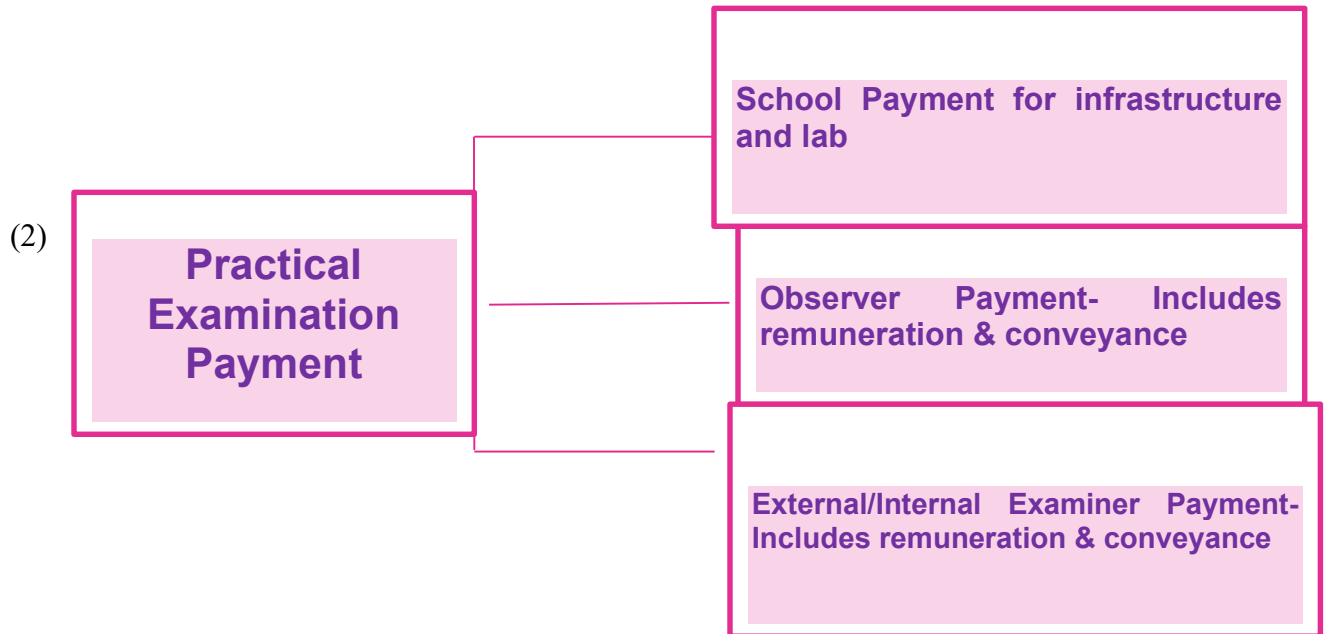
- ❖ IPS is user friendly software application which is convenient to use.
- ❖ IPS standardizes the payment process at normative rate of remuneration, conveyance, refreshments charges, Centre charges etc. used for making payments.
- ❖ The calculation of the amount is automatically made by the system based on the defined logic and formula. Hence, the accuracy in computation of remuneration is impeccable.

- ❖ It enables direct bank transfer of fund to the beneficiary bank account.
- ❖ It is faster than manual payment process and success rate of payment is high in comparison to the old payment system.
- ❖ IPS ensures transparency as it removes all manual intervention.
- ❖ IPS can be used from any place in India.

## Types of Payments Disbursed through the IPS.

The following payments on account of conducting Practical & Theory examinations as well as evaluation of answer books are paid through IPS:





## Teething Problems

Some of the issues noticed during the course of implementation of IPS during previous years are enumerated below for information. These issues are prime reasons for failure of transactions and delay in payment. Stakeholders are cautioned to avoid such mistakes while filling data on IPS portal.

- Incomplete/wrong bank account details.
- Bank account details are entered correct but one digit/number is different resulted in successful payment not to the account of concerned beneficiary but some other person's account.
- Bank account number entered is in respect of closed account/passive account.
- Wrong entry of No. of duty days/no. of copies evaluated on other dependent portals. Such mistake resulted in short payment to the beneficiary.
- Data not uploaded on OECMS/TETRA portal.
- Users forget to freeze data on IPS portal after entering the details.
- Spelling mistake in name etc.
- No data has been provided on IPS portal.

## Purpose of User Manual

The purpose of this User Manual is to provide comprehensive guidance on navigating and utilizing the Integrated Payment System (IPS) specifically tailored for the examination process administered by the Central Board of Secondary Education (CBSE). This manual outlines step-by-step instructions for accessing and operating the IPS platform efficiently. Users will gain insight into the system's functionalities, including automated calculations, direct bank transfers, and error prevention mechanisms.

Users are advised to meticulously follow each and every step mentioned in this user manual for successful completion of payment process.

## Important Note

**The school dashboard shows successful payment made to any beneficiary. It also shows if any payment has failed or has been rejected. If there has been any rejected or failed payment, schools are requested to re-check the account details, re-fill it correctly & refreeze any such payments so that the payments are automatically updated. It is seen that some schools falter and do not refreeze such details because of which such payments are not released.**

\*\*\*\*\*

## Chapter 2

# Centre 1<sup>st</sup> Installment (Advance)

### 1. Brief Overview

Centre 1<sup>st</sup> Installment is paid to examination Centre in advance for meeting infrastructure related expenditure to conduct the examinations. 80% of total expenditure on heads like courier bags, stationery charge, infrastructure usage charge, printing Centre material charge and postal charge is paid as 1<sup>st</sup> installment in advance. The IPS process flow is as under:

### IPS (Centre 1<sup>st</sup> Installment Examination 2025)

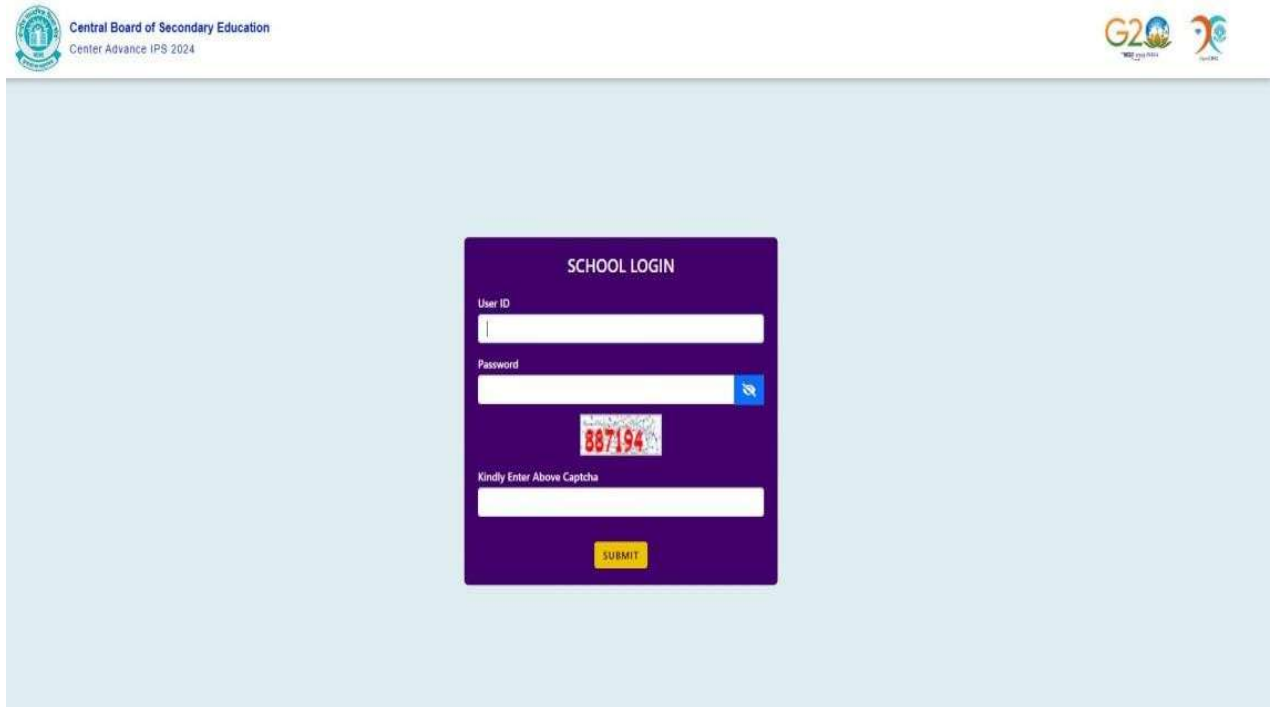


### 2. Login

Step-1: Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”

Step 2 : After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will appear.

Step-3: Click on **Board Exam 2025**. Thereafter, enter your school's existing credentials used for LOC/Registration for IPS Log-in .



Central Board of Secondary Education  
Center Advance IPS 2024

G20  
INDIA 2023

75  
TH ANNIVERSARY

### SCHOOL LOGIN

User ID

Password

887194

Kindly Enter Above Captcha

SUBMIT

### 3. Center Account Detail

Click on Center Account details utility, add your correct account details and click on submit button.

---

CENTER ACCOUNT DETAILS

Center No & Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX  
819114 - MASONIC PUBLIC SCHOOL B-1 VASANT KUND NEW DELHI

School Account Holder Name

Account No.

Confirm Account No.

IFSC

BACK
SUBMIT
NEXT MODULE

| S.No. | Center Code | Name | IFSC | Account No |                                                                                                               |
|-------|-------------|------|------|------------|---------------------------------------------------------------------------------------------------------------|
| 1     | 819114      |      |      |            | <div style="background-color: #800000; color: white; padding: 2px 5px; border: 1px solid #800000;">EDIT</div> |

---

In case of mistake noticed after submission and before freezing the data rectification can be done by clicking on the Edit button.

### 4. Freeze Payment

To freeze the payment, choose the respective type and click on the Find button. You will get the consolidated report of your payment. Once Payment is in “freeze” status, this will be sent for processing and after this, you cannot update the payment.

### FREEZE PAYMENT

Once Payment is freed this will be sent for processing.

Type

Centre Fixed Remuneration First Instalment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ It is certified that payment has been claimed as per duties assigned by CBSE and if any payment is received in excess it will be refunded to CBSE.

[FREEZE](#)

|                                                                     |                                                             |
|---------------------------------------------------------------------|-------------------------------------------------------------|
| School Details                                                      | Region - DELHI<br>Center - 819114<br>School No - 25006      |
| Exam Days & Total Registered Students (All Subjects & Max Students) | Total Exam Days - 25<br>Max No.of Students (in a day) - 267 |
| Courier bags(per day at exam centers * 50)                          | ₹ 1250                                                      |
| Infrastructure (Max Student * 10)                                   | ₹ 2670                                                      |
| Stationary (Max Student * 15)                                       | ₹ 4005                                                      |
| Printing Center Material (Max Student * 3)                          | ₹ 801                                                       |
| Postage Charges (per day at exam centers * 500)                     | ₹ 12500                                                     |
| Final Amount                                                        | ₹ 21226                                                     |
| Advance Amount 80%                                                  | ₹ 16980.80                                                  |
| Payable Amount                                                      | ₹ 16981                                                     |

## 5. Payment Report

In the Final Payment Report Function you will get payment status of the payment by selecting type and click on find.



