

## **SHORT TENDER NOTICE**

Sealed tenders are invited from the Contractors /transporters to shift the furniture, equipments, stationery, racks, almirahs and partitions etc. of CBSE, Regional Office, Patna from 8<sup>th</sup> floor BSFC Building, Fraser Road, Patna-800001 to Ambika Complex, Sheikhpura, Raja Bazar, Patna. The tender form may be purchased from CBSE, R.O., Patna on payment of Rs.200/- or downloaded from CBSE website latest by 12:00 O'clock 6<sup>th</sup> February,2012.The tender forms duly filled and signed by the contractor along with EMD of Rs. 10,000/- by way of Bank Draft in favour of Secretary, CBSE, payable at Patna should be submitted latest by 1:00 p.m. 6<sup>th</sup> February,2012.The tenders will be opened in the presence of the tenderers who wish to be present on 6<sup>th</sup> February,2012 at 3:00 p.m.. The materials may be seen by the tenderers on any working day between 10:00 a.m. to 5:00 p.m. The Board reserves the right to accept or reject any tender.

**Regional Officer  
CBSE,R.O., Patna**

**CENTRAL BOARD OF SECONDARY EDUCATION**

*(An autonomous Organisation under the Union Ministry of Human Resource Development, Govt. Of India)*

**(Regional Office)**

**8<sup>th</sup> Floor, BSFC Building, Fraser Road, Patna-800001.**

F.....

27.01.2012

.....  
.....  
.....  
.....

**Sub: Short Term Limited Tender for “Dismantling of Existing Aluminium Partitions with doors, transportation & reinstallation at Ambika Complex, Sheikhpura, Patna-14”.**

Sir,

The Regional Office intends to select a suitable agency for the Dismantling of Existing Aluminium Partitions with doors and complete fittings, transportation to new site & reinstallation using old sections, glass panes, laminated board, mouldings etc. The agencies which have executed similar works earlier may apply on the prescribed format annexing and EMD of Rs.10,000/- payable in favour of Secretary CBSE payable at Patna. Last date to submit the quotation is 06.02.2012 up to 1:00 p.m. The tenders are to be dropped in the tender box. It is a time- bound work, hence, time is the essence of the contract.

Incomplete & conditional quotations shall be summarily rejected. The Secretary, CBSE reserves the right to reject any or all the quotations without assigning any reason there-of.

Yours faithfully,

(S.U.Sorte)  
**Regional Officer**

**“Schedule of work- I” for Dismantling of existing aluminium partitions, transportation to new site and its reinstallation**

<u>Sl.No.</u>	<u>Description</u>	<u>Qty.</u>	<u>UnitRate</u>	<u>Amount</u>
1	Dismantling of existing aluminium partitions, transportation to new site approx. 5km. away and reinstallation using the old aluminium sections, pre-laminated Board 12mm. thick and 5mm. transparent glass. Note: The agency shall be required to provide new rubber/ neoprene gasket which shall be payable extra.	2,000 sq. ft.		
2	Supplying rubber/ neoprene gaskets	90kg		
3	Removing the existing doors with all accessories/ fittings transportation and re-installation at new location	20 Nos.		
4	Providing and installation of new aluminium section/moulding / cheat etc.	50 kg		
5	Dismantling of existing iron racks, transportation to new site approx. 5km. away and reinstallation			
Gross Amount				

**“Schedule of work- II” for Shifting of furnitures / equipments/ stationery/ almirahs etc.**

<u>Sl.No.</u>	<u>Description</u>	<u>Qty.</u>	<u>UnitRate</u>	<u>Amount</u>
1	Shifting of furnitures / equipments/ stationery/ almirahs etc.			
Gross Amount				

Terms & Conditions:-

1. The tenderer shall be required to complete the work within 15days from the issue of the work order.
2. The rates quoted shall be final, nothing extra shall be paid by the Board.
3. The work shall be done at new site as per the lay-out plan.
4. The agency shall ensure safe transportation of the materials.
5. While re-installation, the agency shall ensure minimum wastage.
6. The joinery shall be flush, mitred and smooth without any burrs and kinds.
7. Extra item if any shall be payable only on written approval.
8. The agency shall fill up the gaps at junction, top, bottom and sides with suitable size PVC/Neoprene felt etc.
9. The aluminium partition should be structurally sound perfect-plumb duly fixed to the floor and the walls properly, without any lateral movement.
10. The glazing and paneling should be fixed/ secured properly without any resonating sound/vibrations on tapping.
11. The payment shall be made on the basis of the measurement on completion of the work.
12. 5% of the value of work shall be retained as security for period of six months (defect liability period).

(Accepted by me)

**Signature of Owner/Manager**

**With Rubber seal of the firm .....**