



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

“शिक्षा केन्द्र”, 2, समुदाय केन्द्र, प्रीत विहार, दिल्ली – 110 092

Central Board of Secondary Education

(An autonomous Organisation under the Union Ministry of Human Resource Development, Govt. of India)

“ SHIKSHA KENDRA”, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 092.

CBSE/CU/LOC-2014

Dated: 16th January, 2014

All the Heads of the Institutions affiliated to CBSE whose candidates are appearing for 2014 examinations

Subject: List of Candidates (LOC) and Admit Cards for Class X/XII students for 2014 Examination

Dear Principal,

In order to achieve optimum accuracy and timely receipt of data pertaining to List of candidates (LOC) of Class X/XII of your school for 2014 Examination, CBSE has extended the facility of online submission of details for LOC.

The data pertaining to LOC submitted by you is being uploaded on the Net from 17th January 2014. Schools shall be able to download LOC with Roll Nos. for all candidates and Admit cards pertaining to Class X for Scheme-1 and Scheme-2 and Class XII candidates. **Printed admit cards shall not be sent by the Board.**

The facility to download LOC shall be made available from 17th January 2014 and Admit cards from 27th January 2014 for Class XII. However for Class X, the facility shall be made available from 22nd January 2014 and Admit cards from 27th January 2014.

For corrections, if any, please contact concerned Regional Office.

Procedure for Downloading of LOC and Admit Cards for Schools shall be as follows:

1. Login to CBSE website <http://cbse.nic.in> and click “Downloading of LOC and Admit Card for Class X and Class XII Examination 2014”
2. Enter your user-id and password as used for online submission of Registration and LOC of Class IX/XI and Class X/XII respectively.

Sr.No	Activities	Period
1.	Downloading of Roll No. wise List of Candidates	Class XII : from 17.01.2014 Class X : from 22.01.2014
2.	Downloading of Admit Cards	Class XII : from 27.01.2014 Class X Scheme-2 : from 27.01.2014
3.	Entry of Date sheet by Schools for Class X Scheme-1	From 25.01.2014
4.	Downloading of Admit Cards for Scheme - 1	From 27.01.2014

3. To take Roll No. wise List of candidates, Click on the link “Roll No. wise List of Candidates”
4. To take Print out of Admit cards of candidates under Scheme-2 of Class X and Class XII, Click on the link “Downloading of Admit Cards”.
5. To enter Date sheet for Scheme-1 of Class X by Schools, Click on the link “Entry of Date sheet by Schools for Scheme-1 of Class X”
6. To take Print out of Admit cards of candidates under Scheme-1 of Class X, Click on the link “Downloading of Admit Cards under Scheme-1 of Class X”.

Yours faithfully,

(M C SHARMA)

CONTROLLER OF EXAMINATIONS