Central Board of Secondary Education  
Center Payment IPS 2024



MENU

FINAL PAYMENT REPORTS

Type

Centre Fixed Remuneration First Installment

BACK

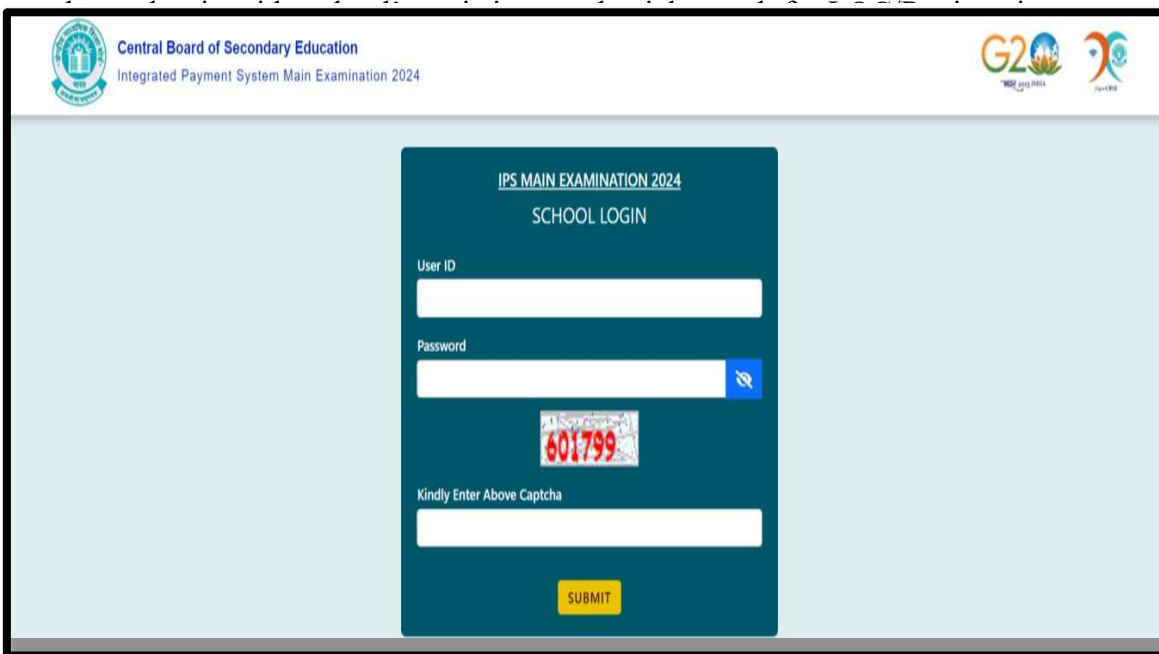
FIND

## Chapter 3

# Centre Final Payment

### 1. Login

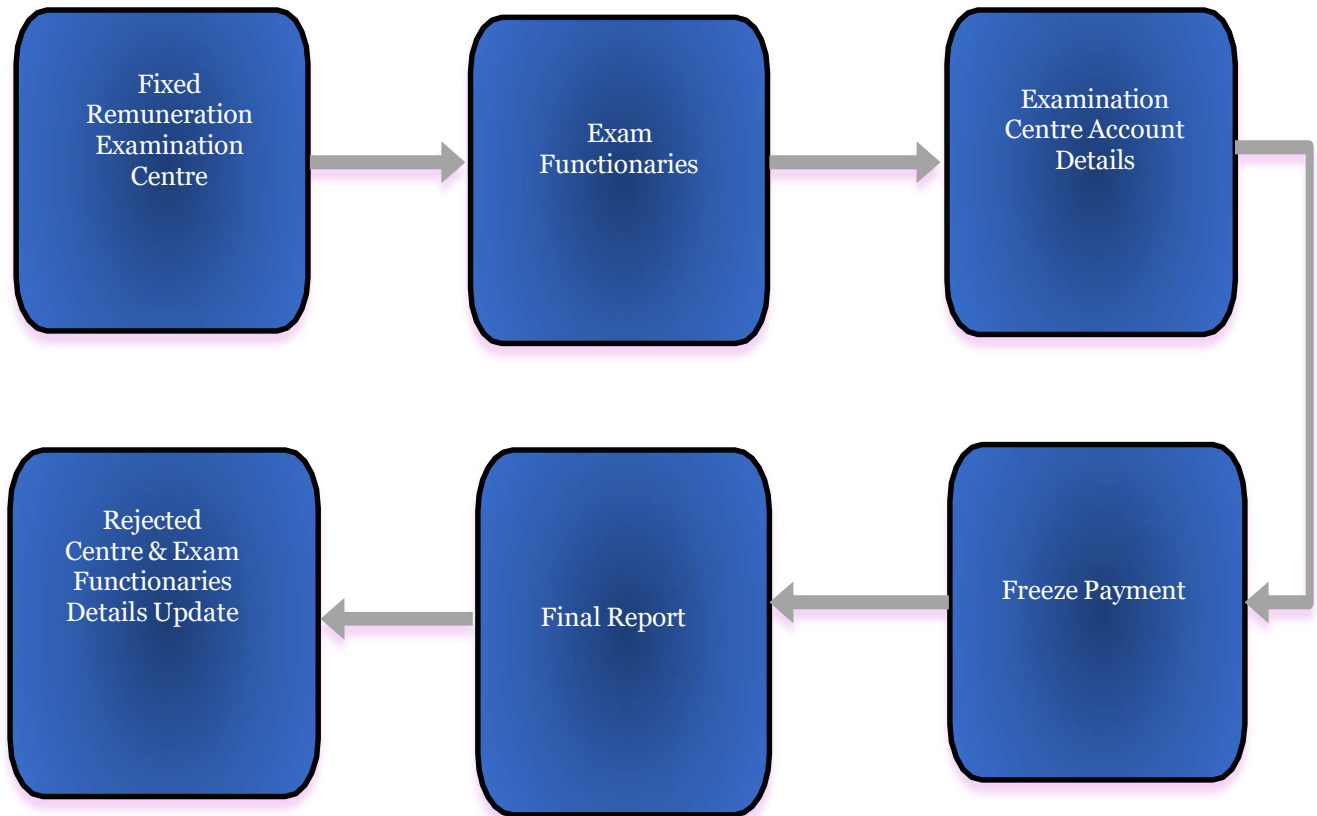
- Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- Now click on Modules “**Board Exam 2025**”. A new window will appear where user



The screenshot shows the 'SCHOOL LOGIN' page for the 'IPS MAIN EXAMINATION 2024'. The page header includes the Central Board of Secondary Education logo and the text 'Integrated Payment System Main Examination 2024'. The login form is centered and contains the following fields and elements:

- IPS MAIN EXAMINATION 2024** (Section Header)
- SCHOOL LOGIN** (Section Header)
- User ID** (Text label above a white input field)
- Password** (Text label above a white input field with a blue eye icon for toggling visibility)
- 601799** (Captcha image)
- Kindly Enter Above Captcha** (Text label above a white input field)
- SUBMIT** (Yellow button)

2. **Work Flow-Integrated Payment System (Centre Main Examination – 2025)**



## Fixed Remuneration Examination Centre

- Upon clicking the "Fixed Remuneration Examination Centre" icon, center can view the details of fixed remuneration for Class X and XII as given below. Click on the Next Module to go Exam Functionaries utility.


**Central Board of Secondary Education**  
 Integrated Payment System Main Examination 2024



 MENU

School Name

### FIXED PAYMENT FOR SCHOOL (CLASS X AND XII)

|                                                                                                                                                                                                                                        |                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| School Details                                                                                                                                                                                                                         | Region - AJMER<br>Center - 810001<br>School No - 10001                                                |
| Exam Days & Total Registered Students (All Subjects & Max Students)                                                                                                                                                                    | Total Exam Days - 24<br>Max No. of Students - 402<br>Sum of No. of Students of each days - 3506       |
| Is your school situated in the city of your Regional Office ?<br>(Centres in the city of Regional Offices are not entitled for expenditure on procurement of plastic/courier bags) Charges for delivery of Answer Books + Courier bags | ₹ 12000 <a href="#">View Details</a><br><input checked="" type="radio"/> No <input type="radio"/> Yes |
| Remuneration to Support Staff                                                                                                                                                                                                          | Clerk - ₹ 8000 <a href="#">View Details</a><br>Class IV - ₹ 5000 <a href="#">View Details</a>         |
| Refreshment to the Clerk & Group -D staff at centre                                                                                                                                                                                    | ₹ 7125 <a href="#">View Details</a>                                                                   |
| Payment for Scribe                                                                                                                                                                                                                     | ₹ 0 <a href="#">View Details</a>                                                                      |
| Infrastructure                                                                                                                                                                                                                         | ₹ 4020 <a href="#">View Details</a>                                                                   |
| Stationary                                                                                                                                                                                                                             | ₹ 6030 <a href="#">View Details</a>                                                                   |
| Printing Centre Material                                                                                                                                                                                                               | ₹ 1206 <a href="#">View Details</a>                                                                   |
| Total Amount                                                                                                                                                                                                                           | ₹ 44381                                                                                               |
| First Instalment Paid Amount                                                                                                                                                                                                           | ₹ 19555                                                                                               |
| Balance Second Instalment Amount                                                                                                                                                                                                       | ₹ 24816                                                                                               |

[BACK](#)
[NEXT MODULE](#)

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- After clicking on View Details, detailed information with the amount will be available
- Clicking on View Details of Support Staff, detailed information will appear as shown below.

Click on View Detail, information regarding Exam date and Total Registered Students Exam Functionaries will appear.

| School Details | <div>Support Staff (Class IV):</div> <div>₹ 100 * 50 (No. of Exam Days)</div> <div>Remarks : Per day</div> <table><thead><tr><th>Sr. No</th><th>Exam Date</th><th>Registered Students</th><th>ClassIV</th></tr></thead><tbody><tr><td>1</td><td>19.02.2024</td><td>83</td><td>2</td></tr><tr><td>2</td><td>20.02.2024</td><td>3</td><td>1</td></tr><tr><td>3</td><td>21.02.2024</td><td>378</td><td>3</td></tr><tr><td>4</td><td>22.02.2024</td><td>257</td><td>3</td></tr><tr><td>5</td><td>23.02.2024</td><td>22</td><td>1</td></tr><tr><td>6</td><td>26.02.2024</td><td>393</td><td>3</td></tr><tr><td>7</td><td>27.02.2024</td><td>132</td><td>2</td></tr><tr><td>8</td><td>28.02.2024</td><td>23</td><td>1</td></tr><tr><td>9</td><td>29.02.2024</td><td>33</td><td>2</td></tr><tr><td>10</td><td>02.03.2024</td><td>393</td><td>3</td></tr></tbody></table> | Sr. No              | Exam Date | Registered Students | ClassIV | 1 | 19.02.2024 | 83 | 2 | 2 | 20.02.2024 | 3 | 1 | 3 | 21.02.2024 | 378 | 3 | 4 | 22.02.2024 | 257 | 3 | 5 | 23.02.2024 | 22 | 1 | 6 | 26.02.2024 | 393 | 3 | 7 | 27.02.2024 | 132 | 2 | 8 | 28.02.2024 | 23 | 1 | 9 | 29.02.2024 | 33 | 2 | 10 | 02.03.2024 | 393 | 3 | 3508 |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------|---------------------|---------|---|------------|----|---|---|------------|---|---|---|------------|-----|---|---|------------|-----|---|---|------------|----|---|---|------------|-----|---|---|------------|-----|---|---|------------|----|---|---|------------|----|---|----|------------|-----|---|------|
| Sr. No         | Exam Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Registered Students | ClassIV   |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 1              | 19.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 83                  | 2         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 2              | 20.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 3                   | 1         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 3              | 21.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 378                 | 3         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 4              | 22.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 257                 | 3         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 5              | 23.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 22                  | 1         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 6              | 26.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 393                 | 3         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 7              | 27.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 132                 | 2         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 8              | 28.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 23                  | 1         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 9              | 29.02.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 33                  | 2         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |
| 10             | 02.03.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 393                 | 3         |                     |         |   |            |    |   |   |            |   |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |     |   |   |            |     |   |   |            |    |   |   |            |    |   |    |            |     |   |      |

|                                                                                |                                                                                                                                                                  |             |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p>School Details</p> <p>Exam Days &amp; Total Registered Students (All Su</p> | <p><b>Charges for delivery of Answer Books + Courier bags :</b> X</p> <p>₹ (500 + 0) X 24</p> <p>(Delivery Charges + Courier Bags Charges) X No.of Exam days</p> | <p>3508</p> |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|

- Clicking on View Details of Refreshment to Support Staff, detailed information will appear as shown below.

The screenshot shows a web application interface with a table of expenses. A modal popup is displayed over the table, providing details for 'Refreshment to the staff at centre'.

**Exam Days & Total Registered Students (All Subjects & Max Students)** Max No. of Students - 402 3508

Is your school situated in the city of your Region? (Centres in the city of Regional Offices are not entitled for procurement of plastic/courier bags) Charges for delivery bags

Remuneration to Support Staff

**Refreshment to the staff at centre:**

₹ 75 \* 95 (No. of Mandays)

Remarks : Per day

Note : Payment of all functionaries will be released in their account except of those whose remuneration paid to centre.

| Category                         | Amount         | View Details                 |
|----------------------------------|----------------|------------------------------|
| Payment for Scribe               | ₹ 0            | <a href="#">View Details</a> |
| Infrastructure                   | ₹ 4020         | <a href="#">View Details</a> |
| Stationary                       | ₹ 6030         | <a href="#">View Details</a> |
| Printing Centre Material         | ₹ 1206         | <a href="#">View Details</a> |
| <b>Total Amount</b>              | <b>₹ 44381</b> |                              |
| First Instalment Paid Amount     | ₹ 19565        |                              |
| Balance Second Instalment Amount | ₹ 24816        |                              |

### 3.1 Exam Functionaries Account Details

- Upon clicking “Exam Functionaries Account Details” a form will appear as shown below. Fill all the details in Exam Functionaries, by selecting their respective categories and then click on Add button. User can update individual functionary details by clicking on the Edit button.

The screenshot shows the 'EXAM FUNCTIONARIES' form. It includes fields for Centre No & Name, Total Exam Days, and a dropdown for Select Category to Mark Duties. There are buttons for BACK, FIND, and NEXT MODULE. A blue arrow points from the 'View Details' link in the 'Total Exam Days' field to the 'EXAM FUNCTIONARIES' form.

**EXAM FUNCTIONARIES**

(Please Select category and click on find button, now select the dates of duties and click on update button for finalizing the dates on which the duties were performed.)

Centre No & Name: 30001 - RACHANA SCHOOL SHAHIBAG AHMEDABAD GUJARAT (430017)

Total Exam Days: 24 [View Details](#)

Duties cannot be over and above as shown in table available in view details above.

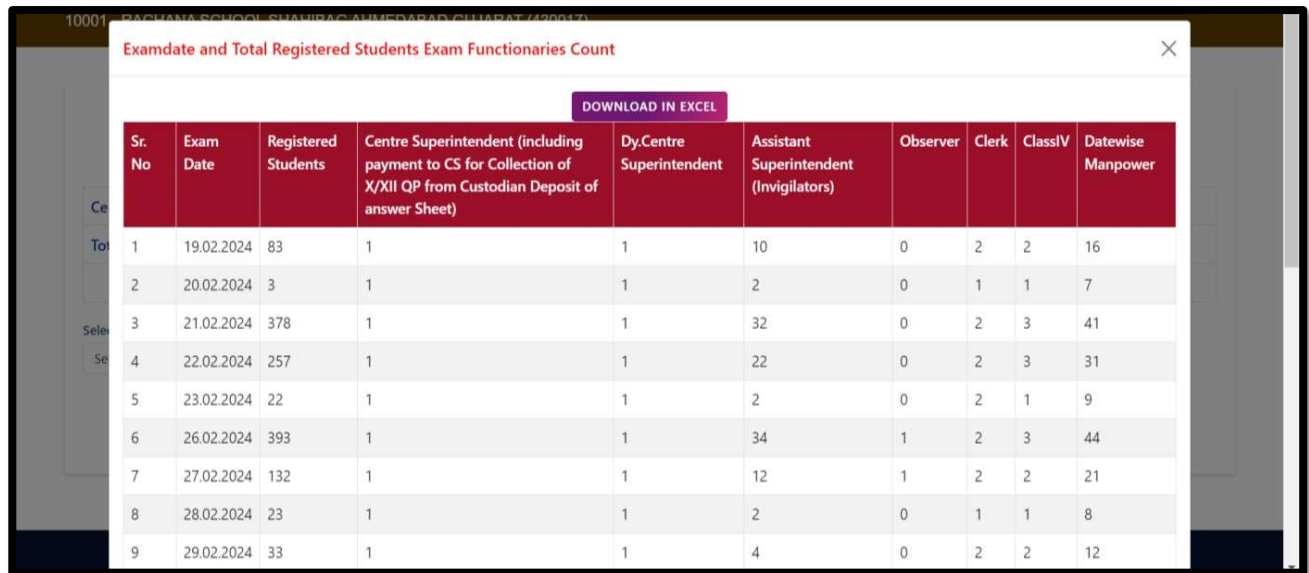
Select Category to Mark Duties

Select Category:

[BACK](#) [FIND](#) [NEXT MODULE](#)

- Clicking on View Details of Total Exam Days, detailed information will appear as shown below.

There is an option to Download Excel file, by click on Download Excel button



| Sr. No | Exam Date  | Registered Students | Centre Superintendent (including payment to CS for Collection of X/XII QP from Custodian Deposit of answer Sheet) | Dy.Centre Superintendent | Assistant Superintendent (Invigilators) | Observer | Clerk | ClassIV | Datewise Manpower |
|--------|------------|---------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------|----------|-------|---------|-------------------|
| 1      | 19.02.2024 | 83                  | 1                                                                                                                 | 1                        | 10                                      | 0        | 2     | 2       | 16                |
| 2      | 20.02.2024 | 3                   | 1                                                                                                                 | 1                        | 2                                       | 0        | 1     | 1       | 7                 |
| 3      | 21.02.2024 | 378                 | 1                                                                                                                 | 1                        | 32                                      | 0        | 2     | 3       | 41                |
| 4      | 22.02.2024 | 257                 | 1                                                                                                                 | 1                        | 22                                      | 0        | 2     | 3       | 31                |
| 5      | 23.02.2024 | 22                  | 1                                                                                                                 | 1                        | 2                                       | 0        | 2     | 1       | 9                 |
| 6      | 26.02.2024 | 393                 | 1                                                                                                                 | 1                        | 34                                      | 1        | 2     | 3       | 44                |
| 7      | 27.02.2024 | 132                 | 1                                                                                                                 | 1                        | 12                                      | 1        | 2     | 2       | 21                |
| 8      | 28.02.2024 | 23                  | 1                                                                                                                 | 1                        | 2                                       | 0        | 1     | 1       | 8                 |
| 9      | 29.02.2024 | 33                  | 1                                                                                                                 | 1                        | 4                                       | 0        | 2     | 2       | 12                |

- Click to next module to go to Centre Account Details icon.

## 4. Centre Account Details

Click on **Center Account details** icon, add your corrected account details and click on submit button. You can update your details by clicking on the Edit button.

School Name



**Central Board of Secondary Education**  
 Integrated Payment System Main Examination 2024



 MENU

School Name

### CENTER ACCOUNT DETAILS

Centre No & Name

10001 - RACHANA SCHOOL SHAHIBAG AHMEDABAD GUJARAT (430017)

School Account Holder Name

Account No.

Confirm Account No.

IFSC

BACK

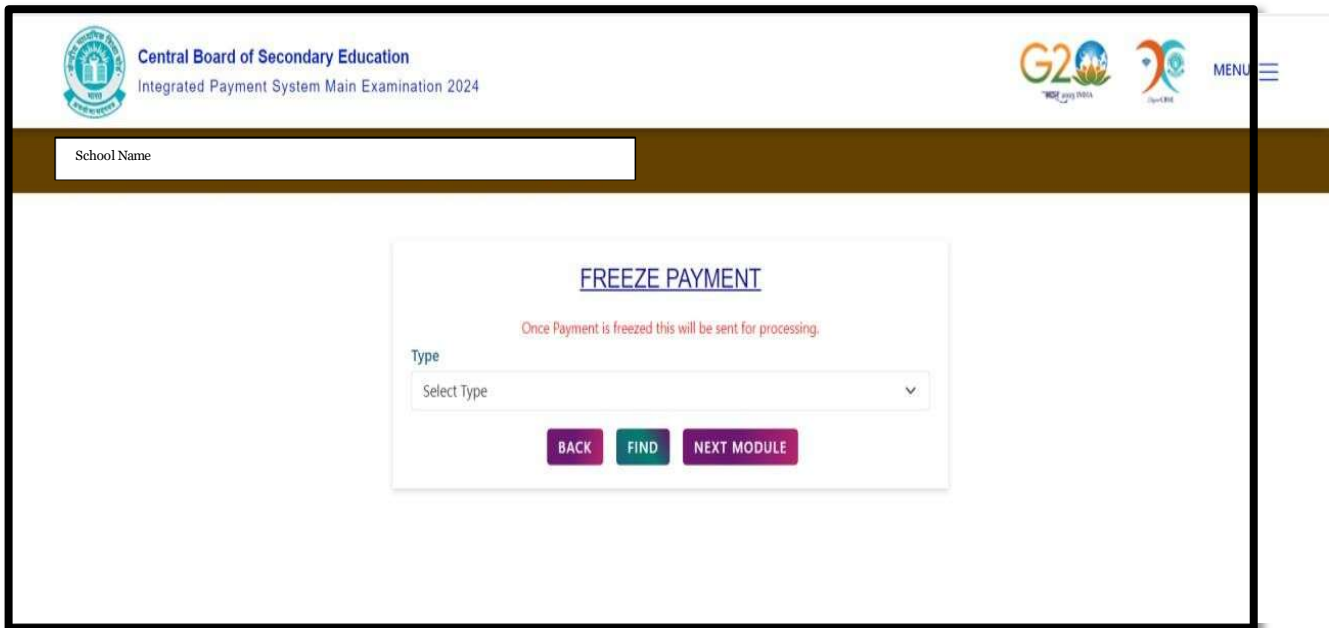
SUBMIT

NEXT MODULE

| S.No. | Centre Code | Name | IFSC | Account No |      |
|-------|-------------|------|------|------------|------|
| 1     |             |      |      |            | EDIT |

## 5 Freeze Payment

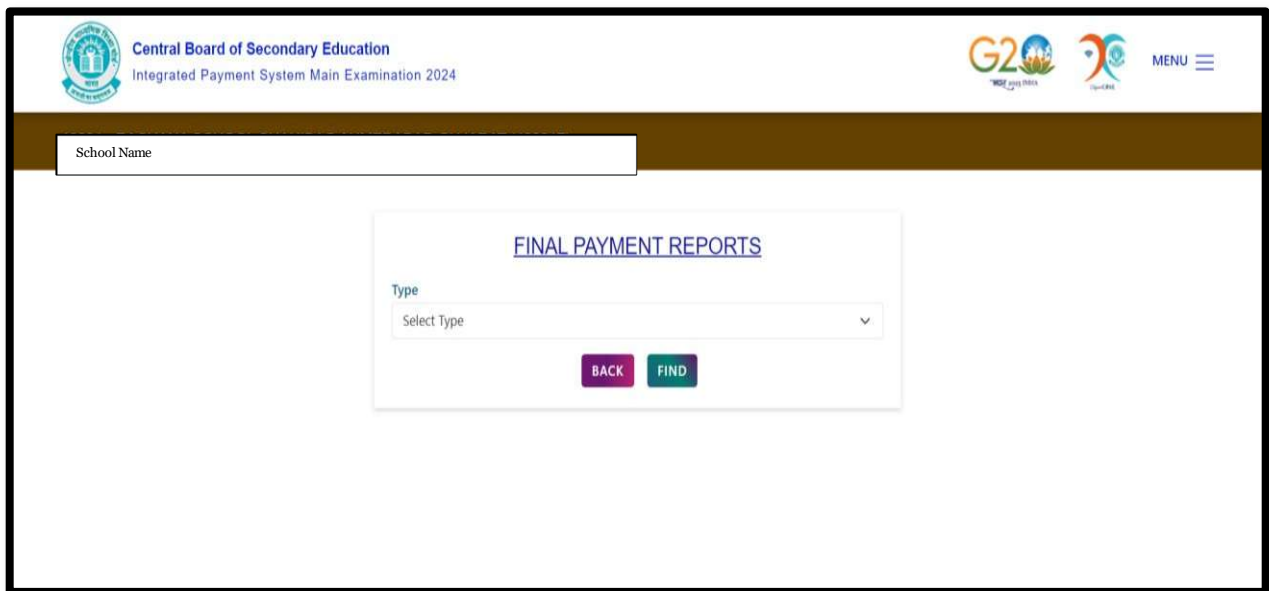
To freeze the payment, choose the respective type and click on the Find button. User will get the consolidated report of each payment. Once Payment is in “freeze” status, this will be sent for processing and after this, user cannot update the payment.



The screenshot displays the Central Board of Secondary Education (CBSE) Integrated Payment System Main Examination 2024 interface. The header includes the CBSE logo, the text "Central Board of Secondary Education", "Integrated Payment System Main Examination 2024", and logos for G20 India 2023 and the 75th anniversary of India's independence. A "MENU" button is also visible. Below the header, there is a "School Name" input field. The main content area features a "FREEZE PAYMENT" section with a warning message: "Once Payment is frozen this will be sent for processing." Below this, there is a "Type" dropdown menu with the text "Select Type" and a downward arrow. At the bottom of the section are three buttons: "BACK", "FIND", and "NEXT MODULE".

## 6. Report

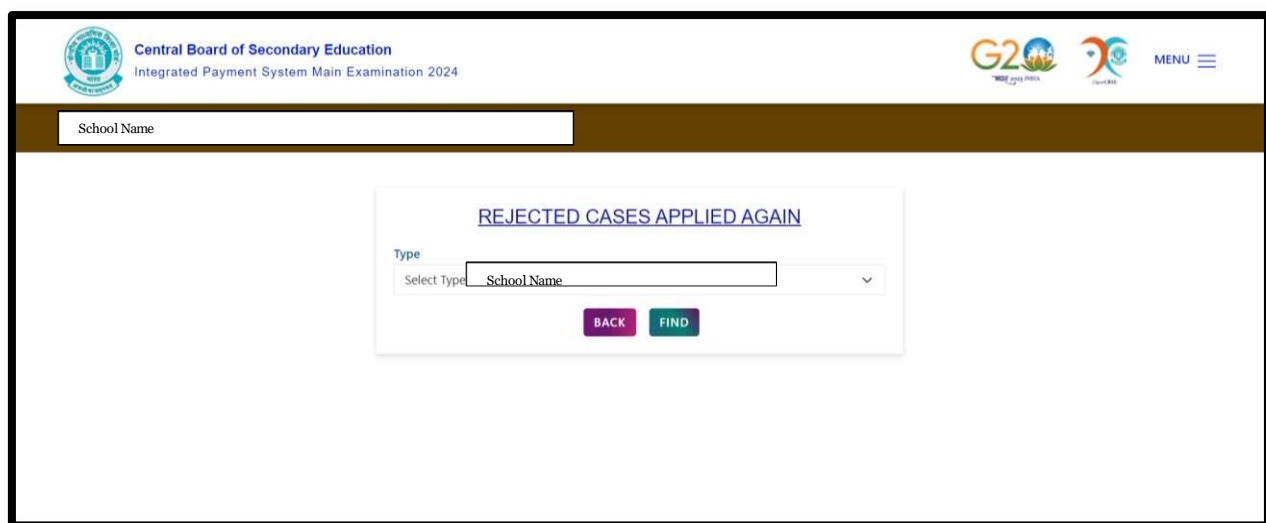
In the Final Payment Report Function User will get payment status of the final payment by selecting type and click on find.



The screenshot shows the 'Final Payment Reports' interface. At the top, there is a header with the Central Board of Secondary Education logo and text: 'Central Board of Secondary Education Integrated Payment System Main Examination 2024'. To the right are logos for G20, 75th Anniversary, and a MENU icon. Below the header is a brown bar with a 'School Name' input field. The main content area features a white box with the title 'FINAL PAYMENT REPORTS'. Inside this box, there is a 'Type' dropdown menu with 'Select Type' as the current selection. Below the dropdown are two buttons: 'BACK' (purple) and 'FIND' (teal).

## 7. Rejected Cases

In this User can find rejected cases by selecting type and click on find.



The screenshot shows the 'Rejected Cases Applied Again' interface. It has the same header as the previous screenshot. Below the brown bar with the 'School Name' field, the main content area features a white box with the title 'REJECTED CASES APPLIED AGAIN'. Inside this box, there is a 'Type' dropdown menu with 'School Name' as the current selection. Below the dropdown are two buttons: 'BACK' (purple) and 'FIND' (teal).

## Chapter 4

# Practical Examinations Payment

### 1. Login

- i. Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- ii. After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- iii. Now click on Modules “**Board Exam 2025**”. A new window will appear where user has to log-in with school’s existing credentials used for LOC/Registration.



Central Board of Secondary Education  
Integrated Payment System - Practical - 2024



LOGIN

User ID

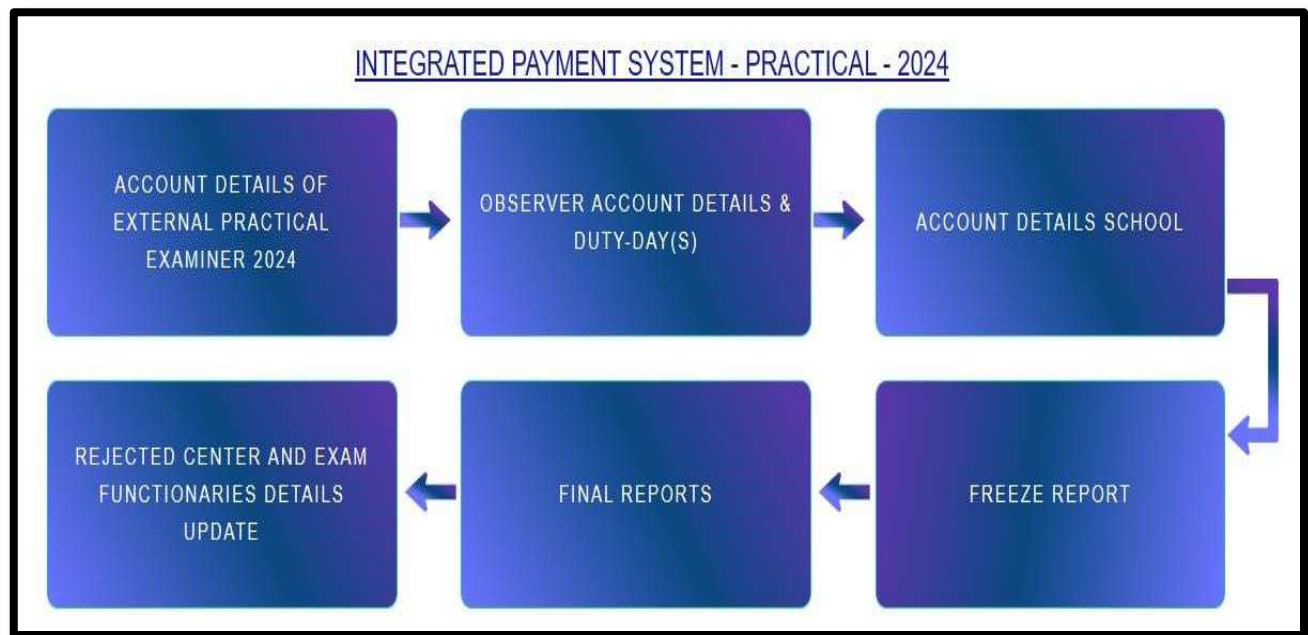
Password



Kindly Enter Above Captcha

SUBMIT

## Work Flow



## 2. Practical Examiner details

After clicking on the option “Practical External Examiner Account Details”, the IPS portal populate the details of practical external examiners which are filled in the practical marks uploading portal and the amount of remuneration, conveyance, refreshments etc. are calculated automatically by the system. Practical Examiners/schools are to ensure that correct data, bank credentials are provided in the portal.

ACCOUNT DETAILS OF EXTERNAL PRACTICAL EXAMINER 2024

School No & Name: 1

Note : Data is to be filled in by the school in the empty pockets at table.

[BACK](#)
[NEXT MODULE](#)

| Sr. No | Examiner ID                                                                         | Examiner Name          | Bank Account Number | IFSC        | Mobile No  | Amount                                               | Action               |
|--------|-------------------------------------------------------------------------------------|------------------------|---------------------|-------------|------------|------------------------------------------------------|----------------------|
| 1      | Examiner ID : 1958262<br>Subject Code : 066<br>Subject Name : ENTREPRENEURSHIP      | ANSHITAANIMESH SHASTRI | 0006401541752       | ICIC0000064 | 9376476737 | Total Amount : ₹ 550<br><a href="#">View Details</a> | <a href="#">EDIT</a> |
| 2      | Examiner ID : 929257<br>Subject Code : 083<br>Subject Name : COMPUTER SCIENCE (NEW) | GOPAL GOENKA           | 0130104000079046    | IBKL0000130 | 9924929199 | Total Amount : ₹ 895<br><a href="#">View Details</a> | <a href="#">EDIT</a> |
| 3      | Examiner ID : 224262<br>Subject Code : 054<br>Subject Name : BUSINESS STUDIES       | MANSI SHAH             | 15671050033149      | HDFC0001567 | 9913095634 | Total Amount : ₹ 835<br><a href="#">View Details</a> | <a href="#">EDIT</a> |

23.

If there is any correction in bank account number, IFSC Code and Mobile Number, click on Edit button to modify it. Please note that the school is not allowed to make changes in the number of students, subject, batch id etc. Changes can only be made in the bank details.

|                                 |                       |               |                                         |             |            |                                                                                |
|---------------------------------|-----------------------|---------------|-----------------------------------------|-------------|------------|--------------------------------------------------------------------------------|
| Subject Code: 027               |                       |               |                                         |             |            | <a href="#">View Details</a>                                                   |
| Subject Name: POLITICAL SCIENCE |                       |               |                                         |             |            |                                                                                |
| 6                               | Examiner ID: 0271064  | JOYTI VINAYKA | <input type="text" value="XXXXXXXXXX"/> | CNRB0000270 | 9999999999 | Total Amount: ₹ 685                                                            |
|                                 | Subject Code: 027     |               |                                         |             |            | <a href="#">View Details</a>                                                   |
|                                 | Subject Name: HISTORY |               |                                         |             |            |                                                                                |
|                                 |                       |               |                                         |             |            | <input type="button" value="UPDATE"/><br><input type="button" value="CANCEL"/> |

By Clicking on View Details of External Examiner the details of admissible amount will be displayed.

#### 4. Observer Accounts Details

The Observer's account details are fetched from practical portal, and the amount of remuneration, conveyance, refreshments etc. are calculated automatically by the system. Observers/schools are to ensure that correct data, bank credentials are provided in the portal.



Central Board of Secondary Education  
Integrated Payment System - Practical - 2024




MENU

School No & Name

Total Exam Days

[View Details](#)

| Sr. No | Observer Name     | No. of Days | Amount (₹) Rates of Remuneration + Refreshment & Conveyance ((₹ 500 per day X No. of Days) + (₹ 250 per day X No. of Days)) | Bank Account Number | IFSC         | Mobile No  | Unique Id (as allotted in OASIS) | Action                              |
|--------|-------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------|--------------|------------|----------------------------------|-------------------------------------|
| 1      | MS MEETIKA SHARMA | 1           | 750                                                                                                                         | 0036401536723       | ICIC00000064 | 8511306568 | 1516724                          | <input type="button" value="EDIT"/> |

To update/correct the details 'Edit' button may be used. Please note that the observer is not allowed to make changes in the Number of days. Changes can only be made in the bank account details. Further, total Exam days can be viewed by clicking on View details.

| Total Examination Days |            |                     |
|------------------------|------------|---------------------|
| Sr. No                 | Exam Date  | Observer Name       |
| 1                      | 19/01/2023 | MANDEEP KAUR GULATI |
| 2                      | 20/01/2023 | MANDEEP KAUR GULATI |
| 3                      | 23/01/2023 | MANDEEP KAUR GULATI |
| 4                      | 24/01/2023 | MANDEEP KAUR GULATI |
| 5                      | 25/01/2023 | MANDEEP KAUR GULATI |
| 6                      | 27/01/2023 | MANDEEP KAUR GULATI |
| 7                      | 30/01/2023 | MANDEEP KAUR GULATI |
| 8                      | 01/02/2023 | MANDEEP KAUR GULATI |
| 9                      | 02/02/2023 | MANDEEP KAUR GULATI |
| 10                     | 03/02/2023 | MANDEEP KAUR GULATI |
| 11                     | 04/02/2023 | MANDEEP KAUR GULATI |
| 12                     | 06/02/2023 | MANDEEP KAUR GULATI |
| 13                     | 08/02/2023 | MANDEEP KAUR GULATI |
| 14                     | 09/02/2023 | MANDEEP KAUR GULATI |
| 15                     | 10/02/2023 | MANDEEP KAUR GULATI |

## 5. Centre Payment

The Centre's account details are fetched from practical portal, and the amount of Centre Charges is calculated automatically by the system. Click on Account details of school utility to check school's bank account details. If any mistake is noticed, click the 'Edit' button and update the details. After that to submit the details click on the Submit/update button.

ACCOUNT DETAILS SCHOOL

School Code & Name

School Account Holder Name

Bank Account Number

Confirm Bank Account Number

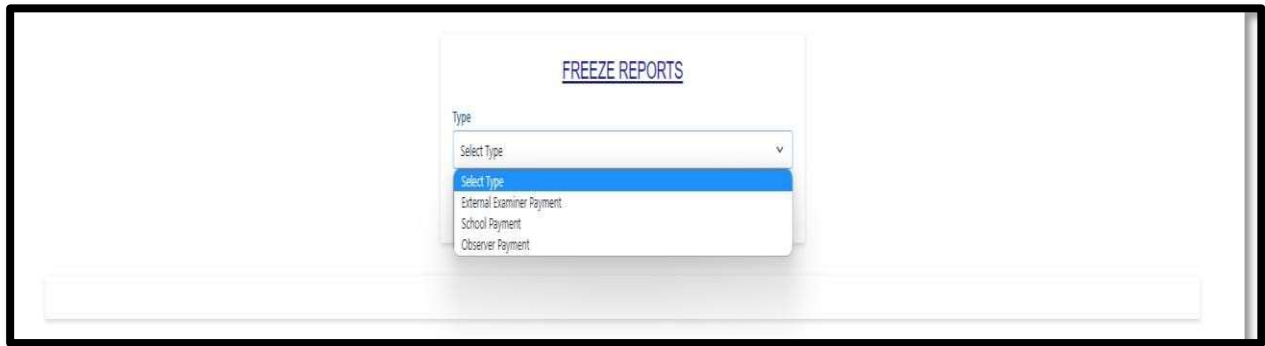
IFSC

BACK
SUBMIT
NEXT MODULE

| S No. | School Code | Name                   | IFSC        | Bank Account No |                                                                                                                                                                                                                                                        |
|-------|-------------|------------------------|-------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | 85003       | SCS UNIT OF CCBI DEPPE | CNRB0000270 | 0270101133786   | <div style="display: flex; justify-content: flex-end; gap: 5px;"> <span style="background-color: #007bff; color: white; padding: 2px 5px;">UPDATE</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">CANCEL</span> </div> |

## 6. Freeze Payment

For freezing the payment choose respective type of payment and click on find button.



### Select External Examiner Payment, Click on Freeze

Now the details of the External Examiner payment will be displayed. These details are not editable. In case mistake is noticed, the same can be corrected by clicking on BACK button and selecting the concerned module.

| S.No. | Examiner ID | Examiner Name           | Subject Code & Subject Name                           | Total No. of Students | IFSC        | Bank Account No. | Amount (₹) Rates of Remuneration (₹ Rate X No. of Students + Refreshment & Conveyance) | Exam Date  |
|-------|-------------|-------------------------|-------------------------------------------------------|-----------------------|-------------|------------------|----------------------------------------------------------------------------------------|------------|
| 1     | 1958252     | ANSHITA ANIMESH SHASTRI | Subject Code : 066<br>Subject Name : ENTREPRENEURSHIP | 20                    |             |                  | Total Amount : 550                                                                     | 13-01-2023 |
| 2     | 929257      | GOPAL GOENKA            | Subject Code : 083<br>Subject Name : COMPUTER SCIENCE | 43                    |             |                  | Total Amount : 895                                                                     | 17-01-2023 |
| 3     | 224252      | MANSI SHAH              | Subject Code : 054<br>Subject Name : BUSINESS STUDIES | 39                    | HDFC0001567 | 15671050033149   | Total Amount : 835                                                                     | 05-01-2023 |
| 4     | 989120      | MR MAYANK               | Subject Code : 043                                    | 70                    |             |                  | Total Amount : 1300                                                                    | 20-01-2023 |

In case the details are correct the payment in respect of external examiner can be finalized by clicking on “FREEZE” button.

### Select Observers Payment, Click on Freeze

Now the detail of the Observer’s payment will be displayed. These details are not editable. In case mistake is noticed, the same can be corrected by clicking on BACK button and selecting the concerned module.

In case the details are correct the payment in respect of Observers Payment can be finalized by clicking on “FREEZE” button.

26.

FREEZE REPORTS

Type  
Observer Payment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ I do hereby undertake that data submitted in IPS alongwith details of the officials are as per the duty assigned to them and the same has been checked by the undersigned and is correct to the best of my knowledge and belief.

[FREEZE](#)

| S.No. | Category Type               | Observer Name       | IFSC        | Bank Account No | Amount (₹) Rates of Remuneration (₹ Rate X No. of Days + Refreshment & Conveyance) |
|-------|-----------------------------|---------------------|-------------|-----------------|------------------------------------------------------------------------------------|
| 1     | Observer<br>No. of Days: 15 | MANDEEP KAUR GULATI | HDFC0000336 | 50100286961404  | 11250                                                                              |

### Select School Payment and Click on Freeze Button

Now the details of the school payment will be displayed. These details are not editable. School payment can be finalized by clicking on “FREEZE” button.

FREEZE REPORTS

Type  
School Payment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ I do hereby undertake that data submitted in IPS alongwith details of the officials are as per the duty assigned to them and the same has been checked by the undersigned and is correct to the best of my knowledge and belief.

[FREEZE](#)

| S.No. | Beneficiary Name              | IFSC        | Bank Account No | Amount (₹)                                          |
|-------|-------------------------------|-------------|-----------------|-----------------------------------------------------|
| 1     | SCS UNIT OF CCBI DEPRECIATION | CNRB0000270 | 0270101133766   | Total Amount: 16130<br><a href="#">View Details</a> |

## PRACTICAL DATEWISE FIXED AMOUNT DETAILS FOR SCHOOL



## A - FIXED

₹ 15 \* 189 (Students) = ₹ 2835

Note : Fixed Amount Subjects having Practical Component

₹ 5 \* 139 (Students) = ₹ 695

Note : Fixed Amount Subjects having Project Component

## B - VARIABLE

| Sr. No | Exam Date  | Subject Code & Subject Name | Assistant Supt Amount (₹) | Laboratory Assistant Amount (₹) | Laboratory Bearer Amount (₹) | Instrument Player Amount (₹) | Music/Dance Room/Helper Amount (₹) | Sanitation/Cleaning Staff Amount (₹) |
|--------|------------|-----------------------------|---------------------------|---------------------------------|------------------------------|------------------------------|------------------------------------|--------------------------------------|
| 1      | 19-01-2023 | 027-HISTORY                 | 200.00                    | 0.00                            | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 2      | 19-01-2023 | 030-ECONOMICS               | 200.00                    | 0.00                            | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 3      | 20-01-2023 | 030-ECONOMICS               | 200.00                    | 0.00                            | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 4      | 23-01-2023 | 055-ACCOUNTANCY             | 200.00                    | 0.00                            | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 5      | 23-01-2023 | 042-PHYSICS                 | 200.00                    | 200.00                          | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 6      | 24-01-2023 | 042-PHYSICS                 | 200.00                    | 200.00                          | 200.00                       | 0.00                         | 0.00                               | 200.00                               |
| 7      | 24-01-2023 | 055-ACCOUNTANCY             | 200.00                    | 0.00                            | 200.00                       | 0.00                         | 0.00                               | 200.00                               |

Once the details of Payment in respect of “External Examiner”, “Observer” and “School” are frozen, further action will be taken by the Board for releasing the payments. It may be noted that no changes are possible after clicking on the “FREEZE” Button.

The User can see final report from report tab. It is advised that before finally freezing data on IPS portal, report may be checked. The details of the unsuccessful and failed payment can be checked by clicking on “REJECTED PAYMENT” Button.

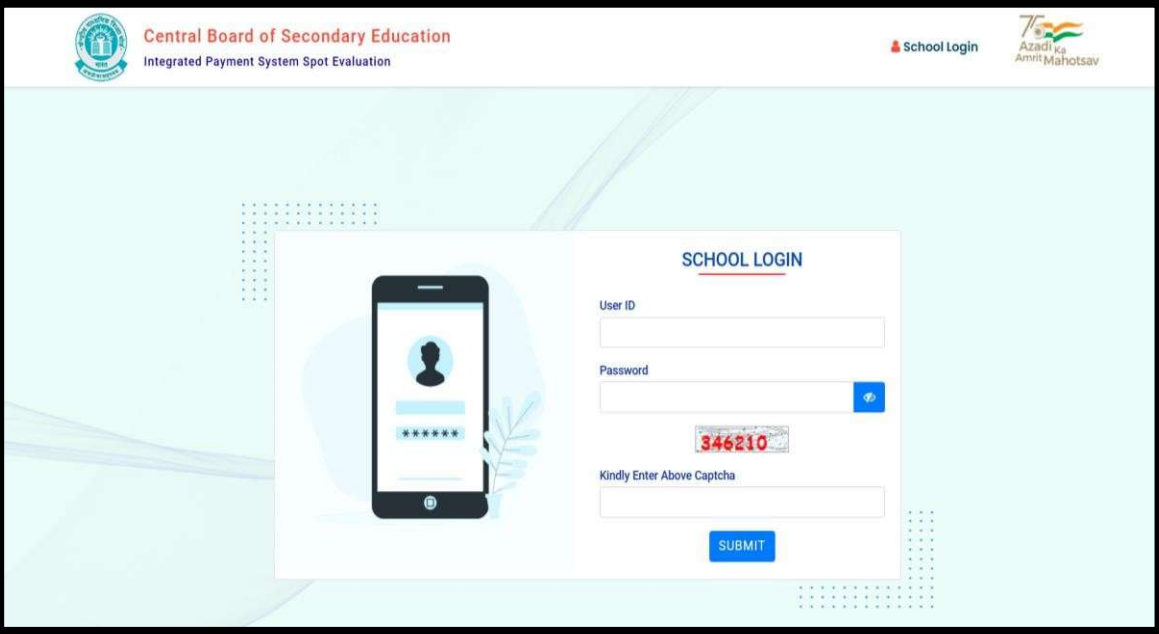
\*\*\*\*\*

## Chapter 5

# Spot Evaluation Payment

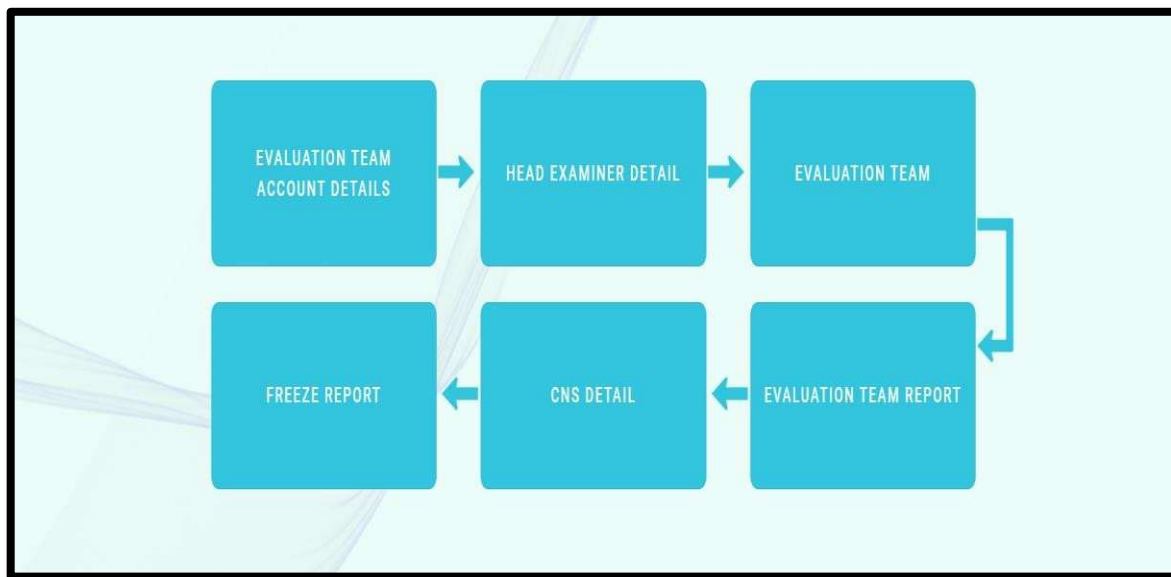
### Login

- Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- Now click on Modules “**Board Exam 2025**”. A new window will appear where user has to log-in with school’s existing credentials used for LOC/Registration.



The screenshot displays the 'SCHOOL LOGIN' interface. At the top, the header includes the Central Board of Secondary Education logo, the text 'Central Board of Secondary Education Integrated Payment System Spot Evaluation', a 'School Login' link, and the '75 Azadi Ka Amrit Mahotsav' logo. The main content area features a 'SCHOOL LOGIN' title above a form. The form contains fields for 'User ID', 'Password', and a captcha image showing the number '346210'. A 'SUBMIT' button is located at the bottom of the form. To the left of the form is an illustration of a smartphone displaying a login screen with a user icon and a masked password field.

On the Home page you can see the workflow of IPS process.



## Evaluation Team Account Details

- ✓ After clicking on the option of “Evaluation Team Account Details”.

**EVALUATION TEAM ACCOUNT DETAILS**

(Please Select category and enter the Name and Bank Account Details. After this click on add button. Thereafter click on next module to complete the process.)

Center No & Name:

Category: Select Category

Name:

Bank Account No.:

Confirm Bank Account No.:

IFSC:

Mobile No:

Unique Teacher ID (as allotted in OASIS):

BACK ADD NEXT MODULE

| Sr. No | Category                               | Name         | Bank Account No. | IFSC       | Mobile No  | Unique Id (as allotted in OASIS) | Action                                                                                                                                                                                                                                                                 |
|--------|----------------------------------------|--------------|------------------|------------|------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Assistant Head Examiner (Coordination) | AFSASFASFASF | 888888888888     | SBIN004844 | 6541239874 | 456456                           | <div style="border: 1px solid red; padding: 5px; display: inline-block;"> <div style="background-color: green; color: white; padding: 2px 5px; margin-bottom: 5px;">EDIT</div> <div style="background-color: red; color: white; padding: 2px 5px;">DELETE</div> </div> |

Select Category from the dropdown, type the name and enter the Account Details, Mobile Number and unique teacher id.

Select the "Add Button" option. When you click the Add button, a table with the details filled will appear.

| IFSC        | Mobile No  | Unique Id (as allotted in OASIS) | Action                                                                                                                                                                                                                                                                 |
|-------------|------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SBIN0004844 | 6541239874 | 456456                           | <div style="border: 1px solid red; padding: 5px; display: inline-block;"> <div style="background-color: green; color: white; padding: 2px 5px; margin-bottom: 5px;">EDIT</div> <div style="background-color: red; color: white; padding: 2px 5px;">DELETE</div> </div> |

To edit the details in Accounts details (Bank Accounts number, IFSC or Mobile number), click on the "Edit" button. The delete option can be used to delete the row.

## Head Examiners Deta


**Central Board of Secondary Education**  
 Integrated Payment System Spot Evaluation

Logout
 

[Home](#)
[User Manual](#)
[Approved Rate for Spot Evaluation Examinations](#)

### HEAD EXAMINER DETAILS

(Please Select category and now enter the number of evaluated days.)

Center No & Name

Select Category to Mark Duties  
 Select Category

Head Examiner Name

Class  
 Select Class

Subject

No. of Days on which evaluation duty performed

[BACK](#)
[ADD](#)
[NEXT MODULE](#)

| Sr. No | Category      | Name                 | Bank Account No. | IFSC       | Class | Subject     | Amount | No. of Evaluated Days |
|--------|---------------|----------------------|------------------|------------|-------|-------------|--------|-----------------------|
| 1      | Head Examiner | <input type="text"/> | 555555555        | SBIN004844 | 10    | 004-PUNJABI | 15575  | 11                    |
| 2      | Head Examiner | DFGDD                | 22222222222      | SBIN004844 | 12    | 027-HISTORY | 15575  | 11                    |

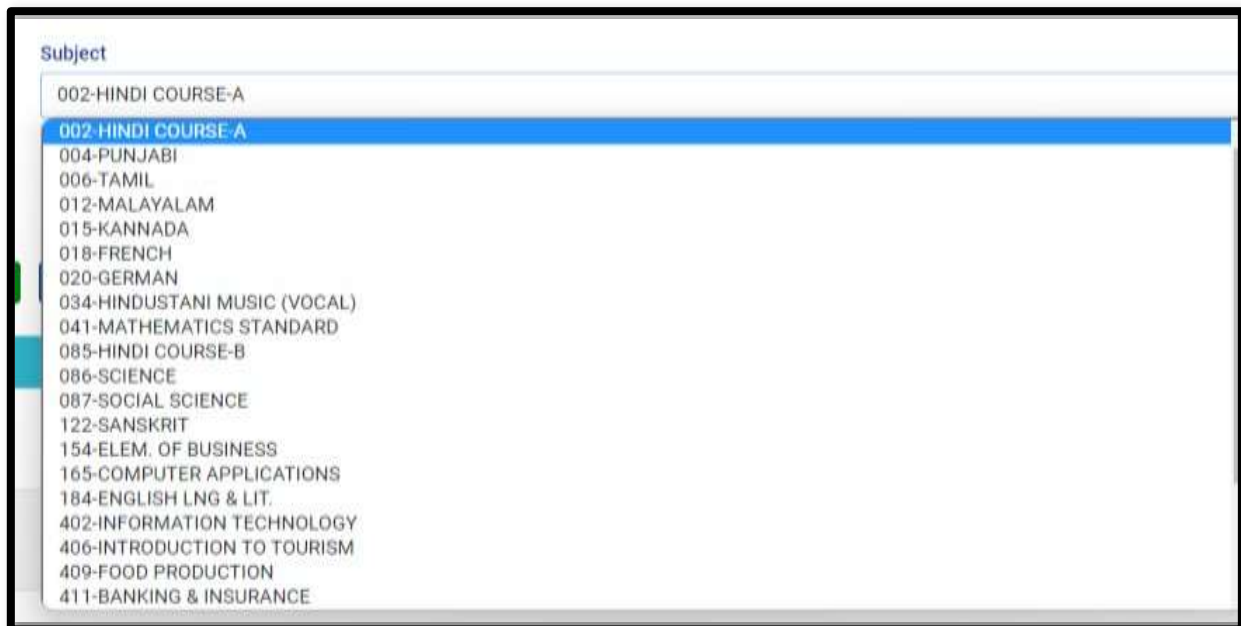
32.

Choose the category from the category dropdown. Fill in the Name of the Head Examiner. Select the class from dropdown.



The screenshot shows a web form with the title "Select Category to Mark Duties". It contains three dropdown menus. The first dropdown, labeled "Select Category", is open and shows two options: "Select Category" (highlighted in blue) and "Head Examiner". The second dropdown, labeled "Select Class", is partially visible below it.

Once you select the class, according to the class subject, information will appear.



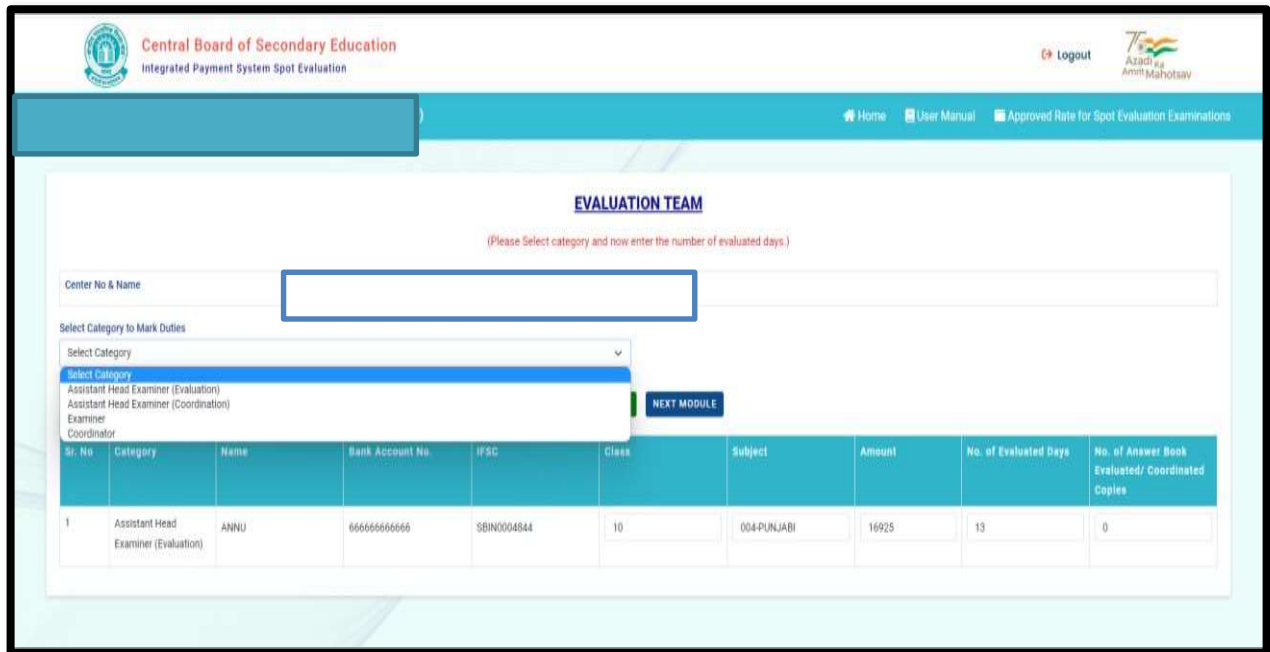
The screenshot shows a list of subjects under the heading "Subject". The list includes the following items:

- 002-HINDI COURSE-A
- 002-HINDI COURSE-A (highlighted in blue)
- 004-PUNJABI
- 006-TAMIL
- 012-MALAYALAM
- 015-KANNADA
- 018-FRENCH
- 020-GERMAN
- 034-HINDUSTANI MUSIC (VOCAL)
- 041-MATHEMATICS STANDARD
- 085-HINDI COURSE-B
- 086-SCIENCE
- 087-SOCIAL SCIENCE
- 122-SANSKRIT
- 154-ELEM. OF BUSINESS
- 165-COMPUTER APPLICATIONS
- 184-ENGLISH LNG & LIT.
- 402-INFORMATION TECHNOLOGY
- 406-INTRODUCTION TO TOURISM
- 409-FOOD PRODUCTION
- 411-BANKING & INSURANCE

Fill in the number of days and click the "ADD" button before moving on to the next module.

## Evaluation Team

Center No. and Center Name will appear in the page of Evaluation Team.



**Central Board of Secondary Education**  
Integrated Payment System Spot Evaluation

Logout 75 Azadi Ka Amrit Mahotsav

Home User Manual Approved Rate for Spot Evaluation Examinations

### EVALUATION TEAM

(Please Select category and now enter the number of evaluated days.)

Center No & Name:

Select Category to Mark Duties

Select Category

- Select Category
- Assistant Head Examiner (Evaluation)
- Assistant Head Examiner (Coordination)
- Examiner
- Coordinator

NEXT MODULE

| Sr. No | Category                             | Name | Bank Account No. | IFSC       | Class | Subject     | Amount | No. of Evaluated Days | No. of Answer Book Evaluated/ Coordinated Copies |
|--------|--------------------------------------|------|------------------|------------|-------|-------------|--------|-----------------------|--------------------------------------------------|
| 1      | Assistant Head Examiner (Evaluation) | ANNU | 666666666666     | SBIN004844 | 10    | 004-PUNJABI | 16925  | 13                    | 0                                                |

To mark the duties, select the category from the category drop-down menu.



Select Category to Mark Duties

Select Category

- Select Category
- Assistant Head Examiner (Evaluation)
- Assistant Head Examiner (Coordination)
- Examiner
- Coordinator

| Sr. No | Category | Name | Bank Account No | IFSC | Class |
|--------|----------|------|-----------------|------|-------|
|--------|----------|------|-----------------|------|-------|

34.

Select the name and the applicable HE number from the dropdown menu based on the category. Fill the Number of Evaluated days.

Select Category to Mark Duties

Assistant Head Examiner (Evaluation) v

Name of Assistant Head Examiner (Evaluation)

Please Select v

Head Examiner Name

Select Head Examiner v

No. of Evaluated Days

BACK

ADD

NEXT MODULE

| Sr. No | Category                             | Name | Bank Account No. | IFSC       | Class | Subject     | Amount | No. of Evaluated Days | No. of Answer Book Evaluated/ Coordinated Copies |
|--------|--------------------------------------|------|------------------|------------|-------|-------------|--------|-----------------------|--------------------------------------------------|
| 1      | Assistant Head Examiner (Evaluation) | ANNU | 666666666666     | SBIN004844 | 10    | 004-PUNJABI | 16925  | 13                    | 0                                                |

The amount will be calculated automatically.

## Evaluation Team Report

The reports of all functionaries will be available in this section. It shows the category, name, bank account number, IFSC, class, subject, calculated amount, number of evaluated days, and number of copies.

**EVALUATION TEAM REPORT**

Center No & Name:

[BACK](#) [NEXT MODULE](#)

| Sr. No | Category                             | Under Head Examiner | Evaluator Name | Bank Account No. | IFSC        | Class & Subject   | Amount | No. of Evaluated Days | No. of Answer Book Evaluated/ Coordinated Copies |
|--------|--------------------------------------|---------------------|----------------|------------------|-------------|-------------------|--------|-----------------------|--------------------------------------------------|
| 1      | Head Examiner                        |                     | DIVYA          | 555555555        | SBIN0004844 | 10<br>004-PUNJABI | 15575  | 1                     | 0                                                |
| 2      | Chief Nodal Supervisor               |                     | GSDSGSGSD      | 11111111111      | SBIN0004844 | 10<br>004-PUNJABI | 5590   | 4                     | 0                                                |
| 3      | Head Examiner                        |                     | DFGDGD         | 22222222222      | SBIN0004844 | 12<br>027-HISTORY | 15575  | 11                    | 0                                                |
| 4      | Assistant Head Examiner (Evaluation) | DIVYA               | ANNU           | 66666666666      | SBIN0004844 | 10<br>004-PUNJABI | 16925  | 13                    | 0                                                |

Once all data are correct, click on Next Module

## Chief Nodal Supervisor Details

### CNS DETAILS

(Please Select category and now enter the number of evaluated days.)

Center No & Name
10008 - NEW ERA SR SECONDARY SCHOOL NIZAMPURA BARODA GUJ (430024)

Select Category to Mark Duties

Chief Nodal Supervisor
v

BACK
FIND
NEXT MODULE

| Sr. No                                                              | Category               | Name        | Bank Account No. | IFSC       | No. of Days | Amount | Action                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------|------------------------|-------------|------------------|------------|-------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 111 <span style="color: red; font-size: small;">View Details</span> | Chief Nodal Supervisor | ANNU GAUTAM | 988888888888     | SBIN004844 | 22          | 5550   | <div style="display: flex; align-items: center; justify-content: center;"> <span style="background-color: #008000; color: white; padding: 5px 10px; margin: 0 5px;">UPDATE</span> <div style="border: 2px solid red; padding: 5px; margin-left: 10px;">View Details</div> </div> |

In this section, it shows the details of Chief Nodal Supervisor (CNS) with name , Bank account number and IFSC code. Fill the Number of days and Click on Update Button to calculate the amount and add a record.

CNS payment includes the payment of Clerks and MTS shall go in the account of School i.e. CNS.

By Clicking on “VIEW DETAILS “Amount Description will be display.  
Freeze Report

**CNS AMOUNT DETAILS**

**Amount Description**

| Sr. No | Exam Date | No. of HE | HE Amount (₹) | No. of Clerk | Clerk Amount (₹) | No. of Class VI | Class VI Amount (₹) | Total Amount (₹) |
|--------|-----------|-----------|---------------|--------------|------------------|-----------------|---------------------|------------------|
| 1      | 810338    | 2         | 4650          | 2            | 550              | 2               | 350                 | 5550             |

Center No & Name: 10008 - NEW ERA SR SECONDARY SCHOOL NIZAMPURA BARODA GUJ (430024)

Select Category to Mark Duties: Chief Nodal Supervisor

BACK FIND NEXT MODULE

| Sr. No           | Category               | Name        | Bank Account No. | IFSC       | No. of Days | Amount | Action |
|------------------|------------------------|-------------|------------------|------------|-------------|--------|--------|
| 111 View Details | Chief Nodal Supervisor | ANNU GAUTAM | 9888888888       | SBIN004844 | 22          | 5550   | UPDATE |

View Details

For freezing the payment choose respective type of payment and click on find button. Payment can be finalized by click on “Freeze Button”. The details of the unsuccessful and failed payment can be checked by clicking on the “REJECTED PAYMENT” Button.

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## Chapter 6

# Marking Scheme Payment

### 1. Login

The screenshot shows the 'SCHOOL LOGIN' interface. At the top left is the CBSE logo and text: 'Central Board of Secondary Education Integrated Payment System IPS-Marking Scheme'. At the top right are logos for 'G20 India 2023' and '75th Anniversary'. The background features a grid pattern with clouds and paper airplanes. The login form is a dark blue box with the following fields: 'User ID' (containing '1530105'), 'Password' (masked with dots), and a captcha image showing the number '449998'. Below the captcha is a text prompt 'Kindly Enter Above Captcha' and a 'SUBMIT' button. At the bottom right, there is a 'Activate Windows' watermark. The footer contains the text: '© 2023 Designed & Developed by IT Department CBSE. All Rights Reserved.'

Enter the user id with the affiliation number and password in the login screen, and type number available on the screen.

### 2. Work Flow



### 3. Coordinator and Expert details

## ADD COORDINATOR/EXPERTS

ADD COORDINATOR / EXPERTS

Select Designation:

Name:

Venue Address:

Bank Account No:

Bank Name:

IFSC Code:

**CLEAR** **SAVE** **NEXT**

COORDINATOR / EXPERTS LIST

| ID | Designation | Name Of Coordinator | Venue Address | Bank Account No | Bank Name           | IFSC Code   | Action               | Delete |
|----|-------------|---------------------|---------------|-----------------|---------------------|-------------|----------------------|--------|
| 10 | Coordinator | Test CoordinatorK2  | asdfsas       | 123456789789    | State Bank Of India | SBIN0123456 | <a href="#">Edit</a> |        |
| 8  | Coordinator | Test CoordinatorK   | new Delhi     | 123456789789    | State Bank Of India | SBIN0123456 | <a href="#">Edit</a> |        |
| 11 | Expert      | Test ExpertK2       | asdfsas       | 123456789789    | State Bank Of India | SBIN0123456 | <a href="#">Edit</a> |        |
| 9  | Expert      | Test ExpertK        | New Delhi     | 123456789789    | State Bank Of India | SBIN0123456 | <a href="#">Edit</a> |        |

This tile creates the master coordinator and experts. Add the coordinator and experts' account information. If you need to make a change, you can do so by clicking the edit button.

## COORDINATOR MARKING SCHEME

**BILL FORM FOR THE EXPENDITURE INCURRED BY THE VENUE COORDINATION ON VARIOUS ACTIVITIES DURING PREPARATION OF MARKING SCHEME-2023**

Select Coordinator:

|   |                     |     |
|---|---------------------|-----|
| 1 | Name of Coordinator | --- |
|   | Venue Address       | --- |
| 2 | Bank Account No.    | --- |
|   | Bank Name           | --- |
|   | IFSC CODE           | --- |

3 Class:  4 Subject:

| 5                        | Set | Set-1 | Set-2 | Set-3 | Set-4 | Set-5 | Set-6 | Total |
|--------------------------|-----|-------|-------|-------|-------|-------|-------|-------|
| No. of pages in QP       |     |       |       |       |       |       |       |       |
|                          |     |       |       |       |       |       |       |       |
| No. of pages in MS       |     |       |       |       |       |       |       |       |
|                          |     |       |       |       |       |       |       |       |
| No. of Equation Inserted |     |       |       |       |       |       |       |       |
| No. of Figures Inserted  |     |       |       |       |       |       |       |       |

Activate Windows  
Go to Settings to activate Windows.

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Fill up the bill form for the Coordinator marking system as needed, and the computation will be done automatically. Then click on submit button.

## ADD EXPERT RECORDS

Add the experts' names to this tile based on the coordinator's subject and class. Fill out the above form, and the computation will be done automatically.

ADD EXPERT RECORD

**Select Coordinator**

--Please Select--

**Select Expert**

--Please Select--

**1** Name of Expert

Venue Address

Bank Account No.

**2** Bank Name

IFSC CODE

**Class:**

--Please Select--

**Subject:**

**Set No:**

-- Select --

**Total Pages In MS**

**No of Days of Duty**

**To and Fro Distance Residence to venue (km)**

**Is Applicable for Translation Payment**

-- Select --

CLEAR
SAVE RECORD
NEXT

| ID | Name Of Expert | Set No | Total No of Pages in MS | No. of Days of Duty | To and Fro Distance Residence to venue (km) | Action               | Delete                                                                              |
|----|----------------|--------|-------------------------|---------------------|---------------------------------------------|----------------------|-------------------------------------------------------------------------------------|
| 7  | Test ExpertK   | Set-1  | 1                       | 1                   | 1                                           | <a href="#">Edit</a> |  |
| 8  | Test ExpertK   | Set-2  | 1                       | 1                   | 1                                           | <a href="#">Edit</a> |  |
| 9  | Test ExpertK   | Set-2  | 1                       | 1                   | 1                                           | <a href="#">Edit</a> |  |
| 10 | Test ExpertK2  | Set-1  | 1                       | 1                   | 1                                           | <a href="#">Edit</a> |  |

## REPORT MARKING SCHEME

REPORT MARKING SCHEME

**Report for**

-- Select --

VIEW REPORT

View the report for coordinator and expert from the dropdown and then click on view report in the report marking scheme.

| COORDINATOR MARKING SCHEME FORM LIST |       |                         |          |                       |                      |                                                                                     |
|--------------------------------------|-------|-------------------------|----------|-----------------------|----------------------|-------------------------------------------------------------------------------------|
| ID                                   | Class | SUBNAME                 | Total    | Date and Time         | Action               | Delete                                                                              |
| 8                                    | 12th  | ACCOUNTANCY             | 51853.00 | 04/12/2023 5:14:43 PM | <a href="#">View</a> |  |
| 7                                    | 10th  | AGRICULTURE             | 53853.00 | 04/12/2023 4:07:36 PM | <a href="#">View</a> |  |
| 6                                    | 10th  | ARTIFICIAL INTELLIGENCE | 48637.00 | 04/12/2023 3:36:53 PM | <a href="#">View</a> |  |

Click on view button to see the report.

| CENTRAL BOARD OF SECONARY EDUCATION                                                                                              |                            |                |                     |               |               |                |                |       |
|----------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|---------------------|---------------|---------------|----------------|----------------|-------|
| 2. COMMUNITY CENTRE, PREET VIHAR, DELHI-110092                                                                                   |                            |                |                     |               |               |                |                |       |
| BILL FORM FOR THE EXPENDITURE INCURRED BY THE VENUE COORDINATOR ON VARIOUS ACTIVITIES DURING PREPARATION OF MARKING SCHEME- 2023 |                            |                |                     |               |               |                |                |       |
| <b>PART-1</b>                                                                                                                    |                            |                |                     |               |               |                |                |       |
| <b>1</b>                                                                                                                         | <b>Name of Coordinator</b> |                | Test CoordinatorK   |               |               |                |                |       |
|                                                                                                                                  | Venue Address              |                | new Delhi           |               |               |                |                |       |
| <b>2</b>                                                                                                                         | Bank Account No.           |                | 123456789789        |               |               |                |                |       |
|                                                                                                                                  | Bank Name                  |                | State Bank Of India |               |               |                |                |       |
|                                                                                                                                  | IFSC CODE                  |                | SBIN0123456         |               |               |                |                |       |
| <b>4</b>                                                                                                                         | Class                      |                | 12th                |               |               |                |                |       |
| <b>3</b>                                                                                                                         | Subjects                   |                | ACCOUNTANCY         |               |               |                |                |       |
| <b>5</b>                                                                                                                         | Set                        | Set-1          | Set-2               | Set-3         | Set-4         | Set-5          | Set-6          | Total |
|                                                                                                                                  | No. of pages in QP         | 1              | 1                   | 1             | 1             | 1              | 1              | 6     |
|                                                                                                                                  | No. of pages in MS         | 1 Mono-lingual | 1 Mono-lingual      | 1Mono-lingual | 1Mono-lingual | 1 Mono-lingual | 1 Mono-lingual | 6     |
|                                                                                                                                  | No. of Equation Inserted   | 1              | 1                   | 1             | 1             | 1              | 1              | 6     |

|              |                                                                   |  |  |  |  |  |  |  |  |                 |          |
|--------------|-------------------------------------------------------------------|--|--|--|--|--|--|--|--|-----------------|----------|
| 11           | Class -IV Staff Payment(only one) No. of days X (Rs.100 + Rs.300) |  |  |  |  |  |  |  |  |                 | 4400.00  |
| 12           | Infrastructure Charges (No of days X Rs.500)                      |  |  |  |  |  |  |  |  |                 | 5500.00  |
| 13           | Coordinator Sitting Allowance (No of days X Rs.1500)              |  |  |  |  |  |  |  |  |                 | 16500.00 |
| 14           | Coordinator Refreshment (No of days X Rs.300)                     |  |  |  |  |  |  |  |  |                 | 3300.00  |
| 15           | Coordinator Conveyance (KM X Rs.16) (Max Rs.1200 per day)         |  |  |  |  |  |  |  |  |                 | 176.00   |
| <b>Total</b> |                                                                   |  |  |  |  |  |  |  |  | <b>51853.00</b> |          |

It is certified that total amount of **Rs.51853.00** has been incurred during development of Marking Scheme by the Venue Coordinator.

☒ It is certified that payment has been claimed as per duties assigned by CBSE and if any payment is received in excess it will be returned to CBSE.

**EXPERT MARKING SCHEME REPORT**

| SN | Expert Name<br>Account Number:<br>Bank:<br>IFSC Code:              | Coordinator Name  | Class | Subject     | Set No. | Total Pages In MS | No of Days of Duty | To and Fro Distance Residence to venue (km) | Refreshment | Conveyance | Sitting Allowance | Translation Payment(if applicable) | Total Claim |
|----|--------------------------------------------------------------------|-------------------|-------|-------------|---------|-------------------|--------------------|---------------------------------------------|-------------|------------|-------------------|------------------------------------|-------------|
| 1  | Test ExpertK<br>123456789789<br>State Bank Of India<br>SBIN0123456 | Test CoordinatorK | 12th  | ACCOUNTANCY | Set-2   | 1                 | 1                  | 1                                           | 300.00      | 16.00      | 1500.00           | 80.00                              | 1896.00     |

Activate Windows  
Go to Settings to activate Windows.

Once all of the data has been entered, click the freeze record button. There is no other way to update the data once it has been frozen.

Click on **Freeze Record** for **FINAL SAVE**; no modifications is allowed after Freeze.

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